

**CITY OF FALCON HEIGHTS**  
Regular Meeting of the City Council  
City Hall  
2077 West Larpenteur Avenue

AGENDA  
December 10, 2014

- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM \_\_\_\_ HARRIS \_\_\_\_  
LONG \_\_\_\_ MERCER-TAYLOR \_\_\_\_ BROWN THUNDER \_\_\_\_
- STAFF PRESENT: FISCHER \_\_\_\_
- C. PRESENTATIONS:
- D. APPROVAL OF MINUTES: November 12, 2014
- E. PUBLIC HEARINGS:  
1. 2015 Budget Presentation
- F. CONSENT AGENDA:  
1. General Disbursements through 12/4/2014: \$308,165.45  
Payroll through 11/30/2014: \$27,697.77  
2. Approval of City Licenses  
3. Appointment of Prosecuting Attorney  
4. Appointment of City Attorney  
5. Appointment of City Engineer  
6. Appointment of City Auditor  
7. Designation of Official Newspaper  
8. 2015 Cost of Living Adjustments  
9. Community Development Coordinator 6 Month Employee Step Adjustment  
10. Employee Salary Adjustment - Maintenance Worker  
11. Appointment of Deputy Clerk/Recreation Supervisor  
12. Recognition of 2014 Adopt-A-Crop Participants  
13. 2015 Housing Resource Center Consultant Services Agreement  
14. Year End Budget Ammendments  
15. Feasibility Report addition for the 2015 PMP  
16. Approval of the 2015 NYFS Agreement  
17. MPCA Grant Application  
18. Approval of Payment #7 for 2013 PMP  
19. Approval of Payment for 2014 CIPP Sewer Lining Project
- G. POLICY ITEMS:

H. INFORMATION/ ANNOUNCEMENTS:

I. COMMUNITY FORUM:

J. ADJOURNMENT:

**CITY OF FALCON HEIGHTS**  
Regular Meeting of the City Council  
City Hall  
2077 West Larpenteur Avenue

MINUTES  
November 12, 2014  
7:00 p.m.

- A. CALL TO ORDER: 7:04 p.m.
- B. ROLL CALL: LINDSTROM  BROWN THUNDER  HARRIS   
LONG  MERCER-TAYLOR   
  
STAFF PRESENT: FISCHER
- C. PRESENTATIONS:
- D. APPROVAL OF MINUTES: October 22, 2014 Approved
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA: Harris, Approved 5-0
1. General Disbursements through 11/07/2014: \$176,673.37  
Payroll through 10/29/2014: \$14,691.28
  2. Approval of City Licenses
  3. Approval of Cable Television Franchise Ordinance Amendment and the Transfer Resolution.
  4. Budget amendment to General Fund and Transfer of Funds to fund the budget increases. Also, amendments and transfer of funds to debt service funds in regards to levy for 2015.
  5. Charitable / Lawful Gambling License for Falcon Heights Elementary PTA
  6. Noise Ordinance
  7. Coal Tar Sealant Ordinance
  8. SCORE Grant Application Authorization

Council Member Long moved to remove #6 (Noise Ordinance) from the Consent Agenda, table the item and have the Planning Commission discuss and make a future recommendation to Council. Long, Approved 5-0

- G. POLICY ITEMS:
- H. INFORMATION/ANNOUNCEMENTS:

Beth Mercer-Taylor:

-Announced the annual University Grove Association meeting Thursday, November 13, 2014, 7:30 pm at City Hall.

-Announced the Sustainability Fair next Thursday, November 20<sup>th</sup> from 5:30pm-8:00pm at Silverwood Park in St Anthony, MN.

Pam Harris:

-Announced the Planning Commission meeting for November was cancelled.

Chuck Long:

-Announced the Parks Commission meeting for November was cancelled.

-Provided an update on the recent Human Rights Commission meeting.

-Announced the upcoming Human Rights Commission event at City Hall on Monday, December 8, 2014 to include a human rights video screening.

Joe Brown Thunder:

-Announced his upcoming meeting with Jerry Hromatka of Northeast Youth and Family Services (NYFS).

Pete Lindstrom:

-Provided an update on the recent Campus Community Advisory Committee meeting.

Bart Fischer:

-Announced that due to weather and construction project timing, there will be no hockey rink at Curtiss Field this season but weather depending there will be pleasure rinks at Curtiss Field and Grove Park.

-Announced November 26, 2014, City Council meeting has been canceled.

I. COMMUNITY FORUM:

J. ADJOURNMENT: 7:26 p.m.



*The City That Soars!*

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	December 10, 2014
<b>Agenda Item</b>	Public Hearing E1
<b>Attachment</b>	Budget Introduction Letter Resolutions 14-22 and 14-23 Due to the size and cost of printing the 2015 Budget, the document is available on the City's website: <a href="http://www.falconheights.org">www.falconheights.org</a> or at City Hall
<b>Submitted By</b>	Bart Fischer, City Administrator

<b>Item</b>	2015 Budget Hearing and Adoption																																	
<b>Description</b>	<p>Each year the City Council is required to adopt a budget and tax levy to fund City operations. This action must be completed before the end of the year, and the adopted levy is then provided to Ramsey County so they can produce property tax statements for each parcel in the County. On September 10<sup>th</sup>, the City Council adopted a preliminary levy and established December 10<sup>th</sup> as the date at which the public would be given an opportunity to address the Council about the proposed budget and tax levy.</p> <p>Before the Council is a proposed property tax levy of \$1,083,850 and a General Fund Budget of \$1,877,165. The levy and budget with a comparison to previous years is detailed below:</p> <table border="1" data-bbox="326 1203 1523 1501"> <thead> <tr> <th></th> <th>2013 Levy</th> <th>2014 Levy</th> <th>Proposed 2015 Levy</th> <th>% Increase (Decrease)/ 2014 to 2015</th> </tr> </thead> <tbody> <tr> <td>Ad Valorem</td> <td>\$1,008,302</td> <td>\$944,570</td> <td>1,014,116</td> <td>7%</td> </tr> <tr> <td>Debt Service</td> <td>\$75,705</td> <td>\$139,280</td> <td>69,734</td> <td>(-49%)</td> </tr> <tr> <td><b>Total</b></td> <td><b>\$1,084,007</b></td> <td><b>\$1,083,850</b></td> <td><b>\$1,083,850</b></td> <td><b>0%</b></td> </tr> </tbody> </table> <table border="1" data-bbox="326 1539 1523 1698"> <thead> <tr> <th></th> <th>2013 General Fund Budget</th> <th>2014 General Fund Budget</th> <th>Proposed 2015 General Fund Budget</th> <th>% Increase 2014 to 2015</th> </tr> </thead> <tbody> <tr> <td></td> <td>\$1,724,310</td> <td>\$1,779,118</td> <td>1,877,165</td> <td>5.5%</td> </tr> </tbody> </table> <p>The impact of this proposed levy on a median valued home, which in 2015 is assessed at \$251,500 (11.8% increase over 2014), is estimated to result in an increase of \$41, in the City portion of the homeowner's taxes.</p> <p>A full presentation with more details will be presented at the City Council meeting</p>					2013 Levy	2014 Levy	Proposed 2015 Levy	% Increase (Decrease)/ 2014 to 2015	Ad Valorem	\$1,008,302	\$944,570	1,014,116	7%	Debt Service	\$75,705	\$139,280	69,734	(-49%)	<b>Total</b>	<b>\$1,084,007</b>	<b>\$1,083,850</b>	<b>\$1,083,850</b>	<b>0%</b>		2013 General Fund Budget	2014 General Fund Budget	Proposed 2015 General Fund Budget	% Increase 2014 to 2015		\$1,724,310	\$1,779,118	1,877,165	5.5%
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	and will be available on the City's website. In addition, attached to this report is the budget cover letter which goes into more detail about specific budget line items, factors influencing the proposed budget, and historical information.
<b>Budget Impact</b>	This budget preserves the core functions of the City's current operations.
<b>Attachment(s)</b>	Budget Introduction Letter Resolutions 14-22 and 14-23 Due to the size and cost of printing the 2015 Budget, the document is available on the City's website: <a href="http://www.falconheights.org">www.falconheights.org</a> and at City Hall.
<b>Action(s) Requested</b>	Staff recommends that the Falcon Heights City Council hold a public hearing and receive comment. Once the hearing is closed, staff recommends that the City Council adopt Resolution 14-22 regarding the 2015 tax levy and adopt Resolution 14-23 regarding the 2015 City of Falcon Heights Budget.

December 10, 2014

Honorable Mayor Lindstrom  
And  
Members of the City Council  
City of Falcon Heights

I am pleased to present for your consideration the 2015 City of Falcon Heights operating budget. This document is important not only as a budgetary tool, but also communicates to our residents, business community, and property owners the goals and priorities of the city for the upcoming year.

The City of Falcon Heights is primarily a residential community situated near the center of the Minneapolis and St. Paul metropolitan area. The city is at or near full development, with the economy consisting of light industry, commerce, and agricultural related businesses. Economic conditions and employment remain stable with the University of Minnesota St. Paul campus, Spire Federal Credit Union, and the Minnesota State Fairgrounds providing a diversified economic employment base.

### **FORM OF GOVERNMENT**

The City of Falcon Heights operates under the Statutory Plan A form of government, where the policy decisions are made by the city council, but the administrative duties are delegated to the city administrator. One of the primary administrative duties of the city administrator is to prepare an annual budget for approval by the council.

### **BUDGET PROCESS**

In June, city staff start the preparation of their budget requests for the next calendar year (Falcon Heights' fiscal year is the calendar year). This is accomplished by correlating the city's budget goals into financial projections, while at the same time, revenues are estimated for the next year. During July, the staff submits their budget requests for the general, special revenue, debt service, and enterprise funds to the city administrator and city finance director. Budget requests are reviewed to determine if they are accurate, reasonable, and well justified. Staff requests are modified according to projected revenues. Once completed, a preliminary budget is prepared based upon initial revenue estimates, departmental budget requests, historical trends, and financial policies.

In July, the city administrator and finance director meet with staff members individually. During these meetings, any recommended revisions are discussed and the city administrator makes the final decision as to what will be included in the proposed budget. The finance director uses this information to prepare the proposed budget document.

In August, budget workshops open to the public are held where the city administrator presents the proposed budget to the city council. The city council reviews the proposed budget with staff, who then adjusts the budget for any changes the council recommends. In early September, the city certifies a proposed levy and budget to Ramsey County. The proposed levy is published and parcel specific notices are mailed to property owners. The council holds a public hearing on the proposed budget in early December and afterward approves the final budget. The city's property tax levy, which is necessary to finance the approved budget, is then certified to Ramsey County. Ramsey County collects the property taxes on behalf of the city as well as other taxing jurisdictions.

During the fiscal year, line items may be overspent as long as the total activity budget is not overspent. City staff may recommend changes in the activity budget to the city council, who can then approve or

disapprove the amendment. The council may approve an activity to be overspent if funding is available, but may not amend the property tax levy.

## **BUDGET ORGANIZATION**

The city's annual budget consists of five basic sections:

1. Introductory section
2. Governmental funds
3. Enterprise funds
4. Ten-year capital improvement plan
5. Appendixes

The introductory section includes the city's goals, fiscal policies and budget summary information. The governmental funds section includes revenue and expenditure history and projections from 2012 to 2015 for the general, special revenue, debt service, and capital projects funds. A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts and resources which are dedicated for a specific purpose. The city uses the modified accrual basis of accounting for all governmental funds, in which revenues are recognized when they become measurable and available and expenditures are generally recognized when the related fund liabilities are incurred.

Enterprise funds are those operated in a manner similar to private business enterprises, where the costs of providing services (expenses) are to be recovered primarily on a user-charge basis to the general public (revenues). The city uses the accrual basis of accounting for its enterprise fund (sanitary sewer, storm sewer), in which revenues are recognized when they are earned and expenses are recognized when they are incurred.

The city's Ten-Year Capital Improvement Plan (C.I.P.) is a tabulation of projects and equipment that are being recommended with potential funding sources for each. A capital asset is defined as an expenditure which results in the acquisition or replacement of a fixed asset which costs \$1000 or more and/or has a life expectancy of three years or more. The city uses the threshold level of \$5000 to determine if the capital asset is listed in the general fixed asset account group. The Ten-Year Capital Improvement Plan is approved by the city council, but it is a planning document only and approval carries no appropriation authority. All appropriations are made as a result of the annual budgeting process.

A glossary of terms is provided to assist in a better understanding of this budget. Appendixes include additional information to support underlying budget assumptions.

## **2015 BUDGET SUMMARY**

The 2011 State of Minnesota legislative session, or rather the special session that ended the state government shutdown, enacted sweeping changes to how property taxes are calculated at the local government level. The budget compromise negotiated between the governor and legislature eliminated the Market Value Homestead Credit (MVHC) program. In theory, this program served as a credit to local units of government and helped reduce the property tax impact on homesteaded properties. Over the past several years, however, this program was rarely fully funded and left cities such as Falcon Heights in the position of having to make up this loss of revenue. During the 2011 legislative special session, the MVHC program was eliminated and replaced with a Market Value Exclusion, where a portion of residential homestead properties value was eliminated for tax purposes. In effect, this action reduced the taxable market value of property in Falcon Heights by 4% FOR 2011.



The Market Value Exclusion continued in 2012 with the median Estimated Value dropping from 244,800 to 218,900 resulting in a decrease of 10.6% value. For 2013, the median Estimated Value increased from 218,900 to 224,900 resulting in an increase of 2.7%. For 2014 the median Estimated Value increased from 224,900 to 251,500 resulting in an increase of 11.8%.

#### Personnel

As in most government and service related organizations, the vast majority of our spending is the result of employing workers and their associated benefits.

#### Personnel Costs

We have included a 3% cost of living adjustment for regular employees in 2015. There was a 2% COLA in 2014.

#### Health Insurance

2015 will be the sixth year where the city participates in the Public Employees Insurance Program. PEIP is a plan offered through the State of Minnesota to cities and other organizations through out the state. The 2015 renewal rate is 3.5%. Employees will continue to purchase other insurance coverages (dental, life, etc.) through Ramsey County.

There are no new full-time staff positions included in the 2015 Budget.

#### Individual Budget Summaries

As was the case for the past few years, the economic outlook is still uncertain, but it is likely that economic improvements will be seen in the near future. The areas below highlight department budgets where there are notable changes from the 2014 budget:

#### Police (122):

Reflects a 5 year contract negotiated during 2014. Also reflects a slight increase in dispatching expenses associated with consolidated dispatch center. *The increase in the police budget for 2015 totals \$21,669 (\$17,305 for the police contract, an increase of \$4,364 for dispatching costs).*

#### Expenditure Summary

The proposed budget reflects a modest increase in expenditures of \$98,047, or 5.5%

#### Revenues:

#### Local Government Aid (LGA)

The city's LGA allocation increased for 2015 in the amount of \$27,601. For 2014 the amount was \$503,707.

#### Licenses, Permits, and Charges for Service

Estimated revenues from building permits and licenses are projected to increase compared to what was anticipated in the 2014 budget. We also are budgeting about the same in other revenues such as facility

rentals, zoning fees, and accident clean-up fees, but slightly less in fines and forfeitures, which reflects recent trends.

Transfer from Reserve Funds

For 2014, there was a transfer from reserves to provide funding for program changes in the fire department and provide additional money for future debt payments. The actual amount transferred in the last few years has been smaller than budgeted due to higher than expected revenues and lower than expected expenses. Transferring money from capital and enterprise accounts to the general fund began in response to the 2003 LGA cuts the city was impacted by. Continual elimination of this transfer should be a goal of future budgets in order to protect the capital account balances and our bond ratings. Since 2006, the actual amount transferred from capital or other accounts at the end of the year has been less than what was originally budgeted. There is no projected transfer from reserves for 2015.

History of Transfer From Reserves to General Fund		
Year	Budgeted Amount	Actual Amount
2004	\$135,676	\$135,676
2005	\$204,315	\$204,315
2006	\$229,832	\$160,000
2007	\$161,337	\$4,000
2008	\$113,797	\$65,000
2009	\$21,732	\$0
2010	\$112,400	\$77,400
2011	\$71,917	\$23,800
2012	\$126,075	\$56,075
2013	\$80,000	\$80,000
2014	\$140,000	\$140,000

Debt Levy

The city council issued new equipment certificates in 2010 to fund the acquisition of new public works equipment. The total bond issue was \$300,000 for a term of five years. In 2013, the city issued additional equipment certificates for a new fire truck for \$715,000 and also issued an improvement bond for \$445,000 for the 2013 storm and street project.

Summary

The overall general fund budget, including expenses, revenues, and transfers, totals \$1,877,165. This is an increase of \$98,047, or 5.5% over the 2014 operating budget. The total tax levy is \$1,083,850, which is the same as approved for 2014. This results in a city tax rate of 23.459%, and a estimated \$41 property tax increase on a median valued home (which in 2015 will be \$251,500). Falcon Heights continues to provide a high level of service at a very reasonable cost.

When measured against other Ramsey County municipalities, Falcon Heights' tax rate is very impressive:

City	Proposed 2015 City Tax Rate
<b>Falcon Heights</b>	23.459%
Arden Hills	27.751%
Lauderdale	28.805%
Little Canada	30.849%
Maplewood	46.785%
Mounds View	42.458%
New Brighton	42.899%
North St. Paul	35.153%

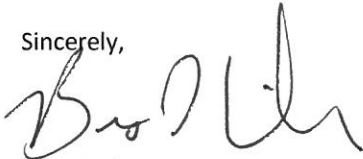
Roseville	39.632%
St. Paul	43.725%
Shoreview	34.823%
Vadnais Heights	26.888%
White Bear Lake	20.301%

The frugal tax rates are due to an aggressive budget philosophy that encourages sharing or contracting for services from neighboring government agencies. Some examples of these practices include:

- Obtaining police services from the City of St. Anthony
- Using the City of Roseville for city engineering services
- Providing fire department services to the City of Lauderdale (allowing us to offset our expenses)
- Sharing a building inspector and street sweeper with the City of Little Canada
- Participating with seventeen area communities on technology related issues, such as phone and information technology services

In closing, I wish to acknowledge the contributions of many staff members, especially Finance Director Roland Olson and Finance Intern Riley Holmseth for their tireless efforts in putting these documents together.

Sincerely,



Bart Fischer  
City Administrator

**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

December 10, 2014

No. 14-22

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**RESOLUTION ADOPTING THE 2015 TAX LEVY**

BE IT RESOLVED that the City Council of the City of Falcon Heights authorizes the City to levy taxes in the amount of \$1,083,850 for the year 2015; and

BE IT FURTHER RESOLVED that the County Auditor should extend the tax levy in the amount of \$1,083,850 for the year 2015.

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Moved by:

Approved by: \_\_\_\_\_

Peter Lindstrom  
Mayor  
December 10, 2014

LINDSTROM \_\_\_\_\_ In Favor  
HARRIS  
LONG  
MERCER-TAYLOR  
BROWN THUNDER \_\_\_\_\_ Against

Attested by: \_\_\_\_\_

Bart Fischer  
City Administrator  
December 10, 2014

**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

December 10, 2014

No. 14-23

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**RESOLUTION ADOPTING THE 2015 BUDGET**

BE IT RESOLVED by the City Council of the City of Falcon Heights that the General Fund Operating Budget for the year 2015 in the amount of \$1,877,165 and other Fund Budgets as listed are adopted.

Park Program Fund (201)	\$71,657
Community Garden (203)	\$4,000
Water Fund (204)	\$11,616
Emerald Ash Borer	\$105,134
Recycling Fund (206)	\$134,802
Community Development Fund (208)	\$15,780
Street Light Utility (209)	\$36,680
GO Equipment Cert. Series 2010A	\$39,030
GO Improvement Cert. Series 2013A (311)	\$71,550
GO Equipment Cert. Series 2013B (312)	\$44,597
General Capital Improvements (401)	\$23,180
Public Safety Capital (402)	\$69,180
Parks Recreation/Public Facilities Capital (403)	\$58,180
TIF District # 1-2 (412)	\$993
TIF District #1-3 (414)	\$228,680
Infrastructure Capital (419)	\$999,180

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Moved by:

Approved by: \_\_\_\_\_

Peter Lindstrom

Mayor

December 10, 2014

LINDSTROM

HARRIS

LONG

MERCER-TAYLOR

BROWN THUNDER \_\_\_\_\_ Against

\_\_\_\_\_ In Favor

Attested by: \_\_\_\_\_

Bart Fischer

City Administrator

December 10, 2014





***The City That Soars!***

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	December 10, 2014
<b>Agenda Item</b>	Consent F1
<b>Attachment</b>	General Disbursements and Payroll
<b>Submitted By</b>	Roland Olson, Finance Director

<b>Item</b>	General Disbursements and Payroll
<b>Description</b>	General Disbursements through 12/4/2014: \$308,165.45 Payroll through 11/30/2014: \$27,697.77
<b>Budget Impact</b>	
<b>Attachment(s)</b>	General Disbursements and Payroll
<b>Action(s) Requested</b>	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

PACKET: 01131 Dec 4th payables

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
-----ID-----						
22	BP					
=====						
I-201412045057		FUEL	1,802.70			
12/04/2014	APBNK	DUE: 12/04/2014 DISC: 12/04/2014		1099: N		
		FUEL		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	1,318.13
		FUEL		101 4124-74000-000	MOTOR FUEL & LUBRICANTS	84.34
		FUEL		601 4601-74000-000	MOTOR FUEL & LUBRICANTS	400.23
		=== VENDOR TOTALS ===	1,802.70			
=====						
01-03025	COLIN CALLAHAN					
I-201412045055		FLEX PAYMENT	208.33			
12/04/2014	APBNK	DUE: 12/04/2014 DISC: 12/04/2014		1099: N		
		FLEX PAYMENT		101 21711-000	DEPENDENT CARE FLEX PAYA	104.17
		FLEX PAYMENT		601 21711-000	DEPENDENT CARE FLEX PAYA	72.92
		FLEX PAYMENT		602 21711-000	DEPENDENT CARE FLEX PAYA	31.24
		=== VENDOR TOTALS ===	208.33			
=====						
01-03123	CINTAS CORPORATION #470					
I-470499821		SHOP TOWELS/TOILET PAPER/MAT	106.86			
12/04/2014	APBNK	DUE: 12/04/2014 DISC: 12/04/2014		1099: N		
		SHOP TOWELS/TOILET PAPER/MAT S		101 4131-70110-000	SUPPLIES	106.86
		=== VENDOR TOTALS ===	106.86			
=====						
01-06290	CITY OF ROSEVILLE					
I-219516		DEC IT SVCS	1,331.67			
12/04/2014	APBNK	DUE: 12/04/2014 DISC: 12/04/2014		1099: N		
		DEC IT SVCS		101 4116-85070-000	TECHNICAL SUPPORT	1,331.67
.19561		DEC PHONE	306.00			
12/04/2014	APBNK	DUE: 12/04/2014 DISC: 12/04/2014		1099: N		
		DEC PHONE		101 4116-85010-000	TELEPHONE	306.00
		=== VENDOR TOTALS ===	1,637.67			
=====						
01-03539	DAKOTA ELECTRIC ASSOCIATION					
I-1487000252		DEC SOLAR ELECT PYMT	530.00			
12/04/2014	APBNK	DUE: 12/04/2014 DISC: 12/04/2014		1099: N		
		DEC SOLAR ELECT PYMT		101 4131-85025-000	SOLAR ELECTRIC	530.00
		=== VENDOR TOTALS ===	530.00			



POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
-----ID-----						
01-01-74		FALCON HEIGHTS LIMITED PARTNER				
I-201412045059		2ND HALF PAY AS GO PYMT	63,065.00			
12/04/2014	APBNK	DUE: 12/04/2014 DISC: 12/04/2014		1099: N		
		2ND HALF PAY AS GO PYMT		414 4414-93000-000	DEBT PAY AS YOU GO PYMT	63,065.00
=== VENDOR TOTALS ===			63,065.00			
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01-04092		FISCHER, BART J				
I-201412045053		NOV MILEAGE REIMB	46.14			
12/04/2014	APBNK	DUE: 12/04/2014 DISC: 12/04/2014		1099: N		
		NOV MILEAGE REIMB		101 4112-86010-000	MILEAGE & PARKING	46.14
=== VENDOR TOTALS ===			46.14			
-----						
01-05718		GOODPOINTS TECHNOLOGY, INC				
I-5016		2015 ICON PAVEMENT PLAN	1,000.00			
12/04/2014	APBNK	DUE: 12/04/2014 DISC: 12/04/2014		1099: N		
		2015 ICON PAVEMENT PLAN		419 4419-83010-000	PAVEMENT MANAGEMENT	1,000.00
=== VENDOR TOTALS ===			1,000.00			
-----						
01-05115		GOPHER STATE ONE CALL				
I-127355		LOCATES	58.00			
12/04/2014	APBNK	DUE: 12/04/2014 DISC: 12/04/2014		1099: N		
		LOCATES		601 4601-88030-000	LOCATES	58.00
=== VENDOR TOTALS ===			58.00			
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01-05243		HINRICHS, RICH				
01412045052		FIRE TNG MATERIALS/SAW TUNE	1,127.75			
12/04/2014	APBNK	DUE: 12/04/2014 DISC: 12/04/2014		1099: N		
		STATION KITCHEN SUPPLIES		101 4124-70100-000	SUPPLIES	17.98
		DVD FIRE TNG MATERIALS		101 4124-86020-000	TRAINING	1,017.78
		HELMET CAP NUTS		101 4124-70100-000	SUPPLIES	31.56
		SAW TUNE UP		101 4124-87029-000	REPAIR OTHER EQUIPMENT	60.43
=== VENDOR TOTALS ===			1,127.75			

PACKET: 01131 Dec 4th payables  
VENDOR SET: 01 City of Falcon Heights  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

ID	POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
=====							
01-53			HOME DEPOT CRC/GECF				
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I-201412045051	12/04/2014	APBNK	DE ICER APPLICATOR/OAK LUMBER DUE: 12/04/2014 DISC: 12/04/2014 HAND SPRAYER DE ICER OAK LUMBER & PLYWOOD FOR LOBBY	451.62	1099: N 101 4132-70120-000 401 4401-90100-000	SUPPLIES FURNITURE & EQUIPMENT	43.08 408.54
=== VENDOR TOTALS ===				451.62			
=====							
01-05235			JAN-PRO CLEANING SYSTEMS				
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I-45209	12/04/2014	APBNK	DEC CLEANING SVCS DUE: 12/04/2014 DISC: 12/04/2014 DEC CLEANING SVCS	205.00	1099: N 101 4131-87010-000	CITY HALL MAINTENANCE	205.00
=== VENDOR TOTALS ===				205.00			
=====							
01-05670			METRO PRODUCTS INC				
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I-104158	12/04/2014	APBNK	ELECTRICAL TAPE & ICE MELT DUE: 12/04/2014 DISC: 12/04/2014 ELECTRICAL TAPE & ICE MELT	63.90	1099: N 101 4131-70110-000	SUPPLIES	63.90
=== VENDOR TOTALS ===				63.90			
=====							
01-05665			METROPOLITAN COUNCIL				
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I-1039186	12/04/2014	APBNK	JAN SANITARY SEWER DUE: 12/04/2014 DISC: 12/04/2014 JAN SANITARY SEWER	35,833.92	1099: N 601 15500-000	PREPAID EXPENSE	35,833.92
=== VENDOR TOTALS ===				35,833.92			
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01-50			NORTHERN SANITARY SUPPLY CO IN				
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I-171966	12/04/2014	APBNK	VACUUM CLEANER DUE: 12/04/2014 DISC: 12/04/2014 VACUUM CLEANER	270.00	1099: N 401 4401-90100-000	FURNITURE & EQUIPMENT	270.00
=== VENDOR TOTALS ===				270.00			
=====							
01-06115			TIMOTHY PITTMAN				
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I-201412045056	12/04/2014	APBNK	MILEAGE REIMB DUE: 12/04/2014 DISC: 12/04/2014 MILEAGE REIMB	43.00	1099: N 101 4132-86101-000	MILEAGE	43.00
=== VENDOR TOTALS ===				43.00			

PACKET: 01131 Dec 4th payables  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-85	RAMSEY COUNTY					
I-PRRLG 1286		4TH QTR ELECTION CONTRACT PYM	4,062.50			
12/04/2014	APBNK	DUE: 12/04/2014 DISC: 12/04/2014		1099: N		
		4TH QTR ELECTION CONTRACT PYMT		101 4115-80300-000	ELECTION CONTRACT	4,062.50
I-RISK 694		DEC DENTAL/LIFE/DISABILITY IN	1,097.70			
12/04/2014	APBNK	DUE: 12/04/2014 DISC: 12/04/2014		1099: N		
		DEC DENTAL/LIFE/DISABILITY INS		101 4112-89000-000	MISCELLANEOUS	1,097.70
		=== VENDOR TOTALS ===	5,160.20			
=====						
01-06303	REPUBLIC SERVICES					
I-0923002654045		DEC TRASH REMOVAL	411.98			
12/04/2014	APBNK	DUE: 12/04/2014 DISC: 12/04/2014		1099: N		
		DEC TRASH REMOVAL		101 4131-82010-000	WASTE REMOVAL	411.98
		=== VENDOR TOTALS ===	411.98			
=====						
01-06449	SAVATREE/SAVALAWN					
I-3407002		TREE REMOVALS	1,261.50			
12/04/2014	APBNK	DUE: 12/04/2014 DISC: 12/04/2014		1099: N		
		TREE REMOVALS		419 4419-85000-000	TREE REMOVAL	1,261.50
		=== VENDOR TOTALS ===	1,261.50			
=====						
01-06415	SCHARBER & SONS					
I-P65523		SNOWBLOWER UNIVERSAL JOINT	220.14			
12/04/2014	APBNK	DUE: 12/04/2014 DISC: 12/04/2014		1099: N		
		SNOWBLOWER UNIVERSAL JOINT		101 4132-87000-000	REPAIR EQUIPMENT	220.14
		=== VENDOR TOTALS ===	220.14			
=====						
01-07228	CITY OF ST ANTHONY					
I-3190		DEC POLICE SVC	51,423.42			
12/04/2014	APBNK	DUE: 12/04/2014 DISC: 12/04/2014		1099: N		
		DEC POLICE SVCS		101 4122-81000-000	POLICE SERVICES	51,423.42
		=== VENDOR TOTALS ===	51,423.42			

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
=====						
74		TENNIS SANITATION LLC				
I-1289066		NOV RECYCLING	5,771.03			
12/04/2014	APBNK	DUE: 12/04/2014 DISC: 12/04/2014		1099: N		
		NOV RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	5,771.03
		=== VENDOR TOTALS ===	5,771.03			
=====						
01-07173		TOWNSQUARE SENIOR LLC				
I-201412045058		2ND HALF PAY AS GO PYMT	33,112.00			
12/04/2014	APBNK	DUE: 12/04/2014 DISC: 12/04/2014		1099: N		
		2ND HALF PAY AS GO PYMT		414 4414-93000-000	DEBT PAY AS YOU GO PYMT	33,112.00
		=== VENDOR TOTALS ===	33,112.00			
=====						
01-06581		TRI-STATE BOBCAT INC				
I-A10771		NUTS/ BOLTS FOR SNOWBLOWER	52.25			
12/04/2014	APBNK	DUE: 12/04/2014 DISC: 12/04/2014		1099: N		
		NUTS/ BOLTS FOR SNOWBLOWER		101 4132-87000-000	REPAIR EQUIPMENT	52.25
		=== VENDOR TOTALS ===	52.25			
=====						
01-06901		ULTIMATE SAFETY CONCEPTS				
I-158458		HOB COUPLINGS FOR NEW FIRE TK	352.90			
12/04/2014	APBNK	DUE: 12/04/2014 DISC: 12/04/2014		1099: N		
		HOSE COUPLINGS NEW FIRE TRK		402 4402-91000-000	MACHINERY & EQUIPMENT	352.90
		=== VENDOR TOTALS ===	352.90			
=====						
01-05870		XCEL ENERGY				
01412045054		GAS AND ELECTRICITY	1,690.87			
12/04/2014	APBNK	DUE: 12/04/2014 DISC: 12/04/2014		1099: N		
		ELECT		101 4141-85020-000	ELECTRIC/GAS	26.82
		ELECT		101 4141-85020-000	ELECTRIC/GAS	375.44
		GAS		101 4141-85030-000	NATURAL GAS	269.70
		GAS		101 4131-85030-000	NATURAL GAS	817.92
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	42.20
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	41.54
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	11.60
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	17.83
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	11.60
		ELECT		101 4141-85020-000	ELECTRIC/GAS	60.04
		ELECT		101 4121-85020-000	ELECTRIC	16.18
		=== VENDOR TOTALS ===	1,690.87			
		=== PACKET TOTALS ===	205,906.18			

Fed Withholdings	5089.24
St Withholdings	771.42
Pera	2733.13
Icma	2175.00
	<hr/>
	216,674.97

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
11/26/2014	APBKN	COLIN CALLAHAN					
I-201411265040		FLEX PYMT DEPARTMENT CARE	4,374.93				
11/26/2014	APBKN	DUE: 11/26/2014 DISC: 11/26/2014		1099: N			
		FLEX PYMT DEPARTMENT CARE		101 21711-000	DEPENDENT CARE FLEX PAYA		2,187.47
		FLEX PYMT DEPARTMENT CARE		601 21711-000	DEPENDENT CARE FLEX PAYA		1,531.23
		FLEX PYMT DEPARTMENT CARE		602 21711-000	DEPENDENT CARE FLEX PAYA		656.23
		=== VENDOR TOTALS ===	4,374.93				
01-03089	CASH						
I-201411265050		DRAIN CLEANER/POSTAGE/INSTRUC	40.08				
11/26/2014	APBKN	DUE: 11/26/2014 DISC: 11/26/2014		1099: N			
		FIRE TRK INSTRUCTOR EXPENSE		101 4124-70100-000	SUPPLIES		23.57
		DRAIN CLEANER		101 4124-70100-000	SUPPLIES		16.02
		DRAIN CLEANER		101 4112-70500-000	POSTAGE		0.49
		=== VENDOR TOTALS ===	40.08				
01-03123	CINTAS CORPORATION #470						
I-470496530		MAT SERVICE	45.24				
11/26/2014	APBKN	DUE: 11/26/2014 DISC: 11/26/2014		1099: N			
		MAT SERVICE		101 4131-70110-000	SUPPLIES		45.24
		=== VENDOR TOTALS ===	45.24				
01-06290	CITY OF ROSEVILLE						
I-0219502		ENGINEERING	4,103.69				
11/26/2014	APBKN	DUE: 11/26/2014 DISC: 11/26/2014		1099: N			
		2013 STREET PROJECT		419 4419-92055-000	CRAWFORD/ALLEY/ARONA MIL		116.84
		CURTISS DRAINAGE		602 4602-80100-000	ENGINEERING		388.10
		SEWER LINING PROJECT		601 4601-80100-000	ENGINEERING		77.62
		2015 STREET PROJECT		419 4419-92095-000	2015 STREET PROJECTS		2,698.93
		GENERAL ENGINEERING		101 4133-80100-000	ENGINEERING SERVICES		550.76
		MAILINGS AND POSTAGE		419 4419-92095-000	2015 STREET PROJECTS		271.44
		=== VENDOR TOTALS ===	4,103.69				
01-05175	CONTINENTAL RESEARCH CORPORATI						
I-412986-CRC-1		CHEMICAL DEODORIZER 6 GALLONS	277.98				
11/26/2014	APBKN	DUE: 11/26/2014 DISC: 11/26/2014		1099: N			
		CHEMICAL DEODORIZER 6 GALLONS		101 4141-70100-000	SUPPLIES		277.98
		=== VENDOR TOTALS ===	277.98				

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
084		FIRE EQUIPMENT SPECIALTIES				
I-8576		NITRILE GLOVES 6 BOXES	94.95			
11/26/2014	APBNK	DUE: 11/26/2014 DISC: 11/26/2014		1099: N		
		NITRILE GLOVES 6 BOXES		101 4124-70100-000	SUPPLIES	94.95
=== VENDOR TOTALS ===			94.95			
=====						
01-04092		FISCHER, BART J				
I-201411265043		NOV/DEC CELL PHONE REIMB	80.00			
11/26/2014	APBNK	DUE: 11/26/2014 DISC: 11/26/2014		1099: N		
		NOV/DEC CELL PHONE REIMB		101 4131-85015-000	CELL PHONE	40.00
		NOV/DEC CELL PHONE REIMB		601 4601-85015-000	CELL PHONE	40.00
=== VENDOR TOTALS ===			80.00			
=====						
01-05404		KURHAJETZ, CLEM				
I-201411265044		KITCHEN/CLEANING SUPPLIES	36.15			
11/26/2014	APBNK	DUE: 11/26/2014 DISC: 11/26/2014		1099: N		
		KITCHEN/CLEANING SUPPLIES		101 4124-70100-000	SUPPLIES	36.15
=== VENDOR TOTALS ===			36.15			
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01-05555		MEDICS TRAINING				
I-9707		EMT/RESPNDR TRAINING	550.00			
11/26/2014	APBNK	DUE: 11/26/2014 DISC: 11/26/2014		1099: N		
		EMT/RESPNDR TRAINING		101 4124-86020-000	TRAINING	550.00
=== VENDOR TOTALS ===			550.00			
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565		METROPOLITAN COUNCIL				
I-201411265047		4 SAC FEES	9,940.00			
11/26/2014	APBNK	DUE: 11/26/2014 DISC: 11/26/2014		1099: N		
		4 SAC FEES		601 4601-85070-000	SAC CHARGES	9,940.00
=== VENDOR TOTALS ===			9,940.00			
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01-05585		METROPOLITAN AREA MANAGEMENT A				
I-1600		NOV MEETING - BART	20.00			
11/26/2014	APBNK	DUE: 11/26/2014 DISC: 11/26/2014		1099: N		
		NOV MEETING - BART		101 4112-86100-000	CONFERENCES/EDUCATION/AS	20.00
I-1647		OCT MEETING BART	20.00			
11/26/2014	APBNK	DUE: 11/26/2014 DISC: 11/26/2014		1099: N		
		OCT MEETING BART		101 4112-86100-000	CONFERENCES/EDUCATION/AS	20.00
=== VENDOR TOTALS ===			40.00			

PACKET: 01129 NOV 26 PAYABLES  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05343		MINNESOTA MULCH & SOIL				
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I-W1122014		STREET SWEEPING DISPOSAL	900.00			
11/26/2014	APBNK	DUE: 11/26/2014 DISC: 11/26/2014		1099: N		
		STREET SWEEPING DISPOSAL		602 4602-84000-000	STREET SWEEPINGS	900.00
=== VENDOR TOTALS ===			900.00			
=====						
01-05743		MN DEPT OF AGRICULTURE				
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I-201411265046		2015 TREE CARE REGISTRY	25.00			
11/26/2014	APBNK	DUE: 11/26/2014 DISC: 11/26/2014		1099: N		
		2015 TREE CARE REGISTRY		101 4134-70110-000	SUPPLIES	25.00
=== VENDOR TOTALS ===			25.00			
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01-05843		MN NCPERS LIFE INSURANCE				
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I-201411265048		DEC PERA LIFE INS	96.00			
11/26/2014	APBNK	DUE: 11/26/2014 DISC: 11/26/2014		1099: N		
		DEC PERA LIFE INS		101 21709-000	OTHER PAYABLE	61.26
		DEC PERA LIFE INS		201 21709-000	OTHER PAYABLE	4.00
		DEC PERA LIFE INS		204 21709-000	OTHER PAYABLE	1.60
		DEC PERA LIFE INS		601 21709-000	OTHER PAYABLE	18.40
		DEC PERA LIFE INS		602 21709-000	OTHER PAYABLE	10.72
=== VENDOR TOTALS ===			96.00			
=====						
01-06061		OVERHEAD DOOR CO				
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I-87027		OVERHEAD DOOR BEARING PARTS	29.90			
11/26/2014	APBNK	DUE: 11/26/2014 DISC: 11/26/2014		1099: N		
		OVERHEAD DOOR BEARING PARTS		101 4132-87000-000	REPAIR EQUIPMENT	29.90
=== VENDOR TOTALS ===			29.90			
=====						
01-06115		TIMOTHY PITTMAN				
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I-201411265041		FLEX PYMT	203.97			
11/26/2014	APBNK	DUE: 11/26/2014 DISC: 11/26/2014		1099: N		
		FLEX PYMT		101 21712-000	MEDICAL FLEX SAVINGS PAY	81.60
		FLEX PYMT		601 21712-000	MEDICAL FLEX SAVINGS PAY	71.39
		FLEX PYMT		602 21712-000	MEDICAL FLEX SAVINGS PAY	50.98
=== VENDOR TOTALS ===			203.97			

PACKET: 01129 NOV 26 PAYABLES  
VENDOR SET: 01 City of Falcon Heights  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
11/26/2014	APBNK	RAMSEY COUNTY				
I-EMCOM - 3678		RADIO FLEET SUPPORT	68.64			
11/26/2014	APBNK	DUE: 11/26/2014 DISC: 11/26/2014		1099: N		
		RADIO FLEET SUPPORT		101 4124-86800-000	RADIO MESB/FLEET SUPPORT	68.64
		=== VENDOR TOTALS ===	68.64			
01-06247		RED POWER DIESEL SERVICE INC				
I-11478		757 - VELCRO STRAPS	146.89			
11/26/2014	APBNK	DUE: 11/26/2014 DISC: 11/26/2014		1099: N		
		757 - VELCRO STRAPS		402 4402-91000-000	MACHINERY & EQUIPMENT	146.89
		=== VENDOR TOTALS ===	146.89			
01-05127		CARLY SHERWOOD				
I-201411265049		REISSUE CK 81954	64.64			
11/26/2014	APBNK	DUE: 11/26/2014 DISC: 11/26/2014		1099: N		
		REISSUE CK 81954		201 4201-60100-000	REGULAR SALARIES	64.64
		=== VENDOR TOTALS ===	64.64			
01-00880		US BANK HSA CUSTODIAN FOR BART				
I-201411265042		DEC HSA DEDUCTION	545.76			
11/26/2014	APBNK	DUE: 11/26/2014 DISC: 11/26/2014		1099: N		
		DEC HSA DEDUCTION		101 21714-000	HSA FLEX PAYAB LE	480.22
		DEC HSA DEDUCTION		206 21714-000	HSA FLEX PAYABLE	27.25
		DEC HSA DEDUCTION		601 21714-000	HSA FLEX PAYABLE	21.83
		DEC HSA DEDUCTION		602 21714-000	HSA FLEX PAYABALE	16.42
		=== VENDOR TOTALS ===	545.76			
01-07898		WSB				
I-02518-010-4		PARKS MASTER PLANNING	4,877.49			
11/26/2014	APBNK	DUE: 11/26/2014 DISC: 11/26/2014		1099: N		
		PARKS MASTER PLANNING		403 4403-92000-000	PARK DEDICATION IMPROVEM	4,877.49
I-02518-040-1		1545 HOYT VARIANCE	257.50			
11/26/2014	APBNK	DUE: 11/26/2014 DISC: 11/26/2014		1099: N		
		1545 HOYT VARIANCE		101 4117-80400-000	CONSULTING PLANNER	257.50
I-2518-020-3		PARK GENERAL PLANNING	505.75			
11/26/2014	APBNK	DUE: 11/26/2014 DISC: 11/26/2014		1099: N		
		PARK GENERAL PLANNING		403 4403-92000-000	PARK DEDICATION IMPROVEM	505.75
		=== VENDOR TOTALS ===	5,640.74			
		=== PACKET TOTALS ===	27,304.56			



PACKET: 01126 NOV 21 PAYABLES  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-0270	ANCOM	TECHNICAL CENTER				
I-49302		XTS CHARGER/BATTERIES/ATTACHM	1,534.00			
11/21/2014	APBNK	DUE: 11/21/2014 DISC: 11/21/2014		1099: N		
		XTS CHARGER/BATTERIES/ATTACHME		402 4402-91000-000	MACHINERY & EQUIPMENT	1,534.00
=== VENDOR TOTALS ===			1,534.00			
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01-03025	COLIN	CALLAHAN				
I-201411215035		APRIL-NOV CELL PHONE REIMB	160.00			
11/21/2014	APBNK	DUE: 11/21/2014 DISC: 11/21/2014		1099: N		
		APRIL-NOV CELL PHONE REIMB		601 4601-85015-000	CELL PHONE	160.00
=== VENDOR TOTALS ===			160.00			
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01-03110	CENTURY	LINK				
I-201411215030		LANDLINE COMM PARK	60.11			
11/21/2014	APBNK	DUE: 11/21/2014 DISC: 11/21/2014		1099: N		
		LANDLINE COMM PARK		101 4141-85011-000	TELEPHONE - LANDLINE	60.11
=== VENDOR TOTALS ===			60.11			
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01-03123	CINTAS	CORPORATION #470				
I-470493194		SHOP TOWELS/TP/SOAP	198.59			
11/21/2014	APBNK	DUE: 11/21/2014 DISC: 11/21/2014		1099: N		
		SHOP TOWELS/TP/SOAP		101 4131-70110-000	SUPPLIES	198.59
=== VENDOR TOTALS ===			198.59			
=====						
01-04094	FOTH	INFRASTRUCTURE AND ENVIOR				
I-41675		BULKY WASTE COLLECTION	1,371.50			
11/21/2014	APBNK	DUE: 11/21/2014 DISC: 11/21/2014		1099: N		
		BULKY WASTE COLLECTION		206 4206-82035-000	BULKY WASTE STUDY	1,371.50
=== VENDOR TOTALS ===			1,371.50			
=====						
01-05243	HINRICHS,	RICH				
I-201411215031		FUEL/757 SUPPLIES	1,388.83			
11/21/2014	APBNK	DUE: 11/21/2014 DISC: 11/21/2014		1099: N		
		FUEL		101 4124-74000-000	MOTOR FUEL & LUBRICANTS	26.29
		757 TOOLS AND MISC SUPPLIES		402 4402-91000-000	MACHINERY & EQUIPMENT	236.52
		HOSE TOWER WINCH		402 4402-91000-000	MACHINERY & EQUIPMENT	166.03
		757 CUT OFF SAW		402 4402-91000-000	MACHINERY & EQUIPMENT	959.99
=== VENDOR TOTALS ===			1,388.83			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
11/21/2014	APBNK	JOSEPH, KATRINA E.				
I-34		OCT PROSECUTIONS	2,500.00			
11/21/2014	APBNK	DUE: 11/21/2014 DISC: 11/21/2014		1099: Y		
		OCT PROSECUTIONS		101 4123-80200-000	LEGAL FEES	2,500.00
=== VENDOR TOTALS ===			2,500.00			

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01-05582 MENARDS						
I-201411215032		OAK BOARD/OIL FOR MOWERS	192.19			
11/21/2014	APBNK	DUE: 11/21/2014 DISC: 11/21/2014		1099: N		
		OAK BOARD		401 4401-90100-000	FURNITURE & EQUIPMENT	24.43
		OIL FOR MOWERS		101 4132-70120-000	SUPPLIES	167.76
=== VENDOR TOTALS ===			192.19			

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01-05892 MOTOROLA						
I-13037838		757-XTS2500 RADIO/SOFTWARE/AT	4,617.92			
11/21/2014	APBNK	DUE: 11/21/2014 DISC: 11/21/2014		1099: N		
		757-XTS2500 RADIO/SOFTWARE/ATT		402 4402-91000-000	MACHINERY & EQUIPMENT	4,617.92
I-13038149		757-XTS2500 RADIO/SOFTWARE/AT	4,617.92			
11/21/2014	APBNK	DUE: 11/21/2014 DISC: 11/21/2014		1099: N		
		757-XTS2500 RADIO/SOFTWARE/ATT		402 4402-91000-000	MACHINERY & EQUIPMENT	4,617.92
=== VENDOR TOTALS ===			9,235.84			

=====						
01-07263 NEXTEL COMMUNICATIONS, INC						
I-610189225-137		CELL PHONE: PW	81.96			
11/21/2014	APBNK	DUE: 11/21/2014 DISC: 11/21/2014		1099: N		
		CELL PHONE: PW		101 4121-85015-000	CELL PHONE	23.96
		CELL PHONE: PW		101 4131-85015-000	CELL PHONE	11.60
		CELL PHONE: PW		101 4141-85015-000	CELL PHONE	11.60
		CELL PHONE: PW		101 4132-85015-000	CELL PHONE	11.60
		CELL PHONE: PW		601 4601-85015-000	CELL PHONE	11.60
		CELL PHONE: PW		602 4602-85015-000	CELL PHONES	11.60
=== VENDOR TOTALS ===			81.96			

=====						
01-06115 TIMOTHY PITTMAN						
I-201411215037		MILEAGE REIMB	72.00			
11/21/2014	APBNK	DUE: 11/21/2014 DISC: 11/21/2014		1099: N		
		WORKSHOP MEETING MILEAGE		101 4112-86010-000	MILEAGE & PARKING	36.00
		SNOW REMOVAL MILEAGE		101 4132-86101-000	MILEAGE	36.00
=== VENDOR TOTALS ===			72.00			

PACKET: 01126 NOV 21 PAYABLES  
VENDOR SET: 01 City of Falcon Heights  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-0415	SCHARBER & SONS					
I-P64555		SNOW BLOWER REPAIR	1,092.61			
11/21/2014	APBNK	DUE: 11/21/2014 DISC: 11/21/2014		1099: N		
		SNOW BLOWER REPAIR		101 4132-87000-000	REPAIR EQUIPMENT	1,092.61
=== VENDOR TOTALS ===			1,092.61			

01-00935 ST PAUL REGIONAL WATER SERVICE

I-201411215034		WATER AND SS CHARGES	396.01			
11/21/2014	APBNK	DUE: 11/21/2014 DISC: 11/21/2014		1099: N		
		SS: CH		101 4131-85070-000	SEWER	19.00
		WATER: CH		101 4131-85040-000	WATER	38.37
		SS: COMM PARK		101 4141-85070-000	SEWER	122.57
		WATER: COMM PARK		101 4141-85040-000	WATER	190.06
		SS: CURTISS FIELD		101 4141-85070-000	SEWER	9.58
		WATER: CURTISS FIELD		101 4141-85040-000	WATER	16.43
=== VENDOR TOTALS ===			396.01			

01-06525 SUBURBAN ACE HARDWARE

I-201411215038		ELECTRICAL SUPPLIES	63.42			
11/21/2014	APBNK	DUE: 11/21/2014 DISC: 11/21/2014		1099: N		
		ELECTRICAL SUPPLIES		101 4124-70100-000	SUPPLIES	63.42
=== VENDOR TOTALS ===			63.42			

01-05303 MICHELLE TESSER

I-201411215036		FLEX	841.65			
11/21/2014	APBNK	DUE: 11/21/2014 DISC: 11/21/2014		1099: N		
		FLEX		101 21711-000	DEPENDENT CARE FLEX PAYA	631.24
		FLEX		201 21711-000	DEPENDENT CARE FLEX PAYA	210.41
=== VENDOR TOTALS ===			841.65			

01-05195 TYLER TECHNOLOGIES

I-025-110257		ANNUAL SOFTWARE MAINT 2015	5,401.69			
11/21/2014	APBNK	DUE: 11/21/2014 DISC: 11/21/2014		1099: N		
		ANNUAL SOFTWARE MAINT 2015		101 15500-000	PREPAID EXPENDITURES	5,401.69
=== VENDOR TOTALS ===			5,401.69			

PACKET: 01126 NOV 21 PAYABLES  
VENDOR SET: 01 City of Falcon Heights  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
11/21/2014	APBKN	XCEL ENERGY				
I-201411215029		ELECT	23.41			
11/21/2014	APBKN	DUE: 11/21/2014 DISC: 11/21/2014		1099: N		
		ELECT		101 4141-85020-000	ELECTRIC/GAS	11.81
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	11.60
		=== VENDOR TOTALS ===	23.41			
		=== PACKET TOTALS ===	24,613.81			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00250	AMERIPRIDE	SERVICES				
-----						
I-1002953043		LINEN CLEANING	28.97			
11/18/2014	APBNK	DUE: 11/18/2014 DISC: 11/18/2014		1099: N		
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	28.97
=== VENDOR TOTALS ===			28.97			
=====						
01-00270	ANCOM	TECHNICAL CENTER				
-----						
I-49214		ACCESSORY CONNECTOR	44.00			
11/18/2014	APBNK	DUE: 11/18/2014 DISC: 11/18/2014		1099: N		
		ACCESSORY CONNECTOR		101 4124-70100-000	SUPPLIES	44.00
=== VENDOR TOTALS ===			44.00			
=====						
01-03203	CENTRAL	ROOFING				
-----						
I-4981		LEAK REPAIR OF ROOF	835.00			
11/17/2014	APBNK	DUE: 11/17/2014 DISC: 11/17/2014		1099: N		
		LEAK REPAIR OF ROOF		101 4131-87010-000	CITY HALL MAINTENANCE	835.00
=== VENDOR TOTALS ===			835.00			
=====						
01-05352	SHAILA	CUNNINGHAM				
-----						
I-201411175025		YOGA INSTRUCTOR	990.00			
11/17/2014	APBNK	DUE: 11/17/2014 DISC: 11/17/2014		1099: Y		
		YOGA INSTRUCTOR		201 4201-87700-000	INSTRUCTOR-SPECIALTY CLA	990.00
=== VENDOR TOTALS ===			990.00			
=====						
01-05040	KINZER,	ELIZABETH				
-----						
I-201411185027		WINDOW ENERGY REBATE	254.88			
11/18/2014	APBNK	DUE: 11/18/2014 DISC: 11/18/2014		1099: N		
		WINDOW ENERGY REBATE		101 4117-89100-000	ENERGY REBATE PROGRAM	254.88
=== VENDOR TOTALS ===			254.88			
=====						
01-05509	LEAGUE OF MN	CITIES				
-----						
I-204115		LMC MEETING	40.00			
11/18/2014	APBNK	DUE: 11/18/2014 DISC: 11/18/2014		1099: N		
		LMC MEETING		101 4112-86100-000	CONFERENCES/EDUCATION/AS	40.00
=== VENDOR TOTALS ===			40.00			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-024		ON SITE SANITATION				
I-A569365		PORTABLE TOILET - COMM PK	65.00			
11/18/2014	APBNK	DUE: 11/18/2014 DISC: 11/18/2014		1099: N		
		PORTABLE TOILET - COMM PK		601 4601-85080-000	PORTABLE TOILET PARKS	65.00
I-A569366		PORTABLE TOILET CURTISS PK	65.00			
11/18/2014	APBNK	DUE: 11/18/2014 DISC: 11/18/2014		1099: N		
		PORTABLE TOILET CURTISS PK		601 4601-85080-000	PORTABLE TOILET PARKS	65.00
		=== VENDOR TOTALS ===	130.00			
01-00878		US BANCORP				
I-201411185028		PARKING/ELECTIONS FOOD/CONF	426.77			
11/18/2014	APBNK	DUE: 11/18/2014 DISC: 11/18/2014		1099: N		
		PARKING AT U OF M		101 4112-86010-000	MILEAGE & PARKING	6.00
		ELECTIONS WORKERS FOOD		101 4115-70100-000	SUPPLIES	270.77
		CONFERENCE BART		101 4112-86100-000	CONFERENCES/EDUCATION/AS	150.00
		=== VENDOR TOTALS ===	426.77			
		=== PACKET TOTALS ===	2,749.62			

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
0250	AMERIPRIDE SERVICES						
I-201411145013		LINEN CLEANING	30.21				
11/14/2014	APBNK	DUE: 11/14/2014 DISC: 11/14/2014		1099: N			
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING		30.21
=== VENDOR TOTALS ===			30.21				
=====							
01-00283	ANDERSON, KEVIN						
I-201411145023		HAZMAT TRAINING REIMB	171.70				
11/14/2014	APBNK	DUE: 11/14/2014 DISC: 11/14/2014		1099: N			
		HAZMAT TRAINING REIMB		101 4124-86020-000	TRAINING		171.70
=== VENDOR TOTALS ===			171.70				
=====							
01-03001	CAMPBELL KNUTSON						
I-201411145017		OCT LEGAL SERVICES	4,497.50				
11/14/2014	APBNK	DUE: 11/14/2014 DISC: 11/14/2014		1099: Y			
		OCT LEGAL SERVICES		101 4114-80200-000	LEGAL FEES		4,497.50
=== VENDOR TOTALS ===			4,497.50				
=====							
01-03110	CENTURY LINK						
I-201411145018		LIFT STATION/CURTISS FIELD	116.19				
11/14/2014	APBNK	DUE: 11/14/2014 DISC: 11/14/2014		1099: N			
		LIFT STATION		601 4601-85011-000	TELEPHONE - LANDLINE		60.28
		CURTISS FIELD		101 4141-85011-000	TELEPHONE - LANDLINE		55.91
=== VENDOR TOTALS ===			116.19				
=====							
123	CINTAS CORPORATION #470						
I-470486539		SHOP TOWELS/TP/SUPPLIES	105.38				
11/14/2014	APBNK	DUE: 11/14/2014 DISC: 11/14/2014		1099: N			
		SHOP TOWELS/TP/SUPPLIES		101 4131-70110-000	SUPPLIES		105.38
=== VENDOR TOTALS ===			105.38				
=====							
01-06290	CITY OF ROSEVILLE						
I-219411		NOV IT SVCS	1,331.67				
11/14/2014	APBNK	DUE: 11/14/2014 DISC: 11/14/2014		1099: N			
		NOV IT SVCS		101 4116-85070-000	TECHNICAL SUPPORT		1,331.67
I-219451		CISCO NETWORK SWITCH	835.12				
11/14/2014	APBNK	DUE: 11/14/2014 DISC: 11/14/2014		1099: N			
		CISCO NETWORK SWITCH		401 4401-90100-000	FURNITURE & EQUIPMENT		835.12

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
0290	CITY OF ROSEVILLE	( ** CONTINUED ** )				
I-219468		NOV PHONE	306.00			
11/14/2014	APBNK	DUE: 11/14/2014 DISC: 11/14/2014		1099: N		
		NOV PHONE		101 4116-85010-000	TELEPHONE	306.00
=== VENDOR TOTALS ===			2,472.79			
01-03122	CITY OF ST PAUL					
I-IN00005113		POSTCARDS/POSTAGE	849.91			
11/14/2014	APBNK	DUE: 11/14/2014 DISC: 11/14/2014		1099: N		
		POSTCARDS/POSTAGE		403 4403-92000-000	PARK DEDICATION IMPROVEM	849.91
I-IN00005493		ASPHALT MIX	655.10			
11/14/2014	APBNK	DUE: 11/14/2014 DISC: 11/14/2014		1099: N		
		ASPHALT MIX		101 4132-75000-000	BITUMINOUS PATCHING	655.10
=== VENDOR TOTALS ===			1,505.01			
01-03302	D.R.S.					
I-IN14047		PW RANDOM DRUG TESTING	150.00			
11/14/2014	APBNK	DUE: 11/14/2014 DISC: 11/14/2014		1099: N		
		PW RANDOM DRUG TESTING		101 4132-89000-000	MISCELLANEOUS	150.00
=== VENDOR TOTALS ===			150.00			
01-04092	FISCHER, BART J					
I-201411145020		FLEX PAYMENT	134.88			
11/14/2014	APBNK	DUE: 11/14/2014 DISC: 11/14/2014		1099: N		
		FLEX PAYMENT		101 21711-000	DEPENDENT CARE FLEX PAYA	118.69
		FLEX PAYMENT		206 21711-000	DEPENDENT CARE FLEX PAYA	6.74
		FLEX PAYMENT		601 21711-000	DEPENDENT CARE FLEX PAYA	5.40
		FLEX PAYMENT		602 21711-000	DEPENDENT CARE FLEX PAYA	4.05
=== VENDOR TOTALS ===			134.88			
01-05166	GRAINGER, W. W., INC.					
I-9585480784		5 SHOP VAC DRY FILTERS	24.65			
11/14/2014	APBNK	DUE: 11/14/2014 DISC: 11/14/2014		1099: N		
		5 SHOP VAC DRY FILTERS		101 4131-70110-000	SUPPLIES	24.65
=== VENDOR TOTALS ===			24.65			



-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
440		LOFFLER COMPANIES, INC				
I-16102609		NOV COPIER CHARGES	237.91			
11/14/2014	APBNK	DUE: 11/14/2014 DISC: 11/14/2014		1099: N		
		NOV COPIER CHARGES		101 4112-87000-000	REPAIR OFFICE EQUIPMENT	237.91
=== VENDOR TOTALS ===			237.91			
01-05273		MN PUBLIC EMPLOYEES INSURANCE				
I-201411145012		DEC HEALTH INS	8,337.90			
11/14/2014	APBNK	DUE: 11/14/2014 DISC: 11/14/2014		1099: N		
		DEC HEALTH INS		101 4112-89000-000	MISCELLANEOUS	8,337.90
=== VENDOR TOTALS ===			8,337.90			
01-06301		SAMS CLUB DISCOVER CARD				
I-201411145014		MN FALL EXPO/KITCHEN SUPPLIES	221.14			
11/14/2014	APBNK	DUE: 11/14/2014 DISC: 11/14/2014		1099: N		
		MN FALL MAINTENANCE EXPO		101 4132-86100-000	CONFERENCES/EDUCATION/AS	50.00
		KITCHEN SUPPLIES		101 4131-70110-000	SUPPLIES	171.14
=== VENDOR TOTALS ===			221.14			
01-06930		U.S. POSTMASTER				
I-201411145021		POSTAGE STAMPS	838.00			
11/14/2014	APBNK	DUE: 11/14/2014 DISC: 11/14/2014		1099: N		
		POSTAGE STAMPS		101 4112-70500-000	POSTAGE	838.00
=== VENDOR TOTALS ===			838.00			
931		U.S. POSTMASTER				
I-201411145022		BULK MAIL POSTAGE	500.00			
11/14/2014	APBNK	DUE: 11/14/2014 DISC: 11/14/2014		1099: N		
		BULK MAIL POSTAGE		101 4112-70500-000	POSTAGE	500.00
=== VENDOR TOTALS ===			500.00			
01-06922		USTA				
I-201411145015		USTA MEMBERSHIP RENEWAL	35.00			
11/14/2014	APBNK	DUE: 11/14/2014 DISC: 11/14/2014		1099: N		
		USTA MEMBERSHIP RENEWAL		101 4141-86110-000	MEMBERSHIPS	35.00
=== VENDOR TOTALS ===			35.00			

11/14/2014 2:11 PM  
 PACKET: 01122 NOV 14 PAYABLES  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
.870	XCEL ENERGY					
I-201411145019	ELECT		2,152.38			
11/14/2014	APBNK	DUE: 11/14/2014 DISC: 11/14/2014		1099: N		
	ELECT			209 4209-85020-000	STREET LIGHTING POWER	2,152.38
=== VENDOR TOTALS ===			2,152.38			
=== PACKET TOTALS ===			21,530.64			
	FED WITHHOLDINGS		8935.96			
	STATE WITHHOLDINGS		1395.04			
	PERA		2735.85			
	ICMA		2225.00			
			<u>36,822.49</u>			



November 2014 Statement 10/10/2014 - 11/10/2014

Page 2 of 3

CITY OF FALCON HEIGHT (CPN 001055690)

Cardmember Service 1-866-485-4545



Important Messages

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

Fast is great. Secure is even better. Introducing Visa Checkout which gives you both. Use Visa Checkout for a secure, simple, and fast way to buy online. Enroll your U.S. Bank Business Edge Card today at usbank.com/visacheckout.

Did you know...you're protected with zero fraud liability? That means if your U.S. Bank Business Edge credit card or its number is ever lost or stolen, you pay nothing for unauthorized charges if you notify U.S. Bank promptly. Certain conditions and limitations may apply.

Transactions FISCHER,BART J

Credit Limit \$15000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Purchases and Other Debits</b>					
10/14	10/10	0106	U OF M PARKING AND TRA MINNEAPOLIS MN	\$6.00	Mt. W. Mount
11/05	11/04	0184	NELSON'S CHEESE & DELI ST PAUL MN	\$222.51	Elections
11/06	11/05	0021	TOPPERS PIZZA FALCON HEIGHT MN	\$24.13	Elections
11/06	11/05	0013	TOPPERS PIZZA FALCON HEIGHT MN	\$24.13	Elections
11/10	11/07	8313	EB *2014 SPRINGSTED UP 888-810-2063 CA	\$150.00	Confession
				\$426.77	Payments

Transactions BILLING ACCOUNT ACTIVITY

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Payments and Other Credits</b>					

EMP #	NAME	AMOUNT
0013	PETER C LINDSTROM	310.97
01-0016	PAMELA M HARRIS	277.05
01-1004	BART J FISCHER	2,502.13
01-1014	CHELSEA PETERSEN	1,607.33
01-1017	TIMOTHY J SANDVIK	882.37
01-1040	MICHAEL J POESCHL	1,093.10
01-1136	ROLAND O OLSON	1,401.45
01-1155	RILEY D HOLMSETH	250.00
01-2154	MAUREEN A ANDERSON	44.22
01-0086	RICHARD H HINRICHS	260.48
01-0105	ANTON M FEHRENBACH	101.39
01-0124	MICHAEL D KRUSE	168.76
01-1030	TIMOTHY J PITTMAN	1,626.31
01-1033	DAVE TRETSTVEN	1,485.38
01-1143	COLIN B CALLAHAN	1,073.05

TOTAL PRINTED: 15 13,083.99

11-25-2014 11:16 AM PAYROLL CHECK REGISTER  
PAYROLL NO: 01 City of Falcon Heights

PAGE: 1  
PAYROLL DATE: 11/25/2014

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
0017	MERCER-TAYLOR, ELIZABETH	R	11/25/2014	275.27	083445
0018	LONG, CHARLES E	R	11/25/2014	277.05	083446
0019	THUNDER, JOSEPH B	R	11/25/2014	277.05	083447
0034	KURHAJETZ, CLEMENT	R	11/25/2014	86.58	083448
0097	GAFFNEY, PATRICK	R	11/25/2014	104.35	083449
0172	ARCAND, MICHAEL W	R	11/25/2014	23.31	083450

11-25-2014 11:16 AM PAYROLL CHECK REGISTER  
PAYROLL NO: 01 City of Falcon Heights

PAGE: 2  
PAYROLL DATE: 11/25/2014

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:	6	1,043.61
DIRECT DEPOSIT REGULAR CHECKS:	15	13,083.99
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	21	14,127.60

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

EMP #	NAME	AMOUNT
0004	BART J FISCHER	2,502.13
01-1014	CHELSEA PETERSEN	1,607.33
01-1017	TIMOTHY J SANDVIK	895.50
01-1040	MICHAEL J POESCHL	1,093.10
01-1136	ROLAND O OLSON	426.45
01-1155	RILEY D HOLMSETH	199.19
01-0085	DANIEL S JOHNSON-POWERS	100.54
01-0086	RICHARD H HINRICHS	280.56
01-0087	MICHAEL A MCKAY	122.02
01-0095	MICHAEL J POESCHL	132.96
01-0105	ANTON M FEHRENBACH	185.09
01-0106	SCOTT A TESCH	180.39
01-0123	BRYAN R SULLIVAN	146.06
01-0124	MICHAEL D KRUSE	157.03
01-0132	ANDREW K TEMME	89.09
01-0133	MICHAEL A TESTER	81.48
01-1030	TIMOTHY J PITTMAN	1,626.31
01-1033	DAVE TRETSVEN	1,485.38
01-1143	COLIN B CALLAHAN	1,073.05

TOTAL PRINTED: 19 12,383.66

11-12-2014 12:50 PM PAYROLL CHECK REGISTER  
 PAYROLL NO: 01 City of Falcon Heights

PAGE: 1  
 PAYROLL DATE: 11/12/2014

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
0049	ANDERSON, KEVIN	R	11/12/2014	158.03	083395
	GAFFNEY, PATRICK	R	11/12/2014	127.29	083396
	VANN, VINCENT A	R	11/12/2014	16.22	083397
0119	WICK, JEFFREY M	R	11/12/2014	100.14	083398
0126	SMITH, BENJAMIN J	R	11/12/2014	162.43	083399
0130	RABEK, PAUL A	R	11/12/2014	57.15	083400
0131	THOMAS, DAVID M	R	11/12/2014	109.66	083401
0172	ARCAND, MICHAEL W	R	11/12/2014	437.59	083402

11-12-2014 12:50 PM PAYROLL CHECK REGISTER  
 PAYROLL NO: 01 City of Falcon Heights

PAGE: 2  
 PAYROLL DATE: 11/12/2014

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:	8	1,168.51
DIRECT DEPOSIT REGULAR CHECKS:	19	12,383.66
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	27	13,552.17

\*\*\* NO ERRORS FOUND \*\*\*





**The City That Soars!**

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	December 10, 2014
<b>Agenda Item</b>	Consent F2
<b>Attachment</b>	N/A
<b>Submitted By</b>	Tim Sandvik, Administrative Coordinator

<b>Item</b>	Approval of City Licenses
<b>Description</b>	<p>The following individuals have applied for a <u>Mechanical Contractor's License</u> for 2014. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> <li>1. Titan Heating &amp; Cooling Inc</li> <li>2. Air Rite Heating &amp; AC Inc</li> </ol> <p>The following individuals have applied for a <u>Municipal Business License</u> for 2015. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> <li>1. H1 HH MN Inc. dba Honest-1 AutoCare Hamline Hoyt Street</li> <li>2. Parents United for Public Schools</li> <li>3. Awad Eye Care, LLC</li> <li>4. Har Mar Lock &amp; Service</li> <li>5. Warners' Stellan</li> <li>6. Hair Designs Unlimited</li> <li>7. Association of Metropolitan School Districts</li> <li>8. Peterson Dental</li> </ol> <p>The following individual has applied for a <u>Tree Trimming/Treating/Removal Contractor's License</u> for 2015. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> <li>1. Northern Arborists</li> </ol> <p>The following individual has applied for a <u>Therapeutic Massage License</u> for 2015. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> <li>1. Hair Designs Unlimited</li> </ol> <p>The following individuals have applied for a <u>Restaurant and Liquor License</u> for 2015. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> <li>1. Chateau Fromage, LLC dba The Underground Music Café</li> <li>2. Stout's Pub, LLC</li> <li>3. Dino's Gyros</li> </ol>
<b>Budget Impact</b>	N/A
<b>Attachment(s)</b>	N/A

<b>Action(s) Requested</b>	Staff recommends that the Falcon Heights City Council approve the 2014 and 2015 City License Applications.
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## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	December 10, 2014
<b>Agenda Item</b>	Consent F3
<b>Attachment</b>	N/A
<b>Submitted By</b>	Bart Fischer, City Administrator

<b>Item</b>	Designation of 2015 Prosecuting Attorney
<b>Description</b>	Each year the City of Falcon Heights designates a prosecuting attorney. This person works closely with the St. Anthony Police Department and City Staff in prosecuting all misdemeanor and felony level offenses as well as Ordinance Violations. For several years our prosecuting attorney has been Katrina Joseph. She also serves as the attorney for the City of Lauderdale.
<b>Budget Impact</b>	Funds have been allocated in the 2015 Budget.
<b>Attachment(s)</b>	N/A
<b>Action(s) Requested</b>	Staff recommends that the Falcon Heights City Council approve Katrina Joseph and the law firm of Hughes and Costello as the City's prosecuting attorneys for 2015.





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## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	December 10, 2014
<b>Agenda Item</b>	Consent F4
<b>Attachment</b>	N/A
<b>Submitted By</b>	Bart Fischer, City Administrator

<b>Item</b>	Appointment of City Attorney
<b>Description</b>	Falcon Heights has used the law firm of Campbell Knutson, P.A. for Civil Attorney services for many years. Roger Knutson is the main contact, but the City uses various attorneys in the firm for our daily needs.
<b>Budget Impact</b>	Funds have been allocated in the 2015 Budget.
<b>Attachment(s)</b>	N/A
<b>Action(s) Requested</b>	Staff recommends that the Falcon Heights City Council approve the law firm of Campbell Knutson, P.A. for civil legal services for 2015.





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## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	December 10, 2014
<b>Agenda Item</b>	Consent F5
<b>Attachment</b>	N/A
<b>Submitted By</b>	Bart Fischer, City Administrator

<b>Item</b>	Appointment of City Engineer
<b>Description</b>	For several years the City has contracted with the City of Roseville for engineering services. Staff is seeking to continue this relationship and appoint Roseville's City Engineer, Marc Culver, as the City Engineer for 2015.
<b>Budget Impact</b>	Funds have been allocated in the 2015 Budget.
<b>Attachment(s)</b>	N/A
<b>Action(s) Requested</b>	Staff recommends the approval of Marc Culver and the City of Roseville Engineering Department as City of Falcon Heights' Engineer for 2015.





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## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	December 10, 2014
<b>Agenda Item</b>	Consent F6
<b>Attachment</b>	N/A
<b>Submitted By</b>	Bart Fischer, City Administrator

<b>Item</b>	Appointment of City Auditor
<b>Description</b>	Each year the City is required to have an independent firm audit our financial records. For the past several years, we have used Kern-DeWenter-Viere as our auditors, and we have been very satisfied with their services.
<b>Budget Impact</b>	Funds have been allocated in the 2015 Budget.
<b>Attachment(s)</b>	
<b>Action(s) Requested</b>	Staff recommends the approval of KDV, Kern-DeWenter-Viere, as the City Auditor for 2015.







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## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	December 10, 2014
<b>Agenda Item</b>	Consent F7
<b>Attachment</b>	N/A
<b>Submitted By</b>	Bart Fischer, City Administrator

<b>Item</b>	Designation of Official Newspaper
<b>Description</b>	<p>State statute requires that a city designate a legal newspaper of general circulation in the city. This newspaper is used when the city is required to publish legal notification regarding public hearings, elections and city financial matters. There are two local papers that service Falcon Heights: the Park Bugle and the Roseville Review.</p> <p>Staff recommends that the City designate the Roseville Review as its legal newspaper in 2014 for the following reasons.</p> <ul style="list-style-type: none"> <li>• The Roseville Review circulates to most households in Falcon Heights.</li> <li>• The Roseville Review is a weekly publication. A monthly publication such as The Park Bugle would not suit the City's needs, as the City Council meets twice a month and legal notices must be published on a more timely schedule.</li> </ul>
<b>Budget Impact</b>	Funds have been allocated in the 2015 Budget for any costs associated with public notices.
<b>Attachment(s)</b>	N/A
<b>Action(s) Requested</b>	Designate the Roseville Review as the City's legal newspaper for 2015.





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## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	December 10, 2014
<b>Agenda Item</b>	Consent F8
<b>Attachment</b>	N/A
<b>Submitted By</b>	Bart Fischer, City Administrator

<b>Item</b>	2015 Cost of Living Adjustments (COLA)
<b>Description</b>	As part of the 2015 Budget process, employee salaries are adjusted based on various factors, one of which is a cost-of-living adjustment (COLA). Incorporated into the approved 2015 Budget is a 3% increase for all employees including the City Administrator.
<b>Budget Impact</b>	The 3% COLA is incorporated into the approved 2015 Budget.
<b>Attachment(s)</b>	
<b>Action(s) Requested</b>	Staff recommends that the Falcon Heights City Council approve a 3% cost of living adjustment for all city employees for 2015 as reflected in the approved 2015 Budget.





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## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	December 10, 2014
<b>Agenda Item</b>	Consent F9
<b>Attachment</b>	N/A
<b>Submitted By</b>	Bart Fischer, City Administrator

<b>Item</b>	6 Month Employee Step Adjustment
<b>Description</b>	Chelsea Petersen, Community Development Coordinator, will soon be completing her first 6 months on the job. It is the practice of the City to reward 6 month employees with a 5% step increase in their base salary.
<b>Budget Impact</b>	The 2014 Budget includes funds for this step adjustment.
<b>Attachment(s)</b>	N/A
<b>Action(s) Requested</b>	Staff recommends that the Falcon Heights City Council approve a 5% step increase for Chelsea Petersen effective December 26, 2014.





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## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	December 10, 2014
<b>Agenda Item</b>	Consent F10
<b>Attachment</b>	N/A
<b>Submitted By</b>	Bart Fischer, City Administrator

<b>Item</b>	Public Works Employee Salary Adjustment
<b>Description</b>	<p>As part of the budget process, employee salaries are adjusted based on various factors. Public Works Director Tim Pittman has pointed out that due to the increased amount of jobs and duties his department has taken on internally and the additional responsibilities he has placed on Public Works Employee Colin Callahan, the pay of Colin is out of line with what a Public Works Employee with his tenure at the City should be at.</p> <p>It is staff's recommendation that Colin Callahan's pay be brought in line with his new responsibility level, tenure with the City and fellow Public Works employee.</p>
<b>Budget Impact</b>	This adjustment will be able to be absorbed in the budget without major amendments.
<b>Attachment(s)</b>	N/A
<b>Action(s) Requested</b>	Staff recommends that the Falcon Heights City Council approve adjusting Public Work's Employee Colin Callahan's pay to \$54,760 bringing him more in line with his fellow Public Works Employee, tenure with the City and increased responsibility level, effective January 1, 2015.







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## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	December 10, 2014
<b>Agenda Item</b>	Consent F11
<b>Attachment</b>	N/A
<b>Submitted By</b>	Bart Fischer, City Administrator

<b>Item</b>	Appointment of Deputy Clerk/ Recreation Supervisor
<b>Description</b>	<p>With the recent resignation of a staff member, a full-time position is presently open. Present Part -Time Administrative Coordinator Tim Sandvik has the previous experience and has proven himself to be capable to take over the duties associated with the position of Deputy Clerk/Recreation Supervisor. Tim also fits well in the office culture and works well with fellow staff members.</p> <p>It is staff's recommendation that Council appoint Tim Sandvik as the Deputy Clerk/Recreation Supervisor.</p>
<b>Budget Impact</b>	As this is an appointment to an existing budgeted position, it is budgeted for in the 2014 and 2015 Budgets.
<b>Attachment(s)</b>	N/A
<b>Action(s) Requested</b>	Staff recommends that the Falcon Heights City Council appoint Tim Sandvik to the position of Deputy Clerk/Recreation Supervisor.





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## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	December 10, 2014
<b>Agenda Item</b>	Consent F12
<b>Attachment</b>	N/A
<b>Submitted By</b>	Bart Fischer, City Administrator

<b>Description</b>	Recognition of 2014 Adopt-A-Crop Participants									
<b>Background</b>	<p>For the past several years, residents of Falcon Heights and surrounding communities have donated excess home-grown produce to City Hall. The produce is then taken by City staff to Keystone Community Food Shelf in Roseville where it is distributed to families facing economic crisis in Ramsey County. This year's donations included squash, tomatoes, apples, peppers, leeks, herbs, and many others, and were brought in by the following individuals:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr><td>Tom Staffa</td></tr> <tr><td>Lois Braun</td></tr> <tr><td>Linda Pope</td></tr> <tr><td>Deb Alexander</td></tr> <tr><td>Sara Tinetti</td></tr> <tr><td>Patrick Fischer</td></tr> <tr><td>Geetha Kandimalla</td></tr> <tr><td> </td></tr> <tr><td><b>TOTAL POUNDS - 1675</b></td></tr> </table> <p>A special thanks to Tom and Kathy Staffa who donated 1436 pounds!</p>	Tom Staffa	Lois Braun	Linda Pope	Deb Alexander	Sara Tinetti	Patrick Fischer	Geetha Kandimalla		<b>TOTAL POUNDS - 1675</b>
Tom Staffa										
Lois Braun										
Linda Pope										
Deb Alexander										
Sara Tinetti										
Patrick Fischer										
Geetha Kandimalla										
<b>TOTAL POUNDS - 1675</b>										
<b>Budget Impact</b>	N/A									
<b>Attachment(s)</b>	N/A									
<b>Action(s) Requested</b>	No action is required. This is being provided simply as an update to the Council and to provide recognition of the people who generously donated to this cause.									





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## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	December 10, 2014
<b>Agenda Item</b>	Consent F13
<b>Attachment</b>	2015 Consultant Services Agreement
<b>Submitted By</b>	Bart Fischer, City Administrator

<b>Item</b>	2015 Housing Resource Center Consultant Services Agreement
<b>Description</b>	The City of Falcon Heights has historically partnered with the Housing Resource Center (HRC) so that our residents have access to resources such as Ramsey County loan funds, scope of service/bid preparation, contractor lists, and numerous other services. The annual cost of this contract continues to be \$2,000. The draft 2015 Consultant Services Agreement is attached to this report.
<b>Budget Impact</b>	The \$2,000 cost associated with this contract is included in the draft 2015 operating budget.
<b>Attachment(s)</b>	2015 Consultant Services Agreement
<b>Action(s) Requested</b>	Staff recommends that the Falcon Heights City Council adopt the attached 2015 Consultant Services Agreement with the Greater Metropolitan Housing Corporation.

## CONSULTANT SERVICES AGREEMENT

**THIS IS AN AGREEMENT** entered into the \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by and between the City of Falcon Heights, a Minnesota municipal corporation, (“the City”), and **GREATER METROPOLITAN HOUSING CORPORATION**, a Minnesota non-profit corporation (“Consultant”).

### RECITALS

A. The Consultant has a division called The Housing Resource Center (“HRC”). GMHC has agreed to provide certain Services through HRC (as defined below) in connection with the City’s housing program.

B. The City desires to hire the Consultant to render this technical, professional, and marketing assistance in connection with housing programs in the City for the term as set forth in this Agreement.

C. Consultant is willing to provide such services on the terms and conditions set forth herein.

In consideration of the foregoing recitals and following terms, conditions and mutual promises contained herein, the parties agree as follows:

1. **Scope of Services.** The Consultant shall provide services as follows (the “Services”):
  - b. Administer the following home improvement programs for residents of the City of Falcon Heights: MHFA Fix Up Fund, the MHFA Rental Rehab Program, the MHFA Emergency and Accessibility Program (collectively the “MHFA Programs”):
    1. Providing information to residents and property owners about the programs, upon request;
    2. Assist the City in developing procedures for the programs;
    3. Receipt of applications from residents;
    4. Processing applications;
    5. Closing loans to qualified applicants in accordance with the applicable program;
    6. Overseeing the draw process for the funds, including, as necessary, reviewing draws, reviewing the progress of the work and collecting lien waivers and certificates of occupancy. Consultant may, for this purpose, rely on third-party representations and certifications.
    7. Provide monthly reports about the number of loans closed and the balance in each loan program.

- c. Assist City residents considering rehabilitation, including property visits, meet with homeowners and potential contractors, suggest alternatives for rehabilitation to homeowners, educate homeowners on the construction bid process, assist homeowners to evaluate bids and work completed and construction progress.
- d. Provide HRC housing information to City residents, including information on emergency assistance, housing rehabilitation, first time homebuyers and limited rental information;
- e. Assist the City in developing programs to purchase and rehabilitate homes;
- f. Coordinate these services out of Consultant's Housing Resource Center, 1170 Lepak Court, Shoreview, MN 55126; and
- g. Have Consultant's staff visit residences as determined necessary by Consultant.

2. **Term.** This Agreement shall be in full force and effect from January 1, 2015 and shall continue through December 31, 2015, unless otherwise terminated as set forth below.

3. **Compensation.** For services provided under this Agreement, the City shall pay to the Consultant Two Thousand Dollars (\$2,000.00) within thirty (30) days after execution of this Agreement.

The Consultant shall receive compensation for administering the MHFA Programs directly from the Minnesota Housing Finance Agency and not from the City.

4. **Termination.** Notwithstanding any other provision hereof to the contrary, this Agreement may be terminated as follows:

- a. The parties, by mutual written agreement, may terminate this Agreement at any time in which case the parties shall agree to the amount of fees payable to Consultant.
- b. The City may terminate this Agreement upon the breach by Consultant of any of its material covenants contained herein, where such breach shall have continued for a period of thirty (30) days following the receipt by Consultant of a written notice from the City, specifying the alleged breach; provided, however, if the nature of a non-monetary breach is such that Consultant cannot reasonably cure same in the thirty (30) day period, Consultant shall not be deemed to be in breach if it commences to cure within the thirty (30) day period, and diligently pursues same to completion within ninety (90) days following receipt by Consultant of such written notice. In the event of termination by the City hereunder, Consultant shall be entitled to fees due to the date the notice of breach is sent by the City.
- c. If Consultant or City (as applicable) (i) files a voluntary petition in bankruptcy (ii) files a voluntary petition for reorganization under any bankruptcy law, statute

or regulation or other similar statute or regulation, (iii) is adjudicated a bankrupt, (iv) makes an assignment for the benefit of creditors or applies for or consents to the appointment of a receiver or trustee as part of or in conjunction with a “creditor plan” with respect to any substantial part of its assets, or (v) a receiver or trustee is appointed, or an attachment or execution levied with respect to any substantial part of its assets, and said appointment is not vacated, or the attachment or execution not released, within sixty (60) days, then this Agreement shall, effective as of such date, without notice or further action by either party, immediately terminate.

- d. Consultant may terminate this Agreement upon the breach by City of any of its material covenants contained herein, where such breach shall have continued for a period of thirty (30) days following the receipt by City of a written notice from Consultant, specifying the alleged breach; provided, however, if the nature of a non-monetary breach is such that City cannot reasonably cure same in the thirty (30) day period, City shall not be deemed to be in breach if it commences to cure within the thirty (30) day period, and diligently pursues same to completion within ninety (90) days following receipt by City of such written notice. In the event of termination by Consultant hereunder. Consultant shall be entitled to retain the entire fee under this Agreement.

5. **Insurance.**

- a. During the term of this Agreement, the Consultant shall obtain and maintain workers compensation, comprehensive general liability, and automobile liability insurance. Comprehensive general liability insurance shall have an aggregate limit of Two Million Dollars (\$2,000,000.00).
- b. Upon request by the City, the Consultant shall provide a certificate or certificates of insurance relating to the insurance required. Such insurance secured by the Contractor shall be issued by insurance companies licensed in Minnesota. The insurance specified may be in a policy or policies of insurance, primary or excess.
- c. Such insurance shall be in force on the date of execution of an Agreement and shall remain continuously in force for the duration of the Agreement.

6. **Indemnification.**

- a. Notwithstanding anything to the contrary in this Agreement, the City, its officers, agents, and employees shall not be liable or responsible in any manner to the Consultant, the Consultant’s successors or assigns, the Consultant’s subcontractors, or to any other person or persons for any third party claim, demand, damage, or cause of action of any kind, nature, or character, including intentional acts, arising out of or by reason of the performance of this Agreement by Consultant. The Consultant, and the Consultant’s successors or assigns, agree to protect, defend and save the City, and its officers, agents, and employees, harmless from all third party



claims, demands, damages, and causes of action, to the extent caused by the negligence or wrongful acts of Consultant, and the costs, disbursements, and expenses of defending the same, including but not limited to, attorneys fees, consulting services, and other technical, administrative or professional assistance.

- b. Nothing in this Agreement shall constitute a waiver or limitation of any immunity or limitation of any immunity or limitation on liability to which the City is entitled under Minnesota Statutes, Chapter 466, or otherwise.

7. **Assignment.** This Agreement shall not be assigned, sublet, or transferred, in whole or in part without the prior written approval of the City.

8. **Conflict of Interest.** The Independent Contractor shall use best efforts to meet all professional obligations to avoid conflicts of interest and appearances of impropriety in representation of the City. In the event of a conflict, the Independent Contractor, with the prior written consent of the City, shall arrange for suitable alternative services.

9. **Compliance with Laws.** The Consultant shall comply with all applicable Federal, State, and local laws, rules, ordinances, and regulations at all times and in the performance of the services pursuant to this Agreement.

10. **Notices.** Any notices permitted or required by this Agreement shall be deemed given when personally delivered or upon deposit in the United States mail, postage fully prepaid, certified, return receipt requested, addressed to:

Consultant: Greater Metropolitan Housing Corporation  
15 South 5<sup>th</sup> Street, Suite 710  
Minneapolis, MN 55402  
ATTN: Suzanne Snyder

City: City of Falcon Heights  
2077 West Larpenteur Avenue  
Falcon Heights, MN 55113

Or such other address as either party may provide to the other by notice given in accordance with this provision.

11. **Entire Agreement.** This Agreement, any attached exhibits and any addenda or amendments signed by the parties shall constitute the entire agreement between the City and the Consultant, and supersedes any other written or oral agreements between the City and the Consultant. This Agreement can only be modified in writing signed by the City and the Consultant.

12. **Third Party Rights.** The parties to this Agreement do not intend to confer on any third party any rights under this Agreement.

13. **Counterparts.** This Agreement may be signed in one or more counterparts but all of which taken together shall constitute one instrument.

14. **Choice of Law and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the state of Minnesota. Any disputes, controversies, or claims arising out of this Agreement shall be heard in the state or federal courts of Minnesota, and all parties to this Agreement waive any objection to the jurisdiction of these courts, whether based on convenience or otherwise.

15. **Agreement Not Exclusive.** The City retains the right to hire other housing program consultants, in the City's sole discretion.

16. **Data Practices Act Compliance.** Data provided to the Consultant or created by the Consultant under this Agreement shall be administered in accordance with the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13, as amended.

*[Signature Page Follows]*

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement on the respective dates indicated below.

CITY:

CITY OF FALCON HEIGHTS

By: \_\_\_\_\_

Its: Mayor

Date: \_\_\_\_\_, 20\_\_.

By: \_\_\_\_\_

Its: City Administrator

Date: \_\_\_\_\_, 20\_\_.

CONSULTANT:

GREATER METROPOLITAN HOUSING CORPORATION

By: \_\_\_\_\_

Its: President

Date: \_\_\_\_\_, 20\_\_.





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## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	December 10, 2014
<b>Agenda Item</b>	Consent F14
<b>Attachment</b>	
<b>Submitted By</b>	Roland Olson, Finance Director

<b>Item</b>	Budget amendments for year end.
<b>Description</b>	<p>Sometimes, at the end of the year, budget amendments need to be made to improve the financial statements for year end. Staff recommends the following amendments:</p> <p>GO Equipment Certificates (306). Additional arbitrage expenses occurred since the debt was over three years old. Recommend increasing the Bond fees by \$3,500. Exp: 306-4306-94900 \$3,500</p> <p>General Capital (401). The city made capital improvements to city hall with its remodeling project. Recommend increasing the Furniture and Equipment budget by \$8000. Exp: 401-4401-90100 for \$8,000</p> <p>Public Safety (402). During 2013, discussions started about the city purchasing a new fire truck. This truck was to be built for the city in 2014. Additional equipment items during the construction process were as yet to be determined. It was decided to wait until the final costs were known to establish the budget line items. Recommend establishing the Fire truck expenditure line item with a budget of \$755,000 and increasing the Machinery and Equipment expenditure line item by \$10,000. Exp: 402-4402-91000 for \$10,000 402-4402-91200 for \$755,000</p> <p>Tif District # 1-2 (412). Additional financial reporting expense occurred with Ehlers and Associates during 2014. Recommend increasing the Other Professional Svcs by \$5,000. Exp: 412-4412-81900 for \$5,000</p> <p>Tif District #1-3 (414). Additional tax increments are expected in 2014. This is a pay as you go district. Recommend increasing both the revenue and expenditure line items by \$10,000.</p>

	Rev: 414-30113 for \$10,000      Exp: 414-4414-93000 for \$10,000
<b>Budget Impact</b>	Establish and amend budget line item amounts as listed above.
<b>Attachment(s)</b>	NA
<b>Action(s) Requested</b>	Staff recommends establishing and amending the budget line items as recommended above. These are basic bookkeeping entries to improve the financial statements for end of year.



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## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	December 10, 2014
<b>Agenda Item</b>	Consent F15
<b>Attachment</b>	Resolution 14-24
<b>Submitted By</b>	Kristine Giga, Civil Engineer

<b>Item</b>	Order Feasibility Report for the 2015 Pavement Management Program- addition of Garden Avenue from Albert Street to Hamline Avenue
<b>Description</b>	<p>On September 10, 2014, the City Council approved Resolution 14-16 directing staff to prepare a feasibility report for the following streets:</p> <ul style="list-style-type: none"> <li>• Roselawn Avenue, from Snelling Avenue to Fairview Avenue</li> <li>• East Snelling Service Drive, from Roselawn Avenue to Crawford Avenue</li> <li>• West Snelling Service Drive, from Roselawn Avenue to BP gas station</li> <li>• Garden Avenue, from Snelling Avenue to Albert Street</li> </ul> <p>Staff has begun preliminary analysis, and has determined that the limits of the project should be extended on Garden Avenue from Albert Street to Hamline Avenue. Garden Avenue, from Holton Street to Hamline Avenue, was constructed in 1999. Staff feels that this segment should be evaluated together. Once the feasibility report is completed, staff will make a recommendation whether or not to include this segment of Garden Avenue with the 2015 PMP, or to schedule improvements for a future project.</p> <p>A resolution ordering the preparation of the feasibility report for the additional segment of Garden Avenue is attached. A portion of the 2015 PMP is proposed to be assessed. The approval of the attached resolution is required for the Minnesota Chapter 429 Assessment Process.</p>
<b>Budget Impact</b>	<p>This project has the following financial implications for the city and property owners along the streets being considered for maintenance:</p> <ul style="list-style-type: none"> <li>• Assessments levied in accordance with the City’s assessment policy.</li> <li>• Use of Municipal State Aid (MSA), and street infrastructure funds to pay the City’s portion of the project.</li> <li>• Expenditure of utility fund dollars to pay for repairs needed to the existing utility system.</li> </ul>
<b>Attachment(s)</b>	Resolution 14-24
<b>Action(s) Requested</b>	Order Preparation of the Feasibility Report for the 2015 Pavement Management Program- addition of Garden Avenue from Albert Street to Hamline Avenue

**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

December 10, 2014

No. 14 - 24

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**RESOLUTION ORDERING THE PREPARATION OF FEASIBILITY REPORT FOR  
THE 2015 PAVEMENT MANAGEMENT PROGRAM**

WHEREAS, it is proposed to improve the following streets and alleys:

- Garden Avenue, from Albert Street to Hamline Avenue

and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429,

**NOW THEREFORE BE IT RESOLVED** by the Council of the City of Falcon Heights, Minnesota:

That the proposed improvement be referred to the 2015 Pavement Management Program for study and that the City Engineer is instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, the estimated cost of the improvement as recommended, and a description of the methodology used to calculate individual assessments for affected parcels.

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Moved by:

Approved by: \_\_\_\_\_

Peter Lindstrom, Mayor  
December 10, 2014

LINDSTROM \_\_\_\_\_ In Favor  
BROWN THUNDER  
HARRIS  
LONG \_\_\_\_\_ Against  
MERCER-TAYLOR

Attested by: \_\_\_\_\_  
Bart Fischer, City Administrator  
December 10, 2014





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## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	December 10, 2014
<b>Agenda Item</b>	Consent F16
<b>Attachment</b>	2015 NYFS Agreement
<b>Submitted By</b>	Bart Fischer, City Administrator

<b>Item</b>	Approve the 2015 NYFS Agreement
<b>Description</b>	<p>For many years now, the City of Falcon Heights has been a partner with Northeast Youth and Family Services (NYFS). Some of the services they provide include senior chore services and diversion programs for youth in various law enforcement cases. Each year the City allocates money in the general fund to help pay for these services.</p> <p>Attached is the 2015 Agreement that NYFS is asking all of their partner cities to approve. The City Attorney has reviewed the agreement and staff is recommending approval.</p>
<b>Budget Impact</b>	<p>-2015 Contribution of \$8,892 which is accounted for in the 2015 Budget.          -2014 contribution was \$8,709</p>
<b>Attachment(s)</b>	2015 NYFS Agreement
<b>Action(s) Requested</b>	Staff recommends Council approval of the 2015 NYFS Agreement and authorization of the Mayor and City Administrator to sign all associated documents.

# AGREEMENT

## I. PARTIES

This agreement is made and entered into by and between the City of Falcon Heights Minnesota ("City") and Northeast Youth and Family Services ("NYFS").

## II. RECITALS

- A. NYFS is a non-profit social service agency whose mission is to meet the unmet developmental needs of at-risk youth and families within their community environment with emphasis on providing services through collaboration and coordination with existing community resources. These services are available to youth and families residing in the northern suburbs of Ramsey County, including, but not limited to, the municipalities which are signatory to agreements which are identical to this Agreement ("participating municipalities") and students and families from Independent School Districts 621, 622, 623, 624, 282 and 832.
- B. Through this Agreement the City intends to contract with NYFS to provide such services to its residents and to act as a sponsor of NYFS by providing financial support, a method to establish appropriate services to be provided and policy guidance for its activities.
- C. This Agreement shall be used as the formal agreement between NYFS and each of the participating municipalities. This Agreement is intended to continue the spirit of cooperation and collaboration in the provision of social services between the City and NYFS.

## III. TERMS AND CONDITIONS

In consideration of the mutual understandings of this Agreement, the parties hereby agree as follows:

- A. Prior Agreements Cancelled. By execution of this Agreement any prior agreements and amendments thereto between the parties are hereby cancelled.
- B. Services Provided. NYFS shall provide the City and its residents with youth and family programs set forth in the Addendum attached hereto.
- C. Principles of Service and Program Establishment and Operations. On a yearly basis and prior to submission of its annual budget, as provided for hereafter, NYFS shall:
  - 1. Report regarding proposed changes in services and programs to the City; and

2. Establish a fair and open bidding/request for proposal (RFP) process to contract, manage or provide such services and programs, which are not directly provided by NYFS staff.

D. Funding

1. In addition to the participating municipalities' share of the annual budget, funds for the operation of NYFS will be raised by NYFS endeavoring to secure user fees, grants and appropriations from private organizations, the State of Minnesota, Federal and County agencies, and other legal and appropriate sources.
2. The City shall pay annually to NYFS the base amount listed in Exhibit A. This base amount will be adjusted annually for inflation/deflation using the Standard Metropolitan Statistical Area Consumer Price Index for All Urban Consumers (CPI-U). Such adjustment shall not exceed plus or minus 3% in any year. Any adjustment in the payment beyond those indicated by reference to the CPI-U shall require approval of each of the participating municipalities.
3. Any new City joining into this agreement will pay a base amount annually to NYFS that is on par with the amount paid by current participating municipalities.
4. Amounts payable by the City shall be paid to NYFS on or before January 30<sup>th</sup> of each year, or at a date mutually agreed upon by both parties, to cover the City's share for that year.

E. Board of Directors. This agreement is contingent upon the City having a designated seat on the Board of Directors. The Board of Directors shall be limited to not more than 30 Board members.

F. Further Obligations of NYFS. In addition to the obligations set forth elsewhere in this Agreement, this Agreement is further contingent upon NYFS doing the following:

1. The Bylaws of NYFS shall be amended to add provisions requiring an open process for contracting services as provided for in paragraph C.2., above, and prohibiting NYFS from supporting or opposing individual candidates for election to public office in any of the participating municipalities; and adding the requirement that IRS 501.C3 status be maintained.
2. On or before June 30, of any year NYFS shall submit the proposed city budgeted amount for the subsequent year.

3. On or before November 30, of any year NYFS shall submit a written report to the City including an Annual Report, the audited financial statement, and a program specific summary of services provided to the municipality; in addition, 30 days from the end of each calendar quarter, NYFS shall submit a written report to the participating municipality.
  4. Periodically advising the City of services available through NYFS to the City's residents;
  5. Establishing a sliding scale for services available through NYFS to the City's residents and periodically advising the City of such fees;
  6. Providing other reasonable information requested by the City;
  7. Purchasing a policy of liability insurance in the amount of at least \$1,500,000.00, naming the City as an additional insured and providing a copy of the insurance certificate evidencing such policy to the City;
  8. Provide the City with a copy of its Articles of Incorporation, Bylaws, Amendments thereto, and the IRS tax exempt status letter;
  9. NYFS shall defend and indemnify the City from any and all claims or causes of actions brought against the City of any matter arising out of this Agreement or the services provided pursuant to this Agreement; and,
  10. Without the written approval of the City, NYFS will not enter into any agreement with any other city which differs from the terms and conditions of this Agreement.
- G. Term. The term of this agreement will be through December 31, 2015. Unless either party gives at least 6 months written notice of its intent to cancel this Agreement effective December 31 of the year in which the notice is made, NYFS will continue to provide services to the City if a successor agreement has not been executed prior to the end of the term.
- H. (A) Distribution of Assets Upon Dissolution.

If NYFS ceases to operate, the Board of Directors will do one of the following:

1. Give the assets to one or more non-profit agencies providing similar social services in the northern suburbs of Ramsey County; or,
2. Form a new Foundation to fund appropriate social service programming in the northern suburbs of Ramsey County.

The final Distribution of Assets Plan must be approved by the Ramsey County District Court.

(B) Deviation from the Mission.

If the City Council determines that NYFS has materially deviated from its mission (See II. Recitals, A.), the City Council may ask the NYFS Board of Directors to consider dissolving the agency and liquidating the assets. The Board will do one of the following:

1. Consider the request and by a majority vote deny it.
2. Consider the request and by a majority vote agree to modify the programs to be consistent with the mission.
3. Consider the request and by a majority vote agree with the request and move to dissolve the agency and liquidate the assets.

**IN WITNESS WHEREOF**, the parties have executed this Agreement on this date set forth below.

**CITY OF** \_\_\_\_\_

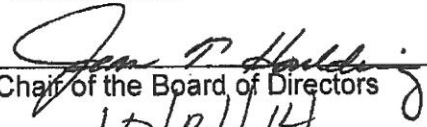
By: \_\_\_\_\_  
Elected Official

Its: \_\_\_\_\_  
Clerk/Manager

Dated: \_\_\_\_\_

**NORTHEAST YOUTH & FAMILY SERVICES**

By:  \_\_\_\_\_  
President/CEO

Its:  \_\_\_\_\_  
Chair of the Board of Directors

Dated: 10/31/14

10/2014

## Northeast Youth & Family Services

NYFS services fall into two categories: mental health services and youth development programs. By serving both areas within our agency, we can provide a continuum of care. This has proven beneficial because although mental health and youth development have similar goals, their distinctions also complement each other.

### Contracted Services

#### Mental Health Services:

- *Mental Health Counseling* – licensed mental health staff provide therapy for the emotional health of children, teens and adults.

#### Youth Development Programs:

- *Youth Diversion* – a coordinated range of services for youth who have committed minor offenses (e.g. shoplifting, chemical/alcohol use, vandalism) to help them focus on positive behavior and prevent recidivism.
- *Senior Chore Program* – youth and other adults complete seasonal and household tasks to help seniors remain independent.

### Non Contracted Services

#### Mental Health Services:

- *Northeast Educational & Therapeutic Services (NETS)* – provides academics and therapy for youth with mental illnesses who can not function in traditional school environments in grades 6-12.

#### Youth Development Programs:

- *Out of School Time* – underperforming youth receive support to increase grades, explore career and educational opportunities, and develop leadership in the community .

Exhibit A

Northeast Youth & Family Services  
City Participation Figures

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
	3% increase from 2008	1.4% decrease CPI-U @ 6-09	Same as 2010 no increase	3% increase from 2011	1.7% increase CPI-U @ 6-12	1.1% increase CPI-U @6-13	2.1% increase CPI-U 6-14
Falcon Heights	8,341	8,224	8,224	8,471	8,615	8,709	8,892







*The City That Soars!*

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	December 10, 2014
<b>Agenda Item</b>	Consent F17
<b>Attachment</b>	Resolution 14-25
<b>Submitted By</b>	Chelsea Petersen, Community Development Coordinator

<b>Description</b>	MPCA Grant Application Authorization
<b>Background</b>	<p>The City of Falcon Heights recently applied for a grant from the MPCA to assist in the hiring of a consultant to write a Climate Action Plan. Currently the City of Falcon Heights is very active in organizations like GreenStep Cities and Regional Indicators and also takes on occasional projects that support the overall sustainability and resiliency goals for the City. Having an independent Climate Action plan would formalize these goals and give the Council and Staff a guide to help with planning and development. The Plan could also be used in long-range development as part of the next Comprehensive Plan update. At this time there is no sustainability requirement for the Comprehensive Plan, but that will likely be an addition in the future.</p> <p>By taking the time to draft a Climate Action Plan now, participants in the process will be able to devote an appropriate amount of time to the project and get a more complete product. If this is put off and done as part of the Comprehensive Plan it may not get the time and attention that it requires.</p> <p>Upon the potential award of the grant, the Council must authorize the Mayor and Administrator to enter into an agreement with MPCA for grant funding along with adopting the attached resolution.</p>
<b>Budget Impact</b>	The total grant award is up to \$3,000, with an additional \$1,000 contributed by the City of Falcon Heights to complete the project. Matching a percent of grant funds was a requirement of the MPCA.
<b>Attachment(s)</b>	Resolution 14-25
<b>Action(s) Requested</b>	Staff recommends that the Falcon Heights City Council approve the MPCA grant application.

**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

December 10, 2014

No. 14-25

-----  
**RESOLUTION AUTHORIZING THE MAYOR AND STAFF TO  
SIGN THE ENVIRONMENTAL ASSISTANCE TIME SENSITIVE GRANT,  
AND ENTER INTO AN AGREEMENT WITH MINNESOTA  
POLLUTION CONTROL AGENCY FOR FUNDING**

WHEREAS, the City of Falcon Heights takes part in many environmental actions and is involved with several organizations such as GreenStep Cities and Regional Indicators Initiatives; and

WHEREAS, the City does not currently have an internal Climate Action Plan to guide development, planning, and policy making; and

WHEREAS, the creation of a Climate Action Plan would provide guidance to the City and both during the Comprehensive Planning stage and on an ongoing basis;

NOW, therefore, be it resolved by the City Council of the City of Falcon Heights, Minnesota;

The Mayor and City Administrator are authorized to enter into an agreement with Minnesota Pollution Control Agency for funding under the Environmental Assistance Time Sensitive Grant Program.

**ADOPTED** by the Falcon Heights City Council this 10th day of December, 2014.  
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Moved by:

Approved by: \_\_\_\_\_

Peter Lindstrom

Mayor

December 10, 2014

LINDSTROM        \_\_\_\_\_ In Favor

BROWN THUNDER

HARRIS            \_\_\_\_\_ Against

LONG

MERCER-TAYLOR

Attested by: \_\_\_\_\_

Bart Fischer

City Administrator

December 10, 2014



**The City That Soars!**

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	December 10, 2014
<b>Agenda Item</b>	Consent F18
<b>Attachment</b>	Payment #7
<b>Submitted By</b>	Kristine Giga, Civil Engineer

<b>Item</b>	Approve Payment #7 to T.A. Schifsky & Sons, Inc. for the 2013 Pavement Management Project
<b>Description</b>	<p>On May 8, 2013, the City Council awarded the 2013 Pavement Management Project (PMP) to T.A. Schifsky &amp; Sons, Inc.</p> <p>Payment #7 is in the amount of \$25,381.44 and is a reduction in the retainage from 3% to \$5,000.</p> <p>This is not a final payment. Staff is working with the contractor to resolve a surface scaling issue on the concrete pavement at the Crawford Alley ("Falcon Crossing" alley). The cost of the surface treatment that staff is requiring the contractor to complete is estimated at \$5,000. The City attorney recommends retaining this amount until the work is completed.</p>
<b>Budget Impact</b>	<p>This project is being funded from the following sources:</p> <ul style="list-style-type: none"> <li>• Special Assessments</li> <li>• Municipal State Aid (MSA) dollars</li> <li>• Tax increment financing (TIF)</li> <li>• City funds (infrastructure, utility)</li> <li>• Capitol Region Watershed District cost-share</li> </ul>
<b>Attachment</b>	Payment #7
<b>Action(s) Requested</b>	Approve Payment #7 to T.A. Schifsky & Sons, Inc. for the 2013 Pavement Management Project.

- Engineering Copy
- Finance Copy
- Contractor Copy

CITY OF FALCON HEIGHTS  
 CONTRACT VOUCHER  
 Contract Date: May 8, 2013

**Payment No. : 7**  
**Partial Payment**

**FH 13-07 2013 Falcon Heights Pavement Management Project**

**CONTRACTOR:**

T.A. Schifsky & Sons, Inc.  
 2370 Highway 36 E  
 North Saint Paul, MN 55109  
 651-777-1313

Original Contract Amount	\$1,033,858.22
Contract Changes	\$16,324.69
Revised Contract Amount	\$1,050,182.91
% of Contract Complete	98.0%
Value of Work Completed	\$1,012,714.53
Retainage	\$5,000.00
Previous Payments	\$982,333.10
<b>Payment Due This Voucher</b>	<b>\$25,381.44</b>

DATE: \_\_\_\_\_  
 \_\_\_\_\_  
 style="text-align: center;">**City Administrator**

DATE: \_\_\_\_\_  
 \_\_\_\_\_  
 style="text-align: center;">**City Engineer**

DATE: \_\_\_\_\_  
 \_\_\_\_\_  
 style="text-align: center;">**Contractor's Representative**

Streets	\$	15,593.88
Sanitary Sewer	\$	116.94
Alley	\$	1,852.60
Storm Sewer	\$	7,818.02
	\$	25,381.44

**CITY OF FALCON HEIGHTS  
FH-13-07**

**2013 PAVEMENT MANAGEMENT PROJECT**

**PAY ESTIMATE # 7  
FOR WORK COMPLETED THROUGH 2/21/2014**

ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	EST. TOTAL QUANTITY	EST. TOTAL COST	QUANTITY PREVIOUS ESTIMATE	AMOUNT PREVIOUS ESTIMATE	QUANTITY COMPLETED TO DATE	TO DATE TOTAL AMOUNT
2021.501	MOBILIZATION (5% MAXIMUM)	LS	\$ 42,000.00	1.00	\$ 42,000.00	1.00	\$42,000.00	1.00	\$42,000.00
2101.502	CLEARING	TREE	\$ 200.00	6.00	\$ 1,200.00	5.00	\$1,000.00	5.00	\$1,000.00
2101.502	GRUBBING	TREE	\$ 200.00	6.00	\$ 1,200.00	7.00	\$1,400.00	7.00	\$1,400.00
2104.501	REMOVE SEWER PIPE (STORM)	LF	\$ 8.24	570.00	\$ 4,696.80	563.00	\$4,639.12	563.00	\$4,639.12
2104.501	REMOVE CONCRETE CURB & GUTTER	LF	\$ 2.25	2906.00	\$ 6,538.50	3,687.92	\$8,297.82	3,687.92	\$8,297.82
2104.505	REMOVE CONCRETE SIDEWALK	SY	\$ 3.45	310.00	\$ 1,069.50	385.14	\$1,328.73	385.14	\$1,328.73
2104.505	REMOVE CONCRETE VALLEY GUTTER	SY	\$ 3.40	116.00	\$ 394.40	73.30	\$249.22	73.30	\$249.22
2104.505	REMOVE BITUMINOUS DRWY. PAVEMENT	SY	\$ 2.00	117.00	\$ 234.00	309.53	\$619.06	309.53	\$619.06
2104.505	REMOVE CONCRETE DRWY. PAVEMENT	SY	\$ 2.00	264.00	\$ 528.00	107.98	\$215.96	107.98	\$215.96
2104.509	REMOVE MANHOLE OR CATCH BASIN	EACH	\$ 395.00	10.00	\$ 3,950.00	17.00	\$6,715.00	17.00	\$6,715.00
2104.511	SAWCUT CONCRETE PAVEMENT	LF	\$ 1.50	643.00	\$ 964.50	638.50	\$957.75	638.50	\$957.75
2104.513	SAWCUT BITUMINOUS PAVEMENT	LF	\$ 1.50	2506.00	\$ 3,759.00	1,918.50	\$2,877.75	1,918.50	\$2,877.75
2104.523	SALVAGE MH OR CB CASTING	EACH	\$ 51.50	14.00	\$ 721.00	14.00	\$721.00	14.00	\$721.00
2104.523	SALVAGE MH COVER	EACH	\$ 20.60	18.00	\$ 370.80	18.00	\$370.80	18.00	\$370.80
2104.523	PIPE CROSSING	EACH	\$ 721.00	1.00	\$ 721.00	1.00	\$721.00	1.00	\$721.00
2104.603	SAWCUT AND REMOVE BIT. FOR CURB AND GUTTER REPLACEMENT	LF	\$ 4.12	58.00	\$ 238.96	19.00	\$78.28	19.00	\$78.28
2105.501	COMMON EXCAVATION (P)	CY	\$ 12.36	257.00	\$ 3,176.52	333.00	\$4,115.88	333.00	\$4,115.88
2105.501	COMMON EXCAVATION (BITUMINOUS PAVEMENT RECLAMATION)	CY	\$ 5.10	2488.00	\$ 12,688.80	2,354.00	\$12,005.40	2,354.00	\$12,005.40
2105.501	SALVAGE AND PLACE RECLAIMED AGGREGATE (CV)	CY	\$ 1.03	230.00	\$ 236.90	492.00	\$506.76	492.00	\$506.76
2105.507	SUBGRADE EXCAVATION	CY	\$ 14.42	100.00	\$ 1,442.00	166.70	\$2,403.81	166.70	\$2,403.81
2105.604	GEOTEXTILE FABRIC, TYPE 2 NON-WOVEN	SY	\$ 3.09	3370.00	\$ 10,413.30	3,985.00	\$12,313.65	3,985.00	\$12,313.65
2112.501	AGGREGATE GRADING AND COMPACTION	RDST	\$ 190.55	69.00	\$ 13,147.95	66.00	\$12,576.30	66.00	\$12,576.30
2123.610	STREET SWEEPER W/PICK UP BROOM	HR	\$ 105.00	90.00	\$ 9,450.00	64.50	\$6,772.50	64.50	\$6,772.50
2211.501	AGGREGATE BASE	TON	\$ 11.00	273.00	\$ 3,003.00	135.50	\$1,490.50	135.50	\$1,490.50
2231.501	BITUMINOUS PATCH MIXTURE	TON	\$ 85.00	65.00	\$ 5,525.00	19.67	\$1,671.95	19.67	\$1,671.95
2331.603	SAW AND SEAL CONTROL JOINT IN BITUMINOUS PAVEMENT	LF	\$ 2.50	6050.00	\$ 15,125.00	4,906.00	\$12,265.00	4,906.00	\$12,265.00
2331.604	BITUMINOUS PAVEMENT RECLAMATION	SY	\$ 0.75	22632.00	\$ 16,974.00	21,401.00	\$16,050.75	21,401.00	\$16,050.75
2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$ 2.00	2192.00	\$ 4,384.00	1,459.86	\$2,919.72	1,459.86	\$2,919.72
2360.501	TYPE SPWEB240B WEARING COURSE MIX	TON	\$ 64.00	3008.00	\$ 192,512.00	2,539.52	\$162,529.28	2,539.52	\$162,529.28
2360.501	TYPE SPWEA240B WEARING COURSE MIX DRWY	TON	\$ 140.00	16.00	\$ 2,240.00	16.94	\$2,371.60	16.94	\$2,371.60
2360.502	TYPE SPNWB230B NON-WEARING COURSE MIX	TON	\$ 62.00	3008.00	\$ 186,496.00	2,730.07	\$169,264.34	2,730.07	\$169,264.34
2451.607	TRENCH EXCAVATION	CY	\$ 15.45	4011.00	\$ 61,969.95	2,394.95	\$37,001.96	2,394.95	\$37,001.96
2502.521	15" DUAL WALL HDPE STORM PIPE	LF	\$ 25.75	256.00	\$ 6,592.00	257.00	\$6,617.75	257.00	\$6,617.75
2502.541	15" PERFORATED HDPE STORM PIPE	LF	\$ 33.99	321.00	\$ 10,910.79	322.00	\$10,944.78	322.00	\$10,944.78
2502.541	24" PERFORATED HDPE STORM PIPE	LF	\$ 69.01	540.00	\$ 37,265.40	539.00	\$37,196.39	539.00	\$37,196.39
2503.511	12" RCP PIPE SEWER	LF	\$ 31.93	127.00	\$ 4,055.11	77.00	\$2,458.61	77.00	\$2,458.61
2503.602	SANITARY SEWER SERVICE REPLACEMENT	EACH	\$ 2,420.50	2.00	\$ 4,841.00	1.00	\$2,420.50	1.00	\$2,420.50
2503.603	12" HDPE SEWER PIPE	LF	\$ 24.72	145.00	\$ 3,584.40	179.00	\$4,424.88	179.00	\$4,424.88
2503.603	SANITARY SEWER REPAIR	LF	\$ 224.54	10.00	\$ 2,245.40	10.00	\$2,245.40	10.00	\$2,245.40
2504.602	ADJUST GATE VALVE	EACH	\$ 242.05	15.00	\$ 3,630.75	21.00	\$5,083.05	21.00	\$5,083.05
2506.502	CONSTRUCT CB- MH TYPE B W/CASTING, SPECIAL STRUCTURE	EACH	\$ 2,472.00	1.00	\$ 2,472.00	1.00	\$2,472.00	1.00	\$2,472.00
2506.502	CONSTRUCT CATCH BASIN MANHOLE TYPE B W/CASTING	EACH	\$ 2,873.70	17.00	\$ 48,852.90	19.00	\$54,600.30	19.00	\$54,600.30
2506.502	CONSTRUCT CATCH BASIN TYPE B W/CASTING	EACH	\$ 1,957.00	14.00	\$ 27,398.00	12.00	\$23,484.00	12.00	\$23,484.00
2506.502	RECONSTRUCT SANITARY OR STORM SEWER MANHOLE/CATCH BASIN	LF	\$ 1,009.40	2.00	\$ 2,018.80	3.00	\$3,028.20	3.00	\$3,028.20
2506.521	F & I MANHOLE COVER	EACH	\$ 195.70	19.00	\$ 3,718.30	19.00	\$3,718.30	19.00	\$3,718.30
2506.522	ADJUST MANHOLE FRAME & RING	EACH	\$ 607.70	23.00	\$ 13,977.10	19.00	\$11,546.30	19.00	\$11,546.30
2506.522	ADJUST CATCHBASIN FRAME AND RING	EACH	\$ 185.40	12.00	\$ 2,224.80	9.00	\$1,668.60	9.00	\$1,668.60
2506.602	CONNECT TO EXISTING STRUCTURE	EACH	\$ 1,339.00	9.00	\$ 12,051.00	10.00	\$13,390.00	10.00	\$13,390.00
2506.603	EXTRA DEPTH MANHOLE	LF	\$ 123.60	22.71	\$ 2,806.96	23.67	\$2,925.61	23.67	\$2,925.61

**CITY OF FALCON HEIGHTS  
FH-13-07**

**2013 PAVEMENT MANAGEMENT PROJECT**

**PAY ESTIMATE # 7  
FOR WORK COMPLETED THROUGH 2/21/2014**

ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	EST. TOTAL QUANTITY	EST. TOTAL COST	QUANTITY PREVIOUS ESTIMATE	AMOUNT PREVIOUS ESTIMATE	QUANTITY COMPLETED TO DATE	TO DATE TOTAL AMOUNT
2521.618	4" CONCRETE SIDEWALK	SF	\$ 4.89	5654.00	\$ 27,648.06	7,357.51	\$35,978.22	7,357.51	\$35,978.22
2531.501	CONCRETE CURB & GUTTER DESIGN B-618	LF	\$ 10.51	515.00	\$ 5,412.65	1,236.90	\$12,999.82	1,236.90	\$12,999.82
2531.501	CONCRETE CURB & GUTTER DESIGN B-618, RANDOM	LF	\$ 17.20	2391.00	\$ 41,125.20	2,424.50	\$41,701.40	2,424.50	\$41,701.40
2531.507	6" THICK CONCRETE DRIVEWAY PAVEMENT	SY	\$ 49.75	248.00	\$ 12,338.00	105.65	\$5,256.09	105.65	\$5,256.09
2531.507	8" THICK CONCRETE DRIVEWAY PAVEMENT	SY	\$ 60.05	16.00	\$ 960.80	0.00	\$0.00	0.00	\$0.00
2531.604	6" CONCRETE-VALLEY GUTTER	SY	\$ 52.20	265.00	\$ 13,833.00	203.88	\$10,642.54	203.88	\$10,642.54
2531.618	TRUNCATED DOMES	SF	\$ 38.11	552.00	\$ 21,036.72	552.00	\$21,036.72	552.00	\$21,036.72
2541.505	1"-3" WASHED ROCK	CY	\$ 31.00	1851.00	\$ 57,381.00	2,442.28	\$75,710.68	2,442.28	\$75,710.68
2563.601	TRAFFIC CONTROL	LS	\$ 12,900.00	1.00	\$ 12,900.00	1.00	\$12,900.00	1.00	\$12,900.00
2565.602	PVC LOOP DETECTORS, 6' x 6'	EACH	\$ 772.50	12.00	\$ 9,270.00	12.00	\$9,270.00	12.00	\$9,270.00
2573.502	SILT FENCE	LF	\$ 1.29	730.00	\$ 941.70	0.00	\$0.00	0.00	\$0.00
2573.530	STORM DRAIN INLET PROTECTION	EACH	\$ 82.40	40.00	\$ 3,296.00	52.00	\$4,284.80	52.00	\$4,284.80
2573.540	FILTER LOG TYPE WOOD FIBER BIOROLL	LF	\$ 2.06	320.00	\$ 659.20	0.00	\$0.00	0.00	\$0.00
2575.502	2" BB RED MAPLE	EACH	\$ 339.90	3.00	\$ 1,019.70	3.00	\$1,019.70	3.00	\$1,019.70
2575.604	MINERAL SOD, WITH 6" TOPSOIL	SY	\$ 5.15	1436.00	\$ 7,395.40	2,250.50	\$11,590.08	2,250.50	\$11,590.08
2582.503	2.5' X 6' CROSSWALK MARKING WHITE EPOXY	SF	\$ 4.12	210.00	\$ 865.20	234.00	\$964.08	234.00	\$964.08
<b>CRAWFORD ALLEY ALTERNATE A (CONCRETE)</b>									
2531.507	5" THICK CONCRETE PAVEMENT	SY	\$ 32.00	680.00	\$ 21,760.00	680.00	\$21,760.00	680.00	\$21,760.00
<b>SUPPLEMENTAL AGREEMENT 1</b>									
2104.513	SAWCUT BITUMINOUS PAVEMENT	LF	\$ 1.50	-31.00	\$ (46.50)	0.00	\$0.00	0.00	\$0.00
2105.501	COMMON EXCAVATION (BITUMINOUS PAVEMENT RECLAMATION)	CY	\$ 5.10	-68.00	\$ (346.80)	0.00	\$0.00	0.00	\$0.00
2105.507	SUBGRADE EXCAVATION	CY	\$ 14.42	-10.00	\$ (144.20)	0.00	\$0.00	0.00	\$0.00
2112.501	AGGREGATE GRADING AND COMPACTION	RDST	\$ 190.55	-3.00	\$ (571.65)	0.00	\$0.00	0.00	\$0.00
2123.610	STREET SWEEPER W/PICK UP BROOM	HR	\$ 105.00	-5.00	\$ (525.00)	0.00	\$0.00	0.00	\$0.00
2231.501	BITUMINOUS PATCH MIXTURE	TON	\$ 85.00	-3.00	\$ (255.00)	0.00	\$0.00	0.00	\$0.00
2331.603	SAW AND SEAL CONTROL JOINT IN BITUMINOUS PAVEMENT	LF	\$ 2.50	-270.00	\$ (675.00)	0.00	\$0.00	0.00	\$0.00
2331.604	BITUMINOUS PAVEMENT RECLAMATION	SY	\$ 0.75	-624.00	\$ (468.00)	0.00	\$0.00	0.00	\$0.00
2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$ 2.00	-62.00	\$ (124.00)	0.00	\$0.00	0.00	\$0.00
2360.501	TYPE SPWEB240B WEARING COURSE MIX	TON	\$ 64.00	-85.00	\$ (5,440.00)	0.00	\$0.00	0.00	\$0.00
2360.502	TYPE SPNWB230B NON-WEARING COURSE MIX	TON	\$ 62.00	-85.00	\$ (5,270.00)	0.00	\$0.00	0.00	\$0.00
2504.602	ADJUST GATE VALVE	EACH	\$ 242.05	-2.00	\$ (484.10)	0.00	\$0.00	0.00	\$0.00
2573.502	SILT FENCE	LF	\$ 1.29	-50.00	\$ (64.50)	0.00	\$0.00	0.00	\$0.00
2573.530	STORM DRAIN INLET PROTECTION	EACH	\$ 82.40	-2.00	\$ (164.80)	0.00	\$0.00	0.00	\$0.00
2573.540	FILTER LOG TYPE WOOD FIBER BIOROLL	LF	\$ 2.06	-10.00	\$ (20.60)	0.00	\$0.00	0.00	\$0.00
2503.603	12" HDPE SEWER PIPE	LF	\$ 24.72	314.00	\$ 7,762.08	314.00	\$7,762.08	314.00	\$7,762.08
2506.502	CONSTRUCT CATCH BASIN TYPE B W/CASTING	EACH	\$ 1,957.00	2.00	\$ 3,914.00	2.00	\$3,914.00	2.00	\$3,914.00
<b>SUPPLEMENTAL AGREEMENT 2</b>									
2506.502	REPLACE CB #21	LS	\$ 1,737.07	1.00	\$ 1,737.07	1.00	\$1,737.07	1.00	\$1,737.07
2532.501	MILL EXISTING SURFACE 2"	LS	\$ 3,630.00	1.00	\$ 3,630.00	1.00	\$3,630.00	1.00	\$3,630.00
2502.601	IRRIGATION REPAIR	LS	\$ 233.46	1.00	\$ 233.46	1.00	\$233.46	1.00	\$233.46
2502.601	IRRIGATION REPAIR	LS	\$ 987.93	1.00	\$ 987.93	1.00	\$987.93	1.00	\$987.93
2506.521	FURNISH AND INSTALL CASTING FRAME	EA	\$ 405.90	23.00	\$ 9,335.70	23.00	\$9,335.70	23.00	\$9,335.70
2521.618	INSTALL 4" DRAINTILE AROUND EXISTING STREET SIGNS IN SIDEWALK	EA	\$ 32.00	8.00	\$ 256.00	8.00	\$256.00	8.00	\$256.00
2532.501	MILL BUTT JOINTS	LF	\$ 3.00	819.00	\$ 2,457.00	819.00	\$2,457.00	819.00	\$2,457.00
2575.609	FURNISH AND INSTALL LANDSCAPE ROCK	LS	\$ 611.60	1.00	\$ 611.60	1.00	\$611.60	1.00	\$611.60

**CITY OF FALCON HEIGHTS  
FH-13-07**

**2013 PAVEMENT MANAGEMENT PROJECT**

**PAY ESTIMATE # 7  
FOR WORK COMPLETED THROUGH 2/21/2014**

ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	EST. TOTAL QUANTITY	EST. TOTAL COST	QUANTITY PREVIOUS ESTIMATE	AMOUNT PREVIOUS ESTIMATE	QUANTITY COMPLETED TO DATE	TO DATE TOTAL AMOUNT
	TOTAL PROJECT COST				\$ 1,050,182.91		\$1,012,714.53		\$1,012,714.53







***The City That Soars!***

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	December 10, 2014
<b>Agenda Item</b>	Consent F19
<b>Attachment</b>	Resolution 14-26
<b>Submitted By</b>	Kristine Giga, Civil Engineer

<b>Item</b>	Approve Final Payment for the 2014 Cured in Place Pipe (CIPP) Sanitary Sewer Lining Project
<b>Description</b>	On April 23, 2014, the City Council awarded the 2014 Sanitary Sewer Lining Project to Insituform Technologies USA, LLC of Chesterfield, Missouri. The work for this contract was finished in September, 2014, and the contractor has requested final payment. The project consisted of 3,836 linear feet of sanitary sewer main lining in the University Grove neighborhood.
<b>Budget Impact</b>	The final contract amount, \$115,976.50 is less than the original contract amount of \$134,037.00. During the project, it was discovered that some segments were PVC material, not vitrified clay pipe. PVC pipe does not need to be lined, as roots cannot penetrate the material. This project is being funded from the Sanitary Sewer Enterprise Fund.
<b>Attachment</b>	Resolution
<b>Action(s) Requested</b>	Approve a Resolution to accept the work completed, authorize final payment, and commence the one-year warranty period for the 2014 Cured in Place Pipe (CIPP) Sanitary Sewer Lining Project.

**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

December 10, 2014

No. 14-26

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**RESOLUTION ACCEPTING WORK COMPLETED  
2014 CURED IN PLACE PIPE (CIPP) SANITARY SEWER LINING PROJECT**

WHEREAS, pursuant to a written contract signed with the City on April 23, 2014, Insituform Technologies USA, LLC, of Chesterfield, Missouri, has satisfactorily completed the improvements associated with the Sanitary Sewer Main Lining Project contract.

NOW THEREFORE BE IT RESOLVED by the Council of the City of Falcon Heights, Minnesota:

1. That the work completed under said contract is hereby accepted and approved; and
2. That the City Administrator is hereby directed to issue a proper order for the final payment of such contract, taking the contractor's receipt in full; and
3. That the one year warranty period as specified in the contract shall commence on December 10, 2014.

Moved by:

Approved by: \_\_\_\_\_  
Peter Lindstrom  
Mayor  
December 10, 2014

LINDSTROM        \_\_\_ In Favor  
BROWN THUNDER  
HARRIS            \_\_\_ Against  
LONG  
MERCER-TAYLER

Attested by: \_\_\_\_\_  
Bart Fischer  
City Administrator  
December 10, 2014