

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
August 13, 2014
7:00 p.m.

- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM ____ HARRIS ____ GOSLINE ____
LONG ____ MERCER-TAYLOR ____

STAFF PRESENT: FISCHER ____
- C. PRESENTATIONS:
 - 1.
- D. APPROVAL OF MINUTES: July 23, 2014
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
 - 1. General Disbursements through 8/7/2014: \$147,417.86
Payroll through 7/31/2014: \$24,807.20
 - 2. Approval of City Licenses
 - 3. Appointment of Commissioner Emily Metcalfe to Parks and Recreation Commission
 - 4. Appointment of Commissioner Ron Eischen to Parks and Recreation Commission
 - 5. Appointment of Tom Williams to Planning Commission
 - 6. Appointment of Administration Coordinator
- G: POLICY ITEMS:
 - 1. Approval of Park Buildings and Playground Assessments Bid and Approval of Picnic Shelter Design Bid
 - 2. Declaration of Gertrude Esteros Day
- H. INFORMATION/ANNOUNCEMENTS:
- I. COMMUNITY FORUM:
- J. ADJOURNMENT:

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Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

MINUTES
July 23, 2014
7:00 p.m.

- A. CALL TO ORDER: 7:00PM
- B. ROLL CALL: LINDSTROM X HARRIS X GOSLINE X
LONG X MERCER-TAYLOR X
- STAFF PRESENT: FISCHER X
- C. PRESENTATIONS:
1.
- D. APPROVAL OF MINUTES: June 25, 2014 APPROVED
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA: Chuck Long Moved, Approval 5-0
1. General Disbursements through 7/15/2014: \$234,364.51
Payroll through 7/15/2014: \$43,389.16
2. Approval of City Licenses
3. Authorization of an Escrow Agreement in Connection with Lease Revenue Bonds
(Kaleidoscope Charter School Project) Series 2007A
4. Approval for City Hall Carpet
5. Joint Power Agreement with the St Paul Port Authority for a Property Assessed Clean
Energy Program
6. Professional Services Agreement with WSB & Associates, Inc. for Planning Services
- G. POLICY ITEMS:
1. Resolution Accepting Council Member Keith Gosline's Resignation
Pam Harris Moved, Approval 4-0 (Gosline Abstained)
-Council Member Gosline discussed his resignation and thanked his fellow Council
members. In return, all thanked him for his dedicated service to the City of Falcon
Heights. Mayor Lindstrom presented a Certificate of Appreciation to Gosline for his
service.
-Mayor Lindstrom provided an update on the appointment process for replacing
Council Member Gosline's seat. Information is on the City's website as of Thursday,
July 24, 2014.

H. INFORMATION/ ANNOUNCEMENTS:

Council Member Beth Mercer-Taylor

- Announced the upcoming Ice Cream Social event on July 24th from 6-8pm at Community Park.
- Announced the upcoming Picnic Operetta event on August 17th at 4pm at Community Park.

Council Member Chuck Long

- Provided an update on the July 15th Parks & Recreation Commission meeting.
- Announced the upcoming Ice Cream Social event on July 24th from 6-8pm at Community Park.

Mayor Peter Lindstrom

- Announced that he will be serving as a member of the Greenstep Cities Steering Committee.
- Announced that the Neighborhood Commission was able to work with the Falcon Heights/Lauderdale Lions Club on a Little Free Library drawing.
- Announced that he was able to speak to 25 African leaders about local government and sustainability.

I. COMMUNITY FORUM:

J. ADJOURNMENT: 7:34pm



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	August 13, 2014
Agenda Item	Consent F1
Attachment	General Disbursements and Payroll
Submitted By	Roland Olson, Finance Director

Item	General Disbursements and Payroll
Description	General Disbursements through 8/7/2014: \$147,417.86 Payroll through 7/31/2014: \$24,807.20
Budget Impact	
Attachment(s)	General Disbursements and Payroll
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

PACKET: 01065 JULY 25 PAYABALES
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION	
3389	ALLISON DAVITT						
I-201407294864	REC SUPPLIES		158.47				
7/29/2014	APBNK	DUE: 7/29/2014 DISC: 7/29/2014		1099: N			
		REC SUPPLIES		201 4201-70300-000	RECREATION SUPPLIES	158.47	
	=== VENDOR TOTALS ===		158.47				
01-00250	AMERIPRIDE SERVICES						
I-1002837999	LINEN CLEANING		49.02				
7/29/2014	APBNK	DUE: 7/29/2014 DISC: 7/29/2014		1099: N			
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	49.02	
	=== VENDOR TOTALS ===		49.02				
01-00295	AVR, INC						
I-99290	CONCRETE FOR SIDEWALKS		1,305.00				
7/25/2014	APBNK	DUE: 7/25/2014 DISC: 7/25/2014		1099: N			
		CONCRETE FOR SIDEWALKS		419 4419-92005-000	SIDEWALK IMPROVEMENTS	1,305.00	
I-99405	CONCRETE LIFT STATION PAD		432.50				
7/25/2014	APBNK	DUE: 7/25/2014 DISC: 7/25/2014		1099: N			
		CONCRETE - LIFT STATION PAD		601 4601-87230-000	CONTROL PANLE (LIFT STAT	432.50	
	=== VENDOR TOTALS ===		1,737.50				
01-00869	BENEFIT EXTRAS, INC						
I-56942	JULY-DEC FLEX ADMIN FEES		189.00				
7/25/2014	APBNK	DUE: 7/25/2014 DISC: 7/25/2014		1099: N			
		JULY-DEC FLEX ADMIN FEES		101 4112-89000-000	MISCELLANEOUS	189.00	
	=== VENDOR TOTALS ===		189.00				
01-05291	DENISE BLOMQUIST						
I-201407294865	REFUND COMM PARK RENTAL		107.13				
7/29/2014	APBNK	DUE: 7/29/2014 DISC: 7/29/2014		1099: N			
		REFUND COMM PARK RENTAL		101 34101-000	CITY FACILITY RENTAL	107.13	
	=== VENDOR TOTALS ===		107.13				

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-03103	NICKY BREEN						
I-201407294854	APBNK	REFUND RESIDENT REGISTRATION		20.00			
7/29/2014		DUE: 7/29/2014 DISC: 7/29/2014			1099: N		
		REFUND RESIDENT REGISTRATION			201 34310-000	RECREATION FEES	20.00
		=== VENDOR TOTALS ===		20.00			
01-03110	CENTURY LINK						
I-201407254847	APBNK	LANDLINE - PARKS		59.77			
7/25/2014		DUE: 7/25/2014 DISC: 7/25/2014			1099: N		
		LANDLINE - PARKS			101 4141-85011-000	TELEPHONE - LANDLINE	59.77
		=== VENDOR TOTALS ===		59.77			
01-03108	CERTIFIED LABORATORIES						
I-1580847	APBNK	CHEMICAL CLEANER/PREMA LUBE		858.82			
7/29/2014		DUE: 7/29/2014 DISC: 7/29/2014			1099: N		
		CHEMICAL CLEANER/PREMA LUBE			101 4132-70120-000	SUPPLIES	858.82
I-1580848	APBNK	ARM EXTENSIONS		103.42			
7/29/2014		DUE: 7/29/2014 DISC: 7/29/2014			1099: N		
		ARM EXTENSIONS			101 4132-70120-000	SUPPLIES	103.42
		=== VENDOR TOTALS ===		962.24			
01-03123	CINTAS CORPORATION #470						
I-470434938	APBNK	SHOP TOWELS/TP/SUPPLIES		92.48			
7/25/2014		DUE: 7/25/2014 DISC: 7/25/2014			1099: N		
		SHOP TOWELS/TP/SUPPLIES			101 4131-70110-000	SUPPLIES	92.48
I-470441196	APBNK	SHOP TOWELS/TP/SUPPLIES		167.89			
7/25/2014		DUE: 7/25/2014 DISC: 7/25/2014			1099: N		
		SHOP TOWELS/TP/SUPPLIES			101 4131-70110-000	SUPPLIES	167.89
		=== VENDOR TOTALS ===		260.37			
01-03117	CITY OF LITTLE CANADA						
I-18700	APBNK	2ND QTR MILEAGE INSPECTIONS		380.80			
7/25/2014		DUE: 7/25/2014 DISC: 7/25/2014			1099: N		
		2ND QTR MILEAGE INSPECTIONS			101 4117-81210-000	BUILDING INSPECTORS	380.80
		=== VENDOR TOTALS ===		380.80			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION	
6290		CITY OF ROSEVILLE					
I-218994		ENGINEERING	1,125.10				
7/25/2014	APBNK	DUE: 7/25/2014 DISC: 7/25/2014		1099: N			
		STREET PROJECT ENG		419 4419-92055-000	CRAWFORD/ALLEY/ARONA MIL	124.64	
		CURTISS FIELD DRAINAGE		602 4602-80100-000	ENGINEERING	77.62	
		SEWER LINING PROJECT ENG		601 4601-80100-000	ENGINEERING	416.49	
		GENERAL ENG		101 4133-80100-000	ENGINEERING SERVICES	506.35	
		=== VENDOR TOTALS ===	1,125.10				
01-03527		DELEGARD TOOL COMPANY					
I-919854		MOWER LIFT	132.99				
7/25/2014	APBNK	DUE: 7/25/2014 DISC: 7/25/2014		1099: N			
		MOWER LIFT		101 4131-70110-000	SUPPLIES	132.99	
		=== VENDOR TOTALS ===	132.99				
01-03300		DISCOUNT STEEL, INC					
I-1008400		STEEL PIPES	155.12				
7/28/2014	APBNK	DUE: 7/28/2014 DISC: 7/28/2014		1099: N			
		STEEL PIPES		101 4132-70120-000	SUPPLIES	155.12	
		=== VENDOR TOTALS ===	155.12				
01-04027		EMERGENCY APPARATUS MAINT					
I-72512		752 PUMP TESTS	594.16				
7/25/2014	APBNK	DUE: 7/25/2014 DISC: 7/25/2014		1099: N			
		752 PUMP TESTS		101 4124-87029-000	REPAIR OTHER EQUIPMENT	594.16	
I-72513		753 PUMP TESTS	594.16				
7/25/2014	APBNK	DUE: 7/25/2014 DISC: 7/25/2014		1099: N			
		753 PUMP TESTS		101 4124-87029-000	REPAIR OTHER EQUIPMENT	594.16	
I-72514		757 PUMP TESTS	594.16				
7/25/2014	APBNK	DUE: 7/25/2014 DISC: 7/25/2014		1099: N			
		757 PUMP TESTS		101 4124-87029-000	REPAIR OTHER EQUIPMENT	594.16	
I-73663		FIRE TRUCK MAINT 753-AIR DRYE	1,501.57				
7/25/2014	APBNK	DUE: 7/25/2014 DISC: 7/25/2014		1099: N			
		FIRE TRUCK MAINT 753-AIR DRYER		101 4124-87029-000	REPAIR OTHER EQUIPMENT	1,501.57	
I-74493		FIRE TRUCK MAINT 752	98.71				
7/25/2014	APBNK	DUE: 7/25/2014 DISC: 7/25/2014		1099: N			
		FIRE TRUCK MAINT 752		101 4124-87029-000	REPAIR OTHER EQUIPMENT	98.71	
		=== VENDOR TOTALS ===	3,382.76				

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-05492	GTS					
I-201407254848		2014 LAND USE PLANNING WORKSH	70.00			
7/25/2014	APBNK	DUE: 7/25/2014 DISC: 7/25/2014		1099: N		
		2014 LAND USE PLANNING WORKSHO		101 4112-86100-000	CONFERENCES/EDUCATION/AS	70.00
=== VENDOR TOTALS ===			70.00			

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01-05448	PATRICIA HOLMES					
I-201407294856		POSTER - ICS	8.81			
7/29/2014	APBNK	DUE: 7/29/2014 DISC: 7/29/2014		1099: N		
		POSTER - ICS		101 4116-89010-000	SPECIAL EVENTS	8.81
=== VENDOR TOTALS ===			8.81			

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01-05153	HOME DEPOT CRC/GECF					
I-201407294860		LIFT STAT CONCRETE/MISC SUPPL	508.03			
7/29/2014	APBNK	DUE: 7/29/2014 DISC: 7/29/2014		1099: N		
		LIFT STATION CONCRETE/SUPPLIES		601 4601-87230-000	CONTROL PANLE (LIFT STAT	126.98
		ALUMINUM SHOVEL		101 4132-70120-000	SUPPLIES	71.07
		BLVD MAINT SUPPLIES		101 4132-87010-000	BOULEVARD MAINTENANCE	123.24
		GRASS SEED/CAUTION TAPE/PLYWOO		419 4419-92005-000	SIDEWALK IMPROVEMENTS	149.69
		POCKET HOSE		101 4141-70100-000	SUPPLIES	43.05
=== VENDOR TOTALS ===			508.03			

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01-05076	CHRIS JOHNSTON					
I-201407294855		REFUND NON RESIDENT REG	20.00			
7/29/2014	APBNK	DUE: 7/29/2014 DISC: 7/29/2014		1099: N		
		REFUND NON RESIDENT REG		201 34340-000	NON-RESIDENT FEE	20.00
=== VENDOR TOTALS ===			20.00			

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01-03255	KEEPRS, INC.					
I-251080		CLOTHING - SHIRT/BELT	276.42			
7/25/2014	APBNK	DUE: 7/25/2014 DISC: 7/25/2014		1099: N		
		CLOTHING - SHIRT/BELT		101 4124-77000-000	CLOTHING	276.42
=== VENDOR TOTALS ===			276.42			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-05441	LODNER, ALEX					
I-201407254853		REFUND PARENTS NIGHT OUT	10.00			
7/25/2014	APBNK	DUE: 7/25/2014 DISC: 7/25/2014		1099: N		
		REFUND PARENTS NIGHT OUT		101 36460-000	EVENTS REVENUE	10.00
=== VENDOR TOTALS ===			10.00			
01-05198	MACQUEEN EQUIPMENT INC					
I-2144234		STREET SWEEPER PARTS	1,338.42			
7/28/2014	APBNK	DUE: 7/28/2014 DISC: 7/28/2014		1099: N		
		STREET SWEEPER PARTS		602 4602-83025-000	SWEEPER PARTS/SUPPLIES	1,338.42
=== VENDOR TOTALS ===			1,338.42			
01-05670	METRO PRODUCTS INC					
I-101192		MARKING PAINT/MISC SUPPLIES	145.12			
7/29/2014	APBNK	DUE: 7/29/2014 DISC: 7/29/2014		1099: N		
		MARKING PAINT/MISC SUPPLIES		101 4132-70120-000	SUPPLIES	145.12
=== VENDOR TOTALS ===			145.12			
01-05693	MIDWEST ASPHALT CORPORATION					
I-127158MB		CONCRETE DUMP CHARGE	42.48			
7/25/2014	APBNK	DUE: 7/25/2014 DISC: 7/25/2014		1099: N		
		CONCRETE DUMP CHARGE		419 4419-92005-000	SIDEWALK IMPROVEMENTS	42.48
I-127275MB		CONCRETE DUMP CHARGE	9.68			
7/25/2014	APBNK	DUE: 7/25/2014 DISC: 7/25/2014		1099: N		
		CONCRETE DUMP CHARGE		419 4419-92005-000	SIDEWALK IMPROVEMENTS	9.68
=== VENDOR TOTALS ===			52.16			
01-05731	MN DEPARTMENT OF LABOR INDUSTR					
I-20468123015		2ND QTR PERMIT SURCHARGE	630.98			
7/28/2014	APBNK	DUE: 7/28/2014 DISC: 7/28/2014		1099: N		
		2ND QTR PERMIT SURCHARGE		101 20801-000	DUE TO OTHER GOVERNMENTS	630.98
=== VENDOR TOTALS ===			630.98			

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
0831	MORRIS, JOE						
I-201407254852		REFUND FACILITIES RENTAL	189.25				
7/25/2014	APBNK	DUE: 7/25/2014 DISC: 7/25/2014		1099: N			
		REFUND FACILITIES RENTAL		101 34101-000	CITY FACILITY RENTAL		189.25
=== VENDOR TOTALS ===			189.25				
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01-07263	NEXTEL COMMUNICATIONS, INC						
I-610189225-133		CELL PHONE: PW	79.80				
7/25/2014	APBNK	DUE: 7/25/2014 DISC: 7/25/2014		1099: N			
		CELL PHONE: PW		101 4121-85015-000	CELL PHONE		21.80
		CELL PHONE: PW		101 4131-85015-000	CELL PHONE		11.60
		CELL PHONE: PW		101 4141-85015-000	CELL PHONE		11.60
		CELL PHONE: PW		101 4132-85015-000	CELL PHONE		11.60
		CELL PHONE: PW		601 4601-85015-000	CELL PHONE		11.60
		CELL PHONE: PW		602 4602-85015-000	CELL PHONES		11.60
=== VENDOR TOTALS ===			79.80				
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01-06024	ON SITE SANITATION						
I-A - 548052		PORTABLE TOILET	65.00				
7/25/2014	APBNK	DUE: 7/25/2014 DISC: 7/25/2014		1099: N			
		PORTABLE TOILET		601 4601-85080-000	PORTABLE TOILET PARKS		65.00
I-A-548160		PORTABLE TOILET	65.00				
7/25/2014	APBNK	DUE: 7/25/2014 DISC: 7/25/2014		1099: N			
		PORTABLE TOILET		601 4601-85080-000	PORTABLE TOILET PARKS		65.00
=== VENDOR TOTALS ===			130.00				
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115	TIMOTHY PITTMAN						
I-201407294858		MILEAGE REIMB	62.72				
7/29/2014	APBNK	DUE: 7/29/2014 DISC: 7/29/2014		1099: N			
		MILEAGE REIMB		101 4141-86101-000	MILEAGE		62.72
=== VENDOR TOTALS ===			62.72				
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01-05367	QUILL CORPORATION						
I-4617653		CARD STOCK PAPER	21.99				
7/29/2014	APBNK	DUE: 7/29/2014 DISC: 7/29/2014		1099: N			
		CARD STOCK PAPER		101 4112-70100-000	SUPPLIES		21.99
I-4667311		RECYCLING CONTAINER/MISC SUPP	54.42				
7/29/2014	APBNK	DUE: 7/29/2014 DISC: 7/29/2014		1099: N			
		RECYCLING CONTAINER/MISC SUPPL		101 4112-70100-000	SUPPLIES		54.42
=== VENDOR TOTALS ===			76.41				

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
06485		SENSIBLE OFFICE SOLUTIONS				
I-6818-001		500 BUSINESS CARDS	79.50			
7/25/2014	APBNK	DUE: 7/25/2014 DISC: 7/25/2014		1099: N		
		500 BUSINESS CARDS		101 4112-70100-000	SUPPLIES	79.50
=== VENDOR TOTALS ===			79.50			
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01-06660		TARGET				
I-201407294863		REC FOOD SUPPLIES	7.58			
7/29/2014	APBNK	DUE: 7/29/2014 DISC: 7/29/2014		1099: N		
		REC FOOD SUPPLIES		201 4201-70100-000	SUPPLIES	7.58
=== VENDOR TOTALS ===			7.58			
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01-05374		TENNIS SANITATION LLC				
I-1206649		JUNE RECYCLING	5,769.00			
7/25/2014	APBNK	DUE: 7/25/2014 DISC: 7/25/2014		1099: N		
		JUNE RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	5,769.00
=== VENDOR TOTALS ===			5,769.00			
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01-05303		MICHELLE TESSER				
I-201407294861		ICE CREAM SOCIAL SUPPLIES	151.44			
7/29/2014	APBNK	DUE: 7/29/2014 DISC: 7/29/2014		1099: N		
		ICE CREAM SOCIAL SUPPLIES		101 4116-89010-000	SPECIAL EVENTS	151.44
=== VENDOR TOTALS ===			151.44			
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0700878		US BANCORP				
I-201407254851		REC EQUIP/CONFERENCES/PARKING	709.71			
7/25/2014	APBNK	DUE: 7/25/2014 DISC: 7/25/2014		1099: N		
		REC SPORTS EQUIPMENT		201 4201-70100-000	SUPPLIES	135.99
		PARKING - MEETING WITH MAYOR		101 4112-86010-000	MILEAGE & PARKING	7.00
		SENSIBLE LAND USE CONF/TRAIN		101 4112-86100-000	CONFERENCES/EDUCATION/AS	38.00
		LMC CONFERENCE PARKING		101 4112-86100-000	CONFERENCES/EDUCATION/AS	4.00
		LMC CONFERENCE HOTEL		101 4112-86100-000	CONFERENCES/EDUCATION/AS	191.04
		LMC CONFERENCE FOOD		101 4112-86100-000	CONFERENCES/EDUCATION/AS	4.68
		ICMA FLIGHT/INSURANCE POLICY		101 4112-86100-000	CONFERENCES/EDUCATION/AS	354.00
		ICMA INTERNET CREDIT		101 4112-86100-000	CONFERENCES/EDUCATION/AS	25.00CR
=== VENDOR TOTALS ===			709.71			

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5870	XCEL ENERGY					
I-201407254849		ELECT	23.58			
7/25/2014	APBNK	DUE: 7/25/2014 DISC: 7/25/2014		1099: N		
		ELECT - GAZEBO		101 4141-85020-000	ELECTRIC/GAS	11.98
		ELECT SNELLING HCYT SIGN AREA		209 4209-85020-000	STREET LIGHTING POWER	11.60
		=== VENDOR TOTALS ===	23.58			
		=== PACKET TOTALS ===	19,059.20			
		federal With	8583.68			
		st with	1435.81			
		Pera	3619.51			
		Icma	1325.00			
			<u>34,023.20</u>			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
5422	BP					
I-201408074869		FUEL	1,058.64			
8/07/2014	APBNK	DUE: 8/07/2014 DISC: 8/07/2014		1099: N		
		FUEL		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	758.82
		FUEL		101 4141-74000-000	MOTOR FUEL & LUBRICANTS	299.82
		=== VENDOR TOTALS ===	1,058.64			
01-05058	JOSH JORDAN					
I-201408074868		TAE KWON DO INSTRUCTOR	2,700.80			
8/07/2014	APBNK	DUE: 8/07/2014 DISC: 8/07/2014		1099: Y		
		TAE KWON DO INSTRUCTOR		201 4201-87700-000	INSTRUCTOR-SPECIALTY CLA	2,700.80
		=== VENDOR TOTALS ===	2,700.80			
01-05233	LISA LYNN CONSULTING INC					
I-COPH:1:14		PERSONNEL CONSULTING	675.00			
8/07/2014	APBNK	DUE: 8/07/2014 DISC: 8/07/2014		1099: Y		
		PERSONNEL CONSULTING		101 4112-80330-000	CONSULTANT	675.00
		=== VENDOR TOTALS ===	675.00			
01-05843	MN NCPERS LIFE INSURANCE					
I-201408074867		AUGUST PERA LIFE INSURANCE	96.00			
8/07/2014	APBNK	DUE: 8/07/2014 DISC: 8/07/2014		1099: N		
		AUGUST PERA LIFE INSURANCE		101 21709-000	OTHER PAYABLE	60.48
		AUGUST PERA LIFE INSURANCE		201 21709-000	OTHER PAYABLE	4.00
		AUGUST PERA LIFE INSURANCE		204 21709-000	OTHER PAYABLE	1.60
		AUGUST PERA LIFE INSURANCE		206 21709-000	OTHER PAYABLE	0.80
		AUGUST PERA LIFE INSURANCE		601 21709-000	OTHER PAYABLE	18.40
		AUGUST PERA LIFE INSURANCE		602 21709-000	OTHER PAYABLE	10.72
		=== VENDOR TOTALS ===	96.00			
01-07228	CITY OF ST ANTHONY					
I-3140		AUGUST POLICE SVCS	51,423.42			
8/07/2014	APBNK	DUE: 8/07/2014 DISC: 8/07/2014		1099: N		
		AUGUST POLICE SVCS		101 4122-81000-000	POLICE SERVICES	51,423.42
		=== VENDOR TOTALS ===	51,423.42			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
0374		TENNIS SANITATION LLC				
I-1223633		JULY RECYCLING	5,855.54			
8/07/2014	APBNK	DUE: 8/07/2014 DISC: 8/07/2014		1099: N		
		JULY RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	5,855.54
=== VENDOR TOTALS ===			5,855.54			
01-05870		XCEL ENERGY				
I-201408074866		ELECT/GAS	1,370.15			
8/07/2014	APBNK	DUE: 8/07/2014 DISC: 8/07/2014		1099: N		
		ELECT - AUTO PROTECTIVE LITES		101 4141-85020-000	ELECTRIC/GAS	28.60
		ELECT - FIRE SIREN		101 4121-85020-000	ELECTRIC	7.91
		ELECT - ICE RINK		101 4141-85020-000	ELECTRIC/GAS	25.92
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	49.35
		ELECT		601 4601-85020-000	ELECTRIC	22.49
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	11.60
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	47.56
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	11.60
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	50.93
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	53.44
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	11.60
		ELECT		101 4131-85020-000	ELECTRIC	544.79
		ELECT		101 4141-85020-000	ELECTRIC/GAS	45.61
		ELECT		101 4141-85030-000	NATURAL GAS	25.00
		ELECT		101 4131-85030-000	NATURAL GAS	70.07
		ELECT		101 4141-85020-000	ELECTRIC/GAS	331.99
		ELECT		101 4141-85030-000	NATURAL GAS	31.69
=== VENDOR TOTALS ===			1,370.15			
=== PACKET TOTALS ===			63,179.55			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-00289	ALLISON DAVITT					
I-201408074877		REC SUPPLIES	47.38			
8/07/2014	APBNK	DUE: 8/07/2014 DISC: 8/07/2014		1099: N		
		REC SUPPLIES		201 4201-70100-000	SUPPLIES	47.38
		=== VENDOR TOTALS ===	47.38			
01-00276	AMERICAN TIRE DISTRIBUTORS					
I-201408074880		TIRES	48.37			
8/07/2014	APBNK	DUE: 8/07/2014 DISC: 8/07/2014		1099: N		
		TIRES		101 4132-70120-000	SUPPLIES	48.37
		=== VENDOR TOTALS ===	48.37			
01-00250	AMERIPRIDE SERVICES					
I-1002850343		LINEN CLEANING	49.02			
8/07/2014	APBNK	DUE: 8/07/2014 DISC: 8/07/2014		1099: N		
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	49.02
		=== VENDOR TOTALS ===	49.02			
01-00270	ANCOM TECHNICAL CENTER					
I-46713		PROGRAM/OPTIMIZE 4 RADIOS	165.00			
8/08/2014	APBNK	DUE: 8/08/2014 DISC: 8/08/2014		1099: N		
		PROGRAM/OPTIMIZE 4 RADIOS		101 4124-87092-000	REPAIR RADIOS	165.00
I-46867		3 RADIO EAR JACKS	269.00			
8/08/2014	APBNK	DUE: 8/08/2014 DISC: 8/08/2014		1099: N		
		3 RADIO EAR JACKS		101 4124-70100-000	SUPPLIES	269.00
		=== VENDOR TOTALS ===	434.00			
01-00197	ASSOC FOR NONSMOKERS					
I-201408074876		TOBACCO CHECKS	160.50			
8/07/2014	APBNK	DUE: 8/07/2014 DISC: 8/07/2014		1099: N		
		TOBACCO CHECKS		101 4122-81000-000	POLICE SERVICES	160.50
		=== VENDOR TOTALS ===	160.50			

PACKET: 01070 AUGUST 8 PAYABLES
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
01-00299		ASSOCIATION RECYCLING MANAGERS					
I-201408074878		MEMBERSHIP - CHELSEA PETERSEN	20.00				
8/07/2014	APBNK	DUE: 8/07/2014 DISC: 8/07/2014		1099: N			
		MEMBERSHIP - CHELSEA PETERSEN		206 4206-86100-000	CONFERENCES/EDUCATION/AS		20.00
=== VENDOR TOTALS ===			20.00				
01-00295		AVR, INC					
I-1076		CONCRETE FOR SIDEWALKS	1,209.75				
8/07/2014	APBNK	DUE: 8/07/2014 DISC: 8/07/2014		1099: N			
		CONCRETE FOR SIDEWALKS		419 4419-92005-000	SIDEWALK IMPROVEMENTS		1,209.75
I-1564		CONCRETE FOR SIDEWALKS	924.00				
8/07/2014	APBNK	DUE: 8/07/2014 DISC: 8/07/2014		1099: N			
		CONCRETE FOR SIDEWALKS		419 4419-92005-000	SIDEWALK IMPROVEMENTS		924.00
=== VENDOR TOTALS ===			2,133.75				
01-00868		BATTERIES PLUS BULBS					
I-029-529528		3V LITHIUM BATTERIES	9.99				
8/08/2014	APBNK	DUE: 8/08/2014 DISC: 8/08/2014		1099: N			
		3V LITHIUM BATTERIES		101 4124-70100-000	SUPPLIES		9.99
=== VENDOR TOTALS ===			9.99				
01-03089		CASH					
I-201408084882		REC CLASS EXP/FACE PAINTING S	141.02				
8/08/2014	APBNK	DUE: 8/08/2014 DISC: 8/08/2014		1099: N			
		REC CLASS PROGRAM EXP		201 4201-70100-000	SUPPLIES		129.00
		FACE PAINTING EXPS/ICS		101 4116-89010-000	SPECIAL EVENTS		6.42
		POSTAGE		101 4112-70500-000	POSTAGE		5.60
=== VENDOR TOTALS ===			141.02				
01-03123		CINTAS CORPORATION #470					
I-470447417		SHOP TOWELS/TP/SUPPLIES	92.48				
8/07/2014	APBNK	DUE: 8/07/2014 DISC: 8/07/2014		1099: N			
		SHOP TOWELS/TP/SUPPLIES		101 4131-70110-000	SUPPLIES		92.48
=== VENDOR TOTALS ===			92.48				

ID	POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
=====							
01-11			CITY OF NEW BRIGHTON				
I-201408074879	8/07/2014	APBNK	2ND QTR HAZMAT SERVICES DUE: 8/07/2014 DISC: 8/07/2014 2ND QTR HAZMAT SERVICES	166.52	1099: N 101 4124-87025-000	HAZMAT EQUIPMENT MAINT	166.52
			=== VENDOR TOTALS ===	166.52			
=====							
01-06290			CITY OF ROSEVILLE				
I-219042	8/07/2014	APBNK	AUGUST IT SVCS DUE: 8/07/2014 DISC: 8/07/2014 AUGUST IT SVCS	1,331.67	1099: N 101 4116-85070-000	TECHNICAL SUPPORT	1,331.67
I-219074	8/07/2014	APBNK	AUGUST PHONE DUE: 8/07/2014 DISC: 8/07/2014 AUGUST PHONE	306.00	1099: N 101 4116-85010-000	TELEPHONE	306.00
			=== VENDOR TOTALS ===	1,637.67			
=====							
01-05352			SHAILA CUNNINGHAM				
I-201408074871	8/07/2014	APBNK	YOGA INSTRUCTOR DUE: 8/07/2014 DISC: 8/07/2014 YOGA INSTRUCTOR	651.20	1099: Y 201 4201-87700-000	INSTRUCTOR-SPECIALTY CLA	651.20
			=== VENDOR TOTALS ===	651.20			
=====							
01-05467			DUCE, MELISSA				
I-201408074870	8/07/2014	APBNK	REFUND REGISTRATION DUE: 8/07/2014 DISC: 8/07/2014 REFUND REGISTRATION	180.00	1099: N 201 34310-000	RECREATION FEES	180.00
			=== VENDOR TOTALS ===	180.00			
=====							
01-04000			EHLERS AND ASSOCIATES				
I-65197	8/07/2014	APBNK	ANNUAL TIF REPORTS DUE: 8/07/2014 DISC: 8/07/2014 ANNUAL TIF REPORTS	820.00	1099: N 412 4412-81900-000	OTHER PROFESSIONAL SERVI	820.00
			=== VENDOR TOTALS ===	820.00			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-030		EMERGENCY RESPONSE SOLUTIONSKL				
I-2508		SCBA FLOW TESTS	450.00			
8/07/2014	APBNK	DUE: 8/07/2014 DISC: 8/07/2014		1099: N		
		SCBA FLOW TESTS		101 4124-87029-000	REPAIR OTHER EQUIPMENT	450.00
		=== VENDOR TOTALS ===	450.00			
01-04092		FISCHER, BART J				
I-201408074874		MILEAGE REIMB	31.42			
8/07/2014	APBNK	DUE: 8/07/2014 DISC: 8/07/2014		1099: N		
		MILEAGE REIMB		101 4112-86010-000	MILEAGE & PARKING	31.42
		=== VENDOR TOTALS ===	31.42			
01-05235		JAN-PRO CLEANING SYSTEMS				
I-42852		AUGUST CLEANING SERVICE	205.00			
8/07/2014	APBNK	DUE: 8/07/2014 DISC: 8/07/2014		1099: N		
		AUGUST CLEANING SERVICE		101 4131-87010-000	CITY HALL MAINTENANCE	205.00
		=== VENDOR TOTALS ===	205.00			
01-05493		MCMA				
I-201408074881		MCMA CONFERENCE	50.00			
8/07/2014	APBNK	DUE: 8/07/2014 DISC: 8/07/2014		1099: N		
		MCMA CONFERENCE		101 4112-86100-000	CONFERENCES/EDUCATION/AS	50.00
		=== VENDOR TOTALS ===	50.00			
01-05555		MEDICS TRAINING				
I-05555		EMT/EMR TRAINING	550.00			
8/07/2014	APBNK	DUE: 8/07/2014 DISC: 8/07/2014		1099: N		
		EMT/EMR TRAINING		101 4124-86020-000	TRAINING	550.00
		=== VENDOR TOTALS ===	550.00			
01-05665		METROPOLITAN COUNCIL				
I-1036720		AUGUST SS SERVICES	36,640.08			
8/07/2014	APBNK	DUE: 8/07/2014 DISC: 8/07/2014		1099: N		
		AUGUST SS SERVICES		601 4601-85060-000	METRO SEWER CHARGES	36,640.08
		=== VENDOR TOTALS ===	36,640.08			

PACKET: 01070 AUGUST 8 PAYABLES
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-93		MIDWEST ASPHALT CORPORATION				
I-127449MB		CONCRETE DUMP CHRGS	37.04			
8/08/2014	APBNK	DUE: 8/08/2014 DISC: 8/08/2014		1099: N		
		CONCRETE DUMP CHRGS		419 4419-92005-000	SIDEWALK IMPROVEMENTS	37.04
		=== VENDOR TOTALS ===	37.04			
01-07231		MN FIRE SVC CERT. BOARD				
I-20140805113842		2 FIRE CERTIFICATIONS	40.00			
8/07/2014	APBNK	DUE: 8/07/2014 DISC: 8/07/2014		1099: N		
		2 FIRE CERTIFICATIONS		101 4124-86020-000	TRAINING	40.00
		=== VENDOR TOTALS ===	40.00			
01-07263		NEXTEL COMMUNICATIONS, INC				
I-172868921-113		CELL PHONES - FIRE TRUCKS	52.92			
8/07/2014	APBNK	DUE: 8/07/2014 DISC: 8/07/2014		1099: N		
		CELL PHONES - FIRE TRUCKS		101 4124-85015-000	CELL PHONE	52.92
		=== VENDOR TOTALS ===	52.92			
01-06024		ON SITE SANITATION				
I-A551989		RIGHTED A TIPPED UNIT	15.00			
8/08/2014	APBNK	DUE: 8/08/2014 DISC: 8/08/2014		1099: N		
		RIGHTED A TIPPED UNIT		601 4601-85080-000	PORTABLE TOILET PARKS	15.00
		=== VENDOR TOTALS ===	15.00			
01-06059		APRIL OSS				
01408074875		YOGA INSTRUCTOR	127.20			
8/07/2014	APBNK	DUE: 8/07/2014 DISC: 8/07/2014		1099: Y		
		YOGA INSTRUCTOR		201 4201-87700-000	INSTRUCTOR-SPECIALTY CLA	127.20
		=== VENDOR TOTALS ===	127.20			
01-05367		QUILL CORPORATION				
I-4560068		CARD STOCK/STAPLES	43.96			
8/08/2014	APBNK	DUE: 8/08/2014 DISC: 8/08/2014		1099: N		
		CARD STOCK/STAPLES		101 4112-70100-000	SUPPLIES	43.96
		=== VENDOR TOTALS ===	43.96			

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
01-0085	RAMSEY COUNTY						
I-EMCOM 3408		RADIO FLEET SUPPORT JULY	68.64				
8/08/2014	APBNK	DUE: 8/08/2014 DISC: 8/08/2014		1099: N			
		RADIO FLEET SUPPORT JULY		101 4124-86800-000	RADIO MESB/FLEET SUPPORT		68.64
I-RISK 1673		AUG DENTAL/LIFE/DISABILITY IN	1,327.04				
8/07/2014	APBNK	DUE: 8/07/2014 DISC: 8/07/2014		1099: N			
		AUG DENTAL/LIFE/DISABILITY INS		101 4112-89000-000	MISCELLANEOUS		1,327.04
=== VENDOR TOTALS ===			1,395.68				
01-06184	RAMSEY COUNTY - 911 DISPATCH						
I-EMCOM-3393		JULY 911 DISPATCH	2,640.96				
8/07/2014	APBNK	DUE: 8/07/2014 DISC: 8/07/2014		1099: N			
		JULY 911 DISPATCH		101 4122-81200-000	911 DISPATCH FEES		2,640.96
=== VENDOR TOTALS ===			2,640.96				
01-06303	REPUBLIC SERVICES						
I-0923-002562899		AUGUST TRASH REMOVAL	408.96				
8/07/2014	APBNK	DUE: 8/07/2014 DISC: 8/07/2014		1099: N			
		AUGUST TRASH REMOVAL		101 4131-82010-000	WASTE REMOVAL		408.96
=== VENDOR TOTALS ===			408.96				
01-00935	ST PAUL REGIONAL WATER SERVICE						
I-201408074873		SS AND H2O SERVICES	430.99				
8/07/2014	APBNK	DUE: 8/07/2014 DISC: 8/07/2014		1099: N			
		SS: CITY HALL		101 4131-85070-000	SEWER		22.76
		WATER: CITY HALL		101 4131-85040-000	WATER		44.07
		SS: CURTISS FIELD		101 4141-85070-000	SEWER		9.58
		WATER: CURTISS FIELD		101 4141-85040-000	WATER		16.43
		SS: COMM PARK		101 4141-85070-000	SEWER		122.57
		WATER: COMM PARK		101 4141-85070-000	SEWER		215.58
=== VENDOR TOTALS ===			430.99				
01-06517	STREAMLINE DESIGN, INC						
I-34352		PARTICIPANT TSHIRTS	504.00				
8/07/2014	APBNK	DUE: 8/07/2014 DISC: 8/07/2014		1099: N			
		PARTICIPANT TSHIRTS		201 4201-73000-000	RECREATION EQUIPMENT		504.00
=== VENDOR TOTALS ===			504.00				
=== PACKET TOTALS ===			50,215.11				

EMP #	NAME	AMOUNT
01-0013	PETER C LINDSTROM	
01-0016	PAMELA M HARRIS	310.97
01-0019	KEITH P GOSLINE	277.05
01-1004	BART J FISCHER	277.05
01-1010	MICHELLE C TESSER	2,502.13
01-1014	CHELSEA PETERSEN	1,564.69
01-1040	MICHAEL J POESCHL	1,671.63
01-1136	ROLAND O OLSON	1,164.80
01-1155	RILEY D HOLMSETH	1,401.45
01-2154	MAUREEN A ANDERSON	707.58
01-1038	DEBORAH K JONES	44.22
01-0086	RICHARD H HINRICHS	1,621.12
01-0105	ANTON M FEHRENBACH	260.48
01-1030	TIMOTHY J PITTMAN	101.39
01-1033	DAVE TRETSVEN	2,405.81
01-1143	COLIN B CALLAHAN	1,485.38
01-1149	JONATHON R PERKINS	1,073.05
01-2197	LAURA A CHANDLER	1,105.87
01-2214	KHADIJAH M PIERCE	545.16
01-2223	RACHEL HAIN	296.78
01-2226	BENJAMIN MEYER	173.78
01-2228	GEORGIA POTTER	639.02
		104.48

TOTAL PRINTED: 22 19,733.89

PAYROLL NO: 01 City of Falcon Heights

PAGE: 1
 PAYROLL DATE: 7/29/2014

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
0017	MERCER-TAYLOR, ELIZABETH	R	7/29/2014		
01	LONG, CHARLES E	R	7/29/2014	275.27	082973
01	GAFFNEY, PATRICK	R	7/29/2014	277.05	082974
0132	TEMME, ANDREW K	R	7/29/2014	104.35	082975
2172	ARCAND, MICHAEL W	R	7/29/2014	21.89	082976
1154	SCHAKE, JACOB M	R	7/29/2014	62.17	082977
1179	PITTMAN, JUSTIN J	R	7/29/2014	1,044.07	082978
2164	MILLER, ALLISON	R	7/29/2014	38.79	082979
2186	DAVITT, ALLISON N	R	7/29/2014	180.55	082980
2201	SAVAGE, MADELYN R	R	7/29/2014	840.48	082981
2206	HULL, ABBY N	R	7/29/2014	255.77	082982
2207	REINHART, ELIZABETH A	R	7/29/2014	175.52	082983
2222	BEKELE, MARCUS	R	7/29/2014	243.08	082984
2224	JACKSON, ABIGAIL	R	7/29/2014	554.77	082985
2225	KOLIAS, PATRICK	R	7/29/2014	197.64	082986
2227	POMEROY, MEGHAN	R	7/29/2014	423.55	082987
2229	SHERWOOD, CARLY	R	7/29/2014	271.57	082988
			7/29/2014	106.79	082989

PAYROLL NO: 01 City of Falcon Heights

PAGE: 2
 PAYROLL DATE: 7/29/2014

*** REGISTER TOTALS ***

REGULAR CHECKS:	17	5,073.31
DIRECT DEPOSIT REGULAR CHECKS:	22	19,733.89
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	39	24,807.20



July 2014 Statement 06/10/2014 - 07/10/2014

Page 2 of 3

CITY OF FALCON HEIGHT (CPN 001055690)

Cardmember Service 1-866-485-4545



Transactions FISCHER,BART J Credit Limit \$15000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Other Credits					
06/26	06/25	0556	ICMA INTERNET WASHINGTON DC MERCHANDISE/SERVICE RETURN	\$25.00CR	ICMA Conf. Credit.
Purchases and Other Debits					
06/11	06/11	2180	TARGET.COM * 800-591-3869 MN	\$24.57	Rec Sports
06/13	06/13	0298	TARGET.COM * 8005913869 MN	\$63.47	Rec. Sports
06/16	06/12	0723	SCHOOL-TECH INC. 734-7615173 MI	\$47.95	Rec. Sports
06/18	06/17	5415	U OF M PARKING MINNEAPOLIS MN	\$7.00	mtg. w/ Mayor
06/18	06/17	3717	SENSIBLE LAND USE COAL 612-7207667 MN	\$38.00	Conference/Party
06/20	06/18	2583	ST CLOUD PARKING SYSTE SAINT CLOUD MN	\$4.00	Lmc Conference
06/23	06/20	3501	USAIRWAYS0372362556307 800-428-4322 AZ FISCHER/BARTJO 09/13/14 MINN ST PAUL TO CHARLOTTE CHARLOTTE TO MINN ST PAUL	\$336.50	ICMA Conference Flight * see below well
06/23	06/20	4768	BEST WESTERN HOTELS - ST. CLOUD MN	\$191.04	Lmc Conference
06/23	06/19	3136	CARIBOU COFFEE#1196 SAINT CLOUD MN	\$1.48	Lmc Conference
06/23	06/20	3021	TRAVEL INSURANCE POLIC 800-729-6021 VA	\$17.50	* ICMA Conf. (See Statement)
06/23	06/20	0361	MCDONALD'S F7056 ROGERS MN	\$3.20	Lmc Conference
Total for Account 4798 5312 0987 3100				\$709.71	

Transactions BILLING ACCOUNT ACTIVITY

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Payments and Other Credits					
06/17	06/17	0132	BRANCH PAYMENT THANK YOU	\$1,135.73CR	
				\$1,135.73CR	

2014 Totals Year-to-Date	
Total Fees Charged in 2014	\$0.00
Total Interest Charged in 2014	\$0.00



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	August 13, 2014
Agenda Item	Consent F2
Attachment	N/A
Submitted By	Michelle Tesser, Assistant to the City Administrator

Item	Approval of City Licenses
Description	<p>The following individual has applied for a <u>Mechanical License</u> for 2014. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> 1. J. Scott Plumbing, Inc. <p>The following individual has applied for a <u>Municipal Business License</u> for 2014. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> 1. Out on a Limb Dance Company
Budget Impact	
Attachment(s)	N/A
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve the 2014 City License Applications.



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	August 13, 2014
Agenda Item	Consent F3
Attachment	Application
Submitted By	Mayor Peter Lindstrom

Item	City Commission Appointment
Description	I recommend Emily Metcalfe be appointed to the Falcon Heights Parks and Recreation Commission.
Budget Impact	N/A
Attachment(s)	Emily Metcalfe's application.
Action(s) Requested	Approval of the above appointment.

-----Original Message-----

From: Please Do Not Click Reply [<mailto:support@govoffice.com>]

Sent: Saturday, June 21, 2014 10:55 PM

To: Bart Fischer

Subject: City Commission Application (form) has been filled out on your site.

Your Site has received new information through a form.

Form: City Commission Application

Site URL: www.falconheights.org

Date: June 21, 2014

Name: Emily Metcalfe

Street Address:

City, State, Zip Code: Falcon Heights MN 55113 Phone Number: Additional Phone Number:

Email:

How Long at Above Address?: 7 years

In Which Capacity Would You Like to Serve?: Parks Commission What is the Reason You Would Like to Serve?: I live in the Fairview/Lindig/Tatum neighborhood, and my children and I are regular visitors at the Community Park. My daughters participate in rec programs at the Community Park as well. We bike to Grove Park and Curtiss Field.

I see the park system as a major amenity in Falcon Heights and I would like to contribute to the planning proceed consequent to the park system study.

List Prior (Previous) Public Service:

Other Relevant Background (Other Comments):

Do Not Click Reply - This e-mail has been generated from a super form.



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	August 13, 2014
Agenda Item	Consent F4
Attachment	Application
Submitted By	Mayor Peter Lindstrom

Item	City Commission Appointment
Description	I recommend Ron Eischen be appointed to the Falcon Heights Parks and Recreation Commission.
Budget Impact	N/A
Attachment(s)	Ron Eischen's application.
Action(s) Requested	Approval of the above appointment.

-----Original Message-----

From: Please Do Not Click Reply [<mailto:support@govoffice.com>]

Sent: Wednesday, July 02, 2014 10:53 AM

To: Bart Fischer

Subject: City Commission Application (form) has been filled out on your site.

Your Site has received new information through a form.

Form: City Commission Application

Site URL: www.falconheights.org

Date: 6/30/14

Name: Ron Eischen

Street Address:

City, State, Zip Code: Falcon Heights MN 55113 Phone Number: Additional Phone Number:

Email:

How Long at Above Address?: 9 yrs

In Which Capacity Would You Like to Serve?: Parks What is the Reason You Would Like to Serve?: To help with parks survey result impl.

List Prior (Previous) Public Service: Falcon Heights volunteer fireman approx 3 yrs ago Other Relevant Background (Other Comments):

Do Not Click Reply - This e-mail has been generated from a super form.



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	August 13, 2014
Agenda Item	Consent F5
Attachment	Application
Submitted By	Mayor Peter Lindstrom

Item	City Commission Appointment
Description	I recommend Tom Williams be appointed to the Falcon Heights Planning Commission.
Budget Impact	N/A
Attachment(s)	Tom Williams' application.
Action(s) Requested	Approval of the above appointment.

**CITY OF FALCON HEIGHTS
COMMISSION APPLICATION**

DATE: 5/7/14

NAME: Tom L. Williams

ADDRESS: _____, Falcon Heights, MN 55108

PHONE: (H) _____ (W) _____

EMAIL ADDRESS: _____

HOW LONG AT ABOVE ADDRESS? 27 years

IN WHAT CAPACITY DO YOU WISH TO SERVE? Planning Commission
or Greenstep program

REASON YOU WISH TO SERVE ON ABOVE: I have a desire
to use my knowledge gained from work experience
to serve the City of Falcon Heights.

PRIOR PUBLIC (OR RELATED) SERVICE: Involved in the
Minnesota Historical Society, Member of the
Minneapolis Chamber of Commerce

OTHER RELEVANT BACKGROUND (OR COMMENTS): I have worked
as a Marketing Director for an architectural
firm for 21 years, as a real estate agent
for 12 years, and an appraiser for 3 years.
Also, retail business owner for 4 years.



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	August 13, 2014
Agenda Item	Consent F6
Attachment	None
Submitted By	Michelle Tesser, Assistant to the City Administrator

Item	Appointment of Administrative Coordinator (PT)
Description	<p>The Administrative Coordinator position is vacant due to Chelsea Petersen’s position change to Community Development Coordinator. The job was posted on the city’s website as well as with the League of Minnesota Cities, and roughly 25 applications were received. Staff interviewed and recommends appointing Tim Sandvik pending City Council approval.</p> <p>Tim has nearly seven years of experience working in the City of New Brighton and Brooklyn Park. He plans on obtaining his Master of Public Administration degree from Metro State.</p> <p>Staff is very excited about the addition of Tim Sandvik to the Falcon Heights organization and is happy to recommend her approval to the City Council.</p>
Budget Impact	N/A
Attachment(s)	None
Action(s) Requested	Staff recommends that the Falcon Heights City Council appoint Tim Sandvik to the position of Administrative Coordinator (PT) at a beginning rate of \$17.00/hour.



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	August 13, 2014
Agenda Item	Policy G1
Attachment	HCM Architect's Bid Hulle-Quarve Peterson, Inc.'s Bid
Submitted By	Michelle Tesser, Assistant to the City Administrator

Item	Approval of Park Buildings and Playground Assessment Bid.
Description	<p>In review of the city's parks during the Park Improvement study it was recommended that the city have their park buildings and playgrounds audited to make certain they meet state and federal safety and ADA codes. The Grove Park and Community Park buildings were built in 1991. The oldest playground equipment was installed approximately 21 years ago. An audit would help determine what improvements need to be made in the future.</p> <p>Staff recommends to award bids to: <u>HCM Architects</u> (2) Park Building Audits: \$1,350</p> <p><u>Hulle-Quarve Peterson, Inc.</u> (3) Playground Audits: \$2,500</p>
Budget Impact	The Park Dedication Fee from the sale of the Hermes site will be used to pay the audits.
Attachment(s)	HCM Architect's Bid Hulle-Quarve Peterson, Inc. Bid
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve the costs for the park building audits and playground audits.



HAGEN, CHRISTENSEN & MCILWAIN
ARCHITECTS

July 21, 2014

Candace Amberg, RLA
WSB / City of Falcon Heights
2077 W. Larpentour Ave.
Falcon Heights, MN 55113

Re: **Park Building Assessment and Concept Design
City of Falcon Heights, MN
Design Fee Proposal**

Dear Candace:

Thank you for asking us to propose on the assessment and concept design work being proposed for the City of Falcon Heights park structures at Community Park and Curtiss Field. We are excited at the prospect of working on these projects with you and the City. As a resident of Falcon Heights I have am personally exited at the idea of working in the community where I live.

If you have any questions or need clarification of any of the items outlined in the proposal, please don't hesitate to contact us.

Again, thank you for this opportunity.

Sincerely,

Matt

Matthew D. Lysne, Architect

Project Understanding

Our understanding is that you are looking for basic services in line with the following scope:

- Conduct an assessment of each existing structure to determine potential construction costs to bring the existing buildings up to current State Building Code and ADA accessibility requirements. This will help determine the path forward with renovation or replacement of the existing buildings.
- Preparation of conceptual plans & graphics to either update/remodeling the existing structures, or design new buildings. The parks may have separate outcomes from this analysis with replacement at one location and renovation at another, depending on the findings of the assessments.
- Preparation of probable costs for construction.
- Meetings with the City of Falcon Heights during this process.

In addition we are providing a line item fee to investigate and design picnic shelters, to replace the existing, in an architectural style that would match proposed building design changes at Community Park. We are also providing a line item fee to provide a 3D model of the proposed designs.

Services

Our services would include assessment and architectural design services only. We would work closely with WSB to learn from their Master Plan work and provide Architectural solutions that work with the concepts already in place through their efforts to date. The following is an itemized list of the major project scope items:

Task 1 – Assessment & Programming:

Scope of Work:

- Meet with WSB and City staff to develop Building Program and Facility requirements.
- Develop a basic Building Program
- Review two (2) buildings for Accessibility and Code compliance. Basic analysis of building condition will be provided, but no detailed analysis of roofing or structural systems are included in our proposal.
- Provide reports for both structures.
- Review findings with owner (1 meeting).

Deliverables:

- Written reports documents assessment findings for two (2) structures.

Task 2 – Concept Design:

Scope of Work:

- Develop Concept Building Plans and Elevations
- Review proposed design with Team and Owner (1 meeting) – make revisions as needed.
- Provide basic 3D modeling of proposed structures.
- Present final design to the City for their review and approval (1 meeting).

Deliverables:

- Design documents at a Conceptual level – plans, elevations and 3D image.

Task 3 – Budget Development:

Scope of Work:

- Provide heigh level, cost per square foot, estimates of probable cost at a Conceptual Design level for each new or remodeled structure (2 thus).
- Meeting to review costs and wrap up project (1 meeting).

Deliverables:

- Single page estimate of probable cost for each building.

Design Fees

Our proposed professional fees are based on the breakdown of staff and hours proposed per Task and the proposed Project Scope.

Our proposed fees are as follows:

Building Assessment and Basic Programming

Item	Description	Hours	Hourly Rate	Extended Amount
1	Architectural Principal =	8.5	\$ 130.00	\$ 1,105.00
2	Architectural Intern =	2	\$ 105.00	\$ 210.00

Conceptual Design

Item	Description	Hours	Unit Price	Extended Amount
1	Architectural Principal =	40	\$ 130.00	\$ 5,200.00
2	Architectural Intern =	8	\$ 105.00	\$ 840.00

Budget Development and Wrap Up

Item	Description	Hours	Unit Price	Extended Amount
1	Architectural Principal =	10	\$ 130.00	\$ 1,300.00

Total proposal

Reimbursable Estimate **\$ 8,655.00**
\$ 150.00

Picnic Shelter Design Option & Budget Development

1	Architectural Principal =	12	\$ 130.00	\$ 1,560.00
2	Architectural Intern =	8	\$ 105.00	\$ 840.00

Total proposal (Optional Add)

\$ 2,400.00

3D Design Images Option & Budget Development

1	Architectural Principal =	4	\$ 130.00	\$ 520.00
2	Architectural Intern =	24	\$ 105.00	\$ 2,520.00

Total proposal (Optional Add)

\$ 3,040.00

Reimbursables expenses are billed at 1.0 times cost (no mark-up) for mileage, printing and color copies.

Billable Rates (Team member rates)

Architectural Principal	\$130/hour
Intern Architect	\$105/hour

Additional Services can be provided on an hourly basis depending on staff level at your request – refer to the Billable Rate Schedule provided above.

Thank you for your consideration of this request. Please me a call (612-904-1332) if there are any questions regarding this proposal.



August 5, 2014

Michelle Tesser
City of Falcon Heights
2077 W. Larpenteur Ave
Falcon Heights, MN 55113

Dear Ms. Tesser:

Julee Quarve-Peterson, Inc. (JQP, Inc.) proposes to provide consulting services to the City of Falcon Heights MN for an initial audit of playground sites for compliance with applicable codes, laws, and design guidelines pertaining to safety and accessibility. Julee Quarve-Peterson, a certified playground safety inspector and MN certified Accessibility Specialist, will inspect each of the playgrounds based on the following documents:

- Consumer Products Safety Commission (CPSC) "Public Playground Safety Handbook" 2008
- American Society for Testing and Materials (ASTM) F1487-07, Playground Equipment for Public Use
- Americans with Disabilities Act
- Americans with Disabilities Act 2010 Standards for Accessible Design

Scope of Services

Inspect playgrounds. JQP, Inc. will conduct on-site surveys of the playgrounds at the following 3 locations:

- Community Park
- Curtiss Park
- Grove Park

Final Product

The final product delivered to the City of Falcon Heights will include:

- Electronic drawings of the playground areas
- Manufacturer information for equipment at each site
- Approximate year installed
- Surface materials
- Individual reports for each park

The narrative report with photos will identify any issues of safety and accessibility, as well as provide options for corrective action and a priority for modification.

julee quarve-peterson, inc.
6345 vincent ave s
minneapolis, mn 55423

phone: 612.374.3031
e-mail: jqp_inc@yahoo.com

Fee Proposal

Initial Audit

JQP, Inc. proposes a flat fee of \$500 for Curtiss Park, \$750 for Grove Park and \$1,250 for Community Park. The total proposed fee for this project is \$2,500.00 (including expenses) for the 3 locations identified above.

If this proposal reflects your understanding of the services to be provided by JQP, Inc., please sign and return a copy to our office.

If you have any questions regarding this proposal please contact Julee Quarve-Peterson at (612) 374-3031.



Julee Quarve-Peterson

8/5/14

Date

Authorized Signature for the City of Falcon Heights, MN

Date

CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION

August 13, 2014

No. 14-16

RESOLUTION PROCLAIMING GERTRUDE ESTEROS DAY

WHEREAS, Gertrude Esteros served with distinction in the South Pacific with the American Red Cross during World War II; and

WHEREAS, she served as professor and head of the Department of Design at the University of Minnesota; and

WHEREAS, she is internationally known for her research on the cultural aspect of housing; and

WHEREAS, she was awarded the Outstanding Achievement Award, the highest honor given to a University of Minnesota alumni; and

WHEREAS, she was instrumental in designing and building 1666 Coffman in Falcon Heights; and

WHEREAS, she is a fine example of how to engage your fellow citizens to promote positive change in your neighborhood; and

WHEREAS, she is celebrating her 100th birthday on October 1, 2014; and

THEREFORE, BE IT RESOLVED that the Falcon Heights City Council formally designates October 1, 2014, as Gertrude Esteros Day in the City of Falcon Heights.

Moved by:

Approved by: _____

Peter Lindstrom
Mayor
August 13, 2014

LINDSTROM _____ In Favor
GOSLINE
HARRIS _____ Against
LONG
MERCER-TAYLOR

Attested by: _____

Bart Fischer
City Administrator
August 13, 2014