

Falcon Heights Council Workshop Minutes
February 5, 2014
6:30 p.m.

Members present: Mayor Lindstrom, Council Members Mercer-Taylor, Harris, Long and Gosline

Members absent:

City Staff present: City Administrator Bart Fischer
Assistant to the Administrator Michelle Tesser

1) Recreation Budget Review

Assistant to the Administrator Michelle Tesser provided the annual update on the Recreation Department to the City Council. Presentation is attached.

2) Continued Discussion with Minnesota Community Solar on a Possible Solar Panel Array at City Hall (continued discussion from August 2013 Council Workshop)

Representatives from Minnesota Community Solar provided the attached presentation and answered questions about the program from Council. Council directed staff to put this on hold for the time being and not bring a draft agreement to the next Council meeting.

3) Rental License Discussion

Staff discussed with Council the possible expansion of the rental license inspection program to all rental units in the City, including the resources needed to make this change. Council directed staff to continue research on this item and bring back possible options in the future.

4) At the Request of Mayor Lindstrom-Discussion on a Step Increase for the City Administrator

The Mayor brought up and the Council discussed a step increase (based off of the City Administrator's recent 2 year work anniversary) for the City Administrator. The Council agreed that this item should be placed on the next City Council meeting agenda.

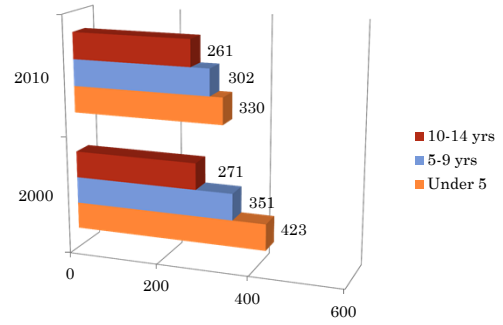
The workshop concluded at 8:54 p.m.

Respectfully submitted,
Bart Fischer
City Administrator

2013 Park and Recreation Program Review

Michelle Tesser

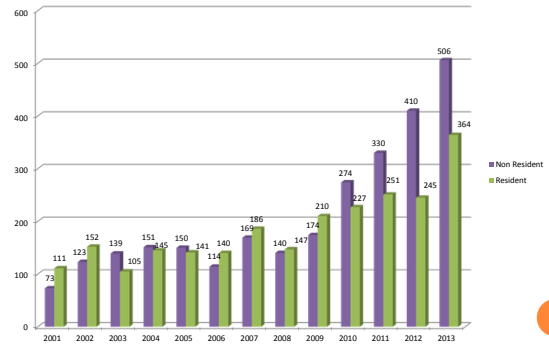
2000-2010 CENSUS COMPARABLES



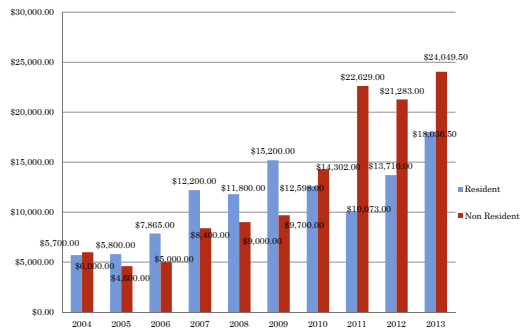
2013 NUMBER OF PARTICIPANTS

Non Resident: 506
 Resident: 364
 Total Number of Participant: 870

NUMBER OF PARTICIPANTS 2001-2013



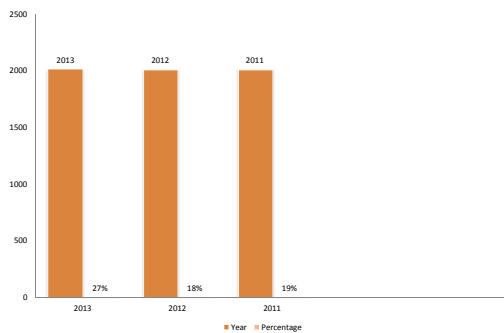
2004-2013 ACTUAL REVENUES



2004-2013 REVENUES

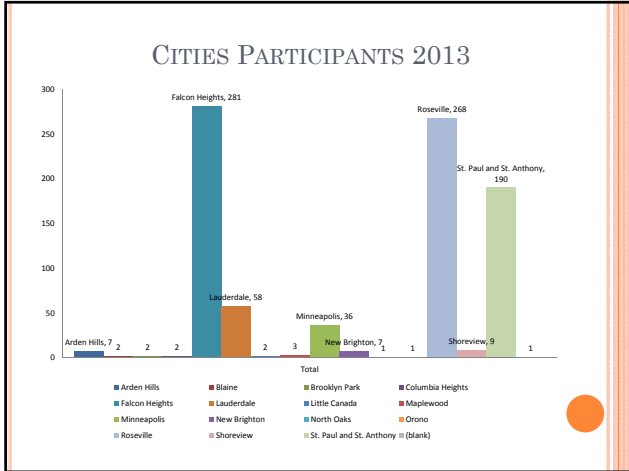
Year	Resident	Non Resident	Total
2004	\$5,700.00	\$6,000.00	\$11,700.00
2005	\$5,800.00	\$4,600.00	\$10,400.00
2006	\$7,865.00	\$5,000.00	\$12,865.00
2007	\$12,200.00	\$8,400.00	\$20,600.00
2008	\$11,800.00	\$9,000.00	\$20,800.00
2009	\$15,200.00	\$9,700.00	\$24,900.00
2010	\$12,598.00	\$14,302.00	\$26,900.00
2011	\$10,073.00	\$22,629.00	\$32,952.00
2012	\$13,710.00	\$21,283.00	\$34,993.00
2013	\$18,036.50	\$24,049.50	\$42,086.00

PERCENTAGE OF PROFITS ON REC PROGRAMS

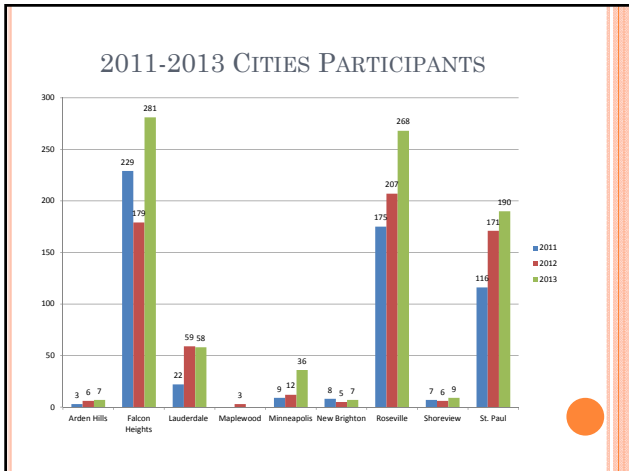


INDIVIDUAL PROGRAMS OFFERED 2009-2013





- ### LAUDERDALE PARTICIPANTS
- 26 Lauderdale Participants
 - Registered for 53 Programs
 - Total Spent \$3,142
 - Total Amount Received from Lauderdale per annual agreement: \$364.00



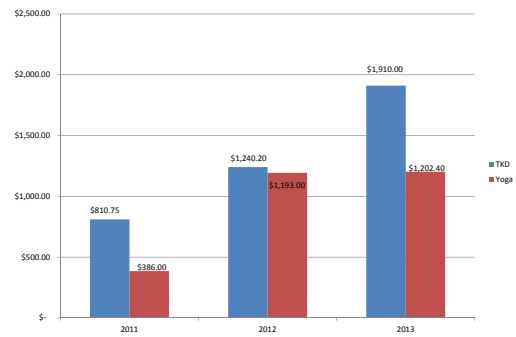
NUMBER OF RETURNERS

Year	Returners	Participants
○ 2011-2012	117	581
○ 2012-2013	132	655
○ 2011-2013	72	870

NUMBER OF PARTICIPANTS REGISTERING FOR MORE THAN 1 CLASS A YEAR

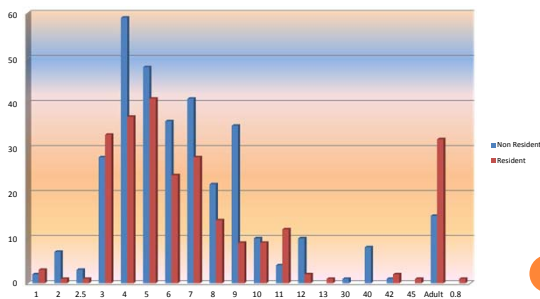
Year	Participants	More than 1 a year
2011	581	107
2012	655	103
2013	870	153

2013 CONTRACTED PROGRAM REVENUE



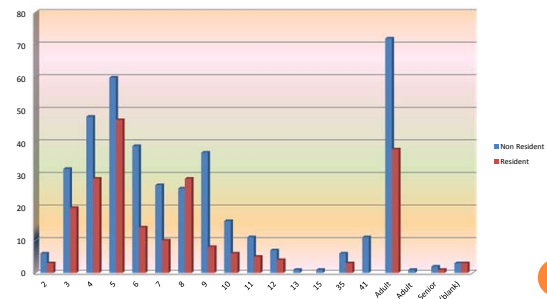
2011 POPULAR AGES

2011 Age Chart

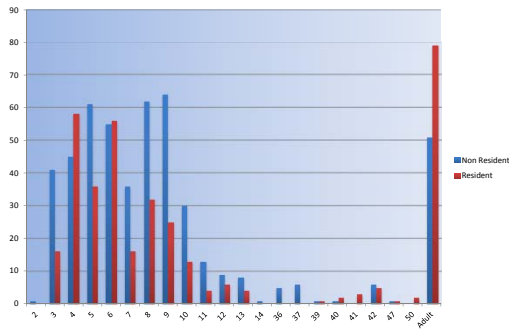


2012 POPULAR AGES

2012 Age Chart



2013 POPULAR AGES



NUMBER OF SCHOLARSHIPS

Year	Number of Scholarships
2013	40
2012	13
2011	10
2010	10

2013 COMMUNICATIONS MEASUREMENTS

of Facebook Likes

Year	Amount
2013	225
2012	142
2011	75

of Tweet Followers

Year	Amount
2013	411
2012	325
2011	249

Current # of listserv members: 456

CITY OF FALCON HEIGHTS
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2013


201-PARK PROGRAM FUND
 FUNCTION 20
 SPECIAL REVENUE FUNDS

FUNCTIONAL EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	CURRENT PERIOD	YEAR-TO-DATE ACTUAL	BUDGET REMAINING	BUDGET % REMAINING
WAGES, SALARIES & COMP						
201-4201-60100-000 REGULAR SALARIES	14,100	14,100	1,168.76	14,025.12	74.88	0.53
201-4201-60520-000 PART-TIME EMPLOYEES	0	0	0.00	0.00	0.00	0.00
201-4201-60530-000 SEASONAL EMPLOYEES	16,000	23,000	472.50	23,240.39 (240.39)	1.05-
201-4201-64011-000 PERA	1,050	1,050 (52.98)	1,521.22 (471.22)	44.88-
201-4201-64012-000 FICA CONTRIBUTIONS	2,760	2,760	117.89	2,758.84	1.16	0.04
201-4201-64031-000 HOSPITALIZATION	2,600	2,600	343.96	2,063.76	536.24	20.62
201-4201-64032-000 DENTAL	200	200	11.11	133.32	66.68	33.34
201-4201-64033-000 LONG-TERM DISABILITY	25	25	2.36	28.32 (3.32)	13.28-
201-4201-64034-000 LIFE INSURANCE	35	35	3.08	36.96 (1.96)	5.60-
TOTAL WAGES, SALARIES & COMP	36,770	43,770	2,066.68	43,807.93 (37.93)	0.09-
MATERIAL & SUPPLIES						
201-4201-70100-000 SUPPLIES	1,500	1,500	0.00	2,008.65 (508.65)	33.91-
201-4201-70300-000 RECREATION SUPPLIES	0	0	0.00	233.60 (233.60)	0.00
201-4201-70440-000 PRINT & PUBLISHING	3,100	3,100	1,184.22	1,184.22	1,915.78	61.80
201-4201-73000-000 RECREATION EQUIPMENT	1,200	1,200	0.00	645.36	554.64	46.22
TOTAL MATERIAL & SUPPLIES	5,800	5,800	1,184.22	4,071.83	1,728.17	29.80
OTHER SERVICES & CHRGS						
201-4201-80310-000 AUDIT	650	650	0.00	626.03	23.97	3.69
201-4201-86010-000 MILEAGE	0	0	133.49	650.65 (650.65)	0.00
201-4201-86100-000 CONFERENCES/EDUCATIO	100	100	0.00	924.00 (824.00)	824.00-
201-4201-87500-000 RENTAL OF EQUIPMENT	0	0	0.00	0.00	0.00	0.00
201-4201-87700-000 INSTRUCTOR-SPECIALTY	8,000	14,000	2,381.20	14,774.60 (774.60)	5.53-
201-4201-88000-000 INSURANCE & BONDS	0	0	0.00	0.00	0.00	0.00
201-4201-88500-000 PAYPAL EXPS	800	800	25.01	1,056.98 (256.98)	32.12-
201-4201-88600-000 RECEPTION SCHOLARSHI	0	0	0.00	0.00	0.00	0.00
201-4201-89000-000 MISCELLANEOUS	280	280	0.00	380.00 (100.00)	35.71-
TOTAL OTHER SERVICES & CHRGS	9,830	15,830	2,539.70	18,412.26 (2,582.26)	16.31-
TOTAL SPECIAL REVENUE FUNDS	52,400	65,400	5,790.60	66,292.02 (892.02)	1.36-
TOTAL FUNCTION 20	52,400	65,400	5,790.60	66,292.02 (892.02)	1.36-
TOTAL EXPENDITURES	52,400	65,400	5,790.60	66,292.02 (892.02)	1.36-
REVENUES OVER/(UNDER) EXPENDITURES	(22,000)	(22,000)	(5,063.60)	(23,123.03)	1,123.03	5.10-

CITY OF FALCON HEIGHTS
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2013

201-PARK PROGRAM FUND
 FUNCTION 20
 SPECIAL REVENUE FUNDS

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	CURRENT PERIOD	YEAR-TO-DATE ACTUAL	BUDGET REMAINING	BUDGET % REMAINING
<hr/>						
OTHER FINANCING SOURCES						
201-39200-000 OPERATING TRANSFERS	22,000	22,000.0	0.00	22,000.00	0.00	0.00
OTHER SOURCES	22,000	22,000	0.00	22,000.00	0.00	0.00
<hr/>						
OTHER FINANCING USES						
TOTAL OTHER USES	0	0	0.00	0.00	0.00	0.00
<hr/>						
NET OTHER SOURCES & USES	22,000	22,000	0.00	22,000.00	0.00	0.00
<hr/>						
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER USES	0	0	(5,063.60)	(1,123.03)	1,123.03	0.00



Ken Bradley
Chief Executive Officer

ken@mncommunitysolar.com
www.mncommunitysolar.com
612-345-7188

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Who We Are

- We are the first turnkey, sustainable model for community solar.
- Minnesota Community Solar is committed to economic development in our local communities.
- We use Minnesota labor, manufactured products and financing, whenever possible.



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Our Team

- **Dustin Denison, Principal & Owner**
- **Jessica Ward-Denison, Principal & Owner**
- **Ken Bradley, Chief Executive Officer**
- **Peter Teigland, Vice-President of Business Development**
- **David Wakely, Communications Director**
- **Dana Hallstrom, Subscription Manager**
- **Steve Coleman, Designer and Project Manager**
- **Steve Haslach, Operations Manager**
- **Andrea Wood, Bookkeeper**

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Our Team of Experts

Legal by Jeff Paulson - Paulson Law Office LTD specializing in Energy Law. Among the most experienced and capable providers of legal services to participants in the renewable energy business in the U.S. and internationally. Active for over 30 years, Jeff helped devise many of the contracts, structures, and relationships that are now standard in the industry.

Accounting by Steve Erchul CPA, CVA, MBT - Smith Schaffer and Associates. Professional services included certified valuation analysis and advanced taxation modeling specific to renewable energy modeling. Master of Business Taxation from Carlson School of Management.

Solar Garden Modeling by Ryan Broshar - Confluence Energy. Former member of the Renewable Energy Development Team and Financial Manager for the Colorado Governor's Energy Office.

Insurance by Robert Gildea - Arthur J. Gallagher & Co. Currently represents the insurance needs of 22 Minnesota municipalities and has a dedicated internal team to provide solar energy risk mitigation. The global reach of Arthur J. Gallagher & Co., one of the world's largest insurance brokers, provides Gallagher Energy with immediate access to a worldwide network of intermediaries, consultants, and third-party

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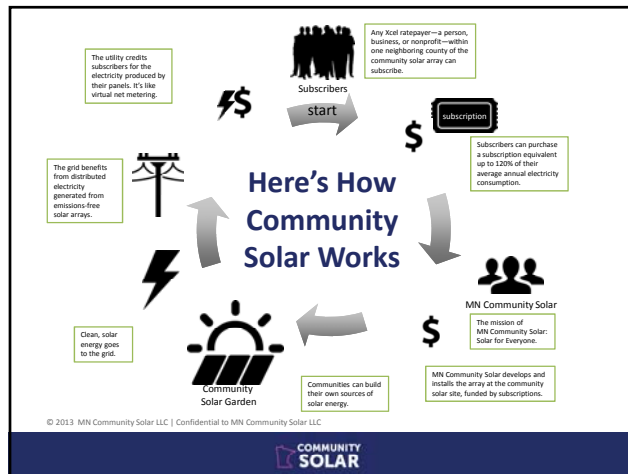


A New Opportunity

- Solar electricity accessible to everyone in Minnesota
- A family, non-profit, or business can contribute to solar power generation
- The next 25 years of electric use



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Benefits of Hosting a Community Solar Project for City of Falcon Heights:

- Helps to meet Falcon Heights's Green Step Cities goals.
- Creates local opportunity for residents to subscribe to solar energy.
- MNCS will pay \$1000 annual rent for array space over 25 years. The rent payment could also be used towards payment for a 25-year subscription

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Public Relations Benefits for the City of Falcon Heights:

- Hosting a community solar garden will position your City as a forward-thinking community leader and differentiate you from your competitors.
- MNCS will work closely with our host sites to attract positive media and target consumers.
- We'll help create press releases, earned local and broader media coverage, and media events.

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Minnesota Community Solar will lease your space for 25 years.

- Your building's electricity will not be affected; 100% of the generation will be transferred directly to the grid
- The array will provide a shaded community area on your front lawn

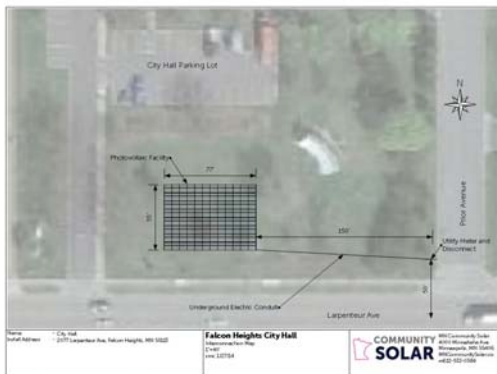
We will:

- Insure the solar array, systems, and property
- Operate and maintain the solar array
- Monitor the electrical output of the system

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Next Steps

• City of Falcon Heights will sign a 25-year lease allowing Minnesota Community Solar to submit this project to be considered for the MN Dept. of Commerce Made in Minnesota subsidy. Projects receiving funds will be chosen through a lottery conducted by the State. The lease should be signed by February 14, 2014..

• By March 15th, the Dept. of Commerce will announce which projects will receive the Made in Minnesota subsidy. If the Falcon Heights project is chosen, we will work with city staff to develop a plan to build the project and reach out to local residents in 2014.

• Minnesota Community Solar will conduct site permitting and due diligence, then submit the project to the utility.

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• Construction will begin once the permitting process is complete.





Thank you!
Ken Bradley CEO

ken@mncommunitysolar.com

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