

Falcon Heights Council Workshop Minutes
October 26, 2011

Members present: Mayor Lindstrom, Council members Long, Harris, Gosline and Mercer-Taylor

Members absent: None

Others present: Administrator Justin Miller

City Administrator Search Process

Mayor Lindstrom circulated a draft schedule for the city administrator search process. The council designated Mayor Lindstrom and Councilmember Harris as a personnel taskforce to perform the initial review of any applications. The first interviews will be conducted by two panels – one made up of community members, two council members, and commission representatives, the second made up of city staff. The city council will interview finalists around December 14th with a possible special meeting called in December to name a selection.

The council reviewed the position profile and announcement and made a few small changes.

The workshop concluded at 9:30 p.m.

Respectfully submitted,
Justin Miller
City Administrator