

Falcon Heights – Community Engagement Commission
February 25, 2015
6:00pm

Agenda

1. Assign a chair – general housekeeping
 - a. Assign a chair (Tim Sandvik will provide policy and procedures)
 - b. Additional Role Opportunities (Tim Sandvik)
 - c. Brief history of Human Rights Commission and Neighborhood Commission, Explanation of Formation of Community Engagement Commission, How goals of both commission will be met
2. Discussion of communication protocol/best practices for communication (Tim Sandvik)
3. Upcoming events
4. Report on Music (Dick Carlson)
5. Upcoming meeting times and frequency
6. Adjourn

Current Human Rights Commission

The purpose of the human rights commission is to secure for all citizens equal opportunity in employment, housing, public accommodations, public services and education and full participation in the affairs of this community by advising the council on long range programs to improve community relations in the city.

Current Neighborhood Commission

The neighborhood commission shall serve in an advisory capacity to the city council on all policy matters relating to building the emergency preparedness and crime prevention capacity of people who live or work in Falcon Heights including neighborhood watch programs, community emergency response teams (CERT), neighborhood liaison programs, and other public education programs. The neighborhood commission serves as the Falcon Heights Citizen Corps Council.

Proposed Community Engagement Commission

The community engagement commission shall serve in an advisory capacity to the city council regarding the effective and meaningful involvement of Falcon Heights residents in their community. The commission will identify opportunities to collaborate with community, educational, business and social services groups and organizations; identify ways to improve the city's public participation, identify under-represented groups, remove any barriers, and engage and promote increased participation for all residents, businesses, community and neighborhood organizations; review and recommend ways to improve the city's communications efforts so as to facilitate effective two-way communication between the city and all residents, businesses, community and neighborhood organizations; review and recommend ways to help improve resident emergency preparedness and crime prevention programs.

Meeting Date/Time

NC currently meets quarterly on third Mondays at 6 or 7, can change each time.

HRC currently meets monthly (as needed) on the fourth Monday at 6:30. Michelle did a meeting survey last year and that seemed to be the time that worked best for people.

You might want to let the Council liaison and/or chair(s) just pick. Obviously chairs are elected each year, but I think Melanie might be the only one left in a leadership type role after any expired terms at year end.

ORDINANCE NO. 15-01
CITY OF FALCON HEIGHTS
RAMSEY COUNTY, MINNESOTA

AMENDING CHAPTER 2
OF THE FALCON HEIGHTS CITY CODE
CONCERNING BOARDS AND COMMISSIONS

THE CITY COUNCIL OF THE CITY OF FALCON HEIGHTS ORDAINS:

SECTION 1. Chapter 2, Article VI, Sec. 2-114 of the Falcon Heights City Code is amended to read as follows:

Sec. 2-114. City Commissions.

The city council has established the following commissions:

- (1) Planning commission.
- (2) Park and recreation commission.
- (3) Environment commission.
- (4) Community engagement commission.

SECTION 2. Chapter 2, Article VI, Sec. 2-115, subsection (a)(2) of the Falcon Heights City Code is amended to read as follows:

The city commissions shall consist of not more than seven members. The majority of members shall be residents of the city, unless otherwise designated in the administrative manual.

SECTION 3. Chapter 2, Article VI, Sec. 2-116 of the Falcon Heights City Code is deleted.

SECTION 4. Chapter 2, Article VI, Sec. 2-119 of the Falcon Heights City Code is amended to read as follows:

2-119 Community Engagement Commission

The community engagement commission shall serve in an advisory capacity to the city council regarding the effective and meaningful involvement of Falcon Heights residents in their community. The commission will identify opportunities to collaborate with community, educational, business and social services groups and organizations; identify ways to improve the city's public participation, identify under-represented groups, remove any barriers, and engage and promote increased participation for all residents, businesses, community and neighborhood organizations; review and recommend ways to improve the city's communications efforts so as to facilitate effective two-way communication between the city and all residents, businesses,

community and neighborhood organizations; review and recommend ways to help improve resident emergency preparedness and crime prevention programs.

SECTION 5. EFFECTIVE DATE: This ordinance shall take effect from and after its passage.

ADOPTED this _____ day of _____, 20__, by the City Council of Falcon Heights, Minnesota.

CITY OF FALCON HEIGHTS

BY: _____
Peter Lindstrom, Mayor

ATTEST:

Bart Fisher, City Administrator/Clerk