

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA

September 13, 2017 at 7:00 P.M.

- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM ___ HARRIS ___ BROWN THUNDER ___
FISCHER ___ GUSTAFSON ___
- STAFF PRESENT: THONGVANH___
- C. PRESENTATION
- D. APPROVAL OF MINUTES:
1. August 23, 2017 City Council Meeting Minutes
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
1. General Disbursements through: 9/07/17 \$96,020.05
Payroll through: 8/31/17 \$20,947.95
2. Acceptance of Minnesota Historical Society – Grant Funding for an Interpretive Sign
for Curtiss Field
3. Acceptance of U of MN Good Neighbor Grant Award – Piano in the Park
4. Approve Payment #5 to Valley Paving, Inc. for the 2017 Pavement Management
Project
- G: POLICY ITEMS:
1. Approve Charitable/Lawful Gambling License and Premise Application – Pull Tabs
at Stout’s
2. Fiber Optic Network to Roseville City Hall
3. Approve Resolution Receiving Assessment roll and Setting Assessment Hearing
Date for the 2017 Pavement Management Project
- H. INFORMATION/ANNOUNCEMENTS:
1. Weekly Police Reports – Can Now Be Found At:
http://www.falconheights.org/index.asp?SEC=75B3E8BB-785B-4048-B543-995BAE0716A5&Type=B_BASIC
- I. COMMUNITY FORUM:
- J. ADJOURNMENT:

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Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

MINUTES

August 23, 2017 at 7:00 P.M.

- A. CALL TO ORDER: 7:00 pm

- B. ROLL CALL: LINDSTROM X HARRIS X BROWN THUNDER X
FISCHER X GUSTAFSON X

STAFF PRESENT: THONGVANH X

- C. PRESENTATION
 - 1. Superintendent Aldo Sicoli – 2017 School Bond Referendum

Superintendent Sicoli stated that the district will be seeking voter approval for a \$144 million building bond. The funds will enable the district to make much-needed repairs, upgrades, and additions. They have an attendance of 7,500 students at their schools, and that is the highest enrollment since 1983. There’s a need for space. The growth has been 18.4% since 2006. They have a projected growth of 15.3% in the next 10 years. The most urgent need for improvements is at Roseville High School. It is over capacity and projected to grow more. They have received a lot of feedback from parents and committees that they want to keep it a 9-12 grade school, so that has not been an option. There are also necessary updates for student pick up and drop off locations, as well as sprinkler systems. One of their five focus areas in their strategic plan is career and college readiness. They don’t feel that they have the facilities to address these needs. Among many things, they are looking at updating their science labs, media centers/technology, and athletic facilities. They end up spending more money to do repairs and upkeep rather than just redo the building itself. 1992 was the last bond referendum, and it passed. Fairview Community Center didn’t receive anything from that referendum, so it is in really poor shape. The buildings also have poor air quality which affects student health and the rate of deterioration of buildings.

They had community participation to gain feedback in criteria, options, and finance committees. They also held community meetings and surveys. There are two approaches to addressing the challenges: long-term facilities maintenance and the bond referendum. The board did raise the long-term facilities maintenance levy to \$12 million for this year. In order to receive that, they have to submit a 10-year plan to the state annually. This has to be taken action on annually by vote, and they can continue to receive \$12 million per year for 10 years. This referendum would be over the course of 20 years. This impacts a medium value (\$250,000) home by \$39/month. Improvements specific to Brimhall would be physical improvements, revised traffic, media center, special education space, and new friendship connections space. Improvements specific to Falcon Heights would be physical condition, capacity addition, media center, special education pace, new friendship connections space, and field improvements.

- D. APPROVAL OF MINUTES:
 - 1. July 26, 2017 City Council Meeting Minutes

Approved

E. PUBLIC HEARINGS:

F. CONSENT AGENDA:

1. General Disbursements through: 8/15/17 \$528,197.47
Payroll through: 8/15/17 \$44,223.91
2. Approval of City License(s)
3. Budget Amendments
 - a. Street Lighting Special Revenue Fund (209)
 - b. Public Works Capital Fund (403)
4. MN Department of Natural Resources – Fire Department Volunteer Fire Assistance (VFA) Matching Grant
5. Approve Payment #4 to Valley Paving, Inc. for the 2017 Pavement Management Project
6. Approve Olivia Demerath to the Park & Recreation Commission

Council Member Harris Moved, Approved 5-0

G: POLICY ITEMS:

1. Solar Garden Subscription Agreement First Amendment

City Administrator Thongvanh stated that this agreement was adopted by City Council last year. Originally the company Falcon Heights was collaborating with was Geronimo, but now it has been converted to BHE renewables. They currently have 38 gardens up and running, and the remaining 60 gardens are being constructed. Ten gardens are expected to reach commercial operations in late November. Xcel is getting a little behind in certifying their projects for interconnection and commercial operations. The deadline for the city was currently set for December 31, 2017. They're requesting an extension for April 30, 2018.

Council Member Brown Thunder Moved, Approved 5-0

H. INFORMATION/ANNOUNCEMENTS:

1. Weekly Police Reports – Can Now Be Found At:
http://www.falconheights.org/index.asp?SEC=75B3E8BB-785B-4048-B543-995BAE0716A5&Type=B_BASIC
2. Next Budget Meeting – September 6th at 6:30 P.M. in the Council Chambers, 2077 W. Larpenteur Ave, Falcon Heights, MN

Council Member Fischer:

- The Community Engagement Commission met on Monday, and they talked about planning for Human Rights Day in December. They also talked about partnerships with various organizations. One question that came up was the budget available for promotion to attract people to events. He hopes it is something to consider when budget discussion happen. Additionally, they discussed the inclusion recommendations that were forwarded onto the Council from the Commission and what the next steps entail.

Council Member Harris:

- The Planning Commission did not meet. She commends the new Commissioner for being involved as a high school student.

Council Member Brown Thunder:

- Taste of Northeast is coming up October 5. This is one of the fundraisers for NYFS. Check out their website at nyfs.org.

Council Member Gustafson:

- Parks and Recreation Commission will hold its next meeting on Monday, September 11.
- Also, he would like to clear up some misinformation by stating that there are plans to have patrols and coverage in the area when contracting with Ramsey County Sheriff's Office. We will see patrol cars on our streets.

City Administrator Thongvanh:

- During the work day, residents can call City Hall about any issues with State Fair parking.
- He has received the final numbers for proposed police services. This includes being a part of the contract cities police group and the purchase of a squad car for Falcon Heights. That will be about \$1 million. This cost will go up once they are contributing to the capital costs yearly. It is estimated at \$1.1 million the following year. These services would begin on January 1, 2018.
- He, the Mayor, and the Task Force Co-Chairs will meet with the St. Paul Foundation about the city's grant application that was submitted for hiring a full-time employee. The grant ask was for \$40,000. They will have further discussions, and they should have an answer about the grant in early to late fall. Additionally, they will be meeting with the Bush Foundation in September to discuss similar grant opportunities. A grant has not been submitted with the Bush Foundation yet.

Mayor Lindstrom:

- The State Fair starts tomorrow. If there are issues regarding parking, residents can call the non-emergency number for St. Anthony Police. Otherwise, residents can call 911 but preface the call by saying it's a non-emergency. Also, they have been having discussions about hosting some community meetings with the Sheriff once the contract has been signed.

I. COMMUNITY FORUM:

J. ADJOURNMENT: 7:55 pm

Peter Lindstrom, Mayor

Dated this 23rd day of August, 2017

Sack Thongvanh, City Administrator

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	September 13, 2017
Agenda Item	Consent F1
Attachment	General Disbursements and Payroll
Submitted By	Roland Olson, Finance Director

Item	General Disbursements and Payroll
Description	General Disbursements through: 9/07/17 \$96,020.05 Payroll through: 8/31/17 \$20,947.95
Budget Impact	The general disbursements and payroll are consistent with the budget.
Attachment(s)	· General Disbursements and Payroll
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

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PACKET: 01621 AUGUST 22 PAYABLES
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-00108	APBANK	ADVANCED GRAPHIX				
I-197652		BLACK WINDOW VISION WITH RED	302.00			
8/21/2017	APBANK	DUE: 8/21/2017 DISC: 8/21/2017		1099: N		
		BLACK WINDOW VISION WITH RED L		101 4124-70100-000	SUPPLIES	302.00
		=== VENDOR TOTALS ===	302.00			
01-00108	APBANK	ALERT-ALL				
I-217080033		STICK ON BADGES/OPEN HOUSE DE	385.00			
8/21/2017	APBANK	DUE: 8/21/2017 DISC: 8/21/2017		1099: N		
		STICK ON BADGES/OPEN HOUSE DEL		101 4124-77000-000	CLOTHING	385.00
		=== VENDOR TOTALS ===	385.00			
01-00255	APBANK	AMERICAN OFFICE PRODUCTS				
I-4182		KATIE AND RANDY BUSINESS CARD	201.00			
8/22/2017	APBANK	DUE: 8/22/2017 DISC: 8/22/2017		1099: N		
		KATIE AND RANDY BUSINESS CARDS		101 4112-70100-000	SUPPLIES	201.00
		=== VENDOR TOTALS ===	201.00			
01-00250	APBANK	AMERIPRIDE SERVICES				
I-1003888412		LINEN CLEANING	43.76			
8/21/2017	APBANK	DUE: 8/21/2017 DISC: 8/21/2017		1099: N		
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	43.76
		=== VENDOR TOTALS ===	43.76			
01-05600	APBANK	ASPEN MILLS				
202053		FIREFIGHTING UNIFORMS	179.80			
8/21/2017	APBANK	DUE: 8/21/2017 DISC: 8/21/2017		1099: N		
		FIREFIGHTING UNIFORMS		101 4124-77000-000	CLOTHING	179.80
		=== VENDOR TOTALS ===	179.80			
01-03089	APBANK	CASH				
I-201708236385		REC SPORTS/ICS SUPPLIES	129.53			
8/23/2017	APBANK	DUE: 8/23/2017 DISC: 8/23/2017		1099: N		
		REC SPORTS SUPPLIES		201 4201-70100-000	SUPPLIES	50.07
		ICE CREAM SOCIAL SUPPLIES		101 4116-89010-000	SPECIAL EVENTS	79.46
		=== VENDOR TOTALS ===	129.53			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-0108	CERTIFIED LABORATORIES						
I-201708226383		SUR-SMOOTH FREIGHT	55.14				
8/22/2017	APBNK	DUE: 8/22/2017 DISC: 8/22/2017		1099: N			
		SUR-SMOOTH FREIGHT		101 4131-70110-000	SUPPLIES		55.14
		=== VENDOR TOTALS ===	55.14				
=====							
01-03527	DELEGARD TOOL COMPANY						
I-197557		AIR MULTIPLIER	10.36				
8/21/2017	APBNK	DUE: 8/21/2017 DISC: 8/21/2017		1099: N			
		AIR MULTIPLIER		101 4132-70120-000	SUPPLIES		10.36
		=== VENDOR TOTALS ===	10.36				
=====							
01-05063	PATRICK GAFFNEY						
I-201708216376		REISSUE DAMAGED CHECK 86289	200.13				
8/21/2017	APBNK	DUE: 8/21/2017 DISC: 8/21/2017		1099: N			
		REISSUE DAMAGED CHECK 86289		101 4124-61510-000	DRILL COMPENSATION		200.13
		=== VENDOR TOTALS ===	200.13				
=====							
01-05646	M-R SIGN COMPANY INC						
I-196782		CITY SIGNS-HOLLYWOOD COURT	156.26				
8/21/2017	APBNK	DUE: 8/21/2017 DISC: 8/21/2017		1099: N			
		CITY SIGNS-HOLLYWOOD COURT		101 4132-75100-000	STREET SIGNS		156.26
I-196783		CITY SIGNS-FALCONWOODS	207.46				
8/21/2017	APBNK	DUE: 8/21/2017 DISC: 8/21/2017		1099: N			
		CITY SIGNS-FALCONWOODS		101 4132-75100-000	STREET SIGNS		207.46
		=== VENDOR TOTALS ===	363.72				
=====							
01-05869	MINNESOTA/WISCONSIN PLAYGROUND						
I-2017287		PLAYGROUND MULCH	2,850.00				
8/21/2017	APBNK	DUE: 8/21/2017 DISC: 8/21/2017		1099: N			
		PLAYGROUND MULCH		101 4141-87120-000	FACILITIES & GROUND MAIN		2,850.00
		=== VENDOR TOTALS ===	2,850.00				

PACKET: 01621 AUGUST 22 PAYABLES
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
08/31	MN	FIRE SVC CERT. BOARD				
I-5062		FIREFIGHTER CERTIFICATION EXA	115.00			
8/21/2017	APBNK	DUE: 8/21/2017 DISC: 8/21/2017		1099: N		
		FIREFIGHTER CERTIFICATION EXAM		101 4124-86020-000	TRAINING	115.00
=== VENDOR TOTALS ===			115.00			
01-05558		MN SECRETARY OF STATE - NOTARY				
I-201708236384		KATIE: NOTARY COMISSION APPT	120.00			
8/23/2017	APBNK	DUE: 8/23/2017 DISC: 8/23/2017		1099: N		
		KATIE: NOTARY COMISSION APPT		101 4112-89000-000	MISCELLANEOUS	120.00
=== VENDOR TOTALS ===			120.00			
01-07263		NEXTEL COMMUNICATIONS, INC				
I-610189225170		TIM P CELLPHONE	130.11			
8/21/2017	APBNK	DUE: 8/21/2017 DISC: 8/21/2017		1099: N		
		TIM P CELLPHONE		101 4121-85015-000	CELL PHONE	24.72
		TIM P CELLPHONE		101 4131-85015-000	CELL PHONE	13.01
		TIM P CELLPHONE		101 4141-85015-000	CELL PHONE	13.01
		TIM P CELLPHONE		101 4132-85015-000	CELL PHONE	13.01
		TIM P CELLPHONE		601 4601-85015-000	CELL PHONE	48.14
		TIM P CELLPHONE		602 4602-85015-000	CELL PHONES	18.22
=== VENDOR TOTALS ===			130.11			
01-06030		OLSON, ROLAND				
I-201708216380		FLEX PAYMENT	72.00			
8/21/2017	APBNK	DUE: 8/21/2017 DISC: 8/21/2017		1099: N		
		FLEX PAYMENT		101 21712-000	MEDICAL FLEX SAVINGS PAY	59.76
		FLEX PAYMENT		601 21712-000	MEDICAL FLEX SAVINGS PAY	10.80
		FLEX PAYMENT		602 21712-000	MEDICAL FLEX SAVINGS PAY	1.44
=== VENDOR TOTALS ===			72.00			
01-06024		ON SITE SANITATION				
I-462336		COMM PARK TOILETS	75.00			
8/21/2017	APBNK	DUE: 8/21/2017 DISC: 8/21/2017		1099: N		
		COMM PARK TOILETS		601 4601-85080-000	PORTABLE TOILET PARKS	75.00
=== VENDOR TOTALS ===			75.00			

PACKET: 01621 AUGUST 22 PAYABLES
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
8/21/2017	APBNK	TOM LYNCH ELECTRIC LLC				
I-201708216379		AIR COMP WIRING AND LIGHTING	1,035.00			
8/21/2017	APBNK	DUE: 8/21/2017 DISC: 8/21/2017		1099: N		
		AIR COMPRESSOR WIRING		101 4131-87010-000	CITY HALL MAINTENANCE	675.00
		LIGHTING MAINTENANCE		101 4124-87029-000	REPAIR OTHER EQUIPMENT	360.00
		=== VENDOR TOTALS ===	1,035.00			
		=== PACKET TOTALS ===	6,267.55			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000000	68	BATTERIES PLUS BULBS				
I-029621574		CITY HALL SECURITY SYSTEM BUL	24.95			
8/29/2017	APBNK	DUE: 8/29/2017 DISC: 8/29/2017		1099: N		
		CITY HALL SECURITY SYSTEM BULB		101 4131-87100-000	PANIC BUTTON SECURITY	24.95
=== VENDOR TOTALS ===			24.95			
=====						
01-05422	BP					
I-201708296387		FUEL	844.15			
8/29/2017	APBNK	DUE: 8/29/2017 DISC: 8/29/2017		1099: N		
		FUEL		101 4124-74000-000	MOTOR FUEL & LUBRICANTS	93.98
		FUEL		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	485.56
		FUEL		101 4141-74000-000	MOTOR FUEL & LUBRICANTS	264.61
=== VENDOR TOTALS ===			844.15			
=====						
01-03123	CINTAS CORPORATION #470					
I-470224391		SHOP TOWELS, CLEANING SUPPLIE	164.80			
8/29/2017	APBNK	DUE: 8/29/2017 DISC: 8/29/2017		1099: N		
		SHOP TOWELS, CLEANING SUPPLIES		101 4141-70100-000	SUPPLIES	164.80
=== VENDOR TOTALS ===			164.80			
=====						
01-03122	CITY OF ST PAUL					
I-IN00023004		SPECIAL EVENT FLYERS	936.70			
8/29/2017	APBNK	DUE: 8/29/2017 DISC: 8/29/2017		1099: N		
		SPECIAL EVENT FLYERS		101 4116-89010-000	SPECIAL EVENTS	936.70
=== VENDOR TOTALS ===			936.70			
=====						
01-000000	53	FIRST DUE FIRE TRAINING				
I-9		TRAINING	300.00			
8/29/2017	APBNK	DUE: 8/29/2017 DISC: 8/29/2017		1099: N		
		TRAINING/VENT ENTER SEARCH		101 4124-86020-000	TRAINING	300.00
=== VENDOR TOTALS ===			300.00			
=====						
01-05153	HOME DEPOT CRC/GECF					
I-201708296388		STREETS AND FF SUPPLIES	206.85			
8/29/2017	APBNK	DUE: 8/29/2017 DISC: 8/29/2017		1099: N		
		UNIVERSAL TRIMMER HEAD		101 4132-70120-000	SUPPLIES	64.60
		SAFETY GLASSES, VARIOUS TUBING		101 4132-70120-000	SUPPLIES	35.75
		PAINT		101 4124-70100-000	SUPPLIES	39.86
		STOVETOP FIRE SUPPRESSOR		101 4124-70100-000	SUPPLIES	52.23
		PVC SHEET		101 4132-70120-000	SUPPLIES	14.41
=== VENDOR TOTALS ===			206.85			

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
01	.6	M-R SIGN COMPANY INC					
I-196928		CITY SIGNS: FALCON WOODS	103.65				
8/29/2017	APBNK	DUE: 8/29/2017 DISC: 8/29/2017		1099: N			
		CITY SIGNS: FALCON WOODS		101 4132-75100-000	STREET SIGNS		103.65
=== VENDOR TOTALS ===			103.65				
01-05843		MN NCPERS LIFE INSURANCE					
I-201708296389		SEPTEMBER LIFE INSURANCE	80.00				
8/29/2017	APBNK	DUE: 8/29/2017 DISC: 8/29/2017		1099: N			
		SEPTEMBER LIFE INSURANCE		101 21709-000	OTHER PAYABLE		43.04
		SEPTEMBER LIFE INSURANCE		201 21709-000	OTHER PAYABLE		4.00
		SEPTEMBER LIFE INSURANCE		204 21709-000	OTHER PAYABLE		1.60
		SEPTEMBER LIFE INSURANCE		601 21709-000	OTHER PAYABLE		21.12
		SEPTEMBER LIFE INSURANCE		602 21709-000	OTHER PAYABLE		10.24
=== VENDOR TOTALS ===			80.00				
01-06185		RAMSEY COUNTY					
I-EMCOM006325		AUGUST RADIO FLEET SUPPORT	81.12				
8/29/2017	APBNK	DUE: 8/29/2017 DISC: 8/29/2017		1099: N			
		AUGUST RADIO FLEET SUPPORT		101 4124-86800-000	RADIO MESB/FLEET SUPPORT		81.12
=== VENDOR TOTALS ===			81.12				
01-06184		RAMSEY COUNTY - 911 DISPATCH					
I-EMCOM006365		AUGUST 911 DISPATCH	2,609.24				
8/29/2017	APBNK	DUE: 8/29/2017 DISC: 8/29/2017		1099: N			
		AUGUST 911 DISPATCH		101 4122-81200-000	911 DISPATCH FEES		2,609.24
ICOM006380		AUGUST CAD SERVICES	519.00				
8/29/2017	APBNK	DUE: 8/29/2017 DISC: 8/29/2017		1099: N			
		AUGUST CAD SERVICES		101 4122-81200-000	911 DISPATCH FEES		519.00
=== VENDOR TOTALS ===			3,128.24				
01-00935		ST PAUL REGIONAL WATER SERVICE					
I-201708296390		COMM PARK AND CITY HALL WATER	610.06				
8/29/2017	APBNK	DUE: 8/29/2017 DISC: 8/29/2017		1099: N			
		COMM PARK WATER		101 4141-85040-000	WATER		327.85
		COMM PARK SS		101 4141-85070-000	SEWER		193.32
		CITY HALL WATER		101 4131-85040-000	WATER		66.93
		CITY HALL SS		101 4131-85070-000	SEWER		21.96
=== VENDOR TOTALS ===			610.06				

PACKET: 01624 AUG 30 PAYABLES
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01	.8	SACK THONGVANH				
I-201708296391		JULY AND AUG CELL REIMB	120.00			
8/29/2017	APBNK	DUE: 8/29/2017 DISC: 8/29/2017		1099: N		
		JULY AND AUG CELL REIMB		101 4131-85015-000	CELL PHONE	60.00
		JULY AND AUG CELL REIMB		601 4601-85015-000	CELL PHONE	60.00
		=== VENDOR TOTALS ===	120.00			
		=== PACKET TOTALS ===	6,600.52			

PACKET: 01626 SEPTEMBER 8 PAYABLES
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
000	BEISSWENGER'S					
I-201709076395		REPAIR TORO WALKING MOWER	68.49			
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N		
		REPAIR TORO WALKING MOWER		101 4132-87000-000	REPAIR EQUIPMENT	68.49
=== VENDOR TOTALS ===			68.49			
=====						
01-01034	BRAKE AND EQUIPMENT WAREHOUSE					
I-1013280		SPECIALTY PADS AND ROTOR	208.61			
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N		
		SPECIALTY PADS AND ROTOR		101 4132-70120-000	SUPPLIES	208.61
=== VENDOR TOTALS ===			208.61			
=====						
01-03089	CASH					
I-201709076396		CERTIFIED MAIL	43.51			
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N		
		CERTIFIED MAIL		101 4112-70500-000	POSTAGE	6.51
		CERTIFIED MAIL		101 4112-70500-000	POSTAGE	13.18
		CERTIFIED MAIL		101 4112-70500-000	POSTAGE	6.59
		CERTIFIED MAIL		101 4112-70500-000	POSTAGE	3.84
		CERTIFIED MAIL		101 4112-70500-000	POSTAGE	6.80
		CERTIFIED MAIL		101 4112-70500-000	POSTAGE	6.59
=== VENDOR TOTALS ===			43.51			
=====						
01-03123	CINTAS CORPORATION #470					
I-4702276263		PAPER TOWELS, CLEANING SUPPLI	186.15			
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N		
		PAPER TOWELS, CLEANING SUPPLIE		101 4132-70120-000	SUPPLIES	186.15
=== VENDOR TOTALS ===			186.15			
=====						
01-06290	CITY OF ROSEVILLE					
I-223355		JULY ENGINEERING AND WATER	12,894.70			
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N		
		JULY ENGINEERING ST PROJECT		427 4427-92098-000	2017 STREET PROJECT - GR	11,156.41
		JULY WATER ST PROJECT		427 4427-92098-000	2017 STREET PROJECT - GR	1,616.75
		GENERAL ENGINEERING SERVICES		101 4133-80100-000	ENGINEERING SERVICES	121.54
I-223376		AUGUST IT	2,080.08			
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N		
		AUGUST IT		101 4116-85070-000	TECHNICAL SUPPORT	2,080.08

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
09/07/2017	APBANK	CITY OF ROSEVILLE				(** CONTINUED **)
=====						
I-223413		AUGUST TELEPHONE	356.26			
9/07/2017	APBANK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N		
		AUGUST TELEPHONE		101 4116-85010-000	TELEPHONE	356.26
=== VENDOR TOTALS ===			15,331.04			
=====						
01-07228	CITY OF ST ANTHONY					
=====						
I-3565		SEPTEMBER POLICE SERVICES	56,049.16			
9/07/2017	APBANK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N		
		SEPTEMBER POLICE SERVICES		101 4122-81000-000	POLICE SERVICES	56,049.16
=== VENDOR TOTALS ===			56,049.16			
=====						
01-03539	DAKOTA ELECTRIC ASSOCIATION					
=====						
I-1780700058		SEPTEMBER SOLAR ELEC	530.00			
9/07/2017	APBANK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N		
		SEPTEMBER SOLAR ELEC		101 4131-85025-000	SOLAR ELECTRIC	530.00
=== VENDOR TOTALS ===			530.00			
=====						
01-03527	DELEGARD TOOL COMPANY					
=====						
I-2888		CHARGER PIN REPAIR	31.32			
9/07/2017	APBANK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N		
		CHARGER PIN REPAIR SUPPLIES		101 4132-70120-000	SUPPLIES	31.32
=== VENDOR TOTALS ===			31.32			
=====						
01-05637	FITNESS DISTRIBUTING, INC.					
=====						
I-5637		ROWING MACHINE	650.00			
9/07/2017	APBANK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N		
		ROWING MACHINE		101 4124-86020-000	TRAINING	650.00
=== VENDOR TOTALS ===			650.00			
=====						
01-05894	GL SPORTS CAMPS, LLC					
=====						
I-66403		FLAG FOOTBALL CAMP	245.70			
9/07/2017	APBANK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N		
		FLAG FOOTBALL CAMP		201 4201-87700-000	INSTRUCTOR-SPECIALTY CLA	245.70
=== VENDOR TOTALS ===			245.70			

PACKET: 01626 SEPTEMBER 8 PAYABLES
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
09/07/2017	APBNK	GOPHER STATE ONE CALL				
I-7080364		AUGUST LOCATES	160.65			
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N		
		AUGUST LOCATES		601 4601-88030-000	LOCATES	160.65
=== VENDOR TOTALS ===			160.65			
=====						
01-05235		JAN-PRO CLEANING SYSTEMS				
I-68888		SEPTEMBER CLEANING SERVICES	205.00			
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N		
		SEPTEMBER CLEANING SERVICES		101 4131-87010-000	CITY HALL MAINTENANCE	205.00
=== VENDOR TOTALS ===			205.00			
=====						
01-07272		LILLIE SUBURBAN NEWSPAPER				
I-201709076392		ANNUAL DISCLOSURE AND FINANCI	926.40			
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N		
		ANNUAL DISCLOSURE AND FINANCI		101 4111-70410-000	LEGAL NOTICES	926.40
=== VENDOR TOTALS ===			926.40			
=====						
01-05646		M-R SIGN COMPANY INC				
I-149644		STATE FAIR PERMIT PARKING SIG	232.30			
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N		
		STATE FAIR PERMIT PARKING SIGN		101 4132-75100-000	STREET SIGNS	232.30
=== VENDOR TOTALS ===			232.30			
=====						
01-07263		NEXTEL COMMUNICATIONS, INC				
I-201709076394		CELLPHONES FIREFIGHTING	59.42			
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N		
		CELLPHONES FIREFIGHTING		101 4124-85015-000	CELL PHONE	59.42
=== VENDOR TOTALS ===			59.42			
=====						
01-05979		NORTH SUBURBAN TOBACCO COMPLIA				
I-201709076393		TOBACCO COMPLIANCE	168.00			
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N		
		TOBACCO COMPLIANCE		101 4122-81000-000	POLICE SERVICES	168.00
=== VENDOR TOTALS ===			168.00			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
085	RAMSEY COUNTY					
I-RISK001874		DENTAL/DISABILITY/LIFE INSURA	969.48			
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N		
		DENTAL/DISABILITY/LIFE INSURAC		101 4112-89000-000	MISCELLANEOUS	969.48
=== VENDOR TOTALS ===			969.48			
=====						
01-05374	TENNIS SANITATION LLC					
I-1931675		AUGUST RECYCLING	5,769.00			
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N		
		AUGUST RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	5,769.00
I-1931676		AUGUST WASTE REMOVAL	66.50			
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N		
		AUGUST WASTE REMOVAL		101 4131-82010-000	WASTE REMOVAL	66.50
=== VENDOR TOTALS ===			5,835.50			
=====						
01-05737	VERIZON WIRELESS					
I-9791737709		CAD DISPATCH WIRELESS	35.01			
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N		
		CAD DISPATCH WIRELESS		101 4124-85015-000	CELL PHONE	35.01
=== VENDOR TOTALS ===			35.01			
=====						
01-05870	XCEL ENERGY					
I-558859955		CIVIL DEFENSE SIREN	0.20			
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N		
		CIVIL DEFENSE SIREN		101 4121-85020-000	ELECTRIC	0.20
59798924		ST LIGHTING ELEC	43.46			
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N		
		ST LIGHTING ELEC		209 4209-85020-000	STREET LIGHTING POWER	43.46
I-559807126		ST LIGHTING ELEC	45.66			
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N		
		ST LIGHTING ELEC		209 4209-85020-000	STREET LIGHTING POWER	45.66
I-559810285		ST LIGHTING ELEC	11.80			
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N		
		ST LIGHTING ELEC		209 4209-85020-000	STREET LIGHTING POWER	11.80
I-559816669		CITY HALL GAS	64.08			
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N		
		CITY HALL GAS		101 4131-85040-000	WATER	64.08

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
9/07/2017	XCEL ENERGY	(** CONTINUED **)					
I-559833761		ST LIGHTING ELEC	11.80				
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N			
		ST LIGHTING ELEC		209 4209-85020-000	STREET LIGHTING POWER		11.80
I-559906696		ST LIGHTING ELEC	46.15				
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N			
		ST LIGHTING ELEC		209 4209-85020-000	STREET LIGHTING POWER		46.15
I-559948086		ST LIGHTING ELEC	53.04				
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N			
		ST LIGHTING ELEC		209 4209-85020-000	STREET LIGHTING POWER		53.04
I-559976273		ST LIGHTING ELEC	11.80				
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N			
		ST LIGHTING ELEC		209 4209-85020-000	STREET LIGHTING POWER		11.80
I-559981229		COMM PARK ELEC AND GAS	310.60				
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N			
		COMM PARK ELEC		101 4141-85020-000	ELECTRIC/GAS		282.21
		COMM PARK GAS		101 4141-85030-000	NATURAL GAS		28.39
I-560025128		CURTISS FIELD ELEC	22.28				
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N			
		CURTISS FIELD ELEC		101 4141-85020-000	ELECTRIC/GAS		22.28
I-560121149		ST LIGHTING ELEC	32.79				
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N			
		ST LIGHTING ELEC		209 4209-85020-000	STREET LIGHTING POWER		32.79
I-560132216		COFFMAN ICE RINK LIGHTS AND A	26.06				
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N			
		COFFMAN ICE RINK LIGHTS		101 4141-85020-000	ELECTRIC/GAS		11.80
		AUTO PROTECTIVE LIGHT		101 4141-85020-000	ELECTRIC/GAS		14.26
I-560159265		CITY HALL ELEC	490.26				
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N			
		CITY HALL ELEC		101 4131-85020-000	ELECTRIC		490.26
I-560172263		ST LIGHTING ELEC	46.26				
9/07/2017	APBNK	DUE: 9/07/2017 DISC: 9/07/2017		1099: N			
		ST LIGHTING ELEC		209 4209-85020-000	STREET LIGHTING POWER		46.26
		=== VENDOR TOTALS ===	1,216.24				
		=== PACKET TOTALS ===	83,151.98				

EMP #	NAME	AMOUNT
0013	PETER C LINDSTROM	297.77
01-0016	PAMELA M HARRIS	277.05
01-0021	JOSE A FISCHER	262.05
01-0022	RANDALL C GUSTAFSON	262.05
01-1005	SACK THONGVANH	2,946.71
01-1017	TIMOTHY J SANDVIK	1,591.39
01-1019	KATHLEEN N THRASHER	1,334.76
01-1136	ROLAND O OLSON	2,202.40
01-2246	BRANDON C NELSON	294.98
01-2154	MAUREEN A ANDERSON	48.32
01-1018	PAUL A MORETTO	1,907.66
01-0086	RICHARD H HINRICHS	969.72
01-0095	MICHAEL J POESCHL	454.94
01-0105	ANTON M FEHRENBACH	438.52
01-0123	BRYAN R SULLIVAN	116.83
01-0124	MICHAEL D KRUSE	116.83
01-2240	TIMOTHY P TWOHY	1,017.43
01-2247	THOMAS J DEMARS	986.50
01-1030	TIMOTHY J PITTMAN	2,050.26
01-1033	DAVE TRETSVEN	1,509.60
01-1143	COLIN B CALLAHAN	1,477.65

TOTAL PRINTED: 21 20,563.42

8-24-2017 10:05 AM PAYROLL CHECK REGISTER
PAYROLL NO: 01 City of Falcon Heights

PAGE: 1
PAYROLL DATE: 8/24/2017

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
0000	BROWN THUNDER, JOSEPH C	R	8/24/2017	262.05	086326
	GAFFNEY, PATRICK	R	8/24/2017	122.48	086327

8-24-2017 10:05 AM PAYROLL CHECK REGISTER
PAYROLL NO: 01 City of Falcon Heights

PAGE: 2
PAYROLL DATE: 8/24/2017

*** REGISTER TOTALS ***

REGULAR CHECKS:	2	384.53
DIRECT DEPOSIT REGULAR CHECKS:	21	20,563.42
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	23	20,947.95

*** NO ERRORS FOUND ***

** END OF REPORT **

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	September 13, 2017
Agenda Item	Consent F2
Attachment	N/A
Submitted By	Tim Sandvik, Deputy Clerk/Recreation Supervisor

Item	Acceptance of Minnesota Historical Society – Grant Funding for an Interpretive Sign for Curtiss Field
Description	<p>The City of Falcon Heights has been selected as a recipient of the Minnesota Historical and Cultural Heritage Small Grant. The City has been awarded \$2,136.00</p> <p>The Minnesota Historical Society announces 50 recipients of 56 Minnesota Historical and Cultural Heritage Small Grants (up to \$10,000 each), totaling \$415,269 in 29 counties.</p> <p>Small grants are awarded quarterly to help nonprofit and educational organizations, government units and tribal organizations preserve and share Minnesota history. This cycle of awards was approved by the MNHS Executive Council on June 1, 2017.</p> <p>Minnesota Historical and Cultural Heritage Grants are made possible by the Legacy Amendment's Arts and Cultural Heritage Fund through the vote of Minnesotans on Nov. 4, 2008. The Legacy Amendment supports efforts to preserve Minnesota land, water and legacy, including Minnesota history and cultural heritage.</p>
Budget Impact	Receiving payment of \$2,136.00
Attachment(s)	· Grant Application
Action(s) Requested	Staff recommends that the Falcon Heights City Council accept the \$2,136.00 grant award payment.

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HISTORIC RECOGNITION PROGRAM

City of Falcon Heights

R-HR-1701-20549 | \$2,136 | Historic Recognition

Curtiss Field - Interpretive Signage

Status

APPLICANT INFORMATION

Program Organization: City of Falcon Heights

Project Director: Timothy Sandvik

Authorized Officer: Timothy Sandvik

Additional Project Staff:

Note that only the three people listed above will be able to view and edit this request in the portal. If a name of a person does not appear in the list, contact the grants office at grants@mnhs.org with the contact information for the person to be added including full name, title, telephone, and email address.

Applicant County: Ramsey

Applicant Organization Type: Local/Regional Government

Governance/Board Members:

Peter Lindstrom - Mayor, Pamela Harris - Council Member, Joe Brown Thunder - Council Member, Randy Gustafson - Council Member, Tony Fischer - Council Member

▼ Click on arrow to view the contact information we have on file

CURRENT ORGANIZATION CONTACT INFORMATION ON FILE

Organization Name:	City of Falcon Heights
Street Address:	2077 Larpenteur Ave W
Street Address 2:	
City:	Falcon Heights
State:	Minnesota
Postal Code:	55113
Organization Phone:	651.792.7600

Project Director:	Timothy Sandvik
Project Director Email:	tim.sandvik@falconheights.org
Authorized Officer:	Timothy Sandvik
Authorized Officer Email:	tim.sandvik@falconheights.org

The Organization or Contact Information needs to be updated:

PROJECT INFORMATION

Project Title (Be descriptive and succinct) Curtiss Field - Interpretive Signage

*** Brief Project Summary (REQUIRED TO SAVE)**

Application to fund Interpretive Signage (2 signs) at a city-owned park, Curtiss Field, which is the home of significant, aviation history. Signage will connect visitors to the history of the park.

Geographic Focus of Project: Ramsey

Could any items related to this application be considered "culturally sensitive objects"? These objects could be items used in a spiritual ceremony or other ritual, or funerary objects or human remains. They can be of any cultural origin.

Select Yes or No. (If unsure, select Yes.) No

BUDGET INFORMATION

Use the Budget Line Item box below to outline the budget for the project. Click the green '+' sign in the upper right corner to add each individual line item. Once a line item is added, click on the pencil icon to edit or the red '-' sign to delete. NOTE: Enter short text descriptions for "Budget Item." Enter whole numbers only for "Budget item cost to be paid by grant."

BUDGET LINE ITEMS

Budget Item	Grant Amt Requested	Match: Cash	Match: In-Kind	Match: Donation	Total Match
Concrete - Signage Installation		\$40			\$40
Signage Installation	\$0		\$160		\$160
Curtiss Field - High Resolution Photo	\$60				\$0
3/16" Backer Panel/Stand for signage	\$152				\$0
3/16" Backer Panel/Stand for signage	\$152				\$0
Interpretive Sign - .5" thick HPL panel including graphic design work	\$886				\$0
Interpretive Sign - .5" thick HPL panel including graphic design work	\$886				\$0
Total:	\$2,136	\$40	\$160	\$0	\$200

*** Amount Requested (REQUIRED TO SAVE)** \$2,136.00

Match Offered (Use total from above) \$200.00

How were above figures determined?

The cost of the interpretive signage comes from a local signage producer. After consulting with multiple firms, we found that Vacker Sign out of Roseville, MN was competitive in pricing and produces high quality work. They supply the panels, stands and graphic design services. The specifications of the signage is also included as an attachment.

The photo we are requesting is available online, through the Minnesota Historical Society. The price is listed via the website where the photo can be purchased.

Match Hours - Signage Installation - Hours for Tim Pittman (Public Works Director) were calculated by averaging the salaries of our three, full-time, public works employees and divided by 2080 (52 weeks x 40 hours = 2080). It is estimated that to install 2 signs, it will require approximately 5 hours of labor including site prep, concrete work, and sign installation.

Match Cash - Concrete - Concrete will be required for signage installation of which the City will cover the cost. The estimated amount of concrete required to install two signs is \$40.

APPLICATION NARRATIVES

Project Description:

In 2014 the City of Falcon Heights through the Parks and Recreation Commission completed a Parks Improvement Study. Again in 2015 into early 2016, the Parks and Recreation Commission along with city staff continued to update Parks Planning including desires of residents at Curtiss Field in Falcon Heights. We found one of the ongoing themes was to connect parks' visitors with the space and this can be achieved multiple ways. One way to connect visitors with the park, is by connecting them with the history of the space.

Within the Falcon Heights - Parks Improvement Study, under the section "Park Recommendations & Classifications" (subsection) "Community Visioning and Theming", it states in part: "...there is potential to create a trail system that will connect various Falcon Heights features together utilizing historical, educational, and interpretive stopping points along the route (pathways and bike ways within and connecting city parks), with the park spaces acting as key destination points on the route". (Falcon Heights - Parks Improvement Study, May 21 2014, pg 9) This highlights a goal of the city and its residents.

The City of Falcon Heights operates and maintains three city parks, but Curtiss Field is the only park of which the city owns the land. Over the past two years, the city has spent considerable resources dedicated updating Curtiss Field to create an enjoyable experience in the parks space. This work includes working with the Capital Region Watershed District to mitigate ongoing flooding issues, the removal of dilapidated infrastructure and playground equipment, and the installation of fully ADA compliant playground equipment.

Going forward, the City of Falcon Heights continues to explore ways to improve the experience of our parks visitors and we believe this can be achieved through interpretive signage. Curtiss Field sits in an area that was once occupied by Curtiss Northwest Airport from approximately 1919 into the early 1930's. During that time, the airfield saw a variety of use and many visitors, some of whom played significant roles in aviation history and conducted significant aviation firsts.

Included in the grant request is \$60 for a photo available through the Minnesota Historical Society. We are currently reviewing additional photos to use which have been available through the Ramsey County Historical Society, University of Memphis (as they have an extensive collection of Phoebe Fairgrave Omlie artifacts), and the Glenn H. Curtiss Museum out of Hammondsport, NY. The photos are currently not attached as a part of the submission as the design work will require funding provided to the signage manufacturer. This graphic design work/cost is accounted for in the budget.

It should be noted, there is more than three parking spaces available at Curtiss Field which is required. As this is a City Park, parking is already available and will not need to be created.

The specifications of the signage is also included as an attachment.

Ultimately, the City of Falcon Heights would like to provide interpretive signage to highlight the significant history at Curtiss Field while providing a connection between the parks' visitors and its history and enhance visitors' experience. While the goal is to connect visitors to the space and its history, achieving the goal will be understood by ongoing outreach to residents and the parks visitors.

Please select the need and rationale that best fits your project from one of the following:

Need and Rationale (select one)

This project is present in a long-range plan developed and adopted by the recipient's governing authority.

Need and Rationale:

This project is necessary to continue the ongoing goal of maintaining high usage of city park space in the City of Falcon Heights and connecting visitors with the space. This goal has been reached by conducting community outreach to understand the desires of residents for the parks system by city staff, the Falcon Heights' Parks and Recreation Commission and the Falcon Heights City Council.

Throughout the past two years, the City of Falcon Heights has hosted several open houses, online surveys, and generated community feedback regarding all city parks. More specifically, during the fall of 2015, the Parks and Recreation Commission along with the City Council held two additional open houses, conducted online surveys, and took feedback through other public meetings for input on updates specific to Curtiss Field.

An ongoing theme we found through community outreach was the desire to find ways to connect visitors of all ages with city parks. Interpretive signage provides this opportunity and city staff, along with the Parks and Recreation Commission and City Council agree this potential project will achieve ongoing, long-term goals. Ultimately, this opportunity would satisfy the need addressed by the Parks Improvement Study achieved through community outreach and community feedback.

The Parks Improvement Study has been included as an attachment which can be reviewed to further understand the process of how desires of residents were reached and highlights the needs for parks planning and how they were reached.

Work Plan and Timetable:

Research - this process has already been completed. The project was initially discussed with the Falcon Heights' Parks and Recreation Commission in the fall of 2016. Following a grant request denial, and after further consideration, staff moved forward by researching content available through a variety of methods. This included, but was not limited to, working with Roger Bergerson (author of "Winging it at a Country Crossroads") and Noel Allard (President of the Minnesota Aviation Hall of Fame). I presented my findings to the Parks and Recreation Commission as well as the two experts and ultimately reached collective approval.

Design process - The language for both proposed signs is included as an attachment but does not include photos. This is in part because one of the most significant photos we desire to use will cost \$60.00 for the highest resolution available (included as a budget line item). However, we have access to photos, which we will use, provided by: Ramsey County Historical Society, University of Memphis (who hosts significant information in their collection on Phoebe Fairgrave Omlie), and the Glenn H. Curtiss Museum (based in Hammondsport, NY). Finally, after consulting with the signage producer, there is a significant design fee (included as a budget line item) and it was in our best interest to not incur this cost until we receive the results of our grant application.

Implementation - the manufacturer provided a time-table of design and production which can take approximately one month's time, but will depend on the graphic design process. Following grant approval, we will work with the design firm, and after receiving the signage, installation will take approximately one week (weather dependent). The installation timeframe is estimated by working with the Public Works Director to understand the time required to treat the areas where signage will be installed, and ultimately doing excavation, and filling. Approximately 5 hours will be required, but will

take approximately a week to complete to let grading, excavation and filling to settle. Again, this estimation is weather dependent.

Ultimately, upon receiving approval, the production and installation should take no longer than two months, weather dependent.

Project Personnel:

Tim Sandvik - Deputy Clerk/Recreation Supervisor - City of Falcon Heights

Tim has completed the research with local historians and through the Parks and Recreation Commission as the City's staff liaison to that commission. Tim has ten (10) years Parks and Recreation experience including over two (2) years experience in his current position. In addition to his collective local government experience, Tim has recently earned a Masters of Public and Nonprofit Administration (MPNA) degree which helped cultivate his research skills.

Tim Pittman - Public Works Director - City of Falcon Heights

Tim will work with the installation portion of the project including site prep and full installation of signage. Tim has worked in local government Public Works Departments for over thirty (30) years including the past twelve (12) years as the Public Works Director at the City of Falcon Heights. In addition to Tim, two full-time public works staff will assist. These employees have been employed with The City of Falcon Heights for thirty-six (36) and seventeen (17) years respectively.

Falcon Heights - Parks and Recreation Commission

This Commission is made up of seven (7) appointed community residents, a City Council Liaison, and city staff liaisons as appropriate. Each Commissioner serves in a volunteer capacity and was selected through an application process and ultimately City Council approval. The Commission will use provided research to determine content and design of the interpretive signage.

Community Resources -

Staff has worked with local historians familiar with the content as well as the University of Memphis and the Glenn H Curtiss Museum.

Contractor -

The sign will be produced by Vacker Signs who has experience in producing outdoor-appropriate interpretive signage. By contacting various vendors, we concluded that Vacker produces high quality signage (based on viewing their previous work in other cities and per reviews) and their pricing is very competitive.

Provide estimates for the following. If none, enter "0":

Estimate the number of project hours worked by newly hired staff to be paid for with grant funds

Enter number: 0

Estimate the number of project hours worked by existing part-time staff to be paid for with grant funds.

Enter number: 0

Estimate the number of vendors/consultants/ contractors who will work on the project (non staff).

Enter number: 1

Enduring Value:

Interpretive signage will provide opportunities to connect Curtiss Field visitors with the history of and usage of the parks' space for many years to come. Signage is produced in such a way that life expectancy can last several years, in some cases over 20 years. Of course outdoor signage life

expectancy is difficult to predict in Minnesota's varying elements, but through ongoing maintenance, city staff can ensure the signage will last as long as possible. It is also difficult to predict the number of visitors that will connect with the signage, but this city park remains in high usage throughout the year with a new playground, green space, and skating in winter months.

Sustainability:

The City of Falcon Heights maintains a dedicated staff who routinely provides ongoing maintenance and parks planning to ensure our parks space best satisfies the desires of local residents in the present and future. As Curtiss Field is the only one of three parks within the city that is city-owned, we can ensure staff will be available to provide ongoing upkeep, maintenance and repairs as needed. The impact this will have on the city's budget will be measured in hours (wages/hourly rates) and while difficult to predict an exact number, this is a budget impact the city is willing to accept.

I feel that during the research phase of this project, we have not overlooked logical resources or taken a side or position on any open question(s). However, if it is discovered that we have done so, the City is willing to mitigate any issues. Whether this is best achieved through alterations/additions of the signage, OR, complete removal of the signage temporarily or permanently, the city will be willing to mitigate as appropriate if concerns arise and accept the budget impacts.

MEASURABLE OUTCOMES AND EVALUATION

Use the Evaluation Metrics Table to describe how you will evaluate the project's success. What effect did the program have on your audience (members, community, and others)? What standards are you attempting to meet? How will you analyze the results? Each project should have at least one goal. Any application without at least one evaluation metric will be considered incomplete. Short term goals might be achieved during or at the end of the project; medium term goals might be achieved at then of the grant or within a few months after the project is complete; and, long term goals might be achieved within about 5 years following the grant. Do not restate your Project Description or Work Plan - neither are evaluation metrics. Indicators must directly relate to impacts.

To complete the Evaluation Metrics Table below, choose the green "+" in the upper right corner to add each evaluation metric. Begin with short term goals, followed by medium and long term. To be an impact there must be a change in knowledge, status, or behavior. To be measurable, establish meaningful indicators to show when change has occurred.

Evaluation Metrics

Timeframe	Expected Impact	Progress Indicator
Intermediate	Connect residents with the history of Curtiss Field.	Through community outreach, attempt to understand that residents have connected with new signage and understand the great history at the park. This can be achieved through ongoing public meetings, online survey/feedback forms, and maintaining relationships with local residents.
Long-Term	Connect Residents and visitors to the space's history at Curtiss Field	Understand whether or not residents and parks visitors have made a connection with Curtiss Field and its aviation history. This can be done through community outreach as parks planning remains an ongoing process. This project can also be highlighted by any upcoming events at Curtiss Field hosted by the City of Falcon Heights, the Parks and Recreation Commission, and the Community Engagement Commission.

Timeframe	Expected Impact	Progress Indicator
Short-Term	Ensure residents and parks visitors are aware of the upcoming/newly installed signage.	Staff will promote the project through ongoing communication including public meetings, the city listserv, the city website and social media. Elected officials will also promote the project through public meetings. Ongoing communication will create the understanding as to whether or not we have shared this information appropriately.

APPLICATION ATTACHMENTS AND REQUIRED DOCUMENTATION




Use the Request Documents section below to upload files from your computer to your application. Label all uploaded files as to what they specifically contain (photos, plans, bids, etc.) Do NOT upload .ZIP files. Click on the green + to locate the items to be uploaded. Then click the Add Files button on the lower left to find the files on your computer. Once you have added the files to be uploaded, click on the Start Upload button to upload the files. Wait until the status shows 100% before closing.

Most categories require specific attachments to the application. Be sure to check the guidelines (link opens in new window) for the category to which you are applying to determine the required attachments. Failure to submit a required attachment will result in disqualification.

For non-governmental applicants applying for \$25,000 or more: Financial records (Form 990, Form 990 EZ, Certified Financial Audit, or year End Financial Report) are required.

For all sponsorship applications (when one or more eligible applicants apply on behalf of a non-eligible applicant): Legacy Sponsored Project Form (link opens in new window) is required. Be sure to save a copy of this form on your computer before you begin to work on it.

Delete Request Document/s:

REQUEST DOCUMENTS
 '16 Vacker mount panel cost comparisions.pdf Added by Timothy Sandvik at 1:40 PM on January 13, 2017
 Falcon_Heights_Parks_Improvement_Study_Report.pdf Added by Timothy Sandvik at 1:24 PM on January 13, 2017
 Curtiss Field - Signage Language - FINAL DRAFT.pdf Added by Timothy Sandvik at 12:59 PM on January 13, 2017

REQUEST DOCUMENTS



Letter of Evaluation - Noel Allard.pdf

Added by Timothy Sandvik at 12:28 PM on January 12, 2017



Letter of Evaluation - Roger Bergerson.pdf

Added by Timothy Sandvik at 12:28 PM on January 12, 2017

Embedded Card

- March 4, 2017

[View](#)

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	September 13, 2017
Agenda Item	Consent F3
Attachment	N/A
Submitted By	Tim Sandvik, Deputy Clerk/Recreation Supervisor

Item	Acceptance of U of M Good Neighbor Grant Award – Piano in the Park
Description	The city has been selected to receive grant funding through the Good Neighbor Fund and the University of Minnesota to fund the project “Piano in the Park”.
Budget Impact	Receiving the first one-third (1/3) or \$833.33
Attachment(s)	N/A
Action(s) Requested	Staff recommends that the Falcon Heights City Council accept the \$833.33 grant award payment.

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UNIVERSITY OF MINNESOTA

Driven to DiscoverSM

Office of Government and Community Relations

**U of M Good Neighbor Fund
Application Form, Year 2017**

Directions for applicants:

- Read the Request for Applications dated January 2017, and make sure you are aware of and meet grant requirements. The Request for Applications, this Application Form, and other information are available on the web at <http://www.community.umn.edu/gnf>
- Complete the Application Form. Please do not use a colored font for emphasis. Colored fonts are difficult to read when printed.
- Make sure the application is signed by someone authorized to enter into agreements on behalf of the eligible applicant organization. (See the Request for Applications for list of eligible applicant organizations.)
- Attach any letters of commitment from parties other than the applicant organization who will be responsible for implementation or funding of activities included in the proposal. If selected for funding, the applicant organization will be the grantee, and will have ultimate responsibility for carrying out the grant, including securing necessary materials or funding to complete these activities.
- Limit your proposal to **no more than six pages**, plus any necessary attachments. (You may create and add documents in your own format for any parts of your application, as long as your application is responsive to the questions on this form.) Submit your proposal by **4:00 p.m. Friday, February 17, 2017** via email to: gnfund@umn.edu. Electronic documents should be submitted as PDFs.
- Applications and any attachments may be made available to the public by the University of Minnesota.

1. Name of your project:	Piano in the Park – Community Park, Falcon Heights, MN
2. Amount of funds you are requesting:	\$2,500

3. Name(s) of applicant organization(s):

City of Falcon Heights, MN
Sack Thongvanh – City Administrator
Tim Sandvik – Recreation Supervisor

4a. Name(s) of any partner or cooperating organization(s):

Keys 4/4 Kids

4b. Role(s) of any partner or cooperating organization in completing this project:

Partner/Organization	Role
Keys 4/4 Kids	This nonprofit operates a program where they receive donated pianos and rejuvenates them for use in public spaces. The funding being applied for goes directly to the costs of this process. The City of Falcon Heights will administer the process, but will work closely with Keys 4/4 Kids to implement a piano available to parks visitors.

4c. For each partner or cooperating organization: has the partner or cooperating organization committed to this role? Yes X No

If yes, please submit documentation from someone authorized to speak on behalf of the person or organization indicating their role and that they are committed to participating in this way.

See attached Letter of Commitment from Keys 4/4 Kids

5. Are there approvals or permits that have to be obtained in order to move forward on the project? Yes X No

If yes, what are the approvals or permits needed and from whom?

On February 22nd, 2017, barring unforeseen circumstances, Falcon Heights City Council will approve a Request for Council Action to approve the grant application.

Furthermore, if we are awarded funds, the council will accept funds by Resolution.

5a. Have you received the necessary approvals or permits? Yes No X

If yes, please submit documentation of the permit or approval. If no, how much time is required to secure the approval?

On February 22nd, 2017, Falcon Heights City Council is scheduled to approve the grant application by resolution. Barring unforeseen circumstances, a signed copy of the resolution will be available on February 23rd, 2017.

5b. If you have applied for a permit or approval and a response is pending, please indicate from whom and when you expect final determination.

On February 22nd, 2017, Falcon Heights City Council is scheduled to approve the grant application by resolution. Barring unforeseen circumstances, a signed copy of the resolution will be available on February 23rd, 2017.

6. Describe the activities for which you are seeking funding, and indicate who will be responsible for their implementation.

We are applying for funding to participate in a program hosted by Keys 4/4 Kids, specifically “Pianos on Parade” (POP) that provides refurbished pianos to be used in public spaces. The proposed site is Community Park (2050 Roselawn Ave, Falcon Heights) that sees thousands of annual visitors who use the park in a variety ways. This includes residents and general parks visitors, including many with direct ties to the University of Minnesota. The funding would provide a piano for public use in the park.

The City of Falcon Heights would administer the process, while following Keys 4/4 Kids established program. This includes selecting a refurbished piano appropriate for our park, connecting with an artist to design the piano (the pianos are painted in a design concept provided by the city), marketing efforts to create awareness of the project within the community, and ultimately installation of a piano. Again, the city would be responsible for all considerations, as well as upkeep, storage, and any ongoing concerns while we host the piano. Finally, as a part of the program, Keys 4/4 Kids will take the piano back after it has seen its use in the park. The recycled piano is then placed back in their program either to be refurbished or recycled (using what parts remain useful).

7. Date by which you expect all activities to be completed: Spring of 2018.

The timeframe established by Keys 4/4 Kids and Pianos on Parade is approximately 14 weeks. With the Good Neighbor Fund announcing grant recipients in early July of 2017, we would not be able to host a piano until the fall of 2017 at the earliest. We have suggested the following spring as an implementation date so we can get the best use of the piano during the spring/summer of 2018.

8. Does your organization have any pre-2016 outstanding Good Neighbor Fund or Good Neighbor Fund/Vikings Partnership Fund grants? No

*All grants pre-2016 have been finalized.

**In 2016, we were awarded for our application titled “Enhancing Alternative Transportation Infrastructure in Falcon Heights”. This grant is currently in the final reimbursement phase.

9. Projected Budget: Please indicate the total cost of each activity, the sources and amounts of any funds for each activity that are necessary beyond what is being requested in this grant, and the status of the commitment of those funds. **Projected budget must be based on solid estimates from potential or actual vendors.**

A line item for administrative costs necessary to implement the project is acceptable. When requesting reimbursement of grant funds, grantees will be expected to provide source documentation to substantiate reasonable costs. If the implementing organization’s staff are carrying out a portion of the project with pay to be reimbursed through the grant, the reimbursement request should include the number of hours. The rate of pay to be reimbursed through grant funds is expected to align with the

employee’s regular rate of pay. If consultant services are used, similar source documentation is required, with copies of invoices.

Name or Description of Activity #1	Materials	Vendor	Cost	Other Approvals And status	Sources of Funds	Status of Commitment for funds
Piano, including design, delivery and implementation	Piano, art materials, delivery/pickup service	Keys 4/4 Kids	\$2,500	Approval by Council Resolution available 2/23/17	2017 GNF	Pending GNF results
Activity #2	Materials	Vendor	Cost	Other Approvals	Sources of Funds	Status of Commitment for funds
Ongoing upkeep, maintenance, security of piano	Labor	City of Falcon Heights	NA	Pending Council Resolution	City of Falcon Heights	Pending Council Resolution

(If more activities, please continue as necessary on separate sheet.)

10. How will the activities in your proposal carry out the purpose of the Good Neighbor Fund, which is “To promote the beauty, stability, vitality, and security of the communities adjacent to the University of Minnesota’s Twin Cities campus.”

The City of Falcon Heights, home to the University of Minnesota’s St. Paul Campus, sees a variety of visitors throughout the year. Both residents of the city and visitors alike are affected by the uses of TCF Bank Stadium including increased traffic and noise pollution.

Making a piano available for public use in one of our parks promotes beauty and vitality by providing a non-traditional outlet of art in our parks. The piano will be painted in a way that promotes the beauty of the parks, in addition to the opportunity to create music. These efforts help promote vitality of these public spaces through a method typically not available in public spaces.

11. How will you demonstrate and document successful results?

While city staff will not be able to document every use of the piano, we will promote its implementation and use through our traditional communication efforts. This includes promoting online (city emails, website, social media), printed newsletter, and through public meetings/special events. Following the period of use, we will connect with residents to understand the level of use and determine its success.

12. Please indicate how or if the activities in your proposal will accomplish any of the following:

Most effectively carry out the purposes of the Fund;

- This would provide an amenity not typically available in public spaces; thus, promoting beauty and a greater sense of community to a heavily used park.

Enhance community economic and social vitality;

- By promoting an opportunity to use and enjoy a piano in the park, social vitality would increase as it would encourage increased use of the park itself by many generations. This includes regular visitors of the park, but will also encourage those interested in this program who may not normally use the public space.

Leverage the contribution of other resources;

- The funding will allow the City of Falcon Heights to work directly with Keys 4/4 Kids to complete their established program. This well-established program provides the advantage of working with a nonprofit who is familiar with all aspects including: choosing a piano, design, promoting the program, and implementation. Additionally, the City is willing to take on the responsibilities of maintaining and securing the piano as appropriate.

Impact and involve people from the neighborhood communities in the eligible areas;

- As this piano will be available for public use, it will be available to all visitors of Community Park. This includes the residents of Falcon Heights and those coming from immediately adjacent areas including the University of Minnesota – St Paul Campus, Lauderdale, Roseville, and St. Paul.

Have a broad and long lasting impact;

- This effort to promote music in the parks increases the vitality of local residents through increased participation in the parks. This program promotes the use of parks in a non-traditional manner with the hopes of long-lasting, increased use of public parks in general.

Are for “projects”, instead of ongoing operations;

- Ongoing operations include many efforts the city currently explores to maintain high levels of parks usage; however, the desire to place a piano in the park for public use is not something the city would be able to take on within current budget limitations.

Do not duplicate current efforts;

- While the city does promote a variety of uses within the park, there is no current effort focused on public access to a piano within the city.

13. Date of the last independent financial audit or independent financial review of the applicant organization, and location where audit or review reports may be reviewed:

The last Audit was conducted in March of 2016 by BerganKDV. The 2015 Comprehensive Annual Financial Report (CAFR), Compliance Report, and Communication letter from that audit can be found at www.falconheights.org under "City Government". Full reports can also be attained by contacting the city directly.

14. List of attachments, if any:

- Letter of Commitment from Keys 4/4 Kids
- City Map showing desired location of Piano in the Park
- Pianos on Parade – Sponsorship Packet (provided by Keys 4/4 Kids)

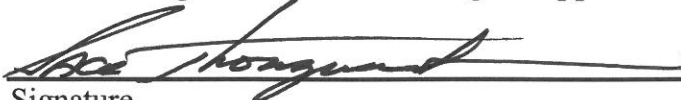
15. Provide name, affiliation, and contact information for the project manager responsible for implementing the grant-funded activities.

Name and affiliation: Tim Sandvik – Deputy Clerk/Recreation Supervisor
Email: tim.sandvik@falconheights.org

16. Provide name and contact information for the person in the applicant organization responsible for the grant.

Name: Tim Sandvik **Email:** tim.sandvik@falconheights.org

17. (To be completed by someone authorized to sign on behalf of eligible applicant organization.) **I certify that the applicant organization is duly organized and incorporated, is in good standing, and has systems in place to ensure financial accountability. I understand that, if our application is funded, our organization will be responsible for timely implementation of this proposal, the completion of all required reports, compliance with all applicable laws and regulations, and that the uses of these funds will be subject to audit or monitoring. I also certify that I am authorized to sign on behalf of the eligible applicant organization.**



Signature



Title



Organization Mailing Address

The University of Minnesota is an equal opportunity educator and employer. This publication is available in alternative formats upon request. Direct requests to University Relations, urelate@umn.edu.



Dear Whom it May Concern,

Keys 4/4 Kids (K44K) is excited to collaborate with the City of Falcon Heights. We believe the Pianos on Parade (POP) program provides youth and the local community with a unique music and arts opportunity.

POP invites students to participate in a multidisciplinary, hands-on, team-building activity that transforms an acoustic piano into a work of art. Upon completion, the piano arrives at a public location in Falcon Heights where members of the public are invited to play and enjoy this interactive art installation.

POP showcases the artistic skills of our youth and helps drive economic growth and public engagement in our local community. The program develops student social skills and increases students overall self-esteem and confidence.


A commemorative plaque will recognize and thank the University of Minnesota and the Good Neighbor Fund for their generous support.

Please visit our website, www.keys44kids.org, or contact me by phone, 651.343.4703, or email newell@keys44kids.org if you have any questions. If you would like to visit K44K facilities in St. Paul, we would be happy to provide a tour.

A handwritten signature in black ink, consisting of several fluid, overlapping strokes.

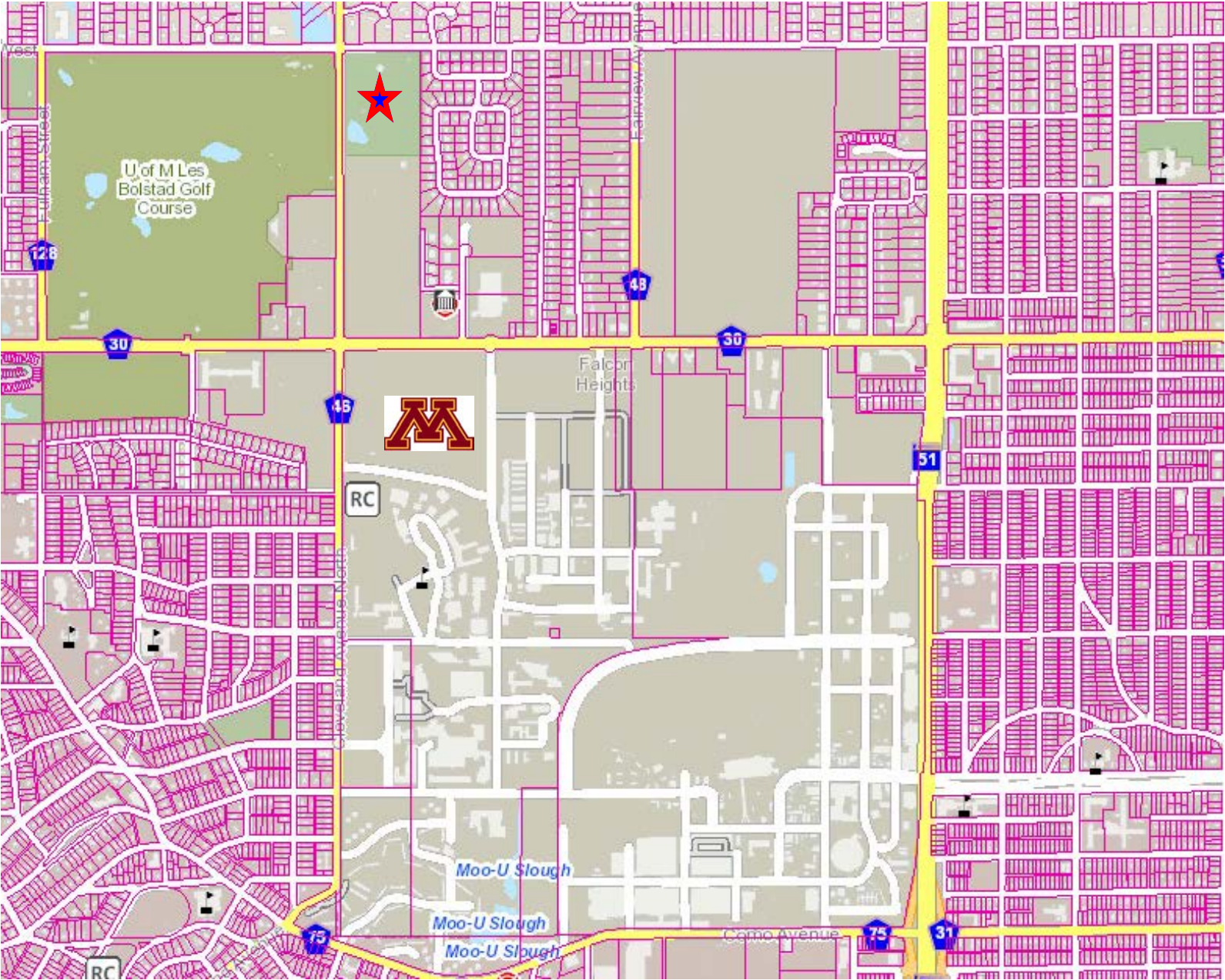
Sincerely,
Newell Hill
Fundraising/Program Director

City of Falcon Heights - Proposed location for "Piano in the Park"

 Proposed location for Piano in the Park.

Community Park,
2050 Roselawn
Ave, Falcon
Heights

 University of
Minnesota -
St. Paul Campus





Pianos on Parade

Sponsorship Packet



ORGANIZATIONAL OVERVIEW

Incorporated in 2004, Keys 4/4 Kids is a 501(c)(3) charitable organization that accepts donated pianos from the community, refurbishes them, and sells them at discounted rates to give the public access to music and the arts. Profits from piano sales support programs that inspire hope, promote the love of music, provide educational opportunities, and empower creative expression. One of those programs is Pianos on Parade.



WHAT IS PIANOS ON PARADE?

Pianos on Parade is a Keys 4/4 Kids' program that places artistically transformed pianos in public places for residents to play and enjoy. Pianos are painted by students in classrooms or by professional artists in their studios before becoming colorful, interactive art installations. Whether on a street corner, in a favorite park, or inside the atrium of a local mall, Pianos on Parade spurs residents and visitors to spontaneously engage with art, music, and one another.



HOW IT WORKS

Small and large businesses, municipalities, schools, other nonprofits, and individuals can “sponsor” a Pianos on Parade piano. Sponsorship helps support the cost of art supplies, piano tuning/prepping, moving expenses, and other costs. Once ready, sponsors proudly display their pianos in the location of their choosing, either outdoors or indoors. If the piano is placed outdoors, a custom cover is provided to protect from rain and the elements.



BUSINESS SPONSORS

Pianos on Parade provides the ultimate avenue to maximize philanthropic initiatives through a single sponsorship. Pianos on Parade is a unique branding and marketing platform that engages the public and delivers your message in a fun and interactive medium. Pianos on Parade activates and energizes space, inspires social media content sharing, and demonstrates your commitment to supporting the arts in your local community.



MUNICIPAL SPONSORS

In 2008, the John S. and James L. Knight Foundation along with Gallup conducted a 3-year study called the SOUL OF THE COMMUNITY. The study found 3 perceived attributes - SOCIAL OFFERINGS, OPENNESS, and BEAUTY - have consistently emerged as leading drivers of empowered and thriving communities. Pianos on Parade provides your community with interactive art installations that satisfy all 3 of these characteristics, bringing cultural, social, and economic value to your city. The arts awaken public spaces, reflect and reveal our society, and add meaning and uniqueness to our communities. These attributes drive engagement and will help make your community a better place to live.



SCHOOL SPONSORS

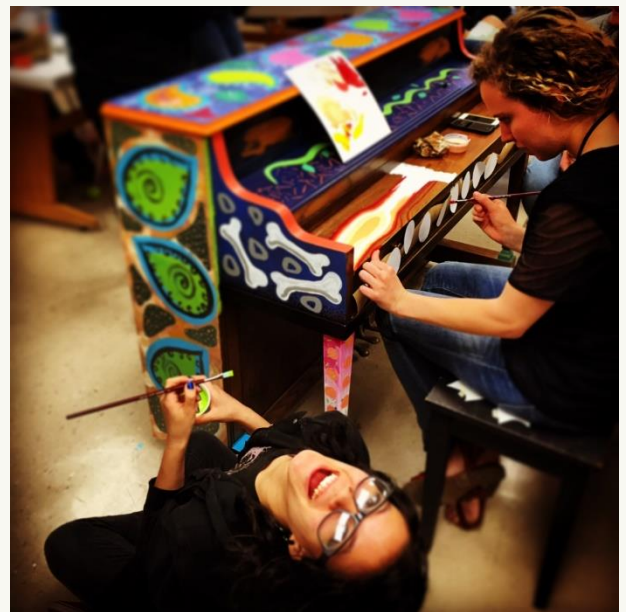
Pianos on Parade uses an acoustic piano as a learning catalyst in the classroom to engage kids in a fun and interactive project. Pianos on Parade creates a hands-on, interdisciplinary learning activity that encourages teamwork, makes learning fun, and builds self-esteem. Curriculum is provided to teachers, and includes music and art lesson plans, STEM components, as well as historical and cultural aspects related to the piano. Pianos are painted as part of the project, and then placed in public locations. Students feel a sense of pride and accomplishment that can be shared with their family, friends, and community.

TWO AVENUES OF PIANOS ON PARADE (POP) : 1) STUDENT POP, 2) ARTIST POP

Pianos can be artistically transformed by local students or by a professional artist. STUDENT POP supports the arts in local schools, while ARTIST POP gives the sponsor more control over color and design.

STUDENT POP

STUDENT POP invites students to participate in a multi-disciplinary, hands-on, team-building activity that builds self-esteem and cooperation skills. Pianos on Parade provides supplies and curriculum resources, and uses the arts to engage kids in the learning process. STUDENT POP is tax-deductible and starts at \$1,500 per piano.



ARTIST POP



ARTIST POP pairs sponsors with a professional artist, then you and the artist work together to develop a colorful creation representing you and your brand. The artist can use certain colors and/or design elements that create an interactive marketing medium for public engagement. ARTIST POP starts at \$2,500 per piano.

STUDENT POP TIMELINE

If you don't already have one in mind, Keys 4/4 Kids will work with you to create a short list of student groups/schools to consider. Through a combination of Facebook promotions, tapping past POP participants, our email list, and growing network of advocates, we guarantee we will find you a creative student group to design your POP piano.

A commemorative plaque featuring your name and/or logo will be installed on the piano.



INSTRUMENT SELECTION
Weeks 1-2



CURRICULUM, DESIGN, & PAINTING
Weeks 7-17

DELIVERY & INSTALLATION
Week 19 & Beyond

Weeks 3-6
STUDENT GROUP SELECTION

Week 18
PLAQUE



Visit Keys 4/4 Kids warehouses (or let us send you pictures) to make a selection based on your piano style preference and project needs.

We want to give the selected student group/school ample time to proceed through the curriculum, learn about the piano, and consider all creative possibilities. The students will paint their design at an agreed upon staging area. All painting supplies and curriculum materials are provided.

Keys 4/4 Kids will deliver and install your painted piano at your desired location or we will store your painted piano at no additional charge for later delivery. All transportation costs are included.

ARTIST POP TIMELINE

If you don't already have one in mind, Keys 4/4 Kids will work with you to create a short list of artists to consider. Through a combination of Facebook promotions, tapping past POP artists, our email list, and growing network of advocates, we guarantee we will find you an artist you'll enjoy working with.

The artist will paint the design at one of Keys 4/4 Kids' warehouses, or at another agreed upon staging area. The cost of the artist's painting supplies is included.

Keys 4/4 Kids will deliver and install your painted piano at your desired location or we will store your painted piano at no additional charge for later delivery. All transportation costs are included.

INSTRUMENT SELECTION
Weeks 1-2



ARRIVING AT A DESIGN
Weeks 7-10



PLAQUE
Week 13



Weeks 3-6
ARTIST SELECTION

Weeks 11-12
PAINTING

Week 14 & Beyond
DELIVERY & INSTALLATION



Visit Keys 4/4 Kids warehouses (or let us send you pictures) to make a selection based on your piano style preference and project needs.

We want to give sponsors and artists ample time to kick around ideas and consider all the creative possibilities.

A commemorative plaque featuring your name and/or logo will be installed on the piano.

SPONSORSHIP DELIVERABLES

- Artistically transformed piano
- All transportation needs
- Custom tarp cover
- Plaque

PROGRAM DURATION

Pianos on Parade can occur at any time during the year, for any duration of time. If you will be displaying your piano indoors, your piano can be on display year-round. For pianos placed outdoors, we recommend finding an overhang of some kind to protect from sunlight and weather elements whenever possible. Although we provide a protective cover for outdoor pianos, we have found that 30-45 days is generally the “life-expectancy” of these pianos. Sponsors may keep the piano(s) for as long as they wish. When you are ready for Keys 4/4 Kids to remove the piano, we can do so at no additional charge. Some sponsors wish to keep only the front boards of the pianos, as they can be displayed easily, and even hung on a wall. Whenever possible, Keys 4/4 Kids tries to recycle piano material into upcycled piano parts. products.

UNLOCK POP FOR YOU COMMUNITY

STUDENT POP Tax-deductible as a charitable contribution

\$1,500	One (1) Student piano—Upright Piano Style
\$2,500	One (1) Student piano—Grand Piano Style
\$6,750	10% off—Five (5) STUDENT POP—Upright piano Style *
\$11,250	10% off—Five (5) STUDENT POP—Grand Piano Style *
\$12,750	15% off—Ten (10) STUDENT POP—Upright piano Style *
\$21,250	15% off—Ten (10) STUDENT POP—Grand Piano Style *
\$12,750	35% off—Twenty-Five (25) STUDENT POP—Upright piano Style *
\$21,250	35% off—Twenty-Five (25) STUDENT POP—Grand Piano Style *

ARTIST POP Marketing/advertising business expense

\$2,500	One (1) ARTIST POP—Upright Piano Style
\$3,500	One (1) ARTIST POP—Grand Piano Style
\$11,250	10% off—Five (5) ARTIST POP—Upright piano Style *
\$15,750	10% off—Five (5) ARTIST POP—Grand Piano Style *
\$21,250	15% off—Ten (10) ARTIST POP—Upright piano Style *
\$29,750	15% off—Ten (10) ARTIST POP—Grand Piano Style *
\$40,625	35% off—Twenty-Five (25) ARTIST POP—Upright piano Style *
\$56,875	35% off—Twenty-Five (25) ARTIST POP—Grand Piano Style *

*12 Month no-interest payment plans available

PLEASE PRINT

Company/Organization: _____

Contact Name: _____

Title: _____

Email: _____

Street Address: _____

City/State/Zip: _____

Phone: _____

SPONSORSHIP DETAILS

Setting:

- OUTDOOR** - A custom tarp is provided to protect against inclement weather at no additional charge. We also recommend installing the piano under an awning, or some other structurally protected area, to prevent direct sunlight, rain, and other weather elements from directly damaging the piano. 30-45 days is the expected lifespan of an outdoor piano installation, depending on the season and climate.
- INDOOR** - The artwork and instrument will remain intact and in good working order for years to come.
- UNSURE** - Let's discuss it!
- STUDENT POP** **ARTIST POP**

Number of pianos interested in Sponsoring: _____

Piano Style (**circle on**): Spinet Upright Console Upright Studio Upright Full Size Upright Grand—Additional \$1,000

POP Installation Address: _____

Preferred date of installation: _____

Other Notes:

E-mail form to
newell@keys44kids.org

Or mail to
Keys 4/4 Kids, 125 E Main Street,
Belle Plaine MN 56011

Newell Hill, Founder & Program Director
651-343-4703
newell@keys44kids.org

SUCCESS STORIES

"This has truly been a great experience! Not only the painting of a piano, which is a fun and challenging visual art practice, but having the piano available for any student to play on in the classroom and now for a week or two in the hallway has been so much fun. We have a lot of talent in the building and students are teaching each other. What an incredible way to blend and support student skill development in both the visual and performing arts!! We look forward to continuing to work with your organization in the future and very much support the mission of K44K and Pianos on Parade."

-Keri, St. Paul 10th Grade Media Arts Teacher



"I love POP because it is such a fun partnership concept for our neighborhood bookstore. The piano creates wonderful customer engagement, energy, and serves as a tie-in to our weekly book reading activities."

-Holly Weinkauf, Red Balloon Shop Owner





MINNEAPOLIS DOWNTOWN COUNCIL

The MDC inspired Minneapolis residents to get outdoors and experience their extraordinary downtown in-the-making: 25 pianos were painted by local artists to evoke a Downtown Minneapolis theme, including iconic buildings, neighborhoods, sports stadiums, art designs, bridges, and must-see destinations...

MINNESOTA STATE FAIR

At the fair, Minnesotans prefer everything on a stick, even their pianos...



KANSAS CITY MUSIC TEACHERS ASSOCIATION

The KCMTA celebrated 100 years of musical excellence and music-making in Kansas City: a record-breaking 60+ pianos were painted at Union Station and installed throughout the KC metro area...

MINNEAPOLIS DOWNTOWN COUNCIL



Podrebarac, beloved illustrator and creator of "Cowtown," designed the **100th Anniversary Grand Piano** commemorating KCMTA's centennial anniversary. Today, the piano continues to be showcased at Kansas City Union Station...

NELL HILL'S

Dubbed by Forbes magazine as "one of the hottest little retailers" in America, Mary Carol Garrity injected the loveliness & homely energy characteristic of the Nell Hill's brand housed at Briarcliff, MO. The last thing Mary wanted was "a Nordstroms kind of piano."



MALL OF AMERICA



At a mind-boggling 4.2 million square feet, Mall of America is the nations largest retail and entertainment complex. It is home to 520 world-class shops, an indoor amusement park, walk-through aquarium, and Spongebob Squarepants.

MERRIAM FARMERS' MARKET



SWING, BATTER, BATTER, BATTER: The City of Merriam immortalized The Royals' world series victory over the New York Mets with this Champions Piano. On one side you can play the piano; the other side is a batting cage. To the victor go the spoils...

RED BALLOON BOOKSTORE

Regularly scheduled events such as Weekly Storytimes have connected children, teens, and adults in the Twin Cities area with great books and great authors for 30 years. The Red Balloon added a unique twist to Storytime by integrating this marvelously imaginative piano...



GRACE ENGLISH LUTHERAN CHURCH & SCHOOL

Music teacher JohnMichael Jurica desired to enhance the existing arts curricula at his school. Through Pianos On Parade, his students learned about how pianos work, the physics of sound, woodworking, and visual design...





The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	September 13, 2018
Agenda Item	Consent F4
Attachment	Payment #5
Submitted By	Jesse Freihammer, City Engineer

Item	Approve Payment #5 to Valley Paving, Inc. for the 2017 Pavement Management Project
Description	<p>On March 22, 2017, the City Council awarded the 2017 Pavement Management Project (PMP) to Valley Paving, Inc.</p> <p>Payment #5 is in the amount of \$178,339.49 and includes the following work:</p> <ul style="list-style-type: none"> · Pathway work · Paving · Landscaping · Sidewalk <p>With this pay estimate, the total amount paid to date on this project is \$1,068,914.80 or 78.35% of the original contract price.</p>
Budget Impact	<p>Of the \$178,339.49 being paid to the contractor, \$4,625.58 will be reimbursed to the City by Saint Paul Regional Water Services for watermain related work.</p> <p>This project is being funded from the following sources:</p> <ul style="list-style-type: none"> · Special Assessments · Municipal State Aid (MSA) dollars · City funds (infrastructure, utility) · Saint Paul Regional Water Services
Attachment	<ul style="list-style-type: none"> · Payment #5
Action(s) Requested	Approve Payment #5 to Valley Paving, Inc. for the 2017 Pavement Management Project.



CITY OF ROSEVILLE

2660 Civic Center Dr
 Roseville, MN 55113
 Project SAP 124-050-011 [17-07] - 2017 Falcon Heights
 PMP

Pay Request No. 5

Contractor: Valley Paving Inc
 8800 13th Ave E
 Shakopee, MN 55379

Contract No. 17-07
 Vendor No. N/A
 For Period: 8/1/2017 - 8/31/2017
 Warrant # _____ Date _____

Contract Amounts

Original Contract	\$1,415,231.53
Contract Changes	\$20,787.58
Revised Contract	\$1,436,019.11

Work Certified To Date

Base Bid Items	\$1,105,104.46
Backsheet	\$0.00
Change Order	\$3,468.58
Supplemental Agreement	\$16,600.43
Work Order	\$0.00
Material On Hand	\$0.00
Total	\$1,125,173.47

Funds Encumbered

Original	\$1,415,231.53
Additional	N/A
Total	\$1,415,231.53

	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
SAP 124-050-011 [17-07]	\$187,725.77	\$1,125,173.47	\$56,258.67	\$890,575.31	\$178,339.49	\$1,068,914.80
Percent Retained: 5.0000%				Percent Complete: 78.3537%		
Amount Paid This Pay Request					\$178,339.49	

This is to certify that the items of work shown in this certificate of Pay Request have been actually furnished for the work comprising the above mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By _____

Approved By Valley Paving Inc _____

Approved By _____

 City Engineer

 Contractor

 City Administrator

 Date

 Date

 Date

CITY OF ROSEVILLE
 2660 Civic Center Dr
 Roseville, MN 55113
 Project No. SAP 124-050-011 [17-07]
 Pay Request No. 5

SAP 124-050-011 [17-07] Payment Summary

No.	From Date	To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	04/24/2017	04/30/2017	\$98,451.00	\$4,922.55	\$93,528.45
2	05/01/2017	05/31/2017	\$201,692.78	\$10,084.64	\$191,608.14
3	06/01/2017	06/30/2017	\$340,568.34	\$17,028.42	\$323,539.92
4	07/01/2017	07/31/2017	\$296,735.58	\$14,836.78	\$281,898.80
5	08/01/2017	08/31/2017	\$187,725.77	\$9,386.28	\$178,339.49
Totals:			\$1,125,173.47	\$56,258.67	\$1,068,914.80

SAP 124-050-011 [17-07] Funding Category Report

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date	
001	114,911.27	5,745.56	96,203.67	12,962.04	109,165.71	
002	213,222.84	10,661.14	172,333.33	30,228.38	202,561.70	
003	38,155.38	1,907.77	24,604.53	11,643.08	36,247.61	
004	42,100.45	2,105.02	30,432.16	9,563.26	39,995.43	
005	37,191.25	1,859.56	16,263.29	19,068.40	35,331.69	
006	87,988.69	4,399.43	15,252.21	68,337.05	83,589.26	
007	105,778.63	5,288.93	93,185.79	7,303.91	100,489.70	
008	452,916.01	22,645.80	425,644.63	4,625.58	430,270.21	
009	32,908.95	1,645.45	16,655.69	14,607.81	31,263.50	
Totals:		\$1,125,173.47	\$56,258.66	\$890,575.29	\$178,339.51	\$1,068,914.81

SAP 124-050-011 [17-07] Funding Source Report

Accounting No.	Funding Source	Amount Paid This Request	Revised Contract Amount	Funds Encumbered To Date	Paid To Contractor To Date
1	Municipal (MSAS > 5000) - Falcon Heights	83,465.15	613,322.22	611,232.22	423,302.12
2	Local	68,337.05	119,127.15	109,128.15	83,589.26
3	Local - Storm Sewer - Falcon Heights	7,303.91	155,465.44	148,503.44	100,489.70
4	Water Utility Fund	4,625.58	515,764.50	514,027.92	430,270.21
5	Sanitary Sewer - Falcon Heights	14,607.81	32,339.80	32,339.80	31,263.50

Totals: \$178,339.50 \$1,436,019.11 \$1,415,231.53 \$1,068,914.80

CITY OF ROSEVILLE
 2660 Civic Center Dr
 Roseville, MN 55113
 Project No. SAP 124-050-011 [17-07]
 Pay Request No. 5

SAP 124-050-011 [17-07] Project Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
ALTERNATE 1									
84	2104.501	REMOVE SEWER PIPE (STORM)	L F	\$20.76	179	0	\$0.00	179	\$3,716.04
85	2501.515	"24" RC PIPE APRON"	EACH	\$3,337.81	1	0	\$0.00	1	\$3,337.81
86	2503.511	24" RC PIPE SEWER CLASS V (SPECIAL)	L F	\$139.08	179	0	\$0.00	153	\$21,279.24
87	2506.502	CONSTRUCT MANHOLE TYPE C	L F	\$562.53	7	0	\$0.00	7	\$3,937.71
88	2506.516	MANHOLE CASTING R-3067-V	EACH	\$882.15	1	0	\$0.00	1	\$882.15
89	2511.501	RANDOM RIPRAP CLASS III - GRANITE	C Y	\$93.41	60	0	\$0.00	32	\$2,989.12
90	2571.502	"DECIDUOUS TREE 2.5" CAL B&B"	TREE	\$1,000.00	1	0	\$0.00	0	\$0.00
Totals For Section ALTERNATE 1:							\$0.00		\$36,142.07
ALTERNATE 2									
96	2501.515	"18" RC PIPE APRON"	EACH	\$415.15	1	0	\$0.00	0	\$0.00
Totals For Section ALTERNATE 2:							\$0.00		\$0.00
Base Bid									
1	2021.501	MOBILIZATION	LS	\$50,742.00	1	0	\$0.00	0.6	\$30,445.20
2	2101.502	CLEARING	TREE	\$1,027.50	1	0	\$0.00	15	\$15,412.50
3	2101.507	GRUBBING	TREE	\$1,027.50	1	0	\$0.00	15	\$15,412.50
4	2104.501	REMOVE SEWER PIPE (STORM)	L F	\$8.30	251	0	\$0.00	299	\$2,481.70
5	2104.501	REMOVE CURB AND GUTTER	L F	\$7.87	7430	542	\$4,265.54	6185	\$48,675.95
6	2104.505	REMOVE CONCRETE WALK	S Y	\$9.45	966	3	\$28.35	1375	\$12,993.75
7	2104.505	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$9.00	615	0	\$0.00	530	\$4,770.00
8	2104.505	REMOVE BITUMINOUS PAVEMENT	S Y	\$6.28	1980	1090	\$6,845.20	2451	\$15,392.28
9	2104.509	REMOVE PIPE APRON	EACH	\$259.47	1	0	\$0.00	1	\$259.47
10	2104.509	REMOVE MANHOLE OR	EACH	\$415.15	8	0	\$0.00	9	\$3,736.35

CITY OF ROSEVILLE
 2660 Civic Center Dr
 Roseville, MN 55113
 Project No. SAP 124-050-011 [17-07]
 Pay Request No. 5

SAP 124-050-011 [17-07] Project Item Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
		CATCH BASIN							
11	2104.511	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$3.50	1690	105	\$367.50	1992	\$6,972.00
12	2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	L F	\$3.00	735	520	\$1,560.00	654	\$1,962.00
13	2104.523	SALVAGE CASTING	EACH	\$204.98	3	0	\$0.00	3	\$614.94
14	2105.501	COMMON EXCAVATION	C Y	\$27.65	100	646	\$17,861.90	1114	\$30,802.10
15	2105.507	SUBGRADE EXCAVATION	C Y	\$21.28	100	116	\$2,468.48	1004	\$21,365.12
16	2105.522	SELECT GRANULAR BORROW (LV)	C Y	\$25.26	100	135	\$3,410.10	1003	\$25,335.78
17	2112.501	AGGREGATE GRADING AND COMPACTION	STA	\$161.12	74	0	\$0.00	52.75	\$8,499.08
18	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$114.61	50	0	\$0.00	14.5	\$1,661.85
19	2130.501	WATER	MGAL	\$25.00	20	0	\$0.00	11	\$275.00
20	2211.503	AGGREGATE BASE (CV) CLASS 5	C Y	\$19.30	100	286.56	\$5,530.61	286.56	\$5,530.61
21	2215.501	FULL DEPTH RECLAMATION	S Y	\$1.02	15750	0	\$0.00	15750	\$16,065.00
22	2231.501	BITUMINOUS PATCHING MIXTURE	TON	\$175.00	50	21.3	\$3,727.50	21.3	\$3,727.50
23	2331.603	SAW AND SEAL CONTROL JOINT IN BITUMINOUS PAVEMENT	L F	\$3.93	3690	0	\$0.00	0	\$0.00
24	2331.607	HAUL BITUMINOUS PAVEMENT RECLAMATION (LV)	C Y	\$12.69	1910	0	\$0.00	2222	\$28,197.18
25	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$1.98	1260	0	\$0.00	0	\$0.00
26	2360.501	TYPE SPWEA240B WEARING COURSE MIX	TON	\$68.01	430	279	\$18,974.79	279	\$18,974.79

CITY OF ROSEVILLE
 2660 Civic Center Dr
 Roseville, MN 55113
 Project No. SAP 124-050-011 [17-07]
 Pay Request No. 5

SAP 124-050-011 [17-07] Project Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
		PATHWAY							
27	2360.501	TYPE SPWEA330C WEARING COURSE MIX	TON	\$25.90	2500	1038	\$26,884.20	1960	\$50,764.00
28	2360.501	TYPE SPWEA330C WEARING COURSE MIX (2018)	TON	\$89.00	1500	0	\$0.00	0	\$0.00
29	2451.609	GRANULAR BACKFILL	TON	\$10.14	7130	0	\$0.00	1067	\$10,819.38
30	2503.511	"12" RC PIPE SEWER CLASS V"	L F	\$38.40	33	0	\$0.00	40	\$1,536.00
31	2503.511	"18" RC PIPE SEWER CLASS V"	L F	\$47.74	54	0	\$0.00	181	\$8,640.94
32	2503.511	"24" RC PIPE SEWER CLASS V"	L F	\$76.80	191	0	\$0.00	176	\$13,516.80
33	2503.602	SANITARY SEWER SERVICE REPAIR	EACH	\$90.30	49	0	\$0.00	20	\$1,806.00
34	2503.602	CONNECT TO EXISTING STRUCTURE	EACH	\$596.78	5	0	\$0.00	3	\$1,790.34
35	2503.602	INSPECTION HOLE	EACH	\$882.20	12	0	\$0.00	1	\$882.20
36	2504.602	REPAIR SERVICE CURB STOP BOX	EACH	\$103.79	20	0	\$0.00	0	\$0.00
37	2504.602	ADJUST SERVICE CURB STOP BOX	EACH	\$51.89	6	0	\$0.00	0	\$0.00
38	2504.602	REPAIR VALVE BOX	EACH	\$238.71	7	5	\$1,193.55	5	\$1,193.55
39	2504.602	ADJUST VALVE BOX	EACH	\$387.78	24	5	\$1,938.90	5	\$1,938.90
40	2504.602	REPLACE VALVE BOX	EACH	\$624.80	2	0	\$0.00	4	\$2,499.20
41	2504.602	WATER UTILITY HOLE	EACH	\$2,387.12	5	0	\$0.00	4	\$9,548.48
42	2504.602	EXCAVATION FOR WATER MAIN OFFSET OR REPLACEMENT	EACH	\$2,594.70	2	0	\$0.00	2	\$5,189.40
43	2504.602	HYDRANT INSTALLATION	EACH	\$5,789.29	8	0	\$0.00	8	\$46,314.32

CITY OF ROSEVILLE
 2660 Civic Center Dr
 Roseville, MN 55113
 Project No. SAP 124-050-011 [17-07]
 Pay Request No. 5

SAP 124-050-011 [17-07] Project Item Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
44	2504.602	"6" GATE VALVE AND BOX"	EACH	\$1,359.53	4	0	\$0.00	4	\$5,438.12
45	2504.602	"8" GATE VALVE AND BOX"	EACH	\$1,932.53	15	0	\$0.00	14	\$27,055.42
46	2504.603	6" DI WATER MAIN REPLACEMENT	L F	\$51.89	60	0	\$0.00	89	\$4,618.21
47	2504.603	8" DI WATER MAIN REPLACEMENT	L F	\$60.20	2840	0	\$0.00	2663	\$160,312.60
48	2504.603	WATER SYSTEM REMOVALS	L F	\$10.38	568	0	\$0.00	190	\$1,972.20
49	2504.603	1" CP WATER SERVICE REPLACEMENT	L F	\$46.70	89	0	\$0.00	80	\$3,736.00
50	2504.603	2" CP WATER SERVICE REPLACEMENT	L F	\$58.12	24	0	\$0.00	207	\$12,030.84
51	2504.603	2" CP WATER SERVICE REPLACEMENT - PIPE WORK ONLY	L F	\$64.35	195	0	\$0.00	0	\$0.00
52	2504.604	"2" INSULATION"	S Y	\$19.72	56	0	\$0.00	4	\$78.88
53	2504.604	"4" POLYSTYRENE INSULATION"	S Y	\$34.25	70	0	\$0.00	4	\$137.00
54	2504.608	DUCTILE AND GREY IRON FITTINGS	LB	\$2.08	1465	0	\$0.00	1780	\$3,702.40
55	2506.502	CONSTRUCT CATCH BASIN TYPE B	L F	\$451.48	17	0	\$0.00	14	\$6,320.72
56	2506.502	CONSTRUCT CATCH BASIN TYPE A	L F	\$365.33	3	0	\$0.00	0	\$0.00
57	2506.502	CONSTRUCT MANHOLE TYPE B OVER EXISTING PIPE	L F	\$532.43	5	0	\$0.00	0	\$0.00
58	2506.502	CONSTRUCT MANHOLE TYPE C	L F	\$518.94	10	0	\$0.00	10	\$5,189.40
59	2506.502	CONSTRUCT MANHOLE TYPE B	L F	\$236.64	10	0	\$0.00	9	\$2,129.76
		MANHOLE							

CITY OF ROSEVILLE
 2660 Civic Center Dr
 Roseville, MN 55113
 Project No. SAP 124-050-011 [17-07]
 Pay Request No. 5

SAP 124-050-011 [17-07] Project Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
60	2506.516	CASTING R-1733	EACH	\$331.47	21	0	\$0.00	21	\$6,960.87
61	2506.516	MANHOLE CASTING R-3067-V	EACH	\$488.48	6	0	\$0.00	5	\$2,442.40
62	2506.521	FURNISH AND INSTALL CASTING ASSEMBLY FOR DRIVEWAY	EACH	\$127.94	6	0	\$0.00	0	\$0.00
63	2506.522	ADJUST CATCH BASIN FRAME AND RING	EACH	\$590.41	11	0	\$0.00	0	\$0.00
64	2506.522	ADJUST MANHOLE FRAME & RING	EACH	\$961.04	39	24	\$23,064.96	35	\$33,636.40
65	2506.603	REHABILITATE MANHOLE OR CATCH BASIN (INTERIOR)	EACH	\$181.63	9	0	\$0.00	0	\$0.00
66	2511.501	RANDOM RIPRAP CLASS III - GRANITE	C Y	\$98.60	60	0	\$0.00	0	\$0.00
67	2521.501	"4" CONCRETE WALK"	S F	\$4.62	9430	3	\$13.86	11546	\$53,342.52
68	2521.501	"6" CONCRETE WALK"	S F	\$7.96	2985	1309.75	\$10,425.61	3285.75	\$26,154.57
69	2531.501	CONCRETE CURB AND GUTTER DESIGN B618	L F	\$22.07	4680	52	\$1,147.64	1654	\$36,503.78
70	2531.501	CONCRETE CURB AND GUTTER DESIGN B618 (MACHINE LAID)	L F	\$17.39	2750	0	\$0.00	3956	\$68,794.84
71	2531.507	"6" CONCRETE DRIVEWAY PAVEMENT"	S Y	\$50.25	615	12.4	\$623.10	636.4	\$31,979.10
72	2531.604	"8" CONCRETE VALLEY GUTTER"	S Y	\$74.83	90	0	\$0.00	71	\$5,312.93
73	2531.618	TRUNCATED RADIUS DOMES	S F	\$51.89	184	0	\$0.00	86	\$4,462.54
74	2531.618	TRUNCATED DOMES	S F	\$51.89	120	148	\$7,679.72	384	\$19,925.76
75	2563.601	TRAFFIC CONTROL	LS	\$43,745.23	1	0	\$0.00	0.6	\$26,247.14

CITY OF ROSEVILLE
 2660 Civic Center Dr
 Roseville, MN 55113
 Project No. SAP 124-050-011 [17-07]
 Pay Request No. 5

SAP 124-050-011 [17-07] Project Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
76	2573.502	SILT FENCE, TYPE HI	L F	\$3.09	200	0	\$0.00	20	\$61.80
77	2573.530	STORM DRAIN INLET PROTECTION	EACH	\$85.76	32	0	\$0.00	37	\$3,173.12
78	2573.533	SEDIMENT CONTROL LOG TYPE COMPOST	L F	\$2.61	1200	0	\$0.00	630	\$1,644.30
79	2573.550	EROSION CONTROL SUPERVISOR	LS	\$500.00	1	0	\$0.00	0.5	\$250.00
80	2574.525	BOULEVARD TOPSOIL BORROW	C Y	\$38.88	610	266	\$10,342.08	338	\$13,141.44
81	2575.505	SODDING TYPE SALT TOLERANT	S Y	\$6.03	7060	4345.8	\$26,205.17	4345.8	\$26,205.17
82	2575.604	HYDROSEED	SY	\$2.31	500	0	\$0.00	0	\$0.00
83	2582.502	"4" SOLID LINE EPOXY"	L F	\$1.54	330	0	\$0.00	0	\$0.00
Totals For Section Base Bid:							\$174,558.76		\$1,068,962.39
Change Order 1									
97	2104.501	REMOVE FENCE	L F	\$12.00	56	0	\$0.00	56	\$672.00
98	2557.603	INSTALL FENCE	L F	\$20.00	56	0	\$0.00	53	\$1,060.00
Totals For Change Order 1:							\$0.00		\$1,732.00
Change Order 2									
101	2506.602	CONTRACTOR DOWN TIME DURING THE WATER SHUT DOWN PROCESS	L S	\$1,736.58	1	1	\$1,736.58	1	\$1,736.58
Totals For Change Order 2:							\$1,736.58		\$1,736.58
Supplemental Agreement 1									
100	2101.511	CLEARING AND GRUBBING	LS	\$1,650.00	1	0	\$0.00	1	\$1,650.00
99	2506.502	CATCH BASIN MODIFICATION	EACH	\$880.00	4	0	\$0.00	4	\$3,520.00
Totals For Supplemental Agreement 1:							\$0.00		\$5,170.00
Supplemental Agreement 2									
102	2531.501	CONCRETE CURB AND GUTTER DESIGN B624	L F	\$33.33	300	321	\$10,698.93	321	\$10,698.93
103	2575.513	SHREDDED HARDWOOD	CY	\$41.80	50	17.5	\$731.50	17.5	\$731.50

CITY OF ROSEVILLE
 2660 Civic Center Dr
 Roseville, MN 55113
 Project No. SAP 124-050-011 [17-07]
 Pay Request No. 5

SAP 124-050-011 [17-07] Project Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
		MULCH							
Totals For Supplemental Agreement 2:							\$11,430.43		\$11,430.43
Project Totals:							\$187,725.77		\$1,125,173.47

SAP 124-050-011 [17-07] Contract Changes					
No.	Type	Date	Explanation	Estimated Amount	Amount Paid To Date
CO1	Change Order	6/9/2017	In accordance with the terms of this contract, you are hereby authorized and instructed to perform the work as altered by the following provisions. WILL BE PAID WITH 100% LOCAL FUNDS WHEREAS: This Contract provides for, among other things, the removal of an existing fence; WHEREAS: This Contract provides for the reinstallation of the existing fence; WHEREAS: The Contractor has provided the City with unit prices to remove and reinstall the existing fence; WHEREAS: Costs incurred for this additional work shall be paid for with local funds only. NOW THEREFORE, IT IS HERBY MUTUALLY AGREED AND UNDERSTOOD THAT: 1. The Contractor will complete this work. 2. Payment for this work listed above will be by negotiated unit prices. 3. Contract time is unchanged. 4. This Change Order covers the known and anticipated costs and contract time adjustment (if any) attributable to the work covered by this Change Order. If the Contractor incurs unknown and unanticipated additional work that affects costs or impacts the critical path, the Contractor reserves the right to request an adjustment to the Contract amount or Contract time in accordance with MnDOT 1402.	\$1,792.00	\$1,732.00
SA1	Supplemental Agreement	6/15/2017	WILL BE PAID WITH 100% LOCAL FUNDS WHEREAS: This Contract provides for, among other things, modifications to new storm sewer catch basins and the clearing and grubbing of brush and small trees. WHEREAS: The Contractor has provided the City with unit prices to do this work. WHEREAS: Costs incurred for this additional work shall be paid for with local funds only. NOW, THEREFORE, IT IS HEREBY MUTUALLY AGREED AND UNDERSTOOD THAT: 1. The Contractor will complete this work. 2. Payment for this work listed above will be by contract unit prices. 3. Contract time is unchanged. 4. This Supplemental Agreement covers the known and anticipated costs and contract time adjustment (if any) attributable to the work covered by this Supplemental Agreement. If the contractor incurs unknown and unanticipated additional work that affects costs or impacts the critical path, the Contractor reserves the right to request an adjustment to the Contract amount or Contract time in accordance with MnDOT 1402.	\$5,170.00	\$5,170.00
			WILL BE PAID WITH 100% LOCAL FUNDS WHEREAS: This Contract provides for, among other things, compensation for Contractor down time during the water shutdown process by others. WHEREAS: The Contractor has provided the City with unit prices for this work. WHEREAS: Costs incurred for this additional work shall be		

CITY OF ROSEVILLE
 2660 Civic Center Dr
 Roseville, MN 55113
 Project No. SAP 124-050-011 [17-07]
 Pay Request No. 5

SAP 124-050-011 [17-07] Contract Changes

No.	Type	Date	Explanation	Estimated Amount	Amount Paid To Date
CO2	Change Order	6/20/2017	paid for with local funds only. NOW THEREFORE, IT IS HEREBY MUTUALLY AGREED AND UNDERSTOOD THAT: 1. The Contractor will complete this work. 2. Payment for this work listed above will be by unit prices. 3. Contract time is unchanged. 4. This Change Order covers the known and anticipated costs and contract time adjustment (if any) attributable to the work covered by this Change Order. If the Contractor incurs unknown and unanticipated additional work that affects costs or impacts the critical path, the Contractor reserves the right to request an adjustment to the Contract amount or Contract time in accordance with MnDOT 1402.	\$1,736.58	\$1,736.58
SA2	Supplemental Agreement	8/14/2017	WHEREAS: This contract provides for, among other things, the addition of B624 Concrete Curb and Gutter. WHEREAS: This contract provides for, among other things, the addition of Shredded Hardwood Mulch. WHEREAS: The Contractor has provided the City with unit prices to do this work. NOW, THEREFORE, IT IS HEREBY MUTUALLY AGREED AND UNDERSTOOD THAT: 1. The Contractor will complete this work. 2. Payment for this work listed above will be by contract unit prices. 3. Contract time is unchanged. 4. This Supplemental Agreement covers the known and anticipated costs and contract time adjustment (if any) attributable to the work covered by this Supplemental Agreement. If the contractor incurs unknown and unanticipated additional work that affects costs or impacts the critical path, the Contractor reserves the right to request an adjustment to the Contract amount or Contract time in accordance with MnDOT 1402.	\$12,089.00	\$11,430.43
Contract Change Totals:				\$20,787.58	\$20,069.01



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	September 13, 2017
Agenda Item	Policy G1
Attachment	Charitable Gambling Application
Submitted By	Tim Sandvik, Deputy Clerk

Item	Approval of Charitable/Lawful Gambling License and Premise Application at Stout's
Description	<p>Minnesota Brass, Inc has submitted applications for a Charitable/Lawful Gambling License and a Charitable/Lawful Gambling Premise to host pull tabs at Stout's Pub located at 1611 Larpenteur Ave W.</p> <p>In early August, the city received all required materials per code and state statute from Minnesota Brass, Inc. The materials were shared with the chief of police for review. Following review, staff is satisfied with their application that all requirements are met for approval.</p> <p>Following approval from the council, the application will be forwarded to the Minnesota Alcohol and Gambling Enforcement (AGE) Division for approval. Following approval from the state, the license will be valid for one year.</p>
Budget Impact	<p>Per code, the City of Falcon Heights will receive a three percent (3%) Local Gambling Tax on gross receipts. The tax shall be paid by the licensed organization on a monthly basis.</p> <p>Additionally, the licensed gambling organization pursuant to Minnesota State Statute 349.16 shall contribute ten percent (10%) of its net profits derived from lawful gambling to a fund administered by the city without cost to the fund. Further, the city shall disburse the funds for charitable contributions as defined by Minnesota State Statute 349.12 subd. 7a. A new fund will be created following approval of the license application.</p>
Attachment(s)	Minnesota Brass, Inc – Charitable Gambling Application
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve the License Application for MN Brass Inc. to host pull-tabs at Stout's.

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CITY OF FALCON HEIGHTS

2077 W Larpenteur Ave
Falcon Heights MN 55113
Phone 651-792-7600. Fax 651-792-7610
www.falconheights.org

FOR OFFICE USE
License Number:
Approval Date:
Amount Paid:
Receipt:

Charitable/Lawful Gambling License Application (Premise)

No Permit Fee

Name of Organization: MINNESOTA Brass, Inc

Business Phone: 651-283-0243

Email: [REDACTED]

Main Contact Name: Gavin Burnham

Organization Address: PO Box 7341, ST. Paul, MN 55107

Name of Gambling Manager: Rachel Paul

Gambling Manager's Address: [REDACTED]

Gambling Manager's Phone: [REDACTED]

Email: [REDACTED]

Location of Gambling Site: Stout's Pub + Grill, 1611 W. Larpenteur, Falcon Hts, MN 55113

Dates and hours of Gambling: Sun-Sat ; 11am-1am

ITEMS REQUIRED FOR LICENSURE:

- Completed application form
- A copy of the organization's non profit status
- A copy of the organizations' charitable gambling Premise Permit (MN Gambling Board forms)
- A copy of any lease agreements executed by the organization in regard to premises leased for the conduct of gambling
- A copy of the bond or certificate of insurance that meets the requirements of MN Statutes

I swear to report monthly to the organization's membership and Falcon Heights City Council the gross receipts, expenses and profits from gambling, and the distribution of profits itemized. Compliance with this requirement applies to the permit application and ongoing business. I understand that the City Council requires ten percent of the net profits derived from the organization's lawful gambling to be designated upon a lawful purpose. I understand that the City Council shall require an annual financial audit of any organization that conducts lawful gambling in the city as set forth in City Code Sec. 30-4. And that the City Council will require a tax of three percent monthly per gross receipts. If the gambling manager changes during the license year I shall report such changes in writing within seven days to the City Clerk.

I swear that I understand the above statement provided and shall follow the City Code Sec. 30-4. I swear that the application is completed to the true and best of my knowledge and belief.

Gavin Burnham

Signature

8-2-17

Date



CITY OF FALCON HEIGHTS

2077 W Larpenteur Ave
Falcon Heights MN 55113
Phone 651-792-7600. Fax 651-792-7610
www.falconheights.org

FOR OFFICE USE
License Number:
Approval Date:
Amount Paid:
Receipt:

Charitable/Lawful Gambling License Application (Exemption) No Permit Fee

Name of Organization: Minnesota Brass, Inc

Business Phone: 651-283-0243 Email: [REDACTED]

Main Contact Name: Gavin Buchanan

Organization Address: PO Box 7341, ST. Paul, MN 55107

Name of Gambling Manager: Rachel Paul

Gambling Manager's Address: [REDACTED]

Gambling Manager's Phone: [REDACTED] Email: [REDACTED]

Location of Gambling Site: Stout's Pub + Grill, 1611 W. Larpenteur, Falcon HTS, MN 55113

Dates and hours of Gambling: Sun - Sat 11:00 am - 1:00 am

ITEMS REQUIRED FOR LICENSURE:

- Completed application form
- A copy of the organization's non profit status
- A copy of the organizations' charitable gambling Exemption permit (MN Gambling Board forms)

I swear that I have read and will follow Falcon Heights City Code Sec. 30.4 Regulation of nonprofit organization of gambling. I swear that the organization is within the exemption set forth in MN Statute §349.166 and will following the rules set forth in MN Statute §349.166.

I swear that I understand the above statement provided I swear that the application is completed to the true and best of my knowledge and belief.

Gavin Buchanan
Signature

8-2-17
Date

Internal Revenue Service
Director, Exempt Organizations

Department of the Treasury
P.O. Box 2508
Cincinnati, Ohio 45201

Date: APR 11 2006

Minnesota Brass Incorporated
PO Box 7341
St. Paul, MN 55107

Person to Contact:

Ron Bell, ID# 31-03096

Contact Telephone Numbers:

877-829-5500 Phone Toll-Free

513-263-3756 FAX

Federal Identification Number:

Dear Sir or Madam:

This letter modifies our letter of July 1972. In that letter we determined that your organization is exempt under section 501(a) of the Internal Revenue Code, as an organization described in section 501(c)(3). We determined that you were not a private foundation within the meaning of section 509(a) of the Code because you were an organization described in section 509(a)(2) of the Code.

Your Form 8734 dated March 1, 2006 requested classification as an organization described in sections 509(a)(1) & 170(b)(1)(A)(vi) of the Code. Based on the information you provided, we have determined that you meet the requirements for the requested foundation classification. Accordingly, we have granted your request and modified your foundation status to reflect an organization described in sections 509(a)(1) & 170(b)(1)(A)(vi).

Your exempt status under section 501(a) of the Internal Revenue Code, as an organization described in section 501(c)(3) remains in effect.

Grantors and contributors may rely on this determination until the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) & 170(b)(1)(A)(vi) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act that resulted in your loss of such status, or acquired knowledge that the Internal Revenue Service had given notice that you would be removed from classification as a section 509(a)(1) & 170(b)(1)(A)(vi) organization.

Because this letter could help resolve any questions about your exempt status and/or foundation status, you should keep it with your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

LG214 Premises Permit Application

Annual Fee \$150 (NON-REFUNDABLE)

REQUIRED ATTACHMENTS TO LG214

- 1. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity**.
- 2. \$150 annual premises permit fee, for each permit (non-refundable). Make check payable to "**State of Minnesota**."

Mail the application and required attachments to:

Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions? Call 651-539-1900 and ask for Licensing.

ORGANIZATION INFORMATION

Organization Name: Minnesota Brass, Inc License Number: 00444

Chief Executive Officer (CEO) Gavin Burnham Daytime Phone: 651-283-0243

Gambling Manager: Rachel Paul Daytime Phone: 651-269-7647

GAMBLING PREMISES INFORMATION

Current name of site where gambling will be conducted: Stout's Pub & Grill

List any previous names for this location:

NA

Street address where premises is located: 1611 W Larpenteur
(Do not use a P.O. box number or mailing address.)

City:	OR	Township:	County:	Zip Code:
<u>Falcon Heights</u>			<u>Ramsey</u>	<u>55113</u>

Does your organization own the building where the gambling will be conducted?

Yes No **If no, attach LG215 Lease for Lawful Gambling Activity.**

A lease is not required if only a raffle will be conducted.

Is any other organization conducting gambling at this site? Yes No Don't know

Note: Bar bingo can only be conducted at a site where another form of lawful gambling is being conducted by the applying organization or another permitted organization. Electronic games can only be conducted at a site where paper pull-tabs are played.

Has your organization previously conducted gambling at this site? Yes No Don't know

GAMBLING BANK ACCOUNT INFORMATION; MUST BE IN MINNESOTA

Bank Name: Bremer Bank Bank Account Number: XXXXXXXXXX

Bank Street Address: 4061 Lexington Ave City: Arden Hills State: **MN** Zip Code: 55126

ALL TEMPORARY AND PERMANENT OFF-SITE STORAGE SPACES

Address (Do not use a P.O. box number):	City:	State:	Zip Code:
<u>11900 Rich valley Blvd</u>	<u>Inver grove hts</u>	MN	<u>55077</u>
_____	_____	MN	_____
_____	_____	MN	_____

LG215 Lease for Lawful Gambling Activity

LEASE INFORMATION		
Organization: Minnesota Brass, Inc	License/Site Number: 00444/	Daytime Phone: 651-283-0243
Address: PO Box 7341	City: St Paul	State: Zip: MN 55107
Name of Leased Premises: Stout's Pub & Grill	Street Address: 1611 W Larpenteur	
City: Falcon Heights	State: Zip: MN 55113	Daytime Phone: 651-789-8888
Name of Legal Owner: Stout's Pub LLC	Business/Street Address: 1611 W Larpenteur	
City: Falcon Heights	State: Zip: MN 55113	Daytime Phone: 651-789-8888
Name of Lessor (if same as legal owner, write "SAME"): Same	Address:	
City:	State: Zip:	Daytime Phone:
Check applicable item: <input checked="" type="checkbox"/> New or amended lease. Effective date: _____. Submit changes at least ten days before the effective date of the change. <input type="checkbox"/> New owner. Effective date: _____. Submit new lease within ten days after new lessor assumes ownership.		
CHECK ALL ACTIVITY THAT WILL BE CONDUCTED (no lease required for raffles)		
<input checked="" type="checkbox"/> Pull-Tabs (paper)	<input checked="" type="checkbox"/> Electronic Pull-Tabs	
<input checked="" type="checkbox"/> Pull-Tabs (paper) with dispensing device	<input checked="" type="checkbox"/> Electronic Linked Bingo	
<input checked="" type="checkbox"/> Bar Bingo <input type="checkbox"/> Bingo	Electronic games may only be conducted:	
<input checked="" type="checkbox"/> Tipboards	1. at a premises licensed for the on-sale of intoxicating liquor or the on-sale of 3.2% malt beverages; or	
<input checked="" type="checkbox"/> Paddlewheel <input type="checkbox"/> Paddlewheel with table	2. at a premises where bingo is conducted as the primary business and has a seating capacity of at least 100.	
PULL-TAB, TIPBOARD, AND PADDLEWHEEL RENT (separate rent for booth and bar ops)		
BOOTH OPERATION: Some or all sales of gambling equipment are conducted by an employee/volunteer of a licensed organization at the leased premises.		
ALL GAMES, including electronic games: Monthly rent to be paid: <u>10</u> %, not to exceed 10% of gross profits for that month. <ul style="list-style-type: none"> • Total rent paid from all organizations for only booth operations at the leased premises may not exceed \$1,750. • The rent cap does not include BAR OPERATION rent for electronic games conducted by the lessor. 		
BAR OPERATION: All sales of gambling equipment conducted by the lessor or lessor's employee.		
ELECTRONIC GAMES: Monthly rent to be paid: <u>10</u> %, not to exceed 15% of the gross profits for that month from electronic pull-tab games and electronic linked bingo games. ALL OTHER GAMES: Monthly rent to be paid: <u>10</u> %, not to exceed 20% of gross profits from all other forms of lawful gambling. <ul style="list-style-type: none"> • If any booth sales conducted by a licensed organization at the premises, rent may not exceed 10% of gross profits for that month and is subject to booth operation \$1,750 cap. 		
BINGO RENT (for leased premises where bingo is the primary business conducted, such as bingo hall)		
Bingo rent is limited to one of the following: <ul style="list-style-type: none"> • Rent to be paid: _____ %, not to exceed 10% of the monthly gross profit from all lawful gambling activities held during bingo occasions, excluding bar bingo. - OR - • Rate to be paid: \$ _____ per square foot, not to exceed 110% of a comparable cost per square foot for leased space, as approved by the director of the Gambling Control Board. The lessor must attach documentation, verified by the organization, to confirm the comparable rate and all applicable costs to be paid by the organization to the lessor. <ul style="list-style-type: none"> ⇒ Rent may not be paid for bar bingo. ⇒ Bar bingo does not include bingo games linked to other permitted premises. 		
LEASE TERMINATION CLAUSE (must be completed)		
The lease may be terminated by either party with a written <u>60</u> day notice. Other terms:		

LG215 Lease for Lawful Gambling Activity

Lease Term: The term of this agreement will be concurrent with the premises permit issued by the Gambling Control Board (Board).

Management: The owner of the premises or the lessor will not manage the conduct of lawful gambling at the premises. The organization may not conduct any activity on behalf of the lessor on the leased premises.

Participation as Players Prohibited: The lessor will not participate directly or indirectly as a player in any lawful gambling conducted on the premises. The lessor's immediate family and any agents or gambling employees of the lessor will not participate as players in the conduct of lawful gambling on the premises, except as authorized by Minnesota Statutes, Section 349.181.

Illegal Gambling: The lessor is aware of the prohibition against illegal gambling in Minnesota Statutes 609.75, and the penalties for illegal gambling violations in Minnesota Rules 7865.0220, Subpart 3. In addition, the Board may authorize the organization to withhold rent for a period of up to 90 days if the Board determines that illegal gambling occurred on the premises or that the lessor or its employees participated in the illegal gambling or knew of the gambling and did not take prompt action to stop the gambling. Continued tenancy of the organization is authorized without payment of rent during the time period determined by the Board for violations of this provision, as authorized by Minnesota Statutes, Section 349.18, Subd. 1(a).

To the best of the lessor's knowledge, the lessor affirms that any and all games or devices located on the premises are not being used, and are not capable of being used, in a manner that violates the prohibitions against illegal gambling in Minnesota Statutes, Section 609.75.

Notwithstanding Minnesota Rules 7865.0220, Subpart 3, an organization must continue making rent payments under the terms of this lease, if the organization or its agents are found to be solely responsible for any illegal gambling, conducted at this site, that is prohibited by Minnesota Rules 7861.0260, Subpart 1, item H, or Minnesota Statutes, Section 609.75, unless the organization's agents responsible for the illegal gambling activity are also agents or employees of the lessor.

The lessor must not modify or terminate the lease in whole or in part because the organization reported, to a state or local law enforcement authority or to the Board, the conduct of illegal gambling activity at this site in which the organization did not participate.

Other Prohibitions: The lessor will not impose restrictions on the organization with respect to providers (distributor or linked bingo game provider) of gambling-related equipment and services or in the use of net profits for lawful purposes.

The lessor, the lessor's immediate family, any person residing in the same residence as the lessor, and any agents or employees of the lessor will not require the organization to perform any action that would violate statute or rule. The lessor must not modify or terminate this lease in whole or in part due to the lessor's violation of this provision. If there is a dispute as to whether a violation occurred, the lease will remain in effect pending a final determination by the Compliance Review Group (CRG) of the Board. The lessor agrees to arbitration when a violation of this provision is alleged. The arbitrator shall be the CRG.

Access to Permitted Premises: Consent is given to the Board and its agents, the commissioners of revenue and public safety and their agents, and law enforcement personnel to enter and inspect the permitted premises at any reasonable time during the business hours of the lessor. The organization has access to the premises during any time reasonable and when necessary for the conduct of lawful gambling.

Lessor Records: The lessor must maintain a record of all money received from the organization, and make the record available to the Board and its agents, and the commissioners of revenue and public safety and their agents upon demand. The record must be maintained for 3-1/2 years.

Rent All-Inclusive: Amounts paid as rent by the organization to the lessor are all-inclusive. No other services or expenses provided or contracted by the lessor may be paid by the organization, including but not limited to:

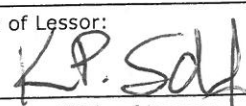
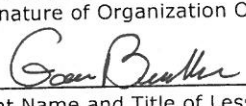
- trash removal
- electricity, heat
- snow removal
- storage
- janitorial and cleaning services
- other utilities or services
- lawn services
- security, security monitoring
- cost of any communication network or service required to conduct electronic pull-tabs games or electronic bingo
- in the case of bar operations, cash shortages.

Any other expenditures made by an organization that is related to a leased premises must be approved by the director of the Board. Rent payments may not be made to an individual.

ACKNOWLEDGMENT OF LEASE TERMS

I affirm that this lease is the total and only agreement between the lessor and the organization, and that all obligations and agreements are contained in or attached to this lease and are subject to the approval of the director of the Gambling Control Board.

Other terms of the lease:

Signature of Lessor:	Date:	Signature of Organization Official (Lessee):	Date:
	7/26/17		7-26-17
Print Name and Title of Lessor:		Print Name and Title of Lessee:	
Kevin P. Schlauf		Gavin Burnham, CEO	

<p>Questions? Contact the Licensing Section, Gambling Control Board, at 651-539-1900. This publication will be made available in alternative format (i.e. large print, braille) upon request. Data privacy notice: The information requested on this form and any attachments will become public information when received by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.</p>	<p>Mail or fax lease to: Minnesota Gambling Control Board 1711 W. County Road B, Suite 300 South Roseville, MN 55113 Fax: 651-639-4032</p>
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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	September 13, 2017
Agenda Item	Policy G2
Attachment	Bids and Supporting Documents
Submitted By	Sack Thongvanh, City Administrator

Item	Fiber Optic Network to Roseville City Hall
Description	<p>The City has for the past 12 years worked with the City of Roseville for its technology needs. Through a shared services agreement executed in 2004, Roseville provides for the daily management of the city computers, network, Internet, telephone and file/print services.</p> <p>To obtain these services from Roseville, the City utilizes the Institutional Network (I-Net), a no-cost fiber optic network provided by Comcast as part of the City local cable franchise agreement. The I-Net interconnects the city halls of each of the 9-member North Suburban Cable Commission, providing for a unique technology cost-sharing consortium. However, the new franchise agreement will no longer provide access to Roseville through the I-Net so it will be necessary to obtain a comparable network connection to continue sharing and receiving services through Roseville.</p> <p>With the assistance of the Roseville IT Manager, a number of network connectivity options were considered including managed Ethernet data services through incumbent network service providers as well as exploring a city fiber build option. To maintain a comparable network connection at the current bandwidth speed, it is recommended that the City construct a fiber optic segment between Falcon Heights City Hall and an interconnection point on the Roseville City Fiber Network (CFN) located at Larpenteur Avenue/Fairview Avenue. Additionally the City of Roseville has provided a proposal to utilize the Roseville CFN to complete the connection to the data center located at Roseville City Hall.</p>
Budget Impact	<p>Fiber Construction - \$32,730.00 (include splicing)</p> <p>Annual Operating Charge - \$4,420 (2018)</p>
Attachment	<ul style="list-style-type: none"> · Fiber Construction Bids · Fiber Transport Agreement – City of Roseville
Action(s) Requested	Staff would recommend approval the attached fiber construction proposal from Cornerstone Utility for \$28,950, plus splicing and optics (\$3,780) and accompanying Fiber Transport Capacity agreement with the City of Roseville.

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Exhibit C: Annual Operating Cost - Falcon Heights/Roseville Fiber Connection					
	Roseville Services	Capital Depreciation	Annual Locate Service ¹	Total Annual	Monthly
YEAR 1	\$ 4,020	\$ 2,182	\$ 400	\$ 6,602	\$ 550
YEAR 2	\$ 4,080	\$ 2,182	\$ 406	\$ 6,262	\$ 522
YEAR 3	\$ 4,142	\$ 2,182	\$ 412	\$ 6,324	\$ 527
YEAR 4	\$ 4,204	\$ 2,182	\$ 418	\$ 6,386	\$ 532
YEAR 5	\$ 4,267	\$ 2,182	\$ 425	\$ 6,449	\$ 537
YEAR 6	\$ 4,331	\$ 2,182	\$ 431	\$ 6,513	\$ 543
YEAR 7	\$ 4,396	\$ 2,182	\$ 437	\$ 6,578	\$ 548
YEAR 8	\$ 4,462	\$ 2,182	\$ 444	\$ 6,644	\$ 554
YEAR 9	\$ 4,529	\$ 2,182	\$ 451	\$ 6,711	\$ 559
YEAR 10	\$ 4,596	\$ 2,182	\$ 457	\$ 6,778	\$ 565
YEAR 11	\$ 4,665	\$ 2,182	\$ 464	\$ 6,847	\$ 571
YEAR 12	\$ 4,735	\$ 2,182	\$ 471	\$ 6,917	\$ 576
YEAR 13	\$ 4,806	\$ 2,182	\$ 478	\$ 6,988	\$ 582
YEAR 14	\$ 4,878	\$ 2,182	\$ 485	\$ 7,060	\$ 588
YEAR 15	\$ 4,952	\$ 2,182	\$ 493	\$ 7,134	\$ 594

Capital Expenditures

Construction	\$ 28,950.0
Initial NRC	\$ 3,780.0
Total	\$ 32,730.0

¹ Locate Service - Falcon Heights Fiber (Contracted)

Information Technology Shared Service Agreement

Task Order

This Task Order is a specification of Services to be provided between the City of Falcon Heights and the City of Roseville; it is an addendum to the current Information Technology Shared Service Agreement (“Agreement”) and is subject to the terms and conditions of the Agreement.

Task Order #	17-01FH	Title	Fiber Transport Capacity
Service Start Date	11/01/2017	End Date (Initial Term)	12/31/2022 (subject to 2 consecutive 5-year renewals)

Provider	ROSEVILLE	POC	Terrence Heiser
----------	-----------	-----	-----------------

Recipient	FALCON HEIGHTS	POC	Sack Thongvanh
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Skill Set	Fiber Infrastructure	Task Order Cost (ARC)	\$4,020.00 * plus 1.5% increase each annual renewal term
		Setup Cost (NRC)	\$3,780.00
		Billing Frequency	Annual

<p>Task Order Attachments: Exhibit A – Fiber Pathway Exhibit B – Interconnection Point</p>
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This section and attachments (listed above) define the scope of Services as well as service levels and performance criteria and measurement expectations.

1. **Billing Type - Annual**

2. **Delivery Price Notes/Remedy**

- a. The setup cost (NRC) and prorated annual cost (ARC) is billable and due within 60 days of the first day of service as defined in this Task Order.
- b. The annual billing (ARC) will be presented in January of each calendar year. Cancellation of this Task Order before the subsequent annual billing will provide a refund to the Recipient for any unused months within the billed year calculated as of the final date of service.
- c. The ARC is subject to a 1.5% increase adjustment after each annual term.

3. **Task Details/Scope of Work**

- a. The Provider agrees to extend to the Recipient the dark fiber transport capacity specified in Exhibit A, commencing on the Effective Date.
- b. The Provider, or its authorized contractor, shall perform physical splicing to connect the Recipient's network and equipment to the Providers CFN at the Access Points identified on Exhibit B. The Recipient shall provide all necessary fiber, electronic or optical equipment to allow for such connectivity. The Recipient shall compensate the Provider for this service within the setup cost as a non-recurring charge in the Task Order.

4. **Assumptions and Constraints**

- a. Ownership of Fiber Optic Capacity
 - i. Provider will retain ownership of the Fiber Transport Capacity installed by the Provider
 - ii. Recipient will retain ownership of the Fiber Transport Capacity installed by the Recipient
- b. Ownership of equipment
 - i. Provider will retain ownership of any physical equipment purchased by the Provider for the granted use to the Recipient to utilize the Fiber Transport Capacity.
 - ii. Recipient will retain ownership of any physical equipment purchased by the Recipient for their exclusive use.

5. **Task Communications/Management/Reporting**

6. **Quality/Measures/Remedy**

- a. "Service Unavailability" exists when the Recipient is unable to transmit and receive information within its allocated fiber capacity between the Access Points caused by conditions on the Providers CFN. The Recipient shall be entitled to outage credits on a monthly basis for Service Unavailability, measured from the time an outage is reported until the problem is corrected as provided in Table A: Cumulative Outage Duration.
- b. Neither party shall be liable to the other for any indirect, incidental, special, punitive or consequential damages (including, but not limited to, any claim from any for loss of services)

arising under this Task Order. Notwithstanding the foregoing, the Provider's total liability under this Task Order shall not exceed the outage credits provided for in this Task Order.

7. Duration

The Term shall start upon the Effective Date. At the end of the first Term, this Task Order will remain in effect and renew automatically three times for five year terms until the Recipient or Provider presents the other with 120 days' notice of termination.

8. Termination Provision

This task order can be cancelled at any time by the Recipient. Upon termination, the Fiber Optic Capacity granted to the Recipient will revert back to the Provider.

IN WITNESS WHEREOF, Falcon Heights and Roseville have caused this Task Order to be executed in their respective names by their duly authorized officers and have caused this Task Order to be dated as of the _____ day of _____, 20__.

CITY OF FALCON HEIGHTS

CITY OF ROSEVILLE

Sack Thongvanh
City Administrator

Date

Terrence Heiser
Information Technology Manager

Date

Estimate

Job Name	Date
Falcon Heights City Hall Fiber project	5/15/17

Cornerstone Utility
 Construction
 PO Box: 65
 Willow River, MN 55795
 O:(218)372-3977
 C:612-290-7220
 Email:dandittes.cornerstone@gmail.com

Quote #

119

Bill To

To: Terre Heiser

City of Roseville
2660 Civic Center Dr
Roseville, MN. 55113

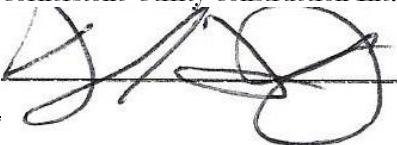
We propose to furnish labor and materials listed below in complete accordance with the below specifications only, for the sum listed with payment to be made as follows: Net 30 days. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written/verbal orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accident or delays beyond our control. This proposal subject to acceptance within 30 days and is void thereafter at the option of the undersigned. It is hereby agreed that if Cornerstone Utility Construction Inc. is working as a sub-contractor, the general contractor or contract holder will provide the legal owner(s) names and mailing address of the above mentioned property.

Cornerstone Utility Construction Inc. shall include the following..
All Gopher State One Call utility locates. *

- All directional boring necessary to place 1-1.25" HDPE conduits with pull ropes and one locate wire from Existing handhole at Larpentaur and Fairview going to Falcon Heights City Hall as per plan for approx. 2,460ft.
- Furnish and install 2-24x36x24 handholes as per plan.
- Furnish and install 12 strand fiber from the existing handhole at Fairview and Larpentaur through new route and into City Hall A/V room as needed.
- Furnish engineering and permitting to complete project as needed.
- Furnish and install building penetration to include 2" PVC riser and LB approx. 2ft above grade as needed.
- Restoration will consist of tamping all pits and blackdirt and seed as needed.
- Furnish and install wall mount fiber termination box in A/V room as needed and terminate all 12 strands of fiber into box.
- All outside splicing in handhole to be done by others.

This price is based on spring/summer conditions.

Thank you for choosing Cornerstone Utility Construction Inc. We hope to work with you again in the future.

Estimator Signature _____  _____ Dan Dittes

Estimate Amount \$28,950.00

Acceptance of Proposal:

The prices, specifications and conditions are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. If the above account should become delinquent, debtor shall be responsible for all collection and/or attorney fees.
 Accepted:

Signature _____ Date _____



Project Quotation

Project Name >>	Falcon Heights City Hall	Project Location >>	Falcon Heights, MN
Quote Date:	5/4/2017	Date Quote Accepted	
Quote Valid until:	6/4/2017	Accepted by (print name)	
Quote Total:	\$33,224.80	Accepted by (signature)	

Service Provider	
Name:	AEI Construction, Inc.
Address	150 2nd Street SW
City/State/Zip Code	Perham, MN 56573
Telephone	218-346-8404
Quoted By:	Derek Geiser

Customer information	
Name:	
Address	
City/State/Zip Code	
Telephone	651-792-7092
Contact Name	Terre Heiser

Project Description

Falco Heights City Hall
 Install duct and fiber from SE corner of Larpenteur and Fairview to Falcon Heights city hall.

Labor Unit Description

Unit Description	Qty	Unit Price	Total Price
install 1.25" duct	2460	\$9.00	\$22,140.00
Pull 12 fiber	2660	\$1.00	\$2,660.00
Enter existing HH	1	\$250.00	\$250.00
Install new 24X36X24 HH	1	\$500.00	\$500.00
Splicing	1	\$1,500.00	\$1,500.00
Engineering	1	\$2,500.00	\$2,500.00
			\$0.00
			\$0.00
			\$0.00
Labor Total>>			\$29,550.00

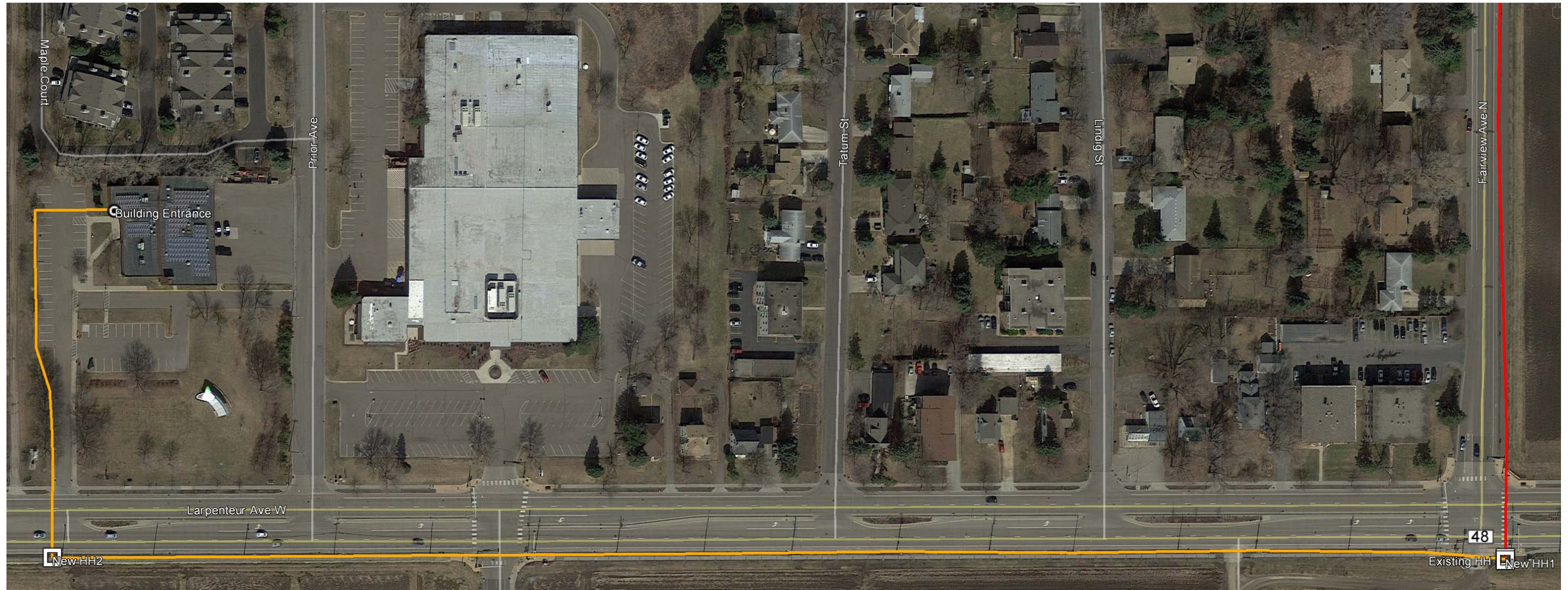
Material Unit Description

Unit Description	Qty	Unit Price	Total Price
1.25" duct	2460	\$0.45	\$1,107.00
12 fiber	2660	\$0.38	\$1,010.80
24x36x24 HH	1	\$450.00	\$450.00
Misc materials	1	\$600.00	\$1,107.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Material Total>>			\$3,674.80

Project Terms

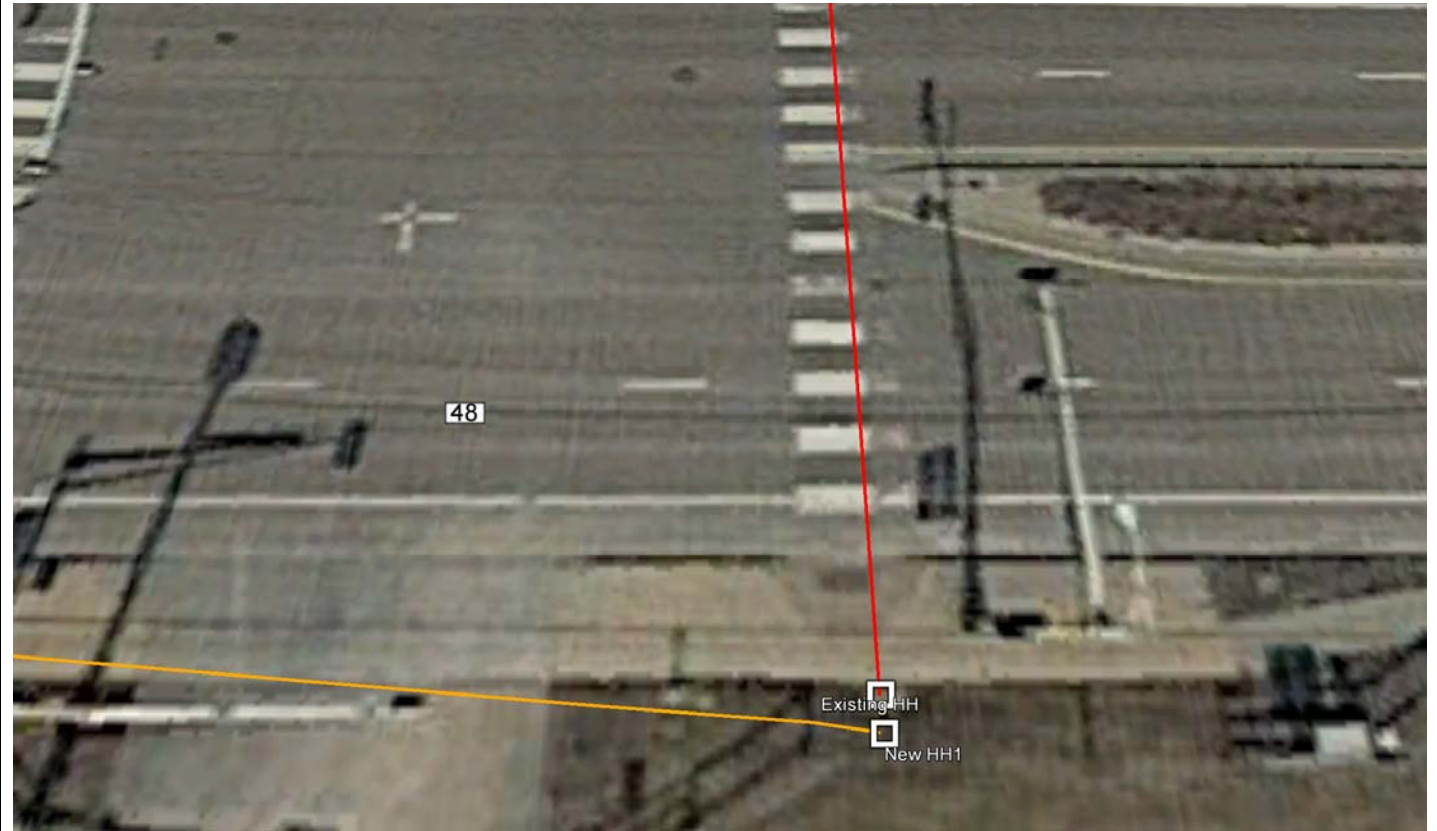
* 40% additional winter rate may be applied if work is done after November 15th
 *Payment terms - Net 30 days

Falcon Heights City Hall Fiber Project
2077 Larpenteur Ave W
Falcon Heights, MN 55113



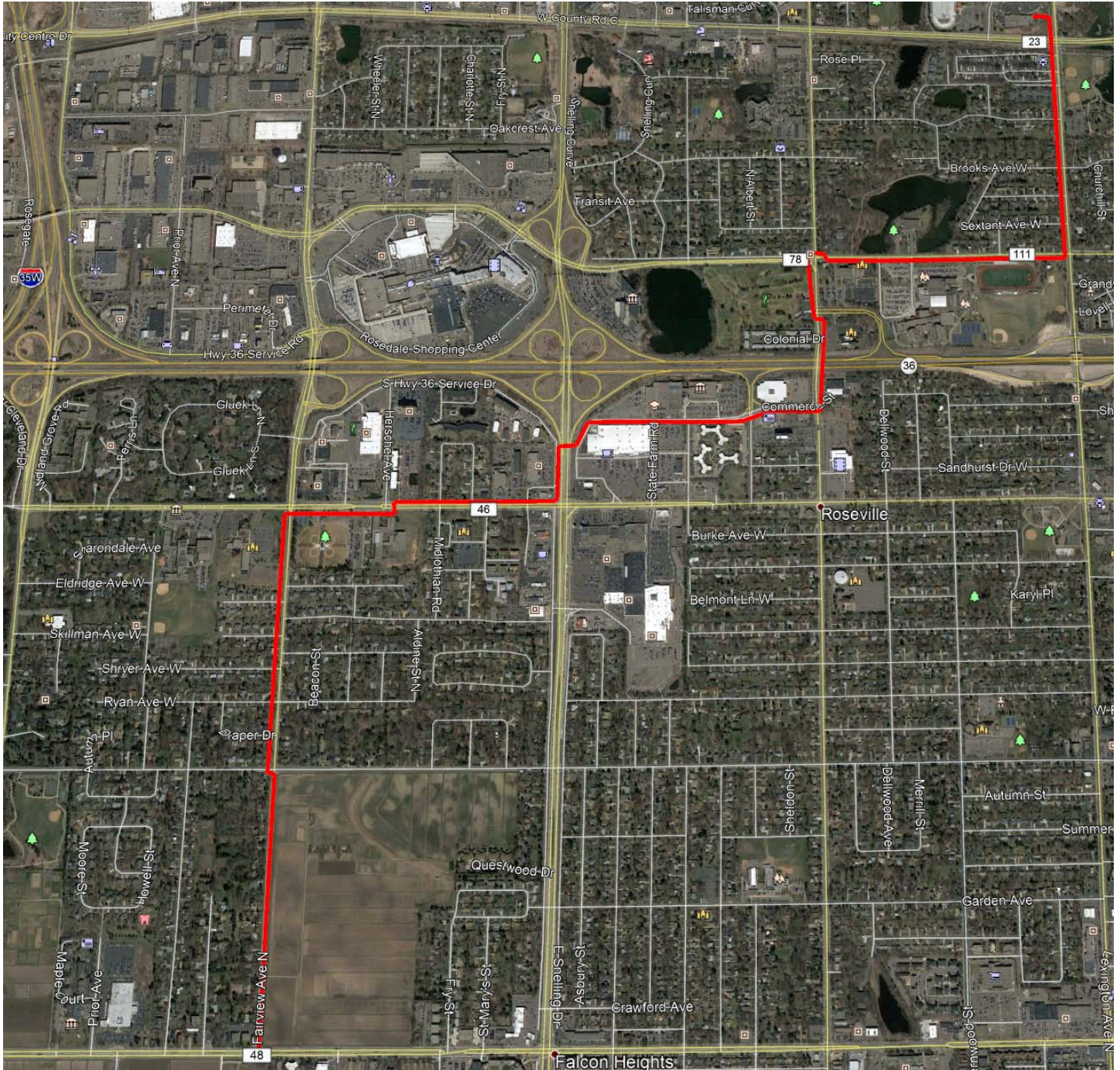
Pathway (Orange) – 2,460 feet

- Install new 24X36X24 Hand Hole adjacent existing HH – SE Intersection Larpenteur Avenue at Fairview Avenue (origination point)
 - Install new 24X36X24 Hand Hole – Larpenteur crossing to building
 - Install single 1.25" Duct from origination point to building
 - Install 12 strand SM Fiber – add service loops and splice tail (~200')
 - Install Building Entrance – Falcon Heights City Hall
 - Install Wall Mount Fiber Termination Box in A/V Room (adjacent exterior entrance point – no interior fiber work needed)
 - Terminate 12 strands of fiber into box.
 - Splicing at origination point done by others
 - Provide engineering design and permits
- Project must be completed by 09/30/2017**



Install new 24X36X24 Hand Hole adjacent existing HH – SE Intersection Larpenteur Avenue at Fairview Avenue

Task Order 17-01FH – Dark Fiber Transport Capacity
Exhibit A – Fiber Pathway



Two (2) strands of dark (unlit) fiber originating at the SE corner of Larpenteur Ave W at Fairview Avenue N and terminating at Roseville City Hall – 2660 Civic Center Drive

Task Order 17-01FH – Dark Fiber Transport Capacity
Exhibit B – Interconnection Point



Interconnection point at the SE corner of Larpenteur Ave W at Fairview Avenue N.



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	September 13, 2017
Agenda Item	Policy G3
Attachment	Resolutions, Proposed Assessment Roll
Submitted By	Jesse Freihammer, City Engineer

Item	Approve Resolution Receiving Assessment Roll and Setting Assessment Hearing Date for the 2017 Pavement Management Project
Description	<p>Per city assessment policy and state statute, the City holds public hearings to consider assessments for street improvement projects. This year's assessment proceeding is for the 2017 Pavement Management Project, which included improvements to the following streets:</p> <ul style="list-style-type: none"> ◦ Folwell Ave, from Fulham St to Hoyt Ave ◦ Vincent St, from Hoyt Ave to Folwell Ave ◦ Northrup Ave, from Hoyt Ave to Folwell Ave ◦ Burton St, from Hoyt Ave to Folwell Ave ◦ Coffman St, From Hoyt Ave to Larpenteur Ave <p>The first step in the assessment process is consideration of a resolution declaring costs to be assessed and ordering preparation of assessment rolls. The next step is for the City Council to adopt a resolution setting a hearing date for the assessments. It is recommended that the assessment hearing be held at the regularly scheduled council meeting on October 11, 2017.</p> <p>It is the City's policy to assess a portion of street improvement costs. The City follows the requirements of Chapter 429 of state statute for the assessment process. Once the assessment roll is adopted, the City allows for a 30-day pre-payment period. Following the pre-payment period, assessment rolls are certified to Ramsey County for collection. The City will have the rolls certified by mid- November in order to allow the County enough time to add the assessments to property taxes.</p>
Budget Impact	<p>Below is a Project Financing Summary detailing the projected actual project costs for this improvement. This project is being financed using the following funding sources:</p> <ul style="list-style-type: none"> · Assessments levied in accordance with the City's assessment policy. · Use of Municipal State Aid (MSA) and city funds to pay the City's portion of the project. <p>The proposed assessment roll has been prepared in accordance with the City's assessment policy and as outlined in the project feasibility report. The proposed assessment roll is attached.</p>

The following table shows the project costs and funding breakdown for the project:

	Funding						
	Construction & Engineering	MSAS	Street	Assessments & UofM	Sanitary	Storm	Water (SPRWS)
Street	\$ 689,111.40	\$ 200,000.00	\$ 211,540.38	\$ 277,571.02	\$ -	\$ -	\$ -
Storm	\$ 159,455.81	\$ -	\$ -	\$ -	\$ -	\$ 159,455.81	\$ -
Sanitary	\$ 41,159.07	\$ -	\$ -	\$ -	\$ 41,159.07	\$ -	\$ -
Pathway	\$ 106,223.81	\$ -	\$ 106,223.81	\$ -	\$ -	\$ -	\$ -
Water SPRWS	\$ 502,147.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 502,147.30
Total	\$ 1,498,097.39	\$ 200,000.00	\$ 317,764.19	\$ 277,571.02	\$ 41,159.07	\$ 159,455.81	\$ 502,147.30

A portion of the costs for the project are proposed to be assessed. The following table compares the estimated assessment rates from the feasibility report to the assessment rates calculated based on the project costs. Project costs include construction costs and engineering costs.

Per foot assessment rate	Feasibility Report	Project Costs
Street Improvements		
Commercial/multi-unit	\$ 42.00	\$ 43.50
Residential	\$ 28.00	\$ 29.00

The Finance Director recommends the interest rate be set at 2% above the true interest rate, which is 3% as has been standard practice on previous assessments. Therefore, the recommended interest rate for the 2017 PMP is 5%.

The property owners can either pay the assessments in part or in full in October 2017 or have them added to their property taxes with an interest rate to be set by the City Council. The first installment of the assessment would be due in Spring 2018.

Attachment

- Resolution 17-26 Approve Assessment Roll and Ordering Assessment Hearing for the 2017 PMP
- Assessment Roll

Action(s) Requested

Approval of resolution declaring costs and receiving proposed special assessment roll for the 2017 Pavement Management Project and establish a public hearing on October 11, 2017.

**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

September 13, 2017

No. 17-26

**RESOLUTION APPROVING ASSESSMENT ROLL AND ORDERING ASSESSMENT
HEARING FOR
2017 PAVEMENT MANAGEMENT PROJECT**

WHEREAS, on December 14, 2016, the City Council of the City of Falcon Heights held a public hearing for the purposes of accepting public comment on the proposed improvements associated with the 2017 PMP Project on the following streets and at the same meeting adopted Resolution 16-41 Ordering the Improvement for the 2017 PMP Project;

- SAP 124-050-015 on Coffman Street, Hoyt Avenue to Coffman Street
- SAP 124-050-012 Folwell Avenue, Fulham Street to Hoyt Avenue
- SAP 124-050-011, Vincent Street, Folwell Avenue to Hoyt Avenue
- SAP 124-050-013, Northrup Avenue, Folwell Avenue to Hoyt Avenue
- SAP 124-050-014, Burton Avenue, Folwell Avenue to Hoyt Avenue.

and

WHEREAS, contracts have been let and costs have been determined for the 2017 PMP Project; and

WHEREAS, the total construction cost of said project is estimated to be \$1,498,097.39; and

WHEREAS, the City Administrator, with the assistance of the City Engineer, has calculated the proper amount to be specifically assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to case valuation, as provided by law, and has filed a copy of such proposed assessment in his office for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Falcon Heights, Minnesota:

1. The portion of the cost of such improvements to be paid by the City is hereby declared to be \$1,498,097.39 and the portion of the cost to be assessed against benefited property owners is declared to be \$204,571.02 as shown on Exhibit A.
2. A hearing shall be held on the 11th day of October, 2017 in the city hall at 7:00 p.m. to pass upon such proposed assessment and at such time and place all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
3. The City Administrator is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he shall state in the notice the total cost of the improvement. He

shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearings.

The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Administrator, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON said resolution was declared duly passed and adopted.

Moved by:

Approved by: _____
Peter Lindstrom
Mayor

LINDSTROM _____ In Favor
BROWN THUNDER _____
HARRIS _____ Against
FISCHER _____
GUSTAFSON _____

Attested by: _____
Sack Thongvanh
City Administrator

Exhibit A - 2017 Pavement Management Program Assessment Roll

SiteAddress	SiteCityStateZIP	Front Footage	Assessable Footage	Assessment rate %	Per foot assessment	Assessment	Notes
2165 Hoyt Ave W	Falcon Heights MN 55108-1314	130.00	130.00	40%	\$ 29.00	\$ 3,770.00	
2161 Folwell Ave	Falcon Heights MN 55108-1306	75.00	75.00	40%	\$ 29.00	\$ 2,175.00	
2173 Folwell Ave	Falcon Heights MN 55108-1306	75.00	75.00	40%	\$ 29.00	\$ 2,175.00	
2099 Hoyt Ave W	Falcon Heights MN 55108-1314	95.00	0.00	40%	\$ 29.00	\$ -	
2159 Folwell Ave	Falcon Heights MN 55108-1306	75.00	75.00	40%	\$ 29.00	\$ 2,175.00	
2111 Folwell Ave	Falcon Heights MN 55108-1306	74.00	74.00	40%	\$ 29.00	\$ 2,146.00	
2222 Folwell Ave	Falcon Heights MN 55108-1308	70.00	70.00	40%	\$ 29.00	\$ 2,030.00	
1569 Northrop St	Falcon Heights MN 55108-1321	60.00	60.00	40%	\$ 29.00	\$ 1,740.00	
1575 Northrop St	Falcon Heights MN 55108-1321	60.00	60.00	40%	\$ 29.00	\$ 1,740.00	
2292 Folwell Ave	Falcon Heights MN 55108-1309	60.00	60.00	40%	\$ 29.00	\$ 1,740.00	
2286 Folwell Ave	Falcon Heights MN 55108-1309	60.00	60.00	40%	\$ 29.00	\$ 1,740.00	
1595 Vincent St	Falcon Heights MN 55108-1324	70.00	70.00	40%	\$ 29.00	\$ 2,030.00	
2303 Folwell Ave	Falcon Heights MN 55108-1337	60.00	60.00	40%	\$ 29.00	\$ 1,740.00	
2297 Folwell Ave	Falcon Heights MN 55108-1307	60.00	60.00	40%	\$ 29.00	\$ 1,740.00	
2291 Folwell Ave	Falcon Heights MN 55108-1307	60.00	60.00	40%	\$ 29.00	\$ 1,740.00	
2285 Folwell Ave	Falcon Heights MN 55108-1307	60.00	60.00	40%	\$ 29.00	\$ 1,740.00	
2279 Folwell Ave	Falcon Heights MN 55108-1307	60.00	60.00	40%	\$ 29.00	\$ 1,740.00	
2273 Folwell Ave	Falcon Heights MN 55108-1307	60.00	60.00	40%	\$ 29.00	\$ 1,740.00	
2267 Folwell Ave	Falcon Heights MN 55108-1307	60.00	60.00	40%	\$ 29.00	\$ 1,740.00	
1572 Northrop St	Falcon Heights MN 55108-1322	75.00	75.00	40%	\$ 29.00	\$ 2,175.00	
1571 Burton St	Falcon Heights MN 55108-1302	90.00	90.00	40%	\$ 29.00	\$ 2,610.00	
1579 Burton St	Falcon Heights MN 55108-1302	75.00	75.00	40%	\$ 29.00	\$ 2,175.00	
1587 Burton St	Falcon Heights MN 55108-1302	75.00	75.00	40%	\$ 29.00	\$ 2,175.00	
1586 Burton St	Falcon Heights MN 55108-1301	216.00	108.00	40%	\$ 29.00	\$ 3,132.00	
1578 Burton St	Falcon Heights MN 55108-1301	216.00	108.00	40%	\$ 29.00	\$ 3,132.00	
1580 Northrop St	Falcon Heights MN 55108-1322	75.00	75.00	40%	\$ 29.00	\$ 2,175.00	
1589 Vincent St	Falcon Heights MN 55108-1324	65.00	65.00	40%	\$ 29.00	\$ 1,885.00	
1588 Vincent St	Falcon Heights MN 55108-1323	63.40	63.40	40%	\$ 29.00	\$ 1,838.60	
2216 Folwell Ave	Falcon Heights MN 55108-1308	70.00	70.00	40%	\$ 29.00	\$ 2,030.00	
2208 Folwell Ave	Falcon Heights MN 55108-1308	70.00	70.00	40%	\$ 29.00	\$ 2,030.00	
1583 Vincent St	Falcon Heights MN 55108-1324	60.00	60.00	40%	\$ 29.00	\$ 1,740.00	
1577 Vincent St	Falcon Heights MN 55108-1324	70.00	70.00	40%	\$ 29.00	\$ 2,030.00	
1571 Vincent St	Falcon Heights MN 55108-1324	60.30	60.30	40%	\$ 29.00	\$ 1,748.70	
1564 Vincent St	Falcon Heights MN 55108-1323	60.00	0.00	40%	\$ 29.00	\$ -	
1570 Vincent St	Falcon Heights MN 55108-1323	60.30	60.30	40%	\$ 29.00	\$ 1,748.70	
1576 Vincent St	Falcon Heights MN 55108-1323	61.20	61.20	40%	\$ 29.00	\$ 1,774.80	
1582 Vincent St	Falcon Heights MN 55108-1323	63.40	63.40	40%	\$ 29.00	\$ 1,838.60	
2243 Hoyt Ave W	Falcon Heights MN 55108-1318	60.00	0.00	40%	\$ 29.00	\$ -	
2190 Folwell Ave	Falcon Heights MN 55108-1304	355.00	129.00	40%	\$ 29.00	\$ 3,741.00	long side/north side
2179 Folwell Ave	Falcon Heights MN 55108-1306	210.00	135.00	40%	\$ 29.00	\$ 3,915.00	long side/west side
2202 Folwell Ave	Falcon Heights MN 55108-1308	213.00	143.00	40%	\$ 29.00	\$ 4,147.00	long side
1603 Northrop Ave	Falcon Heights MN 55108-1321	98.40	98.40	40%	\$ 29.00	\$ 2,853.60	
1564 Burton St	Falcon Heights MN 55108-1301	216.00	108.00	40%	\$ 29.00	\$ 3,132.00	
1596 Northrop St	Falcon Heights MN 55108-1322	219.00	165.00	40%	\$ 29.00	\$ 4,785.00	long side, 54' short side/north side
2203 Hoyt Ave W	Falcon Heights MN 55108-1316	60.00	0.00	40%	\$ 29.00	\$ -	
1588 Northrop St	Falcon Heights MN 55108-1322	85.00	85.00	40%	\$ 29.00	\$ 2,465.00	
1595 Northrop St	Falcon Heights MN 55108-1321	75.00	75.00	40%	\$ 29.00	\$ 2,175.00	
2298 Folwell Ave	Falcon Heights MN 55108-1309	121.00	121.00	40%	\$ 29.00	\$ 3,509.00	
2280 Folwell Ave	Falcon Heights MN 55108-1309	116.00	86.00	40%	\$ 29.00	\$ 2,494.00	long side, 30' short side/north side
2271 Hoyt Ave W	Falcon Heights MN 55108-1319	60.00	0.00	40%	\$ 29.00	\$ -	
1596 Vincent St	Falcon Heights MN 55108-1323	163.00	163.00	40%	\$ 29.00	\$ 4,727.00	
1589 Northrop St	Falcon Heights MN 55108-1321	75.00	75.00	40%	\$ 29.00	\$ 2,175.00	
1583 Northrop St	Falcon Heights MN 55108-1321	65.00	65.00	40%	\$ 29.00	\$ 1,885.00	
2225 Hoyt Ave W	Falcon Heights MN 55108-1316	75.00	0.00	40%	\$ 29.00	\$ -	
2252 Folwell Ave	Falcon Heights MN 55108-1310	126.60	126.60	40%	\$ 29.00	\$ 3,671.40	
2105 Folwell Ave	Falcon Heights MN 55108-1306	74.00	74.00	40%	\$ 29.00	\$ 2,146.00	
2115 Folwell Ave	Falcon Heights MN 55108-1306	74.00	74.00	40%	\$ 29.00	\$ 2,146.00	
2151 Folwell Ave	Falcon Heights MN 55108-1306	75.00	75.00	40%	\$ 29.00	\$ 2,175.00	
2261 Folwell Ave	Falcon Heights MN 55108-1307	70.00	70.00	40%	\$ 29.00	\$ 2,030.00	
2255 Folwell Ave	Falcon Heights MN 55108-1307	70.00	70.00	40%	\$ 29.00	\$ 2,030.00	
2249 Folwell Ave	Falcon Heights MN 55108-1307	70.00	70.00	40%	\$ 29.00	\$ 2,030.00	
2231 Folwell Ave	Falcon Heights MN 55108-1307	70.00	70.00	40%	\$ 29.00	\$ 2,030.00	
2217 Folwell Ave	Falcon Heights MN 55108-1307	70.00	70.00	40%	\$ 29.00	\$ 2,030.00	
2203 Folwell Ave	Falcon Heights MN 55108-1307	75.00	75.00	40%	\$ 29.00	\$ 2,175.00	
2225 Folwell Ave	Falcon Heights MN 55108-1307	70.00	70.00	40%	\$ 29.00	\$ 2,030.00	
2143 Folwell Ave	Falcon Heights MN 55108-1306	80.00	80.00	40%	\$ 29.00	\$ 2,320.00	
2243 Folwell Ave	Falcon Heights MN 55108-1307	70.00	70.00	40%	\$ 29.00	\$ 2,030.00	
2211 Folwell Ave	Falcon Heights MN 55108-1307	70.00	70.00	40%	\$ 29.00	\$ 2,030.00	

SiteAddress	SiteCityStateZIP	Front Footage	Assessable Footage	Assessment rate %	Per foot assessment	Assessment	Notes
1666 Coffman St Unit 225	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 226	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 227	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 228	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 229	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 230	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 231	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 232	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 233	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St #234	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 301	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 302	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 304	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 305	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 306	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St #307	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 308	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 311	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St #312	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 314	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 316	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 317	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 318	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 319	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 320	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St #321	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 322	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 324	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 325	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 326	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 327	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 328	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 329	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 330	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 331	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 332	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 333	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 334	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 313	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
1666 Coffman St Unit 315	Falcon Heights MN 55108	3.66	3.66	60%	\$ 43.50	\$ 159.30	
0 Folwell Ave	Falcon Heights MN 55109	10.28	10.28	100%	\$ 72.50	\$ -	UofM
0 Coffman St	Falcon Heights MN 55110	143.35	143.35	100%	\$ 72.50	\$ -	UofM
0 Folwell Ave	Falcon Heights MN 55111	30.00	30.00	100%	\$ 72.50	\$ -	N of Vincent Lot A - Dedicated to City in Resolution
0 Folwell Ave	Falcon Heights MN 55112	30.00	30.00	100%	\$ 72.50	\$ -	Trail - Lot E Dedicated to City in Resolution
2100 Larpenteur Ave W	Falcon Heights MN 55113	252.00	252.00	100%	\$ 72.50	\$ -	252' - UofM East of Folwell (tennis courts)
2100 Larpenteur Ave W	Falcon Heights MN 55113	25.70	25.70	100%	\$ 72.50	\$ -	UofM 25.7' North of Folwell
2100 Larpenteur Ave W	Falcon Heights MN 55113	574.00	574.00	100%	\$ 72.50	\$ -	UofM 574' West side of Coffman
2100 Larpenteur Ave W	Falcon Heights MN 55113	276.00	276.00	100%	\$ 72.50	\$ -	City 276' East side of Coffman, Park