

**CITY OF FALCON HEIGHTS**  
Regular Meeting of the City Council  
City Hall  
2077 West Larpenteur Avenue

**AGENDA**  
March 23, 2016 at 7:00 P.M.

- A. CALL TO ORDER:
  
- B. ROLL CALL: LINDSTROM \_\_\_ HARRIS \_\_\_ BROWN THUNDER \_\_\_  
FISCHER \_\_\_ GUSTAFSON \_\_\_  
  
STAFF PRESENT: THONGVANH\_\_\_
  
- C. PRESENTATIONS:
  - 1. 2015 Annual Police Report
  - 2. 2015 Annual Fire Report
  
- D. APPROVAL OF MINUTES:
  - 1. March 2, 2016 City Council Workshop Meeting Minutes
  - 2. March 23, 2016 City Council Meeting Minutes
  
- E. PUBLIC HEARINGS:
  
- F. CONSENT AGENDA:
  - 1. General Disbursements through: 3/17/16 \$32,015.62  
Payroll through: 3/15/16 \$16,724.39
  - 2. Fire Department – Shared Services Closest Unit Dispatch Mutual Aid Agreement
  
- G: POLICY ITEMS:
  - 1. Climate Smart Municipalities Grant
  
- H. INFORMATION/ANNOUNCEMENTS:
  
- I. COMMUNITY FORUM:
  
- J. ADJOURNMENT:

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# St. Anthony Police Department

2015

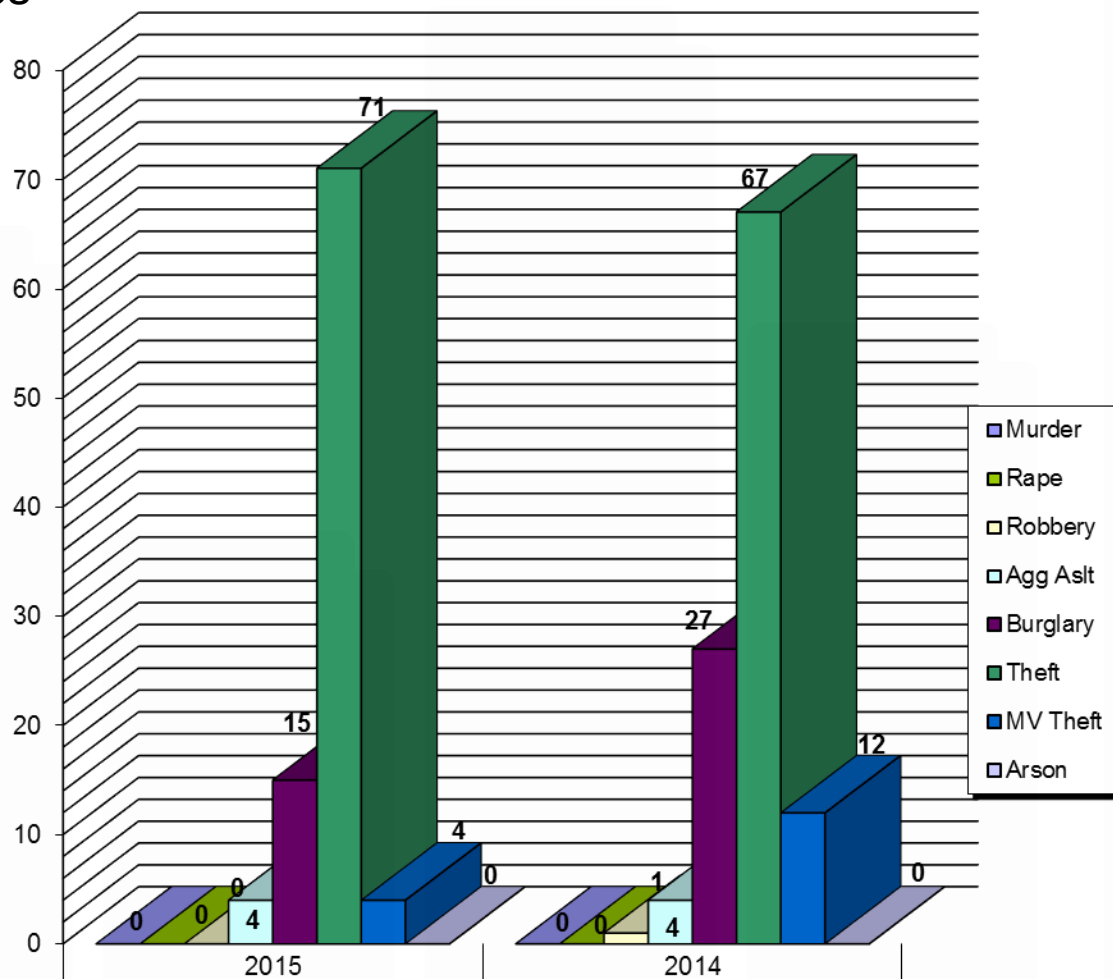
Falcon Heights

Annual

Report



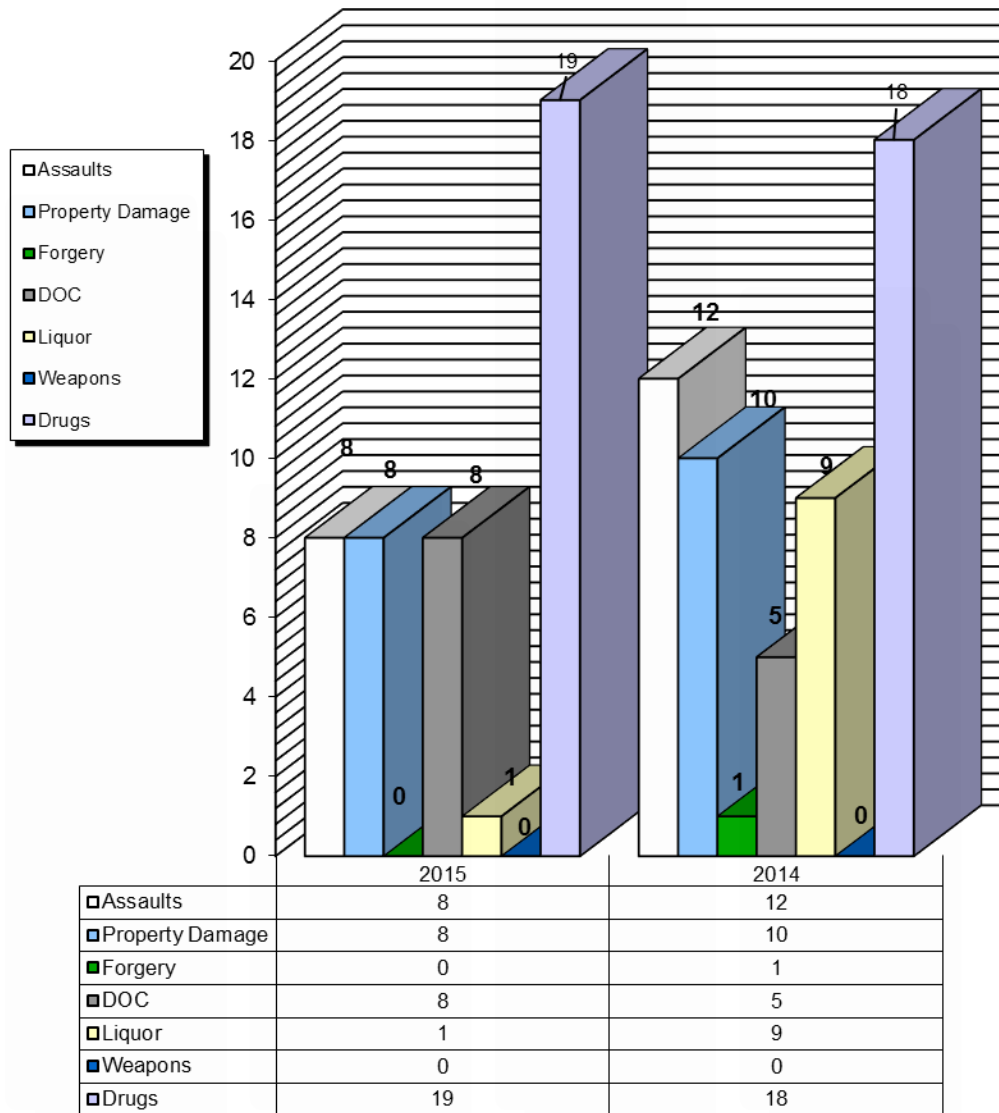
# Falcon Heights Part I Crimes



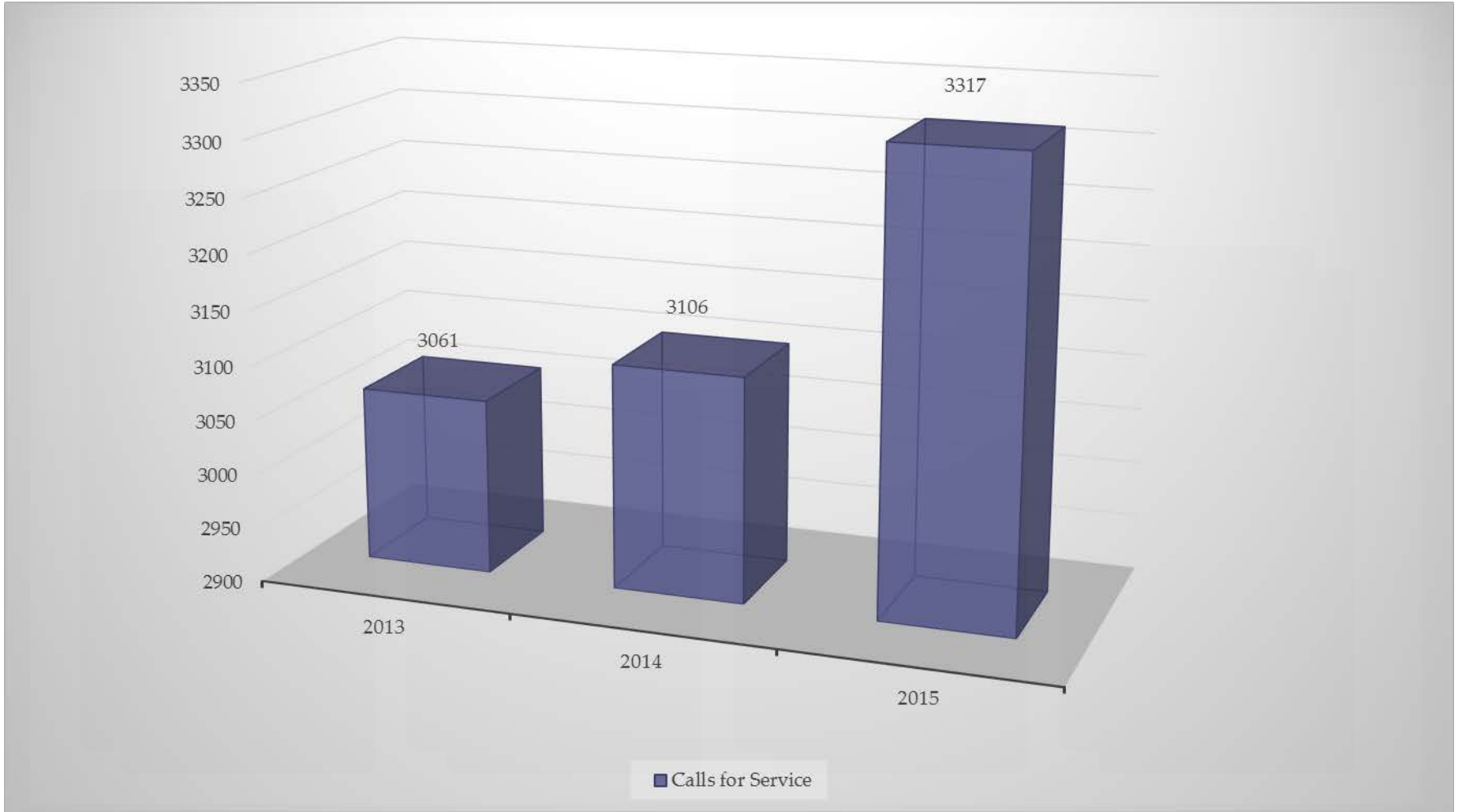
	2015	2014
Murder	0	0
Rape	0	0
Robbery	0	1
Agg Aslt	4	4
Burglary	15	27
Theft	71	67
MV Theft	4	12
Arson	0	0



# Falcon Heights Part II Crimes



# Calls for Service



# Patrol Review



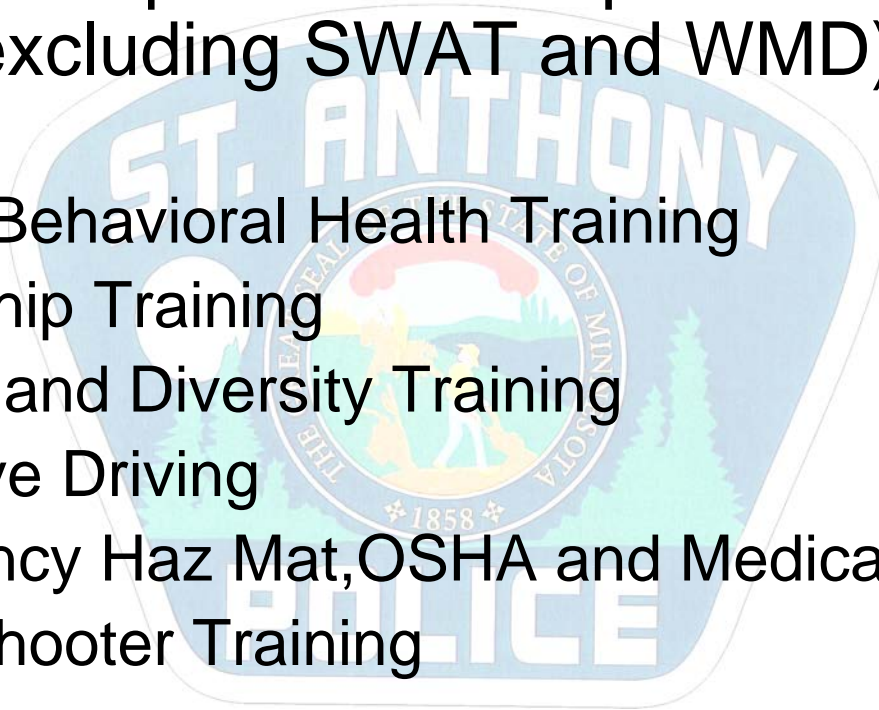
- 1987 citations issued for moving violation
- 313 citations issued for non-moving violations
- 700 arrests
- New CSO officer was hired from our Reserve Officer Program

# Investigation Review

- 
- Total Criminal Cases 196
  - Total Cases Cleared 107
  - Total Cases Cleared by Arrest 91
  - Total Cases Cleared by Other 16
  
  - **CLEARANCE RATE 54%**

# Education Summary

- The Police Department completed 1541 hours of training (excluding SWAT and WMD); Training included:
  - Mental /Behavioral Health Training
  - Leadership Training
  - Integrity and Diversity Training
  - Defensive Driving
  - Emergency Haz Mat, OSHA and Medical Response
  - Active Shooter Training



# Police Reserves

- Hired 7 new Reserve Officers
- 2420 Donated Hours
- High Hours
  - Schroeder 450 hours
  - Panning 303 hours



# Crime Prevention

- MN Night to Unite – 13 block parties
- Polar Plunge
- 5th Summer Survival School
- Volunteered at the Cinco De Mayo Celebration





# Crime Prevention

- Cops vs Kids Basketball
- Shop with a Cop
- Attended many school & community events





# St. Anthony Police Department

2015

Falcon Heights

Annual

Report



Questions?

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# FALCON HEIGHTS

*of Minnesota* Families, Fields and Fair



# 2015 ANNUAL REPORT

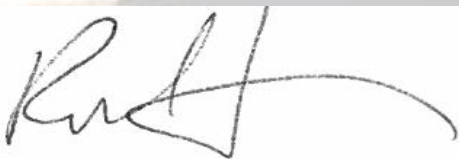
## FROM THE FIRE CHIEF

I WOULD LIKE TO TAKE A MOMENT TO THANK THE FIREFIGHTERS AND THEIR FAMILIES FOR THEIR TIME AND DEDICATION TO PROVIDING EMERGENCY SERVICES THROUGHOUT THE PAST YEAR.

THE MEMBERS OF THE FALCON HEIGHTS FIRE DEPARTMENT RESPONDED TO ONE HUNDRED EIGHT (108) CALLS FOR SERVICE IN 2015.

THE FOCUS WAS ON HEALTH AND WELLNESS WITH THE PURCHASE OF PHYSICAL FITNESS EQUIPMENT AND A WATER FOUNTAIN. WE WILL CONTINUE TO FOCUS ON THE HEALTH AND WELLNESS OF OUR FIRE PERSONNEL IN ORDER TO PROVIDE THE BEST EMERGENCY SERVICES TO THE RESIDENTS, BUSINESSES, AND VISITORS OF BOTH THE CITY OF FALCON HEIGHTS AND THE CITY OF LAUDERDALE.

SINCERELY;



R. HINRICHS, FIRE CHIEF



Water fountain since install has saved over 700 bottles of water.

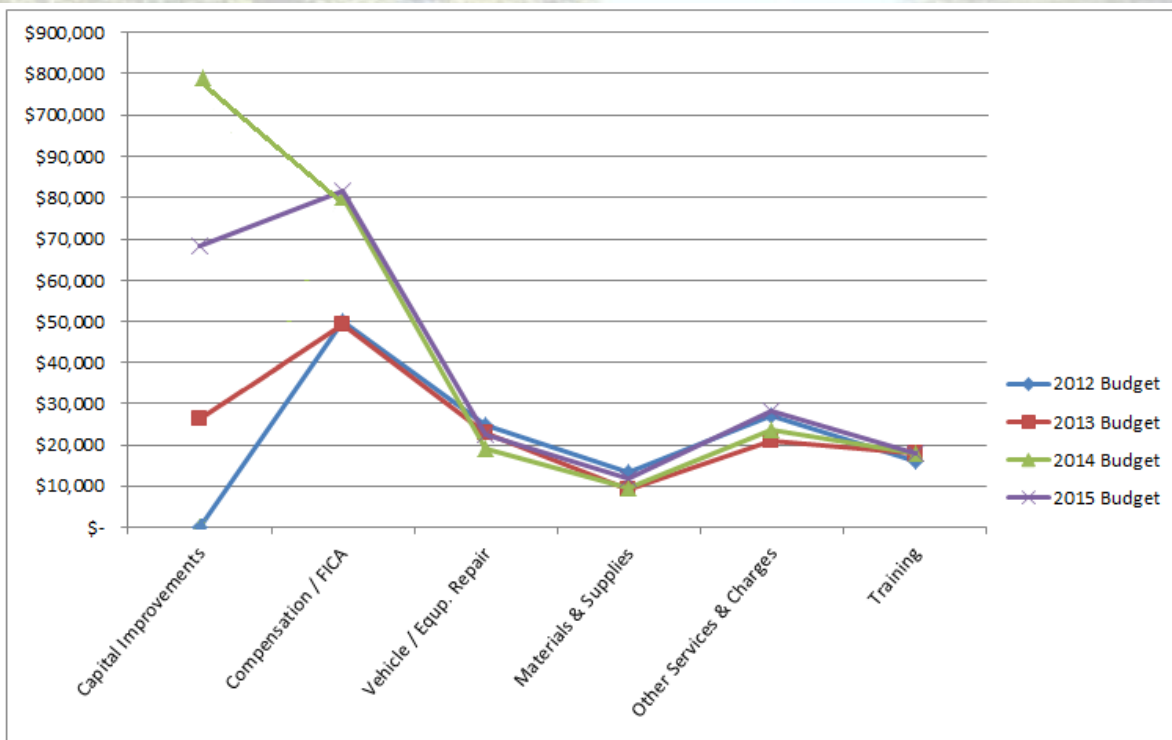






## FIRE DEPARTMENT BUDGET

Budget Amount by Year				
Category	2012	2013	2014	2015
Capital Improvements	\$ -	\$ 26,500	\$ 790,300	\$ 68,500
Compensation / FICA	\$ 50,188	\$ 49,305	\$ 80,080	\$ 81,850
Vehicle / Equip. Repair	\$ 24,742	\$ 23,000	\$ 19,200	\$ 22,413
Materials & Supplies	\$ 13,387	\$ 9,100	\$ 9,700	\$ 11,947
Other Services & Charges	\$ 27,300	\$ 20,855	\$ 23,790	\$ 28,426
Training	\$ 15,905	\$ 18,000	\$ 18,000	\$ 18,000



- 2015 OPERATIONS BUDGET AMOUNT WAS \$ 153,080.00, WITH A SURPLUS OF 11.3%.
- 2015 CAPITAL IMPROVEMENT BUDGET AMOUNT WAS \$68,500, WITH A SURPLUS OF 54.3%.
- 2015 REVENUE FROM THE CITY OF LAUDERDALE WAS \$ 27,372.08.
- 2015 REIMBURSEMENT FROM THE MINNESOTA BOARD OF FIREFIGHTER TRAINING AND EDUCATION (MBFTE) WAS \$3321.18.



## UPDATES/ACCOMPLISHMENTS

### FINALIZED THE TECHNOLOGY UPDATE TO COUNTY-WIDE COMPUTER AIDED DISPATCHING.

- IN 2014, THE RAMSEY COUNTY EMERGENCY COMMUNICATIONS CENTER ANNOUNCED A PROJECT TO UPDATE THE CAD (COMPUTER AIDED DISPATCH) SYSTEM FOR RAMSEY COUNTY. THIS PROJECT CONTINUED IN TO 2015 WITH THE INSTALLATION OF THE ANNUNCIATOR SCROLLING MESSAGE DISPLAYS, LIGHTED SPEAKERS, AND MAIN CONTROL PANEL THROUGHOUT THE FIRE STATION.



### MDA FUNDRAISING EVENT DURING "BACK TO THE 50'S" CAR SHOW.

- FIRE DEPARTMENT MEMBERS PARTICIPATED IN THE MDA'S "FILL THE BOOT" CAMPAIGN DURING THE ANNUAL "BACK TO THE 50'S" CAR SHOW HELD AT THE MINNESOTA STATE FAIR GROUNDS. DURING THE EIGHT (8) HOURS OUR FIREFIGHTERS COLLECTED \$4992.14 FOR THE MUSCULAR DYSTROPHY ASSOCIATION.



### SECOND ANNUAL CHILI COOK-OFF EVENT DURING THE TOUCH-A-TRUCK OPEN HOUSE EVENT.

- THE FALCON HEIGHTS FIRE DEPARTMENT HELD THE SECOND ANNUAL CHILI COOK-OFF DURING THE TOUCH-A-TRUCK OPEN HOUSE, THE WINNER OF THE CHILI COOK-OFF WAS PRESENTED WITH THE TRAVELING "GOLDEN EXTINGUISHER" TROPHY BY THE FALCON HEIGHTS FIRE DEPARTMENT RELIEF ASSOCIATION PRESIDENT JEFF WICK.

### LADDER 757 FEATURED ON THE PIERCE WEBSITE AND BECAME THEIR STANDARD MODEL FOR A 100' MEDIUM DUTY AERIAL APPARATUS.

- WHEN SPECIFICATIONS FOR OUR NEWEST APPARATUS WERE FINALIZED, PIERCE MANUFACTURING RECOGNIZED OUR DESIGN ON THEIR WEBSITE AND QUICKLY MADE THIS DESIGN A STANDARD MODEL FOR A 100' MEDIUM DUTY AERIAL APPARATUS. OUR APPARATUS WAS SHOWCASED AT THE MINNESOTA FIRE CHIEF'S CONVENTION IN ST. CLOUD, MN.  
[HTTP://WWW.PIERCEMFG.COM/PRODUCTS/PRODUCTS-OVERVIEW/AERIALS/LADDERS/100-MEDIUM-DUTY-LADDER](http://www.piercemfg.com/products/products-overview/aerials/ladders/100-medium-duty-ladder)

100' Medium Duty Ladder





## NOTABLE EVENTS



**ICE CREAM SOCIAL**



**NIGHT TO UNITE**



**LAUDERDALE DAY IN THE PARK**



**F.H.F.D. OPEN HOUSE**



**JULY 4<sup>TH</sup> PARADE**



**BLOCK PARTIES**

**AND OTHER EVENTS:**

**COMMUNITY OUTREACH, WINTERFEST, SPRING-TOGETHER AT CURTISS FIELD, STATION TOURS...**



PRESENTATION PREPARED BY SCOTT TESCH

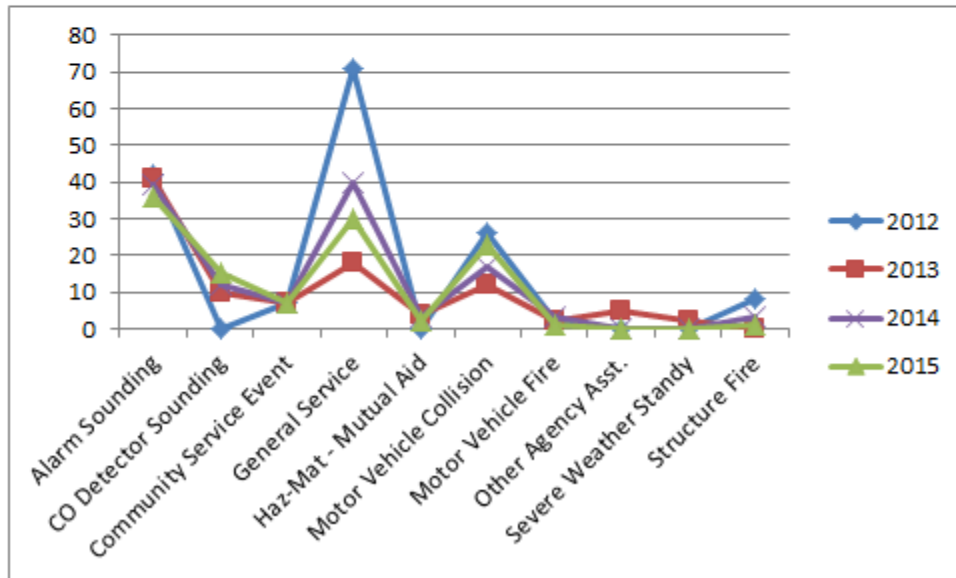
PHOTOS: © CTV NORTH SUBURBAN, © FHFD PERSONNEL, © F.I.R.E. INC.





## SUMMARY OF CALLS FOR SERVICE

Calls for Service	2012	2013	2014	2015
Alarm Sounding	42	41	39	36
CO Detector Sounding	0	10	12	15
Community Service Event	7	7	7	7
General Service	71	18	40	30
Haz-Mat - Mutual Aid	0	4	3	2
Motor Vehicle Collision	26	12	17	23
Motor Vehicle Fire	2	2	3	1
Other Agency Asst.	0	5	0	0
Severe Weather Standby	0	2	0	0
Structure Fire	8	0	3	1



### FIRST ARRIVING UNIT AVERAGE RESPONSE TIMES:

- IN 2012 WAS 6 MINUTES 11 SECONDS.
- IN 2013 WAS 5 MINUTES 26 SECONDS.
- IN 2014 WAS 5 MINUTES.
- IN 2015 WAS 6 MINUTES.







# FALCON HEIGHTS

*Minnesota* Families, Fields and Fair

## SUMMARY OF CALLS FOR SERVICE

2012	Day of the Week	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Totals	Cumulative Totals	Percentage of Total Calls
<b>Month</b>											
January	2	1	4	0	4	5	0	16	16	11%	
February	0	0	1	3	0	0	0	4	20	3%	
March	1	2	1	1	2	0	1	8	28	5%	
April	3	1	1	0	0	2	1	8	36	5%	
May	2	2	1	1	2	0	3	11	47	7%	
June	3	1	2	1	2	4	1	14	61	9%	
July	5	1	2	3	3	1	3	18	79	12%	
August	3	2	0	1	4	7	2	19	98	13%	
September	1	3	1	3	1	2	4	15	113	10%	
October	2	1	3	1	1	2	3	13	126	9%	
November	1	2	2	4	0	4	1	14	140	9%	
December	0	1	2	0	2	3	1	9	149	6%	
<b>Sum Total:</b>	<b>23</b>	<b>17</b>	<b>20</b>	<b>18</b>	<b>21</b>	<b>30</b>	<b>20</b>	<b>149</b>	<b>149</b>		
	<b>Sunday</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Totals</b>	<b>Cumulative Totals</b>	<b>Percentage of Total Calls</b>	

2013	Day of the Week	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Totals	Cumulative Totals	Percentage of Total Calls
<b>Month</b>											
January	0	1	0	1	1	3	0	6	6	6%	
February	1	2	0	1	0	1	2	7	13	7%	
March	1	4	0	0	2	1	1	9	22	10%	
April	1	0	0	2	3	3	3	12	34	13%	
May	1	0	2	2	7	0	1	13	47	14%	
June	0	0	1	2	2	4	9	18	65	10%	
July	0	3	1	3	0	0	1	8	73	9%	
August	2	0	0	1	2	2	1	8	81	9%	
September	1	0	0	2	2	0	1	6	87	6%	
October	0	0	3	0	0	1	0	4	91	4%	
November	0	2	0	0	0	0	2	4	95	4%	
December	1	3	1	0	2	1	0	8	103	9%	
<b>Sum Total:</b>	<b>8</b>	<b>15</b>	<b>8</b>	<b>12</b>	<b>21</b>	<b>14</b>	<b>16</b>	<b>94</b>	<b>94</b>		
	<b>Sunday</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Totals</b>	<b>Cumulative Totals</b>	<b>Percentage of Total Calls</b>	

2014	Day of the Week	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Totals	Cumulative Totals	Percentage of Total Calls
<b>Month</b>											
January	1	0	0	2	3	1	3	10	10	9%	
February	3	1	4	1	1	1	4	15	25	13%	
March	3	0	1	1	1	1	1	8	33	7%	
April	2	1	1	2	0	0	0	6	39	5%	
May	1	1	1	0	0	3	2	8	47	7%	
June	2	2	0	3	1	1	3	12	59	10%	
July	0	1	2	2	3	3	4	15	74	13%	
August	5	1	0	3	1	1	1	12	86	10%	
September	1	4	1	1	2	0	3	12	98	10%	
October	0	1	0	1	0	4	1	7	105	6%	
November	1	1	0	1	0	0	1	4	109	3%	
December	2	0	1	1	2	1	1	8	117	7%	
<b>Sum Total:</b>	<b>21</b>	<b>13</b>	<b>11</b>	<b>18</b>	<b>14</b>	<b>16</b>	<b>24</b>	<b>117</b>	<b>117</b>		
	<b>Sunday</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Totals</b>	<b>Cumulative Totals</b>	<b>Percentage of Total Calls</b>	

2015	Days of the Week	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Totals	Cumulative Total	Percentage of Total Calls
<b>Month</b>											
January	2	0	2	0	2	0	0	6	6	6%	
February	1	1	1	0	1	2	2	8	14	7%	
March	1	1	1	0	2	3	1	9	23	8%	
April	1	1	0	0	0	1	3	6	29	6%	
May	2	0	1	3	3	2	0	11	40	10%	
June	1	0	1	1	0	4	0	7	47	6%	
July	5	1	2	0	2	1	2	13	60	12%	
August	0	3	3	0	0	1	2	9	69	8%	
September	0	1	2	2	2	1	1	10	79	9%	
October	5	2	1	2	0	2	2	14	93	13%	
November	0	5	1	1	2	0	1	10	103	9%	
December	3	0	1	0	0	1	0	5	108	5%	
<b>Sum Total:</b>	<b>21</b>	<b>15</b>	<b>16</b>	<b>9</b>	<b>14</b>	<b>19</b>	<b>14</b>	<b>108</b>	<b>108</b>	<b>100%</b>	
	<b>Sunday</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Totals</b>	<b>Cumulative Total</b>	<b>Percentage of Total Calls</b>	

2015	Series	Description	Falcon Heights	Lauderdale	Out of City	Total
100	Fire		7	10	0	17
200	Overpressure Rupture, Explosion, Overheat (No Fire)		0	0	0	0
300	Rescue and EMS Incidents		9	4	0	13
400	Hazardous Condition (No Fire)		9	10	1	20
500	Service Call		1	1	0	2
600	Good Intent Call		16	10	1	27
700	False Alarm and False Call		17	11	0	28
800	Severe Weather and Natural Disaster		0	0	0	0
900	Special Incident Type		1	0	0	1
	<b>Total:</b>		<b>60</b>	<b>46</b>	<b>2</b>	<b>108</b>



PRESENTATION PREPARED BY SCOTT TESCH

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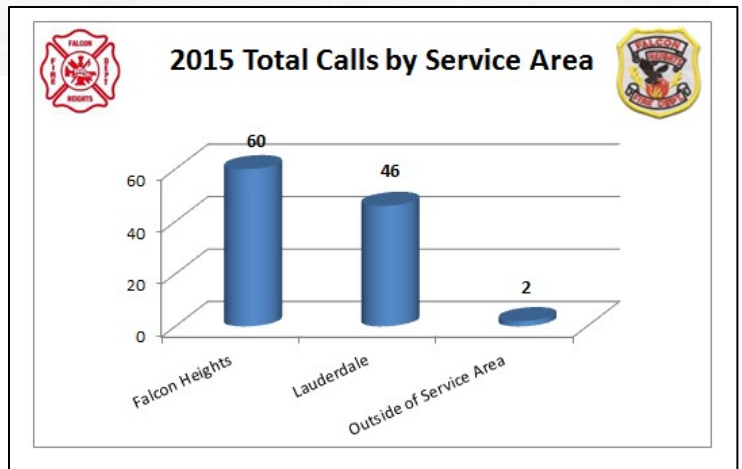
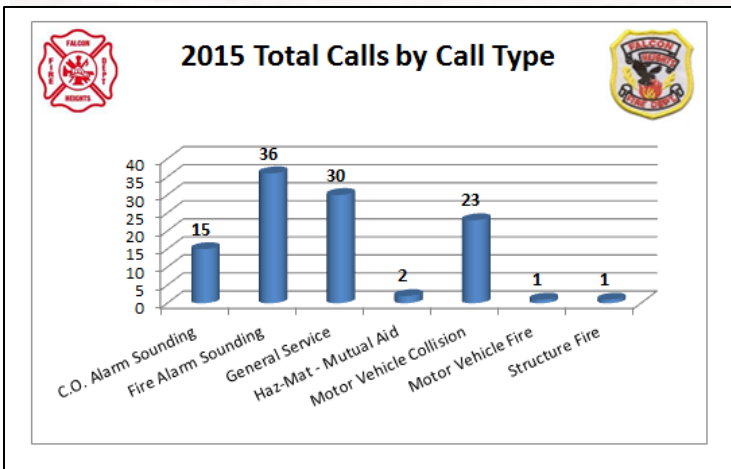
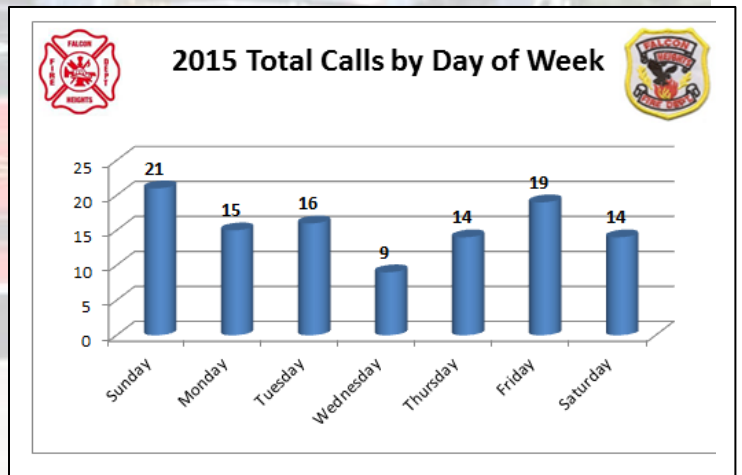
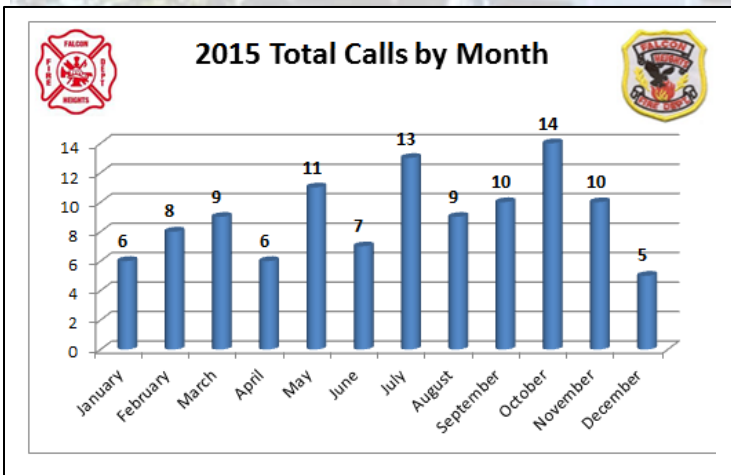
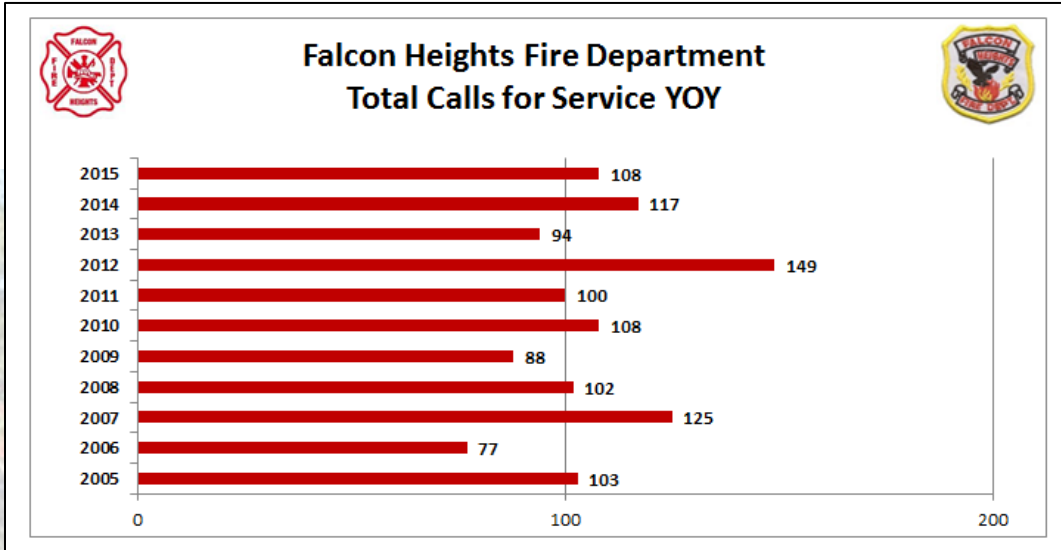




# FALCON HEIGHTS

*Minnesota* Families, Fields and Fair

## SUMMARY OF CALLS FOR SERVICE





## SUMMARY OF CALLS FOR SERVICE

- IN 2015, THE BUSIEST DAY OF THE WEEK FOR CALLS FOR SERVICE WAS SUNDAY WITH 19% (21 OF 108) OF THE RECORDED CALLS AND THE MONTH OF OCTOBER WAS THE BUSIEST MONTH WITH 13% (14 OF 108) OF THE RECORDED CALLS.
- IN 2014, THE BUSIEST DAY OF THE WEEK FOR CALLS FOR SERVICE WAS SATURDAY WITH 20% (24 OF 117) OF THE RECORDED CALLS AND THE MONTHS OF FEBRUARY AND MAY WERE THE BUSIEST MONTHS WITH 13% (15 OF 117) OF THE RECORDED CALLS EACH.
- IN 2013, THE BUSIEST DAY OF THE WEEK FOR CALLS FOR SERVICE WAS THURSDAY WITH 22% (21 OF 94) OF THE RECORDED CALLS AND THE MONTH OF MAY WAS THE BUSIEST MONTH WITH 14% (13 OF 94) OF THE RECORDED CALLS. IN 2012, THE BUSIEST DAY OF THE WEEK FOR CALLS FOR SERVICE WAS FRIDAY WITH 20% (30 OF 149) OF THE RECORDED CALLS AND THE MONTH OF AUGUST WAS THE BUSIEST MONTH WITH 13% (19 OF 149) OF THE RECORDED CALLS.
- THE LEVEL OF DEDICATION FROM OUR MEMBERS IS EVIDENT BY THE FACT THAT SIX (6) OF OUR EIGHTEEN (18) ACTIVE MEMBERS MADE 50% OR MORE OF THE FIRE CALLS.

**FIRE CALLS  
(108)**

### \*NOTE-WORTHY CALLS

- IN 2015, CREWS RESPONDED TO A SINGLE VEHICLE ACCIDENT WHICH PROGRESSED INTO A FULLY INVOLVED VEHICLE FIRE RESULTING IN A FATALITY. AN INCIDENT SUCH AS THIS CAN HAVE AN IMPACT ON AND AFFECT EVERYONE DIFFERENTLY. THESE CALLS ARE UNCOMMON BUT ARE THE REALITY OF THE FIRE SERVICE AND ARE CHALLENGES WE MUST FACE.
- TYPICALLY NO TWO (2) CALLS ARE ALIKE, HOWEVER, THIS YEAR FIRE PERSONNEL RESPONDED TO THE SAME APARTMENT BUILDING THREE (3) TIMES FOR THE EXACT SAME CALL TYPE OF SMOKE IN THE HALLWAY WITH A UNIT'S SMOKE DETECTOR SOUNDING. ALL THREE (3) TIMES THE 1<sup>ST</sup> ARRIVING PERSONNEL HAD TO MAKE ENTRY AND RESCUE AN UNCONSCIOUS/UNRESPONSIVE OCCUPANT FROM THE SMOKE FILLED APARTMENT.
- A HOUSE FIRE IN LAUDERDALE. THE FIRE WAS CONTAINED TO A BEDROOM WITH MINIMAL DAMAGE AS A RESULT OF QUICK ENTRY AND EXTINGUISHMENT BY FIRE PERSONNEL. THE CAUSE OF THE FIRE WAS CARELESS SMOKING WHICH IS A COMMON CAUSE AND THE LEADING CAUSE OF CIVILIAN HOME FIRE DEATHS.





## TRAINING EXERCISES



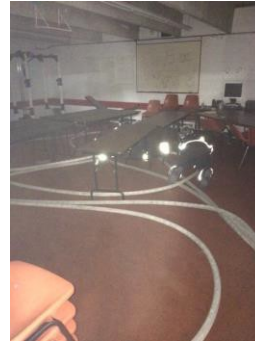
**VEHICLE FIRES**



**LIVE BURN / FIRE BEHAVIOR**



**VEHICLE EXTRICATIONS**



**AIR MANAGEMENT  
HOSE MAZE**



**LARGE VEHICLE EXTRICATION**



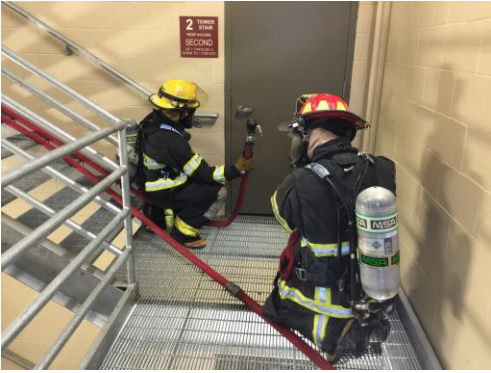
**VEHICLE STABILIZATION**







## TRAINING EXERCISES



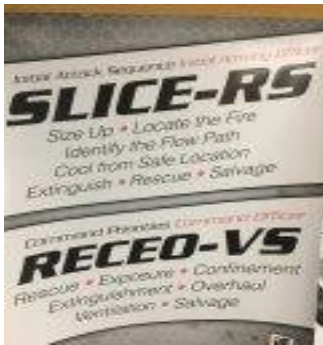
**STANDPIPE TRAINING**



**SCBA CONFIDENCE**



**MEDICAL TRAINING**



**COMMAND TACTICS**



**AIR BAG MANAGEMENT**



**FIRE FIGHTER SKILLS /  
DEXTERITY TRAINING**



**NATURAL GAS EMERGENCIES**



**AERIAL OPERATIONS**



# TRAINING EXERCISES

## AVERAGE HOURS OF TRAINING PER YEAR

THE MEMBERS OF THE FALCON HEIGHTS FIRE DEPARTMENT TRAINED OVER 1500 HOURS IN 2015. THE FIRE DEPARTMENT OFFERED 87 TRAINING EXERCISES IN 2015 WHICH IS AN AVERAGE OF 7 PER MONTH, THESE TRAINING EXERCISES INCLUDE BUT NOT LIMITED TO:

- MEDICAL TRAINING DRILLS,
- STATE FIRE SCHOOL EVENTS,
- IN-HOUSE EVENTS,
- PHYSICAL AGILITY TESTS,
- VEHICLE FIRES,
- VEHICLE EXTRICATIONS,
- AIR MANAGERMENTS EVENTS,
- SEARCH AND RESCUE EXERCISES
- HAZARDOUS MATERIALS TRAINING EVENTS.



TRAINING IS AN ESSENTIAL PART OF THE FIRE SERVICE, BECAUSE NO TWO (2) INCIDENTS ARE THE SAME, WE MUST TRAIN AS OFTEN AS POSSIBLE TO KEEP OUR SKILLS SHARP, TO TEST OUR ABILITIES, TO HAVE THE OPPORTUNITY TO USE THE EQUIPMENT AVAILABLE, AND LEARN AS MUCH AS POSSIBLE ABOUT THE EVER-CHANGING ENVIRONMENT AS IT RELATES TO THE FIRE SERVICE.

HONING OUR SKILLS HAS AND WILL CONTINUE TO A VITAL PART OF THE SERVICE WE PROVIDE TO THE VISITORS AND CITIZENS OF FALCON HEIGHTS AND LAUDERDALE NOT TO MENTION OUR OWN FIRE DEPARTMENT MEMBERS.

THE LEVEL OF DEDICATION FROM OUR MEMBERS IS EVIDENT BY THE FACT THAT NINE (9) OF OUR EIGHTEEN (18) ACTIVE MEMBERS PARTICIPATED IN 50% OR MORE OF THE SCHEDULED WEEKLY DRILLS.

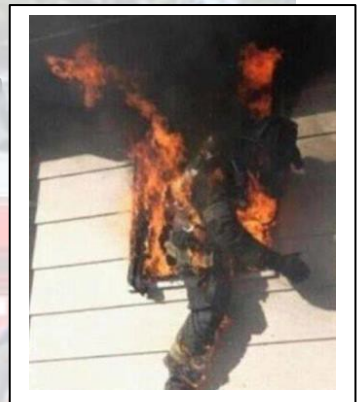
**DRILLS (87)**





# WHAT'S NEW FOR 2016 AND OTHER DEPARTMENTAL GOALS

- IN 2016, THE FIRE DEPARTMENT WILL BE PARTICIPATING IN THE RAMSEY COUNTY CLOSEST UNIT DISPATCHING PILOT PROGRAM AND THE PROJECT LIFESAVER TO PROVIDE TIMELY RESPONSE TO SAVE LIVES AND REDUCE POTENTIAL INJURY FOR ADULTS AND CHILDREN WHO WANDER DUE TO ALZHEIMER'S, AUTISM, AND OTHER RELATED CONDITIONS OR DISORDERS.
- DEVELOP AND IMPLEMENT ON-DEMAND FIRE SAFETY FOR SENIOR CITIZENS, SPECIFICALLY DESIGNED FOR TENANTS OF 1666 COFFMAN ST. AND 1530 LARPENTEUR AVE.
- THE NATIONAL FIRE SERVICE HAS SEEN A RISE IN LINE OF DUTY DEATHS (LODD) OVER THE PAST FEW YEARS. THIS COMING YEAR'S TRAINING FOCUS WILL BE ON THE LOW FREQUENCY HIGH RISK EVENTS INVOLVING FIREFIGHTER SAFETY, SURVIVAL, MAY-DAY, R.I.T., AND THE MENTAL HEALTH/WELLNESS OF OUR FIRE PERSONNEL.
- CONTINUE TO DEVELOP AND IMPLEMENT PROFICIENCY TRAINING FOR FIRE DEPARTMENT PERSONNEL.
- DEVELOP AND IMPLEMENT NEW RECRUITMENT AND RETENTION INCENTIVE PROGRAMS FOR FIRE DEPARTMENT PERSONNEL.
- CONTINUE THE PROCESS OF GATHERING INFORMATION ON HOW AND WHEN TO REPLACE THE AGING ENGINE 752 APPARATUS, A 2001 FREIGHTLINER CUSTOM PUMPER.
- DISCUSS THE LONG-RANGE PLANNING REQUIREMENTS OF THE FIRE DEPARTMENT IN ORDER TO CONTINUE TO MEET THE NEEDS OF OUR CHANGING SERVICE AREA.
- CONTINUE TO REVISE STANDARD OPERATING PROCEDURE POLICIES AND GUIDELINES WHERE NECESSARY, AND REVIEW THE EXISTING NEW HIRE TRAINING HANDBOOK.
- PARTICIPATE IN BASIC ANIMAL RESCUE TRAINING (B.A.R.T) TO EDUCATE FIRE DEPARTMENT PERSONNEL ON THE PROPER METHODS FOR SMALL ANIMAL RESCUE AND C.P.R. TECHNIQUES.
- WORK WITH CITY OFFICIALS TO DEVELOP A PLAN FOR FACILITY IMPROVEMENTS AND TIMELY MAINTENANCE OF THE EXISTING FACILITY.



## WHAT'S NEW FOR 2016 AND OTHER DEPARTMENTAL GOALS

- **INSTALLATION OF CAD (COMPUTER AIDED DISPATCHING) DEVICES IN 753 AND 757. WITH THE IMPROVEMENT OF THE RAMSEY COUNTY DISPATCHING SYSTEM, THESE DEVICES WILL BE NECESSARY ADDITIONS TO OUR APPARATUS' IN ORDER TO STREAMLINE THE COMMUNICATION PROCESS BETWEEN FALCON HEIGHTS FIRE AND RAMSEY COUNTY DISPATCH.**
- **DISCUSS BUDGETARY REQUIREMENTS FOR PURCHASING ADDITIONAL RADIO EQUIPMENT FOR THE APPARATUS'. BY INCREASING THE NUMBER OF RADIOS PER APPARATUS THIS WILL REDUCE THE NUMBER OF FIREFIGHTERS WHO ARE WORKING ON THE FIREGROUND WITHOUT A LINE OF COMMUNICATION TO THE INCIDENT COMMANDER AND / OR DISPATCH WHICH IN TURN WILL INCREASE FIREGROUND SAFETY OF ALL PERSONNEL.**
- **INITIATE DISCUSSIONS WITH THE CITY ABOUT ESTABLISHING A PENSION CONTRIBUTION PACKAGE FOR THE FIRE DEPARTMENT MODELED AFTER SIMILAR DEPARTMENTS IN THE STATE.**
- **PARTICIPATE IN AVAILABLE SOLAR PANEL EDUCATIONAL OPPORTUNITIES TO BETTER PREPARE FIRE DEPARTMENT PERSONNEL TO RESPOND TO A CALL FOR SERVICE INVOLVING SOLAR PANELS.**
- **DISCUSS OPTIONS FOR ENHANCING THE TRAINING ROOM EXERCISE EQUIPMENT FOR USE BY FIRE PERSONNEL TO IMPROVE THEIR HEALTH AND WELLNESS, IN-TURN LOWERING POSSIBILITIES OF FIREGROUND INJURIES.**
- **DEVELOP INFORMATIONAL ARTICLES FOR CITY'S EMAIL BLAST, AND NEWSLETTERS.**
- **PUBLISH CONTENT FOR OUR RENEWED SOCIAL MEDIA SITE RELATED TO FIRE SAFETY, EMPLOYMENT OPPORTUNITIES, AND COMMUNITY REMINDERS.**



[FALCON HEIGHTS FIRE DEPARTMENT FACEBOOK PAGE](#)







# FALCON HEIGHTS

*of Minnesota* Families, Fields and Fair



# 2015 ANNUAL REPORT

## FROM THE FIRE CHIEF

I WOULD LIKE TO TAKE A MOMENT TO THANK THE FIREFIGHTERS AND THEIR FAMILIES FOR THEIR TIME AND DEDICATION TO PROVIDING EMERGENCY SERVICES THROUGHOUT THE PAST YEAR.

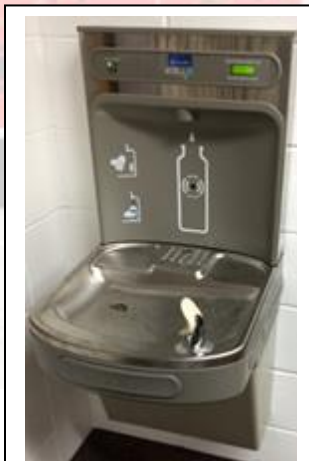
THE MEMBERS OF THE FALCON HEIGHTS FIRE DEPARTMENT RESPONDED TO ONE HUNDRED EIGHT (108) CALLS FOR SERVICE IN 2015.

THE FOCUS WAS ON HEALTH AND WELLNESS WITH THE PURCHASE OF PHYSICAL FITNESS EQUIPMENT AND A WATER FOUNTAIN. WE WILL CONTINUE TO FOCUS ON THE HEALTH AND WELLNESS OF OUR FIRE PERSONNEL IN ORDER TO PROVIDE THE BEST EMERGENCY SERVICES TO THE RESIDENTS, BUSINESSES, AND VISITORS OF BOTH THE CITY OF FALCON HEIGHTS AND THE CITY OF LAUDERDALE.

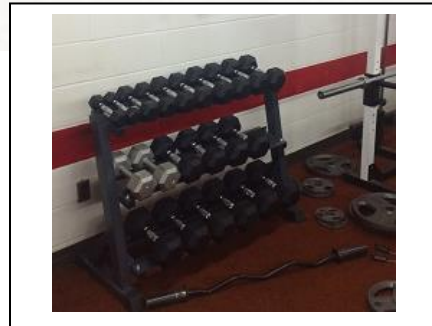
SINCERELY;



R. HINRICHS, FIRE CHIEF



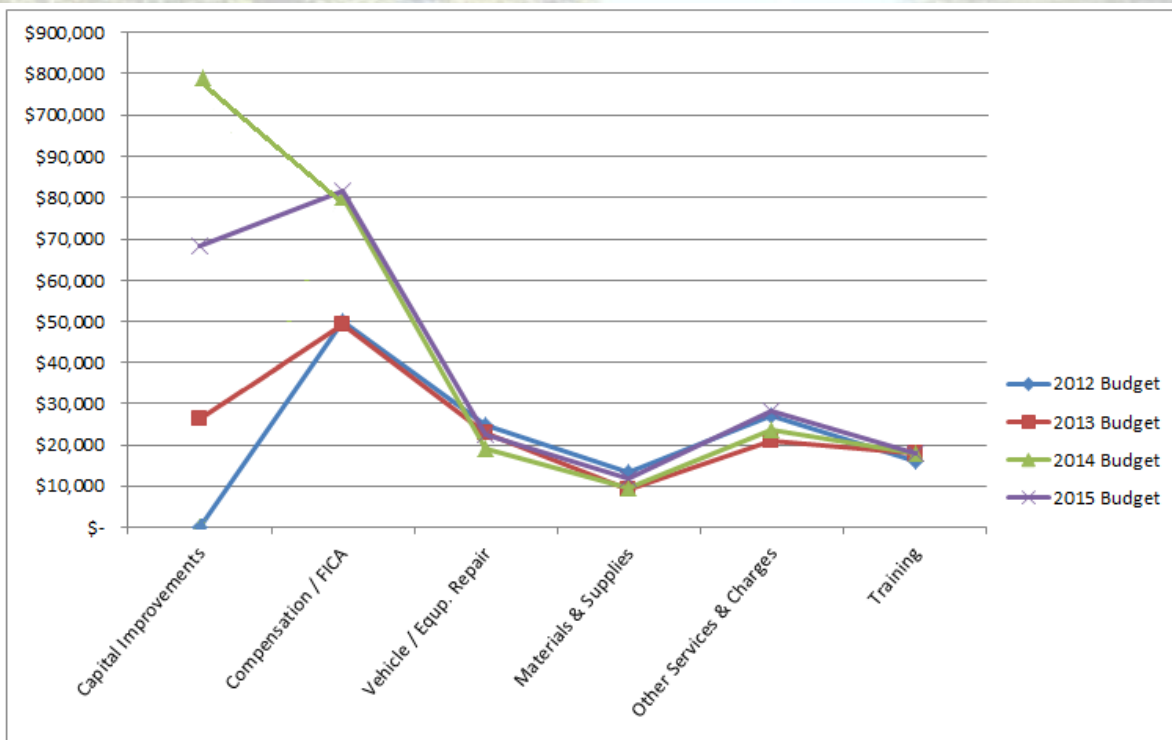
Water fountain since install has saved over 700 bottles of water.





## FIRE DEPARTMENT BUDGET

Budget Amount by Year				
Category	2012	2013	2014	2015
Capital Improvements	\$ -	\$ 26,500	\$ 790,300	\$ 68,500
Compensation / FICA	\$ 50,188	\$ 49,305	\$ 80,080	\$ 81,850
Vehicle / Equip. Repair	\$ 24,742	\$ 23,000	\$ 19,200	\$ 22,413
Materials & Supplies	\$ 13,387	\$ 9,100	\$ 9,700	\$ 11,947
Other Services & Charges	\$ 27,300	\$ 20,855	\$ 23,790	\$ 28,426
Training	\$ 15,905	\$ 18,000	\$ 18,000	\$ 18,000



- 2015 OPERATIONS BUDGET AMOUNT WAS \$ 153,080.00, WITH A SURPLUS OF 11.3%.
- 2015 CAPITAL IMPROVEMENT BUDGET AMOUNT WAS \$68,500, WITH A SURPLUS OF 54.3%.
- 2015 REVENUE FROM THE CITY OF LAUDERDALE WAS \$ 27,372.08.
- 2015 REIMBURSEMENT FROM THE MINNESOTA BOARD OF FIREFIGHTER TRAINING AND EDUCATION (MBFTE) WAS \$3321.18.





## UPDATES/ACCOMPLISHMENTS

- FINALIZED THE TECHNOLOGY UPDATE TO COUNTY-WIDE COMPUTER AIDED DISPATCHING.**

- IN 2014, THE RAMSEY COUNTY EMERGENCY COMMUNICATIONS CENTER ANNOUNCED A PROJECT TO UPDATE THE CAD (COMPUTER AIDED DISPATCH) SYSTEM FOR RAMSEY COUNTY. THIS PROJECT CONTINUED IN TO 2015 WITH THE INSTALLATION OF THE ANNUNCIATOR SCROLLING MESSAGE DISPLAYS, LIGHTED SPEAKERS, AND MAIN CONTROL PANEL THROUGHOUT THE FIRE STATION.



- MDA FUNDRAISING EVENT DURING "BACK TO THE 50'S" CAR SHOW.**

- FIRE DEPARTMENT MEMBERS PARTICIPATED IN THE MDA'S "FILL THE BOOT" CAMPAIGN DURING THE ANNUAL "BACK TO THE 50'S" CAR SHOW HELD AT THE MINNESOTA STATE FAIR GROUNDS. DURING THE EIGHT (8) HOURS OUR FIREFIGHTERS COLLECTED \$4992.14 FOR THE MUSCULAR DYSTROPHY ASSOCIATION.



- SECOND ANNUAL CHILI COOK-OFF EVENT DURING THE TOUCH-A-TRUCK OPEN HOUSE EVENT.**

- THE FALCON HEIGHTS FIRE DEPARTMENT HELD THE SECOND ANNUAL CHILI COOK-OFF DURING THE TOUCH-A-TRUCK OPEN HOUSE, THE WINNER OF THE CHILI COOK-OFF WAS PRESENTED WITH THE TRAVELING "GOLDEN EXTINGUISHER" TROPHY BY THE FALCON HEIGHTS FIRE DEPARTMENT RELIEF ASSOCIATION PRESIDENT JEFF WICK.

- LADDER 757 FEATURED ON THE PIERCE WEBSITE AND BECAME THEIR STANDARD MODEL FOR A 100' MEDIUM DUTY AERIAL APPARATUS.**

- WHEN SPECIFICATIONS FOR OUR NEWEST APPARATUS WERE FINALIZED, PIERCE MANUFACTURING RECOGNIZED OUR DESIGN ON THEIR WEBSITE AND QUICKLY MADE THIS DESIGN A STANDARD MODEL FOR A 100' MEDIUM DUTY AERIAL APPARATUS. OUR APPARATUS WAS SHOWCASED AT THE MINNESOTA FIRE CHIEF'S CONVENTION IN ST. CLOUD, MN.

[HTTP://WWW.PIERCEMFG.COM/PRODUCTS/PRODUCTS-OVERVIEW/AERIALS/LADDERS/100-MEDIUM-DUTY-LADDER](http://www.piercemfg.com/products/products-overview/aerials/ladders/100-medium-duty-ladder)

100' Medium Duty Ladder



## NOTABLE EVENTS



**ICE CREAM SOCIAL**



**NIGHT TO UNITE**



**LAUDERDALE DAY IN THE PARK**



**F.H.F.D. OPEN HOUSE**



**JULY 4<sup>TH</sup> PARADE**



**BLOCK PARTIES**

**AND OTHER EVENTS:**

**COMMUNITY OUTREACH, WINTERFEST, SPRING-TOGETHER AT CURTISS FIELD, STATION TOURS...**

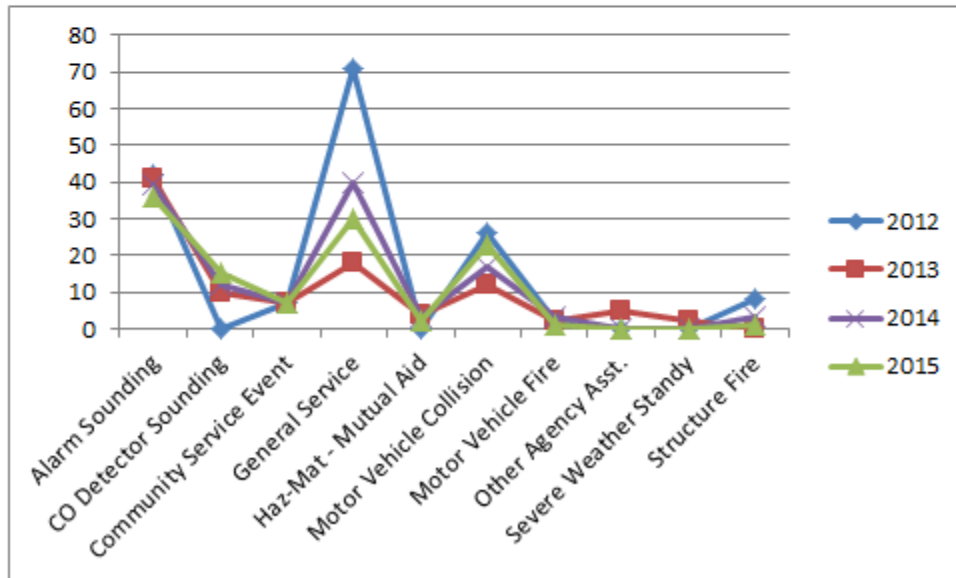






## SUMMARY OF CALLS FOR SERVICE

Calls for Service	2012	2013	2014	2015
Alarm Sounding	42	41	39	36
CO Detector Sounding	0	10	12	15
Community Service Event	7	7	7	7
General Service	71	18	40	30
Haz-Mat - Mutual Aid	0	4	3	2
Motor Vehicle Collision	26	12	17	23
Motor Vehicle Fire	2	2	3	1
Other Agency Asst.	0	5	0	0
Severe Weather Standby	0	2	0	0
Structure Fire	8	0	3	1



- FIRST ARRIVING UNIT AVERAGE RESPONSE TIMES:**

- IN 2012 WAS 6 MINUTES 11 SECONDS.
- IN 2013 WAS 5 MINUTES 26 SECONDS.
- IN 2014 WAS 5 MINUTES.
- IN 2015 WAS 6 MINUTES.





# FALCON HEIGHTS

*Minnesota* Families, Fields and Fair

## SUMMARY OF CALLS FOR SERVICE

2012	Day of the Week	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Totals	Cumulative Totals	Percentage of Total Calls
<b>Month</b>											
January		2	1	4	0	4	5	0	16	16	11%
February		0	0	1	3	0	0	0	4	20	3%
March		1	2	1	1	2	0	1	8	28	5%
April		3	1	1	0	0	2	1	8	36	5%
May		2	2	1	1	2	0	3	11	47	7%
June		3	1	2	1	2	4	1	14	61	9%
July		5	1	2	3	3	1	3	18	79	12%
August		3	2	0	1	4	7	2	19	98	13%
September		1	3	1	3	1	2	4	15	113	10%
October		2	1	3	1	1	2	3	13	126	9%
November		1	2	2	4	0	4	1	14	140	9%
December		0	1	2	0	2	3	1	9	149	6%
<b>Sum Total:</b>		<b>23</b>	<b>17</b>	<b>20</b>	<b>18</b>	<b>21</b>	<b>30</b>	<b>20</b>	<b>149</b>	<b>149</b>	
	<b>Sunday</b>		<b>Monday</b>		<b>Tuesday</b>		<b>Wednesday</b>		<b>Thursday</b>		<b>Friday</b>
									<b>Saturday</b>	<b>Totals</b>	<b>Percentage of Total Calls</b>

2013	Day of the Week	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Totals	Cumulative Totals	Percentage of Total Calls
<b>Month</b>											
January		0	1	0	1	1	3	0	6	6	6%
February		1	2	0	1	0	1	2	7	13	7%
March		1	4	0	0	2	1	1	9	22	10%
April		1	0	0	2	3	3	3	12	34	13%
May		1	0	2	2	7	0	1	13	47	14%
June		0	0	1	2	2	4	9	9	56	10%
July		0	3	1	3	0	0	1	8	64	9%
August		2	0	0	1	2	2	1	8	72	9%
September		1	0	0	2	2	0	1	6	78	6%
October		0	0	3	0	0	1	0	4	82	4%
November		0	2	0	0	0	0	2	4	86	4%
December		1	3	1	0	2	1	0	8	94	9%
<b>Sum Total:</b>		<b>8</b>	<b>15</b>	<b>8</b>	<b>12</b>	<b>21</b>	<b>14</b>	<b>16</b>	<b>94</b>	<b>94</b>	
	<b>Sunday</b>		<b>Monday</b>		<b>Tuesday</b>		<b>Wednesday</b>		<b>Thursday</b>		<b>Friday</b>
									<b>Saturday</b>	<b>Totals</b>	<b>Percentage of Total Calls</b>

2014	Day of the Week	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Totals	Cumulative Totals	Percentage of Total Calls
<b>Month</b>											
January		1	0	0	2	3	1	3	10	10	9%
February		3	1	4	1	1	1	4	15	25	13%
March		3	0	1	1	1	1	1	8	33	7%
April		2	1	1	2	0	0	0	6	39	5%
May		1	1	1	0	0	3	2	8	47	7%
June		2	2	0	3	1	1	3	12	59	10%
July		0	1	2	2	3	3	4	15	74	13%
August		5	1	0	3	1	1	1	12	86	10%
September		1	4	1	1	2	0	3	12	98	10%
October		0	1	0	1	0	4	1	7	105	6%
November		1	1	0	1	0	0	1	4	109	3%
December		2	0	1	1	2	1	1	8	117	7%
<b>Sum Total:</b>		<b>21</b>	<b>13</b>	<b>11</b>	<b>18</b>	<b>14</b>	<b>16</b>	<b>24</b>	<b>117</b>	<b>117</b>	
	<b>Sunday</b>		<b>Monday</b>		<b>Tuesday</b>		<b>Wednesday</b>		<b>Thursday</b>		<b>Friday</b>
									<b>Saturday</b>	<b>Totals</b>	<b>Percentage of Total Calls</b>

2015	Days of the Week	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Totals	Cumulative Total	Percentage of Total Calls
<b>Month</b>											
January		2	0	2	0	2	0	0	6	6	6%
February		1	1	1	0	1	2	2	8	14	7%
March		1	1	1	0	2	3	1	9	23	8%
April		1	1	0	0	0	1	3	6	29	6%
May		2	0	1	3	3	2	0	11	40	10%
June		1	0	1	1	0	4	0	7	47	6%
July		5	1	2	0	2	1	2	13	60	12%
August		0	3	3	0	0	1	2	9	69	8%
September		0	1	2	2	2	1	1	10	79	9%
October		5	2	1	2	0	2	2	14	93	13%
November		0	5	1	1	2	0	1	10	103	9%
December		3	0	1	0	0	1	0	5	108	5%
<b>Sum Total:</b>		<b>21</b>	<b>15</b>	<b>16</b>	<b>9</b>	<b>14</b>	<b>19</b>	<b>14</b>	<b>108</b>	<b>108</b>	<b>100%</b>
	<b>Sunday</b>		<b>Monday</b>		<b>Tuesday</b>		<b>Wednesday</b>		<b>Thursday</b>		<b>Friday</b>
									<b>Saturday</b>	<b>Totals</b>	<b>Percentage of Total Calls</b>

2015	Series	Description	Falcon Heights	Lauderdale	Out of City	Total
100	Fire		7	10	0	17
200	Overpressure Rupture, Explosion, Overheat (No Fire)		0	0	0	0
300	Rescue and EMS Incidents		9	4	0	13
400	Hazardous Condition (No Fire)		9	10	1	20
500	Service Call		1	1	0	2
600	Good Intent Call		16	10	1	27
700	False Alarm and False Call		17	11	0	28
800	Severe Weather and Natural Disaster		0	0	0	0
900	Special Incident Type		1	0	0	1
	<b>Total:</b>		<b>60</b>	<b>46</b>	<b>2</b>	<b>108</b>

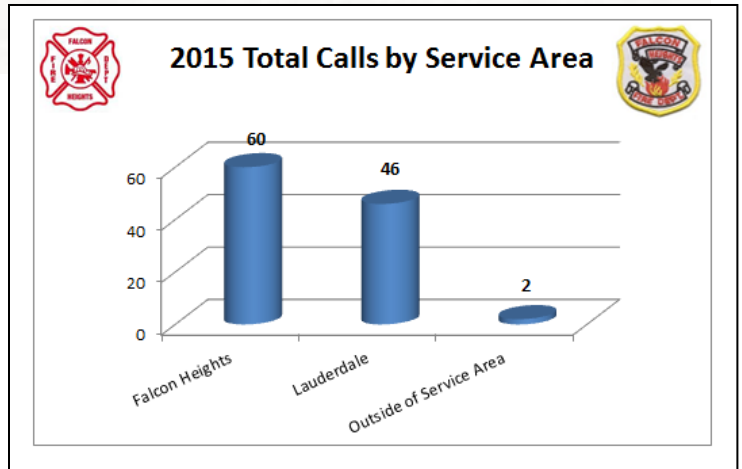
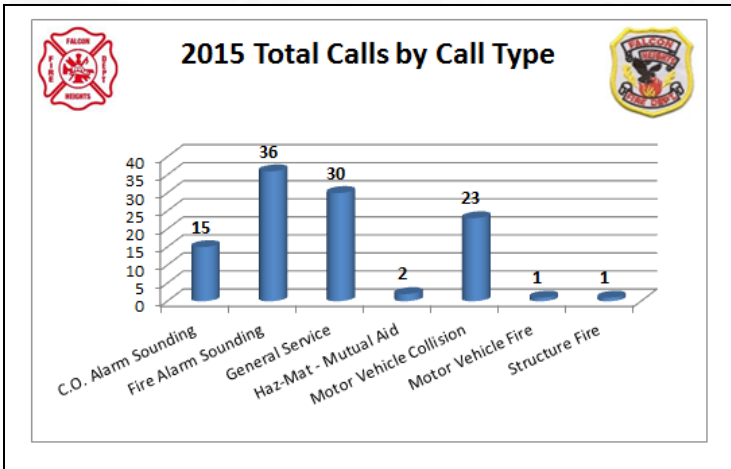
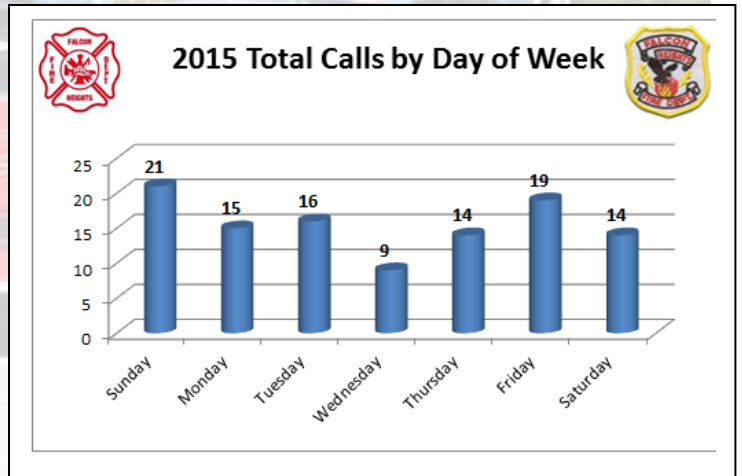
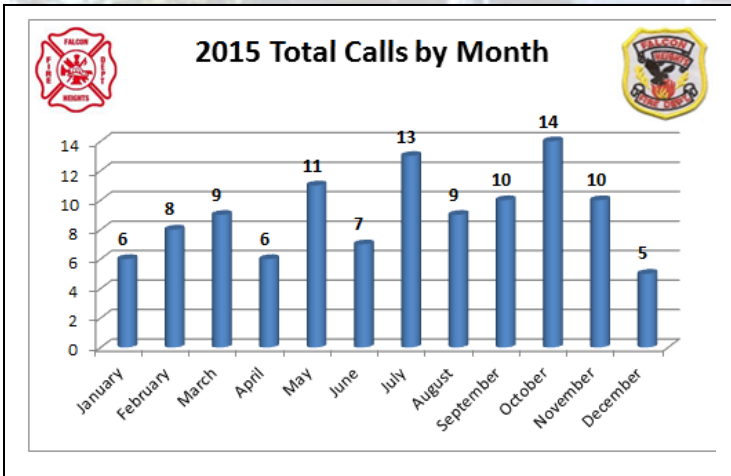
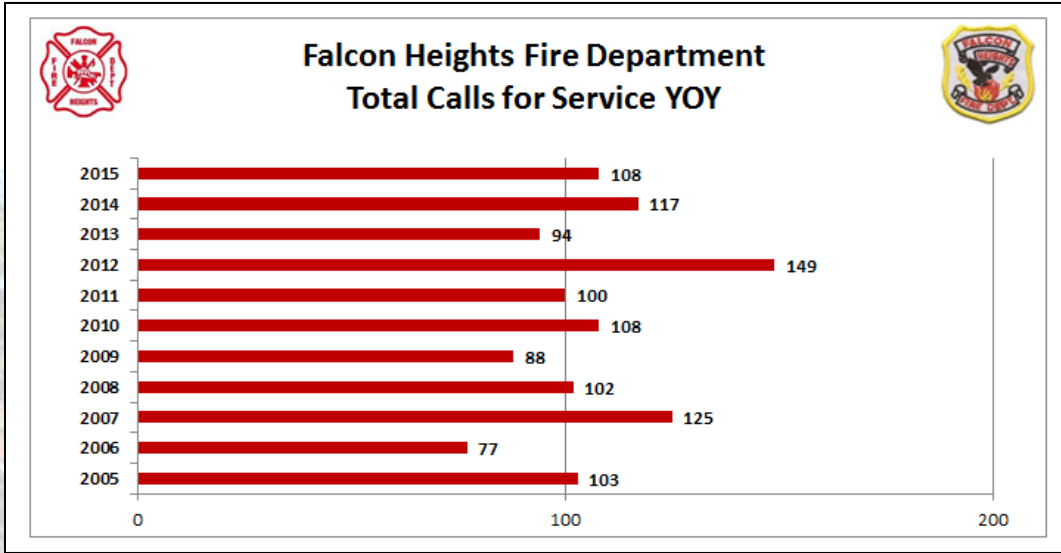




# FALCON HEIGHTS

*Minnesota* Families, Fields and Fair

## SUMMARY OF CALLS FOR SERVICE





## SUMMARY OF CALLS FOR SERVICE

- IN 2015, THE BUSIEST DAY OF THE WEEK FOR CALLS FOR SERVICE WAS SUNDAY WITH 19% (21 OF 108) OF THE RECORDED CALLS AND THE MONTH OF OCTOBER WAS THE BUSIEST MONTH WITH 13% (14 OF 108) OF THE RECORDED CALLS.
- IN 2014, THE BUSIEST DAY OF THE WEEK FOR CALLS FOR SERVICE WAS SATURDAY WITH 20% (24 OF 117) OF THE RECORDED CALLS AND THE MONTHS OF FEBRUARY AND MAY WERE THE BUSIEST MONTHS WITH 13% (15 OF 117) OF THE RECORDED CALLS EACH.
- IN 2013, THE BUSIEST DAY OF THE WEEK FOR CALLS FOR SERVICE WAS THURSDAY WITH 22% (21 OF 94) OF THE RECORDED CALLS AND THE MONTH OF MAY WAS THE BUSIEST MONTH WITH 14% (13 OF 94) OF THE RECORDED CALLS. IN 2012, THE BUSIEST DAY OF THE WEEK FOR CALLS FOR SERVICE WAS FRIDAY WITH 20% (30 OF 149) OF THE RECORDED CALLS AND THE MONTH OF AUGUST WAS THE BUSIEST MONTH WITH 13% (19 OF 149) OF THE RECORDED CALLS.
- THE LEVEL OF DEDICATION FROM OUR MEMBERS IS EVIDENT BY THE FACT THAT SIX (6) OF OUR EIGHTEEN (18) ACTIVE MEMBERS MADE 50% OR MORE OF THE FIRE CALLS.

**FIRE CALLS  
(108)**

### \*NOTE-WORTHY CALLS

- IN 2015, CREWS RESPONDED TO A SINGLE VEHICLE ACCIDENT WHICH PROGRESSED INTO A FULLY INVOLVED VEHICLE FIRE RESULTING IN A FATALITY. AN INCIDENT SUCH AS THIS CAN HAVE AN IMPACT ON AND AFFECT EVERYONE DIFFERENTLY. THESE CALLS ARE UNCOMMON BUT ARE THE REALITY OF THE FIRE SERVICE AND ARE CHALLENGES WE MUST FACE.
- TYPICALLY NO TWO (2) CALLS ARE ALIKE, HOWEVER, THIS YEAR FIRE PERSONNEL RESPONDED TO THE SAME APARTMENT BUILDING THREE (3) TIMES FOR THE EXACT SAME CALL TYPE OF SMOKE IN THE HALLWAY WITH A UNIT'S SMOKE DETECTOR SOUNDING. ALL THREE (3) TIMES THE 1<sup>ST</sup> ARRIVING PERSONNEL HAD TO MAKE ENTRY AND RESCUE AN UNCONSCIOUS/UNRESPONSIVE OCCUPANT FROM THE SMOKE FILLED APARTMENT.
- A HOUSE FIRE IN LAUDERDALE. THE FIRE WAS CONTAINED TO A BEDROOM WITH MINIMAL DAMAGE AS A RESULT OF QUICK ENTRY AND EXTINGUISHMENT BY FIRE PERSONNEL. THE CAUSE OF THE FIRE WAS CARELESS SMOKING WHICH IS A COMMON CAUSE AND THE LEADING CAUSE OF CIVILIAN HOME FIRE DEATHS.





## TRAINING EXERCISES



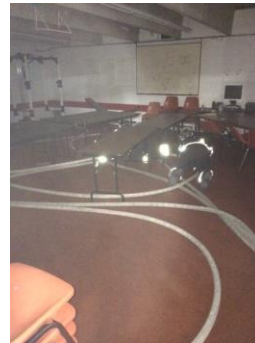
**VEHICLE FIRES**



**LIVE BURN / FIRE BEHAVIOR**



**VEHICLE EXTRICATIONS**



**AIR MANAGEMENT  
HOSE MAZE**



**LARGE VEHICLE EXTRICATION**

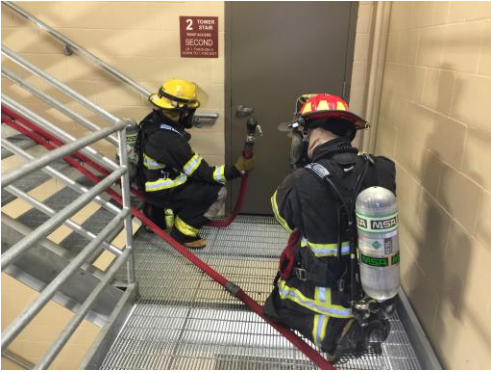


**VEHICLE STABILIZATION**





# TRAINING EXERCISES



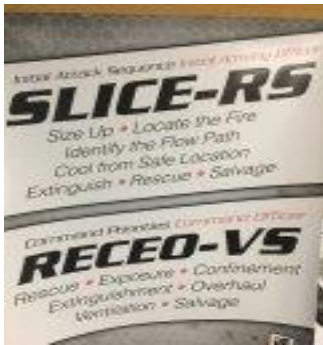
**STANDPIPE TRAINING**



**SCBA CONFIDENCE**



**MEDICAL TRAINING**



**COMMAND TACTICS**



**AIR BAG MANAGEMENT**



**FIRE FIGHTER SKILLS / DEXTERITY TRAINING**



**NATURAL GAS EMERGENCIES**



**AERIAL OPERATIONS**



# TRAINING EXERCISES

## AVERAGE HOURS OF TRAINING PER YEAR

THE MEMBERS OF THE FALCON HEIGHTS FIRE DEPARTMENT TRAINED OVER 1500 HOURS IN 2015. THE FIRE DEPARTMENT OFFERED 87 TRAINING EXERCISES IN 2015 WHICH IS AN AVERAGE OF 7 PER MONTH, THESE TRAINING EXERCISES INCLUDE BUT NOT LIMITED TO:

- MEDICAL TRAINING DRILLS,
- STATE FIRE SCHOOL EVENTS,
- IN-HOUSE EVENTS,
- PHYSICAL AGILITY TESTS,
- VEHICLE FIRES,
- VEHICLE EXTRICATIONS,
- AIR MANagements EVENTS,
- SEARCH AND RESCUE EXERCISES
- HAZARDOUS MATERIALS TRAINING EVENTS.



TRAINING IS AN ESSENTIAL PART OF THE FIRE SERVICE, BECAUSE NO TWO (2) INCIDENTS ARE THE SAME, WE MUST TRAIN AS OFTEN AS POSSIBLE TO KEEP OUR SKILLS SHARP, TO TEST OUR ABILITIES, TO HAVE THE OPPORTUNITY TO USE THE EQUIPMENT AVAILABLE, AND LEARN AS MUCH AS POSSIBLE ABOUT THE EVER-CHANGING ENVIRONMENT AS IT RELATES TO THE FIRE SERVICE.

HONING OUR SKILLS HAS AND WILL CONTINUE TO A VITAL PART OF THE SERVICE WE PROVIDE TO THE VISITORS AND CITIZENS OF FALCON HEIGHTS AND LAUDERDALE NOT TO MENTION OUR OWN FIRE DEPARTMENT MEMBERS.

THE LEVEL OF DEDICATION FROM OUR MEMBERS IS EVIDENT BY THE FACT THAT NINE (9) OF OUR EIGHTEEN (18) ACTIVE MEMBERS PARTICIPATED IN 50% OR MORE OF THE SCHEDULED WEEKLY DRILLS.

**DRILLS (87)**



## WHAT'S NEW FOR 2016 AND OTHER DEPARTMENTAL GOALS

- IN 2016, THE FIRE DEPARTMENT WILL BE PARTICIPATING IN THE RAMSEY COUNTY CLOSEST UNIT DISPATCHING PILOT PROGRAM AND THE PROJECT LIFESAVER TO PROVIDE TIMELY RESPONSE TO SAVE LIVES AND REDUCE POTENTIAL INJURY FOR ADULTS AND CHILDREN WHO WANDER DUE TO ALZHEIMER'S, AUTISM, AND OTHER RELATED CONDITIONS OR DISORDERS.
- DEVELOP AND IMPLEMENT ON-DEMAND FIRE SAFETY FOR SENIOR CITIZENS, SPECIFICALLY DESIGNED FOR TENANTS OF 1666 COFFMAN ST. AND 1530 LARPENTEUR AVE.
- THE NATIONAL FIRE SERVICE HAS SEEN A RISE IN LINE OF DUTY DEATHS (LODD) OVER THE PAST FEW YEARS. THIS COMING YEAR'S TRAINING FOCUS WILL BE ON THE LOW FREQUENCY HIGH RISK EVENTS INVOLVING FIREFIGHTER SAFETY, SURVIVAL, MAY-DAY, R.I.T., AND THE MENTAL HEALTH/WELLNESS OF OUR FIRE PERSONNEL.
- CONTINUE TO DEVELOP AND IMPLEMENT PROFICIENCY TRAINING FOR FIRE DEPARTMENT PERSONNEL.
- DEVELOP AND IMPLEMENT NEW RECRUITMENT AND RETENTION INCENTIVE PROGRAMS FOR FIRE DEPARTMENT PERSONNEL.
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- **DISCUSS BUDGETARY REQUIREMENTS FOR PURCHASING ADDITIONAL RADIO EQUIPMENT FOR THE APPARATUS'. BY INCREASING THE NUMBER OF RADIOS PER APPARATUS THIS WILL REDUCE THE NUMBER OF FIREFIGHTERS WHO ARE WORKING ON THE FIREGROUND WITHOUT A LINE OF COMMUNICATION TO THE INCIDENT COMMANDER AND / OR DISPATCH WHICH IN TURN WILL INCREASE FIREGROUND SAFETY OF ALL PERSONNEL.**
- **INITIATE DISCUSSIONS WITH THE CITY ABOUT ESTABLISHING A PENSION CONTRIBUTION PACKAGE FOR THE FIRE DEPARTMENT MODELED AFTER SIMILAR DEPARTMENTS IN THE STATE.**
- **PARTICIPATE IN AVAILABLE SOLAR PANEL EDUCATIONAL OPPORTUNITIES TO BETTER PREPARE FIRE DEPARTMENT PERSONNEL TO RESPOND TO A CALL FOR SERVICE INVOLVING SOLAR PANELS.**
- **DISCUSS OPTIONS FOR ENHANCING THE TRAINING ROOM EXERCISE EQUIPMENT FOR USE BY FIRE PERSONNEL TO IMPROVE THEIR HEALTH AND WELLNESS, IN-TURN LOWERING POSSIBILITIES OF FIREGROUND INJURIES.**
- **DEVELOP INFORMATIONAL ARTICLES FOR CITY'S EMAIL BLAST, AND NEWLETTERS.**
- **PUBLISH CONTENT FOR OUR RENEWED SOCIAL MEDIA SITE RELATED TO FIRE SAFETY, EMPLOYMENT OPPORTUNITIES, AND COMMUNITY REMINDERS.**



[FALCON HEIGHTS FIRE DEPARTMENT FACEBOOK PAGE](#)





# Falcon Heights City Council Workshop

**City Hall  
2077 W Larpenteur Ave.  
6:30 p.m.**

## **MINUTES Wednesday, March 2, 2016**

### **1) Curtiss Field Recommendations**

- Call to order – 6:30. Mayor Lindstrom
- General discussion on history of Curtiss Field going back to 2014. Council members discussed results from survey/open houses. Sack Thongvanh provided a brief history of parks planning and updates from 2013-current. Council asked general questions regarding recent progression of Curtiss Field. City Administrator moved on to discuss results from surveys and open houses. He explained the process of how the commission solicited desires of residents.
- City Administrator Sack Thongvanh moved on to discuss the top priorities provided through the survey results. They include a park building, greenspace, beautifying the park, and providing amenities for all ages. Council discussed utilizing parks as destinations rather than utilizing all amenities at all parks. Council asked general questions regarding what primary uses would be for a new building. Staff explained it would primarily be used for programming, rentals and special events.
- City Administrator Sack Thongvanh explained staff is looking for direction from council for next steps. The letter of recommendation included multiple priorities to consider. Without discussing specific options or costs, the city administrator explained funding options including tax abatement. Tax abatement is a mechanism that ‘captures’ property taxes and allocates to specific funds.

This can be redirected to parks specific funds. The city can bond for parks improvements and equipment, but not for a building. A bond could be placed on an election. Council members asked how the message would be shared with residents and were concerned that raising taxes without a clear message would be undesirable. Ultimately, bonding can be done with or without a ballot. Council expressed concern with bonding on individual projects (parks) as opposed to all long term bonding projects (street improvements, reclaim, etc...)

- City Administrator Sack Thongvanh discussed that ongoing strategic planning includes long term budget planning. Council will need to establish priorities for staff.
- Council members expressed understanding that staff is looking for direction for next steps. This can be cost related info... more
- Council expressed concern with a building as it might limit greenspace at the park.

- General discussion on long range planning with the budget including streets, parks, and capital purchases.
- City Administrator Sack Thongvanh explained that once council gives direction to staff, council can consider estimates and prioritize options going forward.
- Discussion on building including plumbing and what type of access the public would have to bathrooms.
- Council asked whether we receive complaints about activities at Curtiss Field at night. Council expressed that it is well patrolled by SAPD.
- Council expressed it would be beneficial to have costs associated with the recommendations. Having a more tangible set of recommendations makes considerations easier to understand.
- Council suggested that there could be a range of facilities (size, amenities, how it general functions...)
- Council expressed needing more data to consider more priorities.
- Council expressed interest in hearing costs associated with desires recommended by the Parks Commission.
- Council also expressed interest in community organizations becoming a part of planning including landscaping.
- Staff will respond to requests to find costs associated with recommendations; staff will move forward on better understanding all costs associated with short term projects including completing sidewalks and exploring landscaping options.

Dated this 2nd day of March, 2016

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Peter Lindstrom, Mayor

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Sack Thongvanh, City Administrator

**CITY OF FALCON HEIGHTS**  
Regular Meeting of the City Council  
City Hall  
2077 West Larpenteur Avenue

**MINUTES**  
March 9, 2016 at 7:00 P.M.

- A. CALL TO ORDER: 7:00 pm
- B. ROLL CALL: LINDSTROM X HARRIS X BROWN THUNDER \_\_\_  
FISCHER X GUSTAFSON \_\_\_
- STAFF PRESENT: THONGVANH X
- C. PRESENTATIONS:
1. Northeast Youth & Family Services
    - Jerry Hromatka, President and CEO of Northeast Youth and Family Service (NYFS) provided a presentation of their services. NYFS provides services to 5-21 year olds and has served about 4,000 youth in 2015 through their programs for Mental Health, Youth Development, and Day Treatment. Falcon Heights is one of fifteen municipalities that partners with NYFS. This partnership helps provide resources to residents, and helps the organization be able to match funds for grants. Falcon Heights Families have utilized services in 2015 for counseling, diversion, senior chore, and other non-contracted services.
- D. APPROVAL OF MINUTES:
1. February 24, 2016 City Council Meeting Minutes Approved
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
1. General Disbursements through: 3/03/16 \$131,140.24  
Payroll through: 2/29/16 \$17,037.94
  2. Donations for 2016 Park Program Fund
  3. Summer Hours
- Council Member Fischer Moved, Approved 3-0
- G. POLICY ITEMS:
- H. INFORMATION/ANNOUNCEMENTS:  
Council Member Fischer:  
No updates



Council Member Harris:

She is excited to be getting a grandchild soon.

City Administrator Sack Thongvanh:

- The city is looking to fill positions for Parks and Recreation: Summer Program Coordinator, Head Activities Leader, Recreation Leaders, and Tennis Instructors.
- The city sponsored a solar power hour. The event was to inform homeowners, businesses, and farmers about the benefits of getting solar.
- AARP is doing taxes on Tuesdays and Thursdays at City Hall from 9am-12pm.
- Falcon Heights Elementary Kids Stuff Sale is Saturday, April 9<sup>th</sup> from 8:30am-12:30pm. Admission is free.

Mayor Lindstrom:

Thank you to the Falcon Heights/Lauderdale Lions Club for hosting an informative event about The Good Acre.

I. COMMUNITY FORUM:

J. ADJOURNMENT: 8:09 pm

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Peter Lindstrom, Mayor

Dated this 9<sup>th</sup> day of March, 2016

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Sack Thongvanh, City Administrator



***The City That Soars!***

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	March 23, 2016
<b>Agenda Item</b>	Consent F1
<b>Attachment</b>	General Disbursements and Payroll
<b>Submitted By</b>	Roland Olson, Finance Director

<b>Item</b>	General Disbursements and Payroll
<b>Description</b>	General Disbursements through: 3/17/16: \$32,015.62 Payroll through: 3/15/16: \$16,724.39
<b>Budget Impact</b>	The general disbursements and payroll are consistent with the budget.
<b>Attachment(s)</b>	<ul style="list-style-type: none"> <li>• General Disbursements and Payroll</li> </ul>
<b>Action(s) Requested</b>	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01 .50		AMERIPRIDE SERVICES				
I-1003399723		LINEN CLEANING	39.03			
3/09/2016	APBNK	DUE: 3/09/2016 DISC: 3/09/2016		1099: N		
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	39.03
		=== VENDOR TOTALS ===	39.03			
01-03110		CENTURY LINK				
I-201603095708		LANDLINES	113.82			
3/09/2016	APBNK	DUE: 3/09/2016 DISC: 3/09/2016		1099: N		
		LANDLINES		101 4141-85011-000	TELEPHONE - LANDLINE	49.40
		LANDLINES		601 4601-85011-000	TELEPHONE - LANDLINE	64.42
		=== VENDOR TOTALS ===	113.82			
01-03123		CINTAS CORPORATION #470				
I-470718907		BLACK MATS, SVC CHARGE	52.84			
3/09/2016	APBNK	DUE: 3/09/2016 DISC: 3/09/2016		1099: N		
		BLACK MATS, SVC CHARGE		101 4131-70110-000	SUPPLIES	52.84
		=== VENDOR TOTALS ===	52.84			
01-04570		JOSEPH, KATRINA E.				
I-50		FEB PROSECUTIONS	2,500.00			
3/09/2016	APBNK	DUE: 3/09/2016 DISC: 3/09/2016		1099: Y		
		FEB PROSECUTIONS		101 4123-80200-000	LEGAL FEES	2,500.00
		=== VENDOR TOTALS ===	2,500.00			
01 .72		LILLIE SUBURBAN NEWSPAPER				
I-201603095711		2016 SUMMARY BUDGET	78.75			
3/09/2016	APBNK	DUE: 3/09/2016 DISC: 3/09/2016		1099: N		
		2016 SUMMARY BUDGET		101 4111-70410-000	LEGAL NOTICES	78.75
		=== VENDOR TOTALS ===	78.75			
01-07263		NEXTEL COMMUNICATIONS, INC				
I-201603095710		CELL PHONES	62.46			
3/09/2016	APBNK	DUE: 3/09/2016 DISC: 3/09/2016		1099: N		
		CELL PHONES		101 4124-85015-000	CELL PHONE	62.46
		=== VENDOR TOTALS ===	62.46			

-----ID-----			GROSS	P.O. #		
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01-030	OLSON,ROLAND					
I-201603095718		REIMB MILEAGE	36.88			
3/09/2016	APBNK	DUE: 3/09/2016 DISC: 3/09/2016		1099: N		
		REIMB MILEAGE		101 4113-86010-000	MILEAGE	36.88
		=== VENDOR TOTALS ===	36.88			
01-06053	OREILLY AUTO PARTS					
I-201603095717		CLEANER, GLOVES, CHASSIS/RIDE	221.70			
3/09/2016	APBNK	DUE: 3/09/2016 DISC: 3/09/2016		1099: N		
		CLEANER, GLOVES, CHASSIS/RIDE		101 4132-70120-000	SUPPLIES	221.70
		=== VENDOR TOTALS ===	221.70			
01-06185	RAMSEY COUNTY					
I-PRREL-000431		1ST QTR ELECTION CONTRACT	4,475.00			
3/09/2016	APBNK	DUE: 3/09/2016 DISC: 3/09/2016		1099: N		
		1ST QTR ELECTION CONTRACT		101 4115-80300-000	ELECTION CONTRACT	4,475.00
		=== VENDOR TOTALS ===	4,475.00			
01-05534	RAMSEY COUNTY FIRE CHIEFS ASSO					
I-201603095712		2016 MEMBERSHIP DUES	60.00			
3/09/2016	APBNK	DUE: 3/09/2016 DISC: 3/09/2016		1099: N		
		2016 MEMBERSHIP DUES		101 4124-86110-000	MEMBERSHIPS	60.00
		=== VENDOR TOTALS ===	60.00			
01-05441	SCOTT WEMYSS (PARTAGS)					
010160301		2 NAMETAGS	10.50			
3/09/2016	APBNK	DUE: 3/09/2016 DISC: 3/09/2016		1099: N		
		2 NAMETAGS		101 4124-70100-000	SUPPLIES	10.50
		=== VENDOR TOTALS ===	10.50			
01-06485	SENSIBLE OFFICE SOLUTIONS					
I-14145-001		CUSTOM INDEXES	88.00			
3/09/2016	APBNK	DUE: 3/09/2016 DISC: 3/09/2016		1099: N		
		CUSTOM INDEXES		101 4112-70100-000	SUPPLIES	88.00
		=== VENDOR TOTALS ===	88.00			

PACKET: 01357 MARCH 9 PAYABLES  
VENDOR SET: 01 City of Falcon Heights  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
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01-03	TESCH, SCOTT					
I-201603095714		REIMB MOTEL, MILEAGE, ID LABEL	452.39			
3/09/2016	APBNK	DUE: 3/09/2016 DISC: 3/09/2016		1099: N		
		REIMB MOTEL, MEALS		101 4124-86020-000	TRAINING	225.82
		REIMB CUSTOM ID BADGES		101 4124-70100-000	SUPPLIES	110.79
		REIMB MILEAGE		101 4124-86010-000	MILEAGE	115.78
		=== VENDOR TOTALS ===	452.39			
01-06628	SACK THONGVANH					
I-201603095715		JAN & FEB CELL PHONE REIMB	120.00			
3/09/2016	APBNK	DUE: 3/09/2016 DISC: 3/09/2016		1099: N		
		JAN & FEB CELL PHONE REIMB		101 4131-85015-000	CELL PHONE	60.00
		JAN & FEB CELL PHONE REIMB		601 4601-85015-000	CELL PHONE	60.00
		=== VENDOR TOTALS ===	120.00			
01-05870	XCEL ENERGY					
I-201603095716		GAS, STREET LIGHTS	4,391.67			
3/09/2016	APBNK	DUE: 3/09/2016 DISC: 3/09/2016		1099: N		
		GAS		101 4131-85020-000	ELECTRIC	738.13
		ICE RINK LIGHTS		101 4141-85020-000	ELECTRIC/GAS	26.85
		STREET LIGHTS		209 4209-85020-000	STREET LIGHTING POWER	44.47
		STREET LIGHTS		209 4209-85020-000	STREET LIGHTING POWER	43.07
		STREET LIGHTS		209 4209-85020-000	STREET LIGHTING POWER	11.75
		STREET LIGHTS		209 4209-85020-000	STREET LIGHTING POWER	56.16
		STREET LIGHTS		209 4209-85020-000	STREET LIGHTING POWER	11.75
		STREET LIGHTS		209 4209-85020-000	STREET LIGHTING POWER	2,154.25
		STREET LIGHTS		209 4209-85020-000	STREET LIGHTING POWER	46.23
		STREET LIGHTS		209 4209-85020-000	STREET LIGHTING POWER	51.19
		COMM PARK		101 4141-85020-000	ELECTRIC/GAS	522.00
		STREET LIGHTS		209 4209-85020-000	STREET LIGHTING POWER	17.58
		STREET LIGHTS		209 4209-85020-000	STREET LIGHTING POWER	668.24
		=== VENDOR TOTALS ===	4,391.67			
		=== PACKET TOTALS ===	12,703.04			



PACKET: 01360 MARCH 16TH PAYABALES  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

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110	CENTURY LINK						
I-201603175727		LAND LINE		61.05			
3/17/2016	APBNK	DUE: 3/17/2016 DISC: 3/17/2016			1099: N		
		LAND LINE			101 4141-85011-000	TELEPHONE - LANDLINE	61.05
=== VENDOR TOTALS ===				61.05			
=====							
01-03123	CINTAS CORPORATION #470						
I-470722304		MAT SVC AND SHOP TOWELS		118.80			
3/16/2016	APBNK	DUE: 3/16/2016 DISC: 3/16/2016			1099: N		
		MAT SVC AND SHOP TOWELS			101 4131-87010-000	CITY HALL MAINTENANCE	118.80
=== VENDOR TOTALS ===				118.80			
=====							
01-03122	CITY OF ST PAUL						
I-IN00014723		FEB ST LITE MAINTENANCE AREA		132.12			
3/15/2016	APBNK	DUE: 3/15/2016 DISC: 3/15/2016			1099: N		
		FEB ST LITE MAINTENANCE AREA			209 4209-85020-000	STREET LIGHTING POWER	132.12
I-IN00014724		FEB ST LITE MAINTENANCE AREA		10.36			
3/15/2016	APBNK	DUE: 3/15/2016 DISC: 3/15/2016			1099: N		
		FEB ST LITE MAINTENANCE AREA			209 4209-85020-000	STREET LIGHTING POWER	10.36
=== VENDOR TOTALS ===				142.48			
=====							
01-05175	CONTINENTAL RESEARCH CORPORATI						
I-432833-CRC-1		CHEMICALS -		282.02			
3/17/2016	APBNK	DUE: 3/17/2016 DISC: 3/17/2016			1099: N		
		CHEMICALS -			101 4131-70110-000	SUPPLIES	282.02
=== VENDOR TOTALS ===				282.02			
=====							
01-04027	EMERGENCY APPARATUS MAINT						
I-85430		757 NFPA PUMP TEST		485.88			
3/16/2016	APBNK	DUE: 3/16/2016 DISC: 3/16/2016			1099: N		
		757 NFPA PUMP TEST			101 4124-87029-000	REPAIR OTHER EQUIPMENT	485.88
I-85431		753 NFPA PUMP TEST		515.08			
3/16/2016	APBNK	DUE: 3/16/2016 DISC: 3/16/2016			1099: N		
		753 NFPA PUMP TEST			101 4124-87029-000	REPAIR OTHER EQUIPMENT	515.08
I-85432		752 NFPA PUMP TEST		515.08			
3/16/2016	APBNK	DUE: 3/16/2016 DISC: 3/16/2016			1099: N		
		752 NFPA PUMP TEST			101 4124-87029-000	REPAIR OTHER EQUIPMENT	515.08
=== VENDOR TOTALS ===				1,516.04			

PACKET: 01360 MARCH 16TH PAYABALES  
VENDOR SET: 01 City of Falcon Heights  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
653		FIRST DUE FIRE TRAINING				
I-2		FIREFIGHER SURVIVAL TNG	600.00			
3/15/2016	APBNK	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		FIREFIGHER SURVIVAL TNG		101 4124-86020-000	TRAINING	600.00
		=== VENDOR TOTALS ===	600.00			
=====						
01-05243		HINRICHS,RICH				
I-201603155723		HINRICHS,RICH	1,715.91			
3/15/2016	APBNK	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		18 PAIRS FIRE WORK BOOTS		402 4402-91000-000	MACHINERY & EQUIPMENT	1,236.32
		SCBA REPLACEMENT BATTIERES		101 4124-70100-000	SUPPLIES	95.06
		STATION TOOLS & SUPPLIES		101 4124-70100-000	SUPPLIES	384.53
		=== VENDOR TOTALS ===	1,715.91			
=====						
01-05190		HYDRAULIC SPECIALTY CO				
I-0907902180		HYDRAULIC PART - DUMP TRK	515.02			
3/15/2016	APBNK	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		HYDRAULIC PART - DUMP TRK		101 4132-87000-000	REPAIR EQUIPMENT	515.02
		=== VENDOR TOTALS ===	515.02			
=====						
01-05555		MEDICS TRAINING				
I-9931		EMT/EMR TRAINING	550.00			
3/16/2016	APBNK	DUE: 3/16/2016 DISC: 3/16/2016		1099: N		
		EMT/EMR TRAINING		101 4124-86020-000	TRAINING	550.00
		=== VENDOR TOTALS ===	550.00			
=====						
582		MENARDS				
I-201603155726		CASTERS & FIRE DEPT RACK/POST	143.22			
3/15/2016	APBNK	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		CASTERS & FIRE DEPT RACK		101 4124-70100-000	SUPPLIES	63.08
		CURTISS FIBELD SIGN POSTS		101 4141-70100-000	SUPPLIES	49.94
		SHOP SUPPLIES		101 4131-70110-000	SUPPLIES	30.20
		=== VENDOR TOTALS ===	143.22			

PACKET: 01360 MARCH 16TH PAYABALES  
VENDOR SET: 01 City of Falcon Heights  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
231	MN FIRE SVC CERT.	BOARD				
I-3949		HAZ MAT TNG AND 1 RECERT	95.00			
3/15/2016	APBNK	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		HAZ MAT TNG AND 1 RECERT		101 4124-86020-000	TRAINING	95.00
=== VENDOR TOTALS ===			95.00			
=====						
01-06115	TIMOTHY PITTMAN					
I-201603155721		FLEX PYMT	600.00			
3/15/2016	APBNK	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		FLEX PYMT		101 21712-000	MEDICAL FLEX SAVINGS PAY	240.00
		FLEX PYMT		601 21712-000	MEDICAL FLEX SAVINGS PAY	210.00
		FLEX PYMT		602 21712-000	MEDICAL FLEX SAVINGS PAY	150.00
=== VENDOR TOTALS ===			600.00			
=====						
01-06301	SAMS CLUB MC/SYNCR					
I-201603155720		SPRAY LUBE JB 80	102.86			
3/15/2016	APBNK	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		SPRAY LUBE JB 80		101 4131-70110-000	SUPPLIES	102.86
=== VENDOR TOTALS ===			102.86			
=====						
01-06544	TIM SANDVIK					
I-201603155725		CELLPHONE REIMB & MILEAGE	42.38			
3/15/2016	APBNK	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		CELLPHONE REIMB		101 4116-85010-000	TELEPHONE	40.00
		MILEAGE REIMB		101 4112-86010-000	MILEAGE & PARKING	2.38
=== VENDOR TOTALS ===			42.38			
=====						
01-06483	SENTRY SYSTEMS, INC.					
I-713369		COMMERCIAL MONITORING	94.50			
3/17/2016	APBNK	DUE: 3/17/2016 DISC: 3/17/2016		1099: N		
		COMMERCIAL MONITORING		101 4112-87000-000	REPAIR OFFICE EQUIPMENT	94.50
=== VENDOR TOTALS ===			94.50			



PACKET: 01360 MARCH 16TH PAYABALES  
VENDOR SET: 01 City of Falcon Heights  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
870	XCEL ENERGY					

I-201603155722		CURTISS PARK ELECT	355.90			
3/15/2016	APBNK	DUE: 3/15/2016 DISC: 3/15/2016		1099: N		
		CURTISS PARK ELECT		101 4141-85020-000	ELECTRIC/GAS	266.72
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	65.35
		ELECT - GAZEBO		101 4141-85020-000	ELECTRIC/GAS	12.08
		ELECT		101 4141-85020-000	ELECTRIC/GAS	11.75

=== VENDOR TOTALS === 355.90

=== PACKET TOTALS === 6,935.18

fed withholdings	6563.42
st withholdings	1025.81
Pera	3088.17
Icma	1700.00

19,312.58

EMP #	NAME	AMOUNT
1005	SACK THONGVANH	2,817.34
01-1017	TIMOTHY J SANDVIK	1,497.91
01-1019	KATHLEEN N THRASHER	800.94
01-1136	ROLAND O OLSON	1,702.75
01-1159	SARA E ASCHENBECK	272.16
01-1018	PAUL A MORETTO	1,743.54
01-0085	DANIEL S JOHNSON-POWERS	42.08
01-0086	RICHARD H HINRICHS	213.32
01-0087	MICHAEL A MCKAY	74.93
01-0095	MICHAEL J POESCHL	919.25
01-0105	ANTON M FEHRENBACH	196.93
01-0106	SCOTT A TESCH	262.56
01-0123	BRYAN R SULLIVAN	112.80
01-0124	MICHAEL D KRUSE	103.42
01-0128	NICHOLAS M ROSENBERG	63.32
01-0132	ANDREW K TEMME	151.54
01-1030	TIMOTHY J PITTMAN	1,690.96
01-1033	DAVE TRETSEVEN	1,451.90
01-1143	COLIN B CALLAHAN	1,468.55
01-2230	ROBERT J CHANDLER	193.93

TOTAL PRINTED: 20 15,780.13

3-10-2016 10:06 AM PAYROLL CHECK REGISTER  
 PAYROLL NO: 01 City of Falcon Heights

PAGE: 1  
 PAYROLL DATE: 3/10/2016

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
0040	ANDERSON, KEVIN	R	3/10/2016	132.16	084660
	GAFFNEY, PATRICK	R	3/10/2016	129.63	084661
	WICK, JEFFREY M	R	3/10/2016	66.32	084662
0126	SMITH, BENJAMIN J	R	3/10/2016	57.70	084663
0130	RABEK, PAUL A	R	3/10/2016	127.48	084664
0131	THOMAS, DAVID M	R	3/10/2016	105.25	084665
0134	MCCREADY, IAN H	R	3/10/2016	127.48	084666
2172	ARCAND, MICHAEL W	R	3/10/2016	198.24	084667

3-10-2016 10:06 AM PAYROLL CHECK REGISTER  
 PAYROLL NO: 01 City of Falcon Heights

PAGE: 2  
 PAYROLL DATE: 3/10/2016

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:	8	944.26
DIRECT DEPOSIT REGULAR CHECKS:	20	15,780.13
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	28	16,724.39

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*



**The City That Soars!**

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	March 23, 2016
<b>Agenda Item</b>	Consent F2
<b>Attachment</b>	Joint Powers Agreement & Resolution
<b>Submitted By</b>	Sack Thongvanh, City Administrator

<b>Item</b>	Fire Department-Shared Services Closest Unit Dispatch Mutual Aid Agreement
<b>Description</b>	<p>This item was approved by the City Council on January 27, 2016, but there have been some changes that included:</p> <ol style="list-style-type: none"> <li>1. City of Canada to Little Canada Fire Department Inc.</li> <li>2. Removal of City of Lauderdale because they are serviced by the City of Falcon Heights.</li> <li>3. The addition of the City of Vadnais Heights.</li> </ol>
<b>Budget Impact</b>	Additional services will be provided to the surrounding communities.
<b>Attachment(s)</b>	<ul style="list-style-type: none"> <li>• Closest Unit Dispatch Joint Powers Agreement</li> <li>• Resolution 2016-11 Approve Mutual Aid Agreement to Provide for the Automatic Dispatch of the Closest Emergency Response Unit Regardless of Jurisdictional Boundaries</li> </ul>
<b>Action(s) Requested</b>	Staff would recommend approval of resolution and authorize the Mayor and the City Administrator to execute all necessary documents and agreements.



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**MUTUAL AID AGREEMENT TO PROVIDE FOR THE  
AUTOMATIC DISPATCH OF THE CLOSEST EMERGENCY  
RESPONSE UNIT REGARDLESS OF JURISDICTIONAL BOUNDARIES**

This Mutual Aid Agreement (“Agreement”) is made and entered into this \_\_\_ day of \_\_\_\_\_, 2016 by and among Cities of Saint Paul, Roseville, Little Canada Fire Department Inc., Maplewood, Falcon Heights, North Saint Paul, Vadnais Heights, New Brighton, White Bear Lake, and the Lake Johanna Fire Department Inc. (collectively the “Cities” or “Parties” and individually the “City” or the “Party”).

**RECITALS**

- A. The Cities/Parties desire to enter into this Agreement to authorize their respective fire departments to provide, and for the participating Cities/Parties to receive, automatic mutual aid to dispatch the closest equipment and personnel to emergency events to provide assistance in the form of fire, rescue, and related services;
- B. The Cities/Parties are authorized under Minnesota Statutes, section 471.59 to cooperatively exercise their commonly held powers and mutual aid agreements are critical to providing and supporting emergency services;
- C. The Cities/Parties determine that providing for the automatic dispatch of the closest emergency unit as is authorized in this Agreement is in their best interests and they desire to create an opportunity for other cities and towns to participate in this Agreement.

**AGREEMENT**

In exchange for the mutual promises made herein, the Parties hereby agree as follows:

I. DEFINITION OF TERMS

For the purposes of this Agreement, the terms defined in this section shall have the meanings given them below.

- 1. “Agency” means the fire department, fire station, or fire unit called upon to provide Assistance to an Emergency Event.
- 2. “Assistance” means the provision of fire personnel and equipment in response to an Emergency Event.
- 3. “Dispatcher” means the person at the applicable public safety access point that receives reports of Emergency Events and selects the appropriate Agency to respond to and provide Assistance for the Emergency.
- 4. “Emergency” any request for fire department assistance.

5. "Emergency Events" means any Emergency incident in which an Agency may be called upon by a Dispatcher to provide Assistance within the scope of the Agency's service capabilities as determined by the respective member Cities and communicated in writing to the Emergency Communications Center.
6. "President" means the president of the Ramsey County Fire Chiefs Association.
7. "Protection Area" means the area within the Cities of Saint Paul, Roseville, Little Canada, Maplewood, Falcon Heights, North Saint Paul, North Oaks, Shoreview, Arden Hills, Lauderdale, New Brighton, Vadnais Heights, and any additional city or town that joins this Agreement as provided herein.
8. "Requesting Party" means a Party which requests assistance from another Party to this Agreement and each such responding Party is considered a Sending Party.
9. "Sending Party" means a Party called upon to provide Assistance to another Party and which actually provides Assistance to the Requesting Party.
10. "Specialized Activities" means the provision of non-emergency assistance including, but not limited to, training of personnel and associated equipment and facilities.

## II. AUTHORIZATION

Each of the Cities participating in this Agreement hereby authorize their respective fire Agencies to respond to and receive automatic mutual aid services pursuant to the terms of this Agreement and to otherwise take such actions as are needed to provide and receive Assistance as provided herein.

## III. TERM AND TERMINATION

This Agreement shall be effective as of the date first written above and shall be ongoing until terminated as provided herein. Each City shall act by resolution to adopt this Agreement and shall forward a fully executed copy of its resolution and a signed original of this Agreement to the President of the Ramsey County Fire Chiefs Association.

Any Party may act by resolution to opt out of its participation in this Agreement. No such resolution shall be effective until the Party provides at least 60 days' written notice of termination to the President, the applicable County Emergency Communications Center, and each of the other Parties. The resolution must indicate the date of withdrawal from this Agreement, which must be sufficiently in the future to allow for the 60 day notice. The notice shall include a fully executed copy of the termination resolution.

## IV. AUTOMATIC MUTUAL AID PROCEDURE

1. Whenever a Party to this Agreement receives a call for Assistance for an Emergency Event occurring within its jurisdictional boundaries, that call will automatically be



dispatched to the Agency having primary jurisdiction, as well as to any Agency for which the Dispatcher or Computer Aided Dispatch System (CAD) determines may provide a more timely response. The Sending Party shall respond to the call and make necessary Assistance available without undue delay. The typical response from the Sending Party shall be one apparatus and crew.

The extent of Assistance provided by the Sending Party shall be determined solely by the Sending Party based on its established response criteria and procedures. In the event a Sending Party determines it will not be able to provide Assistance, the fire official for the Agency making that determination shall immediately notify the Requesting Party.

2. The first arriving unit shall be in command of the emergency scene, until relieved by the Requesting Party. The Sending Party's fire official shall retain direction and control of the Sending Party's fire personnel and equipment on the scene.
3. Each Party, whether it be the Requesting Party or a Sending Party, shall be responsible for injuries or death of its own personnel. Each Party shall maintain workers' compensation insurance or self-insurance coverage covering its own personnel while they are providing Assistance pursuant to this Agreement. Each Party waives the right to sue the other Party for any workers compensation benefits paid to its own employee or their dependents, even if the injuries were caused wholly or partially by the negligence of the other Party or its officers, employees.
4. Each Party shall be responsible for damages to or loss of its own equipment. Each Party waives the right to sue the other Party for any damages to or loss of its equipment, even if the damages or losses were caused wholly or partially by the negligence of the other Party or its officers, employees, or volunteers.
5. Specialized Activities of non-emergency nature may be requested and/or provided by both parties to the Agreement. There is no obligation on the part of a Sending Party to provide Specialized Activities.
6. No charge shall be made to either party for Assistance rendered under this Agreement for incidents with duration under eight (8) hours. Provided, however, that in the event the Requesting Party is reimbursed for said personnel, equipment, or any other costs from a party or parties responsible for the Emergency, or is otherwise reimbursed by a third party source, then reimbursement, on a pro-rata basis, shall be made to the Sending Party for any equipment or personnel charges.

## V. COOPERATIVE IMPLEMENTATION

The Parties agree to work in good faith through their respective Agencies to cooperatively establish any specific response criteria or procedures as they may determine are needed to implement this Agreement. Such criteria and procedures do not necessarily need to be the same for each Party, but they shall not be contrary to the

primary purpose of this Agreement. Each Party shall be responsible for communicating in writing its response criteria and procedures to each of the other Cities, the President, and the applicable County Emergency Communications Center.

## VI. LIABILITY AND INDEMNIFICATION

1. For the purposes of the Minnesota Municipal Tort Liability Act (Minnesota Statutes, chapter 466), the employees and officers of the Sending Party are deemed to be employees (as defined in Minnesota Statutes, section 466.01, subdivision 6) of the Requesting Party. For all other purposes, all personnel remain the employees of their respective Party during the performance of duties under this Agreement.
2. The Requesting Party agrees to defend and indemnify the Sending Party against any claims brought or actions filed against the Sending Party or any officers, employees, or volunteers of the Sending Party for injury to or death of any third person or persons, or damage to the property of any third person or persons, arising out of the provision of Assistance by the Sending Party under this Agreement.

Under no circumstances, however, shall a Party be required to pay on behalf of itself and other Parties, any amounts in excess of the limits on liability established in Minnesota Statutes, chapter 466 applicable to any one Party. As provided in Minnesota Statutes, section 471.59, subdivision 1a, for the purposes of determining total liability the Parties shall be considered a single governmental unit and the total liability for the Parties shall not exceed the limits on governmental liability for a single governmental unit as specified in Minnesota Statutes, section 466.04, subdivision 1. Nothing in this Agreement shall be interpreted as any of the Parties waiving any exemptions or limitations on liability available to them under law.

The intent of the indemnification requirement of this section is to impose on each Requesting Party a limited duty to defend and indemnify any Sending Party for claims arising within the Requesting Party's jurisdiction subject to the liability limits under Minnesota Statutes, chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of liability claims by eliminating conflicts among defendants, and to permit liability claims against multiple defendants from a single occurrence to the defended by a single attorney.

3. No Party to this Agreement, nor any officer of any Party, shall be liable to any other Party or to any other person for failure of any Party to furnish Assistance to any other Party, or for recalling Assistance.

## VII. ADDING MEMBERS

Any other city/town/fire department corporation adjacent to the Protection Area may join this Agreement upon the written consent of all of the existing Parties to this Agreement that abut upon the boundaries of the joining Party, the adoption by the joining Party a resolution authorizing execution of this Agreement, and the filing of a copy of the

executed resolution and this Agreement with the President. The Ramsey County Fire Chiefs may impose reasonable conditions on the admission of additional cities and establish procedures for removal of a Party for cause. The addition of a Party to this Agreement as provided herein does not require an amendment to this Agreement. The joining Party shall become subject to the terms and conditions of this Agreement as of the effective date of its participation in the sharing of services under this Agreement as determined by the President.

#### VIII. MISCELLANEOUS

1. This Agreement may be amended by written agreement of the all of the Parties.
2. The Parties will execute this Agreement in any number of duplicate originals, each of which constitutes an original, and all of which, collectively, constitute only one Agreement. Each Party will deliver enough executed counterpart signature pages so that all of the Parties will have a fully executed original of this Agreement. The President will coordinate the delivery of the signature pages and compiling and delivering originals of the Agreement to each of the Parties.
3. This Agreement is made under the law of the State of Minnesota.
4. This Agreement is entered into for the benefit of the Parties and is not intended to provide any rights to any third parties.
5. This Agreement is not exclusive and is not intended to replace any other mutual aid agreements any of the Parties may have in place.

#### IX. EXECUTION

Each Party has read, agreed to, and executed this Agreement on the date indicated below.

[signature pages follow]

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**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

March 23, 2016

No. 16-11

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**RESOLUTION TO ENTER INTO A MUTUAL AID AGREEMENT TO PROVIDE FOR  
THE AUTOMATIC DISPATCH OF THE CLOSEST EMERGENCY RESPONSE UNIT  
REGARDLESS OF JURISDICTIONAL BOUNDARIES**

**WHEREAS**, the City Council of Falcon Heights desire to enter into an Agreement to authorize Falcon Heights Volunteer Fire Department to provide and receive automatic mutual aid to dispatch the closest equipment and personnel to emergency events to provide assistance in the form of fire, rescue and related services; and

**WHEREAS**, the City Council of Falcon Heights is authorized under Minnesota Statutes, section 471.59 to cooperatively exercise our held powers and mutual aid agreements are critical to providing and supporting emergency services; and

**WHEREAS**, the City Council of Falcon Heights determine that providing for the automatic dispatch of the closest emergency unit as is authorized in this agreement is in their best interests and they desire to create an opportunity for other cities and towns to participate in this Agreement.

**NOW THEREFORE BE IT RESOLVED** by the City Council of Falcon Heights, Minnesota:

1. Approve the Mutual Aid Agreement to provide for the automatic dispatch of the closest emergency response unit regardless of jurisdictional boundaries.
2. Authorize the Mayor and City Administrator to execute all necessary documents.

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Moved by:

Approved by: \_\_\_\_\_

Peter Lindstrom  
Mayor

LINDSTROM \_\_\_\_\_ In Favor  
BROWN THUNDER \_\_\_\_\_  
HARRIS \_\_\_\_\_ Against  
FISCHER \_\_\_\_\_  
GUSTAFSON \_\_\_\_\_

Attested by: \_\_\_\_\_

Sack Thongvanh  
City Administrator

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**The City That Soars!**

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	March 23, 2016
<b>Agenda Item</b>	Policy G1
<b>Attachment</b>	Climate Smart RFP & Resolution
<b>Submitted By</b>	Paul Moretto, Community Development Coordinator

<b>Item</b>	Climate Smart Municipalities Grant
<b>Description</b>	<p>The University of Minnesota and the German state of North Rhine-Westphalia (NRW) invite Minnesota cities to apply to a unique three-year program. All municipalities of any size from anywhere in Minnesota are eligible to apply. There is space for three to four communities. Those selected will travel to Germany to tour sites that model integrated solutions, learn with their Minnesota cohort and German experts, and work with their community twin to accelerate their community’s pathway to a cleaner and more efficient energy footprint. The selected communities will share their progress and insights at conferences and community events in Minnesota. They will also have the benefit of working with their NRW twin community while a delegation of NRW municipalities and leaders visits Minnesota each fall.</p> <p>Cities are encouraged to apply with the following characteristics:</p> <ul style="list-style-type: none"> <li>• Planning to invest in renewable energy and energy efficiency measures.</li> <li>• Facing a real energy related infrastructure need and need to develop comprehensive solutions that improve your city’s entire system.</li> <li>• Trying to fix a water contamination problem and see an energy dimension in that issue.</li> <li>• Developed a clean energy or GHG emissions reduction plan for your community and want to implement projects.</li> <li>• Member of the Green Step Cities program and want to accelerate your community’s transition to a cleaner energy footprint.</li> <li>• Explore energy solutions together with your area’s farms.</li> </ul> <p>As a member of the Green Step Cities program we are qualified to apply.</p> <p>Falcon Heights would be committed to the following:</p> <ul style="list-style-type: none"> <li>• Commit to being fully engaged over the program’s three year run time and participate in all elements at the leadership level.</li> <li>• Willing to mentor other MN communities.</li> <li>• Committed to accelerating your community’s clean energy transition and will create a plan with benchmarks.</li> </ul>

	<ul style="list-style-type: none"> <li>• Eager to tap expertise and technical help from partners</li> <li>• Provide funds to cover your two community representatives' airfare to Germany. Estimated transatlantic airfare during summer is \$1,800/person.</li> </ul>
<b>Budget Impact</b>	Possible cost of \$1,800 per person for two (2) people. Ongoing minimal costs related to the three (3) year engagement.
<b>Attachment(s)</b>	<ul style="list-style-type: none"> <li>• Climate Smart Municipalities RFP 2016 (Application only)</li> <li>• Resolution 2016-12 Authorize Submittal of Application for Climate Smart Municipalities Grant</li> </ul>
<b>Action(s) Requested</b>	Staff would recommend approval of resolution and authorize application for the University of Minnesota Climate-Smart Municipalities Grant.



***“Climate-Smart Municipalities: Modeling Integrated Energy Communities for the 21st Century in Minnesota and Germany”***

**Request for proposals from MN municipalities. Application deadline: March 31, 2016**

**Opportunity:** Accelerate your community’s pathway to a cleaner and more efficient energy footprint by partnering with an award-winning climate-smart community in Germany that wants to go even farther by learning with and from you.

The University of Minnesota and the German state of North Rhine-Westphalia (NRW) invite you to apply to a unique three-year program. Eligible are municipalities of any size from anywhere in Minnesota. There is space for three to four communities. Those selected will travel to Germany to tour sites that model integrated solutions, learn with their MN cohort and German experts, and work with their community twin to accelerate their MN community’s pathway to a cleaner and more efficient energy footprint. The selected communities will share their progress and insights at conferences and community events in Minnesota. They will also have the benefit of working with their NRW twin community while a delegation of NRW municipalities and leaders visits Minnesota each fall.

**Who should apply?**

Municipalities anywhere in Minnesota and of any size with any of the following characteristics

- You are planning to invest in renewable energy and energy efficiency measures
- You are facing a real energy related infrastructure need and need to develop comprehensive solutions that improve your city’s entire system
- You are trying to fix a water contamination problem and see an energy dimension in that issue
- You have developed a clean energy or GHG emissions reduction plan for your community and want to implement projects
- You are a member of the Green Step Cities program and want to accelerate your community’s transition to a cleaner energy footprint
- You want to explore energy solutions together with your area’s farms

**Rationale:**

Municipalities of all sizes will be key players in the next decade’s rush to reposition the world community so that collectively we may win this century’s climate challenge. The recent COP21 climate talks in Paris underline the urgency for simultaneous action at both the policy and implementation levels. Communities are at the nexus of impacts. They are also the location for comprehensive solutions.

The program *“Climate-Smart Municipalities: Modeling Integrated Energy Communities for the 21st Century in Minnesota and Germany”* taps and develops energy expertise in Minnesota and the German state of North Rhine-Westphalia (NRW) to model what communities of different sizes, with specific micro-economies and distinct local government structures can do to reduce their carbon footprints while assuring economic prosperity. Economic growth, recent data suggests, no longer is inextricably tied to increasing emissions.

The emphasis is on systems—the municipality as a complex economic and social system and energy as a key element for comprehensive sustainability practice.

At the program's center are 8-10 municipalities in Minnesota and NRW. Selected competitively and paired as non-identical twins, they will move at different speeds and in different national contexts but learn together and from each other. Each municipal pair will be linked to research capacity at the University of Minnesota and a regional research institution in NRW to enable expert analysis and to integrate knowledge from multiple disciplines in the community's effort to transform itself. To tap and make visible the role of business and the private sector in reducing any community's carbon footprint, the communities in MN will be linked to appropriate private sector partners. Connections between electrical generation and thermal output, between waste management and energy, and between agricultural production and energy are of interest. Education and a communications strategy involve local citizens and students. Finally, the communities' strategies and data collected over the project's three year run will provide key information for future efforts to scale up comprehensive sustainable energy initiatives in municipalities across Minnesota and NRW.

#### Climate-smart Municipalities Program elements:

**Element #1 collaborative workshop-study tour for MN municipal leaders and stakeholders to NRW to meet with partner communities and experts**

A one-week intensive seminar and fact-finding study tour will expose the delegation to state-of-the art examples in NRW that demonstrate how to integrate sustainable strategies and achieve maximum value for the community and local economy. Each selected municipality participates annually with two representatives. An additional seat will be made available for a state legislator from the district.

**Element #2 tailored work programs established by partnered municipalities and connected to research at U of M and NRW research institutions**

Each twinned community will establish and work through a catalogue of measures and actions to reduce the community's carbon footprint and achieve resilience and economic benefits. Communities will conduct regular virtual meetings to exchange notes and updates.

**Element #3 forum events in Minnesota to share information and learning with broad community**

Presentations by program municipalities at 2-3 regional stakeholder conferences.

**Element #4 Study tour for NRW partner community leaders and experts to Minnesota**

A matching one-week intensive workshop-study tour for a delegation from Germany that includes time for the twinned communities to work together and strengthen the cooperative relationship between the twinned communities.

The program will be run with these elements each year for three years (2016, 2017, and 2018).

#### **What is expected of the participating municipalities?**

- You commit to being fully engaged over the program's three year run time and participate in all elements at the leadership level
- You are willing to mentor other MN communities
- You are committed to accelerating your community's clean energy transition and will create a plan with benchmarks
- You are eager to tap expertise and technical help from partners
- You will provide funds to cover your two community representatives' airfare to Germany. Estimated transatlantic airfare during summer is \$1,800/person.

**Ready to join a cohort of like-minded municipal leaders from Minnesota who want to model an integrated systems approach to energy and sustainability? Apply by March 31, 2016**

### Application materials (required)

1. application form (attached)
2. two-page description of the climate-smart project you hope to undertake as a community in partnership with a German community from the state of North Rhine-Westphalia. Competitive proposals spell out a vision and emphasize how your community connects different aspects of the energy challenge in order to achieve synergies. Competitive proposals also include efforts to build broad community support. For helpful background information, watch what the rural city of Saerbeck (Germany) is doing. [TPT 's Integrated Energy Solutions](#). Saerbeck is a program partner.
3. a statement on support that covers these requirements:
  - your city will make available funding for two members of the city's leadership to participate in the summer delegation to Germany in each of the three project years;
  - your city will conduct regular virtual meetings with the municipal project twin in Germany;
  - your city will connect with experts and researchers at the University of Minnesota to accelerate your community's progress toward a lower carbon footprint;
  - your city will share findings and experiences with other MN communities at MN forum events;
  - your city will designate one individual to provide continuity across all three project years and participate in each year's delegation.
4. copy of sustainability plan (if you have one)

Complete applications are to be sent in electronic form and with the subject line "2016 Climate-Smart Municipalities application—YOUR COMMUNITY's NAME" to the University of Minnesota's Institute on the Environment, c/o Dr. Sabine Engel at [ENGEL056@umn.edu](mailto:ENGEL056@umn.edu)

DECISIONS ON ACCEPTANCE INTO THE PROGRAM will be available on April 29, 2016.

For expressions of interest or questions, please email or call Sabine Engel, program director for intl. energy policy and cooperation, at 612-624-3939 or [ENGEL056@umn.edu](mailto:ENGEL056@umn.edu)

This program is an international collaboration between the University of Minnesota Institute on the Environment and the Ministry for Climate Protection, Environment, Agriculture, Nature Conservation and Consumer Protection of the German State of North Rhine-Westphalia. Program partners include MN state agencies, MN nonprofits, MN businesses, and economic development entities in Minnesota and North Rhine-Westphalia. In 2013, the state of Minnesota and the state of North Rhine-Westphalia signed an agreement to cooperate on renewable energy and energy efficiency. That framework agreement enables Germany's NRW to partner with the University of Minnesota.

*(NOTE: This program is contingent on anchor funding from Germany. A final decision on that anchor funding is expected by the end of March).*

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**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

March 23, 2016

No. 16-12

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**RESOLUTION AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO  
APPLY FOR THE CLIMATE-SMART MUNICIPALITIES: MODELING  
INTEGRATED ENERGY COMMUNITIES FOR THE 21ST CENTURY IN  
MINNESOTA AND GERMANY REQUEST FOR PROPOSAL**

**WHEREAS**, the City of Falcon Heights is a leader in climate change resiliency, engaging in green technology, education, and infrastructure; and

**WHEREAS**, in 2015 the City of Falcon Height and the Great Plains Institute co-developed a Climate Change Resiliency Study and Action Plan through the Environmental Assistance Time Sensitive Grant program to study the City's capacity to respond to climate change related disruptions and recommendations for future consideration; and

**WHEREAS**, in January of 2011 the City became a Green Step city providing cost-effective sustainable development best practices in the following five categories: (1) Buildings and Lighting; (2) Transportation; (3) Land Use; (4) Environmental Management; and (5) Economic and Community Development, and has attained the status of Green Step level 3 and is currently engaged in the process of reaching level 4; and

**WHEREAS**, the Climate Smart Program, a Program jointly administered through the University of Minnesota and the German state of North Rhine-Westphalia, will increase and diversify the City's understanding of climate change related issues through the required elements including: a reciprocity of knowledge through a three year commitment to participate in all elements of the program at the leadership level, willingness to mentor other Minnesota communities, committed to accelerating a clean energy transition and will create a plan with benchmarks, engage with experts in technical fields from partners, and will provide funds to cover two representatives' airfare to Germany (\$1,800/person); and

**WHEREAS**, the City is a regional example of climate change resiliency and adaptation through analysis, planning, and development; and

**WHEREAS**, the City seeks to engage with international partners from the German state of North Rhine-Westphalia to deepen a shared desire to become more resilient climate change.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Falcon Heights, Minnesota direct staff to apply for the Climate-Smart Municipalities: Modeling Integrated Energy Communities for the 21st Century in Minnesota and Germany request for proposals.

1. Authorize the Mayor and City Administrator to sign all necessary documents.

**ADOPTED** by the Falcon Heights City Council this 23rd day of March, 2016.

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Moved by:

Approved by: \_\_\_\_\_

Peter Lindstrom  
Mayor

LINDSTROM \_\_\_\_\_ In Favor  
BROWN THUNDER \_\_\_\_\_  
HARRIS \_\_\_\_\_ Against  
FISCHER \_\_\_\_\_  
GUSTAFSON \_\_\_\_\_

Attested by: \_\_\_\_\_

Sack Thongvanh  
City Administrator