

Minutes

City of Falcon Heights, Park and Recreation Commission Meeting
March 12, 2012
6:30PM
City Hall

Meeting Chair: Melissa Weber-Sanders (absent)

Minutes By: Jessica Anderson

Present members: Serena Jones-White, Matthew Waite (absent), Lonetta Hanson, Tom Keene (absent)

Youth member: Luke Mielke

Staff: Michelle Tesser (absent), Jessica Anderson, Tim Pittman

Council Liaison: Keith Gosline

1. **Meeting called to order 6:37 PM**
2. **Approval of Minutes February 13th meeting minutes**
Minutes were unanimously approved. Hanson/Jones-White
3. **Spring/Summer Program Update**
 - Reviewed program guide. Noted new programs and events.
 - Registration is going well with over 60 registrations. Program guides will be delivered next week to schools.
4. **Summer Event Planning**
 - Family Tennis Tournament- USTA will send a coordinator to help with organizing the event. Confirmed the date of May 5th. Hired a new tennis instructor who will be attending the event. Anderson will contact community leaders to take part in the ceremonial tennis court opening.
 - Movie in Park- Tesser has secured movie rights and all rental equipment (movie, screen, sand bags, projector). The Muppets has been reserved and paid for. Tesser would like to find boy scouts to volunteer with the camping portion of the event. The event is on June 15th same day as the Parks and Rec staff meet and greet.
 - Ice Cream Social- Anderson is working on securing additional jumping castles for the event

5. Business Donations

- \$400.00 has been donated by businesses for Parks and Recreation events.

6. Park Rental Comprehensive Study

- Anderson presented information on park rentals from 2008-2011. The study concluded that the park is being rented more in recent years. In 2011 the NSSA did not rent the soccer fields with lower the rental rates, however there were more rentals of the building and picnic shelters. Over the last four years the amount of rental revenue has risen.

7. MRPA Innovation Scholarship Submission- Falcon Heights Smart Park

- No word had been received on the grant status. The administrator of the grant said the City would be receiving a letter in the mail later in the week.

8. EAB Tree Grant Submission –DNR

- The City should find out about the grant award by March 16th.

9. Staff Reports:

➤ **Public Works Update**

- Maintaining equipment
- Refurbishing of Community Park kitchen
 - New Sink, Counters, Tile, Microwave
 - Clean the refrigerator
- Clean-up of Curtiss field by a local church will be completed in May
- Tree Trimming

10. New Business

- There are 8 community garden plot openings. Pass the word on to anyone interested. A waiting list has been created.
- Next meeting: Monday, April 9, 2012 at 6:30p.m.

11. Adjournment – 7:08pm

Minutes respectfully submitted by Jessica Anderson. If there are any corrections or additions, please contact Jessica Anderson by phone at 651-792-7621 or by email at jessica.anderson@falconheights.org