

CITY OF FALCON HEIGHTS  
Regular Meeting of the City Council  
City Hall  
2077 West Larpenteur Avenue

AGENDA  
Aug 28, 2013

- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM \_\_\_\_ HARRIS \_\_\_\_ GOSLINE \_\_\_\_  
LONG \_\_\_\_ MERCER-TAYLOR \_\_\_\_  
FISCHER \_\_\_\_
- C. PRESENTATIONS:
- D. APPROVAL OF MINUTES: August 7, 2013
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
  - 1. General Disbursements through 8/23/2013: \$630,567.38  
Payroll through 8/15/2013: \$17,517.40
  - 2. Approval of City Licenses
  - 3. Amend the Tax Levy Schedule for the \$300,000 GO Equipment Certificates
  - 4. Public Works Equipment Purchase
  - 5. Appointment of Firefighters
  - 6. Extension of the Cable Franchise Ordinance and Agreement
  - 7. 2013 Pavement Improvement Project Payment #3
  - 8. Establish Debt Service Fund
- G. POLICY ITEMS:
  - 1. Massage License Application (tabled item from 7/24/13 meeting)
  - 2. Fence Variance Recommendation
  - 3. Extension of the Recycling Contract with Tennis Sanitation
- H. INFORMATION/ ANNOUNCEMENTS:
- I. COMMUNITY FORUM:
- J. ADJOURNMENT:



CITY OF FALCON HEIGHTS  
**Special Meeting of the City Council**  
City Hall  
2077 West Larpenteur Avenue

MINUTES  
**August 7, 2013**  
**6:00 p.m.**

- A. CALL TO ORDER: 6:00PM
- B. ROLL CALL: LINDSTROM X HARRIS X GOSLINE X  
LONG X MERCER-TAYLOR X  
  
Staff: FISCHER X
- C. PRESENTATIONS:
- D. APPROVAL OF MINUTES: July 24, 2013 APPROVED
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA: Moved by Chuck Long, Approval 5-0  
1. General Disbursements through 7/31/2013: \$75,045.92  
Payroll through 7/31/2013: \$21,634.60  
2. Approval of City Licenses  
3. Adoption of a Governmental Bonds Post-Issuance Compliance Policies and  
Procedures  
4. 2013 Public Works Equipment Purchases/Replacement
- G. POLICY ITEMS:
- H. INFORMATION/ ANNOUNCEMENTS:  
Council Member Chuck Long  
- Provided an update on the block parties he attended  
- Provided an update on the Ice Cream Social and thanked Michelle, Park Staff, Public  
Works Staff, Police Department, Fire Department, Lions Club  
- Announced One Voice Minnesota event on Monday, August 19<sup>th</sup> from 7 pm-9 pm The  
event will be sponsored by the Human Rights Commission. Please RSVP to Michelle  
Tesser at City Hall.  
  
Council Member Keith Gosline  
- Provided an update on the block parties he attended  
- Provided an update on NYFS  
  
Mayor Peter Lindstrom  
- Participated in and provided an update on the "No More Names" bus tour

- Participated in and provided an update on the Grand Opening of the Dinkytown Greenway Bike Path

I. COMMUNITY FORUM:

J. ADJOURNMENT: 6:18PM

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	August 28, 2013
<b>Agenda Item</b>	Consent F1
<b>Attachment</b>	General Disbursements and Payroll
<b>Submitted By</b>	Roland Olson, Finance Director

*The City That Soars!*

<b>Item</b>	General Disbursements and Payroll
<b>Description</b>	<p>General Disbursements through 8/23/2013: \$630,567.38                  Payroll through 8/15/2013: \$17,517.40</p> <p>Please note the general disbursement total includes a previously approved \$468,764.14 payment to T.A. Schifsky &amp; Sons, Inc. for a portion of the Pavement Improvement Project.</p>
<b>Budget Impact</b>	
<b>Attachment(s)</b>	General Disbursements and Payroll
<b>Action(s) Requested</b>	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

ID	ST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
=====							
01-00800			ALLIED WASTE SERVICES				
I-201308074197	8/07/2013	APBNK	ALLIED WASTE SERVICES	357.33			
			DUE: 8/07/2013 DISC: 8/07/2013		1099: N		
			ALLIED WASTE SERVICES		101 4131-82010-000	WASTE REMOVAL	357.33
			=== VENDOR TOTALS ===	357.33			
=====							
01-00227			AMERICAN PLANNING ASSOCIATION				
I-0535091355	8/07/2013	APBNK	2013 ANNUAL MEMBERSHIP	333.00			
			DUE: 8/07/2013 DISC: 8/07/2013		1099: N		
			2013 ANNUAL MEMBERSHIP		101 4117-86110-000	MEMBERSHIPS	333.00
			=== VENDOR TOTALS ===	333.00			
=====							
01-00900			BEISSWENGER'S				
I-340773	8/07/2013	APBNK	2 TORO LAWN MOWERS	27,016.38			
			DUE: 8/07/2013 DISC: 8/07/2013		1099: N		
			TORO KUBOTA 72" MOWER		424 4424-91000-000	MACHINERY & EQUIPMENT	13,039.20
			TORO KUBOTA 52" MOWER W/ TAX		424 4424-91000-000	MACHINERY & EQUIPMENT	13,977.18
			=== VENDOR TOTALS ===	27,016.38			
=====							
01-00975			BOYER TRUCKS INC				
I-00975	8/07/2013	APBNK	PARTS FOR DUMP TRUCKS	335.22			
			DUE: 8/07/2013 DISC: 8/07/2013		1099: N		
			PARTS FOR DUMP TRUCKS		101 4132-70120-000	SUPPLIES	335.22
			=== VENDOR TOTALS ===	335.22			
=====							
01-038			BRIMEYER FURSMAN				
I-308	8/07/2013	APBNK	COUNCIL GOAL SETTING	1,900.00			
			DUE: 8/07/2013 DISC: 8/07/2013		1099: N		
			COUNCIL GOAL SETTING		101 4112-80330-000	CONSULTANT	1,900.00
			=== VENDOR TOTALS ===	1,900.00			
=====							
01-03087			CARR, REBECCA				
I-201308074189	8/07/2013	APBNK	SPORTS REC REFUND	55.00			
			DUE: 8/07/2013 DISC: 8/07/2013		1099: N		
			SPORTS REC REFUND		201 34340-000	NON-RESIDENT FEE	55.00
			=== VENDOR TOTALS ===	55.00			

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
01-03089	CASH						
I-201308074198		POSTAGE AND TIRE DISPOSAL	38.11				
8/07/2013	APBNK	DUE: 8/07/2013 DISC: 8/07/2013		1099: N			
		POSTAGE		101 4112-70500-000	POSTAGE		6.11
		TIRE DISPOSAL		101 4132-89000-000	MISCELLANEOUS		32.00
		=== VENDOR TOTALS ===	38.11				
01-03110	CENTURY LINK						
I-201308084203		CENTURY LINK PHONE BILLS	116.66				
8/08/2013	APBNK	DUE: 8/08/2013 DISC: 8/08/2013		1099: N			
		CURTIS FIELD PHONE BILL		101 4141-85011-000	TELEPHONE - LANDLINE		56.15
		LIFT STATION LANDLINE		601 4601-85011-000	TELEPHONE - LANDLINE		60.51
		=== VENDOR TOTALS ===	116.66				
01-03123	CINTAS CORPORATION #470						
I-470272757		TOWELS/TP/SUPPLIES	224.92				
8/07/2013	APBNK	DUE: 8/07/2013 DISC: 8/07/2013		1099: N			
		TOWELS/TP/SUPPLIES		101 4131-70110-000	SUPPLIES		224.92
		=== VENDOR TOTALS ===	224.92				
01-06290	CITY OF ROSEVILLE						
I-217653		IT SERVICES AUGUST	1,717.67				
8/07/2013	APBNK	DUE: 8/07/2013 DISC: 8/07/2013		1099: N			
		IT SERVICES AUGUST		101 4116-85070-000	TECHNICAL SUPPORT		1,717.67
217683		ENGINEERING SERVICES	18,143.58				
8/07/2013	APBNK	DUE: 8/07/2013 DISC: 8/07/2013		1099: N			
		2013 PMP ST ENGIN		419 4419-92055-000	CRAWFORD/ALLEY/ARONA MIL		16,162.64
		CURTIS DRAINAGE - ENGIN		602 4602-80100-000	ENGINEERING		92.13
		NE CAMPUS CONNECTOR		419 4419-92100-000	NE CONNECTOR TRAIL		581.05
		ENGIN SERVICES		101 4133-80100-000	ENGINEERING SERVICES		1,307.76
I-217691		PHONE BILL AUGUST	354.09				
8/07/2013	APBNK	DUE: 8/07/2013 DISC: 8/07/2013		1099: N			
		PHONE BILL AUGUST		101 4116-85070-000	TECHNICAL SUPPORT		354.09
		=== VENDOR TOTALS ===	20,215.34				

-----ID-----			GROSS	P.O. #		
-----	-----	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-03122	CITY OF ST PAUL					
I-128185		2013 BI YEARLY ELECT	365.70			
8/07/2013	APBNK	DUE: 8/07/2013 DISC: 8/07/2013		1099: N		
		2013 BI YEARLY ELECT		209 4209-85020-000	STREET LIGHTING POWER	365.70
		=== VENDOR TOTALS ===	365.70			
01-03247	CUB FOODS					
I-201308074199		ICE CREAM SOCIAL SUPPLIES	28.73			
8/07/2013	APBNK	DUE: 8/07/2013 DISC: 8/07/2013		1099: N		
		CONES/TOPPINGS ICE CREAM SOC		101 4116-89010-000	SPECIAL EVENTS	15.79
		TOPPINGS/DRINKS		101 4116-89010-000	SPECIAL EVENTS	12.94
		=== VENDOR TOTALS ===	28.73			
01-03539	DAKOTA ELECTRIC ASSOCIATION					
I-138070009		AUG SOLAR PANEL	530.00			
8/07/2013	APBNK	DUE: 8/07/2013 DISC: 8/07/2013		1099: N		
		AUG SOLAR PANEL		101 4131-85025-000	SOLAR ELECTRIC	530.00
		=== VENDOR TOTALS ===	530.00			
01-05139	ELEMENTS MATERIALS TECHNOLOGY					
I-201308074196		CONCRETE CYLINDERS/ENG SERVS	2,261.86			
8/07/2013	APBNK	DUE: 8/07/2013 DISC: 8/07/2013		1099: N		
		CONCRETE CYLINDERS/ENG SERVS		419 4419-92030-000	2013 STREET/ALLEY PROJEC	2,261.86
		=== VENDOR TOTALS ===	2,261.86			
01-083	FIRE ENGINEERING					
I-201308074201		SUBSCRIPTION RENEWAL	30.00			
8/07/2013	APBNK	DUE: 8/07/2013 DISC: 8/07/2013		1099: N		
		SUBSCRIPTION RENEWAL		101 4124-86120-000	SUBSCRIPTIONS	30.00
		=== VENDOR TOTALS ===	30.00			
01-04092	FISCHER, BART J					
I-201308074193		JULY/AUG CELL PHONE REIMB	80.00			
8/07/2013	APBNK	DUE: 8/07/2013 DISC: 8/07/2013		1099: N		
		JULY/AUG CELL PHONE REIMB		101 4131-85015-000	CELL PHONE	40.00
		JULY/AUG CELL PHONE REIMB		601 4601-85015-000	CELL PHONE	40.00
		=== VENDOR TOTALS ===	80.00			



-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05115	GOPHER STATE ONE CALL					
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I-75973		JULY LOCATES	189.65			
8/07/2013	APBNK	DUE: 8/07/2013 DISC: 8/07/2013		1099: N		
		JULY LOCATES		601 4601-88030-000	LOCATES	189.65
=== VENDOR TOTALS ===			189.65			
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01-05137	HEALTHPARTNERS MEDICAL GP					
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I-300013777		MEDICAL EXAMS FIRE FIGHTERS	1,005.00			
8/08/2013	APBNK	DUE: 8/08/2013 DISC: 8/08/2013		1099: N		
		MEDICAL EXAMS FIRE FIGHTERS		101 4124-86200-000	MEDICAL EXAMINATIONS	1,005.00
=== VENDOR TOTALS ===			1,005.00			
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01-05235	JAN-PRO CLEANING SYSTEMS					
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I-35847		AUGUST CLEANING SERV	219.61			
8/07/2013	APBNK	DUE: 8/07/2013 DISC: 8/07/2013		1099: N		
		AUGUST CLEANING SERV		101 4131-87010-000	CITY HALL MAINTENANCE	219.61
=== VENDOR TOTALS ===			219.61			
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01-05058	JOSH JORDAN					
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I-201308074195		TKD INSTRUCTOR	1,601.60			
8/07/2013	APBNK	DUE: 8/07/2013 DISC: 8/07/2013		1099: Y		
		TKD INSTRUCTOR		201 4201-87700-000	INSTRUCTOR-SPECIALTY CLA	1,601.60
=== VENDOR TOTALS ===			1,601.60			
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'570	JOSEPH, KATRINA E.					
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I-201308084205		JULY PROSECUTIONS	2,500.00			
8/08/2013	APBNK	DUE: 8/08/2013 DISC: 8/08/2013		1099: Y		
		JULY PROSECUTIONS		101 4123-80200-000	LEGAL FEES	2,500.00
=== VENDOR TOTALS ===			2,500.00			
=====						
01-07272	LILLIE SUBURBAN NEWSPAPER					
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I-201308074194		STREET NOTICE	22.08			
8/07/2013	APBNK	DUE: 8/07/2013 DISC: 8/07/2013		1099: N		
		STREET NOTICE		101 4111-70410-000	LEGAL NOTICES	22.08
=== VENDOR TOTALS ===			22.08			

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====							
01-05665	METROPOLITAN COUNCIL						
I-1023482		SEPT SS SERVICES		41,379.76			
8/07/2013	APBNK	DUE: 8/07/2013 DISC: 8/07/2013			1099: N		
		SEPT SS SERVICES			601 4601-85060-000	METRO SEWER CHARGES	41,379.76
		=== VENDOR TOTALS ===		41,379.76			
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01-05255	NATURAL GREEN						
I-92668		FERTILIZER/WEED CONTROL		260.32			
8/07/2013	APBNK	DUE: 8/07/2013 DISC: 8/07/2013			1099: N		
		FERTILIZER/WEED CONTROL			101 4131-87010-000	CITY HALL MAINTENANCE	260.32
		=== VENDOR TOTALS ===		260.32			
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01-07263	NEXTEL COMMUNICATIONS, INC						
I-172868921-101		CELLPHONES FOR FIRE TRUCKS		53.83			
8/07/2013	APBNK	DUE: 8/07/2013 DISC: 8/07/2013			1099: N		
		CELLPHONES FOR FIRE TRUCKS			101 4124-85015-000	CELL PHONE	53.83
		=== VENDOR TOTALS ===		53.83			
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01-05949	NFPA INTERNATIONAL						
I-5860800X		1 YEAR NFPA MEMBERSHIP RENEWA		165.00			
8/07/2013	APBNK	DUE: 8/07/2013 DISC: 8/07/2013			1099: N		
		1 YEAR NFPA MEMBERSHIP RENEWAL			101 4124-86110-000	MEMBERSHIPS	165.00
		=== VENDOR TOTALS ===		165.00			
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053	OREILLY AUTO PARTS						
I-201308074200		OIL/WIPER BLADES/FLUIDS		236.86			
8/07/2013	APBNK	DUE: 8/07/2013 DISC: 8/07/2013			1099: N		
		OIL/WIPER BLADES/FLUIDS			101 4132-70120-000	SUPPLIES	236.86
		=== VENDOR TOTALS ===		236.86			
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01-06185	RAMSEY COUNTY						
I-RISK-001607		RAMSEY COUNTY (RISK MGMT)		1,061.24			
8/07/2013	APBNK	DUE: 8/07/2013 DISC: 8/07/2013			1099: N		
		DENTAL LIFE DISABILITY			101 4112-89000-000	MISCELLANEOUS	1,061.24
		=== VENDOR TOTALS ===		1,061.24			

-----ID-----			GROSS	P.O. #			
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-05107		ROTARY CLUB OF ROSEVILLE					
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I-460		JULY-SEPT DUES AND MEETING EX	313.00				
8/07/2013	APBNK	DUE: 8/07/2013 DISC: 8/07/2013		1099: N			
		JULY-SEPT DUES AND MEETING EXP		101 4112-86100-000	CONFERENCES/EDUCATION/AS		313.00
		=== VENDOR TOTALS ===	313.00				
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01-00935		ST PAUL REGIONAL WATER SERVICE					
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I-201308084204		H2O FOR LARPENTUER PLANTS	91.51				
8/08/2013	APBNK	DUE: 8/08/2013 DISC: 8/08/2013		1099: N			
		H2O FOR LARPENTUER PLANTS		101 4132-85040-000	WATER FOR BLVD PLANTS		91.51
		=== VENDOR TOTALS ===	91.51				
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01-05374		TENNIS SANITATION LLC					
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I-201308084206		BULKY WASTE COLLECT SERV`	5,125.51				
8/08/2013	APBNK	DUE: 8/08/2013 DISC: 8/08/2013		1099: N			
		BULKY WASTE COLLECT SERV`		206 4206-82040-000	BULKY ITEM RECYCLING		5,125.51
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I-35847		JULY RECYCLE	5,769.00				
8/07/2013	APBNK	DUE: 8/07/2013 DISC: 8/07/2013		1099: N			
		JULY RECYCLE		206 4206-82030-000	RECYCLING CONTRACTS		5,769.00
		=== VENDOR TOTALS ===	10,894.51				
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01-06627		THREE RIVERS PARK DISTRICT					
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I-7791015		COMM PARK CLIMBING WALL	748.13				
8/07/2013	APBNK	DUE: 8/07/2013 DISC: 8/07/2013		1099: N			
		COMM PARK CLIMBING WALL		201 4201-73000-000	RECREATION EQUIPMENT		748.13
		=== VENDOR TOTALS ===	748.13				
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01-00880		US BANK HSA CUSTODIAN FOR BART					
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I-201308074192		AUG HSA DEDUCTIONS	416.67				
8/07/2013	APBNK	DUE: 8/07/2013 DISC: 8/07/2013		1099: N			
		AUG HSA DEDUCTIONS		101 21714-000	HSA FLEX PAYAB LE		366.67
		AUG HSA DEDUCTIONS		206 21714-000	HSA FLEX PAYABLE		20.83
		AUG HSA DEDUCTIONS		601 21714-000	HSA FLEX PAYABLE		16.67
		AUG HSA DEDUCTIONS		602 21714-000	HSA FLEX PAYABALE		12.50
		=== VENDOR TOTALS ===	416.67				

8/08/2013 10:28 AM  
 PACKET: 00863 AUGUST 7TH PAYABLES  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

-----ID-----				GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT		-----ACCOUNT NAME-----		DISTRIBUTION
01-05870	XCEL ENERGY							
I-201308074191		ELECT		926.70				
8/07/2013	APBNK	DUE: 8/07/2013 DISC: 8/07/2013			1099: N			
		ELECT			101 4131-85030-000	NATURAL GAS		73.16
		ELECT			101 4141-85020-000	ELECTRIC/GAS		68.37
		ELECT			101 4141-85020-000	ELECTRIC/GAS		406.26
		ELECT			209 4209-85020-000	STREET LIGHTING POWER		60.57
		ELECT			209 4209-85020-000	STREET LIGHTING POWER		56.18
		ELECT			209 4209-85020-000	STREET LIGHTING POWER		30.92
		ELECT			209 4209-85020-000	STREET LIGHTING POWER		11.19
		ELECT			209 4209-85020-000	STREET LIGHTING POWER		27.62
		ELECT			209 4209-85020-000	STREET LIGHTING POWER		11.19
		ELECT			209 4209-85020-000	STREET LIGHTING POWER		11.19
		ELECT			209 4209-85020-000	STREET LIGHTING POWER		53.42
		ELECT			209 4209-85020-000	STREET LIGHTING POWER		55.28
		ELECT			209 4209-85020-000	STREET LIGHTING POWER		11.19
		ELECT			209 4209-85020-000	STREET LIGHTING POWER		50.16
		=== VENDOR TOTALS ===		926.70				
		=== PACKET TOTALS ===		115,973.72				

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
=====						
01-00250	AMERIPRIDE SERVICES					
I-1002537633		LINEN CLEANING	45.85			
8/14/2013	APBNK	DUE: 8/14/2013 DISC: 8/14/2013		1099: N		
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	45.85
		=== VENDOR TOTALS ===	45.85			
=====						
01-00975	BOYER TRUCKS INC					
I-764942X2		RADIATOR TUBES (TOP & BOTTOM)	538.30			
8/14/2013	APBNK	DUE: 8/14/2013 DISC: 8/14/2013		1099: N		
		RADIATOR TUBES (TOP & BOTTOM)		101 4132-87000-000	REPAIR EQUIPMENT	538.30
I-767715		SENDER ASSEMBLY	11.48			
8/14/2013	APBNK	DUE: 8/14/2013 DISC: 8/14/2013		1099: N		
		SENDER ASSEMBLY		101 4132-87000-000	REPAIR EQUIPMENT	11.48
		=== VENDOR TOTALS ===	549.78			
=====						
01-03001	CAMPBELL KNUTSON					
I-201308144215		JULY LEGALS	1,259.00			
8/14/2013	APBNK	DUE: 8/14/2013 DISC: 8/14/2013		1099: Y		
		JULY LEGALS		101 4114-80200-000	LEGAL FEES	1,214.00
		JULY LEGALS		208 4208-81900-000	OTHER PROFESSIONAL SERVI	45.00
		=== VENDOR TOTALS ===	1,259.00			
=====						
01-03110	CENTURY LINK					
I-201308144218		AUG LAND LINE	60.52			
8/14/2013	APBNK	DUE: 8/14/2013 DISC: 8/14/2013		1099: N		
		AUG LAND LINE		101 4141-85011-000	TELEPHONE - LANDLINE	60.52
		=== VENDOR TOTALS ===	60.52			
=====						
01-03108	CERTIFIED LABORATORIES					
I-1188425		GRAFFITI SCRUB/PAINT REMOVER	106.34			
8/14/2013	APBNK	DUE: 8/14/2013 DISC: 8/14/2013		1099: N		
		GRAFFITI SCRUB/PAINT REMOVER		101 4132-70120-000	SUPPLIES	106.34
I-1189042		BERRY BLASTING COMPOUND	263.67			
8/14/2013	APBNK	DUE: 8/14/2013 DISC: 8/14/2013		1099: N		
		BERRY BLASTING COMPOUND		101 4141-70100-000	SUPPLIES	263.67
		=== VENDOR TOTALS ===	370.01			

-----ID-----				GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====								
01-03123		CINTAS CORPORATION #470						
I-470279079		TOWELS/SUPPLIES/TP		113.76				
8/14/2013	APBNK	DUE: 8/14/2013 DISC: 8/14/2013			1099: N			
		TOWELS/SUPPLIES/TP			101 4131-70110-000	SUPPLIES		113.76
		=== VENDOR TOTALS ===		113.76				
=====								
01-03197		CITY OF ROSEVILLE FIRE DEPARTM						
I-20130809		INDUSTRIAL FIRE GEAR WASHER		1,000.00				
8/14/2013	APBNK	DUE: 8/14/2013 DISC: 8/14/2013			1099: N			
		INDUSTRIAL FIRE GEAR WASHER			402 4402-91000-000	MACHINERY & EQUIPMENT		1,000.00
		=== VENDOR TOTALS ===		1,000.00				
=====								
01-05467		DUCE, MELISSA						
I-201308144210		CANCELLATION REFUND		55.00				
8/14/2013	APBNK	DUE: 8/14/2013 DISC: 8/14/2013			1099: N			
		CANCELLATION REFUND			201 34310-000	RECREATION FEES		55.00
		=== VENDOR TOTALS ===		55.00				
=====								
01-04000		EHLERS AND ASSOCIATES						
I-346661		PAY AS YOU GO CALCULATIONS		1,100.00				
8/14/2013	APBNK	DUE: 8/14/2013 DISC: 8/14/2013			1099: N			
		PAY AS YOU GO CALCULATIONS			414 4414-81900-000	OTHER PROFESSIONAL SERVI		1,100.00
I-346662		TIF REPORTS SERVICES		2,600.00				
8/14/2013	APBNK	DUE: 8/14/2013 DISC: 8/14/2013			1099: N			
		ANNUAL TIF REPORTING			412 4412-81900-000	OTHER PROFESSIONAL SERVI		1,300.00
		ANNUAL TIF REPORTING			414 4414-81900-000	OTHER PROFESSIONAL SERVI		1,300.00
		=== VENDOR TOTALS ===		3,700.00				
=====								
01-05024		ESRI INC						
I-92688844		GIS SUPPORT		405.50				
8/14/2013	APBNK	DUE: 8/14/2013 DISC: 8/14/2013			1099: N			
		GIS SUPPORT			101 4117-80500-000	GIS SUPPORT		405.50
		=== VENDOR TOTALS ===		405.50				

-----ID-----				GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
01-05166	GRAINGER, W. W., INC.							
I-9212592217		STORAGE CABINET&SHELF/DOOR		475.31				
8/14/2013	APBNK	DUE: 8/14/2013 DISC: 8/14/2013			1099: N			
		STORAGE CABINET&SHELF/DOOR			201 4201-70100-000	SUPPLIES		475.31
		=== VENDOR TOTALS ===		475.31				
01-05243	HINRICHS,RICH							
I-201308144217		REIMB: SAFETY TNG EQUIP		49.25				
8/14/2013	APBNK	DUE: 8/14/2013 DISC: 8/14/2013			1099: N			
		REIMB: SAFETY TNG EQUIP			101 4124-70100-000	SUPPLIES		49.25
		=== VENDOR TOTALS ===		49.25				
01-05084	JOHAN, ZEENAT							
I-201308144212		CANCELLATION REFUND		29.00				
8/14/2013	APBNK	DUE: 8/14/2013 DISC: 8/14/2013			1099: N			
		CANCELLATION REFUND			201 34340-000	NON-RESIDENT FEE		29.00
		=== VENDOR TOTALS ===		29.00				
01-05054	DEBORAH JONES							
I-201308154225		MAIL AND POSTAGE		5.65				
8/15/2013	APBNK	DUE: 8/15/2013 DISC: 8/15/2013			1099: N			
		MAIL AND POSTAGE			101 4116-70100-000	SUPPLIES		5.65
		=== VENDOR TOTALS ===		5.65				
5440	LOFFLER COMPANIES, INC							
I-14059531		COPIER SYSTEM		238.01				
8/14/2013	APBNK	DUE: 8/14/2013 DISC: 8/14/2013			1099: N			
		COPIER SYSTEM AUG			101 4112-87000-000	REPAIR OFFICE EQUIPMENT		238.01
		=== VENDOR TOTALS ===		238.01				
01-05544	MBAKWE, TREVOR							
I-201308144209		CANCELLATION REFUND		55.00				
8/14/2013	APBNK	DUE: 8/14/2013 DISC: 8/14/2013			1099: N			
		CANCELLATION REFUND			201 34340-000	NON-RESIDENT FEE		55.00
		=== VENDOR TOTALS ===		55.00				

-----ID-----				GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
01-05355		MEDTOX LABORATORIES, INC						
I-072013702011		RANDOM DRUG TESTING		64.00				
8/14/2013	APBNK	DUE: 8/14/2013 DISC: 8/14/2013			1099: N			
		RANDOM DRUG TESTING			101 4132-89000-000	MISCELLANEOUS		64.00
		=== VENDOR TOTALS ===		64.00				
01-05582		MENARDS						
I-201308154227		OIL FOR SHOP		243.13				
8/15/2013	APBNK	DUE: 8/15/2013 DISC: 8/15/2013			1099: N			
		OIL FOR SHOP			101 4131-70110-000	SUPPLIES		209.38
		POWERADE FOR SHOP			101 4131-70110-000	SUPPLIES		33.75
		=== VENDOR TOTALS ===		243.13				
01-05670		METRO PRODUCTS INC						
I-93887		SHOP SUPPLIES		103.67				
8/14/2013	APBNK	DUE: 8/14/2013 DISC: 8/14/2013			1099: N			
		SHOP SUPPLIES			101 4132-70120-000	SUPPLIES		103.67
		=== VENDOR TOTALS ===		103.67				
01-05252		MN DEPARTMENT OF TRANSPORTATIO						
I-P00001837		INSPECT CONCRETE FOR ST PRJCT		105.58				
8/14/2013	APBNK	DUE: 8/14/2013 DISC: 8/14/2013			1099: N			
		INSPECT CONCRETE FOR ST PRJCT			419 4419-92055-000	CRAWFORD/ALLEY/ARONA MIL		105.58
		=== VENDOR TOTALS ===		105.58				
273		MN PUBLIC EMPLOYEES INSURANCE						
I-05273		SEPT HEALTH INSURANCE		8,148.10				
8/14/2013	APBNK	DUE: 8/14/2013 DISC: 8/14/2013			1099: N			
		SEPT HEALTH INSURANCE			101 4112-89000-000	MISCELLANEOUS		8,148.10
		=== VENDOR TOTALS ===		8,148.10				
01-06030		OLSON,ROLAND						
I-201308154224		REIMB: MILEAGE AND PARKING		58.31				
8/15/2013	APBNK	DUE: 8/15/2013 DISC: 8/15/2013			1099: N			
		REIMB: MILEAGE			101 4113-86010-000	MILEAGE		52.31
		REIMB: PARKING			101 4113-86010-000	MILEAGE		6.00
		=== VENDOR TOTALS ===		58.31				



-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-06024		ON SITE SANITATION					
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I-A-506363		COMM PARK VANDALIZATION EXCHN	16.03				
8/14/2013	APBNK	DUE: 8/14/2013 DISC: 8/14/2013		1099: N			
		COMM PARK VANDALIZATION EXCHNG		601 4601-85080-000	PORTABLE TOILET PARKS		16.03
		=== VENDOR TOTALS ===	16.03				
=====							
01-06065		OXYGEN SERVICE COMPANY					
-----							
I-03234941		BREATHING AIR	77.71				
8/14/2013	APBNK	DUE: 8/14/2013 DISC: 8/14/2013		1099: N			
		BREATHING AIR		101 4124-70100-000	SUPPLIES		77.71
		=== VENDOR TOTALS ===	77.71				
=====							
01-06139		PETERSEN, CHELSEA					
-----							
I-201308154223		REIMB:MILEAGE AND ICE FOR ICS	32.84				
8/15/2013	APBNK	DUE: 8/15/2013 DISC: 8/15/2013		1099: N			
		REIMB: MILEAGE		101 4112-86010-000	MILEAGE & PARKING		11.87
		REIMB: ICE FOR ICE CREAM SOC		101 4116-89010-000	SPECIAL EVENTS		20.97
		=== VENDOR TOTALS ===	32.84				
=====							
01-06115		TIMOTHY PITTMAN					
-----							
I-201308154221		REIMB: MILEAGE PKS/REC COMMIS	36.16				
8/15/2013	APBNK	DUE: 8/15/2013 DISC: 8/15/2013		1099: N			
		REIMB: MILEAGE PKS/REC COMMIS		101 4141-86101-000	MILEAGE		36.16
		=== VENDOR TOTALS ===	36.16				
=====							
0301		SAMS CLUB DISCOVER CARD					
-----							
I-06301		ICE CREAM SOCIAL REFRESHMENTS	185.49				
8/14/2013	APBNK	DUE: 8/14/2013 DISC: 8/14/2013		1099: N			
		ICE CREAM SOCIAL REFRESHMENTS		101 4116-89010-000	SPECIAL EVENTS		185.49
		=== VENDOR TOTALS ===	185.49				
=====							
01-06485		SENSIBLE OFFICE SOLUTIONS					
-----							
I-3172-01		NEW LETTER HEAD AND ENVELOPES	522.77				
8/14/2013	APBNK	DUE: 8/14/2013 DISC: 8/14/2013		1099: N			
		NEW LETTER HEAD AND ENVELOPES		101 4112-70100-000	SUPPLIES		522.77
		=== VENDOR TOTALS ===	522.77				

PACKET: 00866 AUGUST 14TH PAYBALES  
VENDOR SET: 01 City of Falcon Heights  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----  
POST DATE BANK CODE -----DESCRIPTION----- GROSS P.O. #  
DISCOUNT G/L ACCOUNT -----ACCOUNT NAME----- DISTRIBUTION  
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01-06484 SMITH, DAVID

I-201308144208 CANCELLATION REFUND 55.00  
8/14/2013 APBNK DUE: 8/14/2013 DISC: 8/14/2013 1099: N  
CANCELLATION REFUND 201 34310-000 RECREATION FEES 55.00

=== VENDOR TOTALS === 55.00

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01-06443 SPRINGBORN, CHET

I-201308154219 SPRINKLER REPAIR 1525 IOWA 140.00  
8/14/2013 APBNK DUE: 8/14/2013 DISC: 8/14/2013 1099: N  
SPRINKLER REPAIR 1525 IOWA 419 4419-92055-000 CRAWFORD/ALLEY/ARONA MIL 140.00

=== VENDOR TOTALS === 140.00

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01-06525 SUBURBAN ACE HARDWARE

I-201308154220 CONCRETE MIX 71.32  
8/14/2013 APBNK DUE: 8/14/2013 DISC: 8/14/2013 1099: N  
CONCRETE MIX 101 4141-70100-000 SUPPLIES 31.33  
ROD THREAD 101 4141-70100-000 SUPPLIES 4.26  
CONCRETE MIX 101 4132-70120-000 SUPPLIES 29.34  
PLUG TRUCK PART 101 4141-70100-000 SUPPLIES 6.39

=== VENDOR TOTALS === 71.32

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01-05321 THOMPSON BUUM, HEATHER

I-201308144211 CANCELLATION REFUND 110.00  
8/14/2013 APBNK DUE: 8/14/2013 DISC: 8/14/2013 1099: N  
CANCELLATION REFUND 201 34310-000 RECREATION FEES 110.00

=== VENDOR TOTALS === 110.00

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01-00878 US BANCORP

I-201308154228 US BANK EXPENSES 635.99  
8/15/2013 APBNK DUE: 8/15/2013 DISC: 8/15/2013 1099: N  
BADGE A MINIT SUPPLIES 101 4116-89010-000 SPECIAL EVENTS 111.85  
FAUCET SPRAY AERATORS 601 4601-89000-000 MISCELLANEOUS 97.00  
ICE CREAM SOCIAL SUPPLIES 101 4116-89010-000 SPECIAL EVENTS 56.23  
CONFERENCE REG MICHELLE 101 4141-86100-000 CONFERENCES/EDUCATION/AS 340.00  
REC CLASS SUPPLIES 201 4201-70100-000 SUPPLIES 30.91

=== VENDOR TOTALS === 635.99

PACKET: 00866 AUGUST 14TH PAYBALES  
VENDOR SET: 01 City of Falcon Heights  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

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-----ID-----
POST DATE  BANK CODE  -----DESCRIPTION-----      GROSS    P.O. #
DISCOUNT  G/L ACCOUNT  -----ACCOUNT NAME-----  DISTRIBUTION
=====
01-05870  XCEL ENERGY

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POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
I-201308144213		ELECTRIC BILLS AND SERVICES	2,287.64			
8/14/2013	APBNK	DUE: 8/14/2013 DISC: 8/14/2013		1099: N		
		LIGHT SERVICE		209 4209-87120-000	REPAIR & MAINTENANCE	1,066.24
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	152.76
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	991.26
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	26.93
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	26.87
		ELECT GAZEBO CURTIS FIELD		101 4141-85020-000	ELECTRIC/GAS	11.59
		SNELLING/HOYT SIGN ELECT		101 4141-85020-000	ELECTRIC/GAS	11.99

=== VENDOR TOTALS === 2,287.64

=== PACKET TOTALS === 21,305.38

federal withholdings 6,250.99  
 State withholdings 978.63  
 Pera 2,921.58  
 ICMA 1,850.00

33,306.58

-----ID-----				GROSS	P.O. #			
-----	DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION	-----
01-00220		ALEX AIR APPARATUS INC						
I-24204	8/21/2013	APBNK	2 LOW PRSSR REGS FOR AIR BAG	374.06				
			DUE: 8/21/2013 DISC: 8/21/2013		1099: N			
			2 LOW PRSSR REGS FOR AIR BAGS		101 4124-87029-000	REPAIR OTHER EQUIPMENT	374.06	
			=== VENDOR TOTALS ===	374.06				
01-03117		CITY OF LITTLE CANADA						
I-201308224237	8/22/2013	APBNK	SHARED SWEEPER EXPS	1,909.75				
			DUE: 8/22/2013 DISC: 8/22/2013		1099: N			
			SHARED SWEEPER EXPS		602 4602-83030-000	SHARED SWEEPER EXP/LITTL	1,909.75	
			=== VENDOR TOTALS ===	1,909.75				
01-04094		FOTH INFRASTRUCTURE AND ENVIOR						
I-35252	8/21/2013	APBNK	BULKY WASTE COLLECTION	1,216.50				
			DUE: 8/21/2013 DISC: 8/21/2013		1099: N			
			BULKY WASTE COLLECTION		202 4206-82040-000	BULKY ITEM RECYCLING	1,216.50	
			=== VENDOR TOTALS ===	1,216.50				
01-05042		GERTENS						
I-201308214230	8/21/2013	APBNK	41 PRINCETON ELM TREES	5,160.31				
			DUE: 8/21/2013 DISC: 8/21/2013		1099: N			
			41 PRINCETON AIR BAGS		419 4419-86600-000	CLEVELAND REPLANTINGS	4,305.00	
			HIPPO WATERING BAG 20G		419 4419-86600-000	CLEVELAND REPLANTINGS	855.31	
			=== VENDOR TOTALS ===	5,160.31				
054		DEBORAH JONES						
I-201308214234	8/21/2013	APBNK	MAY-JULY MILEAGE`	115.47				
			DUE: 8/21/2013 DISC: 8/21/2013		1099: N			
			MAY-JULY MILEAGE`		101 4116-86010-000	MILEAGE	115.47	
			=== VENDOR TOTALS ===	115.47				
01-05646		M-R SIGN COMPANY INC						
I-177853	8/21/2013	APBNK	ST FAIR NO PARK SIGNS	1,998.03				
			DUE: 8/21/2013 DISC: 8/21/2013		1099: N			
			ST FAIR NO PARK SIGNS		101 4132-75100-000	STREET SIGNS	625.00	
			ST FAIR NO PARK SIGNS		101 4132-75100-000	STREET SIGNS	1,373.03	
			=== VENDOR TOTALS ===	1,998.03				

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-05543	MAD SCIENCE						
I-201308224235		PARK PROGRAM WORKSHOPS	427.00				
8/22/2013	APBNK	DUE: 8/22/2013 DISC: 8/22/2013		1099: N			
		PARK PROGRAM WORKSHOPS		201 4201-87700-000	INSTRUCTOR-SPECIALTY CLA		427.00
		=== VENDOR TOTALS ===	427.00				
=====							
01-05760	MINNESOTA GFOA						
I-01947		MNGFOA CONFERENCE REG	225.00				
8/22/2013	APBNK	DUE: 8/22/2013 DISC: 8/22/2013		1099: N			
		MNGFOA CONFERENCE REG		101 4113-86100-000	CONFERENCES/EDUCATION/AS		225.00
		=== VENDOR TOTALS ===	225.00				
=====							
01-07263	NEXTEL COMMUNICATIONS, INC						
I-201308214232		CELL PHONE BILL JULY-AUG	110.00				
8/21/2013	APBNK	DUE: 8/21/2013 DISC: 8/21/2013		1099: N			
		CELL PHONE BILL JULY-AUG		101 4121-85015-000	CELL PHONE		59.00
		CELL PHONE BILL JULY-AUG		101 4131-85015-000	CELL PHONE		10.20
		CELL PHONE BILL JULY-AUG		101 4141-85015-000	CELL PHONE		10.20
		CELL PHONE BILL JULY-AUG		101 4132-85015-000	CELL PHONE		10.20
		CELL PHONE BILL JULY-AUG		601 4601-85015-000	CELL PHONE		10.20
		CELL PHONE BILL JULY-AUG		602 4602-85015-000	CELL PHONES		10.20
		=== VENDOR TOTALS ===	110.00				
=====							
01-05973	NORTH SUBURBAN ACCESS CORPORAT						
I-13-483		APS UPS PRO POWER SAVER	149.32				
8/22/2013	APBNK	DUE: 8/22/2013 DISC: 8/22/2013		1099: N			
		APS UPS PRO POWER SAVER		101 4116-70100-000	SUPPLIES		149.32
		=== VENDOR TOTALS ===	149.32				
=====							
01-05960	NORTHERN SANITARY SUPPLY CO IN						
I-163456		2 FLOOR CLEANING PADS	63.27				
8/21/2013	APBNK	DUE: 8/21/2013 DISC: 8/21/2013		1099: N			
		2 FLOOR CLEANING PADS		101 4141-70100-000	SUPPLIES		63.27
		=== VENDOR TOTALS ===	63.27				

PACKET: 00869 AUGUST 21 PAYABLES  
VENDOR SET: 01 City of Falcon Heights  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
01-06024		ON SITE SANITATION					
I-A-508328		PORTABLE TOILET COMM PK	59.85				
8/22/2013	APBNK	DUE: 8/22/2013 DISC: 8/22/2013		1099: N			
		PORTABLE TOILET COMM PK		601 4601-85080-000	PORTABLE TOILET PARKS		59.85
		=== VENDOR TOTALS ===	59.85				
01-06065		OXYGEN SERVICE COMPANY					
I-7701777		BREATHING AIR	37.23				
8/21/2013	APBNK	DUE: 8/21/2013 DISC: 8/21/2013		1099: N			
		BREATHING AIR		101 4124-70100-000	SUPPLIES		37.23
		=== VENDOR TOTALS ===	37.23				
01-06625		T.A. SCHIFSKY & SONS, INC					
I-201308224236		2013 ST PROJECT PAY EST #3	468,764.14				
8/22/2013	APBNK	DUE: 8/22/2013 DISC: 8/22/2013		1099: N			
		2013 ST PROJECT PAY EST #3		419 4419-92055-000	CRAWFORD/ALLEY/ARONA MIL		468,764.14
		=== VENDOR TOTALS ===	468,764.14				
01-05303		MICHELLE TESSER					
I-201308214229		REIMB: HUMAN RIGHTS COMMISSION	24.15				
8/21/2013	APBNK	DUE: 8/21/2013 DISC: 8/21/2013		1099: N			
		REIMB: HUMAN RIGHTS COMMISSION		101 4141-86100-000	CONFERENCES/EDUCATION/AS		24.15
		=== VENDOR TOTALS ===	24.15				
870		XCEL ENERGY					
I-201308214233		CH ELECTRIC BILL	653.00				
8/21/2013	APBNK	DUE: 8/21/2013 DISC: 8/21/2013		1099: N			
		CH ELECTRIC BILL		209 4209-85020-000	STREET LIGHTING POWER		653.00
		=== VENDOR TOTALS ===	653.00				
		=== PACKET TOTALS ===	481,287.08				

EMP #	NAME	AMOUNT
01-1004	BART J FISCHER	
01-1010	MICHELLE C TESSER	2,404.43
01-1014	CHELSEA PETERSEN	1,474.36
01-1136	ROLAND O OLSON	702.92
01-1150	JOHN R ONEILL	1,502.22
01-1038	DEBORAH K JONES	825.83
01-0085	DANIEL S JOHNSON-POWERS	1,662.22
01-0086	RICHARD H HINRICHS	123.23
01-0087	MICHAEL A MCKAY	138.19
01-0095	MICHAEL J POESCHL	140.98
01-0105	ANTON M FEHRENBACH	191.80
01-0106	SCOTT A TESCH	145.36
01-0123	BRYAN R SULLIVAN	178.10
01-0124	MICHAEL D KRUSE	128.75
01-1030	TIMOTHY J PITTMAN	153.97
01-1033	DAVE TRETSVEN	1,543.97
01-1143	COLIN B CALLAHAN	1,454.96
01-2133	KATHRYN J BEHM	1,048.20
01-2197	LAURA A CHANDLER	297.12
		196.30

TOTAL PRINTED: 19 14,312.91

8-13-2013 10:12 AM PAYROLL CHECK REGISTER  
 PAYROLL NO: 01 City of Falcon Heights

PAGE: 1  
 PAYROLL DATE: 8/13/2013

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
0034	KURHAJETZ, CLEMENT	R	8/13/2013	107.52	081058
40	ANDERSON, KEVIN	R	8/13/2013	107.44	081059
7	GAFNEY, PATRICK	R	8/13/2013	114.57	081060
104	VANN, VINCENT A	R	8/13/2013	106.82	081061
0119	WICK, JEFFREY M	R	8/13/2013	93.13	081062
0125	MILLER, RACHEL L	R	8/13/2013	39.71	081063
0126	SMITH, BENJAMIN J	R	8/13/2013	66.52	081064
0127	PONTRELLI, MITCHELL E	R	8/13/2013	153.97	081065
0128	ROSENBERG, NICHOLAS M	R	8/13/2013	102.81	081066
2172	ARCAND, MICHAEL W	R	8/13/2013	204.46	081067
1034	PITTMAN, GERALD J	R	8/13/2013	305.13	081068
1149	PERKINS, JONATHON R	R	8/13/2013	774.65	081069
1151	POLIS, MATTHEW P	R	8/13/2013	805.14	081070
2201	SAVAGE, MADELYN R	R	8/13/2013	16.62	081071
2215	PIEPER, JACKIE L	R	8/13/2013	206.00	081072

8-13-2013 10:12 AM PAYROLL CHECK REGISTER  
 PAYROLL NO: 01 City of Falcon Heights

PAGE: 2  
 PAYROLL DATE: 8/13/2013

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:	15	3,204.49
DIRECT DEPOSIT REGULAR CHECKS:	19	14,312.91
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	34	17,517.40

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*



August 2013 Statement 07/11/2013 - 08/09/2013

Page 2 of 2

CITY OF FALCON HEIGHT (CPN 001055690)

Cardmember Service 1-866-485-4545



Transactions FISCHER, BART J Credit Limit \$12000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Purchases and Other Debits</b>					
07/12	07/11	7776	BADGE A MINIT 815-8838822 IL	\$111.85	Park + Rec.
07/12	07/11	5981	PAYPAL *NIAGARA CONS 402-935-7733 CA - Environment Commission	\$97.00	<del>Park + Rec.</del>
07/15	07/11	1108	ORIENTAL TRADING CO 800-2280475 NE	\$56.23	Park + Rec.
07/31	07/30	0084	MN RECREATION AND PARK 763-571-1305 MN	\$340.00	Park + Rec.
08/02	08/01	4058	WALMART.COM 8009666546 8009666546 AR	\$30.91	Park + Rec.
				<b>\$635.99</b>	

Transactions BILLING ACCOUNT ACTIVITY

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Payments and Other Credits</b>					
07/22	07/19	0153	PAYMENT THANK YOU	\$172.95CR	
				<b>\$172.95CR</b>	

<b>2013 Totals Year-to-Date</b>	
Total Fees Charged in 2013	\$0.00
Total Interest Charged in 2013	\$0.00

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

\*\*APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement	Interest Free Period
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	9.99%		NO
**PURCHASES	\$635.99	\$0.00	YES	\$0.00	9.99%		YES
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	20.99%		NO

Contact Us

Phone Voice: 1-866-485-4545 TDD: 1-888-352-6455 Fax: 1-866-807-9053	Questions Cardmember Service P.O. Box 6353 Fargo, ND 58125-6353	Mail payment coupon with a check U.S. Bank P.O. Box 790408 St. Louis, MO 63179-0408	Online <a href="http://usbank.com">usbank.com</a>
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***The City That Soars!***

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	August 28, 2013
<b>Agenda Item</b>	Consent F2
<b>Attachment</b>	N/A
<b>Submitted By</b>	Michelle Tesser, Assistant to the City Administrator

<b>Item</b>	Approval of City Licenses
<b>Description</b>	<p>The following individuals have applied for a <u>Mechanical License</u> for 2013. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> <li>1. JD Plumbing, LLC</li> <li>2. Heating &amp; Cooling Design, Inc</li> <li>3. Affordable Comfort Mechanical</li> </ol>
<b>Budget Impact</b>	N/A
<b>Attachment(s)</b>	N/A
<b>Action(s) Requested</b>	Staff recommends that the Falcon Heights City Council approve the 2013 City License Applications.





*The City That Soars!*

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	August 28, 2013
<b>Agenda Item</b>	Consent F3
<b>Attachment</b>	Tax Levy Schedule \$300,000 GO Equipment Certificates, Series 2010A Resolution 13-20
<b>Submitted By</b>	Bart Fischer, City Administrator Roland Olson, Finance Director

<b>Item</b>	Resolution amending the tax levy schedule for the \$300,000 GO Equipment Certificates, Series 2010A bond
<b>Description</b>	In 2009, the City of Falcon Heights issued general obligation debt to pay for equipment purchases. The original resolution authorizing the sale of these bonds specified what years the debt payments would appear on property tax bills. On the levy schedule is a comment that the City previously levied an amount which would be sufficient to cover the first debt payment. That was not true. This resulted in the first debt levy amount not being levied. Instead, the levied debt amounts have been one year in advance of the normal levy schedule. The levy amount of \$71,277.09 needs to be put back on the levy schedule and levied for 2014. The final levy amount of \$37,485 would then be levied in 2015.
<b>Budget Impact</b>	Corrects the debt levy schedule for 2014 and 2015 as it was originally intended.
<b>Attachment(s)</b>	The attached Ehlers and Associates Tax Levy Schedule displays this debt levy information: Levy Schedule for the \$300,000 GO Equipment Certificates, Series 2010A and Resolution 13-20.
<b>Action(s) Requested</b>	Staff recommends approval of Resolution 13-20 reinstating the first year's debt levy amount of \$71,277.09 to be levied for 2014 and maintaining the final debt levy amount of \$37,485.00 to be levied for 2015.

**Tax Levy Calculation For:**

**City of Falcon Heights, Minnesota**

**\$300,000 General Obligation Equipment Certificates, Series 2010A**

Dated Date: 6/2/2010

<b>Levy Year</b>	<b>Collect Year</b>	<b>Pay Year</b>	<b>Total P &amp; I</b>	<b>P &amp; I x 105%</b>	<b>Net Levy</b>
2009 /	2010 /	2011	67,882.94	71,277.09	71,277.09 *
2010 /	2011 /	2012	68,855.00	72,297.75	72,297.75
2011 /	2012 /	2013	67,977.50	71,376.38	71,376.38
2012 /	2013 /	2014	72,100.00	75,705.00	75,705.00
2013 /	2014 /	2015	35,700.00	37,485.00	37,485.00
<b>Totals</b>			<b>312,515.44</b>	<b>328,141.21</b>	<b>328,141.21</b>

\* The City previously levied an amount which is sufficient to cover this payment.



**EHLERS**  
& ASSOCIATES INC

**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

August 28, 2013

No. 13-20

-----

**RESOLUTION AMENDING THE DEBT LEVY SCHEDULE FOR THE \$300,000 GO  
EQUIPMENT CERTIFICATES, SERIES 2010A**

**WHEREAS**, the original debt tax levy schedule for the \$300,000 GO Equipment Certificates Series 2010A that was presented to Ramsey County for future tax levies had some incorrect information resulting in the first year's tax levy being not levied, it is determined that a correction needs to be made so there are funds to pay off the debt.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Falcon Heights, that the first year's debt tax levy amount of \$71,277.09 be reinstated and levied for the 2014 debt tax levy. And, in addition, the final debt tax levy amount of \$37,485.00 be levied for the 2015 debt tax levy.

Adopted by the Falcon Heights City Council this \_\_\_\_ day of \_\_\_\_\_, 2013.

Moved by:

Approved by: \_\_\_\_\_  
Peter Lindstrom, Mayor  
August 28, 2013

LINDSTROM        \_\_\_\_    In Favor  
GOSLINE  
HARRIS            \_\_\_\_    Against  
LONG  
MERCER-TAYLOR

Attested by: \_\_\_\_\_  
Bart Fischer  
City Administrator  
August 28, 2013





*Families, Fields and Fair*

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	August 28, 2013
<b>Agenda Item</b>	Consent F4
<b>Attachment</b>	Copy of State Contract Quote
<b>Submitted By</b>	Tim Pittman, Director of Public Works and Parks

<b>Item Description</b>	Public Works Equipment Purchase
<b>Background</b>	<p>Three years ago the City Council approved the sale of equipment certificates to purchase public works equipment. The following piece of equipment is scheduled to be purchased this year, and the public works staff has been working with the vendor approved through the State of Minnesota Cooperative Purchasing Venture ( State Contract)</p> <p>Tri State Bobcat:  Wacker Neuson RD12-90 Roller .....\$13,500.00  Tax .....\$928.13</p> <p>Grand Total.....\$14,428.13</p> <p>This piece of equipment will be helpful in repairing and maintaining larger sections of broken up pavement.</p>
<b>Budget Impact</b>	Money has been allocated in the 2013 Capital Equipment Budget 2010A (424) Fund (Equipment Certificates) for this piece of equipment in the amount of \$69,000.00.
<b>Attachment(s)</b>	Copy of quote
<b>Action(s) Requested</b>	Staff recommends that the City of Falcon Heights City Council approve the purchase of the above mentioned equipment under the state contract price to Tri-State Bobcat for the amount of \$14,428.13.



### Product Quotation

Quotation Number: 18918D019050

Date: 2013-08-08 14:55:25

Ship to	Dealer	Bill To
City of Falcon Heights Attn: Tim Pittman 2077 Larpenteur Ave W Falcon Heights, MN 55113 Phone: (651) 792-7600	Tri-State Bobcat, Inc 3101 Spruce St Little Canada MN 55117 Phone: (651) 407-3727 Fax: (651) 217-5770 ----- Contact: Patrick Schoen Phone: 651-407-3727 Fax: 651-217-5770 Cellular: 612-356-8890 E Mail: patricks@tristatebobcat.com	City of Falcon Heights Attn: Tim Pittman 2077 Larpenteur Ave W Falcon Heights, MN 55113 Phone: (651) 792-7600

Description	Part No	Qty	Price Ea.	Total
Wacker Neuson RD12-90 Roller		1	\$13,500.00	\$13,500.00
Total of Items Quoted				<b>\$13,500.00</b>
Sales total before Taxes				<b>\$13,500.00</b>
Taxes:	State of Minnesota			<b>\$928.13</b>
Quote Total - US dollars				<b>\$14,428.13</b>

**Notes:**

All prices subject to change without prior notice or obligation. This price quote supersedes all preceding price quotes. Customer must exercise his purchase option within 30 days from quote date.

**Customer Acceptance:**

Purchase Order: \_\_\_\_\_

**Authorized Signature:**

**Print:** \_\_\_\_\_ **Sign:** \_\_\_\_\_ **Date:** \_\_\_\_\_





**The City That Soars!**

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	August 28, 2013
<b>Agenda Item</b>	Consent F5
<b>Attachment</b>	N/A
<b>Submitted By</b>	Clem Kurhajetz, Fire Chief

<b>Item</b>	Appointment of Firefighters
<b>Description</b>	<p>The Falcon Heights Fire Department recommends hiring the following:</p> <ul style="list-style-type: none"> <li>-David M. Thomas</li> <li>-Christian P. Olson</li> <li>-Paul A. Rabek</li> </ul> <p>Each person has met the qualifications for the vacant firefighter positions. This will bring the FD personnel to 21 total members, which is consistent with the consultant's recommendations in the Fire Study completed last year.</p>
<b>Budget Impact</b>	The costs associated with training the new personnel will be covered by a State Training Grant received by the Department. On call pay for the new personnel is incorporated into the annual budget.
<b>Attachment(s)</b>	N/A
<b>Action(s) Requested</b>	<p>Staff recommends that the Falcon Heights City Council approve:</p> <ul style="list-style-type: none"> <li>-David M. Thomas</li> <li>-Christian P. Olson</li> <li>-Paul A. Rabek</li> </ul> <p>As City of Falcon Heights Firefighters.</p>





***The City That Soars!***

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	August 28, 2013
<b>Agenda Item</b>	Consent F6
<b>Attachment</b>	Res. No 13-21
<b>Submitted By</b>	Bart Fischer, City Administrator

<b>Item</b>	Extension of the Cable Franchise Ordinance and Agreement
<b>Description</b>	<p>The North Suburban Cable Commission (NSCC) and Comcast have been negotiating a new cable franchise agreement. Comcast and the NSCC have not been able to agree on terms for a franchise renewal. Because of this, the NSCC Board and staff as well as Comcast are asking for and recommending the City Council pass the attached resolution extending the existing cable franchise agreement through November 23, 2014.</p> <p>Staff recommends passing of the resolution and extension.</p>
<b>Budget Impact</b>	N/A
<b>Attachment(s)</b>	Res. No. 13-21
<b>Action(s) Requested</b>	That the Falcon Heights City Council adopt Res. No. 13-21 , extending the term of the cable television franchise ordinance and agreement with Comcast through November 23, 2014.

**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

August 28, 2013

No. 13-21

---

**A RESOLUTION EXTENDING THE TERM OF THE CABLE TELEVISION  
FRANCHISE ORDINANCE AND AGREEMENT HELD BY COMCAST OF  
MINNESOTA, INC.**

**WHEREAS**, the City of Falcon Heights, (“City”) enacted an ordinance and entered into a cable television franchise agreement (collectively, the “Franchise”) with MediaOne North Central Communications Corp. (“MediaOne”), which became effective October 1, 1998, to provide cable television service within the territorial limits of the City; and

**WHEREAS**, as a result of several transfers of the Franchise, Comcast of Minnesota, Inc. (“Comcast”) currently holds the Franchise; and

**WHEREAS**, Section 626(a)(1) of the Cable Communications Policy Act of 1984, as amended (the “Cable Act”), 47 U.S.C. § 546(a)(1), provides that if a written renewal request is submitted by a cable operator during the 6-month period which begins with the 36th month before franchise expiration and ends with the 30th month prior to franchise expiration, a franchising authority shall, within six months of the request, commence formal renewal proceedings to identify the future cable-related community needs and interests, and to review the performance of the cable operator under its franchise during the then current franchise term; and

**WHEREAS**, the Franchise is scheduled to expire on October 1, 2013, unless sooner terminated or extended; and

**WHEREAS**, by letter dated October 11, 2010, from Comcast to the City, Comcast invoked the formal renewal procedures set forth in Section 626 of the Cable Act, 47 U.S.C. § 546; and

**WHEREAS**, the City has delegated to the North Suburban Communications Commission (the “NSCC”) the powers necessary and appropriate to manage and conduct the formal franchise renewal process under 47 U.S.C. § 546(a)-(g); and

**WHEREAS**, pursuant to Resolution No. 2011-02, the NSCC, on behalf of the City, officially commenced formal franchise renewal and ascertainment proceedings on April 7, 2011; and

**WHEREAS**, Comcast and the NSCC have not been able to agree on the terms a renewal franchise for the City under the informal franchise renewal process described in 47 U.S.C. § 546(h); and

**WHEREAS**, Comcast and the NSCC are currently following the formal franchise renewal process set forth in 47 U.S.C. § 546(a)-(g); and

**WHEREAS**, to enable the NSCC and Comcast to conduct and complete the formal renewal process, as necessary, in a fair and efficient manner that comports with applicable law, while eliminating any uncertainty that could possibly arise if the Franchise were to expire during the pendency of formal renewal proceedings, the parties believe it is reasonable, appropriate and in the public interest to extend the term of the Franchise; and

**WHEREAS**, the NSCC and Comcast believe that a Franchise extension to November 23, 2014, will initially be sufficient to provide the time needed to complete the formal franchise renewal process, or to conclude that additional time will be needed.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FALCON HEIGHTS, MINNESOTA, THAT:**

1. The term of the Franchise held by Comcast of Minnesota, Inc. is hereby extended until November 23, 2014, unless sooner revoked or terminated. All obligations, conditions, commitments, warranties and requirements set forth in the Franchise and in the July 15, 2002, Memorandum of Understanding, the June 5, 2009, Settlement Agreement, and the March 1, 2012, Settlement Agreement shall continue and remain in full force and effect during the term of the extension; and
2. This extension shall not constitute a waiver of any rights, remedies or defenses the City, Comcast and the NSCC may have under applicable laws and regulations. The parties specifically reserve all rights remedies and defenses they have under the renewal procedures set forth in 47 U.S.C. § 546; and
3. Nothing in this Resolution precludes Comcast, the City and the NSCC from agreeing to additional Franchise extensions; and
4. This Resolution shall not be interpreted to prevent Comcast, the City and the NSCC from utilizing the informal franchise renewal process specified in 47 U.S.C. § 546(h), and/or conducting informal franchise renewal negotiations simultaneously with the formal franchise renewal process; and
5. Comcast and the NSCC, on the City's behalf, will jointly determine the process for selecting an administrative law judge, if necessary; and
6. This Resolution shall be effective immediately upon its adoption.

Adopted by the City Council of Falcon Heights, Minnesota, this 28th day of August, 2013.

Moved by:

Approved by: \_\_\_\_\_

Peter Lindstrom  
Mayor  
August 28, 2013

LINDSTROM        \_\_\_\_\_    In Favor  
GOSLINE  
HARRIS            \_\_\_\_\_    Against  
LONG  
MERCER-TAYLOR

Attested by: \_\_\_\_\_

Bart Fischer  
City Administrator  
August 28, 2013

**COMCAST OF MINNESOTA, INC.**

By: \_\_\_\_\_

Its: \_\_\_\_\_



**The City That Soars!**

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	August 28, 2013
<b>Agenda Item</b>	Consent F7
<b>Attachment</b>	Payment #3
<b>Submitted By</b>	Kristine Giga, Civil Engineer

<b>Item</b>	Approve Payment #3 and Supplemental Agreement #1 to T.A. Schifsky & Sons, Inc. for the 2013 Pavement Management Project
<b>Description</b>	<p>On May 8, 2013, the City Council awarded the 2013 Pavement Management Project (PMP) to T.A. Schifsky &amp; Sons, Inc.</p> <p>Payment #3 is in the amount of \$468,764.14 and includes the following work:</p> <ul style="list-style-type: none"> <li>• Pavement reclamation</li> <li>• Concrete removals (curb and gutter, sidewalk)</li> <li>• Storm sewer work (new structures, pipe installation)</li> <li>• Concrete work (curb, valley gutter, pedestrian ramps, alley pavement)</li> <li>• Bituminous paving</li> <li>• Erosion control, traffic control</li> </ul> <p>This payment also includes Supplemental Agreement (S.A.) #1. Staff has met with the owners of the apartment buildings on the Snelling Service Drive (from Idaho north to the dead end), who have expressed interest in having the street turned back to them for use. The right-of-way would be vacated and the street would no longer be maintained by the City. While staff, the City Attorney and the property owners continue these discussions, it is in the best interest of all parties to postpone the street improvements. SA #1 subtracts the quantities of the Snelling Service Drive improvements out of the contract, in the amount of \$14,600.15.</p> <p>SA #1 also includes additional storm sewer that was installed on the Falcon Crossing alley. Two catch basins were installed in the alley, connecting to the storm sewer system on Arona. In addition to the concrete pavement, the installation of the catch basins will improve the drainage along the alley, and shorten the distance runoff needs to travel above ground, reducing ponding and pavement degradation from too much water. The additional storm sewer totaled \$11,676.08.</p> <p>The net contract change as a result of SA #1 is a reduction of \$2,924.07, to a revised contract amount of \$1,030,934.15.</p>
<b>Budget Impact</b>	<p>This project is being funded from the following sources:</p> <ul style="list-style-type: none"> <li>• Special Assessments</li> <li>• Municipal State Aid (MSA) dollars</li> </ul>

	<ul style="list-style-type: none"><li>• Tax increment financing (TIF)</li><li>• City funds (infrastructure, utility)</li><li>• Capitol Region Watershed District cost-share</li></ul>
<b>Attachment</b>	Payment #3
<b>Action(s) Requested</b>	Approve Payment #3 and Supplemental Agreement #1 to T.A. Schifsky & Sons, Inc. for the 2013 Pavement Management Project.



- Engineering Copy
- Finance Copy
- Contractor Copy

CITY OF FALCON HEIGHTS  
 CONTRACT VOUCHER  
 Contract Date: May 8, 2013

**Payment No. : 3**  
**Partial Payment**

**FH 13-07 2013 Falcon Heights Pavement Management Project**

**CONTRACTOR:**

T.A. Schifsky & Sons, Inc.  
 2370 Highway 36 E  
 North Saint Paul, MN 55109  
 651-777-1313

Original Contract Amount	\$1,033,858.22
Contract Changes	-\$2,924.07
Revised Contract Amount	\$1,030,934.15
% of Contract Complete	82.2%
Value of Work Completed	\$849,660.90
5% Retainage	\$42,483.04
Previous Payments	\$338,413.71
<b>Payment Due This Voucher</b>	<b>\$468,764.14</b>

DATE: \_\_\_\_\_  
 \_\_\_\_\_  
 City Administrator

DATE: \_\_\_\_\_  
 \_\_\_\_\_  
 City Engineer

DATE: \_\_\_\_\_  
 \_\_\_\_\_  
 Contractor's Representative

Streets	\$ 410,924.05
Sanitary Sewer	\$ 0.00
Alley	\$ 37,411.17
Storm Sewer	\$ 20,428.92
	<b>\$ 468,764.14</b>

CITY OF FALCON HEIGHTS

FH-13-07

2013 PAVEMENT MANAGEMENT PROJECT

PAY ESTIMATE # 3  
FOR WORK COMPLETED THROUGH 8/16/2013

ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	EST. TOTAL QUANTITY	EST. TOTAL COST	QUANTITY PREVIOUS ESTIMATE	AMOUNT PREVIOUS ESTIMATE	QUANTITY COMPLETED TO DATE	TO DATE TOTAL AMOUNT
2021.501	MOBILIZATION (5% MAXIMUM)	LS	\$ 42,000.00	1.00	\$ 42,000.00	0.50	\$21,000.00	0.50	\$21,000.00
2101.502	CLEARING	TREE	\$ 200.00	6.00	\$ 1,200.00	5.00	\$1,000.00	5.00	\$1,000.00
2101.502	GRUBBING	TREE	\$ 200.00	6.00	\$ 1,200.00	5.00	\$1,000.00	6.00	\$1,200.00
2104.501	REMOVE SEWER PIPE (STORM)	LF	\$ 8.24	570.00	\$ 4,698.80	563.00	\$4,639.12	563.00	\$4,639.12
2104.501	REMOVE CONCRETE CURB & GUTTER	LF	\$ 2.25	2906.00	\$ 6,538.50	2,221.90	\$4,999.28	3,687.92	\$8,297.82
2104.505	REMOVE CONCRETE SIDEWALK	SY	\$ 3.45	310.00	\$ 1,069.50	306.85	\$1,058.63	379.29	\$1,308.55
2104.505	REMOVE CONCRETE VALLEY GUTTER	SY	\$ 3.40	116.00	\$ 394.40	29.30	\$99.62	29.30	\$99.62
2104.505	REMOVE BITUMINOUS DRWY. PAVEMENT	SY	\$ 2.00	117.00	\$ 234.00	33.91	\$67.82	89.11	\$178.22
2104.505	REMOVE CONCRETE DRWY. PAVEMENT	SY	\$ 2.00	264.00	\$ 528.00	55.10	\$110.20	75.90	\$151.80
2104.509	REMOVE MANHOLE OR CATCH BASIN	EACH	\$ 395.00	10.00	\$ 3,950.00	15.00	\$5,925.00	17.00	\$6,715.00
2104.511	SAWCUT CONCRETE PAVEMENT	LF	\$ 1.50	643.00	\$ 964.50	0.00	\$0.00	611.50	\$917.25
2104.513	SAWCUT BITUMINOUS PAVEMENT	LF	\$ 1.50	2506.00	\$ 3,759.00	0.00	\$0.00	1,509.50	\$2,264.25
2104.523	SALVAGE MH OR CB CASTING	EACH	\$ 51.50	14.00	\$ 721.00	0.00	\$0.00	0.00	\$0.00
2104.523	SALVAGE MH COVER	EACH	\$ 20.60	18.00	\$ 370.80	0.00	\$0.00	0.00	\$0.00
2104.523	PIPE CROSSING	EACH	\$ 721.00	1.00	\$ 721.00	0.00	\$0.00	0.00	\$0.00
2104.603	SAWCUT AND REMOVE BIT. FOR CURB AND GUTTER REPLACEMENT	LF	\$ 4.12	58.00	\$ 238.96	0.00	\$0.00	19.00	\$78.28
2105.501	COMMON EXCAVATION (P)	CY	\$ 12.36	257.00	\$ 3,176.52	0.00	\$0.00	257.00	\$3,176.52
2105.501	COMMON EXCAVATION (BITUMINOUS PAVEMENT RECLAMATION)	CY	\$ 5.10	2488.00	\$ 12,688.80	0.00	\$0.00	2,354.00	\$12,005.40
2105.501	SALVAGE AND PLACE RECLAIMED AGGREGATE (CV)	CY	\$ 1.03	230.00	\$ 236.90	0.00	\$0.00	230.00	\$236.90
2105.507	SUBGRADE EXCAVATION	CY	\$ 14.42	100.00	\$ 1,442.00	0.00	\$0.00	116.26	\$1,676.47
2105.604	GEOTEXTILE FABRIC, TYPE 2 NON-WOVEN	SY	\$ 3.09	3370.00	\$ 10,413.30	3,985.00	\$12,313.65	3,985.00	\$12,313.65
2112.501	AGGREGATE GRADING AND COMPACTION	RDST	\$ 190.55	69.00	\$ 13,147.95	0.00	\$0.00	66.00	\$12,576.30
2123.610	STREET SWEEPER W/PICK UP BROOM	HR	\$ 105.00	90.00	\$ 9,450.00	0.00	\$0.00	26.00	\$2,730.00
2211.501	AGGREGATE BASE	TON	\$ 11.00	273.00	\$ 3,003.00	0.00	\$0.00	0.00	\$0.00
2231.501	BITUMINOUS PATCH MIXTURE	TON	\$ 85.00	65.00	\$ 5,525.00	0.00	\$0.00	0.00	\$0.00
2331.603	SAW AND SEAL CONTROL JOINT IN BITUMINOUS PAVEMENT	LF	\$ 2.50	6050.00	\$ 15,125.00	0.00	\$0.00	0.00	\$0.00
2331.604	BITUMINOUS PAVEMENT RECLAMATION	SY	\$ 0.75	2262.00	\$ 1,697.40	14,065.00	\$10,548.75	21,401.00	\$16,050.75
2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$ 2.00	2192.00	\$ 4,384.00	0.00	\$0.00	783.00	\$1,566.00
2360.501	TYPE SPWEA240B WEARING COURSE MIX	TON	\$ 64.00	3008.00	\$ 192,512.00	0.00	\$0.00	1,995.42	\$127,706.88
2360.501	TYPE SPWEA240B WEARING COURSE MIX DRWY	TON	\$ 140.00	16.00	\$ 2,240.00	0.00	\$0.00	0.00	\$0.00
2360.502	TYPE SPNWB230B NON-WEARING COURSE MIX	TON	\$ 62.00	3008.00	\$ 186,496.00	0.00	\$0.00	2,393.64	\$141,709.68
2451.607	TRENCH EXCAVATION	CY	\$ 15.45	4011.00	\$ 61,969.95	2,267.63	\$35,034.87	2,393.95	\$36,986.51
2502.521	15" DUAL WALL HDPE STORM PIPE	LF	\$ 25.75	256.00	\$ 6,592.00	257.00	\$6,617.75	257.00	\$6,617.75
2502.541	15" PERFORATED HDPE STORM PIPE	LF	\$ 33.99	321.00	\$ 10,910.79	322.00	\$10,944.78	322.00	\$10,944.78
2503.511	24" PERFORATED HDPE STORM PIPE	LF	\$ 69.01	540.00	\$ 37,265.40	539.00	\$37,196.39	539.00	\$37,196.39
2503.602	SANITARY SEWER SERVICE REPLACEMENT	EACH	\$ 2,420.50	2.00	\$ 4,841.00	1.00	\$2,420.50	1.00	\$2,420.50
2503.603	12" HDPE SEWER PIPE	LF	\$ 24.72	145.00	\$ 3,584.40	179.00	\$4,424.88	179.00	\$4,424.88
2503.603	SANITARY SEWER REPAIR	LF	\$ 224.54	10.00	\$ 2,245.40	10.00	\$2,245.40	10.00	\$2,245.40
2504.602	ADJUST GATE VALVE	EACH	\$ 242.05	15.00	\$ 3,630.75	0.00	\$0.00	21.00	\$5,083.05
2506.502	CONSTRUCT CB-MH TYPE B W/CASTING, SPECIAL STRUCTURE	EACH	\$ 2,472.00	1.00	\$ 2,472.00	1.00	\$2,472.00	1.00	\$2,472.00
2506.502	CONSTRUCT CATCH BASIN MANHOLE TYPE B W/CASTING	EACH	\$ 2,873.70	17.00	\$ 48,852.90	17.00	\$48,852.90	19.00	\$54,600.30
2506.502	CONSTRUCT CATCH BASIN TYPE B W/CASTING	EACH	\$ 1,957.00	14.00	\$ 27,398.00	12.00	\$23,484.00	12.00	\$23,484.00
2506.502	RECONSTRUCT SANITARY OR STORM SEWER MANHOLE/CATCH BASIN	LF	\$ 1,009.40	2.00	\$ 2,018.80	3.00	\$3,028.20	3.00	\$3,028.20
2506.521	F & I MANHOLE COVER	EACH	\$ 195.70	19.00	\$ 3,718.30	0.00	\$0.00	0.00	\$0.00
2506.522	ADJUST MANHOLE FRAME & RING	EACH	\$ 607.70	23.00	\$ 13,977.10	0.00	\$0.00	16.00	\$9,723.20
2506.522	ADJUST CATCHBASIN FRAME AND RING	EACH	\$ 185.40	12.00	\$ 2,224.80	3.00	\$556.20	7.00	\$1,297.80
2506.602	CONNECT TO EXISTING STRUCTURE	EACH	\$ 1,339.00	9.00	\$ 12,051.00	9.00	\$12,051.00	10.00	\$13,390.00
2506.603	EXTRA DEPTH MANHOLE	LF	\$ 123.60	22.71	\$ 2,806.96	0.00	\$0.00	0.00	\$0.00

**CITY OF FALCON HEIGHTS**  
**FH-13-07**  
**2013 PAVEMENT MANAGEMENT PROJECT**

**PAY ESTIMATE # 3**  
**FOR WORK COMPLETED THROUGH 8/16/2013**

ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	EST. TOTAL QUANTITY	EST. TOTAL COST	QUANTITY PREVIOUS ESTIMATE	AMOUNT PREVIOUS ESTIMATE	QUANTITY COMPLETED TO DATE	TO DATE TOTAL AMOUNT
2521.618	4" CONCRETE SIDEWALK	SF	4.89	5654.00	\$ 27,648.06	0.00	\$0.00	7,087.21	\$34,656.46
2531.501	CONCRETE CURB & GUTTER DESIGN B-618	LF	10.51	515.00	\$ 5,412.65	0.00	\$0.00	1,236.90	\$12,999.82
2531.501	CONCRETE CURB & GUTTER DESIGN B-618, RANDOM	LF	17.20	2391.00	\$ 41,125.20	746.10	\$12,832.92	2,405.00	\$41,366.00
2531.507	6" THICK CONCRETE DRIVEWAY PAVEMENT	SY	49.75	248.00	\$ 12,338.00	0.00	\$0.00	91.13	\$4,533.72
2531.507	8" THICK CONCRETE DRIVEWAY PAVEMENT	SY	60.05	16.00	\$ 960.80	0.00	\$0.00	0.00	\$0.00
2531.604	6" CONCRETE-VALLEY GUTTER	SY	52.20	265.00	\$ 13,833.00	135.78	\$7,087.72	190.45	\$9,941.49
2531.618	TRUNCATED DOMES	SF	38.11	552.00	\$ 21,036.72	0.00	\$0.00	552.00	\$21,036.72
2541.505	1"-3" WASHED ROCK	CY	31.00	1851.00	\$ 57,381.00	2,421.58	\$75,068.98	2,421.58	\$75,068.98
2563.601	TRAFFIC CONTROL	LS	\$ 12,900.00	1.00	\$ 12,900.00	0.25	\$3,225.00	0.55	\$7,095.00
2565.602	PVC LOOP DETECTORS, 6" x 6"	EACH	772.50	12.00	\$ 9,270.00	0.00	\$0.00	12.00	\$9,270.00
2573.502	SILT FENCE	LF	1.29	730.00	\$ 941.70	0.00	\$0.00	0.00	\$0.00
2573.530	STORM DRAIN INLET PROTECTION	EACH	82.40	40.00	\$ 3,296.00	42.00	\$3,460.80	52.00	\$4,254.80
2573.540	FILTER LOG TYPE WOOD FIBER BIOROLL	LF	2.06	320.00	\$ 659.20	0.00	\$0.00	0.00	\$0.00
2575.502	2" BB RED MAPLE	EACH	339.90	3.00	\$ 1,019.70	0.00	\$0.00	0.00	\$0.00
2575.604	MINERAL SOD, WITH 6" TOPSOIL	SY	5.15	1436.00	\$ 7,395.40	0.00	\$0.00	0.00	\$0.00
2582.503	2.5" X 6" CROSSWALK MARKING WHITE EPOXY	SF	4.12	210.00	\$ 865.20	0.00	\$0.00	0.00	\$0.00
	GRAVFORD ALLEY ALTERNATE A (CONCRETE)								
2531.507	5" THICK CONCRETE PAVEMENT	SY	32.00	680.00	\$ 21,760.00	0.00	\$0.00	680.00	\$21,760.00
	SUPPLEMENTAL AGREEMENT 1								
2104.513	SAWCUT BITUMINOUS PAVEMENT	LF	1.50	-31.00	\$ (46.50)	0.00	\$0.00	0.00	\$0.00
2105.501	COMMON EXCAVATION (BITUMINOUS PAVEMENT RECLAMATION)	CY	5.10	-68.00	\$ (346.80)	0.00	\$0.00	0.00	\$0.00
2105.507	SUBGRADE EXCAVATION	CY	14.42	-10.00	\$ (144.20)	0.00	\$0.00	0.00	\$0.00
2112.501	AGGREGATE GRADING AND COMPACTION	RDST	190.55	-3.00	\$ (571.65)	0.00	\$0.00	0.00	\$0.00
2123.610	STREET SWEEPER W/PICK UP BRUSH	HR	105.00	-5.00	\$ (525.00)	0.00	\$0.00	0.00	\$0.00
2231.501	BITUMINOUS PATCH MIXTURE	TON	85.00	-3.00	\$ (255.00)	0.00	\$0.00	0.00	\$0.00
2331.603	SAW AND SEAL CONTROL JOINT IN BITUMINOUS PAVEMENT	LF	2.50	-270.00	\$ (675.00)	0.00	\$0.00	0.00	\$0.00
2331.604	BITUMINOUS PAVEMENT RECLAMATION	SY	0.75	-624.00	\$ (468.00)	0.00	\$0.00	0.00	\$0.00
2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	2.00	-62.00	\$ (124.00)	0.00	\$0.00	0.00	\$0.00
2360.501	TYPE SPWB240B WEARING COURSE MIX	TON	64.00	-85.00	\$ (5,440.00)	0.00	\$0.00	0.00	\$0.00
2360.502	TYPE SPNWB230B NON-WEARING COURSE MIX	TON	62.00	-85.00	\$ (5,270.00)	0.00	\$0.00	0.00	\$0.00
2504.602	ADJUST GATE VALVE	EACH	242.05	-2.00	\$ (484.10)	0.00	\$0.00	0.00	\$0.00
2573.502	SILT FENCE	LF	1.29	-50.00	\$ (64.50)	0.00	\$0.00	0.00	\$0.00
2573.530	STORM DRAIN INLET PROTECTION	EACH	82.40	-2.00	\$ (164.80)	0.00	\$0.00	0.00	\$0.00
2573.540	FILTER LOG TYPE WOOD FIBER BIOROLL	LF	2.06	-10.00	\$ (20.60)	0.00	\$0.00	0.00	\$0.00
2503.603	12" HDPE SEWER PIPE	LF	24.72	314.00	\$ 7,762.08	0.00	\$0.00	314.00	\$7,762.08
2506.502	CONSTRUCT CATCH BASIN TYPE B W/CASTING	EACH	1,957.00	2.00	\$ 3,914.00	0.00	\$0.00	2.00	\$3,914.00
	TOTAL PROJECT COST				\$ 1,030,934.15		\$356,224.96		\$849,660.90

**STATE AID FOR LOCAL TRANSPORTATION  
SUPPLEMENTAL AGREEMENT**

<b>City/ County of</b> Roseville		<b>Supplemental Agreement No.</b> 1	
FEDERAL PROJECT NO. N/A	STATE PROJECT NO. 124-030-002 & 124-050-008	LOCAL PROJECT NO. 13-07	CONTRACT NO.
CONTRACTOR NAME T.A. Schifsky & Sons, Inc.	ADDRESS 2370 Highway 36 E	City North St Paul	State MN Zip Code 55109
LOCATION OF WORK: Falcon Heights Pavement Management Program		TOTAL SUPPLEMENTAL AGREEMENT AMOUNT \$ (2,924.07)	

This Contract is between the Local Government Entity and Contractor as follows:

WHEREAS: This Contract provides for, among other things, the reconstruction of streets and utilities;  
 WHEREAS: Snelling Service Drive was eliminated from the project, and storm sewer on the Crawford alley was added to the project; and  
 WHEREAS: The Engineer has determined that this constitutes a changed condition; and  
 WHEREAS: The changed condition required the installation of storm sewer and structures  
 NOW, THEREFORE, IT IS MUTUALLY AGREED AND UNDERSTOOD THAT:  
 1. The Contractor will complete this additional work and subtract the eliminated work  
 2. Payment for this work will be per contract prices  
 3. Contract time is unchanged.  
 4. The Contractor will not make claim of any kind or character whatsoever for any other costs or expenses that he may have incurred or that may be hereafter incurred in performing the work and furnishing the materials required by this Agreement.

**COST BREAKDOWN**

<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>	<u>Sub Totals</u>
<b>REDUCE QUANTITIES</b>					
2104.513 Sawcut Bituminous Pavement	LF	31	\$1.50	(\$46.50)	
2105.501 Common Excavation (Bit. Pavt. Recl.)	CY	68	\$5.10	(\$346.80)	
2105.507 Subgrade Excavation	CY	10	\$14.42	(\$144.20)	
2112.501 Aggregate Grading and Compaction	RDST	3	\$190.55	(\$571.65)	
2123.610 Street Sweeper with Pickup Broom	HR	5	\$105.00	(\$525.00)	
2231.501 Bituminous Patch Mixture	TON	3	\$85.00	(\$255.00)	
2331.603 Saw and Seal Control Joint	LF	270	\$2.50	(\$675.00)	
2331.604 Bituminous Pavement Reclamation	SY	624	\$0.75	(\$468.00)	
2357.502 Bituminous Material for Tack Coat	GAL	62	\$2.00	(\$124.00)	
2360.501 Type SPWEB240B Wearing Course Mix	TON	85	\$64.00	(\$5,440.00)	
2360.502 TYPE SPNWB230B Non-Wearing Course Mix	TON	85	\$62.00	(\$5,270.00)	
2504.602 Adjust Gate Valve	EA	2	\$242.05	(\$484.10)	
2573.502 Silt Fence	LF	50	\$1.29	(\$64.50)	
2573.530 Storm Drain Inlet Protection	EA	2	\$82.40	(\$164.80)	
2573.540 Filter Log Type Wood Fiber Bioroll	LF	10	\$2.06	(\$20.60)	
<b>INCREASE QUANTITIES</b>					
2503.603 12" HDPE Sewer Pipe	LF	314	\$24.72	\$7,762.08	
2506.502 Construct Catch Basin Type B w/Casting	EA	2	\$1,957.00	\$3,914.00	

Grand Total (\$2,924.07)

Approved by Project Engineer:	Approved by Contractor:
Print Name: Kristine Giga	Print Name:
Date: Phone: 651-792-7048	Date: Phone:

Original to Project Engineer; Copy to Contractor

Once contract has been fully executed, forward a copy to DSAE for funding review:

**The State of Minnesota is not a participant in this contract; signing by the District State Aid Engineer is for FUNDING PURPOSES ONLY. Reviewed for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.**

This project is eligible for: \_\_\_\_\_ Federal Funding \_\_\_\_\_ State Aid Funding \_\_\_\_\_ Local funds

District State Aid Engineer: \_\_\_\_\_ Date: \_\_\_\_\_



**The City That Soars!**

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	August 28, 2013
<b>Agenda Item</b>	Consent F8
<b>Attachment</b>	N/A
<b>Submitted By</b>	Roland Olson, Finance Director

<b>Item</b>	Establish Debt Service Fund 311 - GO Improvement Bonds Series 2013A. Establish budget line items for this fund.																						
<b>Description</b>	<p>The debt service fund (Fund 311) is needed to account for the financing on the GO Improvement Bonds Series 2013A. Staff recommends establishing the following revenue budget line items for this fund for 2013:</p> <table style="width: 100%; margin-left: 20px;"> <thead> <tr> <th style="width: 80%;"></th> <th style="text-align: right;"><u>2013 Budget Amount</u></th> </tr> </thead> <tbody> <tr> <td>311-36100 Special Assessments</td> <td style="text-align: right;">\$20,000</td> </tr> <tr> <td>311-36211 Interest on Investments</td> <td style="text-align: right;">\$100</td> </tr> <tr> <td>311-36213 Change in Fair Value of Investments</td> <td></td> </tr> <tr> <td>311-39130 Bond Proceeds</td> <td style="text-align: right;">\$5,000</td> </tr> <tr> <td>311-39200 Transfers</td> <td></td> </tr> </tbody> </table> <p>Staff recommends establishing the following budget expense line items for this fund for 2013:</p> <table style="width: 100%; margin-left: 20px;"> <thead> <tr> <th style="width: 80%;"></th> <th style="text-align: right;"><u>2013 Budget Amount</u></th> </tr> </thead> <tbody> <tr> <td>311-4311-80310 Audit</td> <td style="text-align: right;">\$650</td> </tr> <tr> <td>311-4311-94000 Bond Principal</td> <td></td> </tr> <tr> <td>311-4311-94500 Bond Interest</td> <td></td> </tr> <tr> <td>311-4311-94900 Bond Fees</td> <td style="text-align: right;">\$4,000</td> </tr> </tbody> </table> <p>The infrastructure fund will be used as the project fund for the 2013 street project. Budgets have already been set up in this fund for 2013 during the annual budget process.</p>		<u>2013 Budget Amount</u>	311-36100 Special Assessments	\$20,000	311-36211 Interest on Investments	\$100	311-36213 Change in Fair Value of Investments		311-39130 Bond Proceeds	\$5,000	311-39200 Transfers			<u>2013 Budget Amount</u>	311-4311-80310 Audit	\$650	311-4311-94000 Bond Principal		311-4311-94500 Bond Interest		311-4311-94900 Bond Fees	\$4,000
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311-4311-94900 Bond Fees	\$4,000																						
<b>Budget Impact</b>	Establish fund 311 and budget line item amounts as listed above for 2013.																						
<b>Attachment(s)</b>	N/A																						
<b>Action(s) Requested</b>	Staff requests establishing Fund 311 - GO Improvement Bonds Series 2013A and budget line items as described above.																						





***The City That Soars!***

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	August 28, 2013
<b>Agenda Item</b>	Policy G1
<b>Attachment</b>	Massage License Application Supplemental Information
<b>Submitted By</b>	Michelle Tesser, Assistant to the City Administrator

<b>Item</b>	Therapeutic Massage License Application (tabled item from July 24, 2013)
<b>Description</b>	At the July 24 <sup>th</sup> Council meeting , Council laid this item on the table and directed the applicant to provide references and information to staff from the applicant’s school, current employer, and proposed employer. Council also asked staff to discuss with the City Attorney what the City’s liability is if a license is issued with a negative background check. The attorney advised that the City has no liability.
<b>Budget Impact</b>	N/A
<b>Attachment(s)</b>	-Massage License Application -Supplemental Information
<b>Action(s) Requested</b>	Staff asks that the Council determine if the license can be issued based on the additional information the applicant provided.



# CITY OF FALCON HEIGHTS

2077 W Larpenteur Ave  
Falcon Heights MN 55113  
Phone 651-792-7600. Fax 651-792-7610  
[www.falconheights.org](http://www.falconheights.org)

FOR OFFICE USE
License Number:
Approval Date:
Amount Paid: 100.00
Receipt: 031252

## 2013 Therapeutic Massage License Application Form

\$100.00 - Permit Fee

Name of Applicant: Cherilyn Louise Arndt

Home Phone:      Fax:     

Business Name: Hair design unlimited

Owner/Manager Name: HIEU INSIXIENGMAI

Business Address: 1703 Shelling Ave N. Falcon Heights 55113

Home Address.

### ITEMS REQUIRED FOR LICENSURE:

- Completed application form
- \$100 fee
- State of Minnesota Tax ID form
- State of Minnesota Worker's Compensation Form
- Background check signed authorization (only required for new applicants)

I swear that I have a current insurance coverage of \$1,000,000.00 for professional or general liability in the practice of massage; that I am affiliated with, employed by, or own a therapeutic massage enterprise licensed by the city; and that I have completed 400 hours of certified therapeutic massage training from a bona fide school or has one year of experience practicing massage therapy as established by an affidavit and is currently and continually enrolled in a bona fide therapeutic massage school. Compliance with this requirement applies to the license application and license renewal.

*I swear that the above statement provided is true to the best of my knowledge and belief.*

  
Signature \_\_\_\_\_ Date 7-2-13



week of 7/22/13

She was at work  
& a man came in &  
had a heart attack.  
She called 911 &  
did CPR until help  
arrived, saving his life.  
He is currently still in  
the hospital.

Marjorie Arndt  
(mother)

HELLO!

7/25/13

THE FOLLOWING IS A PERSONAL ACCOUNT FROM A 15 YEAR RESIDENT OF FALCON HEIGHTS/ROSEVILLE, AS IT DIRECTLY RELATES TO A PERSON OF INTEREST TO FALCON HEIGHTS CITY COUNCIL, CHERILYNN ARNOT.

CHERILYNN IS A BRIGHT, THOUGHTFUL, BEAUTIFUL & KIND WOMAN WHO I HAVE HAD THE PLEASURE OF GETTING TO KNOW THROUGH REPEATED, POSITIVE ENCOUNTERS AT THE BP FUEL STATION LOCATED IN FALCON HEIGHTS AT THE CORNER OF LARPENTEUR/SNELLING.

CHERILYNN IS ALWAYS CHATTING WITH CUSTOMERS AS THEY WAIT TO SIGN THEIR RECEIPTS, CHOOSE A CARWASH PACKAGE AND PUMP THEIR GAS; SHE EXUDES THE KIND OF GENUINE INTEREST IN PEOPLE THAT MAKES US ALL FEEL WELCOMED, CARED FOR AND IMPORTANT IN OUR DAY TO DAY MUNDANE QUEST TO COMPLETE ERRANDS MOST OF US WOULD RATHER JUST FORGET.

ABOUT (2) MONTHS AGO, I STOPPED IN @ BP (AS I DO 2-3 TIMES PER WEEK) FOR GAS AND MY TWO AND A HALF YEAR OLDS' FAVORITE SPECIAL TREAT, 'ALBANESE NY' GUMMY BEARS. AS USUAL, CHERILYNN AND I BEGAN A QUICK BANTER ABOUT AVEVA, WHERE I TOO WENT TO SCHOOL AND AFTER A FEW MINUTES I REALIZED MY SON WAS STILL WAITING FOR HIS 'SPECIAL GUMMIES'!

I STARTED TO EXCUSE MYSELF BUT CHERILYNN, SENSING HE MIGHT BE UPSET AT HAVING TO WAIT FOR MOMMY TO STOP TALKING, QUICKLY GRABBED A CHILD SIZE BOTTLE OF "BUG JUICE" AND OFFERED IT TO HIM. HE IMMEDIATELY LIT UP AND DEMANDED IT BE OPENED.

THIS IS JUST ONE EXAMPLE OF A SIMPLE KINDNESS THAT GOES SUCH A LONG WAY TO SHOW WHAT KIND OF WOMAN CHERILYNN ARNOT IS. EACH AND EVERY TIME MY SON AND I DRIVE PAST THE BP, THE FIRST QUESTION HE ASKS IS IF WE'RE GOING TO GO SEE THE PRETTY LADY WHO GAVE HIM THE RED BUG JUICE?

- THE SECOND IS IF WE CAN GET SPECIAL GUMMIES TODAY?... 😊

MY NAME IS KATIE KIELHOLTZ. CHERILYNN IS A NICE, NORMAL PERSON WHO CARES ABOUT OTHERS. I OFFERED TO WRITE THIS ADDRESS FOR HER IN HOPES YOU WOULD GRANT HER APPROVAL TO WORK IN FALCON HEIGHTS AND BEGIN HER NEW ENDEAVOR. - I ALSO WROTE THIS BECAUSE I THINK SHE WOULD DO IT FOR ME.. AND SHE MAKES ME SMILE.

THANK YOU FOR YOUR TIME  
Katie Kielholz ph# 612.212.6916

Aug 2, 2013

To whom it may concern:

I am writing this, as a letter of reference for Cherilynn Arndt, who is scheduled to graduate from the Aveda Institute Day Spa/ Massage program in August of 2013. Cherilynn demonstrated excellence in the curriculum areas of Theory, Anatomy, Physiology, and Kinesiology. Cherilynn's practicum experience was also exemplary.

Cherilynn's experience on the clinic floor required her to interact with a diverse clientele dealing with people from many different backgrounds. She had many clients with different pathologies that gave her a broad experience in the field of massage therapy. Her deep tissue skills proved to be very valuable with a number of her clients.

Cherilynn's interaction with her fellow students and guests was an exceptionally positive experience. Her reliability and integrity was shown in her daily interactions on the clinic floor.

I have no reservations recommending Cherilynn to any employer. She will be a wonderful addition to any team.

Sincerely,

A handwritten signature in cursive script, appearing to read "Brett Ailts".

Brett Ailts  
Lead Educator  
Aveda Institute Minneapolis  
(612)378-7419

**AVEDA INSTITUTE MINNEAPOLIS**  
 400 CENTRAL AVENUE SOUTH EAST  
 MINNEAPOLIS, MN 55414-1004  
 (612) 378-7400

6018

**PROGRESS REPORT**  
**FOR 08/03/2013**

<b>#1503 Arndt, Cherilynn</b>	<b>Currently Attending</b>	<b>Massage</b>
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Start Date	03/25/2013	Overall Average	98.59	Attendance %	94.25	Total Hours To Date	559.85
Last Date Attended	08/05/2013	Weekly Sched Hours	33.75			Total Sched Hours	594.00
Contracted Grad Date	08/05/2013					Total Hours Absent	44.45
Revised Grad Date	08/12/2013					Total Makeup Hours	10.30
						Total Transfer Hours	0.00

Groups: Night Schedule, E0813N, D0313N

<b>Subject:100 Infinity/Air</b>	<b>Grade: 99.91</b>	<b>Completed: Yes</b>
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	Result	Min	Rem		Result	Min	Rem		Result	Min	Rem
Tappan's Worksheets	100	80		Anatomy Chapters 1 & 2	100	80		Reflexology Map Exam	100	80	
Appendicular Exam	100	80		3-Treatment Practical	99	80		3-Treatment Written	100	80	
Axial Exam	100	80		Professionalism/Ethics	100	80		Cheat Sheets Handbook	100	80	
Special Senses Project	100	80		Energy/Polarity Paper	100	80					

<b>Subject:200 Fire</b>	<b>Grade: 97.22</b>	<b>Completed: Yes</b>
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	Result	Min	Rem		Result	Min	Rem		Result	Min	Rem
Shoulder/Arm Quiz	96	80		Lower Leg Quiz	100	80		Chapter 6: Muscles	100	80	
Lower Arm Quiz	100	80		Field Study Paper	100	80		Chapter 7: Nervous System	100	80	
Pelvis & Thigh Quiz	84	80		Resume Rough Draft	98	80		Chapter 9: Endocrine	97	80	

<b>Subject:300 Water/Earth</b>	<b>Grade: 98.42</b>	<b>Completed: Yes</b>
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	Result	Min	Rem		Result	Min	Rem		Result	Min	Rem
Clinic Floor	100	80		Resume Final	95	80		Pathologies Final Exam	100	80	
Journal	100	80		Deep Tissue Quizzes	100	80		Lymphatic Exam	100	80	
S.O.A.P. Notes	100	80		Deep Tissue Final Exam	96	80		Digestive Sys Exam	98	80	
Presentations	100	80		Respiratory Exam	92	80		Target Market Analysis	100	80	

Grade Scale:

- 97 - 100 = A
- 96 - 89 = B
- 88 - 80 = C
- 79 - Below = F

I ACKNOWLEDGE RECEIVING A COPY OF THIS REPORT.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School Official: \_\_\_\_\_ Date: \_\_\_\_\_

\* Clinic grading format: Count/Grade

**July 30th, 2013**

**To whom it may concern:**

**Cherilynn Arndt has been employed with our company for the past 3 years and during that time she has obtained various responsibilities and job duties. She interacts well with her co-workers and does her best to help them out whenever possible. She shows up for her scheduled shifts and works around any business needs and changes as necessary.**

**She interacts well with members of the community, getting to know them on a personal level which they appreciate when they come into our store as they don't feel like just a number. She knows the area well and knows the people that live in the area well.**

**Sincerely,**



**Jess Weber  
Falcon Heights Gas & Convenience**

---

**MEMORANDUM**

**Date: July 30, 2013**  
**To: Whom It May Concern**  
**Subject: Cherilynn Louise Arndt**

Ms. Arndt appeared in Washington County District Court on December 10, 2008 and was placed on 5 years' probation following a conviction for Felony-5<sup>th</sup> Degree Controlled Substance. Ms. Arndt was actively supervised by this Agent during her probation period.

Ms. Arndt attended monthly appointments with this Agent and submitted verification of her AA attendance and continued aftercare planning, following her completion of Inpatient Treatment at Liberalis Program on April 16, 2010. Further, she is currently employed full time and has established a positive, sober living environment for herself.

Ms. Arndt was successfully discharged from probation supervision on June 21, 2012 and her conviction is deemed a Misdemeanor pursuant to MS §609.13.

If this Agent can be of further assistance, please contact me at (651) 430-6966.

Thank you.



Jessica Berghorst, Probation Officer II  
Washington County Community Corrections

Falcon Heights Council:

My name is Rhonda Anderson. I'm one of Cherilynn's massage educators at The Aveda Institute Minneapolis. I've had the privilege of working with Cherilynn Arndt. She has applied herself and maintained a 99.7% GPA. She is professional and well respected among peers and guests. Please feel free to contact me if you have any other questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rhonda Anderson', written in a cursive style.

Rhonda Anderson

760-828-3633



Falcon Heights Council:

My name is Jill Seifert-Thiel. I'm one of Cherilynn's massage educators at The Aveda Institute Minneapolis. I've had the privilege of working with Cherilynn Arndt both, in the clinic, and classroom. I have observed Ms. Arndt apply herself, and be very successful both academically, and in the clinic setting. She is a leader amongst her peers, and get's along with everyone. I highly recommend her, and know she will be a great fit for Falcon Heights. Please feel free to contact me if you have any other questions or concerns.

Sincerely,

Jill Seifert- Thiel  
  
612-226-9856

Jill.seifert@gmail.com



# AVEDA INSTITUTE MINNEAPOLIS

July 26, 2013

Cherilynn Arndt has been making satisfactory academic progress for academics, attendance and professionalism in the Massage Therapy program at the Aveda Institute Minneapolis since beginning in March 2013.

Caroline Musolf

Spa Program Manager

Aveda Institute Minneapolis

400 Central Ave SE Minneapolis MN 55414

612.378.7423

July 31, 2013

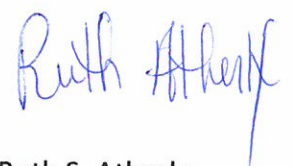
Director of Licensing Division City of Falcon Hts. Minnesota.

I Ruth Atherly have known Cherilynn Ardnt for many years.

She is an excellent Massage Therapist and Skin Therapist.

I would highly recommend her to be a part of Hair Design's Unlimited Salon and Spa.

Sincerely Yours

A handwritten signature in blue ink that reads "Ruth Atherly". The signature is written in a cursive style with a long, thin tail on the letter "y".

Ruth S. Atherly





**The City That Soars!**

## REQUEST FOR CITY COUNCIL ACTION

<b>Meeting Date</b>	August 28, 2013
<b>Agenda Item</b>	Policy G2
<b>Title</b>	Fence Height Variance at 1918 Autumn Street
<b>Submitted By</b>	Deborah Jones, Zoning and Planning Director

<b>Description</b>	A variance is requested to allow a fence 72 inches tall along a portion of the property line in the front yard of 1918 Autumn Street. Section 113-242 limits fences to a height of 36 inches in front yards.
<b>Background</b>	<p>1918 Autumn Street, Falcon Heights, PIN 162923310072, is located on the southeast curve of the north loop of the Falcon Woods neighborhood, south of Roselawn Avenue between Fairview and Cleveland Avenues. The legal description is Lot 3 Block 3 Falcon Woods. The parcel is zoned R-1 Single Family Residential and has been maintained in this use since the neighborhood was developed in the 1950s. The parcel has an area of approximately 13,503 square feet.</p> <p>1918 Autumn Street is one of a relatively small number of Falcon Heights residential properties that are not rectangular and oriented to the compass directions. The property is wedge-shaped, with a street frontage of approximately 60 feet and an average back yard width of over 100 feet. The north side lot line is approximately 104 feet; the south lot line is approximately 172 feet. The house is oriented at an angle such that the north front corner of the house is not lined up with the front of the house next door but approximately 7 feet back from the front line of the adjacent home to the north.</p> <p>The owners of 1918 Autumn Street are requesting a variance to extend their back yard privacy fence, which is 72 inches tall, forward of the front line of their house to match the fence in the adjacent yard. Because the house to the north does not line up, the neighbor's fence extends some 7 to 8 feet forward of the applicant's house. The applicants cannot extend their fence at a height of 72 inches because it is in their front yard, where fence height is restricted to 36 inches. Therefore they have applied for a height variance on a front yard fence.</p> <p>On July 23 the Falcon Heights Planning Commission held a public hearing on this matter. The only speaker was the applicant, speaking in favor of the variance. One written statement was received in opposition to the variance; it is attached. There was no other public comment. City Attorney Tom Scott was present.</p> <p>The Planning Commission voted to recommend approval of a variance to allow the 72 inch height as far as the end of the fence on the adjoining property.</p>

<p><b>Analysis</b></p>	<p>The findings of the Planning Commission are as follows:</p> <p><b>a. That the variance would be in harmony with the general purposes and intent of Chapter 113.</b></p> <p>The Commission finds that the variance requested is in harmony with the purpose and intent of the zoning chapter as stated in Section 113-1.</p> <p><b>b. That the variance would be consistent with the comprehensive plan.</b></p> <p>The Commission finds that the variance requested is consistent with the comprehensive plan and that it will not impair or diminish property values or improvements in the area.</p> <p><b>c. That there are practical difficulties in complying with this chapter.</b></p> <p>The Commission finds that there are practical difficulties in complying with the letter of Section 113-242 Fences. The parcel shape and orientation of the home mean that “front yard” for this residence does not line up with “front yard” for the house to the north so the 72 inch fence on the neighboring property borders a portion of the applicant’s front yard. It extends past the end of the fence they can legally build if they wish to have their own fence at the 72 inch height.</p> <p><b>d. That the granting of the variance will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion of the public streets, or increase the danger of fire, or endanger the public safety.</b></p> <p>The Commission finds that the variances will not impair an adequate supply of light and air to adjacent properties, will have no effect on traffic on the public street and will not increase the danger of fire or endanger the public safety.</p> <p><b>e. That the requested variance is the minimum action required to eliminate the practical difficulties.</b></p> <p>The Commission finds that the minimum action required to eliminate the practical difficulties is an extension of the fence to a line even with the house to the north. The Commission agreed with staff recommendation that any variance be limited to be in line with the adjacent fence, even if this requires a shortening of the prefabricated fence module</p> <p><b>f. The provisions regarding earth-sheltered construction and temporary use stated in Section 113-62(e)(6) do not apply to this variance.</b></p>
<p><b>Budget Impact</b></p>	<p>None</p>

<b>Attachment(s)</b>	<ul style="list-style-type: none"><li>• Application for the fence height variance at 1918 Autumn Street</li><li>• Site map and 2011 aerial photo of 1918 Autumn Street</li><li>• Letter received from neighbor at 1906 Prior Avenue, Falcon Heights.</li></ul>
<b>Actions Requested</b>	<ul style="list-style-type: none"><li>• Approve the variance to allow a 72 inch fence height for 1918 Autumn Street, limiting that variance to the extent of the 72 inch fence on the property next door.</li></ul>



**City of Falcon Heights  
Planning Application**

JUN 28 2013

**Action Requested By:**

Name of Property Owner Martin and Judy Mc Cleery  
Phone (h) 651-646-1588 (w) \_\_\_\_\_  
Address of Property Owner 1918 Autumn St. Falcon Heights, 55113  
Name of Applicant (if different) \_\_\_\_\_  
Address \_\_\_\_\_ Phone \_\_\_\_\_

**Property Involved:**

Address 1918 Autumn St. Falcon Heights, 55113  
Legal Description Lot 3 Blk 3 Falcon Woods

Property Identification Number (PIN) 16.29.23 31.0072

**Present Use of Property (check one):**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Single Family Dwelling | <input type="checkbox"/> Business/Commercial      |
| <input type="checkbox"/> Duplex/Two Family Dwelling        | <input type="checkbox"/> Government/Institutional |
| <input type="checkbox"/> Multi Family Complex              | <input type="checkbox"/> Vacant Land              |

**Action Requested (NON-REFUNDABLE):**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Variance (\$100.00) <u>\$350.00</u> | <input type="checkbox"/> Lot Split (\$250.00)            |
| <input type="checkbox"/> Conditional Use Permit (\$165.00)              | <input type="checkbox"/> Site Plan Review (\$100.00)     |
| <input type="checkbox"/> Rezoning (\$500.00)                            | <input type="checkbox"/> Other (Please Specify)<br>_____ |

**Brief Summary of Request (applicant may submit letter to Planning Commission with details of request):**

attached See also attached photos

**I certify that all statements on this application are true and correct:**

Judy S. McCleery  
**Signature of Property Owner (required)**

\_\_\_\_\_  
**Signature of Applicant (if applicable)**

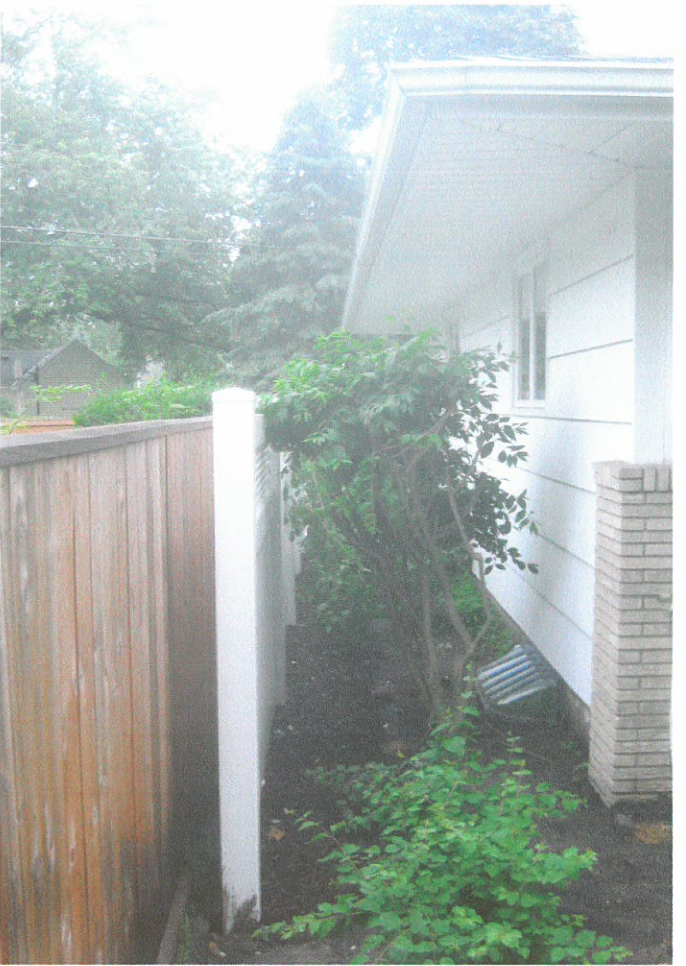


We have called 1918 Autumn St. home since 1968. Two years ago our long time neighbors and friends passed away and when the current occupants took over the house (1906 Prior St.) they erected a six foot fence on their south property line (our north property line). This year we chose to align our new fence with theirs and obtained a permit with administrative approval for the construction. We proceeded with materials and labor in line with the permit granted to align our fence with theirs.

Because of a very unique property situation, the occupant's fence juts out beyond the front of our house by eight feet. This unique situation occurs because the two houses do not line up, thereby creating a situation where their fence is in line with the front of their house but juts out from the front of our house.

Work was stopped due to occupant's complaint and we were notified that the administrative approval was rescinded and that we would have to ask for a variance.

Because of the unique property situation, we are asking for a variance to finish our fence in exact line with occupant's fence for the remaining eight feet where their fence extends beyond the front of our house. This will provide for harmony in the design of both houses and enhance property values.



View of Fences - looking East on North side of home.

Martin & Judy McCleery  
 1918 Autumn St.  
 Falcon Heights, MN  
 Falcon Woods Addition



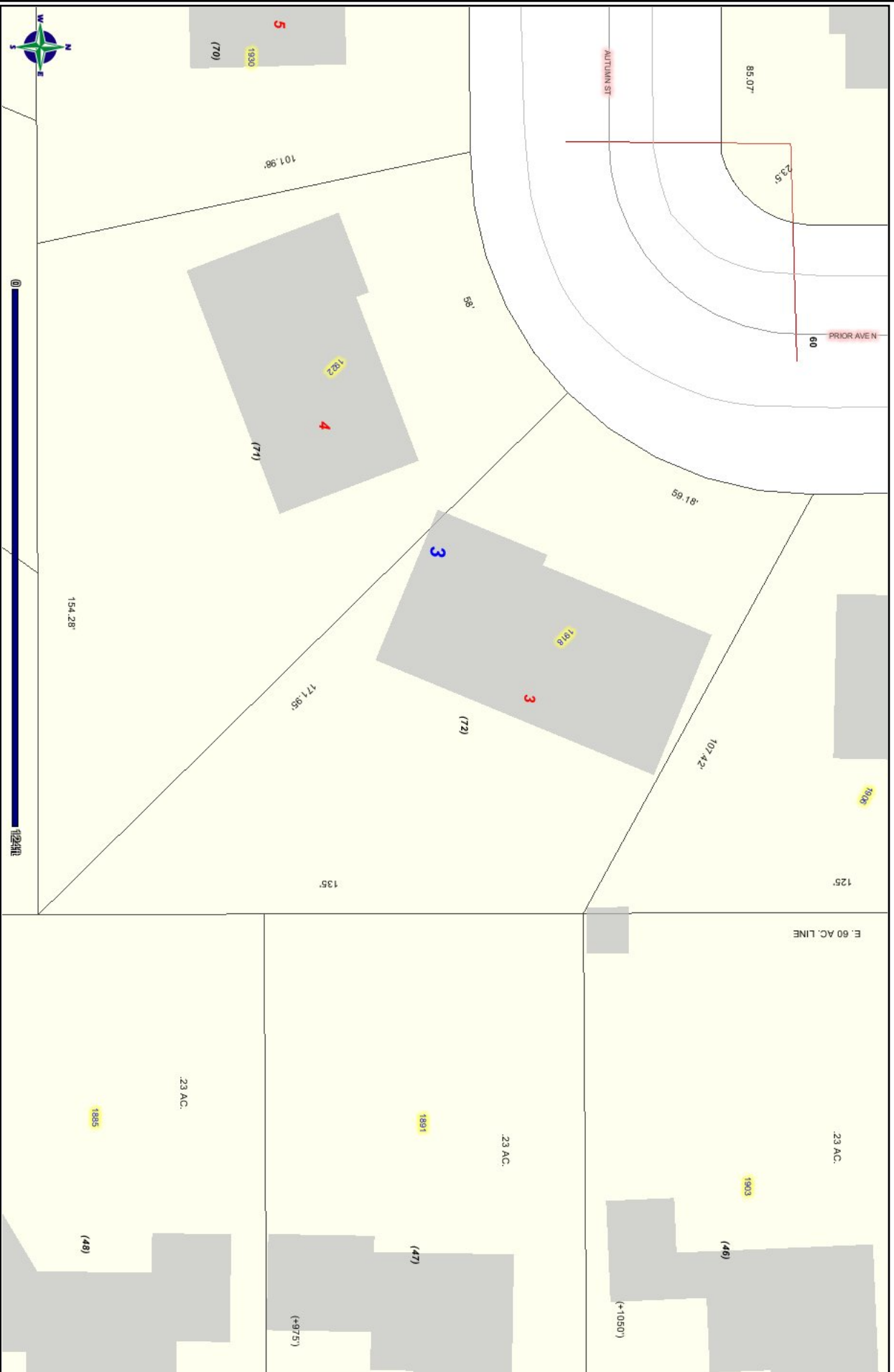
View of our fence looking North of home in back yard



View of neighbors Fence looking North of home in front yard, we propose to extend our fence to match

# 1918 Autumn Street, Falcon Heights

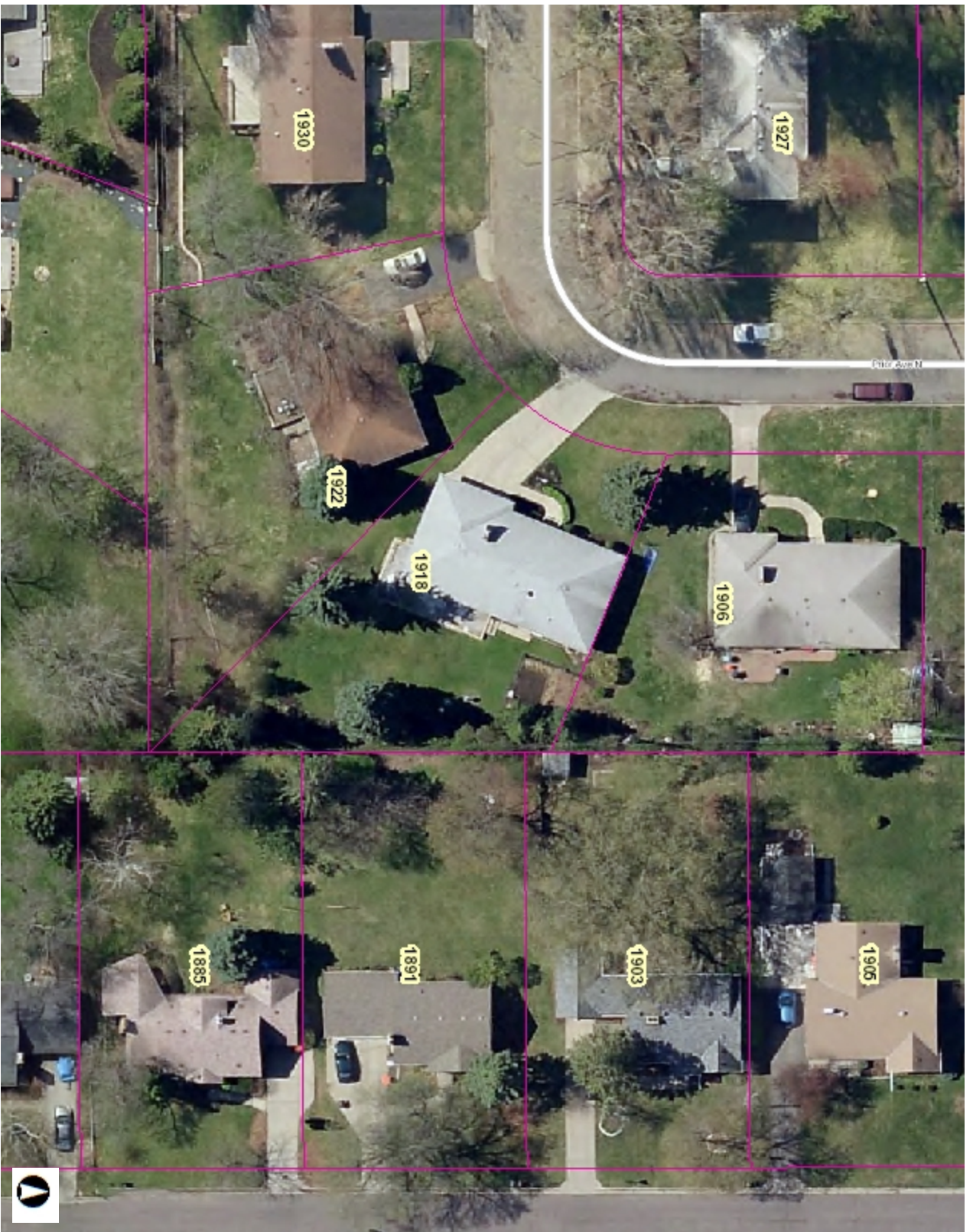
Ramsey County Online Maps & Data - Parcel, Structures, Pavement Edge



**DISCLAIMER:** This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only.

**SOURCES:** Ramsey County (May 31, 2011), The Lawrence Group; May 31, 2011 for County parcel and property records data; May 2011 for commercial and residential data; April 2009 for color aerial imagery; All other

# 1918 Autumn Street



98.7 0 49.33 98.7 Feet

NAD\_1983\_HARN\_Adj\_MN\_Ramsey\_Feet  
© Ramsey County Enterprise GIS Division

This map is a user-generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

**THIS MAP IS NOT TO BE USED FOR NAVIGATION**

## Legend



- Parcel Points
- Parcel Boundaries
- County Borders

## Notes

2011 Aerial Photo with property lines  
(2013 corrections not shown)

JUL 09 2013

From:

Stephen and Joanne Sunderland  
Residents at:  
1906 Prior Ave N  
Falcon Heights, MN 55113

To:

Falcon Heights Planning Commission  
2077 Larpenteur Avenue West  
Falcon Heights, MN 55113

Re:

Request for Variance to extend fence beyond allowable limits established by Falcon Heights City code at 1918 Autumn Street Falcon Heights, MN 55113

Dear Planning Commission:

We request your acceptance of this letter as testimony to be entered into consideration concerning the above referenced variance request. We request that this letter be read into the minutes of the meeting for all to reference and to be given fair and equal consideration by the planning commission. We will be traveling out of state and cannot be present at the hearing.

We are the neighbor along whose property the McCleery's have recently built a fence within six inches of the existing fence which was built one year ago by Joanne and I, on the property line in accordance with Falcon Heights City ordinance. The city is aware of the disputes surrounding the history of the first fence which was built of necessity to prevent future encroachment and to remedy existing encroachments by the McCleerys. It is not important to restate the details of this dispute. The McCleerys were opposed to our fence being built and complained to the city who sent the city manager, the city inspector and the zoning and planning director to our home to inspect. They have clearly changed their mind about fences and now have built a second fence directly alongside the first. The second fence is ill conceived and presents problems for both property owners. To extend this fence beyond allowable limits would only exaggerate the problems.

**We strongly oppose the request for variance for the following reasons:**

We have read the ordinance and find no criteria specified in the ordinance upon which to base a decision to extend a fence in the front yard of the property in question, which is the most visible elevation on the building site. The ordinance has been established and has worked well for a reason. We are not experts in Falcon Heights City code nor in hearings of this kind however we can suggest that our concerns derive from this absence of clear criteria. We object to this request for variance because a decision to grant this variance to one party in absence of clear criteria would of necessity discriminate against all parties who have complied with the ordinance. Granting a variance to one party would suggest that for the sake of fairness you would necessarily have to grant a similar variance to all parties who make application.

The second consideration is that in the granting of a variance the Planning Commission would want to weigh the positives of this request against the negatives in order to promote the goals and directives of the city for the benefit of all residents. We find no positives and many negatives. There are no financial

benefits to the home owner to extend the fence; fences do not carry value in appraising residential property. There are no benefits to the neighborhood, in fact the opposite will be argued. There is no benefit to the city, in fact granting this request would open the door to significantly more tedious and time consuming issues. The city manager has already suggested that the city does not have the expertise to decide on more complex issues. I cannot think of one single benefit obtained by granting this request.

The negatives are great. The presence of the second fence within six inches of the existing fence without consideration of the issues has been ill advised. When the first fence was built we took into consideration the level of the fence under the windows of the neighbor's house in order to be more pleasing to the eye. We dug into the fence line a trench of permeable rock and installed drain tiles in order that standing water would drain to lower elevations. This was done at additional expense in consideration of the neighbors. By contrast, while digging the post holes for the new fence the McCleerys threw the clay laden soil against the side of our wooden fence blocking the drainage effect of the permeable rock and drainage tiles and also damning up the terrain at that elevation. Heaving their dirt against the base of our fenced has also created a soil on wood issue that will in all likelihood cause the fence to rot prematurely. I have been told by the city that this is a civil issue and cannot be addressed by the city. However, if this request for variance is granted the city would be entering a judgment concerning this issue. The city would be extending the scope of the already untenable problem.

No positives would accrue to the city if this variance is granted and as you can see many negatives presently and in the future would be created by setting this precedent. The decision to grant a variance to extend the fence beyond the limits established by city code could be construed to be prejudicial and hence open to legal remedy by all parties harmed by this precedent. We would respectfully request that if the Planning Commission has a history of granting variances of this kind that these be identified in writing and represented in the hearing and that these variance requests that have been granted be distributed to interested parties prior to entering into a final decision. This would necessitate a future hearing.

Lastly we object to this request for practical and architectural aesthetic reasons. First as mentioned earlier the presence of the second fence is already problematic. The McCleerys have created a six inch no man's land which prevents the maintenance of either fence within that sandwich. It also creates a potential vector problem in that it will soon become the rodent highway. It is just enough land to grow a mountain of weeds, which cannot be weeded but also an irresistible tunnel for dogs and cats just big enough to get into and get wedged. This is the second non-homesteaded property for the McCleerys spending most of their time on their lake home. They will not then be the party that has to manage most of these potential problems. They have already delegated those problems to their neighbors. They have thoughtlessly built this second fence for reasons not based on sound reasoning but on criteria we can only guess at.

We thank the Planning Commission for reading our testimony into the record and request that the planning commission deny the request for variance.

Thank you,

Handwritten signatures of Stephen and Joanne Sunderland in black ink. The signature for Stephen is on the left and for Joanne is on the right, both written in a cursive style.

Stephen and Joanne Sunderland



**The City That Soars!**

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	August 28, 2013
<b>Agenda Item</b>	Policy G3
<b>Title</b>	Extension of Recycling Contract
<b>Submitted By</b>	Deb Jones, Zoning and Planning Director

<b>Item</b>	Recycling Services Contract Extension
<b>Description</b>	<p>Since January 1, 2011, the city has had a three-year contract for recycling collection with Tennis Sanitation, Inc. of St. Paul Park. The three year period ends December 31 of this year. The contract allows for an two one year extensions.</p> <p>During the two and an half years the recycling contract has been in effect, staff have received generally positive feedback from residents about the service provided. Complaints are extremely rare. Tennis has provided timely, detailed reports and has been willing to work with the City recycling coordinator to find ways to enhance service, communications and public education. The company has added recyclable materials to the list each year – in 2013, plastic bags.</p> <p>At the request of the Environment Commission, Tennis Sanitation submitted a proposal for extension, attached. The proposal does not contain any changes to service or price increase.</p> <p>Over the past several months the Environment Commission worked with staff to evaluate how the recycling program is working. Commissioners visited Tennis's materials recovery facility in May. In July, the Environment Commission voted to recommend to the Council that the contract be extended for two years.</p> <p>The Commission did not recommend any changes in service but did ask that City staff continue to work with Tennis on three general areas with potential for increasing resident participation and tonnage. These areas are (1) increased outreach to multi-family buildings, especially non-English speaking residents, (2) increased participation by Tennis in City communications to residents on recycling, (3) exploring possibilities for collecting organics.</p>
<b>Budget Impact</b>	The proposed rate for 2014 and 2015 is the same as the rate in effect for the first three years: \$3.00 per household per month
<b>Attachment(s)</b>	<ul style="list-style-type: none"> <li>• Copy of 2011-2013 Single-Sort Recycling Contract with Tennis Sanitation</li> <li>• Extension proposal letter from Tennis Sanitation</li> <li>• Extension letter from City of Falcon Heights</li> </ul>

<b>Action(s) Requested</b>	Staff recommends that the Falcon Heights City Council approve the extension of the recycling contract for two years.
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# SINGLE STREAM RECYCLING COLLECTION AGREEMENT

AGREEMENT dated SEPT 27, 2010, by and between the CITY OF FALCON HEIGHTS, a Minnesota municipal corporation (“City”), and TENNIS SANITATION, LLC, a Minnesota Limited Liability Company (the “Contractor”).

## RECITALS

- A. The Contractor desires to provide single stream recycling collection services to residents of the City of Falcon Heights.
- B. The City desires to provide these services for the health, safety and welfare of its residents.

**NOW, THEREFORE, IN CONSIDERATION OF THEIR MUTUAL COVENANTS,  
THE PARTIES AGREE AS FOLLOWS:**

- 1. **CONTRACT DOCUMENTS.** The following documents shall be referred to as the “Contract Documents,” all of which shall be taken together as a whole as the contract between the parties as if they were set verbatim and in full herein:
  - A. This Agreement.
  - B. Addendum #1 to the City of Falcon Heights Request for Proposals (RFP) for recycling collection services dated June 22, 2010.
  - C. Request for Proposals (RFP) for Recycling Services June 4, 2010.
  - D. Tennis Sanitation, LLC Proposal for the City of Falcon Heights, MN for Recycling Collection Services including Appendix A-K, inclusive.

In the event of a conflict among the provisions of the Contract Documents, the order in which they are listed above shall control in resolving any such conflicts with Contract Document “A” having the first priority and Contract Document “D” having the last priority.

- 2. **OBLIGATIONS OF THE CONTRACTOR.** The Contractor shall provide the goods, services, and perform the work in accordance with the Contract Documents.

3. **DEFINITIONS.**

- A. City Facility Means City Hall.
- B. Missed Collection: Means the failure of the Contractor to provide recycling collection service to a SFD, MFD, the City Facility, or designated Community Event during collection hours on the scheduled collection day.
- C. Multi-Family Dwelling (MFD): Means a building containing more than four (4) dwelling units.
- D. Recyclable Materials or Recyclables: Means all items of refuse designated by the Ramsey County Environmental Services to be part of an authorized recycling program and which are intended for transportation, processing, and re-manufacturing or reuse and include the following:

**Textiles:**

- Clothes
- Shoes and Boots

**Paper and Corrugate:**

- Egg cartons, Milk cartons
- Corrugated Cardboard – (No collapsing of cardboards will be required)
- News and Office Papers
- Magazines, Junk Mail and Paper Food Boxes
- Coated Magazines and Catalogs
- Phone Books, Paper Backs, TV Guides, Comic Books, Readers Digest Covers, Flyers and Brown Paper
- The 4 C's: Cereal, Cake Mix, Chip and Cracker Boxes
- Pop, Beer and Tissue Boxes

**Plastic #1 through #5:**

- All Plastic with a Recycle Symbol of 1 through 5
- All Plastic Containers that Shrubs, Flowers and Trees come in
- Plastic Tubs (Yogurt, Sour Cream, etc.)
- Plastic Toys
- Motor Oil Bottles (That have been drained)

**Glass:**

- All Food, Beverage and Jams Glass Bottles (Clear, Brown and Green)

**Metals:**

- Aerosol Cans
- Scrap Metal in Household quantities (Silverware, Hangers, Pots, Pans, Etc.)
- All beverage cans that are aluminum
- All Food and Beverage cans and other cans that are Steel (Tin, Aluminum, Bi-metal)

**Other:**

- Car and Truck Batteries
- Other materials agreed upon by the City and Contractor

- E. Single-Family Dwelling (SFD): A building containing up to four (4) dwelling units.
- F. Single Stream Recycling Collection Service: Residents will be instructed to commingle all recyclable materials in one container that will be picked up weekly by Contractor. Contractor will pick up all recyclable material placed in and next to recycling containers.

#### 4. **CONTRACTOR'S COLLECTION REQUIREMENTS.**

A. Recycling Collection Program. The Contractor shall collect recyclable materials from all single family dwellings, multi-family dwellings, and the City Facility weekly using a single stream collection service. The Contractor shall also collect recyclable materials from designated community events.

B. Multi-Family Dwelling (MFD) Collection Requirements. In addition to the other requirements set forth herein applicable to all recycling, the following additional collection requirements are for MFD Recycling Services only and do not pertain to single family dwelling Collection services.

- 1) MFD Recycling Stations. MFD Recycling Stations will be specified with agreement of the MFD building owner and the Contractor on a case-by-case basis. MFD Recycling Stations will likely be a cluster of recycling carts and/or recycling dumpsters. The number and location of MFD Recycling Stations shall be adequate to be reasonably convenient and accessible to all MFD residents. MFD Recycling Stations shall be located on the MFD premises which permits access to the MFD Recycling Containers for Collection purposes but which does not obstruct pedestrian or vehicular traffic and shall comply with the City's zoning and other ordinances.
- 2) MFD Service Standards. MFD recyclables Collection services shall be available on the premises and shall be provided on a regularly scheduled basis of at least once per week. The Collection schedule and recycling containers' capacity shall provide for regular removal of the recyclables such that there is adequate storage capacity available in the recycling containers to avoid overflowing containers.
- 3) MFD Recycling Container Requirements. The recycling containers shall be:
  - a. Sufficient in number and size to meet the demands for recycling services created by the occupants.
  - b. Equipped with hinged lids.
  - c. Equipped with standardized labels identifying the type of recyclable material to be deposited in each container.
  - d. Colored differently from other containers used for garbage Collection.
  - e. Maintained in proper operating condition and reasonably clean and sanitary.
  - f. Repaired or replaced on a reasonable schedule if stolen or broken.

C. Community Event Recycling. Contractor shall collect recyclables at the following annual community events:

- Winter Fest in January;
- Ice Cream Social in July
- Falcon Heights/Lauderdale Family 5K in August.

D. Collection Hours and Days. Collections must begin no sooner than 7 a.m. and shall be complete by 7 p.m. on scheduled collection days. The Contractor may request City authorization of exceptions to these time restrictions. The Contractor must request such exception from the City's Designated Contact Person via telephone or email, prior to the requested Collection event and specify the date, time and reason for the exception.

E. Holidays. Collection of recycling materials is prohibited on holidays. Holidays refers to any of the following: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day and any other holidays mutually agreed to by the City and Contractor. In no instance will there be more than one holiday during a Collection week. When the scheduled collection day falls on a holiday, collection for that day will be collected one day later. The Contractor shall publish a yearly calendar including alternate Collection days, with assistance from the City.

F. Weighing of Loads and Reporting Requirements: The Contractor will keep accurate records consisting of an approved weight slip with the date, time, collection route, driver's identification, vehicle number, rate and gross weight, net weight and number of route stops for each loaded vehicle. A detailed monthly report shall be provided to the City that identifies total tonnage activity by commodity. This report should include all curbside and municipal recycling activity.

G. Recycle Cart Purchase and Delivery: The Contractor agrees to, at its expense, purchase, deliver, service, repair, and maintain sufficient cart inventory to meet supply and demand needs for the City of Falcon Heights recycling.

1) The Contractor shall initially deliver one 65-gallon wheeled cart to each single family residential dwelling and have a sufficient inventory of 30-gallon and 90-gallon carts available for delivery and switch-out with the 65-gallon carts per resident/customer request. The standard 65-gallon cart shall be approximately 26" X 26" X 41" in dimension, and be smooth for ease in cleaning. The cart shall be uniform and consistent in color and approved instruction label imbedded into each lid, so as to be easily identified by the resident/customer and the Contractor driver as the container for recyclable materials.

2) The Contractor shall provide for use for multiple family dwellings (MFD) and the City Facility, suitable carts, bins, dumpsters or other receptacle for temporary storage and aggregation of designated recyclables. Such recycling containers must be separate, explicitly labeled as to recyclables included, and colored differently from other containers for mixed solid waste or trash.

H. Recycling Cart Maintenance/Replacement. The driver is required to report to the Contractor the location of any cart that is damaged. The Contractor is required to notify the Recycling Coordinator by fax/email of any driver report of cart damage. The Recycling Coordinator will notify the Contractor by fax/email of any cart damage or request for change of cart size that is reported/requested by customers/residents. Any damaged cart or cart request will be repaired or replaced by the Contractor within two (2) weeks of the report.

I. Point of Collection: Most residential recycling collection will occur at the same location from where the regular refuse is collected, generally the alleys where they exist and street curbside in other areas. Carts shall be placed with the handle toward the house and lid opening toward the street or alley. The driver is required to place the emptied cart back/down in the same location as set by resident.

J. Ownership of Recyclable Materials: All recyclable materials for collection shall remain the responsibility and in the ownership of the occupant of the resident or municipal location until handled for collection by the Contractor. At the point of collection the recyclable materials become the property of the Contractor. Any person or persons taking recyclable materials from a curbside container without explicit permission of the resident or municipality will be in violation of local ordinance and subject to penalty. The Contractor shall report to the Recycling Coordinator any instances of suspected scavenging or unauthorized removal of recyclable materials from any collection container.

K. Route Management and Customer Service: The Contractor shall, at all times, provide the City's Recycling Coordinator with a lead route/driver supervisor who is accessible to the Contractor dispatch department via two way communications and to the Recycling Coordinator to handle route and collection issues in a timely fashion. The Contractor shall have on duty Monday through Friday from 8:00 a.m. to 4:30 p.m. a dispatch customer service representative to receive customer calls and route issues. The Contractor shall provide a 24 hour answering service line or device to receive customer calls. The Route Supervisor and all collection vehicles must be equipped with 2-way communication devices.

L. Procedure for Unacceptable Materials, Materials Outside Cart and Unreachable Carts: If the Contractor determines that a resident has set out unacceptable recyclable materials, left recyclable materials outside of the cart, or has positioned the cart so that it is unreachable with the mechanical arm, the Contractor shall use the following procedures:

- 1) The Contractor shall collect all the recyclable materials and leave an "education tag" provided by the Contractor attached to the handle of the recycling container indicating acceptable materials, the proper method of preparation and the proper placement of the cart.
- 2) The driver shall record the address and report the addresses to the Contractor dispatcher, who will notify the City's Recycling Coordinator of the addresses no later than noon the following day.

M. Procedure for Complaints-Questions-Missed Collections. A complaint of service or missed collection is a complaint received by the Contractor from either the customer or the Administration Office. If the report is for a missed stop and is received by the Contractor before 11:00 a.m. on a scheduled working day, the Contractor is required to return to the complaint address and complete the collection. If the report is registered after 11:00 a.m. on a scheduled working day, the Contractor is required to return to the complaint address by 12:00 noon the following working day.

N. Clean up Responsibilities: The Contractor shall adequately clean up any recyclable material spilled or blown during the course of collection and/or hauling operations. All collection vehicles shall be equipped with at least one broom and one shovel for use in cleaning up material spillage. The Contractor shall have no responsibility to remove or clean up any items which are not recyclable materials.

O. Non-Completion of Collection and Extension of Collection Hours: The Contractor shall inform the City of the areas not completed, the reason for non-completion, and the expected time of completion.

P. Vehicle Requirements:

- 1) The Contractor must obtain all pertinent licenses from the Federal, State and County and City governments. An annual report/update on licensing shall be submitted. The Contractor shall provide proof of current licensing and current MnDOT vehicle inspection reports upon request by the City, and on an annual basis.
- 2) All vehicles must be maintained in proper working condition and available for inspection by the City or County. The Contractor shall supply the City with copies of annual inspections on all vehicles per MnDot requirements.
- 3) Vehicles should be equipped with a two-way radio or phone, warning flashers and signs, backup alarms, a first aid kit and a broom and shovel for spills, and the contractor's name and phone number prominently displayed on both sides of the vehicle.
- 4) Recycling vehicles must be designated for recyclables collection only. All such vehicles must be clearly signed on both sides as recycling collection vehicles.
- 5) Vehicles must be kept in good operating condition, comply with all State inspection requirements, and be kept neat in appearance. Generally this shall mean washed and painted regularly.
- 6) In the event that a vehicle other than the type specified in the proposal is to be used, the contractor is required to notify the City as soon as possible prior to collection.

Q. Collection Vehicle Equipment Requirements: Each collection vehicle shall be equipped with the following:

- 1) A two way communication system.
- 2) A first aid kit.
- 3) An approved 2A10BC dry chemical fire extinguisher.
- 4) Warning flashers.
- 5) Overhead strobe light.
- 6) "Reverse" audio warning alarm to indicate movement in reverse.
- 7) Signs on the rear of the vehicle which state "This Vehicle Makes Frequent Stops."
- 8) A rear mounted video camera and cab monitor/screen to view operations occurring at the rear of the vehicle.
- 9) Hazard flares and cones.
- 10) A broom and a shovel for cleaning up spills.
- 11) "Absorb" pillows or dry product adequate to absorb/contain any oil/liquid spill from collection vehicle.

All required equipment must be in proper working order at all times. All vehicles must be maintained in proper working order and be clean and free from odor as much as possible. All collection vehicles shall be uniformly painted and the paint shall be in good condition. The Contractor's name shall be clearly visible from all sides of the vehicle, along with the Contractor's phone number, the Recycling symbol, and the vehicle ID number.

R. Driver Duties and Responsibilities: The Contractor shall be responsible for ensuring that there is sufficient personnel and equipment to fulfill the requirements and specifications of this contract, and that all personnel are trained both in program operations and in customer service and insure that all personnel maintain a positive attitude with the public and in the work place and shall:

- 1) Conduct themselves at all times in a courteous manner and use no abusive or foul language.
- 2) Be clean and presentable in appearance, as so far as possible.
- 3) Wear a uniform and employee identification badge or name tag.
- 4) Drive in a safe and considerate manner.
- 5) Manage carts in a careful manner, setting them back in place so as to avoid spillage and littering or damage to container.
- 6) Perform their work in a neat and quiet manner, monitor for any spillage and be responsible for cleaning up any litter or breakage spilled in collection and hauling operations.
- 7) Record all addresses that could not be collected and reasons, turn list into dispatch at end of each collection day and copies sent to Recycling Coordinator.
- 8) Attach an education tab to the container identifying problems and how to resolve them.
- 9) Collect and transport recyclable materials according to all existing laws and ordinances, and future amendments thereto, of the State of Minnesota and local governing bodies.
- 10) Report all damage to property.

5. **CONTRACT LENGTH.** This contract shall commence January 1, 2011 and shall be for three (3) years ending December 31, 2013. By mutual written agreement of the Parties this Agreement may be extended for a period not to exceed two years subject to such amendments as the parties may agree upon.

6. **RATE.** The City will pay the Contractor and the Contractor will accept as payment for all services and goods rendered under the Contract Documents \$3.00 per single family and multi-family dwelling unit per month. There shall be no charge for the City Facility and Community Events. The rate is not subject to annual adjustments.

7. **PAYMENT.** The City will pay the contractor within thirty (30) of receipts of a properly itemized invoice.

8. **PROMPT PAYMENT TO SUBCONTRACTORS.** Pursuant to Minn. Stat. § 471.25, Subd. 4a, the Contractor must pay any subcontractor within ten (10) days of the Contractor's receipt of payment from the City for undisputed services provided by the subcontractor. The Contractor must pay interest of 1 ½ percent per month or any part of a month to the subcontractor on any undisputed amount not paid on time to the subcontractor. The minimum monthly interest penalty payment for an unpaid balance of \$100.00 or more is \$10.00. For an unpaid balance of less than \$100.00, the Contractor shall pay the actual penalty due to the subcontractor.

9. **PENALTY CLAUSE.** The City shall impose a \$100.00 per day penalty for violations in the terms of the agreement. The City shall inform the Contractor of the violation and allow the Contractor one working day to correct the violation. If the violation is not resolved to the satisfaction of the City, the penalty shall be subtracted from the City's monthly payment.

10. **DEFAULT.** Any of the following occurrences, conditions, or acts shall be deemed a "Default" under this Agreement:

A. If either party fails to observe or perform its obligations under this Agreement and does not cure such failure within ten (10) days from its receipt of written notice of breach without, however, limiting any other rights available to parties pursuant to any other provisions of this Agreement.

B. Except as expressly limited hereby, City and Contractor shall have such remedies for the default of the other party hereto as may be provided at law or equity following written notice of such default and failure to cure the same within ten (10) days.

11. **TERMINATION.** Except as otherwise provided herein, this Agreement may be terminated without any penalty or further liability as follows:

A. Upon ten (10) days written notice in the event of a default (as defined above);

B. Upon ninety (90) days written notice by Contractor, if Contractor is unable to obtain or maintain any license, permit or other governmental approval necessary to the operation of the Contractor's business;



C. Upon ninety (90) days written notice by City if it determines that Contractor has failed to comply with applicable ordinances, or state or federal law, or any conditions attached to governmental approvals granted thereunder, after a public hearing before the City's Council.

**12. TAXES.** Contractor shall pay any taxes, of any nature, due, owing or levied in association with its services pursuant to this Agreement.

**13. INSURANCE.** Insurance secured by the Contractor shall be issued by insurance companies acceptable to the City and admitted in Minnesota. The Contractor shall maintain insurance in the amounts shown below during the entire term of the project. The City shall be named as an additional insured on the comprehensive general liability policy and certificates of said insurance shall be provided to the City before any work on this project may commence. The Contractor shall not allow any subcontractor to commence work until all insurance has been obtained and copies have been filed and accepted by the City. All policies shall provide that the coverage may not be terminated or changed by the insurer except upon 30 days written notice to the City Administrator.

None of the insurance policies shall contain any provisions for exclusions from liability other than those provisions for exclusion from liability which form part of the standard basic unamended and unendorsed form of a policy, except that no exclusion shall be permitted if it conflicts with a coverage expressly required in this Agreement, and in addition, no policy shall contain any exclusion from bodily injury to, or sickness, disease, or death of any coverage under the contractual liability endorsement of the liability of the Contractor under this Agreement.

The Contractor and its sub-contractors shall secure and maintain the following insurance:

**Workers Compensation Insurance**

Workers Compensation insurance shall meet the statutory obligations with Coverage B - Employers Liability limits of at least \$100,000 each accident, \$500,000 disease - policy limit and \$100,000 disease each employee.

**Commercial General Liability Insurance**

Commercial General Liability insurance shall be at the limits of at least \$2,000,000 general aggregate, \$2,000,000 personal and advertising injury, \$2,000,000 each occurrence, \$50,000 fire damage and \$1,000 medical expense any one person. The policy shall be on an "occurrence" basis, shall include contractual liability coverage and the City shall be named an additional insured. This insurance shall include up to \$10,000 expenses to extract pollutants from land or water at the "premises" if the discharge, dispersal, seepage, migration, release, escape or emission of the pollutants is caused by or results from a covered cause of loss.

**Commercial Automobile Liability Insurance**

Commercial Automobile Liability insurance covering all owned, non-owned and hired automobiles with limits of at least \$1,000,000 per accident. This insurance shall include a cause of loss where there is a spill of fuels and lubricants used in the vehicle for its operation.

**Environmental Liability Insurance**

The Contractor agrees that they shall obtain and maintain environmental liability insurance in compliance with local, state and federal regulations for all matters related to in this recycling services agreement. Contractor shall add the City as an additional insured under said insurance policy(s). The policy coverage shall include Environmental Impairment Liability. Contractor shall provide the City with appropriate documentation of said environmental liability insurance for verification upon written request from the City. The Contractor further indemnifies the City, its employees, agents and licensees from all liability related to hazardous contamination/pollution resulting from the acts of the Contractor, its employees or agents.

**14. PERFORMANCE AND PAYMENT BOND.** Within fifteen (15) calendar days after the execution of this agreement and before any work or services are rendered, the Contractor shall furnish the City a performance bond and a payment bond, pursuant to Minnesota Statutes §574.26, each in the amount of \$70,000.00.

**15. INDEMNIFICATION.** Contractor agrees to defend, indemnify and hold harmless City and its elected officials, officers, employees, agents, and representatives, from and against any and all claims, costs, losses, expenses, demands, actions, or causes of action, including reasonable attorneys’ fees and other costs and expenses of litigation, which may be asserted against or incurred by City or for which City may be liable in the performance of this Agreement, except those which arise solely from the negligence, willful misconduct, or other fault of City. Contractor shall defend the City against all claims arising out of the performance of this Agreement.

**16. NOTICES.** All notices, requests, demands and other communications hereunder shall be in writing and shall be deemed given if personally delivered or mailed, certified mail, return receipt requested, or sent by overnight carrier to the following addresses:

If to City, to: City of Falcon Heights  
2077 W. Larpenteur Avenue  
Falcon Heights, MN 55113  
(651) 792-7600

If to Contractor, to: Tennis Sanitation, LLC  
720 4<sup>th</sup> Street  
St. Paul Park, MN 55071

**17. SUCCESSORS AND ASSIGNS.** This Agreement shall be binding upon and inure to the benefit of the parties, their respective successors, personal representatives and assigns.

**18. MISCELLANEOUS.**

A. If the City is a prevailing party in any litigation arising hereunder the City shall be entitled to its reasonable attorneys’ fees and court costs, including appeals, if any.

B. This Agreement constitutes the entire agreement and understanding of the parties, and supersedes all offers, negotiations and other agreements. There are no representations or

understandings of any kind not set forth herein. Any amendments to this Agreement must be in writing and executed by both parties.

C. This Agreement shall be construed in accordance with the laws of the State of Minnesota. Venue of any action shall be in the Ramsey County.

D. If any term of this Agreement is found to be void or invalid, such invalidity shall not affect the remaining terms of this Agreement, which shall remain in full force and effect.

E. Nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of co-partners between the parties hereto or as constituting the Contractor as the agent, representative or employee of the City for any purpose or in any manner whatsoever. The Contractor is to be and shall remain an independent contractor with respect to all services performed under this contract. Any and all personnel of the Contractor or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against the Contractor, its officers, agents, contractors or employees shall in no way be the responsibility of the City; and the Contractor shall defend, indemnify and hold the City, its officers, agents and employees harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commission or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the City, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Unemployment Compensation, disability, severance pay and PERA.

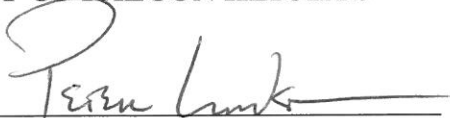
F. Neither party shall assign the executed contract, or any interest arising therein, without the written consent of the other party.


G. No claim for services furnished by the Contractor not specifically provided for herein shall be honored by the City. This includes but is not limited to the cost to transfer materials collected to a disposal site.

H. Data Practices. Contractor their officers, agents, owners, partners, employees, volunteers and subcontractors shall abide by the provisions of the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13 (MGDPA), and all other applicable state and federal laws, rules, regulations and orders relating to data privacy or confidentiality, and as any of the same may be amended. If Contractor creates, collects, receives, stores, use, maintains or disseminates data because it performs functions of the City pursuant to this Agreement, then Contractor must comply with the requirements of the MGDPA as if it was a government entity, and may be held liable under the MGDPA for noncompliance. Contractor agrees to defend, indemnify and hold harmless the City, its officials, officers, agents, employees, and volunteers from any claims resulting from Contractor's officers', agents', owners', partners', employees', volunteers', assignees' or subcontractors' unlawful disclosure and/or use of such protected data, or other noncompliance with the requirements of this section. Contractor agrees to promptly notify the City if it becomes aware of any potential claims, or facts giving rise to such, under the MGDPA. The terms of this section shall survive the cancellation or termination of this Agreement.


**SIGNED BY THE PARTIES ON THE EXECUTION DATE SPECIFIED ON PAGE 1.**

**CITY:  
CITY OF FALCON HEIGHTS**

BY:   
Peter Lindstrom, Mayor

AND   
Justin Miller, City Administrator

**CONTRACTOR:  
TENNIS SANITATION, LLC**

BY:   
Its: PARTNER

# TENNIS

SANITATION L.L.C. - ROLL OFF L.L.C.

651-459-1887



ST. PAUL PARK, MN

GREG & WILLIE TENNIS



## Proposal for Recycling Services (Contract Extension)

3/14/13

### **Presented to:**

City of Falcon Heights  
2077 Larpenteur Avenue West  
Falcon Heights, MN 55113

### **Presented by:**

Tennis Sanitation





March 14, 2013

Deb Jones  
City of Falcon Heights  
2077 Larpenteur Avenue West  
Falcon Heights, MN 55113

Dear Deb and Members of the City Council,

Tennis Sanitation, LLC appreciates the opportunity to submit a Proposal for the recycling collection services contract extension. Tennis Sanitation is requested that the extension be for a period of 2 years from the date of January 1st, 2014 and ending December 31st, 2015. Proposed pricing is as follows:

**2014 - \$3.00 per household per month (MFD and SFD)**

**2015 - \$3.00 per household per month (MFD and SFD)**

Tennis Sanitation is proposing no increase in fees for the extension period. We hope the City of Falcon Heights accepts the option to extend the contract as detailed above. We look forward to hearing from you. Please contact me if you have any questions at 651-459-1887.

Best regards,

Willie Tennis  
President



CITY OF  
**FALCON HEIGHTS**

2077 W. Larpenteur Avenue  
Falcon Heights, MN 55113-5594

email: [mail@falconheights.org](mailto:mail@falconheights.org)  
website: [www.falconheights.org](http://www.falconheights.org)

*The City That Soars!*

Phone - (651) 792-7600  
Fax - (651) 792-7610

August 28, 2013

Willie Tennis, President  
Tennis Sanitation LLC  
P.O Box 62  
St. Paul Park, MN 55071

Dear Mr. Tennis:

Thank you for your March 14 proposal to extend our existing contract for recycling collection services for a period of two years, beginning January 1, 2014, and ending December 31, 2015.

The City Council accepts your proposal to extend the contract for the above period with the pricing as proposed:

2014 - \$3.00 per household per month (MFD and SFD)  
2015 - \$3.00 per household per month (MFD and SFD)

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Peter Lindstrom, Mayor

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Bart Fischer, City Administrator

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FAMILIES, FIELDS AND FAIR

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