

**CITY OF FALCON HEIGHTS**  
 Falcon Heights Inclusion and Policing Task Force  
 City Hall  
 2077 West Larpenteur Avenue

**MINUTES**  
 December 13, 2016 at 7:15 P.M.

1. CALL TO ORDER: 7:15 p.m.

ROLL CALL:

ANDREWS	X		JOHNSON-POWERS	X
BALLENTINE	X		LEEHY-CO CHAIR	X
COLOND	X		THOMPSON	X
DEMERATH	X		WADE	X
JOHNSON	X			

STAFF PRESENT:

MAYOR LINDSTROM	X
CO-CHAIR/COUNCIL MEMBER GUSTAFSON	X
CO-FACILITATOR QUICK	X
CO-FACILITATOR MORRIS	
ADMINISTRATOR THONGVANH	X

2. WELCOME from CO-CHAIRS - Co-Chairs Leehy and Gustafson thank the members for their commitment and involvement on the Task Force.
3. APPROVAL OF MINUTES: N/A
4. REVIEW OF COUNCIL CHARGE - The Task Force Members reviewed the charge of the Council
5. INTRODUCTION OF TASK FORCE MEMBERS - Each Member expressed their reasons for submitting an application to be a part of the task force.
6. PRESENTATION FOR MEETING LAWS AND DATA PRACTICE - Attorney James Monge of Campbell Knutson, Pa, the City's Attorney's office had a presentation of Open Meeting Laws and the Minnesota Government Data Practices Act (MGDPA). Task Force members

asked an array of questions that were answered that included, but not limited to quorum, members communicating with members, and that Administrator Thongvanh will be the vehicle for mass communication to the members, co-facilitator, co-chairs and will represent the City and the Task Force as it relates to public affairs for the media.

## 7. ORIENTATION

- A. CITY EMAILS - Administrator Thongvanh explained that all members will be assigned a city email to be used for communication during their participation on the Task Force and gave an overview of the importance of using the City of Falcon Heights email for consistency and to make it easier for data information request.
- B. GROUP PARTICIPATION AGREEMENT - Co-Facilitator Quick explained that a draft copy will be create before the next Task Force meeting for review, but wanted input from the members to craft a final draft for the next meeting.
- C. STEPPING STONES - Co-Facilitator Quick explained and discussed the process of the stepping stones.
- D. MEETING PLAN AND SCHEDULES - Co-Facilitator Quick explained that there will be a total of thirteen (13) meetings. The last meeting on May 9<sup>th</sup> will be used for closing business or work on any follow up from the May 2<sup>nd</sup> recommendations

## 8. ADJOURNMENT: 9:45 p.m.