

CITY OF FALCON HEIGHTS
Special Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
August 7, 2013
6:00 p.m.

- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM ____ HARRIS ____ GOSLINE ____
LONG ____ MERCER-TAYLOR ____

Staff: FISCHER ____
- C. PRESENTATIONS:
- D. APPROVAL OF MINUTES: July 24, 2013
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
1. General Disbursements through 7/31/2013: \$75,045.92
Payroll through 7/31/2013: \$21,634.60
2. Approval of City Licenses
3. Adoption of a Governmental Bonds Post-Issuance Compliance Policies and
Procedures
4. 2013 Public Works Equipment Purchases/Replacement
- G: POLICY ITEMS:
- H. INFORMATION/ANNOUNCEMENTS:
- I. COMMUNITY FORUM:
- J. ADJOURNMENT:

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

MINUTES
July 24, 2013

- A. CALL TO ORDER: 7:00PM
- B. ROLL CALL: LINDSTROM _X_ HARRIS _X_ GOSLINE _X_
LONG _X_ MERCER-TAYLOR _X_
STAFF PRESENT: FISCHER _X_ TESSER _X_
- C. PRESENTATIONS:
- D. APPROVAL OF MINUTES: July 10, 2013 APPROVED
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA: Chuck Long Moved, APPROVED 5-0
1. General Disbursements through 7/18/2013: \$436,910.84
Payroll through 7/12/2013: \$20,832.53
 2. Approval of City Licenses
 3. Declaration of Bond Reimbursement
 4. Acceptance of University of Minnesota Grant Award
 5. Acceptance of Scholarship Funds from Commonwealth Terrace Cooperative (CTC)
- G. POLICY ITEMS:
1. Massage License Application
 - Assistant to the City Administrator Michelle Tesser presented the staff report on the agenda item. Council Members discussed the item and asked questions which were addressed by City Staff.
 - Danielle Crawford, 654 Fuller St, St. Paul; spoke in support of the applicant and how she is trying to better herself.
 - Cherilyn Arndt, the applicant; explained her situation.
 - Marjorie Arndt, mother of the applicant; spoke in support of the applicant.
 - Russell Barnes, son of applicant; spoke in support of the applicant.
 - Ken Jelland, 2010 104th Ave, Coon Rapids; spoke in favor of the applicant.

Council directed staff to collect and asked the applicant to provide references and information from the applicant's school, current employer, and proposed employer. Council also asked staff to discuss with the City Attorney what the City's liability is if a license is issued with a negative background check.

Council Member Long moved to table the issue until the second meeting in August while additional information is gathered. APPROVED 5-0

2. Chicken Ordinance

- City Administrator Bart Fischer presented the staff report on the proposed ordinance.
- Council Members discussed the pros and cons of the proposed ordinance.
- Carrie O'Brien, 1916 Prior Ave; spoke against the ordinance and provided a copy of an article on chicken raising (see attached).

Beth Mercer-Taylor Moved Approval of the Ordinance: APPROVED 3-2
(Lindstrom, Mercer-Taylor, Gosline in favor; Long, Harris against)

3. Acceptance of Bond Bid for the 2013 Street Improvement Project (Addendum)

- Nick Anhut provided a report on the bond bid for the 2013 Street Improvement Project, which was favorable to the City. Nick also answered questions from Council Members and provided the attached information.

Chuck Long Moved, APPROVED 5-0

H. INFORMATION/ ANNOUNCEMENTS:

Council Member Chuck Long

- Upcoming Ice Cream Social, 7/25/13 from 6-8 pm at Community Park
- Human Rights Commission will be hosting a community forum on immigration with One Voice Minnesota on 8/19/13 from 7-9 pm at City Hall. Please RSVP to Michelle Tesser

Mayor Peter Lindstrom

- Provided an update on his attendance at the League of Minnesota Cities committee relating to fiscal futures of cities
- Announced a press conference for the group Mayors Against Illegal Guns on 7/21/13 at 10AM at the U.S. Federal Courthouse

City Administrator Bart Fischer

- Announced the upcoming Night to Unite on 8/6/13
- Announced the return of the Picnic Operetta in Community Park 8/11/13 at 4 pm

Assistant to the City Administrator Michelle Tesser

- Provided an update on park & rec programs
- Announced the upcoming newsletter coming out in the fall

I. COMMUNITY FORUM:

J. ADJOURNMENT: 8:51PM

Deseret News

The downside of raising backyard chickens

By Flint Stephens For the Deseret News

Published: Friday, June 8 2012 2:00 p.m. MDT



Chickens like to dig and scratch in search for food. In the process, they can tear up gardens and flower beds. (Flint Stephens)

With growing interest in [keeping backyard chickens](#), there are plenty of advocates to extol the benefits of having a home flock. No one really mentions the negatives of keeping chickens, yet there are many challenges.

An Internet search for information on the cons of raising backyard chickens doesn't yield much useful information. A few articles refer to one or two negatives after listing numerous positives. Many results appear to come from people with limited or no actual experience.

When communities are debating the legalization of urban chickens at public meetings, worried residents often voice concerns over things like noise and smell. But many challenges are learned only after one undertakes chicken ownership.

Here are some of them:

Noise



Chickens have strong feet and sharp claws adapted for digging and scratching in loose dirt, even if it contains newly planted vegetables. (Flint Stephens)

Noisy roosters top the list of problems, and in many areas ordinances prohibit keeping adult male birds. While roosters crow early, loudly and often, hens also make a racket. Chickens squabble all day long, and plenty of cackling usually accompanies the activity. Admittedly, hens are not as noisy as roosters, but understanding neighbors are a plus for anyone who hopes to harvest home-raised eggs.

Expense

Store-bought eggs are a bargain when compared to the cost of keeping a backyard flock. Setting up a coop with all the equipment can easily cost a few hundred dollars. Then an aspiring chicken rancher must feed and maintain the chicks for five or six months. Only then will he be able to start collecting eggs.

According to www.poultrykeeper.com, in the first 18 months of its life, an exceptional hen could lay up to 250 eggs. At a price of \$2 a dozen, that is \$42 worth. Multiplied by five chickens, that amounts to about \$210. That means it could take three or four years to break even on the initial investment, and that doesn't count labor or continuing costs for feed.



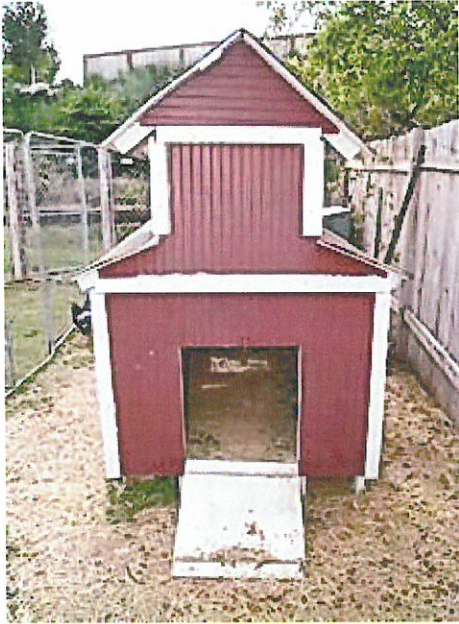
Unfortunately, unwanted roosters and unproductive hens must be culled — a task that is unpleasant. (Flint Stephens)

Garden damage

Chickens are living cultivators and rototillers. That can be a good thing when they are eating bugs and weeds. Unfortunately, chickens can't distinguish between weeds and newly emerging garden vegetables. And if you are lucky enough to raise vegetables or fruit to maturity, chickens believe you have done so for them to consume. If you want to raise chickens and have a nice garden, you'll need to devise a method of protecting the young plants or of keeping the chickens contained.

Smell and mess

Anyone who has been near a commercial chicken operation has undoubtedly experienced some unpleasant scents. Fortunately, keeping a few chickens at home is not comparable. One benefit of Utah's dry climate is that there is little smell or mess with properly maintained backyard chickens. Six chickens produce about the same waste as a medium-sized dog.



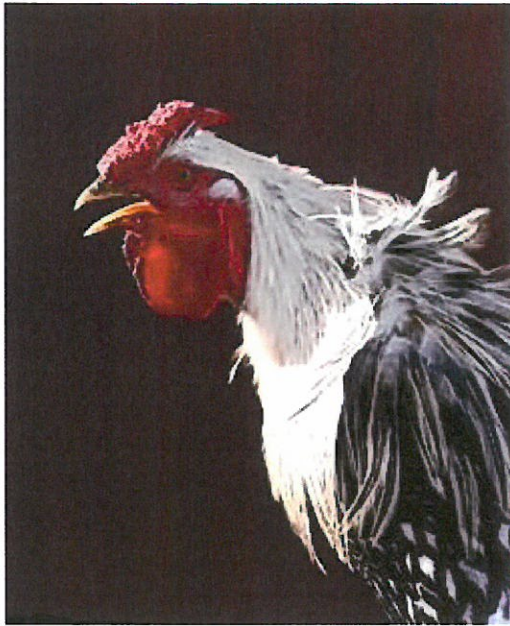
Providing a proper environment for a backyard flock can cost several hundred dollars. (Flint Stephens)

Culling

This is a reality every chicken owner must confront. Even when maintaining hens for eggs, there will eventually be old and unproductive hens. Sometimes chickens become injured or sick, and it makes little sense to spend lots of money taking them to a veterinarian. And when one buys baby chicks from a farm store, some turn out to be roosters — even when the signs on the cages promise they are pullets (young females).

Killing chickens is not fun. One can give them away, but that just forces someone else to deal with the problem.

Another reality is that chickens allowed to roam or range are not very good to eat. Unlike the grocery store birds, free-range chickens have little or no fat. They are also tough — as in chewy. If one hopes to raise birds for the table, they need to be confined and eaten at a young age; otherwise, plan on chicken soup instead of fried chicken.



Everyone knows about noisy, crowing roosters, but a flock of hens can also create quite a racket. (Flint Stephens)

Predators

Even in urban areas, chickens attract predators. In Utah, the list includes raccoons, foxes, skunks, mink, weasels, hawks, magpies, dogs and cats. Some are primarily interested in eggs or young chickens. The prospect of eggs or a chicken dinner draws them all. If successful, they will return repeatedly. A sturdy enclosure and regular maintenance are necessary.

Constant care

Chickens need daily attention. They must have food and fresh water. They need to be let out in the mornings and put away at night. Eggs must be collected daily. Coops must be cleaned regularly (at least a couple times each month). Nesting and bedding materials must be provided and changed. Ignoring any of these tasks for even a day or two is irresponsible.

There are many benefits to raising chickens and harvesting one's own eggs. Good places to find information include www.poultrykeeper.com, www.backyardpoultry.com or a local farm supply store. But just be aware that avid urban chicken fans tend to understate many of the accompanying challenges.

Flint Stephens has raised backyard chickens for more than 10 years. He is author of "Mormon Parenting Secrets: Time-Tested Methods for Raising Exceptional Children." His blog is www.mormonparentingsecrets.com.



July 24, 2013

Sale Report

City of Falcon Heights, Minnesota



City of Falcon Heights, Minnesota Results of Bond Sale – July 24, 2013

\$445,000

General Obligation Improvement Bonds, Series 2013A

Purpose: To finance the City's 2013 Pavement Management Program.

Rating: Non-Rated

Number of Bids: 1

Low Bidder: United Bankers' Bank, Bloomington, Minnesota

True Interest Cost: 2.1081%

Summary of Results:	Projected	Results of Sale	Difference
Principal Amount:	\$450,000	\$445,000	-\$5,000
Net Proceeds:	\$419,617	\$419,617	\$0
Discount Allowance:	\$6,750	\$5,340	-\$1,410
True Interest Cost:	2.64%	2.11%	-0.53%
Capitalized Interest:	\$4,220	\$3,153	-\$1,067
Cost of Issuance:	\$15,000	\$12,803	-\$2,197
Coupon Rates:	1.05% - 2.85%	0.75% - 2.40%	
Assessment Rate:	4.65%	4.10%	-0.55%
Average Annual Levy:	\$25,504	\$24,337	-\$1,167

Closing Date: August 21, 2013

Council Action: Resolution Providing For The Issuance And Sale Of \$445,000 General Obligation Improvement Bonds, Series 2013A, And Pledging Special Assessments And Levying A Tax For The Payment Thereof

Attachments:

- Bid Tabulation
- Updated Debt Service Schedules
- Bond Resolution

BID TABULATION

(Negotiated Sale)

\$450,000* General Obligation Improvement Bonds, Series 2013A

CITY OF FALCON HEIGHTS, MINNESOTA

SALE: July 24, 2013

AWARD: UNITED BANKERS' BANK

RATING: Non-Rated

BBI: 4.52%

NAME OF BIDDER	MATURITY (February 1)	RATE	REOFFERING YIELD	PRICE	NET INTEREST COST	TRUE INTEREST RATE
UNITED BANKERS' BANK Bloomington, Minnesota	2015	0.750%	0.750%	\$444,600.00	\$43,011.67	2.1164%
	2016	1.000%	1.000%			
	2017	1.350%	1.350%			
	2018	1.600%	1.600%			
	2019	1.850%	1.850%			
	2020	2.100%	2.100%			
	2021	2.400%	2.400%			

*Subsequent to bid opening the issue size was decreased to \$445,000.

Adjusted Price - \$439,660.00

Adjusted Net Interest Cost - \$42,058.33

Adjusted TIC - 2.1081%



www.ehlers-inc.com

Minnesota
Offices also in Wisconsin and Illinois

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fax 651-697-8555

3060 Centre Pointe Drive
Roseville, MN 55113-1122

City of Falcon Heights, Minnesota

\$445,000 General Obligation Bonds, Series 2013A

Sources & Uses

Dated 08/21/2013 | Delivered 08/21/2013

Sources Of Funds

Par Amount of Bonds	\$445,000.00
Prepaid Assessments (25%)	94,578.50
Watershed Revenues	142,000.00
MSA Revenues	150,000.00
TIF Revenues	400,000.00
Total Sources	\$1,231,578.50

Uses Of Funds

Total Underwriter's Discount (1.200%)	5,340.00
Costs of Issuance	12,803.00
Deposit to Capitalized Interest (CIF) Fund	3,153.33
Assessment Projects	378,314.00
City Levy Projects	135,881.00
CRWD Watershed	142,000.00
MSA	150,000.00
TIF	400,000.00
Deposit to Project Fund (Rounding)	4,087.17
Total Uses	\$1,231,578.50

Series 2013A GO Bonds - F | SINGLE PURPOSE | 7/24/2013 | 11:13 AM



EHLERS
LEADERS IN PUBLIC FINANCE

City of Falcon Heights, Minnesota

\$445,000 General Obligation Bonds, Series 2013A

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total	Assessments	Levy/(Surplus)
02/01/2014	-	-	3,153.33	3,153.33	(3,153.33)	-	-	-	-
02/01/2015	60,000.00	0.750%	7,095.00	67,095.00	-	67,095.00	70,449.75	47,447.92	23,001.83
02/01/2016	60,000.00	1.000%	6,645.00	66,645.00	-	66,645.00	69,977.25	47,447.91	22,529.34
02/01/2017	65,000.00	1.350%	6,045.00	71,045.00	-	71,045.00	74,597.25	47,447.91	27,149.34
02/01/2018	65,000.00	1.600%	5,167.50	70,167.50	-	70,167.50	73,675.88	47,447.91	26,227.97
02/01/2019	65,000.00	1.850%	4,127.50	69,127.50	-	69,127.50	72,583.88	47,447.91	25,135.97
02/01/2020	65,000.00	2.100%	2,925.00	67,925.00	-	67,925.00	71,321.25	47,447.91	23,873.34
02/01/2021	65,000.00	2.400%	1,560.00	66,560.00	-	66,560.00	69,888.00	47,447.91	22,440.09
Total	\$445,000.00	-	\$36,718.33	\$481,718.33	(3,153.33)	\$478,565.00	\$502,493.25	\$332,135.38	\$170,357.87

Significant Dates

Dated	8/21/2013
First Coupon Date	2/01/2014

Yield Statistics

Bond Year Dollars	\$2,002.78
Average Life	4.501 Years
Average Coupon	1.8333702%
Net Interest Cost (NIC)	2.0999998%
True Interest Cost (TIC)	2.1081079%
Bond Yield for Arbitrage Purposes	1.8258818%
All Inclusive Cost (AIC)	2.8037907%

City of Falcon Heights, Minnesota

\$445,000 General Obligation Bonds, Series 2013A

Detail Costs Of Issuance

Dated 08/21/2013 | Delivered 08/21/2013

COSTS OF ISSUANCE DETAIL

Financial Advisor	\$6,500.00
Bond Counsel (Briggs & Morgan)	\$5,000.00
Paying Agent (Bond Trust Services)	\$538.00
Ramsey County Auditor	\$265.00
Post Issuance Compliance	\$500.00
TOTAL	\$12,803.00

City of Falcon Heights, Minnesota

\$283,736 General Obligation Bonds, Series 2013A

2% over Bond TIC - Equal P&I

Assessments

Date	Principal	Coupon	Interest	Total P+I
12/31/2014	35,814.76	4.100%	11,633.16	47,447.92
12/31/2015	37,283.16	4.100%	10,164.75	47,447.91
12/31/2016	38,811.77	4.100%	8,636.14	47,447.91
12/31/2017	40,403.05	4.100%	7,044.86	47,447.91
12/31/2018	42,059.58	4.100%	5,388.33	47,447.91
12/31/2019	43,784.02	4.100%	3,663.89	47,447.91
12/31/2020	45,579.16	4.100%	1,868.75	47,447.91
Total	\$283,735.50	-	\$48,399.88	\$332,135.38

Significant Dates

Filing Date	1/01/2014
First Payment Date	12/31/2014



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	August 7, 2013-Special Meeting
Agenda Item	Consent F1
Attachment	General Disbursements and Payroll
Submitted By	Roland Olson, Finance Director

Item	General Disbursements and Payroll
Description	General Disbursements through 7/31/2013: \$75,045.92 Payroll through 7/31/2013: \$21,634.60
Budget Impact	
Attachment(s)	General Disbursements and Payroll
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION	
00000250	AMERIPRIDE SERVICES						
I-1002525947		LINEN CLEANING	45.85				
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013		1099: N			
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING		45.85
		=== VENDOR TOTALS ===	45.85				
01-00143	ANDRADE, ROBERT						
I-201307314167		REFUND CLASS CANCELLED	29.00				
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013		1099: N			
		REFUND		201 34310-000	RECREATION FEES		29.00
		=== VENDOR TOTALS ===	29.00				
01-00900	BEISSWENGER'S						
I-335721		TREE PRGM POLE PRUNER SCOPE	597.18				
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013		1099: N			
		TREE PRGM POLE PRUNER SCOPE		101 4134-70110-000	SUPPLIES		597.18
		=== VENDOR TOTALS ===	597.18				
01-00869	BENEFIT EXTRAS, INC						
I-51266		JUL-DEC FLEX FEES	189.00				
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013		1099: N			
		JUL-DEC FLEX FEES		101 4112-89000-000	MISCELLANEOUS		189.00
		=== VENDOR TOTALS ===	189.00				
00005422	BP						
I-201307314177		FUEL	1,076.65				
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013		1099: N			
		FUEL		101 4124-74000-000	MOTOR FUEL & LUBRICANTS		91.68
		FUEL		101 4132-74000-000	MOTOR FUEL & LUBRICANTS		984.97
		=== VENDOR TOTALS ===	1,076.65				
01-01040	BRINK, MAURA						
I-201307314173		REFUND CLASS CANCELLED	58.00				
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013		1099: N			
		REFUND		201 34310-000	RECREATION FEES		58.00
		=== VENDOR TOTALS ===	58.00				

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
=====						
07/09/11	CITY OF NEW BRIGHTON					
=====						
I-201307314180		HAZMAT TRAINING SHARED COSTS	889.25			
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013		1099: N		
		HAZMAT TRAINING SHARED COSTS		101 4124-87025-000	HAZMAT EQUIPMENT MAINT	889.25
=== VENDOR TOTALS ===			889.25			
=====						
01-05175	CONTINENTAL RESEARCH CORPORATI					
=====						
I-390477-CRC-1		WEED KILLER	475.29			
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013		1099: N		
		WEED KILLER		101 4132-70120-000	SUPPLIES	475.29
=== VENDOR TOTALS ===			475.29			
=====						
01-03247	CUB FOODS					
=====						
I-201307314185		FOOD FOR ICE CREAM SOCIAL	43.95			
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013		1099: N		
		FOOD FOR ICE CREAM SOCIAL		101 4116-89010-000	SPECIAL EVENTS	34.29
		ICE BAGS FOR ICE CREAM SOCIAL		101 4116-89010-000	SPECIAL EVENTS	9.66
I-201307314186		SMORES FOR ICE CREAM SOCIAL	37.03			
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013		1099: N		
		SMORES FOR ICE CREAM SOCIAL		101 4116-89010-000	SPECIAL EVENTS	18.83
		BURGERS FOR ICE CREAM SOCIAL		101 4116-89010-000	SPECIAL EVENTS	18.20
=== VENDOR TOTALS ===			80.98			
=====						
01-04092	FISCHER, BART J					
=====						
I-201307314188		JULY 2013 MILEAGE	50.51			
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013		1099: N		
		JULY 2013 MILEAGE		101 4112-86010-000	MILEAGE & PARKING	50.51
=== VENDOR TOTALS ===			50.51			
=====						
01-05049	GAME TIME					
=====						
I-822702		BACKHOE DIGGER (PARK EQUIPMNT)	1,875.65			
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013		1099: N		
		BACKHOE DIGGER (PARK EQUIPMNT)		101 4141-70100-000	SUPPLIES	1,875.65
=== VENDOR TOTALS ===			1,875.65			

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
-----ID-----						
05166	GRAINGER, W. W., INC.					
I-919609434		8 ROUND GARBAGE CONTAINERS	182.80			
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013		1099: N		
		8 ROUND GARBAGE CONTANERS		101 4141-70100-000	SUPPLIES	182.80
=== VENDOR TOTALS ===			182.80			

01-05246	HANDY, THERESA					
I-201307314170		REFUND CLASS CANCELLED	62.00			
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013		1099: N		
		REFUND		201 34340-000	NON-RESIDENT FEE	62.00
=== VENDOR TOTALS ===			62.00			

01-05153	HOME DEPOT CRC/GECF					
I-201307314178		ELECT LIGHTING MATERIAL	126.36			
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013		1099: N		
		ELECT LIGHTING MATERIAL		101 4141-70100-000	SUPPLIES	38.74
		WTHR PROOFING PARK BENCHES		101 4141-70100-000	SUPPLIES	87.62
=== VENDOR TOTALS ===			126.36			

01-05147	HUBBARD, ARLENE					
I-201307314169		REFUND	41.50			
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013		1099: N		
		REFUND		101 34101-000	CITY FACILITY RENTAL	41.50
=== VENDOR TOTALS ===			41.50			

216	IGHOUOJAH, PHILIP					
I-201307314168		REFUND	265.00			
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013		1099: N		
		REFUND		101 34101-000	CITY FACILITY RENTAL	265.00
=== VENDOR TOTALS ===			265.00			

01-05571	KARMAKAR, MEDHA					
I-201307314174		REFUND CLASS CANCELLED	58.00			
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013		1099: N		
		REFUND		201 34310-000	RECREATION FEES	58.00
=== VENDOR TOTALS ===			58.00			

PACKET: 00861 JULY 31 PAYABLES
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L	ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-05548	MCNEILL, KERRY						
I-201307314175		REFUND CLASS CANCELLED		31.00			
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013			1099: N		
		REFUND			201 34340-000	NON-RESIDENT FEE	31.00
		=== VENDOR TOTALS ===		31.00			
01-05555	MEDICS TRAINING						
I-9458		EMT SERVICE TRAINING		550.00			
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013			1099: N		
		EMT SERVICE TRAINING			101 4124-86020-000	TRAINING	550.00
		=== VENDOR TOTALS ===		550.00			
01-05670	METRO PRODUCTS INC						
I-93314		FIBER DISCS FOR SHOP		154.97			
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013			1099: N		
		FIBER DISCS FOR SHOP			101 4132-70120-000	SUPPLIES	154.97
		=== VENDOR TOTALS ===		154.97			
01-05869	MINNESOTA/WISCONSIN PLAYGROUND						
I-2013177		2 GRILLS FOR PARKS- COMM PARK		428.57			
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013			1099: N		
		2 GRILLS- COMM PARK			403 4403-91000-000	MACHINERY & EQUIPMENT	428.57
		=== VENDOR TOTALS ===		428.57			
731	MN DEPARTMENT OF LABOR INDUSTR						
I-201307314165		PERMIT SURCHARGES 2ND QTR		313.39			
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013			1099: N		
		PERMIT SURCHARGES 2ND QTR			101 20801-000	DUE TO OTHER GOVERNMENTS	313.39
		=== VENDOR TOTALS ===		313.39			
01-05843	MN NCPERS LIFE INSURANCE						
I-201307314181		AUGUST LIFE INS		96.00			
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013			1099: N		
		AUGUST LIFE INS			101 4112-64034-000	LIFE INSURANCE	32.00
		AUGUST LIFE INS			101 4113-64034-000	LIFE INSURANCE	16.00
		AUGUST LIFE INS			101 4141-64034-000	LIFE INSURANCE	48.00
		=== VENDOR TOTALS ===		96.00			

PACKET: 00861 JULY 31 PAYABLES
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
=====						
05890	MTI	DISTRIBUTING				
=====						
I-917817-00		PTO GUARD FOR MOWER	106.38			
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013		1099: N		
		PTO GUARD FOR MOWER		101 4132-70120-000	SUPPLIES	106.38
=== VENDOR TOTALS ===			106.38			
=====						
01-07263	NEXTEL COMMUNICATIONS, INC					
=====						
I-201307314187		CELL PHONE	117.00			
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013		1099: N		
		CELL PHONE		101 4121-85015-000	CELL PHONE	59.00
		CELL PHONE		101 4131-85015-000	CELL PHONE	11.60
		CELL PHONE		101 4141-85015-000	CELL PHONE	11.60
		CELL PHONE		101 4132-85015-000	CELL PHONE	11.60
		CELL PHONE		601 4601-85015-000	CELL PHONE	11.60
		CELL PHONE		602 4602-85015-000	CELL PHONES	11.60
=== VENDOR TOTALS ===			117.00			
=====						
01-05990	NIKOLOU, SHELLY					
=====						
I-201307314172		REFUND CLASS CANCELLED	55.00			
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013		1099: N		
		REFUND		201 34310-000	RECREATION FEES	55.00
=== VENDOR TOTALS ===			55.00			
=====						
01-05973	NORTH SUBURBAN ACCESS CORPORAT					
=====						
I-13-456		2ND QTR VIDEO STREAMING	275.40			
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013		1099: N		
		2ND QTR VIDEO STREAMING		101 4116-85070-000	TECHNICAL SUPPORT	275.40
=== VENDOR TOTALS ===			275.40			
=====						
01-06024	ON SITE SANITATION					
=====						
I-A-502817		PORTABLE TOILET COMM PARK	119.70			
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013		1099: N		
		PORTABLE TOILET COMM PARK		601 4601-85080-000	PORTABLE TOILET PARKS	59.85
		PORTABLE TOIL CURTIS PARK		601 4601-85080-000	PORTABLE TOILET PARKS	59.85
=== VENDOR TOTALS ===			119.70			

PACKET: 00861 JULY 31 PAYABLES
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L	ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION	
01-06185	RAMSEY COUNTY							
I-PUBW-012857		STORM CLEAN UP		504.53				
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013			1099: N			
		STORM CLEAN UP			419 4419-86500-000	TREE STORM DAMAGE	504.53	
		=== VENDOR TOTALS ===		504.53				
01-06184	RAMSEY COUNTY - 911 DISPATCH							
I-EMCOM-002681		JULY 911 DISPATCH SERV		2,348.23				
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013			1099: N			
		JULY 911 DISPATCH SERV			101 4122-81200-000	911 DISPATCH FEES	2,348.23	
I-EMCOM-002696		FLEET SUPPORT FEE		56.16				
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013			1099: N			
		FLEET SUPPORT FEE			101 4124-86800-000	RADIO MESB/FLEET SUPPORT	56.16	
		=== VENDOR TOTALS ===		2,404.39				
01-07296	RAPIT PRINTING							
I-12733		BULKY WASTE NEWSLETTER		470.28				
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013			1099: N			
		BULKY WASTE NEWS LETTER			206 4206-82040-000	BULKY ITEM RECYCLING	470.28	
		=== VENDOR TOTALS ===		470.28				
01-07228	CITY OF ST ANTHONY							
I-3009		AUGUST POLICE SERVICES		50,169.17				
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013			1099: N			
		AUGUST POLICE SERVICES			101 4122-81000-000	POLICE SERVICES	50,169.17	
		=== VENDOR TOTALS ===		50,169.17				
01-07128	ST CROIX TREE SERVICE							
I-82599		HAULED BLVD BRUSH AND REPLANT		12,253.00				
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013			1099: N			
		HAUL BLVD BRUSH PILES			419 4419-86500-000	TREE STORM DAMAGE	570.00	
		TREE REPLANTING			205 4205-86000-000	TREE REPLANTING	11,683.00	
		=== VENDOR TOTALS ===		12,253.00				

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
-----ID-----						
01-00935	ST PAUL REGIONAL WATER SERVICE					
I-201307314182	H20 CH		431.16			
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013		1099: N		
	H20 CH			101 4131-85040-000	WATER	89.74
	H20/SS CURTIS FIELD			101 4141-85040-000	WATER	31.99
	H20/SS COMM PARK			101 4141-85040-000	WATER	309.43
	=== VENDOR TOTALS ===		431.16			
=====						
01-05303	MICHELLE TESSER					
I-201307314179	ICE CREAM SOCIAL SUPPLIES		251.47			
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013		1099: N		
	ICE CREAM SOCIAL SUPPLIES			101 4116-89010-000	SPECIAL EVENTS	251.47
	=== VENDOR TOTALS ===		251.47			
=====						
01-05870	XCEL ENERGY					
I-201307314166	ELECTRICITY		37.97			
7/31/2013	APBNK	DUE: 7/31/2013 DISC: 7/31/2013		1099: N		
	CURTIS PARK PRTECTIVE LIGHTING			101 4141-85020-000	ELECTRIC/GAS	29.89
	FIRE AND CIVIL DEF			101 4121-85020-000	ELECTRIC	8.08
	=== VENDOR TOTALS ===		37.97			
=====						
01-07205	ZEP SALES & SERVICE					
I-9000409687	TRASH BAGS/SOAP		173.52			
8/01/2013	APBNK	DUE: 8/01/2013 DISC: 8/01/2013		1099: N		
	TRASH BAGS/SOAP			101 4131-70110-000	SUPPLIES	173.52
	=== VENDOR TOTALS ===		173.52			
	=== PACKET TOTALS ===		75,045.92			

EMP #	NAME	AMOUNT
1-0013	PETER C LINDSTROM	310.01
J1-0016	PAMELA M HARRIS	277.05
01-0019	KEITH P GOSLINE	277.05
01-1004	BART J FISCHER	2,404.43
01-1010	MICHELLE C TESSER	1,474.36
01-1014	CHELSEA PETERSEN	826.33
01-1136	ROLAND O OLSON	1,892.94
01-1150	JOHN R ONEILL	437.38
01-2154	MAUREEN A ANDERSON	158.98
01-1038	DEBORAH K JONES	1,662.22
01-0086	RICHARD H HINRICHS	254.92
01-0095	MICHAEL J POESCHL	101.58
01-0105	ANTON M FEHRENBACH	98.77
01-1030	TIMOTHY J PITTMAN	1,602.43
01-1033	DAVE TRETSEVEN	1,454.96
01-1143	COLIN B CALLAHAN	1,048.20
01-2197	LAURA A CHANDLER	432.22

TOTAL PRINTED: 17 14,713.83

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
0017	MERCER-TAYLOR, ELIZABETH	R	7/30/2013	274.93	080964
0018	LONG, CHARLES E	R	7/30/2013	277.05	080965
0034	KURHAJETZ, CLEMENT	R	7/30/2013	366.92	080966
0097	GAFFNEY, PATRICK	R	7/30/2013	101.58	080967
2172	ARCAND, MICHAEL W	R	7/30/2013	76.18	080968
1034	PITTMAN, GERALD J	R	7/30/2013	213.50	080969
1149	PERKINS, JONATHON R	R	7/30/2013	873.03	080970
1151	POLIS, MATTHEW P	R	7/30/2013	756.52	080971
2164	MILLER, ALLISON	R	7/30/2013	242.29	080972
2186	DAVITT, ALLISON N	R	7/30/2013	841.13	080973
2199	PELLEGRINI, DAVID L	R	7/30/2013	387.16	080974
2201	SAVAGE, MADELYN R	R	7/30/2013	230.63	080975
5	HULL, ABBY N	R	7/30/2013	168.07	080976
7	REINHART, ELIZABETH A	R	7/30/2013	215.82	080977
2208	JACKSON, ETHAN J	R	7/30/2013	169.62	080978
2209	DAHL, LAURA J	R	7/30/2013	246.62	080979
2210	WESTERMAYER, BENJAMIN J	R	7/30/2013	49.87	080980
2211	SCHELLER, RYAN M	R	7/30/2013	249.69	080981
2212	CHAMBERS-OZASKY, ALEX R	R	7/30/2013	89.53	080982
2213	HUNT, NATALIE L	R	7/30/2013	492.47	080983
2214	PIERCE, KHADIJAH M	R	7/30/2013	185.02	080984
2216	MINTZ, DREW R	R	7/30/2013	268.17	080985
2217	MIELKE, ISAAC J	R	7/30/2013	144.97	080986

7/30/2013 10:14 AM
 PAYROLL NO: 01 City of Falcon Heights

PAYROLL CHECK REGISTER

PAGE: 2
 PAYROLL DATE: 7/30/2013

*** REGISTER TOTALS ***

REGULAR CHECKS:	23	6,920.77
DIRECT DEPOSIT REGULAR CHECKS:	17	14,713.83
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:	23	
NON CHECKS:		
TOTAL CHECKS:	63	21,634.60

*** NO ERRORS FOUND ***

** END OF REPORT **



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	August 7, 2013-Special Meeting
Agenda Item	Consent F2
Attachment	N/A
Submitted By	Michelle Tesser, Assistant to the City Administrator

Item	Approval of City Licenses
Description	<p>The following individuals have applied for a <u>General Contractor's License</u> for 2013. Staff has received the necessary documents for licensure.</p> <p style="padding-left: 40px;">1. Ray Anderson & Sons Co., Inc</p>
Budget Impact	N/A
Attachment(s)	N/A
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve the 2013 City License Applications.



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	August 7, 2013-Special Meeting
Agenda Item	Consent F3
Attachment	Governmental Bonds Post-Issuance Compliance Policies and Procedures
Submitted By	Bart Fischer, City Administrator

Item	Adoption of a Governmental Bonds Post-Issuance Compliance Policies and Procedures
Description	<p>It was brought to Staff's attention by the City's Financial Consultants Ehlers and Bond Counsel Briggs & Morgan, that the City Council should pass, in advance of the upcoming closing on the 2013 Street Project Bonds (mid-August), a policy relating to post issuance compliance as strongly suggested by the IRS.</p> <p>Most of the policy requirements are being/ will be done by the City already through the annual audit process and basic record keeping procedures. The policy puts these practices into a more formal process and shows the IRS the City is compliant with them.</p> <p>The City's Financial Consultant, Bond Counsel and Staff recommend adoption of the Governmental Bonds Post-Issuance Compliance Policies and Procedures.</p>
Budget Impact	N/A
Attachment(s)	Governmental Bonds Post-Issuance Compliance Policies and Procedures
Action(s) Requested	Staff recommends that the Falcon Heights City Council adopt the Governmental Bonds Post-Issuance Compliance Procedures and authorize the City Administrator to sign the policy and implement the procedures.

CITY OF FALCON HEIGHTS, MINNESOTA

GOVERNMENTAL BONDS POST-ISSUANCE COMPLIANCE POLICIES AND PROCEDURES

The following policies and procedures were adopted by the City Council of the City of Falcon Heights, Minnesota (the "City") as of the date indicated below with respect to the governmental bonds of the City, to require, and further ensure, the ongoing compliance of governmental bonds issued by the City with the Internal Revenue Code of 1986, as amended (the "Code"), and the Treasury Regulations promulgated thereunder (the "Regulations"), including the record retention requirements of Code Section 6001 and Section 1.6001(a) of the Treasury Regulations. Such policy and procedures were adopted after consultation with Briggs and Morgan, P.A., the bond counsel ("Bond Counsel"), and Ehlers, the financial advisors, to the City and are internal operating procedures to be used by the City's management in connection with the issuance and sale of all issues of governmental bonds.

The City Council of the City has the overall, final responsibility for monitoring whether the City is in compliance with post-issuance federal tax requirements for the City's governmental bonds. However, the City Council assigns to the Administrator of the City the primary operating responsibility to monitor the City's compliance with post-issuance federal tax requirements for the City's governmental bonds. The Administrator may further assign post-issuance compliance responsibilities to other staff of the City, Bond Counsel, the paying agent for the bonds, and a rebate analyst. The Administrator shall provide training and educational resources to City staff who are responsible for ensuring compliance with any portion of these policies and procedures.

1. Appropriate Application of Proceeds.

- (a) The Administrator shall ensure the timely expenditure of the proceeds of governmental bonds by monitoring the application of all bond proceeds in accordance with the source of funds used and in accordance with the documents related to the issuance of the governmental bonds, including the reimbursement of pre-issuance expenses.
- (b) The Administrator shall ensure the correct calculation and application of bond proceeds pursuant to the Code by:
 - (i) confirming that any closing and/or allocation memorandum for the issuance of the bonds is accurate in the deposits directed thereunder, including ensuring that bond proceeds are used only for public purposes; and
 - (ii) through the draw request process, identifying requested expenditures that are not eligible expenditures.
- (c) The Administrator shall monitor the use of all bond-financed facilities in order to:
 - (i) determine whether private business uses of bond-financed facilities have exceeded de minimus limits set forth in Section 141(b) of the Code, and

- (ii) determine whether private security or payments have exceeded the de minimus limits set forth in Section 141(b) of the Code.

2. Arbitrage Yield Restriction and Rebate Requirements.

The Administrator shall monitor and calculate arbitrage, and shall coordinate and maintain, or cause to be maintained, records of:

- (a) Computations of the yield on the bonds by the City's financial advisor, and purchases and sales of investments made with bond proceeds (including amounts treated as "gross proceeds" of bonds under section 148 of the Code) and receipts of earnings in those investments;
- (b) Expenditures made with bond proceeds (including investment earnings on bond proceeds) for the governmental purposes of the bonds;
- (c) Calculations that will be sufficient to demonstrate to the Internal Revenue Service ("IRS") upon an audit of a bond issue that, where applicable, the City has complied with any available exception to the arbitrage rebate requirement in respect of that bond issue;
- (d) Calculations that will be sufficient to demonstrate to the IRS upon an audit of a bond issue for which no exception to the arbitrage rebate requirement was applicable, that the rebate amount, if any, was payable to the United States of America in respect of investments made with gross proceeds of that bond issue, was calculated and timely paid with Form 8038-T timely filed with the IRS; and

- (e) Information and records showing that investments held in yield-restricted advance refunding or defeasance escrows for bonds, and investments made with unspent bond proceeds after the expiration of the applicable temporary period, were not invested in higher yielding investments.

The Administrator shall also:

- (a) Ensure that any third-party entity tasked with investment responsibility for governmental bonds is provided with a copy of the tax compliance or arbitrage certificate for each bond issue and is advised as to all investment restrictions with respect to the proceeds of and funds related to any governmental bonds issued by the City;
- (b) Cause any funds subject to yield restriction to be segregated;
- (c) If necessary, hire an independent contractor annually or every five years, as the case may be and as required by any arbitrage certificate, to perform all arbitrage and rebate calculations and to review the City's investment process to ensure that it is in compliance; and
- (d) If necessary, consult with Bond Counsel prior to engaging in post-issuance credit enhancement transactions.

3. Record Retention Requirements.

It is the policy of the City that, unless otherwise permitted by future IRS regulations or other guidance, written records (which may be in electronic form) will be maintained with respect to each bond issue for as long as those bonds remain outstanding, plus three years. For

this purpose, the bonds include refunding bonds that refund the original bonds and thereby refinance the property that was financed by the original bonds.

In maintaining electronic storage, the Administrator will comply with applicable IRS requirements, such as those contained in Revenue Procedure 97-22.

The records to be obtained and maintained are to include:

- (a) The official transcript of proceedings for the original issuance of the bonds (including ensuring that all applicable documents are included in such transcript);
- (b) Records showing how the bond proceeds were invested, as described in 2 above;
- (c) Records showing how the bond proceeds were spent, as described in 1 above, including, but not limited to, loan documents, construction contracts, draw requests, invoices, payment of bond issuance costs, and records of "allocations" of bond proceeds to make reimbursement for project expenditures made before the bonds were actually issued;
- (d) Information, records, and calculations showing that, with respect to each bond issue, the City was eligible for an exception to the arbitrage rebate requirement or, if not, that the rebate amount, if any, that was payable to the United States of America in respect of investments made with gross proceeds of that bond issue, was calculated and timely paid with Form 8038-T timely filed with the IRS, as described in 2 above;

- (e) Schedules of all bond-financed facilities, including whether such facilities are land, buildings, or equipment, economic life calculations, and information regarding depreciation;
- (f) Records and agreements related to any trade or business activities by or with non-governmental entities or persons with respect to any facilities financed with the proceeds of governmental bonds, including, but not limited to, management agreements and leases; and
- (g) Documentations of all sources of payment or security for the issue.

The basic purpose of the foregoing record retention procedure for the City's governmental bonds is to enable the City to readily demonstrate to the IRS upon a questionnaire or an audit of any bond issue that the City has fully complied with all federal tax requirements that must be satisfied after the issue date of the bonds.

4. Reissuance.

The following policies relate to compliance with rules and regulations regarding the reissuance of bonds for federal law purposes.

The Administrator will:

- (a) Identify and consult with Bond Counsel regarding any post-issuance change to any terms of an issue of bonds which could potentially be treated as a reissuance for federal tax purposes; and
- (b) Confirm with Bond Counsel whether any "remedial action" in connection with a "change in use" (as such terms are defined in the Code and

Treasury Regulations) would be treated as a reissuance for tax purposes and, if so, confirm the filing of any new Form 8038-G.

5. Direct Pay Bonds.

(a) In addition to the other requirements herein, should the City issue direct pay bonds pursuant to Sections 54A through 54F of the Code, the Administrator shall also be responsible for:

(i) determining the amount of interest payable on each interest payment date and the proper amount of refundable credit reported on Form 8038-CP;

(A) as appropriate, the Administrator shall compare the interest payment calculations to any independently-verified report prepared at closing for the bond issue; and

(B) the Administrator shall approve all disbursements.

(ii) preparing and timely filing all Forms 8038-CP;

(A) timely filing of Form 8038-CP shall be made to insure that payments are timely made on the interest payment date and such timely filing is ensured by the use of a third-party filing agent; and

(B) in the case of bond issues with multiple maturities, a separate Form 8038-CP shall be filed for each maturity;

- (iii) ensuring all credit payments shall be requested to be made by wire.
The Administrator is familiar with the wire payment procedures for the City and will ensure that the Form 8038-CP includes the proper information for payment of the credit to the proper person;
and
- (iv) alternatively, hiring a third party (the "Filing Agent") who shall be responsible for the matters in this Section 5 and any other responsibilities set forth in a filing agent agreement between the City and the Filing Agent.

(b) In addition to the records retained pursuant to Section 3, the records to be obtained and maintained with respect to direct pay bonds are to include:

- (i) information, records, and calculations showing that Forms 8038-CP were properly prepared and timely filed, as described in (a) above;
- (ii) all contracts that are subject to the federal Davis-Bacon prevailing wage rules; and
- (iii) with respect to Qualified Energy Conservation Bonds, such documents, test results, audits, and reports obtained by the City that demonstrate that the final project has achieved a reduction in energy consumption in publicly-owned buildings by at least 20%.

- (c) The Administrator shall ensure that all contracts let for projects financed with direct pay bonds shall comply with the federal Davis-Bacon prevailing wage rules.

6. Taxable Governmental Bonds.

Most of the provisions of these policies and procedures are not applicable to governmental bonds the interest on which is includable in gross income for federal income tax purposes. However, if an issue of taxable governmental bonds is later refunded with the proceeds of an issue of tax-exempt governmental refunding bonds, then the uses of the proceeds of the taxable governmental bonds and the uses of the facilities financed with the proceeds of the taxable governmental bonds will be relevant to the tax-exempt status of the governmental refunding bonds. Therefore, if there is any reasonable possibility that an issue of taxable governmental bonds may be refunded, in whole or in part, with the proceeds of an issue of tax-exempt governmental bonds then, for purposes of these policies and procedures, the Administrator shall treat the issue of taxable governmental bonds as if such issue were an issue of tax-exempt governmental bonds and shall carry out and comply with the requirements of these policies and procedures with respect to such taxable governmental bonds. The Administrator shall seek the advice of Bond Counsel as to whether there is any reasonable possibility of issuing tax-exempt governmental bonds to refund an issue of taxable governmental bonds.

7. Qualified 501(c)(3) Bonds.

If the City issues bonds to finance a facility to be owned by the City but which may be used, in whole or in substantial part, by a nongovernmental organization that is exempt from federal income taxation under Section 501(a) of the Code as a result of the application of Section 501(c)(3) of the Code (a "501(c)(3) Organization"), the City may elect to issue the bonds as

"qualified 501(c)(3) bonds" the interest on which is exempt from federal income taxation under Sections 103 and 145 of the Code and applicable Treasury Regulations. Although such qualified 501(c)(3) bonds are not governmental bonds, at the election of the Administrator, for purposes of these policies and procedures, the Administrator may treat such issue of qualified 501(c)(3) bonds as if such issue were an issue of tax-exempt governmental bonds and shall carry out and comply with the requirements of these policies and procedures with respect to such qualified 501(c)(3) bonds. Alternatively, in cases where compliance activities are reasonably within the control of the relevant 501(c)(3) Organization, the Administrator may determine that all or some portion of the compliance responsibilities described herein shall be assigned to organization.

8. Conduit Bonds.

The provisions of these policies and procedures are primarily intended to be applicable to governmental bonds. However, the City may from time to time issue qualified 501(c)(3) bonds or other qualified private activity bonds that are not governmental bonds and loan the proceeds thereof to a nongovernmental organization that is the obligor on such conduit bonds. Although such conduit bonds are not governmental bonds, at the election of the Administrator, for purposes of these policies and procedures, the Administrator may treat such issue of conduit bonds as if such issue were an issue of tax-exempt governmental bonds and shall carry out and comply with the requirements of these policies and procedures with respect to such conduit bonds. Alternatively, in cases where compliance activities are reasonably within the control of the relevant obligor, the Administrator may determine that all or some portion of the compliance responsibilities described herein shall be assigned to or required of such obligor.

9. General Requirements.

- (a) Periodically, the Administrator shall consult with Bond Counsel, general counsel, and financial advisors to the City to determine if any changes to these procedures are advisable and shall amend these procedures accordingly.

- (b) These procedures may be amended or withdrawn from time to time and constitute internal management procedures for compliance with certain provisions of the Code and do not constitute and are not intended to be, rules of the City.

Adopted this 7th day of August, 2013 on behalf of the City.

CITY OF FALCON HEIGHTS, MINNESOTA

By _____
Its Administrator, Bart Fischer



Families, Fields and Fair

REQUEST FOR COUNCIL ACTION

Meeting Date	August 7, 2013-Special Meeting
Agenda Item	Consent F4
Attachment	Copies of quotes/invoices
Submitted By	Tim Pittman, Director of Public Works and Parks

Item Description	Public Works Equipment Purchases																		
Background	<p>Three years ago the City Council approved the sale of equipment certificates to purchase Public Works equipment. The following equipment is scheduled to be purchased this year, and the Public Works staff has been working with the vendors approved through the State of Minnesota Cooperative Purchasing Venture (State Contract)</p> <p>Beisswenger's:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">72" Toro 7000 mower</td> <td style="text-align: right;">\$13,039.20</td> </tr> <tr> <td>52" Toro 7000 mower</td> <td style="text-align: right;">\$12,239.28</td> </tr> <tr> <td>Tax</td> <td style="text-align: right;">\$1,737.90</td> </tr> <tr> <td>Total.....</td> <td style="text-align: right;">\$27,016.38</td> </tr> </table> <p>Tri State Bobcat:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">S550 Bobcat Skid-steer</td> <td style="text-align: right;">\$26,304.30</td> </tr> <tr> <td>Fork grappler attachment</td> <td style="text-align: right;">\$3,008.08</td> </tr> <tr> <td>Trade-in</td> <td style="text-align: right;">- \$12,500.00</td> </tr> <tr> <td>Tax</td> <td style="text-align: right;">\$1155.86</td> </tr> <tr> <td>Total.....</td> <td style="text-align: right;">\$17,968.24</td> </tr> </table> <p>Grand Total..... \$44,984.62</p>	72" Toro 7000 mower	\$13,039.20	52" Toro 7000 mower	\$12,239.28	Tax	\$1,737.90	Total.....	\$27,016.38	S550 Bobcat Skid-steer	\$26,304.30	Fork grappler attachment	\$3,008.08	Trade-in	- \$12,500.00	Tax	\$1155.86	Total.....	\$17,968.24
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Tax	\$1155.86																		
Total.....	\$17,968.24																		
Budget Impact	Money has been allocated in the 2013 Capital Equipment Budget 2010A (424) Fund for these pieces of equipment in the amount of \$69,000.00. These dollars are from the 2010 Equipment Certificates.																		

Attachment(s)	Copies of quotes/invoices.
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve the purchase of the above mentioned equipment under the state contract prices to Beisswenger's Hardware and Equipment and Tri-State Bobcat for the amount of \$44,984.62. Staff further recommends that City Council authorizes disposal of the replaced equipment through Minnesota Surplus Services.



Beisswenger's Do it Best

1823 Old Hwy. 8 NW - New Brighton, MN 55112
 Phone - (651) 633-1271 - Fax - (651) 633-8453
 www.beisswengers.com

Hardware and Power Equipment Sales & Service

Invoice

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CITY OF FALCON HEIGHTS
 2077 W LARPENTUER AVE
 FALCON HEIGHTS, MN 55113
 (612) 366-2307

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CITY OF FALCON HEIGHTS
 2077 W LARPENTUER AVE
 FALCON HEIGHTS, MN 55113
 (612) 366-2307

ACCOUNT	ENT	SALES	ORDER NO.	ORDER DATE	SHIP DATE	CUSTOMER P.O. NO.	PAGE	
32470	RP	HA	505170	07/26/13	07/26/13	TIM PITTMAN	1 of 1	
SHIP VIA		JOB NO		SALES TAX EXEMPT NO.		TERMS	INVOICE DATE	INVOICE NO.
CUST PICKUP				NET 30 DAYS		07/29/13	340773	
Q U A N T I T Y			U/M	I T E M	D E S C R I P T I O N	U N I T P R I C E	E X T E N D E D A M O U N T	
ORDERED	SHIPPED	B/O						
1	1	0	EA	+74274 ** S/N:	TORO LCE 25HP KUBOTA 72" 7000 313000196 ,74274	13,039.20	13,039.20	
1	1	0	EA	+74266 ** S/N:	TORO LCE 25HP KUBOTA 52" 7000 313000122 ,74266	12,239.28	12,239.28	
BALANCES OVER 30 DAYS WILL BE SUBJECT TO A FINANCE CHARGE OF 1 1/2 % PER MONTH (ANNUAL RATE OF 18%). NO CREDIT FOR MERCHANDISE RETURNED AFTER 30 DAYS. RETURNED MATERIAL SUBJECT TO A RESTOCKING CHARGE. SPECIAL ORDERED MERCHANDISE MAY NOT BE RETURNED FOR CREDIT.						SUBTOTAL	25,278.48	
RECEIVED BY _____						TAX 6.875%	1,737.90	
PRINT NAME _____						FREIGHT		
TIMOTHY PITTMAN						MISC		
						TOTAL	27,016.38	
						DEPOSIT		
						AMOUNT DUE	27,016.38	



Product Quotation

Quotation Number: 18918D019038

Date: 2013-07-29 14:08:21

Ship to	Dealer	Bill To
City of Falcon Heights Attn: Tim Pittman 2077 Larpenteur Ave W Falcon Heights, MN 55113 Phone: (651) 792-7600	Tri-State Bobcat, Inc 3101 Spruce St Little Canada MN 55117 Phone: (651) 407-3727 Fax: (651) 217-5770 Contact: Patrick Schoen Phone: 651-407-3727 Fax: 651-217-5770 Cellular: 612-356-8890 E Mail: patricks@tristatebobcat.com	City of Falcon Heights Attn: Tim Pittman 2077 Larpenteur Ave W Falcon Heights, MN 55113 Phone: (651) 792-7600

Description	Part No	Qty	Price Ea.	Total
66" Ind. Fork Grapple (w/7 Tines)	7168344	1	\$3,008.08	\$3,008.08
Total of Items Quoted				\$3,008.08
Sales total before Taxes				\$3,008.08
Taxes: State of Minnesota				\$206.81
Quote Total - US dollars				\$3,214.89

Notes:

All prices subject to change without prior notice or obligation. This price quote supersedes all preceding price quotes. Customer must exercise his purchase option within 30 days from quote date.

Customer Acceptance: Purchase Order: _____

Authorized Signature: _____

Print: _____ **Sign:** _____ **Date:** _____



Product Quotation

Quotation Number: 18918D019037
 Date: 2013-07-29 14:06:53

Ship to	Dealer	Bill To
City of Falcon Heights Attn: Tim Pittman 2077 Larpentour Ave W Falcon Heights, MN 55113 Phone: (651) 792-7600	Tri-State Bobcat, Inc 3101 Spruce St Little Canada MN 55117 Phone: (651) 407-3727 Fax: (651) 217-5770 Contact: Patrick Schoen Phone: 651-407-3727 Fax: 651-217-5770 Cellular: 612-356-8890 E Mail: patricks@tristatebobcat.com	City of Falcon Heights Attn: Tim Pittman 2077 Larpentour Ave W Falcon Heights, MN 55113 Phone: (651) 792-7600

Description	Part No	Qty	Price Ea.	Total
S550 Bobcat Skid-Steer Loader	M0053	1	\$21,272.30	\$21,272.30
H51 Option Package	M0053-P01-H51	1	\$1,931.30	\$1,931.30
Cab Enclosure with Heat	Cab Accessories Package			
Suspension Seat	Power Bob-Tach			
High Flow Hydraulics, Two Speed, Hydraulic Bucket Positioning, Engine Block Heater	M0053-P03-F50	1	\$2,415.70	\$2,415.70
10-16.5, 10 PR, Heavy Duty Tires Offset	M0053-R09-C03	1	\$192.50	\$192.50
Attachment Control	M0053-R28-C02	1	\$195.00	\$195.00
Strobe Light	M_-R16-C03	1	\$297.50	\$297.50

Total of Items Quoted		\$26,304.30
Trade-in	Bobcat S160 s/n 524011327 - 926 hrs - Cab and Heater, High Flow, Power Bobtach, ACD, Strobe Light, Offset HD T/R Assemblies	(\$12,500.00)
Sales total before Taxes and Trades		\$13,804.30
Taxes:	State of Minnesota	\$949.05
Quote Total - US dollars		\$14,753.35

Notes:

All prices subject to change without prior notice or obligation. This price quote supersedes all preceding price quotes. Customer must exercise his purchase option within 30 days from quote date.

Customer Acceptance: _____ **Purchase Order:** _____

Authorized Signature: _____

Print: _____ **Sign:** _____ **Date:** _____