

# MEETING MINUTES

Monday, October 13, 2014

6:30 p.m.

City Hall, 2077 W. Larpenteur Ave.

City of Falcon Heights  
Parks & Recreation Commission

## 1. Call to Order

Meeting called to order at 6:30pm.

	Attendance	X=present; AB=absent
X	Candace Amberg	WSB & Associates, Inc.
X	Gordon Strom	Chairperson
AB	Christina Erickson	Secretary
X	Michelle Tesser	Staff
X	Tim Pittman	Staff
X	Chuck Long	Council Liaison
X	Mary Hannon Jacobson	
X	Dave Thomas	
X	Liz Asmus	
X	Michael Breen	
AB	Cari Lee	
X	Emily Metcalf	
X	Ron Eischen	

## 2. Approval of Sept 8 Meeting Minutes

The Sept 8, 2014 minutes were approved.

## 3. Update on Curtiss Field Pond Project – Tim Pittman

Project is on schedule and going well. Tim has some concerns about the possibility of an ice rink after all is complete due to the grading and surface but will see how things look when the project is complete.

## 4. Public Works Report -Tim Pittman

Most work this past month has been doing some city hall remodeling.

## 5. New Business

None discussed at this time. Michelle had something she said she would communicate via email (to conserve meeting time for the Park Concepts discussion.)

## **6. Revised Master Park Plans-Candace Amberg WSB & Associates**

Candace began by explaining she took comments from last month's meeting (when she showed 2 concepts for each park), combined them into 1 concept per park, and tonight: is looking for feedback on these concepts before finalizing.

Candace next updated the commission on the status of the audits:

- Playground audits done on all park sites. Some playground structures/pieces were salvageable.... though in the long run – might be better to just replace them. The biggest concern that came out of the audits was the playground surfacing: all park playgrounds only had about 2 inches of adequate surfacing when compliance requires 12 inches.
- Building audits: The building at Community Park is not handicapped accessible; Curtis Park's building is. Structural fixes are needed for both.

Next, each of the 4 parks and their concepts were discussed. Discussion included details about each of the parks features, costs for the various features, building remodeling vs rebuilding, alternate park improvements/ideas, phasing, resident feedback, areas that money could be saved, etc.

As the concepts were presented, the following estimated costs were identified for each park/concept:

1. Curtis Field Park= \$978K
2. Falcon Heights Elementary = \$122.5K
3. Community Park = \$1.5M
4. Grove Park = \$370.5K

The above concepts did not include all utilities in the cost estimates; Candace still needs more information/data for that. She also said she still needs to sit down and have discussions with the UofMN, State Fair (trail connections) and Roseville.

Chuck Long (council liaison) expressed the need for this commission to decide at tonight's meeting what the final design concepts need to be (for Candace to finalize and bring to the city council at the November 2014 meeting.)

The commission went through each park concept as presented and made the following decisions/recommendations:

1. Curtis Field Park= Approved concept presented by WSB except noted the pond overlook is not high priority.
2. Falcon Heights Elementary = Approved concept as presented by WSB.
3. Community Park = Approved concept as presented by WSB with the following changes: 1) removal of hockey rink and 2) removal of pickle ball courts (replace with open green space)
4. Grove Park = Approved concept as presented by WSB but with the inclusion of the possibility of a leisure rink (which means the option of eliminating the re-grading/reseeding of the open space from the costs.)

Concepts as noted/modified above were approved by this commission. Candace will make the above noted changes to the concepts in preparation for presentation to city council.

The possibility of convening a special Park & Rec Commission meeting between now and the November city council meeting was discussed if feedback from the 10/23 Falcon Heights Parks Improvement Open House feedback warrants it. Gordon suggested to Candace to have boards/diagrams available at the 10/23 event that represents what the parks look like now for reference.

## **7. Meeting Conclusion**

Meeting adjourned at 8:00pm.

### **a. Summary of Decisions Made**

See above noted concept approval/changes for each park.

### **b. Summary of Action Items**

- i.** Candace will make the changes as requested by the commission for the finalized concepts before presenting to the city council.
- ii.** Michelle will notify the commission about the New Business that was not discussed at the meeting due to time constraints.

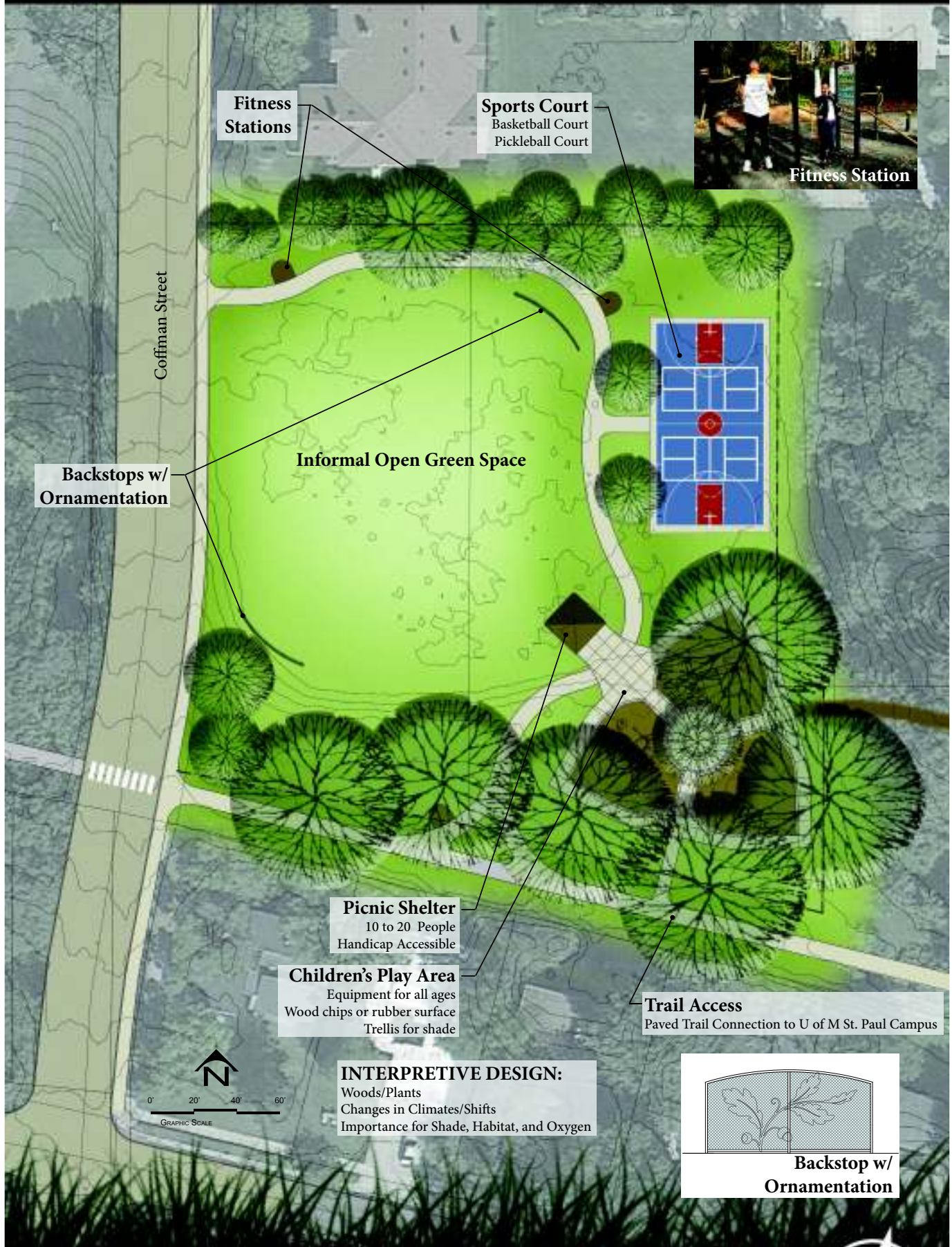
### **c. Documents to Attach/PDF with these Meeting Minutes**

- i.** See Attached Falcon Heights Master Plan Park Concepts

**d. Next meeting date:** Monday, Nov 10th at City Hall, 2077 W. Larpenteur Ave.

**e. Submitted By:** Mary Hannon Jacobson

# GROVE PARK





# CURTISS FIELD

Interpretive Sign

Idaho Avenue

**Multi-Purpose Rink/Court**  
Basketball Court  
Adjustable Height Backboards  
120' x 60'

Snelling Avenue North

Free Skating Area

**Main Park Building**  
Restrooms  
Warming House  
Trellis for shade

Interpretive Sign

Privacy Fence

Parking  
6 Spaces

Fire Lane

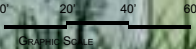
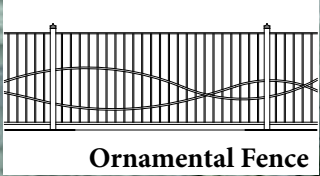
Iowa Avenue

Pond Overlook

**Children's Play Area**  
Equipment for all ages  
Wood chips or rubber surface  
Shade Structures

Snelling Drive

**INTERPRETIVE DESIGN:**  
Stormwater  
Water Routes from built environment to wetlands, rivers & oceans





# COMMUNITY PARK



**Rural Fence**  
Create gateway into park

**Basketball Court**

Potential Future Hockey Rink

Roselawn Avenue West

**Community Gardens**

**Nature Play Areas**

Rain Garden

**Parking**  
53 Spaces

**New Main Park Building**  
Restrooms  
Warming House  
Picnic Shelter

**New Picnic Pavilion**  
8-10 people

**New Picnic Pavilion**  
8-10 people

**Athletic Fields**  
Full size soccer field (120yd x 75 yd)  
Softball Field (60' bases, 275' FL)

**Children's Play Area**  
Picnic Pavilion  
Equipment for all ages  
Tensile Shade Structure

**Fitness Stations**

**Naturalized Area**  
Soft-surfaced nature trails  
Monarch monitoring area

**INTERPRETIVE DESIGN:**  
Fields and Farming  
Bees, Butterflies and related pollination

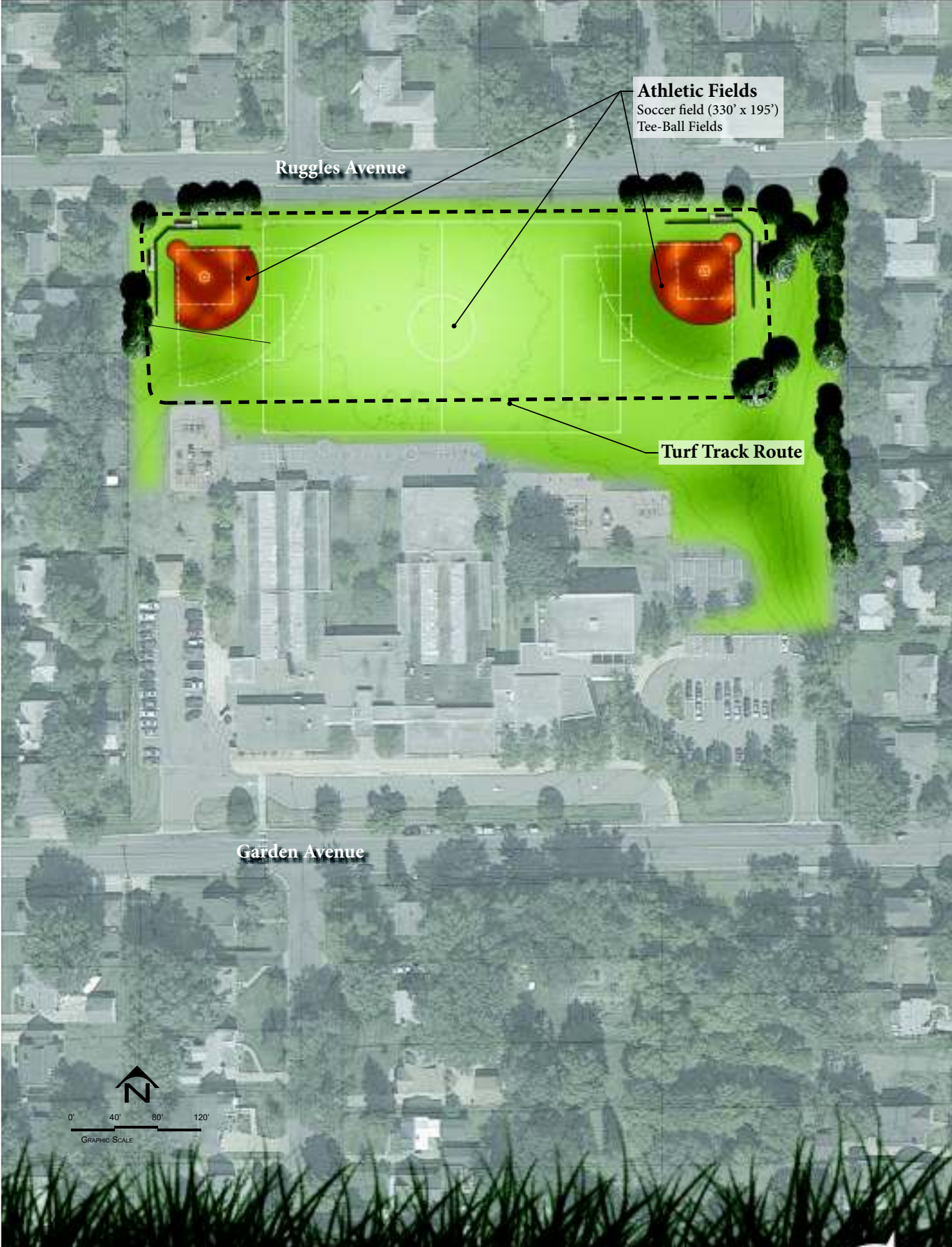


Falcon Heights  
Park Master Plan





# FALCON HEIGHTS ELEMENTARY



**Athletic Fields**  
Soccer field (330' x 195')  
Tee-Ball Fields

Ruggles Avenue

Turf Track Route

Garden Avenue

