

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
April 25, 2012

- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM ____ HARRIS ____ GOSLINE ____
LONG ____ MERCER-TAYLOR ____
FISCHER ____
- C. PRESENTATIONS:
 - 1. 2011 Audit Presentation- Kern, DeWenter, Viere
- D. APPROVAL OF MINUTES: April 11, 2012
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
 - 1. General Disbursements through 4/20/2012: \$114,597.79
Payroll through 4/12/2012: \$16,239.22
 - 2. City License Renewal
 - 3. Appointment of Firefighter
 - 4. Merwin's Liquor Tobacco Compliance
- G: POLICY ITEMS:
 - 1. Ordinance adopting the International Property Maintenance Code
- H. INFORMATION/ ANNOUNCEMENTS:
- I. COMMUNITY FORUM:
- J. ADJOURNMENT:

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- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM _X_ HARRIS _X_ GOSLINE _X_
LONG _X_ MERCER-TAYLOR _X_
FISCHER _X_
- C. PRESENTATIONS:
 - 1. Northwest Youth and Family Services Presentation
-Jerry Hromatka, Executive Director
- D. APPROVAL OF MINUTES: March 28, 2012
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA: Chuck Long Moved Approval 5-0
 - 1. General Disbursements through 4/5/2012: \$132,746.33
Payroll through 3/31/2012: \$15,401.13
 - 2. City License Renewal
 - 3. Opposing Marriage Amendment Resolution
- G: POLICY ITEMS:
- H. INFORMATION/ ANNOUNCEMENTS:
- I. COMMUNITY FORUM:
- J. ADJOURNMENT: 7:57pm



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	April 25, 2012
Agenda Item	Consent F1
Attachment	General Disbursements and Payroll
Submitted By	Roland Olson, Finance Director

Item	General Disbursements and Payroll
Description	General Disbursements through 4/20/2012: \$114,597.79 Payroll through 4/12/2012: \$16,239.22
Budget Impact	
Attachment(s)	General Disbursements and Payroll
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

PACKET: 00679 Regular Payables
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00265	AMERICAN ENVIRONMENTAL LLC					
I-142		SANITARY SEWER LINE CLEANING	11,212.48			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		SANITARY SEWER LINE CLEANING		601 4601-87100-000	TELEVISIONING AND JETTING	11,212.48
		=== VENDOR TOTALS ===	11,212.48			
=====						
01-00255	AMERICAN OFFICE PRODUCTS					
I-125156		COPY PAPER	85.68			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		COPY PAPER		101 4112-70100-000	SUPPLIES	85.68
I-125183		INK CARTRIDGE	43.28			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		INK CARTRIDGE		101 4112-70100-000	SUPPLIES	43.28
I-125362		COPY PAPER	52.48			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		COPY PAPER		101 4112-70100-000	SUPPLIES	52.48
		=== VENDOR TOTALS ===	181.44			
=====						
01-00276	AMERICAN TIRE DISTRIBUTORS					
I-S0234651560		TIRES FOR JD MOWER	226.45			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		TIRES FOR JD MOWER		101 4132-87000-000	REPAIR EQUIPMENT	226.45
		=== VENDOR TOTALS ===	226.45			
=====						
01-00250	AMERIPRIDE SERVICES					
I-1002102724		LINEN CLEANING	41.08			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	41.08
		=== VENDOR TOTALS ===	41.08			
=====						
01-00284	AWARDS BY HAMMOND					
I-74816		ENGRAVING OF PLATE FOR AWARD	28.00			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		ENGRAVING OF PLATE FOR AWARD		101 4111-70100-000	SUPPLIES	28.00
		=== VENDOR TOTALS ===	28.00			

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=====						
01-00869		BENEFIT EXTRAS, INC				

I-44547		APR - JUNE FLEX ADMIN	97.50			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		APR - JUNE FLEX ADMIN		101 4112-89000-000	MISCELLANEOUS	97.50
		=== VENDOR TOTALS ===	97.50			
=====						
01-05196		BRIGGS & MORGAN, P.A.				

I-499368		SVCS FOR TIF 1-2, 2-1 MODS	1,200.00			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		SVCS FOR TIF 1-2, 2-1 MODS		412 4412-81900-000	OTHER PROFESSIONAL SERVI	1,200.00
		=== VENDOR TOTALS ===	1,200.00			
=====						
01-03059		CASH				

I-201204193395		POSTAGE/CERTIFIED MAIL/CLASS	31.20			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		POSTAGE & CERTIFIED MAIL		101 4112-70500-000	POSTAGE	9.20
		CLASS B LICENSES		101 4132-89000-000	MISCELLANEOUS	22.00
		=== VENDOR TOTALS ===	31.20			
=====						
01-03110		CENTURY LINK				

I-201204193381		LANDLINE SVCS	171.74			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		LANDLINE SVCS CURTISS		101 4141-85011-000	TELEPHONE - LANDLINE	54.40
		LANDLINE SVCS COMM PARK		101 4141-85011-000	TELEPHONE - LANDLINE	58.62
		LANDLINE SVCS SS		601 4601-85011-000	TELEPHONE - LANDLINE	58.72
		=== VENDOR TOTALS ===	171.74			
=====						
01-03123		CINTAS CORPORATION #470				

I-201204193391		SHOP TOWELS AND TOILET PAPER	83.50			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		SHOP TOWELS AND TOILET PAPER		101 4131-70110-000	SUPPLIES	83.50

I-470809343		SHOPTOWELS/TOILET PAPER	99.14			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		SHOPTOWELS/TOILET PAPER		101 4131-70110-000	SUPPLIES	99.14
		=== VENDOR TOTALS ===	182.64			

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=====						
01-06290	CITY OF ROSEVILLE					
I-0215967		PHONE AND IT SVC CHARGE	1,620.59			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		PHONE - APR		101 4116-85010-000	TELEPHONE	354.09
		IT - APR		101 4116-85070-000	TECHNICAL SUPPORT	1,266.50
		=== VENDOR TOTALS ===	1,620.59			
=====						
01-05352	SHAILA CUNNINGHAM					
I-201204193403		YOGA INSTRUCTOR	501.60			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: Y		
		YOGA INSTRUCTOR		201 4201-87700-000	INSTRUCTOR-SPECIALTY CLA	501.60
		=== VENDOR TOTALS ===	501.60			
=====						
01-03527	DELEGARD TOOL COMPANY					
I-680748		10 PC PLIER SET	26.35			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		10 PC PLIER SET		101 4131-70110-000	SUPPLIES	26.35
		=== VENDOR TOTALS ===	26.35			
=====						
01-04000	EHLERS AND ASSOCIATES					
I-344436		OSA DECERTIFICATION ASSISTANC	487.50			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		OSA DECERTIFICATION ASSISTANCE		412 4412-81900-000	OTHER PROFESSIONAL SERVI	487.50
		=== VENDOR TOTALS ===	487.50			
=====						
01-04027	EMERGENCY APPARATUS MAINT					
I-201204193384		FIRE EQUIPMENT MAINT	4,470.61			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		ENGINE 752 MAINT		101 4124-87029-000	REPAIR OTHER EQUIPMENT	575.23
		ENGINE 753 MAINT		101 4124-87029-000	REPAIR OTHER EQUIPMENT	2,366.59
		LADDER 757 MAINT		101 4124-87029-000	REPAIR OTHER EQUIPMENT	1,528.79
		=== VENDOR TOTALS ===	4,470.61			

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=====						
01-04061		FALCON HEIGHTS FIRE RELIEF				
I-201204193386		PYMT RETIRING MEMBER	1,000.00			
4/19/2012	APBNK	MANUAL CK# 007067 4/13/2012		1099: N		
		PYMT RETIRING MEMBER		101 4125-64040-000	FIRE RELIEF AID	1,000.00
		=== VENDOR TOTALS ===	1,000.00			
=====						
01-04092		FISCHER, BART J				
I-201204193393		MAR&APR CELL PHONE REIMB	80.00			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		MAR&APR CELL PHONEREIMB		101 4131-85015-000	CELL PHONE	40.00
		MAR&APR CELL PHONE REIMB		601 4601-85015-000	CELL PHONE	40.00
		=== VENDOR TOTALS ===	80.00			
=====						
01-05119		GFOA				
I-0152001A		GFOA MEMBERSHIP DUES	170.00			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		GFOA MEMBERSHIP DUES		101 4113-86110-000	MEMBERSHIPS	170.00
		=== VENDOR TOTALS ===	170.00			
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01-05154		HEWLETT PACKARD				
I-51018997		3 HP COMPAQ 8200 COMPUTERS	1,943.51			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		3 HP COMPAQ 8200 COMPUTERS		424 4424-91000-000	MACHINERY & EQUIPMENT	1,943.51
		=== VENDOR TOTALS ===	1,943.51			
=====						
01-05243		HINRICHS, RICH				
I-201204193389		TNG STORAGE DEVICES AND MILEA	125.45			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		TNG STORAGE DEVICES		101 4124-70100-000	SUPPLIES	106.02
		MILEAGE REIMB		101 4124-86010-000	MILEAGE	19.43
		=== VENDOR TOTALS ===	125.45			
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01-07276		HUGHES & COSTELLO				
I-201204193398		MAR/12 PROSECUTIONS	2,500.00			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		MAR/12 PROSECUTIONS		101 4123-80200-000	LEGAL FEES	2,500.00
		=== VENDOR TOTALS ===	2,500.00			

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=====						
01-05190		HYDRAULIC SPECIALTY CO				

I-44633		HYDRAULIC REPAIRS TORO MOWER	154.15			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		HYDRAULIC REPAIRS TORO MOWER		101 4132-87000-000	REPAIR EQUIPMENT	154.15
		=== VENDOR TOTALS ===	154.15			
=====						
01-05254		INSITUFORM				

I-104649		8" CURED SEWER LINER PROJECT	18,232.50			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		8" CURED SEWER LINER PROJECT		601 4601-87200-000	SEWER LINE REPAIRS	18,232.50
		=== VENDOR TOTALS ===	18,232.50			
=====						
01-04999		JACOBSON, ROB				

I-201204193396		ENERGY REBATE - WINDOWS	59.00			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		ENERGY REBATE - WINDOWS		101 4117-89100-000	ENERGY REBATE PROGRAM	59.00
		=== VENDOR TOTALS ===	59.00			
=====						
01-05058		JOSH JORDAN				

I-201204193402		TAE KWON DO INSTRUCTOR	962.40			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: Y		
		TAE KWON DO INSTRUCTOR		201 4201-87700-000	INSTRUCTOR-SPECIALTY CLA	962.40
		=== VENDOR TOTALS ===	962.40			
=====						
01-05536		LINN BUILDING MAINTENANCE				

I-21919		APR/12 CLEANING SVC	180.62			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		APR/12 CLEANING SVC		101 4131-87010-000	CITY HALL MAINTENANCE	180.62
		=== VENDOR TOTALS ===	180.62			
=====						
01-05654		MARY GAASCH				

I-201204193382		REC FEE REFUND	40.00			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		REC FEE REFUND		201 34310-000	RECREATION FEES	40.00
		=== VENDOR TOTALS ===	40.00			

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01-05344 MEDECO

I-201204193388		LOCK FEE	45.00			
4/19/2012	APBNK	MANUAL CK# 079065 4/13/2012		1099: N		
		LOCK FEE		101 4131-70110-000	SUPPLIES	45.00
=== VENDOR TOTALS ===			45.00			

01-05355 MEDTOX LABORATORIES, INC

I-032012702011		DRUG SCREENING	89.00			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		DRUG SCREENING		101 4112-89000-000	MISCELLANEOUS	89.00
=== VENDOR TOTALS ===			89.00			

01-05562 MENARDS

I-201204193397		AIR REGULATORS/SHOVEL/SUPPLIE	377.78			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		1 AIR REGULATORS		101 4124-70100-000	SUPPLIES	107.60
		COMM PARK BULLETIN BOARD		101 4141-70100-000	SUPPLIES	62.83
		ALUMINUM SCOOP SHOVEL		101 4131-70110-000	SUPPLIES	21.50
		KITCHEN UPGRADE COMM PARK		101 4141-70100-000	SUPPLIES	185.85
=== VENDOR TOTALS ===			377.78			

01-05394 MIDWAY FORD

I-201204193400		2012 F350 FORD PICKUP	26,622.14			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		2012 F350 FORD PICKUP		424 4424-91000-000	MACHINERY & EQUIPMENT	26,622.14
=== VENDOR TOTALS ===			26,622.14			

01-05273 MN PUBLIC EMPLOYEES INSURANCE

I-201204193399		MAY/12 INSURANCE	8,195.72			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		MAY/12 INSURANCE		101 4112-89000-000	MISCELLANEOUS	8,195.72
=== VENDOR TOTALS ===			8,195.72			

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=====						
01-05890	MTI DISTRIBUTING					
1-833797-00		TORO MOWER:SPINDLE & BALLJOIN	67.67			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		TORO MOWER:SPINDLE & BALLJOINT		101 4132-87000-000	REPAIR EQUIPMENT	67.67
		=== VENDOR TOTALS ===	67.67			
=====						
01-06059	APRIL OSS					
1-201204193404		YOGA INSTRUCTOR	441.60			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: Y		
		YOGA INSTRUCTOR		201 4201-87700-000	INSTRUCTOR-SPECIALTY CLA	441.60
		=== VENDOR TOTALS ===	441.60			
=====						
01-06065	OXYGEN SERVICE COMPANY					
1-03191497		OXYGEN/CYLINDER MAINT	62.76			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		OXYGEN/CYLINDER MAINT		101 4124-70100-000	SUPPLIES	62.76
		=== VENDOR TOTALS ===	62.76			
=====						
01-05540	PARTSMASTER					
1-20563040		RAZOR CUT WHEEL&SOLDER PASTE	121.43			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		RAZOR CUT WHEEL&SOLDER PASTE		101 4131-70110-000	SUPPLIES	121.43
		=== VENDOR TOTALS ===	121.43			
=====						
01-06115	TIMOTHY PITTMAN					
1-201204193390		MILEAGE	52.17			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		MILEAGE		101 4132-86101-000	MILEAGE	52.17
		=== VENDOR TOTALS ===	52.17			
=====						
01-05367	QUILL CORPORATION					
1-201204193385		OFFICE SUPPLIES	77.80			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		OFFICE SUPPLIES		101 4112-70100-000	SUPPLIES	77.80
		=== VENDOR TOTALS ===	77.80			

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=====						
01-06185	RAMSEY COUNTY					
I-PRRLG 975		OVERLAPPING DEBTSCHEDULE	95.00			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		OVERLAPPING DEBTSCHEDULE		101 4113-89000-000	MISCELLANEOUS	95.00
=====						
I-RISK 1491		APRIL INSURANCE	1,067.08			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		APRIL INSURANCE		101 4112-89000-000	MISCELLANEOUS	1,067.08
		=== VENDOR TOTALS ===	1,162.08			

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01-05766	RIVERLAND COMMUNITY COLLEGE					
I-2006SFS-34		FIRE SCHOOL TUITION	280.00			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		FIRE SCHOOL TUITION		101 4124-86020-000	TRAINING	280.00
		=== VENDOR TOTALS ===	280.00			

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01-06202	ROOF SPEC INC					
I-70971		ROOFING REPAIR DSGN SVC - MAR	500.00			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		ROOFING REPAIR DSGN SVC - MAR		403 4403-91600-000	ROOF REPAIR	500.00
		=== VENDOR TOTALS ===	500.00			

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01-06301	SAMS CLUB DISCOVER CARD					
I-201204193401		TILE SUPPLIES COMM PARK KITCH	317.32			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		TILE SUPPLIES COMM PARK KITCHN		403 4403-91000-000	MACHINERY & EQUIPMENT	317.32
		=== VENDOR TOTALS ===	317.32			

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01-05292	SOUTH CENTRAL COLLEGE					
I-110545		MANKATO FIRE SCHOOL TUITION	600.00			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		MANKATO FIRE SCHOOL TUITION		101 4124-86020-000	TRAINING	600.00
		=== VENDOR TOTALS ===	600.00			

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=====						
01-07128	ST CROIX TREE SERVICE					
I-70073		TREE TRIMMING AND TRE REMOVAL	15,903.46			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		TREE TRIMMING 2012		419 4419-84000-000	TREE TRIMMING	15,458.46
		TREE REMOVAL AND CLEANUP		419 4419-85000-000	TREE REMOVAL	445.00
		=== VENDOR TOTALS ===	15,903.46			
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01-06169	ST PAUL PLUMBING&HEATING					
I-201204193383		MECHANICAL PERMIT REFUND	17.00			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		MECHANICAL PERMIT REFUND		101 32220-000	MECHANICAL PERMITS	17.00
		=== VENDOR TOTALS ===	17.00			
=====						
01-00935	ST PAUL REGIONAL WATER SERVICE					
I-201204193394		WATER & FEES FOR SS CLEANING	175.87			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		WATER & FEES FOR SS CLEANING		601 4601-87100-000	TELEVISIONING AND JETTING	175.87
		=== VENDOR TOTALS ===	175.87			
=====						
01-06525	SUBURBAN ACE HARDWARE					
I-201204193392		FASTENERS/BUSHINGS/BALL VALVE	87.89			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		FASTENERS		101 4131-70110-000	SUPPLIES	8.72
		ICE SCRAPER		101 4141-70100-000	SUPPLIES	17.09
		BALL VALVE/BUSHINGS/ELBOW		101 4131-70110-000	SUPPLIES	39.05
		DUCT TAPE/CLEANERS		101 4124-70100-000	SUPPLIES	23.03
		=== VENDOR TOTALS ===	87.89			
=====						
01-00878	US BANCORP					
I-201204193387		MCMA CONF/PARKING/WORKSHOPFOO	326.15			
4/19/2012	APBNK	MANUAL CK# 079066 4/17/2012		1099: N		
		MCMA CONFERENCE		101 4112-86100-000	CONFERENCES/EDUCATION/AS	225.00
		PARKING LMC EVENT		101 4112-86010-000	MILEAGE & PARKING	7.50
		INTER NATL PROPERTY CODE		101 4117-70100-000	SUPPLIES	44.35
		WORKSHOP FOOD		101 4111-70100-000	SUPPLIES	49.30
		=== VENDOR TOTALS ===	326.15			

PACKET: 00679 Regular Payables

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05870	XCEL ENERGY					

I-201204193405		ELECT/GAS	2,502.55			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		ELECT		101 4141-85020-000	ELECTRIC/GAS	45.58
		ELECT		101 4141-85020-000	ELECTRIC/GAS	20.67
		ELECT		101 4141-85020-000	ELECTRIC/GAS	23.60
		GAS		101 4141-85030-000	NATURAL GAS	26.72
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	11.59
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	2,212.35
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	162.04
		=== VENDOR TOTALS ===	2,502.55			

=====						
01-07210	ZACK'S INC					

I-27599		6 RAKES/2 BROOMS/2 HANDLES	418.58			
4/19/2012	APBNK	DUE: 4/19/2012 DISC: 4/19/2012		1099: N		
		6 RAKES/2 BROOMS/2 HANDLES		101 4132-70120-000	SUPPLIES	418.58
		=== VENDOR TOTALS ===	418.58			

=== PACKET TOTALS === 104,370.78

Fed withholdings 5,209.33
 State withholdings 914.64
 PERA 2,778.04
 ICMA 1,325.00
 114,597.79

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
1137	DIEGNAU, PAUL	R	4/12/2012	282.94	079050
0034	KURHAJETZ, CLEMENT	R	4/12/2012	123.98	079051
0040	ANDERSON, KEVIN	R	4/12/2012	181.45	079052
0097	GAFFNEY, PATRICK	R	4/12/2012	117.51	079053
0104	VANN, VINCENT A	R	4/12/2012	53.29	079054
0120	HAWTHORNE, ROCHELLE L	R	4/12/2012	58.66	079055
0123	SULLIVAN, BRYAN R	R	4/12/2012	168.30	079056
0125	MILLER, RACHEL L	R	4/12/2012	74.37	079057
0126	SMITH, BENJAMIN J	R	4/12/2012	125.47	079058
0127	PONTRELLI, MITCHELL E	R	4/12/2012	94.00	079059
0128	ROSENBERG, NICHOLAS M	R	4/12/2012	42.95	079060
2172	ARCAND, MICHAEL W	R	4/12/2012	439.99	079061
1034	PITTMAN, GERALD J	R	4/12/2012	95.91	079062
1036	IVERSON, ERIC K	R	4/12/2012	626.35	079063
2186	DAVITT, ALLISON N	R	4/12/2012	232.19	079064

***** DIRECT DEPOSIT LIST *****

PAY PERIOD ENDING 4/15/2012
 DIRECT DEPOSIT EFFECTIVE DATE 4/12/2012

EMP #	NAME	AMOUNT
01-1004	BART J FISCHER	2,408.86
01-1010	MICHELLE C TESSER	1,471.15
01-1012	JESSICA A ANDERSON	954.14
01-1136	ROLAND O OLSON	1,687.87
01-2154	MAUREEN A ANDERSON	128.64
01-1038	DEBORAH K JONES	1,674.53
01-0085	DANIEL S JOHNSON-POWERS	109.35
01-0086	RICHARD H HINRICHS	122.68
01-0087	MICHAEL A MCKAY	74.76
01-0095	MICHAEL J POESCHL	144.15
01-0101	DALE E HUFF	42.75
01-0105	ANTON M FEHRENBACH	94.00
01-0106	SCOTT A TESCH	106.78
01-0124	MICHAEL D KRUSE	143.44
01-1030	TIMOTHY J PITTMAN	1,815.12
01-1033	DAVE TRETSEVEN	1,477.37
01-1143	COLIN B CALLAHAN	1,066.27

TOTAL PRINTED: 17 13,521.86

*** REGISTER TOTALS ***

REGULAR CHECKS:	15	2,717.36
DIRECT DEPOSIT REGULAR CHECKS:	17	13,521.86
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	32	16,239.22



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	April 25, 2012
Agenda Item	Consent F2
Attachment	
Submitted By	Jessica Anderson, Office Assistant

Item	City License Applications
Description	<p>The following individuals have applied for a <u>Liquor License and Restaurant License</u> for 2012. Staff has received the necessary documents for licensure.</p> <p style="text-align: center;">1. New Fresh Wok</p> <p>The following individuals have applied for a <u>Mechanical License</u> for 2012. Staff has received the necessary documents for licensure.</p> <p style="text-align: center;">1. Binder Heating and Air Conditioning Inc. 2. Genz-Ryan Plumbing & Heating</p>
Budget Impact	
Attachment(s)	N/A
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve the 2012 City License Applications



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	April 25, 2011
Agenda Item	Consent F3
Attachment	
Submitted By	Clem Kurhajetz, Fire Chief

Item	Appointment of Firefighter
Description	The Falcon Heights Fire Department recommends hiring Jonny W Briones who has met the qualifications for the vacant firefighter position.
Budget Impact	N/A
Attachment(s)	N/A
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve Jonny W Briones as a City of Falcon Heights Firefighter.



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	April 25, 2012
Agenda Item	F4, Consent
Attachment	<i>-Stipulation of Facts and Civil Sanctions -Hearing Notice Regarding Alleged Tobacco License Violations</i>
Submitted By	Bart Fischer, City Administrator

Item	Merwin's Liquor Tobacco Compliance
Description	<p>Recently, the Police Department conducted a regular tobacco compliance check on local businesses. An employee of Merwin's Liquor did sell tobacco to a 17 year old in violation of Falcon Heights City Code.</p> <p>In response to this violation, City Attorney Roger Knutson provided the attached <i>Hearing Notice Regarding Alleged Tobacco License Violations</i> and <i>Stipulation of Facts and Civil Sanctions</i>. Merwin's could either sign the <i>Stipulation of Facts and Civil Sanctions</i> and send in the fine amount, or they could be present at the hearing.</p> <p>The City Administrator has made contact with a Merwin's representative, who plans to send in the fine amount and signed <i>Stipulation of Facts and Civil Sanctions</i>. They have also apologized for the violation and have indicated they are taking care of the situation internally.</p> <p>At the Council Meeting, one of 2 things is possible. If we have the <i>Stipulation of Facts and Civil Sanctions</i> as well as the fine amount, Staff will ask Council to formalize the <i>Stipulation of Facts and Civil Sanctions</i> under the Consent Agenda. If we do not have the document and fine amount, the Council will need to conduct the hearing.</p> <p>Staff anticipates the fine amount and <i>Stipulation of Facts and Civil Sanctions</i> will be present by the time of the meeting on Wednesday, April 25, 2012.</p>
Budget Impact	None
Attachment(s)	<i>-Stipulation of Facts and Civil Sanctions -Hearing Notice Regarding Alleged Tobacco License Violations</i>
Action(s) Requested	<p>-If the <i>Stipulation of Facts and Civil Sanctions</i> and fine amount have been received by Wednesday, April 25, 2012: A motion to formalize the approval of the <i>Stipulation of Facts and Civil Sanctions</i> with Merwin's Liquor.</p> <p>-If the <i>Stipulation of Facts and Civil Sanctions</i> and fine amount have not been received:</p>

	Council will conduct a hearing pursuant to the Falcon Heights City Code.
--	--

**CITY OF FALCON HEIGHTS
RAMSEY COUNTY, MINNESOTA**

In Re:

City of Falcon Heights Tobacco
Licensing Complaint Against

**STIPULATION OF FACTS
AND CIVIL SANCTIONS**

Merwin Liquors Falcon Heights, 1559 Larpenteur
Avenue West, Falcon Heights, MN 55113

The City of Falcon Heights, through its undersigned attorney, and the above designated tobacco licensees, through its authorized officer, hereby agree and stipulate as follows:


1. Merwin Liquors Falcon Heights, 1559 Larpenteur Avenue West, Falcon Heights, Minnesota, is licensed under Falcon Heights Code Section 14-293 to sell tobacco products.
2. On March 15, 2012, an employee at Merwin Liquors did sell tobacco to a 17 year old in violation of Falcon Heights City Code Section 14-295.
3. Merwin Liquors is assessed a civil sanction in the amount of \$500.00 to be paid to the City of Falcon Heights contemporaneously with the acceptance of this Stipulation.
4. Merwin Liquors waives its right to the hearing provided in Falcon Heights City Code Section 14-297 and by Minnesota Statutes § 14.60.

Dated: MARCH 20, 2012.


Dated: APRIL 18, 2012.

CITY OF FALCON HEIGHTS

MERWIN LIQUORS FALCON HEIGHTS

By: 

Roger N. Knutson
Falcon Heights City Attorney

By: 

Louis D'Agostis
Its: President

**CITY OF FALCON HEIGHTS
RAMSEY COUNTY, MINNESOTA**

In Re:

City of Falcon Heights Tobacco
Licensing Complaint Against

**HEARING NOTICE
REGARDING ALLEGED
TOBACCO LICENSE VIOLATIONS**

Merwin Liquors Falcon Heights, 1559 Larpenteur
Avenue West, Falcon Heights, MN 55113

TO: Merwin Liquors Falcon Heights, Attn: Operating Manager/Partner Louis Dachis,
1559 Larpenteur Avenue West, Falcon Heights, MN 55113

FROM: Roger N. Knutson, City Attorney of the City of Falcon Heights

YOU, AS A TOBACCO LICENSEE, ARE HEREBY NOTIFIED that on the 25th day of April, 2012, at 7:00 p.m., in the Council Chambers of the Falcon Heights City Hall, 2077 West Larpenteur Avenue, Falcon Heights, Minnesota 55113, the Falcon Heights City Council will conduct a hearing, pursuant to Section 14-297 of the Falcon Heights City Code and Minnesota Statutes § 461.12, regarding allegations that the licensee violated provisions of State law and City Code regulating the sale of tobacco products, as follows:

On March 15, 2012, an employee at Merwin Liquors, 1559 Larpenteur Avenue West, Falcon Heights, Minnesota, did sell tobacco to a 17 year old in violation of Falcon Heights City Code Chapter 14 Article IX.

If your establishment is found to be in violation as charged, the City Council may suspend or revoke your license and impose a civil fine for each violation.

You are entitled to be present at the hearing and to be represented by an attorney. If the hearing is contested, you will be entitled to call witnesses, present probative evidence, cross examine witnesses, and submit rebuttal evidence, all as allowed by Minnesota Statutes § 14.60.

Dated: MARCH²⁰, 2012.

CITY OF FALCON HEIGHTS

By: 

Roger N. Knutson

Falcon Heights City Attorney



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	April 25, 2012
Agenda Item	G1, Policy
Title	Ordinance adopting the International Property Maintenance Code
Submitted By	Deborah Jones, Director of Zoning and Planning

Description	To address a need for stronger and more specific enforcement tools to confront deficient maintenance on certain properties in Falcon Heights, both vacant and occupied, the City Council has expressed an interest in adopting by reference the International Property Maintenance Code into the Falcon Heights City Code.
Background	<p>Earlier in 2012, the Falcon Heights City Council considered adopting and implementing registration of vacant properties in response to property owner complaints about a small number of unoccupied homes in the City. After workshop discussion, the Council opted instead for strengthening code enforcement that could be applied to vacant and occupied “problem” properties alike. Staff recommended the adoption of the International Property Maintenance Code.</p> <p>Like the Minnesota State Fire Code and the Minnesota State Building Code, the International Property Maintenance Code is a model code available for adoption by reference and use by jurisdictions. The IPMC was compiled and is kept updated by the International Code Council and is used by many cities in the United States and internationally.</p> <p>The IPMC goes into significantly more detail than the existing Falcon Heights code on maintenance standards. This should make it easier to determine when a violation exists, provide “chapter and verse” for enforcement notices and proceedings and create better defined minimum standards for determining when a violation has been corrected.</p> <p>At the time of adoption, a jurisdiction should insert appropriate provisions requiring specific local information, such as deletion of provisions that are already provided for in the local code and acknowledging other codes adopted by reference where these differ from those cited in the model. The proposed ordinance includes a number of these insertions and deletions (see attached list).</p> <p>The City has one printed copy of the IPMC. The document can be read online at http://publicecodes.citation.com/icod/ipmc/2012/index.htm</p>
Budget Impact	Unknown
Attachment(s)	<ul style="list-style-type: none"> • Draft Ordinance 12-03 adopting the IPMC • Staff notes on deletions and amendments in the ordinance
Action(s) Requested	<ul style="list-style-type: none"> • Approve Ordinance 12-03

ORDINANCE NO. 12-03

**CITY OF FALCON HEIGHTS
RAMSEY COUNTY, MINNESOTA**

**AN ORDINANCE AMENDING CHAPTER 105
OF THE FALCON HEIGHTS CITY CODE
CONCERNING PROPERTY MAINTENANCE**

THE CITY COUNCIL OF FALCON HEIGHTS ORDAINS:

SECTION 1. Chapter 105, Article III of the Falcon Heights City Code is amended in its entirety to read as follows:

Article III - Property Maintenance

Section 105.56 General Requirements.

The requirements of this article apply to all buildings, structures and property within the City. All buildings and portions of buildings, including mechanical, electrical, plumbing and other building systems, previously constructed or installed in accordance with city and state codes must be maintained in conformance with the requirements of the codes in effect at the time of construction or installation.

Section 105.57 Purpose.

The purpose of this Article is to protect, preserve, and promote the physical and mental health of the people, investigate and control communicable diseases, regulate privately and publicly owned dwellings for the purpose of sanitation and public health, and protect the safety of the people and promote the general welfare by legislation which shall be applicable to all dwellings now in existence or constructed in the future and which (i) establishes minimum standards for basic equipment and facilities for light, ventilation and heating, for safety from fire, for the use and location, and amount of space for human occupancy, and for safe and sanitary maintenance; (ii) determines the responsibilities of owners, operators and occupants of dwellings; and (iii) provides for the administration and enforcement of this Article.

Section 105.58 International Property Maintenance Code Adopted.

The International Property Maintenance Code, 2012 Edition, is hereby adopted by reference and incorporated herein, subject to the amendments set forth in this Article.

Section 105.59 Deletions.

The following sections of the International Property Maintenance Code are deleted: 302.4, 302.8, 303, 307, 404.5, 503.4, Chapter 8 all sections.

Section 105.60 Amendments.

The following sections of the International Property Maintenance Code are amended to read as follows:

Section 101.1 Title.

These regulations shall be known as the Property Maintenance Code of the City of Falcon Heights hereinafter referred to as “this Code.”

Section 102.3 Application of Other Codes.

Repairs, additions, or alterations to a structure, or changes of occupancy, shall be done in accordance with the procedures and provisions of the Minnesota State Building Code and Falcon Heights City Code.

Section 102.7 Referenced Codes and Standards.

The codes and standards referenced in this Code shall mean the applicable provision of the Falcon Heights City Code or Minnesota State Building Code, whichever is the most restrictive requirement permitted under statute and considered part of the requirements of this Code to the prescribed extent of each such reference. Where differences occur between provisions of this Code and the referenced standards, the provisions of this Code shall apply unless preempted by or in conflict with the State Building Code.

Section 103.2 Appointment.

The City Administrator or the City Administrator’s designated agents shall be the code official responsible for the administration and enforcement of this Code.

Section 103.5 Fees.

The fees for activities and services performed by the City in carrying out its responsibilities under this Code shall be adopted by Resolution of the City Council.

Section 106.3 Prosecution of Violation.

Any person failing to comply with a notice of violation or order served in accordance with Section 107 shall be deemed guilty of a misdemeanor and the violation shall be deemed a strict liability offense. If the notice of violation is not complied with, the code official shall institute the appropriate proceeding at law or in equity to restrain, correct or abate such violation, or to require the removal or termination of the unlawful occupancy of the structure in violation of the provisions of this Code or of the order or direction made pursuant thereto. Any expenses incurred by the City in carrying out the enforcement of the provisions of this Code shall be included as a special assessment against the property.

Section 107.2 Form.

Such notice prescribed in Section 107.1 shall be in accordance with all of the following:

1. Be in writing.
2. Include a description of the real estate sufficient for identification.
3. Include a statement of the violation or violations and why the notice is being issued.

4. Include a correction order allowing a reasonable time to make the repairs and improvements required to bring the dwelling unit or structure into compliance with the provisions of this Code.
5. Inform the property owner of the right to appeal.
6. Include a statement of the right to impose a special assessment in accordance with Section 106.3.

Section 108.1 General.

When a structure or equipment is found by the code official to be unsafe, or when a structure is found unfit for human occupancy, or is found unlawful, such structure shall be subject to the provisions of this Code.

Section 108.2 Closing of Vacant Structures.

If the structure is vacant and unfit for human habitation and occupancy, and is not in danger of structural collapse, the code official is authorized to post the premises and order the structure closed up so as not to be an attractive nuisance. Upon failure of the owner to close up the premises within the time specified in the order, the code official shall cause the premises to be closed and secured through any available public agency or by contract or arrangement by private persons and the cost thereof shall be assessed to the real estate upon which the structure is located.

Section 108.3 Notice.

Whenever the code official has determined a structure or equipment is unsafe, a structure is unfit for human occupancy or a structure is unlawful under the provisions of this Article, notice shall be posted in a conspicuous place in or about the structure affected by such notice and served on the owner or the person or persons responsible for the structure or equipment in accordance with Section 107.3. If the notice pertains to equipment, it shall also be placed on the unsafe equipment. The notice shall be in the form prescribed in Section 107.2.

Section 108.4 Posting.

Upon failure of the owner or person responsible to comply with the notice provisions within the time given, the code official shall place a posting on the premises or on the defective equipment which shall provide a statement of the penalties for occupying the premises or operating the equipment.

Section 108.4.1 Posting Removal.

The code official shall provide written approval and remove the posting whenever the defect or defects upon which the enforcement action and posting were based have been eliminated. It shall be unlawful for any person to deface, obscure or remove a posting without the approval of the code official. Any person who defaces, obscures or removes a posting shall be subject to the penalties provided by this Code.

Section 108.5 Prohibited Occupancy.

Any occupied structure posted by the code official shall be vacated as ordered by the code official. Any person who shall occupy posted premises or shall operate posted equipment, and

any owner or any person responsible for the premises who shall let anyone occupy a posted premises or operate posted equipment shall be liable for the penalties provided by this Code.

Section 109.6 Hearing.

Any person ordered to take emergency measures shall comply with such order forthwith. Any affected person shall thereafter, upon filing a written notice of appeal with the Clerk, be afforded an appeal/hearing as described in this Code.

Section 110.3 Failure to Comply.

If the owner of a premise fails to comply with a demolition order within the time prescribed, the code official shall cause the structure to be demolished and removed, either through an available public agency or by contract or arrangement with private persons, and the cost thereof assessed to the real estate upon which the structure is located.

Section 111.1 Application for Appeal.

Any person directly aggrieved by a notice issued under this Code, may within ten days after service of the same, appeal to the Council by filing a written notice of appeal with the Clerk. In the case of an appeal from a notice issued to vacate pending elimination of imminent dangers, the appeal shall be heard as soon as possible after the time of filing. In the case of appeals from other notices, the appeal shall be heard at such time as may be established by the Council, but the taking of an appeal from a notice other than one to vacate pending the elimination of imminent dangers shall, during the pendency of such appeal, restrain the City and its officers from proceeding in any manner to enforce such notice.

Section 111.2 Decision of the Council.

All appeals under this Code shall be heard by the Council. The Council may affirm in whole or in part or deny the existence of a violation of this Code, and if the violation is found to exist, confirm or modify the corrective action to be taken or the order requiring vacation of the premises and the time allowed for it.

Section 111.3 Correction of Violation by City; Assessment of Cost.

In all cases of violation of this Code to which M.S. 145A.03 through 145A.09 are applicable, the Sanitarian may proceed as provided in M.S. 145A.03 through 145A.09 to abate or remove the violation and to have the cost of it specially assessed against the lot or parcel where the violation was located. In suitable cases, said statutory remedies and procedure may be used either concurrently with, or separate from, the procedures prescribed in this Code.

Section 112.4 Failure to comply.

Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be guilty of a misdemeanor.

Section 201.3 Terms Defined in Other Codes.

Where terms are not defined in this Code and are defined in the Falcon Heights City Code or the Minnesota State Building Code, such terms shall have the meanings ascribed to them as stated in those codes.

Section 304.14 Insect Screens.

During the period from May 15 to October 15 every door, window and other outside opening required for ventilation of habitable rooms, food preparation areas, food service areas or any areas where products to be included or utilized in food for human consumption are processed, manufactured, packaged or stored shall be supplied with approved tightly fitting screens of not less than 16 mesh per inch (16 mesh per 25 mm), and every screen door used for insect control shall have a self-closing device in good working condition.

Section 305.1 General.

The interior of a structure and equipment therein shall be maintained in good repair, structurally sound and in a sanitary condition. Occupants shall keep that part of the structure which they occupy or control in a clean and sanitary condition. Every owner of a structure containing a rooming house, housekeeping units, a hotel, a dormitory, two or more dwelling units or two or more nonresidential occupancies, shall maintain, in a clean and sanitary condition, the shared or public areas of the structure and exterior property. The property owner is ultimately responsible for the whole property.

Section 306.1 General.

Every exterior and interior flight of stairs shall have handrails on both sides of the stair.

Exception: Stairs having four or more risers and permitted by the Minnesota State Building Code to be less than 44" wide may have handrails on one side. Stairs having less than four risers and permitted by the Minnesota State Building Code to be less than 44" wide are not required to have handrails.

Every open portion of a stair, landing, balcony, porch, deck, ramp or other walking surface which is more than 30 inches (762 mm) above the floor or grade below shall have guards. Handrails shall not be less than 34 inches (864 mm) high or more than 38 inches (965 mm) high measured vertically above the nosing of the tread or above the finished floor of the landing or walking surfaces. Guards shall not be less than 42 inches (1067 mm) high above the floor of the landing, balcony, porch, deck, or ramp or other walking surface.

Exceptions:

1. Guards may be not less than 36 inches (914mm) high where permitted by the Minnesota Stat Building Code.
2. Guards shall not be required where exempted by the adopted building code.

Section 308.4 Multiple Occupancies.

The owner of a structure containing two or more dwelling units, a multiple occupancy, a rooming house or a nonresidential structure shall be responsible for extermination in the public or shared areas of the structure and exterior property. If infestation is caused by failure of an occupant to prevent such infestation in the area occupied, the occupant shall be responsible for extermination. Whenever infestation exists in two or more dwelling units in a dwelling, extermination of the infested areas shall be the responsibility of the owner and operator.

Section 401.3 Alternative Devices.

In lieu of the means for natural light and ventilation herein prescribed, artificial light or mechanical ventilation complying with the Minnesota State Building Code shall be permitted.

Section 402.3 Other Spaces.

All other spaces shall be provided with natural or artificial light to permit the maintenance of sanitary conditions, and the safe occupancy of the space and utilization of the appliances, equipment and fixtures. Minimum artificial light shall provide 10 foot candles of light over the room area at a height of 30 inches.

Section 505.1 General. Amended to read:

Every sink, lavatory, bathtub or shower, drinking fountain, water closet or other plumbing fixture shall be properly connected to either a public water system or to an approved private water system. All kitchen sinks, lavatories, laundry facilities, bathtubs and showers shall be supplied with hot or tempered and cold running water in accordance with the Minnesota State Building Code.

Section 602.2 Residential Occupancies.

Dwellings shall be provided with heating facilities capable of maintaining a room temperature of 68°F (20°C) at a distance 3 feet above floor level in all habitable rooms, bathrooms and toilet rooms based on the winter outdoor design temperature of -15°F. Cooking appliances shall not be used to provide space heating to meet the requirements of this section.

Section 602.3 Heat supply.

Every owner and operator of any building who rents, leases or lets one or more dwelling units or sleeping units on terms, either expressed or implied, to furnish heat to the occupants thereof shall supply heat during the period from September 15 to May 15 to maintain a temperature of not less than 68°F (20°C) at a distance 3 feet above floor level in all habitable rooms, bathrooms, and toilet rooms.

Exception: When the outdoor temperature is below the winter outdoor design temperature for the locality, maintenance of the minimum room temperature shall not be required provided that the heating system is operating at its full design capacity. The winter outdoor design temperature shall be -15°F.

Section 602.4 Occupiable Work Spaces.

Indoor occupiable work spaces shall be supplied with heat during the period from September 15 to May 15 to maintain a temperature of not less than 65°F (18°C) at a distance 3 feet above floor level during the period the spaces are occupied.

Section 604.2 Service.

The size and usage of appliances and equipment shall serve as a basis for determining the need for additional facilities in accordance with the currently adopted National Electrical Code. Dwelling units shall be served by a three-wire, 120/240 volt, single-phase electrical service having a rating of not less than 60 amperes.

Section 605.2 Receptacles.

Every habitable space in a dwelling shall contain at least two separate and remote receptacle outlets. Every laundry area and bathroom in a dwelling shall contain at least one receptacle. Any electrical outlet within six feet of a water source or water outlet shall include operable ground fault circuit interrupter protection.

Section 606.1 General.

Elevators, dumbwaiters and escalators shall be maintained in compliance with Minnesota Elevators and Related Devices Code. The most current certification of inspection shall be on display at all times within the elevator or attached to the escalator or dumbwaiter, or the certificate shall be available for public inspection in the office of the building operator. The inspection and tests shall be performed at not less than the periodical intervals listed in Minnesota Elevators and Related Devices Code, except where otherwise specified by the authority having jurisdiction.

Section 702.1 General.

A safe, continuous and unobstructed path of travel shall be provided from any point in a building or structure to the public way. Means of egress shall comply with the Minnesota State Fire Code.

Section 702.2 Aisles.

The required width of aisles in accordance with the Minnesota State Fire Code shall be unobstructed.

Section 702.3 Locked Doors.

All means of egress doors shall be readily openable from the side from which egress is to be made without the need for keys, special knowledge or effort, except where the door hardware conforms to that permitted by the Minnesota State Building Code.

Section 702.4 Emergency Escape Openings.

Required emergency escape openings for Group IRC, Group R and Group I-1 shall comply with Minnesota State Fire Code Section 1026, Emergency Escape and Rescue.

Section 704.1 General.

All systems, devices and equipment to detect a fire, actuate an alarm, or suppress or control a fire or any combination thereof shall be maintained in an operable condition at all times in accordance with the Minnesota State Fire Code.

Section 704.2 Smoke Alarms.

Single or multiple-station smoke alarms shall be installed and maintained in Groups R-2, R-3, R-4 and in dwellings not regulated in Group R occupancies, regardless of occupant load at all of the following locations:

1. on the ceiling or wall outside of each separate sleeping area in the immediate vicinity of bedrooms.
2. in each room used for sleeping purposes.
3. In each story within a dwelling unit, including basements and cellars but not including crawl spaces and uninhabitable attics. In dwellings or dwelling units with split levels and

without an intervening door between the adjacent levels, a smoke alarm installed on the upper level shall suffice for the adjacent lower level provided that the lower level is less than one full story below the upper level.

Single or multiple-station smoke alarms shall be installed in other groups in accordance with the Minnesota State Fire Code.

SECTION 2. This ordinance is effective immediately upon its passage and publication.

ADOPTED this _____ day of _____, 2012, by the City Council of Falcon Heights, Minnesota.

CITY OF FALCON HEIGHTS

BY: _____
Peter Lindstrom, Mayor

ATTEST:

Bart Fisher, City Administrator/Clerk

IPMC Ordinance Notes

105.59 Deletions

These are the sections listed for deletion in the ordinance because they do not apply in Falcon Heights or are provided for elsewhere in the City Code.

302.4 – Weeds

All premises and exterior property shall be maintained free from weeds or plant growth in excess of [JURISDICTION TO INSERT HEIGHT IN INCHES]. All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens.

Upon failure of the owner or agent having charge of a property to cut and destroy weeds after service of a notice of violation, they shall be subject to prosecution in accordance with Section 106.3 and as prescribed by the authority having jurisdiction. Upon failure to comply with the notice of violation, any duly authorized employee of the jurisdiction or contractor hired by the jurisdiction shall be authorized to enter upon the property in violation and cut and destroy the weeds growing thereon, and the costs of such removal shall be paid by the owner or agent responsible for the property.

302.8 Motor Vehicles

Except as provided for in other regulations, no inoperative or unlicensed motor vehicle shall be parked, kept or stored on any premises, and no vehicle shall at any time be in a state of major disassembly, disrepair, or in the process of being stripped or dismantled. Painting of vehicles is prohibited unless conducted inside an approved spray booth.

Exception: A vehicle of any type is permitted to undergo major overhaul, including body work, provided that such work is performed inside a structure or similarly enclosed area designed and approved for such purposes.

303 Swimming Pools, Spas and Hot Tubs

303.1 Swimming pools.

Swimming pools shall be maintained in a clean and sanitary condition, and in good repair.

303.2 Enclosures.

Private swimming pools, hot tubs and spas, containing water more than 24 inches (610 mm) in depth shall be completely surrounded by a fence or barrier at least 48 inches (1219 mm) in height above the finished ground level measured on the side of the barrier away from the pool. Gates and doors in such barriers shall be self-closing and self-latching. Where the self-latching device is a minimum of 54 inches (1372 mm) above the bottom of the gate, the release mechanism shall be located on the pool side of the gate. Self-closing and self-latching gates shall be maintained

such that the gate will positively close and latch when released from an open position of 6 inches (152 mm) from the gatepost. No existing pool enclosure shall be removed, replaced or changed in a manner that reduces its effectiveness as a safety barrier.

Exception: Spas or hot tubs with a safety cover that complies with ASTM F 1346 shall be exempt from the provisions of this section.

307 Handrails and Guardrails

307.1 General.

Every exterior and interior flight of stairs having more than four risers shall have a handrail on one side of the stair and every open portion of a stair, landing, balcony, porch, deck, ramp or other walking surface which is more than 30 inches (762 mm) above the floor or grade below shall have guards. Handrails shall not be less than 30 inches (762 mm) in height or more than 42 inches (1067 mm) in height measured vertically above the nosing of the tread or above the finished floor of the landing or walking surfaces. Guards shall not be less than 30 inches (762 mm) in height above the floor of the landing, balcony, porch, deck, or ramp or other walking surface.

Exception: Guards shall not be required where exempted by the adopted building code.

404.5 Overcrowding.

Dwelling units shall not be occupied by more occupants than permitted by the minimum area requirements of Table 404.5.

TABLE 404.5 MINIMUM AREA REQUIREMENTS

SPACE	MINIMUM AREA IN SQUARE FEET		
	1-2 occupants	3-5 occupants	6 or more occupants
Living room ^{a, b}	120	120	150
Dining room ^{a, b}	No requirement	80	100
Bedrooms	Shall comply with Section 404.4.1		

For SI: 1 square foot = 0.093 m².

a. See [Section 404.5.2](#) for combined living room/dining room spaces.

b. See [Section 404.5.1](#) for limitations on determining the minimum occupancy area for sleeping purposes.

[P] 503.4 Floor surface.

In other than dwelling units, every toilet room floor shall be maintained to be a smooth, hard, nonabsorbent surface to permit such floor to be easily kept in a clean and sanitary condition.

Chapter 8 all sections - Referenced Standards. Applicable standards are given the text of the ordinance.

105.60 Amendments

101.1 Title.

These regulations shall be known as the *International Property Maintenance Code* of [NAME OF JURISDICTION], Property Maintenance Code of the City of Falcon Heights hereinafter referred to as "this code."

102.3 Application of other codes.

Repairs, additions or alterations to a structure, or changes of *occupancy*, shall be done in accordance with the procedures and provisions of the Minnesota State Building Code and Falcon Heights City Code *International Building Code, International Energy Conservation Code, International Fire Code, International Fuel Gas Code, International Mechanical Code, International Residential Code, International Plumbing Code* and NFPA 70. Nothing in this code shall be construed to cancel, modify or set aside any provision of the *International Zoning Code*.

Section 102.7 Referenced Codes and Standards.

The codes and standards referenced in this Code shall mean the applicable provision of the Falcon Heights City Code or Minnesota State Building Code, whichever is the most restrictive requirement permitted under statute and considered part of the requirements of this Code to the prescribed extent of each such reference. Where differences occur between provisions of this Code and the referenced standards, the provisions of this Code shall apply unless preempted by or in conflict with the State Building Code ~~be those that are listed in Chapter 8 and considered part of the requirements of this code to the prescribed extent of each such reference and as further regulated in Sections 102.7.1 and 102.7.2.~~

Exception: Where enforcement of a code provision would violate the conditions of the listing of the equipment or appliance, the conditions of the listing shall apply.

Section 103.2 Appointment.

The City Administrator or the City Administrator's designated agents shall be the code official responsible for the administration and enforcement of this Code. ~~The code official shall be appointed by the chief appointing authority of the jurisdiction.~~

Section 103.5 Fees.

The fees for activities and services performed by the City in carrying out its responsibilities under this Code shall be adopted by Resolution of the City Council ~~the department in carrying out its responsibilities under this code shall be as indicated in the following schedule.~~
[JURISDICTION TO INSERT APPROPRIATE SCHEDULE.]

Section 106.3 Prosecution of Violation.

Any person failing to comply with a notice of violation or order served in accordance with Section 107 shall be deemed guilty of a misdemeanor ~~or civil infraction as determined by the local municipality~~, and the violation shall be deemed a strict liability offense. If the notice of violation is not complied with, the code official shall institute the appropriate proceeding at law or in equity to restrain, correct or abate such violation, or to require the removal or termination of the unlawful occupancy of the structure in violation of the provisions of this Code or of the order or direction made pursuant thereto. Any expenses incurred by the City in carrying out the enforcement of the provisions of this Code shall be included as a special assessment against the property. ~~action taken by the authority having jurisdiction on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.~~

Section 107.2 Form.

Such notice prescribed in Section 107.1 shall be in accordance with all of the following:

1. Be in writing.
2. Include a description of the real estate sufficient for identification.
3. Include a statement of the violation or violations and why the notice is being issued.
4. Include a correction order allowing a reasonable time to make the repairs and improvements required to bring the dwelling unit or structure into compliance with the provisions of this Code.
5. Inform the property owner of the right to appeal ~~file a lien~~.
6. Include a statement of the right to impose a special assessment in accordance with Section 106.3.

Section 108.1 General.

When a structure or equipment is found by the code official to be unsafe, or when a structure is found unfit for human occupancy, or is found unlawful, such structure shall be subject ~~condemned pursuant~~ to the provisions of this Code.

Section 108.2 Closing of Vacant Structures.

If the structure is vacant and unfit for human habitation and occupancy, and is not in danger of structural collapse, the code official is authorized to post a ~~placard of condemnation on~~ the premises and order the structure closed up so as not to be an attractive nuisance. Upon failure of the owner to close up the premises within the time specified in the order, the code official shall cause the premises to be closed and secured through any available public agency or by contract or arrangement by private persons and the cost thereof shall be assessed to ~~charged against~~ the real estate upon which the structure is located ~~and shall be a lien upon such real estate and may be collected by any other legal resource.~~

Section 108.3 Notice.

Whenever the code official has determined a structure or equipment is unsafe, a structure is unfit for human occupancy or a structure is unlawful under the provisions of this Article ~~condemned a structure or equipment under the provisions of this section~~, notice shall be posted in a conspicuous place in or about the structure affected by such notice and served on the owner or the person or persons responsible for the structure or equipment in accordance with Section

107.3. If the notice pertains to equipment, it shall also be placed on the unsafe condemned equipment. The notice shall be in the form prescribed in Section 107.2.

Section 108.4 Posting. ~~Placarding.~~

Upon failure of the owner or person responsible to comply with the notice provisions within the time given, the code official shall place a posting post on the premises or on the defective equipment which shall provide a placard bearing the word "Condemned" and a statement of the penalties ~~provided~~ for occupying the premises or operating the equipment ~~or removing the placard.~~

Section 108.4.1 Posting Removal.

The code official shall provide written approval and remove the posting whenever the defect or defects upon which the enforcement action and posting were based have been eliminated. It shall be unlawful for any person to deface, obscure or remove a posting without the approval of the code official. Any person who defaces, obscures or removes a posting shall be subject to the penalties provided by this Code.

Section 108.5 Prohibited Occupancy.

Any occupied structure posted condemned and placarded by the code official shall be vacated as ordered by the code official. Any person who shall occupy posted placarded premises or shall operate posted placarded equipment, and any owner or any person responsible for the premises who shall let anyone occupy a posted placarded premises or operate posted placarded equipment shall be liable for the penalties provided by this Code.

Section 109.6 Hearing.

Any person ordered to take emergency measures shall comply with such order forthwith. Any affected person shall thereafter, upon filing a written notice of appeal with the Clerk ~~petition directed to the appeals board~~, be afforded an appeal/hearing ~~a hearing~~ as described in this Code.

Section 110.3 Failure to Comply.

If the owner of a premise fails to comply with a demolition order within the time prescribed, the code official shall cause the structure to be demolished and removed, either through an available public agency or by contract or arrangement with private persons, and the cost thereof assessed to of such demolition and removal shall be charged against the real estate upon which the structure is located ~~and shall be a lien upon such real estate.~~

Section 111.1 Application for Appeal.

Any person directly aggrieved by ~~a decision of the code official or a notice or order~~ issued under this Code, may within ten days after service of the same, appeal to the Council by filing a written notice of appeal with the Clerk. In the case of an appeal from a notice issued to vacate pending elimination of imminent dangers, the appeal shall be heard as soon as possible after the time of filing. In the case of appeals from other notices, the appeal shall be heard at such time as may be established by the Council, but the taking of an appeal from a notice other than one to vacate pending the elimination of imminent dangers shall, during the pendency of such appeal, restrain the City and its officers from proceeding in any manner to enforce such notice. shall have the right to appeal to the board of appeals, provided that a written application for appeal is filed

~~within 20 days after the day the decision, notice or order was served. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or the requirements of this code are adequately satisfied by other means.~~

Section 111.2 Decision of the Council.

All appeals under this Code shall be heard by the Council. The Council may affirm in whole or in part or deny the existence of a violation of this Code, and if the violation is found to exist, confirm or modify the corrective action to be taken or the order requiring vacation of the premises and the time allowed for it.

111.2 Membership of board.

~~The board of appeals shall consist of a minimum of three members who are qualified by experience and training to pass on matters pertaining to property maintenance and who are not employees of the jurisdiction. The *code official* shall be an *ex officio* member but shall have no vote on any matter before the board. The board shall be appointed by the chief appointing authority, and shall serve staggered and overlapping terms.~~

Section 111.3 Correction of Violation by City; Assessment of Cost.

In all cases of violation of this Code to which M.S. 145A.03 through 145A.09 are applicable, the Sanitarian may proceed as provided in M.S. 145A.03 through 145A.09 to abate or remove the violation and to have the cost of it specially assessed against the lot or parcel where the violation was located. In suitable cases, said statutory remedies and procedure may be used either concurrently with, or separate from, the procedures prescribed in this Code.

111.3 Notice of meeting.

~~The board shall meet upon notice from the chairman, within 20 days of the filing of an appeal, or at stated periodic meetings.~~

Section 112.4 Failure to comply.

Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be guilty of a misdemeanor. Whenever the code official finds any work regulated by this code being performed in a manner contrary to the provisions of this code or in a dangerous or unsafe manner, the code official is authorized to issue a stop work order.

Section 201.3 Terms Defined in Other Codes.

Where terms are not defined in this Code and are defined in the Falcon Heights City Code or the Minnesota State Building Code International Building Code, International Existing Building Code, International Fire Code, International Fuel Gas Code, International Mechanical Code, International Plumbing Code, International Residential Code, International Zoning Code or NFPA 70, such terms shall have the meanings ascribed to them as stated in those codes.

Section 304.14 Insect Screens.

During the period from May 15 to October 15 every door, window and other outside opening required for ventilation of habitable rooms, food preparation areas, food service areas or any

areas where products to be included or utilized in food for human consumption are processed, manufactured, packaged or stored shall be supplied with approved tightly fitting screens of not less than 16 mesh per inch (16 mesh per 25 mm), and every screen door used for insect control shall have a self-closing device in good working condition.

~~Exception: Screens shall not be required where other approved means, such as air curtains or insect repellent fans, are employed.~~

Section 305.1 General.

The interior of a structure and equipment therein shall be maintained in good repair, structurally sound and in a sanitary condition. Occupants shall keep that part of the structure which they occupy or control in a clean and sanitary condition. Every owner of a structure containing a rooming house, housekeeping units, a hotel, a dormitory, two or more dwelling units or two or more nonresidential occupancies, shall maintain, in a clean and sanitary condition, the shared or public areas of the structure and exterior property. The property owner is ultimately responsible for the whole property.

Section 306.1 General.

~~The components of a structure and equipment therein shall be maintained in good repair, structurally sound and in a sanitary condition.~~

Every exterior and interior flight of stairs shall have handrails on both sides of the stair.

Exception: Stairs having four or more risers and permitted by the Minnesota State Building Code to be less than 44" wide may have handrails on one side. Stairs having less than four risers and permitted by the Minnesota State Building Code to be less than 44" wide are not required to have handrails.

Every open portion of a stair, landing, balcony, porch, deck, ramp or other walking surface which is more than 30 inches (762 mm) above the floor or grade below shall have guards. Handrails shall not be less than 34 inches (864 mm) high or more than 38 inches (965 mm) high measured vertically above the nosing of the tread or above the finished floor of the landing or walking surfaces. Guards shall not be less than 42 inches (1067 mm) high above the floor of the landing, balcony, porch, deck, or ramp or other walking surface.

Exceptions:

1. Guards may be not less than 36 inches (914mm) high where permitted by the Minnesota State Building Code.
2. Guards shall not be required where exempted by the adopted building code.

Section 308.4 Multiple Occupancies. [Note: Should be 309.4.]

The owner of a structure containing two or more dwelling units, a multiple occupancy, a rooming house or a nonresidential structure shall be responsible for extermination pest elimination in the public or shared areas of the structure and exterior property. If infestation is caused by failure of an occupant to prevent such infestation in the area occupied, the occupant ~~and owner~~ shall be responsible for extermination. Whenever infestation exists in two or

more dwelling units in a dwelling, extermination of the infested areas shall be the responsibility of the owner and operator.

Section 401.3 Alternative Devices.

In lieu of the means for natural light and ventilation herein prescribed, artificial light or mechanical ventilation complying with the Minnesota State ~~International~~ Building Code shall be permitted.

Section 402.3 Other Spaces.

All other spaces shall be provided with natural or artificial light ~~sufficient~~ to permit the maintenance of sanitary conditions, and the safe occupancy of the space and utilization of the appliances, equipment and fixtures. Minimum artificial light shall provide 10 foot candles of light over the room area at a height of 30 inches.

Section 505.1 General. Amended to read:

Every sink, lavatory, bathtub or shower, drinking fountain, water closet or other plumbing fixture shall be properly connected to either a public water system or to an approved private water system. All kitchen sinks, lavatories, laundry facilities, bathtubs and showers shall be supplied with hot or tempered and cold running water in accordance with the Minnesota State Building ~~International Plumbing~~ Code.

Section 602.2 Residential Occupancies.

Dwellings shall be provided with heating facilities capable of maintaining a room temperature of 68°F (20°C) at a distance 3 feet above floor level in all habitable rooms, bathrooms and toilet rooms based on the winter outdoor design temperature of -15°F ~~for the locality indicated in Appendix D of the International Plumbing Code.~~ Cooking appliances shall not be used, ~~nor shall portable unvented fuel burning space heaters be used, as a means to provide required heating to~~ provide space heating to meet the requirements of this section.

~~Exception: In areas where the average monthly temperature is above 30°F (-1°C), a minimum temperature of 65°F (18°C) shall be maintained.~~

Section 602.3 Heat supply.

Every owner and operator of any building who rents, leases or lets one or more dwelling units or sleeping units on terms, either expressed or implied, to furnish heat to the occupants thereof shall supply heat during the period from September 15 to May 15 to maintain a ~~minimum~~ temperature of not less than 68°F (20°C) at a distance 3 feet above floor level in all habitable rooms, bathrooms, and toilet rooms.

Exception: When the outdoor temperature is below the winter outdoor design temperature for the locality, maintenance of the minimum room temperature shall not be required provided that the heating system is operating at its full design capacity. The winter outdoor design temperature shall be -15°F.

~~Exceptions:~~

- ~~1. When the outdoor temperature is below the winter outdoor design temperature for the locality, maintenance of the minimum room temperature shall not be required provided that the heating system is operating at its full design capacity. The winter outdoor design temperature for the locality shall be as indicated in Appendix D of the International Plumbing Code.~~
- ~~2. In areas where the average monthly temperature is above 30°F (-1°C) a minimum temperature of 65°F (18°C) shall be maintained.~~

Section 602.4 Occupiable Work Spaces.

Indoor occupiable work spaces shall be supplied with heat during the period from September 15 to May 15 to maintain a ~~minimum~~ temperature of not less than 65°F (18°C) at a distance 3 feet above floor level during the period the spaces are occupied.

Exceptions:

- ~~1. Processing, storage and operation areas that require cooling or special temperature conditions.~~
- ~~2. Areas in which persons are primarily engaged in vigorous physical activities.~~

Section 604.2 Service.

The size and usage of appliances and equipment shall serve as a basis for determining the need for additional facilities in accordance with the currently adopted National Electrical Code NFPA 70. Dwelling units shall be served by a three-wire, 120/240 volt, single-phase electrical service having a ~~minimum~~ rating of not less than 60 amperes.

Section 605.2 Receptacles.

Every habitable space in a dwelling shall contain at least two separate and remote receptacle outlets. Every laundry area and bathroom in a dwelling shall contain at least one ~~grounded-type receptacle or a receptacle with a ground fault circuit interrupter~~. Every bathroom shall contain at least one receptacle. ~~Any new bathroom receptacle outlet shall have ground fault circuit interrupter protection.~~ All receptacle outlets shall have the appropriate faceplate cover for the location. Any electrical outlet within six feet of a water source or water outlet shall include operable ground fault circuit interrupter protection.

Section 606.1 General.

Elevators, dumbwaiters and escalators shall be maintained in compliance with Minnesota Elevators and Related Devices Code ASME A17.1. The most current certification of inspection shall be on display at all times within the elevator or attached to the escalator or dumbwaiter, or the certificate shall be available for public inspection in the office of the building operator ~~or be posted in a publicly conspicuous location approved by the code official~~. The inspection and tests shall be performed at not less than the periodical intervals listed in Minnesota Elevators and Related Devices Code ASME A17.1, Appendix N, except where otherwise specified by the authority having jurisdiction.

Section 702.1 General.

A safe, continuous and unobstructed path of travel shall be provided from any point in a building or structure to the public way. Means of egress shall comply with the ~~International~~ Minnesota State Fire Code.

Section 702.2 Aisles.

The required width of aisles in accordance with the ~~International~~ Minnesota State Fire Code shall be unobstructed.

Section 702.3 Locked Doors.

All means of egress doors shall be readily openable from the side from which egress is to be made without the need for keys, special knowledge or effort, except where the door hardware conforms to that permitted by the ~~International~~ Minnesota State Building Code.

Section 702.4 Emergency Escape Openings.

~~Required emergency escape openings for Group IRC, Group R and Group I-1 shall comply with Minnesota State Fire Code Section 1026, Emergency Escape and Rescue, shall be maintained in accordance with the code in effect at the time of construction, and the following. Required emergency escape and rescue openings shall be operational from the inside of the room without the use of keys or tools. Bars, grilles, grates or similar devices are permitted to be placed over emergency escape and rescue openings provided the minimum net clear opening size complies with the code that was in effect at the time of construction and such devices shall be releasable or removable from the inside without the use of a key, tool or force greater than that which is required for normal operation of the escape and rescue opening.~~

Section 704.1 General.

All systems, devices and equipment to detect a fire, actuate an alarm, or suppress or control a fire or any combination thereof shall be maintained in an operable condition at all times in accordance with the ~~International~~ Minnesota State Fire Code.

Section 704.2 Smoke Alarms.

Single or multiple-station smoke alarms shall be installed and maintained in Groups R-2, R-3, R-4 and in dwellings not regulated in Group R occupancies, regardless of occupant load at all of the following locations:

1. on the ceiling or wall outside of each separate sleeping area in the immediate vicinity of bedrooms.
2. in each room used for sleeping purposes.
3. In each story within a dwelling unit, including basements and cellars but not including crawl spaces and uninhabitable attics. In dwellings or dwelling units with split levels and without an intervening door between the adjacent levels, a smoke alarm installed on the upper level shall suffice for the adjacent lower level provided that the lower level is less than one full story below the upper level.

Single or multiple-station smoke alarms shall be installed in other groups in accordance with the ~~International~~ Minnesota State Fire Code.