

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
September 9, 2015 at 7:00 P.M.

- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM ___ HARRIS ___ BROWN THUNDER ___
LONG ___ MERCER-TAYLOR ___
- STAFF PRESENT: THONGVANH___
- C. PRESENTATIONS:
- D. APPROVAL OF MINUTES:
1. August 26, 2015 City Council Meeting Minutes
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
1. General Disbursements through: 9/03/15 \$307,361.93
Payroll through: 8/15/15 \$16,639.89
2. Close Fund 306 and Transfer Balance to Fund 311
3. Approve Payment #1 to Hardrives, Inc. for the 2015 Pavement Management Project
- G. POLICY ITEMS:
- H. INFORMATION/ANNOUNCEMENTS:
• Adopt Preliminary Levy on September 23rd, 2015
- I. COMMUNITY FORUM:
- J. ADJOURNMENT:

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CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

MINUTES
August 26, 2015 at 7:00 P.M.

- A. CALL TO ORDER: 7:03 pm
- B. ROLL CALL: LINDSTROM X HARRIS X BROWN THUNDER X
LONG X MERCER-TAYLOR X
- STAFF PRESENT: THONGVANH X
- C. PRESENTATIONS:
- D. APPROVAL OF MINUTES:
- | | |
|---|----------|
| 1. July 22, 2015 City Council Meeting Minutes | Approved |
| 2. August 5, 2015 City Council Work Session Meeting Minutes | Approved |
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
1. General Disbursements through: 8/19/15 \$262,589.17
Payroll through: 8/15/15 \$41,214.98
 2. New Voting System
 3. Appointment of Shawn Hubert to the Park and Recreation Commission
- Council Member Harris Moved, Approved 5-0
- G. POLICY ITEMS:
- H. INFORMATION/ANNOUNCEMENTS:
- Council Member Mercer-Taylor:
- Mercer-Taylor is not running for council next year due to personal reasons. Mercer-Taylor looks forward to still being an active community member.
 - The Environment Commission is making a recommendation of Tennis for recycling. There are no increases in price for services.
- Council Member Harris:
- The Planning Commission met and talked about the height limitations ordinance for anything being built in the city. John Larkin was welcomed to the commission last night, as well as David Tinetti at the last commission meeting.

Council Member Long:

- The Parks Commission was not able to convene a quorum for the August meeting. In September the commission will have to look into how they want to finish off the Parks Master Plan with regard to Curtiss Field now that the new playground structure is in. The commission would like to come up with some definitive long range recommendations for the council, including concrete discussions on how we would like to fund these plans. Also, the City Administrator, Sack Thongvanh, would like the Parks Commission to look into the street scape and plantings n the medians that were done a few years ago and to make some recommendations for how to proceed.

Council Member Brown Thunder:

- He was not able to attend the most recent NYFS Board Meeting.

Mayor Lindstrom:

- On Sunday, 130 people were in attendance at the Picnic Operetta, Alcina, at Community Park.
- Mayor Lindstrom would like to relay that the Council and the City are aware of the upcoming protest by Black Lives Matter. The City has been in communications with the various police departments and other departments involved. A plan is in place.
- Mayor Lindstrom has been invited to present about Falcon Heights at Hamline University in a Public Administration class on Tuesday.

City Administrator Sack Thongvanh:

- Falcon Heights/Lauderdale Family Fun Run/Walk is on Saturday, September 12.
- Elections are November 3rd.
- The Sustainability Fair will be Thursday, November 19th from 5:30-8pm. The event is anticipated to be larger than last year.
- The Fire Department will be having their open house and chili cook-off on October 3rd from 11am-2pm.
- The budget workshop packet is being prepared, and will be discussed at the September 2nd City Council Workshop. The plan is to have the preliminary budget set at the last meeting in September.

I. COMMUNITY FORUM:

J. ADJOURNMENT: 7:24 pm

Peter Lindstrom, Mayor

Dated this 26th day of August, 2015

Sack Thongvanh, City Administrator



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	September 9, 2015
Agenda Item	Consent F1
Attachment	General Disbursements and Payroll
Submitted By	Roland Olson, Finance Director

Item	General Disbursements and Payroll
Description	General Disbursements through: 9/03/15: \$307,361.93 Payroll through: 8/31/15: \$16,639.89
Budget Impact	
Attachment(s)	<ul style="list-style-type: none"> • General Disbursements and Payroll
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

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-----ID-----			GROSS	P.O. #		
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00250	AMERIPRIDE	SERVICES				
=====						
I-1003215703		LINEN CLEANING	37.09			
8/24/2015	APBNK	DUE: 8/24/2015 DISC: 8/24/2015		1099: N		
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	37.09
=== VENDOR TOTALS ===			37.09			
=====						
01-00295	AVR, INC					
=====						
I-115487		CONCRETE FOR SIDEWALKS	762.00			
8/24/2015	APBNK	DUE: 8/24/2015 DISC: 8/24/2015		1099: N		
		CONCRETE FOR SIDEWALKS		419 4419-92005-000	SIDEWALK IMPROVEMENTS	762.00
=== VENDOR TOTALS ===			762.00			
=====						
01-03123	CINTAS CORPORATION	#470				
=====						
I-470623440		TOWELS, CLEANING SUPPLIES	257.76			
8/24/2015	APBNK	DUE: 8/24/2015 DISC: 8/24/2015		1099: N		
		TOWELS, CLEANING SUPPLIES		101 4131-70110-000	SUPPLIES	257.76
=== VENDOR TOTALS ===			257.76			
=====						
01-06024	ON SITE	SANITATION				
=====						
I-80769		COMMUNITY PARK TOILETS	225.00			
8/24/2015	APBNK	DUE: 8/24/2015 DISC: 8/24/2015		1099: N		
		COMMUNITY PARK TOILETS		601 4601-85080-000	PORTABLE TOILET PARKS	225.00
=== VENDOR TOTALS ===			225.00			
=====						
01-0506	RENE PERKINS					
=====						
I-010131		SEWER REPAIR COMMUNITY PARK	4,850.00			
8/25/2015	APBNK	DUE: 8/25/2015 DISC: 8/25/2015		1099: N		
		SEWER REPAIR COMMUNITY PARK		601 4601-87200-000	SEWER LINE REPAIRS	4,850.00
=====						
I-010132		SEWER REPAIR COMMUNITY PARK	682.50			
8/25/2015	APBNK	DUE: 8/25/2015 DISC: 8/25/2015		1099: N		
		SEWER REPAIR COMMUNITY PARK		601 4601-87200-000	SEWER LINE REPAIRS	682.50
=== VENDOR TOTALS ===			5,532.50			

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-06544	TIM SANDVIK						
I-201508255460		TUITION REIMBURSEMENT	2,000.00				
8/25/2015	APBNK	DUE: 8/25/2015 DISC: 8/25/2015		1099: N			
		TUITION REIMBURSEMENT		101 4141-89000-000	MISCELLANEOUS		2,000.00
		=== VENDOR TOTALS ===	2,000.00				
=====							
01-06449	SAVATREE/SAVALAWN						
I-3686320		TREE REMOVAL	535.00				
8/25/2015	APBNK	DUE: 8/25/2015 DISC: 8/25/2015		1099: N			
		TREE REMOVAL		419 4419-85000-000	TREE REMOVAL		535.00
		=== VENDOR TOTALS ===	535.00				
=====							
01-00935	ST PAUL REGIONAL WATER SERVICE						
I-201508245459		HYDRANT INSPECTION, PERMIT FE	128.51				
8/24/2015	APBNK	DUE: 8/24/2015 DISC: 8/24/2015		1099: N			
		HYDRANT INSPECTION, PERMIT FEE		204 4204-87120-000	REPAIRS & MAINTENANCE		128.51
		=== VENDOR TOTALS ===	128.51				
=====							
01-07899	WERNER, PATRICK						
I-201508245458		BUILD A BOAT CLASS	512.00				
8/24/2015	APBNK	DUE: 8/24/2015 DISC: 8/24/2015		1099: N			
		BUILD A BOAT CLASS		201 4201-87700-000	INSTRUCTOR-SPECIALTY CLA		512.00
		=== VENDOR TOTALS ===	512.00				
		=== PACKET TOTALS ===	9,989.86				

PACKET: 01264 AUG 28 PAYABLES
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

ID	T DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
=====							
01-00295		AVR, INC					
I-116184	8/31/2015	APBNK	CONCRETE FOR NEW SIDEWALKS	896.00	1099: N		
			DUE: 8/31/2015 DISC: 8/31/2015		419 4419-92005-000	SIDEWALK IMPROVEMENTS	896.00
			CONCRETE FOR NEW SIDEWALKS				
			=== VENDOR TOTALS ===	896.00			
=====							
01-00989		B & H FAIRWAY	LAWN MAINTENANCE				
I-24244	8/27/2015	APBNK	LAWN CLEANUP-1354 CALIFORNIA	696.32	1099: N		
			DUE: 8/27/2015 DISC: 8/27/2015		101 4132-89000-000	MISCELLANEOUS	696.32
			LAWN CLEANUP-1354 CALIFORNIA				
			=== VENDOR TOTALS ===	696.32			
=====							
01-05422		BP					
I-201508275462	8/27/2015	APBNK	FUEL	755.75	1099: N		
			DUE: 8/27/2015 DISC: 8/27/2015		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	666.58
			FUEL		101 4116-89010-000	SPECIAL EVENTS	35.94
			ICE FOR ICE CREAM SOCIAL		101 4124-74000-000	MOTOR FUEL & LUBRICANTS	53.23
			FUEL				
			=== VENDOR TOTALS ===	755.75			
=====							
01-06290		CITY OF ROSEVILLE					
I-220538	8/27/2015	APBNK	ENGINEERING SVCS	4,996.79	1099: N		
			DUE: 8/27/2015 DISC: 8/27/2015		419 4419-92030-000	2013 STREET/ALLEY PROJEC	129.62
			ENG 2013 STREET PROJECT		602 4602-80100-000	ENGINEERING	78.70
			ENGINEERING CURTISS FIELD		419 4419-92057-000	2015 SNELLING DRIVE/ GAR	4,012.59
			ENGINEERING SNELLING SVC DRIVE		601 4601-92500-000	SNELLING SVC DRIVES RELI	154.60
			ENG FOR SS: SNELLING SVC DR		101 4133-80100-000	ENGINEERING SERVICES	621.28
			GENERAL ENGINEERING				
I-220557	8/27/2015	APBNK	IT SUPPORT	1,286.83	1099: N		
			DUE: 8/27/2015 DISC: 8/27/2015		101 4116-85070-000	TECHNICAL SUPPORT	1,286.83
			IT SUPPORT				
I-220589	8/27/2015	APBNK	TELEPHONE	295.88	1099: N		
			DUE: 8/27/2015 DISC: 8/27/2015		101 4116-85010-000	TELEPHONE	295.88
			TELEPHONE				
			=== VENDOR TOTALS ===	6,579.50			

-----ID-----			GROSS	P.O. #		
EST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-0400		EHLERS AND ASSOCIATES				
=====						
I-68372		CONTINUAL DISCLOSURE REPORTIN	750.00			
8/27/2015	APBNK	DUE: 8/27/2015 DISC: 8/27/2015		1099: N		
		CONTINUAL DISCLOSURE REPORTING		414 4414-81900-000	OTHER PROFESSIONAL SERVI	750.00
		=== VENDOR TOTALS ===	750.00			
=====						
01-04027		EMERGENCY APPARATUS MAINT				
=====						
I-81875		757-AKRON BLACK MAX INTAKE VA	652.23			
9/02/2015	APBNK	DUE: 9/02/2015 DISC: 9/02/2015		1099: N		
		757-AKRON BLACK MAX INTAKE VAL		101 4124-87029-000	REPAIR OTHER EQUIPMENT	652.23
		=== VENDOR TOTALS ===	652.23			
=====						
01-05171		FRA DOR INC				
=====						
I-1508192		BLACK DIRT FOR SIDEWALKS	28.00			
8/27/2015	APBNK	DUE: 8/27/2015 DISC: 8/27/2015		1099: N		
		BLACK DIRT FOR SIDEWALKS		419 4419-92005-000	SIDEWALK IMPROVEMENTS	28.00
		=== VENDOR TOTALS ===	28.00			
=====						
01-05154		HEWLETT PACKARD				
=====						
I-56297522		FRONT DESK MONITORS/PAULS MON	292.00			
9/02/2015	APBNK	DUE: 9/02/2015 DISC: 9/02/2015		1099: N		
		FRONT DESK MONITORS/PAULS MONI		401 4401-90100-000	FURNITURE & EQUIPMENT	292.00
		=== VENDOR TOTALS ===	292.00			
=====						
01-05153		HOME DEPOT CRC/GECF				
=====						
I-201508275466		WOOD/TOOLS/SIDEWALK SUPPLIES	532.50			
8/27/2015	APBNK	DUE: 8/27/2015 DISC: 8/27/2015		1099: N		
		PLYWOOD AND LUMBER		101 4124-70100-000	SUPPLIES	100.04
		SIDEWALK SUPPLIES		101 4132-70120-000	SUPPLIES	52.12
		TOOLS		101 4132-70120-000	SUPPLIES	271.14
		L;UMBER		101 4132-70120-000	SUPPLIES	109.20
		=== VENDOR TOTALS ===	532.50			

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T DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05235	JAN-PRO	CLEANING SYSTEMS				
I-50867		SEPT CLEANING SVC	205.00			
9/02/2015	APBNK	DUE: 9/02/2015 DISC: 9/02/2015		1099: N		
		SEPT CLEANING SVC		101 4131-87010-000	CITY HALL MAINTENANCE	205.00
		=== VENDOR TOTALS ===	205.00			
=====						
01-05054	DEBORAH	JONES				
I-201509035474		REISSUE LOST CK # 83121	5.77			
9/03/2015	APBNK	DUE: 9/03/2015 DISC: 9/03/2015		1099: N		
		REISSUE LOST CK # 83121		101 4117-86010-000	MILEAGE	5.77
		=== VENDOR TOTALS ===	5.77			
=====						
01-05155	KING LUMINAIRE	COMPANY INC				
I-A13409		NEW STREET LIGHT	4,296.85			
8/31/2015	APBNK	DUE: 8/31/2015 DISC: 8/31/2015		1099: N		
		NEW STREET LIGHT		419 4419-92000-000	OTHER IMPROVEMENTS	4,296.85
		=== VENDOR TOTALS ===	4,296.85			
=====						
01-05516	LONG, CHARLES					
I-201509035473		REPLACE LOST CK	277.05			
9/03/2015	APBNK	DUE: 9/03/2015 DISC: 9/03/2015		1099: N		
		REPLACE LOST CK #83230		101 4111-60510-000	MAYOR & CITY COUNCIL	277.05
		=== VENDOR TOTALS ===	277.05			
=====						
01-0570	METRO PRODUCTS	INC				
I-111076		NUTS/LOCK WASHERS/TY WRAPS	123.66			
9/03/2015	APBNK	DUE: 9/03/2015 DISC: 9/03/2015		1099: N		
		NUTS/LOCK WASHERS/TY WRAPS		101 4131-70110-000	SUPPLIES	123.66
		=== VENDOR TOTALS ===	123.66			
=====						
01-05693	MIDWEST ASPHALT	CORPORATION				
I-131834MB		COMM PARK ASPHALT DISPOSAL	76.20			
8/27/2015	APBNK	DUE: 8/27/2015 DISC: 8/27/2015		1099: N		
		COMM PARK ASPHALT DISPOSAL		101 4141-87120-000	FACILITIES & GROUND MAIN	76.20
		=== VENDOR TOTALS ===	76.20			

PACKET: 01264 AUG 28 PAYABLES
VENDOR SET: 01 City of Falcon Heights
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DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-0543 MN FALL EXPO

I-201508275463		2 REGISTRATIONS	50.00			
8/27/2015	APBNK	DUE: 8/27/2015 DISC: 8/27/2015		1099: N		
		2 REGISTRATIONS		101 4132-86100-000	CONFERENCES/EDUCATION/AS	50.00
=== VENDOR TOTALS ===			50.00			

01-05843 MN NCPERS LIFE INSURANCE

I-201508275464		SEPT LIFE INSURANCE	80.00			
8/27/2015	APBNK	DUE: 8/27/2015 DISC: 8/27/2015		1099: N		
		SEPT LIFE INSURANCE		101 21709-000	OTHER PAYABLE	45.44
		SEPT LIFE INSURANCE		201 21709-000	OTHER PAYABLE	4.00
		SEPT LIFE INSURANCE		601 21709-000	OTHER PAYABLE	20.32
		SEPT LIFE INSURANCE		602 21709-000	OTHER PAYABLE	10.24
=== VENDOR TOTALS ===			80.00			

01-07263 NEXTEL COMMUNICATIONS, INC

I-610189225-146		CELL PHONE	116.25			
8/27/2015	APBNK	DUE: 8/27/2015 DISC: 8/27/2015		1099: N		
		CELL PHONE		101 4121-85015-000	CELL PHONE	22.76
		CELL PHONE		101 4131-85015-000	CELL PHONE	11.60
		CELL PHONE		101 4141-85015-000	CELL PHONE	11.60
		CELL PHONE		101 4132-85015-000	CELL PHONE	11.60
		CELL PHONE		601 4601-85015-000	CELL PHONE	45.00
		CELL PHONE		602 4602-85015-000	CELL PHONES	13.69
=== VENDOR TOTALS ===			116.25			

01-0730 OLSON,ROLAND

I-201508275467		MILEAGE REIMBURSEMENT	44.79			
8/27/2015	APBNK	DUE: 8/27/2015 DISC: 8/27/2015		1099: N		
		MILEAGE REIMBURSEMENT		101 4113-86010-000	MILEAGE	44.79
=== VENDOR TOTALS ===			44.79			

01-06185 RAMSEY COUNTY

I-EMCOM 4527		AUG 911 SVCS	2,473.65			
8/31/2015	APBNK	DUE: 8/31/2015 DISC: 8/31/2015		1099: N		
		AUG 911 SVCS		101 4122-81200-000	911 DISPATCH FEES	2,473.65
I-EMCOM 4542		AUG 911 DISPATCH CAD SVCS	480.09			
8/31/2015	APBNK	DUE: 8/31/2015 DISC: 8/31/2015		1099: N		
		AUG 911 DISPATCH CAD SVCS		101 4122-81200-000	911 DISPATCH FEES	480.09

PACKET: 01264 AUG 28 PAYABLES
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DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION

01-00185 RAMSEY COUNTY (** CONTINUED **)

I-PRRLG 1400		SPEC ASSMTS ADMIN FEES	187.50				
9/02/2015	APBNK	DUE: 9/02/2015 DISC: 9/02/2015		1099: N			
		SPEC ASSMTS ADMIN FEES		419 4419-89000-000	MISCELLANEOUS		187.50
I-PRRLG 1424		TIF ADMIN FEES	527.95				
9/02/2015	APBNK	DUE: 9/02/2015 DISC: 9/02/2015		1099: N			
		TIF ADMIN FEES		414 4414-89000-000	MISC:TIF ADMIN FEES RAMS		527.95
I-PUBW 14893		AGGREGATE BASE UNDER SIDEWALK	52.50				
8/31/2015	APBNK	DUE: 8/31/2015 DISC: 8/31/2015		1099: N			
		AGGREGATE BASE UNDER SIDEWALKS		419 4419-92005-000	SIDEWALK IMPROVEMENTS		52.50
I-emcom 4485		AUG RADIO FLEET SUPPORT	81.12				
8/31/2015	APBNK	DUE: 8/31/2015 DISC: 8/31/2015		1099: N			
		AUG RADIO FLEET SUPPORT		101 4124-86800-000	RADIO MESB/FLEET SUPPORT		81.12
=== VENDOR TOTALS ===			3,802.81				

01-06303 REPUBLIC SERVICES

I-0923-002844608		SEPT WASTE REMOVAL	439.74				
8/31/2015	APBNK	DUE: 8/31/2015 DISC: 8/31/2015		1099: N			
		SEPT WASTE REMOVAL		101 4131-82010-000	WASTE REMOVAL		439.74
=== VENDOR TOTALS ===			439.74				

01-06544 TIM SANDVIK

I-201509025471		CELL PHONE REIMB/MILEAGE REIM	206.15				
9/02/2015	APBNK	DUE: 9/02/2015 DISC: 9/02/2015		1099: N			
		CELL PHONE REIMB		101 4131-85015-000	CELL PHONE		160.00
		MILEAGE REIMB		101 4112-86010-000	MILEAGE & PARKING		46.15
=== VENDOR TOTALS ===			206.15				

01-06599 SCHUMANN, KATE DEVOE

I-201508315468		5 K RUN REFUND	40.00				
8/31/2015	APBNK	DUE: 8/31/2015 DISC: 8/31/2015		1099: N			
		5 K RUN REFUND		101 36465-000	5K RUN SPECIAL EVENT		40.00
=== VENDOR TOTALS ===			40.00				

PACKET: 01264 AUG 28 PAYABLES
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-07228 CITY OF ST ANTHONY

I-3292		SEPT POLICE SVCS	52,865.50			
8/31/2015	APBNK	DUE: 8/31/2015 DISC: 8/31/2015		1099: N		
		SEPT POLICE SVCS		101 4122-81000-000	POLICE SERVICES	52,865.50
=== VENDOR TOTALS ===			52,865.50			

01-00935 ST PAUL REGIONAL WATER SERVICE

I-201508275465		H2O AND SS	507.72			
8/27/2015	APBNK	DUE: 8/27/2015 DISC: 8/27/2015		1099: N		
		H2O		101 4141-85040-000	WATER	283.72
		SS		101 4141-85070-000	SEWER	150.81
		H2O		101 4131-85040-000	WATER	52.31
		SS		101 4131-85070-000	SEWER	20.88
=== VENDOR TOTALS ===			507.72			

01-06546 STAPLES

I-8035706461		COPY PAPER/COLORED PAPER/PENS	459.68			
9/02/2015	APBNK	DUE: 9/02/2015 DISC: 9/02/2015		1099: N		
		COPY PAPER/COLORED PAPER/PENS		101 4112-70100-000	SUPPLIES	459.68
=== VENDOR TOTALS ===			459.68			

01-05374 TENNIS SANITATION LLC

I-1445858		AUG RECYCLING	5,769.00			
9/02/2015	APBNK	DUE: 9/02/2015 DISC: 9/02/2015		1099: N		
		AUG RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	5,769.00
=== VENDOR TOTALS ===			5,769.00			

01-06628 SACK THONGVANH

I-201509025472		AUG CELLPHONE REIMB	60.00			
9/02/2015	APBNK	DUE: 9/02/2015 DISC: 9/02/2015		1099: N		
		AUG CELLPHONE REIMB		101 4131-85015-000	CELL PHONE	30.00
		AUG CELLPHONE REIMB		601 4601-85015-000	CELL PHONE	30.00
=== VENDOR TOTALS ===			60.00			

-----ID-----
 PRT DATE BANK CODE -----DESCRIPTION----- GROSS DISCOUNT P.O. # G/L ACCOUNT -----ACCOUNT NAME----- DISTRIBUTION
 =====

01-03870 XCEL ENERGY

INVOICE #	DESCRIPTION	GROSS	DISTRIBUTION
I-201509025470	ELECTRIC AND GAS	302.24	
9/02/2015 APBNK	DUE: 9/02/2015 DISC: 9/02/2015		
	ELECTRIC	1099: N	
	ELECTRIC	101 4121-85020-000	ELECTRIC 8.04
	ELECTRIC	101 4141-85020-000	ELECTRIC/GAS 28.13
	GAS	101 4131-85030-000	NATURAL GAS 67.53
	ELECTRIC	209 4209-85020-000	STREET LIGHTING POWER 33.60
	ELECTRIC	209 4209-85020-000	STREET LIGHTING POWER 11.57
	ELECTRIC	209 4209-85020-000	STREET LIGHTING POWER 43.74
	ELECTRIC	209 4209-85020-000	STREET LIGHTING POWER 51.86
	ELECTRIC	209 4209-85020-000	STREET LIGHTING POWER 46.20
	ELECTRIC	209 4209-85020-000	STREET LIGHTING POWER 11.57

=== VENDOR TOTALS === 302.24
 === PACKET TOTALS === 80,910.71

fed withholdings 6382.06
 st withholdings 1023.48
 Pera 2922.27
 Icma 2500.00

92,738.52

PACKET: 01267 SEPT 3 PAYABLES 2
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
T DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-00062	HARDRIVES INC					
I-201509035476		SNELLING SVC DRIVE PAY EST #	204,633.55			
9/03/2015	APBNK	DUE: 9/03/2015 DISC: 9/03/2015		1099: N		
		SNELLING SVC DRIVE PAY EST # 1		419 4419-92057-000	2015 SNELLING DRIVE/ GAR	204,633.55
		=== VENDOR TOTALS ===	204,633.55			
		=== PACKET TOTALS ===	204,633.55			

EMP #	NAME	AMOUNT
01-0013	PETER C LINDSTROM	316.50
01-0016	PAMELA M HARRIS	277.05
01-1005	SACK THONGVANH	2,644.44
01-1017	TIMOTHY J SANDVIK	1,459.79
01-1019	KATHLEEN N THRASHER	614.64
01-1136	ROLAND O OLSON	1,881.48
01-1159	SARA E ASCHENBECK	360.05
01-2154	MAUREEN A ANDERSON	103.17
01-1018	PAUL A MORETTO	1,623.83
01-0086	RICHARD H HINRICHS	825.00
01-0095	MICHAEL J POESCHL	115.44
01-0105	ANTON M FEHRENBACH	322.71
01-0123	BRYAN R SULLIVAN	110.96
01-0124	MICHAEL D KRUSE	110.96
01-1030	TIMOTHY J PITTMAN	1,620.79
01-1033	DAVE TRETSEVEN	1,415.73
01-1143	COLIN B CALLAHAN	1,439.27
01-2197	LAURA A CHANDLER	66.38

TOTAL PRINTED: 18 15,308.19

8-26-2015 9:09 AM PAYROLL CHECK REGISTER
 PAYROLL NO: 01 City of Falcon Heights

PAGE: 1
 PAYROLL DATE: 8/26/2015

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
0001	MERCER-TAYLOR, ELIZABETH	R	8/26/2015	277.05	084476
0006	LONG, CHARLES E	R	8/26/2015	277.05	084477
0020	BROWN THUNDER, JOSEPH C	R	8/26/2015	277.05	084478
0034	KURHAJETZ, CLEMENT	R	8/26/2015	100.44	084479
0097	GAFFNEY, PATRICK	R	8/26/2015	115.44	084480
2231	DUNNE, GRANT G	R	8/26/2015	284.67	084481

8-26-2015 9:09 AM PAYROLL CHECK REGISTER
 PAYROLL NO: 01 City of Falcon Heights

PAGE: 2
 PAYROLL DATE: 8/26/2015

*** REGISTER TOTALS ***

REGULAR CHECKS:	6	1,331.70
DIRECT DEPOSIT REGULAR CHECKS:	18	15,308.19
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	24	16,639.89

*** NO ERRORS FOUND ***

** END OF REPORT **

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	September 9, 2015
Agenda Item	Consent F2
Attachment	Resolution
Submitted By	Roland Olson, Finance Director

Item	Close the 2010A Equipment Certificate bond fund to the 2013A GO Improvement Bond fund.
Description	<p>A small fund balance remains after the completion of the debt service expenses for the 2010A Equipment Certificates. Staff recommends transferring this balance to the 2013A GO Improvement Bond fund for future debt service needs. Staff recommends the effective date of September 30th to allow for the third quarter interest being posted. There is an estimated \$2,800 balance to be transferred. Budget line item amendments recommended are :</p> <p style="margin-left: 40px;">Fund 306: Transfer Out: 306-4306-97000 \$3,000</p> <p style="margin-left: 40px;">Fund 311: Transfer In: 311-000-39200 \$3,000</p>
Budget Impact	Close the 2010A Equipment Certificates bond fund and transfer any remaining balance to the 2013A GO Improvement bond fund.
Attachment(s)	
Action(s) Requested	Staff recommends closing the 2010A Equipment Certificates bond fund (306) to the 2013A GO Improvement bond fund (311) for debt service needs and approve the budget line amendments as recommended.

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**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

September 9, 2015

No. 15-27

**RESOLUTION AUTHORIZING CLOSING OF FUND 306 AND AUTHORIZING FUND
TRANSFER**

WHEREAS, Fund 306, 2010A Equipment Certificate Debt Service was established for the purpose of collecting property taxes to pay principal and interest on debt issued by the City Council; and

WHEREAS, Fund 311, 2013A GO Improvement Bond was established for the purpose of collecting taxes and assessment to pay principal and interest on debt to fund street improvements; and

WHEREAS, the debt for 306, 2010A Equipment Certificate has been paid in full with an estimated \$2,800.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Falcon Heights, Minnesota authorizes closing of Fund 306 and authorizes fund transfer to 3011.

Fund 306: Transfer Out: 306-4306-97000 \$3,000
Fund 311: Transfer In: 311-000-39200 \$3,000

Moved by:

Approved by: _____
Peter Lindstrom
Mayor

LINDSTROM _____ In Favor
BROWN THUNDER
HARRIS _____ Against
LONG
MERCER-TAYLOR

Attested by: _____
Sack Thongvanh
City Administrator

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	September 9, 2015
Agenda Item	Consent F3
Attachment	Payment #1
Submitted By	Jesse Freihammer, City Engineer

Item	Approve Payment #1 to Hardrives, Inc. for the 2015 Pavement Management Project.
Description	<p>On June 24, 2015, the City Council awarded the 2015 Pavement Management Project to Hardrives, Inc.</p> <p>Payment #1 is in the amount of \$204,633.55. Five percent retainage is still being withheld on the project. The project is complete, however, final payment will not be made until final quantities are finalized, the turf is re-established, and project close-out documentation is received.</p>
Budget Impact	This project is being funded from Assessments, Street Infrastructure Funds, Storm Sewer Funds and MSA Funds
Attachment	Payment #1
Action(s) Requested	Approve Payment #1 to Hardrives, Inc., for the 2015 Pavement Management Project.

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CITY OF ROSEVILLE

Project SAP 124-050-010 [15-07] - Falcon Heights 2015
 Pavment Management Project
 Pay Request No. 1

Contractor: Hardrives, Inc.
 14475 Quiram Drive
 Rogers, MN 55374

Contract No. _____
 Vendor No. 20
 For Period: 7/14/2015 - 8/27/2015
 Warrant # _____ Date _____

Contract Amounts

Original Contract	\$299,581.97
Contract Changes	\$0.00
Revised Contract	\$299,581.97

Work Certified To Date

Base Bid Items	\$215,403.74
Backsheet	\$0.00
Change Order	\$0.00
Supplemental Agreement	\$0.00
Work Order	\$0.00
Material On Hand	\$0.00
Total	\$215,403.74

Funds Encumbered

Original	\$299,581.97
Additional	N/A
Total	\$299,581.97

	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
SAP 124-050-010 [15-07]	\$215,403.74	\$215,403.74	\$10,770.19	\$0.00	\$204,633.55	\$204,633.55
			Percent Retained: 5%		Percent Complete: 71.9014%	
Amount Paid This Pay Request					\$204,633.55	

This is to certify that the items of work shown in this certificate of Pay Request have been actually furnished for the work comprising the above mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By _____

[Signature]
 County/City/Project Engineer

9/11/15

Date

Approved By Hardrives, Inc.

[Signature]
 Contractor

8-27-15

Date

CITY OF ROSEVILLE

Project No. SAP 124-050-010 [15-07]
Pay Request No. 1

SAP 124-050-010 [15-07] Payment Summary

No.	From Date	To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	07/14/2015	08/27/2015	\$215,403.74	\$10,770.19	\$204,633.55
Totals:			\$215,403.74	\$10,770.19	\$204,633.55

SAP 124-050-010 [15-07] Funding Category Report

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date	
001	100,230.42	5,011.52	0.00	95,218.90	95,218.90	
002	115,173.31	5,758.67	0.00	109,414.64	109,414.64	
003	0.00	0.00	0.00	0.00	0.00	
004	0.00	0.00	0.00	0.00	0.00	
Totals:		\$215,403.73	\$10,770.19	\$0.00	\$204,633.54	\$204,633.54

SAP 124-050-010 [15-07] Funding Source Report

Accounting No.	Funding Source	Amount Paid This Request	Revised Contract Amount	Funds Encumbered To Date	Paid To Contractor To Date
001	Municipal (MSAS > 5000) - Falcon Heights	51,158.38	71,582.39	71,582.39	51,158.38
002	Local - Streets - Falcon Heights	153,475.15	214,747.18	214,747.18	153,475.15
003	Sanitary Sewer - Falcon Heights	0.00	0.00	0.00	0.00
004	Local - Storm Sewer - Falcon Heights	0.00	13,252.40	13,252.40	0.00
Totals:		\$204,633.54	\$299,581.97	\$299,581.97	\$204,633.54

CITY OF ROSEVILLE

Project No. SAP 124-050-010 [15-07]
Pay Request No. 1

SAP 124-050-010 [15-07] Project Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid									
1	2021.501	MOBILIZATION	LS	\$13,441.33	1	1	\$13,441.33	1	\$13,441.33
2	2104.501	REMOVE CONCRETE CURB	LF	\$8.81	550	357	\$3,145.17	357	\$3,145.17
3	2104.503	REMOVE CONCRETE SIDEWALK	SF	\$1.60	520	230	\$368.00	230	\$368.00
4	2104.505	REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	\$10.46	60	0	\$0.00	0	\$0.00
5	2104.505	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	\$8.81	60	0	\$0.00	0	\$0.00
6	2104.505	REMOVE BITUMINOUS STREET	SY	\$16.52	10	0	\$0.00	0	\$0.00
7	2104.511	SAWING CONCRETE PAVEMENT	LF	\$4.95	700	72	\$356.40	72	\$356.40
8	2104.513	SAWING BITUMINOUS PAVEMENT	LF	\$2.20	100	0	\$0.00	0	\$0.00
9	2104.603	SAWCUT AND REMOVE BIT FOR CURB AND GUTTER PLACEMENT	LF	\$12.00	550	357	\$4,284.00	357	\$4,284.00
10	2105.501	COMMON EXCAVATION	CY	\$44.04	20	23	\$1,012.92	23	\$1,012.92
11	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$148.64	30	0	\$0.00	0	\$0.00
12	2211.501	AGGREGATE BASE CLASS 5	TON	\$45.61	40	7.8	\$355.76	7.8	\$355.76
13	2232.501	EDGE MILL BITUMINOUS SURFACE	SY	\$8.66	90	0	\$0.00	0	\$0.00
14	2232.501	MILL BITUMINOUS SURFACE (2.5")	SY	\$1.74	12840	12840	\$22,341.60	12840	\$22,341.60
15	2331.609	BIT MIXTURE FOR PATCHING (MOD)	TON	\$103.88	30	33.11	\$3,439.47	33.11	\$3,439.47
		BITUMINOUS MATERIAL							

CITY OF ROSEVILLE

Project No. SAP 124-050-010 [15-07]
Pay Request No. 1

SAP 124-050-010 [15-07] Project Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
16	2357.502	FOR TACK COAT	GAL	\$2.48	1800	1450	\$3,596.00	1450	\$3,596.00
17	2360.501	TYPE SPWEA240B WEARING COURSE MIX DRIVEWAY	TON	\$120.68	20	0	\$0.00	0	\$0.00
18	2360.501	TYPE SPWEA230B WEARING COURSE MIX	TON	\$80.43	2380	2218.57	\$134,068.19	2218.57	\$134,068.19
19	2504.602	ADJUST GATE VALVE	EACH	\$176.72	10	5	\$883.60	5	\$883.60
20	2506.522	ADJUST CATCH BASIN FRAME AND RING	EA	\$590.13	23	0	\$0.00	0	\$0.00
21	2506.522	ADJUST MANHOLE (FITTED STEEL RING)	EACH	\$248.00	18	3	\$744.00	3	\$744.00
22	2506.603	REHABILITATE MANHOLE OR CATCH BASIN (INTERIOR)	EACH	\$662.62	20	0	\$0.00	0	\$0.00
23	2521.501	4" CONCRETE WALK	S F	\$6.22	420	0	\$0.00	0	\$0.00
24	2521.501	6" CONCRETE WALK	S F	\$7.16	100	256	\$1,832.96	256	\$1,832.96
25	2531.501	CONCRETE CURB & GUTTER DESIGN B624	L F	\$37.99	550	357	\$13,562.43	357	\$13,562.43
26	2531.507	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$66.06	60	0	\$0.00	0	\$0.00
27	2531.618	Truncated Radius Domes	SF	\$60.56	24	16	\$968.96	16	\$968.96
28	2563.601	TRAFFIC CONTROL	LS	\$4,349.01	1	1	\$4,349.01	1	\$4,349.01
29	2573.502	SILT FENCE, TYPE MACHINE SLICED	L F	\$3.30	100	0	\$0.00	0	\$0.00
30	2573.530	STORM DRAIN INLET PROTECTION	EACH	\$115.61	29	29	\$3,352.69	29	\$3,352.69
31	2573.533	SEDIMENT CONTROL LOG TYPE COMPOST	L F	\$6.06	400	0	\$0.00	0	\$0.00

CITY OF ROSEVILLE

Project No. SAP 124-050-010 [15-07]
 Pay Request No. 1

SAP 124-050-010 [15-07] Project Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
32	2575.505	SODDING TYPE SALT RESISTANT	S Y	\$13.21	575	117.6	\$1,553.50	117.6	\$1,553.50
33	2582.502	4" DOUBLE SOLID LINE YELLOW-EPOXY	L F	\$1.00	2103	1087	\$1,087.00	1087	\$1,087.00
34	2582.503	CROSSWALK MARKING-EPOXY	S F	\$8.81	216	75	\$660.75	75	\$660.75
Totals For Base Bid:							\$215,403.74		\$215,403.74
Project Totals:							\$215,403.74		\$215,403.74