

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
July 8th, 2015 at 7:00 P.M.

- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM ___ HARRIS ___ BROWN THUNDER ___
LONG ___ MERCER-TAYLOR ___

STAFF PRESENT: THONGVANH___
- C. PRESENTATIONS:
- D. APPROVAL OF MINUTES:
 - 1. June 24, 2015 City Council Meeting Minutes
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
 - 1. General Disbursements through: 7/01/15 \$235,235.63
Payroll through: 6/30/15 \$20,766.14
 - 2. Approve of City License(s)
 - 3. Authorization to submit for a MN Board of Fire Fighter Training and Education Grant
 - 4. Approve Payment #1 to Insituform Technologies USA, LLC, for the 2015 Cured in Place Pipe (CIPP) Sanitary Sewer Lining Project
- G. POLICY ITEMS:
 - 1. Establishing an Interim Ordinance Temporary Prohibiting Certain Fences
- H. INFORMATION/ ANNOUNCEMENTS:
- I. COMMUNITY FORUM:
- J. ADJOURNMENT:

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Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

MINUTES

June 24th, 2015 at 7:00 P.M.

A. CALL TO ORDER: 7:00 pm

B. ROLL CALL: LINDSTROM ___ HARRIS X BROWN THUNDER X
LONG X MERCER-TAYLOR X

STAFF PRESENT: THONGVANH X
GIGA X
PITTMAN X

C. PRESENTATIONS:

1. Superintendent Dr. John Thein
2. Annual MS4 Presentation - Tim Pittman, Public Works Director

D. APPROVAL OF MINUTES:

1. June 3, 2015 City Council Work Session Meeting Minutes

Council Member Harris Moved, Approved 4-0

2. June 10, 2015 City Council Regular Meeting Minutes

Council Member Harris Moved, Approved 4-0

E. PUBLIC HEARINGS:

F. CONSENT AGENDA:

1. General Disbursements through: 6/18/15 \$63,177.54
Payroll through: 6/15/15 \$19,091.98
2. Minnesota Department of Natural Resources-Emerald Ash Borer Grant Extension
Amendment #3
3. Increase Petty Cash
4. Service Agreement with The Great Plains Institute

Council Member Harris Moved, Approved 4-0

G. POLICY ITEMS:

1. Award Bid for 2015 Pavement Management Project (Snelling Service Drives)
 - City Engineer Kristine Giga stated that the lowest of the qualified bidders was Hardrives Incorporated at \$299, 581. 97, only .5% higher than what the engineer's construction estimate was. The University of Minnesota agreed to a voluntary payment in lieu of assessment of about \$125,000 for the Roselawn project. The

Snelling Service Drive, if awarded to Hardrives Incorporated, is anticipated to take about two to three weeks, and will be worked on prior to the State Fair. The Roselawn project will be completed by Park Construction Company and scheduling for the project is to be confirmed at a later date.

Council Member Harris Moved, Approved 4-0

2. 2015 Request for Proposals (RFP) for Recycling Services
 - City Administrator Sack Thongvanh stated that the proposed schedule to release the RFP is July 1st. Questions for those submitting an RFP will be answered on July 8th, and a preproposal meeting will be on July 14th. The proposals will be due on August 3rd. On September 10th The City will be interviewing the finalists with the intent of the contract starting on January 1st, 2016.
 - Council Member Mercer-Taylor added that the Council had made a decision on only seeking out single sort service providers.

Council Member Mercer-Taylor Moved, Approved 4-0

3. Establishing an Interim Ordinance Temporary Prohibiting the Issuance of Conditional Use Permits to Exceed Height Limitations
 - City Administrator Sack Thongvanh stated that currently we have no conditions outlined in the code for conditional use permits. Staff would like to put a moratorium on it and have at least six months to review it before presenting it to the council for recommendations and approval.

Council Member Harris Moved, Approved 4-0

4. Reimbursement Resolution 2015
 - City Administrator Sack Thongvanh outlined the financial plan for the 2015 Pavement Management Projects and presented a resolution to authorize the City the ability to reimbursement ourselves when bonds are issued at a later date. This would allow The City to be more competitive in regards to interest rates in the bonding process and also reduce the cost of the issuance of multiple bonds.

Council Member Mercer-Taylor Moved, Approved 4-0

5. Calling for Public Hearing for De La Salle High School Conduit Bonding
 - City Administrator Sack Thongvanh presented a resolution for The City to have a public hearing with the bond council and representative from De La Salle on July 22, 2015.

Council Member Mercer-Taylor Moved, Approved 3-0 (Harris Abstains)

H. INFORMATION/ ANNOUNCEMENTS:

Council Member Mercer-Taylor:

The Environment Commission will be hosting a presenter from the US Department of Agriculture Forest Service about what she may be able to do for the City of Falcon Heights. She would be of service to The City of Falcon Heights rather than The City being required to use its resources.

Council Member Harris:

The Planning Commission elected a Vice Chair last night. The Commission also received a 101 course on planning from WSB with a focused discussion on variances.

Council Member Brown Thunder:

NYFS finished up their two major fundraisers: The Leadership Luncheon and the Golf Tournament. There will be some changes to their programs to work more with seniors in their family services programs.

City Administrator Sack Thongvanh:

- The City is starting its budget process. The first budget workshop will be held on July 1st to discuss debt service and special revenues. On August 5th The City will talk about the general funds. On September 2nd the budget discussion will be on capital projects, the enterprise funds, and finishing the discussion on the general fund.
- The median on Larpenteur Avenue has been trimmed down. Along those lines, there's been a request by the City Administrator to be a part of the next Park Board meeting, along with Public Works Director Tim Pittman, to discuss plantings along Larpenteur Avenue.
- Finance Director Roland Olson hired an intern, Sarah from the U of MN Carlson School of Management, a few weeks ago.
- It has been requested that the IT Director from Roseville attend the August budget meeting. Terrence Heiser will be presenting on IT Services and what services are provided to the City with the associated cost.
- It has also been requested that WSB attend the August budget meeting to discuss the Garden Avenue Task Force, and to make sure everyone is on the same page.

City Engineer Kristine Giga:

This will be her last Council meeting, because she is moving to New York City. Her last day is July 17th.

Council Member Long:

The Ice Cream Social will be Thursday, July 23rd at Community Park.

I. COMMUNITY FORUM:

J. ADJOURNMENT: 8:20 pm

Charles Long, Mayor Pro Tem

Dated this 24th day of June, 2015

Sack Thongvanh, City Administrator

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REQUEST FOR COUNCIL ACTION

Meeting Date	July 8, 2015
Agenda Item	Consent F1
Attachment	General Disbursements and Payroll
Submitted By	Roland Olson, Finance Director

The City That Soars!

Item	General Disbursements and Payroll
Description	General Disbursements through: 7/01/15: \$235,235.63 Payroll through: 6/30/15: \$20,766.14
Budget Impact	
Attachment(s)	<ul style="list-style-type: none"> • General Disbursements and Payroll
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-0589	ALLISON DAVITT						
I-201506255364	REC SUPPLIES		369.69				
6/25/2015	APBNK	DUE: 6/25/2015 DISC: 6/25/2015		1099: N			
		REC SUPPLIES		201 4201-70100-000	SUPPLIES		369.69
	=== VENDOR TOTALS ===		369.69				
=====							
01-05575	AMY MARGA						
I-201506235356	PEE WEE TENNIS REFUND		55.00				
6/23/2015	APBNK	DUE: 6/23/2015 DISC: 6/23/2015		1099: N			
		PEE WEE TENNIS REFUND		201 34340-000	NON-RESIDENT FEE		55.00
	=== VENDOR TOTALS ===		55.00				
=====							
01-00295	AVR, INC						
I-111391	CURTISS FIELD BENCH PADS		740.00				
6/25/2015	APBNK	DUE: 6/25/2015 DISC: 6/25/2015		1099: N			
		CURTISS FIELD BENCH PADS		101 4141-87120-000	FACILITIES & GROUND MAIN		740.00
	=== VENDOR TOTALS ===		740.00				
=====							
01-05577	BN SINGH						
I-201506255363	TENNIS CLASS REIMBURSEMENT		50.00				
6/25/2015	APBNK	DUE: 6/25/2015 DISC: 6/25/2015		1099: N			
		TENNIS CLASS REIMBURSEMENT		201 34340-000	NON-RESIDENT FEE		50.00
	=== VENDOR TOTALS ===		50.00				
=====							
01-03123	CINTAS CORPORATION #470						
I-070598257	TOWELS, MATS, SOAP DISPENSORS		257.76				
6/25/2015	APBNK	DUE: 6/25/2015 DISC: 6/25/2015		1099: N			
		TOWELS, MATS, SOAP DISPENSORS		101 4131-70110-000	SUPPLIES		257.76
I-470591934	TOWELS, MATS, SOAP DISPENSORS		132.25				
6/25/2015	APBNK	DUE: 6/25/2015 DISC: 6/25/2015		1099: N			
		TOWELS, MATS, SOAP DISPENSORS		101 4131-70110-000	SUPPLIES		132.25
	=== VENDOR TOTALS ===		390.01				

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01-027		EMERGENCY APPARATUS MAINT				
=====						
I-80581		753- MOUNT HOLMANTRO TOOL	1,541.85			
6/23/2015	APBNK	DUE: 6/23/2015 DISC: 6/23/2015		1099: N		
		753- MOUNT HOLMANTRO TOOL		101 4124-87029-000	REPAIR OTHER EQUIPMENT	1,541.85
=== VENDOR TOTALS ===			1,541.85			
=====						
01-04030		EMERGENCY RESPONSE SOLUTIONSKL				
=====						
I-4343		SCBA FLOW TEST, FACE PIECE	1,655.00			
6/24/2015	APBNK	DUE: 6/24/2015 DISC: 6/24/2015		1099: N		
		SCBA FLOW TEST, FACE PIECE		101 4124-87029-000	REPAIR OTHER EQUIPMENT	1,655.00
=== VENDOR TOTALS ===			1,655.00			
=====						
01-03143		F & M TRUCKING INC				
=====						
I-3205		TOP SOIL	126.36			
6/25/2015	APBNK	DUE: 6/25/2015 DISC: 6/25/2015		1099: N		
		TOP SOIL		101 4132-87010-000	BOULEVARD MAINTENANCE	126.36
=== VENDOR TOTALS ===			126.36			
=====						
01-05153		HOME DEPOT CRC/GECF				
=====						
I-7091795		CURTISS FIELD PARK SUPPLIES	466.37			
6/25/2015	APBNK	DUE: 6/25/2015 DISC: 6/25/2015		1099: N		
		HOSE, EXT CORD, RAKES, NOZZLE		101 4141-70100-000	SUPPLIES	238.81
		PADLOCK		101 4141-70100-000	SUPPLIES	29.09
		WEED WHIP HEADS		101 4141-70100-000	SUPPLIES	64.62
		PARK DEDICATION FEES-SHADE ST		403 4403-92000-000	PARK DEDICATION IMPROVEM	83.75
		2X4 LUMBER, TRASH CANS		101 4141-70100-000	SUPPLIES	50.10
=== VENDOR TOTALS ===			466.37			
=====						
01-05574		JILL CASPERS				
=====						
I-201506235357		LITTLE KICKERS REFUND	50.00			
6/23/2015	APBNK	DUE: 6/23/2015 DISC: 6/23/2015		1099: N		
		LITTLE KICKERS REFUND		201 34310-000	RECREATION FEES	50.00
=== VENDOR TOTALS ===			50.00			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
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01-058	JOSH JORDAN					
I-201506235359		TAE KWON DO INSTRUCTOR	921.60			
6/23/2015	APBNK	DUE: 6/23/2015 DISC: 6/23/2015		1099: Y		
		TAE KWON DO INSTRUCTOR		201 4201-87700-000	INSTRUCTOR-SPECIALTY CLA	921.60
		=== VENDOR TOTALS ===	921.60			
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01-05007	KATHRYN MERRIAM					
I-201506235355		SUPER SOCCER REFUND	40.00			
6/23/2015	APBNK	DUE: 6/23/2015 DISC: 6/23/2015		1099: N		
		SUPER SOCCER REFUND		201 34310-000	RECREATION FEES	40.00
		=== VENDOR TOTALS ===	40.00			
=====						
01-05576	KATIE MILLER					
I-201506235358		LITTLE KICKERS REFUND	55.00			
6/23/2015	APBNK	DUE: 6/23/2015 DISC: 6/23/2015		1099: N		
		LITTLE KICKERS REFUND		201 34340-000	NON-RESIDENT FEE	55.00
		=== VENDOR TOTALS ===	55.00			
=====						
01-06024	ON SITE SANITATION					
I-0000034007		PORTABLE TOILETS COMM PARK	75.00			
6/23/2015	APBNK	DUE: 6/23/2015 DISC: 6/23/2015		1099: N		
		PORTABLE TOILETS COMM PARK		601 4601-85080-000	PORTABLE TOILET PARKS	75.00
		=== VENDOR TOTALS ===	75.00			
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01-06115	TIMOTHY PITTMAN					
I-201506255362		MILEAGE REIMBURSEMENT	50.03			
6/25/2015	APBNK	DUE: 6/25/2015 DISC: 6/25/2015		1099: N		
		MILEAGE REIMBURSEMENT		101 4132-86101-000	MILEAGE	50.03
		=== VENDOR TOTALS ===	50.03			
=====						
01-00935	ST PAUL REGIONAL WATER SERVICE					
I-201506245360		H2O AND SS COMM PARK, CITY HA	513.68			
6/24/2015	APBNK	DUE: 6/24/2015 DISC: 6/24/2015		1099: N		
		COMM PARK H2O		101 4141-85040-000	WATER	286.70
		COMM PARK SS		101 4141-85070-000	SEWER	150.81
		CITY HALL H2O		101 4131-85040-000	WATER	55.29
		CITY HALL SS		101 4131-85070-000	SEWER	20.88
		=== VENDOR TOTALS ===	513.68			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-082		SURPLUS SERVICES				
I-201506255365		SHOP- BOOKCASE, TOOLS	55.00			
6/25/2015	APBNK	DUE: 6/25/2015 DISC: 6/25/2015		1099: N		
		SHOP- BOOKCASE, TOOLS		401 4401-90100-000	FURNITURE & EQUIPMENT	55.00
=== VENDOR TOTALS ===			55.00			
01-06628		SACK THONGVANH				
I-201506245361		JUNE CELLPHONE REIMBURSEMENT	60.00			
6/24/2015	APBNK	DUE: 6/24/2015 DISC: 6/24/2015		1099: N		
		JUNE CELLPHONE REIMBURSEMENT		101 4131-85015-000	CELL PHONE	30.00
		JUNE CELLPHONE REIMBURSEMENT		601 4601-85015-000	CELL PHONE	30.00
=== VENDOR TOTALS ===			60.00			
01-07898		WSB				
I-02518-021		PLANNING, CONSULTING	504.00			
6/24/2015	APBNK	DUE: 6/24/2015 DISC: 6/24/2015		1099: N		
		PLANNING, CONSULTING		208 4208-81900-000	OTHER PROFESSIONAL SERVI	504.00
=== VENDOR TOTALS ===			504.00			
=== PACKET TOTALS ===			7,718.59			

fed withholdings 7647.92
 st withholdings 1205.93
 Pera 3133.65
 Icma 2450.00

 22,156.09

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-0050		AMERIPRIDE SERVICES				
I-1003164566		LINEN CLEANING	37.09			
6/30/2015	APBNK	DUE: 6/30/2015 DISC: 6/30/2015		1099: N		
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	37.09
		=== VENDOR TOTALS ===	37.09			
=====						
01-00900		BEISSWENGER'S				
I-609126		32 OZ WEED FREE ZONE	71.98			
6/29/2015	APBNK	DUE: 6/29/2015 DISC: 6/29/2015		1099: N		
		32 OZ WEED FREE ZONE		101 4141-70100-000	SUPPLIES	71.98
		=== VENDOR TOTALS ===	71.98			
=====						
01-05422		BP				
I-201506295371		FUEL- FIRE, STREETS, PARKS	780.83			
6/29/2015	APBNK	DUE: 6/29/2015 DISC: 6/29/2015		1099: N		
		FUEL FOR 753		101 4124-74000-000	MOTOR FUEL & LUBRICANTS	36.88
		FUEL FOR 753		101 4124-74000-000	MOTOR FUEL & LUBRICANTS	21.79
		FUEL STREETS		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	361.08
		FUEL PARKS		101 4141-74000-000	MOTOR FUEL & LUBRICANTS	361.08
		=== VENDOR TOTALS ===	780.83			
=====						
01-03089		CASH				
I-201506295372		US POST OFFICE	9.59			
6/29/2015	APBNK	DUE: 6/29/2015 DISC: 6/29/2015		1099: N		
		CERTIFIED MAIL		101 4112-70500-000	POSTAGE	9.59
		=== VENDOR TOTALS ===	9.59			
=====						
01-06290		CITY OF ROSEVILLE				
I-220355		JULY IT AND PHONE SERVICES	1,582.71			
6/30/2015	APBNK	DUE: 6/30/2015 DISC: 6/30/2015		1099: N		
		JULY IT SERVICES		101 4116-85070-000	TECHNICAL SUPPORT	1,286.83
		JULY PHONE SERVICES		101 4116-85070-000	TECHNICAL SUPPORT	295.88
		=== VENDOR TOTALS ===	1,582.71			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-0578	DAWN AUSTIN					
I-201506295367		NONRES. REC SPORTS REFUND	146.00			
6/29/2015	APBNK	DUE: 6/29/2015 DISC: 6/29/2015		1099: N		
		NONRES. REC SPORTS REFUND		201 34340-000	NON-RESIDENT FEE	146.00
		=== VENDOR TOTALS ===	146.00			
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01-05579	HANSEN BROS. FENCE					
I-18879		FINAL PAYMENT FENCE	1,613.00			
6/30/2015	APBNK	DUE: 6/30/2015 DISC: 6/30/2015		1099: N		
		FINAL PAYMENT FENCE		203 4203-70100-000	SUPPLIES	1,613.00
		=== VENDOR TOTALS ===	1,613.00			
=====						
01-05843	MN NCPERS LIFE INSURANCE					
I-201506295370		JUNE PERA LIFE INSURANCE	80.00			
6/29/2015	APBNK	DUE: 6/29/2015 DISC: 6/29/2015		1099: N		
		JUNE PERA LIFE INSURANCE		101 21709-000	OTHER PAYABLE	80.00
		=== VENDOR TOTALS ===	80.00			
=====						
01-07263	NEXTEL COMMUNICATIONS, INC					
I-144		CELL PHONES	81.83			
6/30/2015	APBNK	DUE: 6/30/2015 DISC: 6/30/2015		1099: N		
		CELL PHONE		101 4121-85015-000	CELL PHONE	22.76
		CELL PHONE		101 4131-85015-000	CELL PHONE	11.60
		CELL PHONE		101 4141-85015-000	CELL PHONE	11.60
		CELL PHONE		101 4132-85015-000	CELL PHONE	11.60
		CELL PHONE		601 4601-85015-000	CELL PHONE	13.39
		CELL PHONE		602 4602-85015-000	CELL PHONES	10.88
		=== VENDOR TOTALS ===	81.83			
=====						
01-06115	TIMOTHY PITTMAN					
I-201506295368		PERScription/SAFETY GLASSES	343.58			
6/29/2015	APBNK	DUE: 6/29/2015 DISC: 6/29/2015		1099: N		
		PERScription/SAFETY GLASSES		101 4132-77000-000	CLOTHING	343.58
		=== VENDOR TOTALS ===	343.58			

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-----	-----	-----	DISCOUNT	G/L ACCOUNT	-----	-----	DISTRIBUTION
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01-484	RAMSEY COUNTY - 911 DISPATCH						
I-004338	JUNE 911 DISPATCH, CAD SERVIC		2,953.74				
6/30/2015	APBNK DUE: 6/30/2015 DISC: 6/30/2015			1099: N			
	JUNE 911 DISPATCH			101 4122-81200-000	911 DISPATCH FEES		2,473.65
	JUNE CAD SERVICES			101 4122-81200-000	911 DISPATCH FEES		480.09
	=== VENDOR TOTALS ===		2,953.74				
01-06485	SENSIBLE OFFICE SOLUTIONS						
I-0011026-001	NOTARY STAMP TIM SANDVIK		25.00				
6/30/2015	APBNK DUE: 6/30/2015 DISC: 6/30/2015			1099: N			
	NOTARY STAMP TIM SANDVIK			101 4112-70100-000	SUPPLIES		25.00
	=== VENDOR TOTALS ===		25.00				
01-07228	CITY OF ST ANTHONY						
I-3271	JULY POLICE SERVICES		52,865.50				
6/30/2015	APBNK DUE: 6/30/2015 DISC: 6/30/2015			1099: N			
	JULY POLICE SERVICES			101 4122-81000-000	POLICE SERVICES		52,865.50
	=== VENDOR TOTALS ===		52,865.50				
01-06525	SUBURBAN ACE HARDWARE						
I-201506305375	FASTENERS, POWER EQUIPMENT PT		32.60				
6/30/2015	APBNK DUE: 6/30/2015 DISC: 6/30/2015			1099: N			
	FASTENERS			101 4132-70120-000	SUPPLIES		3.20
	CONNECTR ARMORED VINL20A			101 4124-70120-000	TOOLS & SUPPLIES		7.41
	POWER EQUIPMENT PARTS			101 4124-70100-000	SUPPLIES		21.99
	=== VENDOR TOTALS ===		32.60				
01-05870	XCEL ENERGY						
I-201506295369	CURTISS PARK, CIVIL DEF. SIRE		36.48				
6/29/2015	APBNK DUE: 6/29/2015 DISC: 6/29/2015			1099: N			
	CURTISS PARK ELECTRIC			101 4141-85020-000	ELECTRIC/GAS		28.21
	ELECT- CIVIL DEFENSE SIREN			101 4121-85020-000	ELECTRIC		8.27
	=== VENDOR TOTALS ===		36.48				
	=== PACKET TOTALS ===		60,659.93				

PACKET: 01241 JULY 1 PAYABLES #2
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
BT DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-00221		INSITUFORM TECHNOLOGIES USA IN				
I-201507015376		PAY EST #1 SEWER RELINING PRO	152,419.61			
7/01/2015	APBNK	DUE: 7/01/2015 DISC: 7/01/2015		1099: N		
		PAY EST #1 SEWER RELINING PROJ		601 4601-92500-000	SNELLING SVC DRIVES RELI	152,419.61
		=== VENDOR TOTALS ===	152,419.61			
		=== PACKET TOTALS ===	152,419.61			

EMP #	NAME	AMOUNT
01 013	PETER C LINDSTROM	316.50
01 016	PAMELA M HARRIS	277.05
01-1005	SACK THONGVANH	2,644.44
01-1017	TIMOTHY J SANDVIK	1,459.79
01-1019	KATHLEEN N THRASHER	632.19
01-1136	ROLAND O OLSON	1,235.96
01-1159	SARA E ASCHENBECK	289.98
01-2154	MAUREEN A ANDERSON	132.65
01-1018	PAUL A MORETTO	1,623.83
01-0086	RICHARD H HINRICHS	825.00
01-0095	MICHAEL J POESCHL	115.44
01-0105	ANTON M FEHRENBACH	322.71
01-0123	BRYAN R SULLIVAN	110.96
01-0124	MICHAEL D KRUSE	110.96
01-1030	TIMOTHY J PITTMAN	1,620.79
01-1033	DAVE TRETSEVEN	1,415.73
01-1143	COLIN B CALLAHAN	1,439.27
01-2197	LAURA A CHANDLER	100.29
01-2223	RACHEL HAIN	267.08

TOTAL PRINTED: 19 14,940.62

6-26-2015 8:27 AM PAYROLL CHECK REGISTER
 PAYROLL NO: 01 City of Falcon Heights

PAGE: 1
 PAYROLL DATE: 6/26/2015

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
002	MERCER-TAYLOR, ELIZABETH	R	6/26/2015	277.05	084223
00	LONG, CHARLES E	R	6/26/2015	277.05	084224
0020	BROWN THUNDER, JOSEPH C	R	6/26/2015	277.05	084225
0034	KURHAJETZ, CLEMENT	R	6/26/2015	95.82	084226
0097	GAFFNEY, PATRICK	R	6/26/2015	115.44	084227
1037	KELLY, KIERAN J	R	6/26/2015	764.47	084228
1153	ARCAND, THOMAS M	R	6/26/2015	845.12	084229
2186	DAVITT, ALLISON N	R	6/26/2015	1,025.84	084230
2207	REINHART, ELIZABETH A	R	6/26/2015	155.22	084231
2224	JACKSON, ABIGAIL	R	6/26/2015	266.88	084232
2225	KOLIAS, PATRICK	R	6/26/2015	268.80	084233
2229	SHERWOOD, CARLY	R	6/26/2015	220.68	084234
2230	CHANDLER, ROBERT J	R	6/26/2015	246.92	084235
2231	DUNNE, GRANT G	R	6/26/2015	197.40	084236
2232	SHERWOOD, BENNETT E	R	6/26/2015	139.45	084237
2233	VANAUSDALL, SARAH K	R	6/26/2015	175.07	084238
2234	WERMAGER, ANA R	R	6/26/2015	142.92	084239
2235	WONG, JAMES N	R	6/26/2015	160.24	084240
2236	YARBROUGH-WRIGHT, GIOVANI J	R	6/26/2015	174.10	084241

6-26-2015 8:27 AM PAYROLL CHECK REGISTER
 PAYROLL NO: 01 City of Falcon Heights

PAGE: 2
 PAYROLL DATE: 6/26/2015

*** REGISTER TOTALS ***

REGULAR CHECKS:	19	5,825.52
DIRECT DEPOSIT REGULAR CHECKS:	19	14,940.62
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	38	20,766.14



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	July 8, 2015
Agenda Item	Consent F2
Attachment	N/A
Submitted By	Tim Sandvik, Deputy Clerk

Item	Approval of City License(s)
Description	The following individuals have applied for a <u>Municipal Business License</u> for 2015. Staff has received the necessary documents for licensure. 1. Out on a Limb Dance Company
Budget Impact	N/A
Attachment(s)	N/A
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve the 2015 City License Applications.

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	July 8, 2015
Agenda Item	Consent F3
Attachment	N/A
Submitted By	Sack Thongvanh, City Administrator

Item	Authorization to submit for a MN Board of Fire Fighter Training and Education Grant.
Description	Over the past years, the Fire Chief has applied for and received grant funds from the MN Board of Fire Fighters for training and education dollars. These grant dollars assist with the costs of ongoing training of Fire Department personnel. This year, there is another opportunity to get an initial award amount of \$1,746 with the possibility of additional funds later this year if excess funds exist.
Budget Impact	These grant dollars will continue to help with the ongoing costs of training Fire Department personnel.
Attachment(s)	N/A
Action(s) Requested	Staff recommends authorization to submit the grant request to the MN Board of Fire Fighter Training and Education and authorize the Mayor and City Administrator to sign all necessary documents on behalf of the City of Falcon Heights.

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	July 8, 2015
Agenda Item	Consent F4
Attachment	Payment #1
Submitted By	Kristine Giga, Civil Engineer

Item	Approve Payment #1 to Insituform Technologies USA, LLC, for the 2015 Cured in Place Pipe (CIPP) Sanitary Sewer Lining Project
Description	<p>On February 25, 2015, the City Council awarded the 2015 Cured in Place Pipe (CIPP) Sanitary Sewer Lining Project to Insituform Technologies USA, LLC.</p> <p>Payment #1 is in the amount of \$152,419.61. The project is complete, however, final payment will not be made until post-lining videos are submitted and reviewed, and project close-out documentation is received.</p>
Budget Impact	This project is being funded from the Sanitary Sewer Enterprise Fund.
Attachment	Payment #1
Action(s) Requested	Approve Payment #1 to Insituform Technologies USA, LLC, for the 2015 Cured in Place Pipe (CIPP) Sanitary Sewer Lining Project.



CITY OF ROSEVILLE

2660 Civic Center Drive
Roseville, MN 55113

Project 15-08 - 2015 Falcon Heights Sanitary Sewer
CIPP Lining Project
Pay Request No. 1

Contractor: Insituform Technologies USA, LLC
17988 Edison Avenue
Chesterfield, MO 63005

Contract No.
Vendor No. N/A
For Period: 5/18/2015 - 6/5/2015
Warrant # _____ Date _____

Contract Amounts

Original Contract	\$163,528.20
Contract Changes	\$0.00
Revised Contract	\$163,528.20

Funds Encumbered

Original	\$163,528.20
Additional	N/A
Total	\$163,528.20

Work Certified To Date

Base Bid Items	\$160,441.70
Backsheet	\$0.00
Change Order	\$0.00
Supplemental Agreement	\$0.00
Work Order	\$0.00
Material On Hand	\$0.00
Total	\$160,441.70

	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
15-08	\$160,441.70	\$160,441.70	\$8,022.09	\$0.00	\$152,419.61	\$152,419.61
Percent Retained: 5%				Percent Complete: 98.1126%		
Amount Paid This Pay Request					\$152,419.61	

This is to certify that the items of work shown in this certificate of Pay Request have been actually furnished for the work comprising the above mentioned projects in accordance with the plans and specifications heretofore approved.
Approved By _____ Approved By Insituform Technologies USA, LLC

County/City/Project Engineer

Contractor

Date

Date

City Administrator

Date

CITY OF ROSEVILLE
 2660 Civic Center Drive
 Roseville, MN 55113
 Project No. 15-08
 Pay Request No. 1

15-08 Payment Summary

No.	From Date	To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	05/18/2015	06/05/2015	\$160,441.70	\$8,022.09	\$152,419.61
Totals:			\$160,441.70	\$8,022.09	\$152,419.61

15-08 Funding Category Report

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date	
001	160,441.70	8,022.09	0.00	152,419.61	152,419.61	
Totals:		\$160,441.70	\$8,022.09	\$0.00	\$152,419.61	\$152,419.61

15-08 Funding Source Report

Accounting No.	Funding Source	Amount Paid This Request	Revised Contract Amount	Funds Encumbered To Date	Paid To Contractor To Date
001	Sanitary Sewer - Falcon Heights	152,419.61	163,528.20	163,528.20	152,419.61
Totals:		\$152,419.61	\$163,528.20	\$163,528.20	\$152,419.61

CITY OF ROSEVILLE
 2660 Civic Center Drive
 Roseville, MN 55113
 Project No. 15-08
 Pay Request No. 1

15-08 Project Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Segment 1									
1	2104.602	REMOVE PROTRUDING SERVICE CONNECTION	E A	\$279.20	1	0	\$0.00	0	\$0.00
2	2503.602	REOPEN SANITARY SERVICE CONNECTION	EA	\$90.80	68	49	\$4,449.20	49	\$4,449.20
3	2503.603	LINING SEWER PIPE 8"	L F	\$18.30	4958	4963	\$90,822.90	4963	\$90,822.90
4	2503.603	LINING SEWER PIPE 12"	L F	\$125.90	34	34	\$4,280.60	34	\$4,280.60
Totals For Section Segment 1:							\$99,552.70		\$99,552.70
Segment 2									
5	2104.602	REMOVE PROTRUDING SERVICE CONNECTION	E A	\$279.20	1	0	\$0.00	0	\$0.00
6	2503.602	REOPEN SANITARY SERVICE CONNECTION	EA	\$90.70	44	32	\$2,902.40	32	\$2,902.40
7	2503.603	LINING SEWER PIPE 8"	L F	\$19.40	2979	2989	\$57,986.60	2989	\$57,986.60
Totals For Segment 2:							\$60,889.00		\$60,889.00
Project Totals:							\$160,441.70		\$160,441.70



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	July 8, 2015
Agenda Item	Policy G1
Attachment	Ordinance 15-03
Submitted By	Sack Thongvanh, City Administrator

Item	Establishing an Interim Ordinance Temporarily Prohibiting Certain Fences
Description	Review Section 113-242 of the City Code as it relates to fences.
Budget Impact	N/A
Attachment(s)	<ul style="list-style-type: none"> • Ordinance 15-03 Establishing an Interim Ordinance Temporary Prohibiting Certain Fences
Action(s) Requested	Staff would recommend approval of Ordinance 15-03 Establishing an Interim Ordinance Temporary Prohibiting Certain Fences

CITY OF FALCON HEIGHTS
RAMSEY COUNTY, MINNESOTA

ORDINANCE NO. 15-03

**AN INTERIM ORDINANCE TEMPORARILY
PROHIBITING CERTAIN FENCES**

THE CITY COUNCIL OF FALCON HEIGHTS ORDAINS:

SECTION 1. INTENT: It is the intent of this ordinance to allow the City of Falcon Heights time to complete an in-depth study concerning changes in official controls for fences in residential districts and in the interim to protect the planning process and the health, safety, and welfare of the citizens of the community.

SECTION 2. TEMPORARY PROHIBITION: Pending the completion of the above referenced study and the adoption of appropriate official controls, in residential districts no fences in excess of 36 inches in heights may be constructed except within a required rear yard and rear yard setback and side yard and side yard setback and no permits shall be processed or approved and no application for such approvals shall be accepted.

SECTION 3. EFFECTIVE DATE: This ordinance shall take effect from and after its passage and shall remain in effect until the date of the adoption of the official controls contemplated hereunder or for one year from the date of the enactment of this ordinance whichever occurs first.

ADOPTED this 8th day of July, 2015, by the City Council of Falcon Heights, Minnesota.

CITY OF FALCON HEIGHTS

BY: _____
Peter Lindstrom, Mayor

ATTEST:

Sack Thongvanh, City Administrator