

City of Falcon Heights
Planning Commission Minutes
21 April 1997

Commissioners Present:

Tom Brace
Wayne Groff
Alex Hanschen
Wendy Treadwell
Irene Struck
Betty Wilcox

Commissioner Absent:

Paul Kuettel (arrived later)

Also Present:

Carla Asleson, Planner

The meeting was called to order at 7:00 p.m.

Approval of planning commission minutes

Commissioner Wilcox moved approval of the minutes from the February 24, 1997 meeting, Commissioner Treadwell seconded the motion. The motion passed unanimously.

Review of city council minutes

The commission briefly discussed the city council's decision not to sign a joint powers agreement for Geographic Information Systems (GIS) data.

Commissioner Kuettel arrived at 7:15 p.m.

Discussion regarding adoption of a housing code.

Planner Asleson explained to the commission that establishment of a housing code is a city council action item for 1997. She went on to explain what a housing code is and how it is different than the existing building, fire, and zoning codes. Planner Asleson then outlined the three ways in which a housing code could be used: for response to complaints and staff identified housing concerns, for annual preventative inspections of multi-family housing, and for point-of-sale inspections (also known as "truth in housing".) Asleson noted that Falcon Heights' housing stock is in good overall shape and that she would recommend the use of a housing code only for those situations where a complaint has been registered or for where there is an identifiable hazard.

After discussing the three options, Chair Brace conducted an informal poll of the commissioners. As a result of the poll, staff will bring back a refined draft of the proposed housing code, as well as more information about

annual inspections of multi-family housing units. The commission did not recommend the use of a housing code for point-of-sale inspections.

Commissioner Kuettel moved to adjourn the meeting. Seconded by Commissioner Treadwell. The meeting was adjourned at 8:11 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Carla Asleson".

Carla Asleson
Planner