

**MEETING MINUTES**  
**Monday, September 11, 2017**  
**6:30 p.m.**  
**City Hall, 2077 W. Larpenteur Ave.**

**City of Falcon Heights**  
**Parks & Recreation Commission**

**1. Call to Order**

Meeting called to order at 6:30pm.

	Attendance	X=present; AB=absent
x	Gordon Strom	
x	Tim Sandvik	Staff
AB	Tim Pittman	Staff
x	Randy Gustafson	Council Liaison
AB	Mary Hannon Jacobson	Co-Secretary
x	Ron Eischen	Co-Secretary
x	Shawn Hubert	Chairperson
x	Ben Reichelt	
x	Walt Dunlap	
x	Olivia Demerath	

**2. Approval of April 10, 2017 meeting minutes**

The meeting minutes were reviewed and approved.

**3. Introduced new member**

We welcomed, Olivia Demerath Roseville High School student, interested in government.  
 Welcome Olivia.

**4. Updates on Summer 2017 – Tim Sandvik**

- Parks Programming
  - Yearly \$22k transfer from general fund to parks ~~commission~~ programming.
  - Yearly goal is to remain revenue neutral.
- Rentals – Facility/Field
  - Increased usage over the last 2 years.
  - Building rental feedback, more positive this year, only 1 deposit was kept. There was much less cleanup and maintenance required then in 2016.

- Events
  - Spring Together – canceled due to weather
  - Ice Cream Social – a success
    - Ice cream options were limited however there were no charges for ice cream or the games.
  - Annual 5K is this coming weekend.
  - No Winterfest this year due to date conflict with the Super Bowl.
- Infrastructure updates
  - 24 Over 45 tons of gravel *AgLime* were put on the path in the Community Park.
  - New sidewalk at Curtis Field
    - Favorable feedback
    - Status of planting trees in Curtis Park, awaiting potential other changes to Curtis.
- Upcoming Opportunities
  - Possibly smaller activities (Rec on the Go), activities across parks.
    - To Increase park usage
    - To ~~Increase~~ *promote* inclusion

## **5. Task Force Recommendations – Parks and Recreation Commission Opportunities**

- Recommendations were vague.
- CEC will be meeting to set priorities.
- Inclusion of kids with disabilities on park equipment.
- Multi-use of park.
- Partnership with school district (Falcon Heights Elementary).
- Address the sources of exclusion.
- Gear programming toward minority underserved population.
- Possible a survey to gauge gauge interest.

## **6. Grant Submission – Interpretive Signage**

- Interpretative signage going into Curtis field
- Working on panel design before the December meeting.
- Tim is looking for input on the panel layout.

## **7. Grand Submission – Piano in the Park**

- Would be located at Community Park
- Planning to have an artist at the December mtg to collect ideas for the piano design.

## **8. Additional Updates , Meeting Schedule**

Upcoming Commission term renewals:

- Ben and Shawn ~~in October~~ 's 1<sup>st</sup> term expires in December and Gordon ~~in~~ 's second term expires in December.
- Need Shawn and Ben feedback for Commission renewal.

## 9. **Other Business**

- Increased expenditures due to increased police costs.

## 10. **Adjourn**

7:59 motion made and seconded.

DRAFT