

**City of Falcon Heights
City Hall
2077 W. Larpenteur Avenue**

**Minutes - Planning Commission
Tuesday, July 24, 2018
7:00 p.m.**

A: CALL TO ORDER: The meeting was called to order by Commission Chair Larkin at 7:00 pm.

B: ROLL CALL:

Present: Larkin, Samatar, Williams, Murphy, Sunderland, Stemper

Staff Liaison: Thongvanh

Council Liaison: Miazga

Absent: Kotelnicki

C. APPROVAL OF MINUTES for June 26, 2018

Approved by unanimous consent.

D. AGENDA

1. Discussion: How To Engage The Community On The Comprehensive Plan
 - a. Chair Larkin asked about including information in the Falcon Heights web newsletter to inform the community about the Comprehensive Plan community engagement.
 - b. Commissioner Williams suggested that the Night to Unite block parties could be a good opportunity to engage neighbors.
 - c. Council Member Miazga summarized the methods of contacting the public concerning the Comp Plan: Falcon Heights Facebook page, weekly Falcon Heights newsletter, other commissions informing people, flyers and article in the Roseville Review and Park Bugle.
 - d. Chair of the Engagement commission Shirley Reider suggested that the two commissions should be coordinating their efforts in engaging the community.

- e. Commissioner Murphy suggested Falcon Heights hold additional community meetings to continue to engage the community in the scope of the Comp Plan.
- f. Chair Larkin suggested that Ryan be tasked with summarizing the Comp Plan in an effort to encourage an easier read of the scope of the plan and have a document that can be shared with other commissions.
- g. The Planning Commission has scheduled September 25th for an open meeting to engage and discuss the Comp Plan with attendees at City Hall.
- h. The sections of the Comp Plan are assigned as follows:

Sunderland	<ul style="list-style-type: none"> I. Background <ul style="list-style-type: none"> 1. Purpose and Scope 2. Vision and Objectives 3. The City of Falcon Heights 4. Demographics, Assumptions and Projections 5. Community Input and Plan Process
Samatar (Kotelnicki)	<ul style="list-style-type: none"> II. Housing <ul style="list-style-type: none"> 1. Introduction 2. Existing Affordable Housing 3. Future Affordable Housing
Larkin	<ul style="list-style-type: none"> III. Land Use
Miazga	<ul style="list-style-type: none"> 1. General Land Use in Falcon Heights <ul style="list-style-type: none"> 2. The Larpenteur and Snelling Corridors 3. Neighborhoods 4. Commercial/Business Areas 5. Agricultural and Institutional Lands
Murphy	<ul style="list-style-type: none"> IV. Community Systems and Services <ul style="list-style-type: none"> 1. Parks and Open Spaces 2. Other Community Facilities and Services
Williams Stemper	<ul style="list-style-type: none"> V. Protecting Special Resource <ul style="list-style-type: none"> 1. Natural Resources 2. Historic and Cultural Resources VI. Economic Development VII. Implementation <ul style="list-style-type: none"> 1. Land Use 2. Zoning and Subdivision Ordinances 3. Housing 4. Storm Water Management Plan 5. Capital Improvements Program

- i. Discussion of changes in Land Use map concerning the Larpenteur corridor in regard to P1 designation vs Mixed use. Community feedback was referenced and a chronology of Falcon Heights City Council decision process.

Current draft reflects P1 designation for University owned lands along the Larpenteur Corridor.

E. INFORMATION AND ANNOUNCEMENTS

1. Chair Larkin wishes to thank Commissioner Sunderland for his article addressing the Comprehensive Plan and community participation in the process that was published in the Roseville Review.
2. Chair Larkin also wishes to thank Commissioner Williams for his efforts in creating a brochure to be used at the Ice Cream social to inform the public about the Comprehensive Plan and encourage questions and participation in the draft process.
3. Ryan was introduced to the commission who will fill the role of Paul Moretto on an interim basis. Ryan works for WSB and has experience with community planning.
4. The Ice Cream social has been rescheduled tentatively for August 14th.

F. ADJOURN

Adjourned at 8:52 pm

John Larkin, Chair

Dated this 24th day of July, 2018

Steve Sunderland, Secretary