

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
May 23, 2018 at 7:00 P.M.

- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM ___ LEEHY___ BROWN THUNDER ___
 MIAZGA ___ GUSTAFSON___
- STAFF PRESENT: THONGVANH___
- C. PRESENTATIONS:
- D. APPROVAL OF MINUTES:
1. May 9, 2018 City Council Meeting Minutes
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
1. General Disbursements through: 5/15/18 \$161,754.43
 Payroll through: 5/15/18 \$19, 286.78
2. Lift Station Pumps
3. Proclamation Recognizing June as Immigrant Heritage Month
4. Appointment of Patrick Mathwig to the Environment Commission
5. Increase Petty Cash for Park & Recreation Programs
- G: POLICY ITEMS:
1. Proclamation for Restoration Day (July 6th) and Unity Day (July 7th)
- H. INFORMATION/ANNOUNCEMENTS
1. City Council Workshop for May 23rd following Regular City Council Meeting
- I. COMMUNITY FORUM:
- J. ADJOURNMENT:

BLANK PAGE

CITY OF FALCON HEIGHTS
Workshop Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA

May 23, 2018 at 7:00 P.M. (Following Regular Meeting)

- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM ___ LEEHY___ BROWN THUNDER ___
 MIAZGA ___ GUSTAFSON___

STAFF PRESENT: THONGVANH___
- C. PRESENTATIONS:
- D. POLICY ITEMS:
 - 1. Review Task Force Recommendations for Training – Ken Morris
- E. INFORMATION/ANNOUNCEMENTS
- F. ADJOURNMENT:

BLANK PAGE

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

MINUTES
May 9, 2018 at 7:00 P.M.

- A. CALL TO ORDER: 7:00 pm
- B. ROLL CALL: LINDSTROM X HARRIS X BROWN THUNDER X
FISCHER X GUSTAFSON X
- STAFF PRESENT: THONGVANH X
- C. PRESENTATION:

1. League of Women Voters-Roseville Area Housing Study Correction

Rita Mills – President of Roseville Area League of Women Voters:

In 2016, the League of Women Voters and three students from Humphrey School of Public Affairs at the University of Minnesota did a study on affordable housing and its availability in 5 cities (Lauderdale, Falcon Heights, Roseville, Little Canada, and Maplewood). In 2017, the research summary was presented to the 5 cities but it had some concerns from City Councils. The research showed that the city of Falcon Heights did not have any African Americans household residing in owner-occupied housing. Rita stated that when it was published, reports did not show any margins of error for the data and documents. Rita clarified that there are African Americans household residing in owner-occupied housing in Falcon Heights.

Council Member Miazga:

Thank Rita for the clarifications because the City Council did show some concerns when it was presented last year.

Council Member Leehy:

Thank and appreciate Rita for the clarifications. Leehy expressed that she is an African American homeowner in Falcon Heights and would gladly pass the communication along to previous and current homeowners.

2. 2017 Year-End Audit Presentation

Matt Meyer:

Presented the 2017 Audit Reports and Financial Statements. For 27th years in a row, the city has received a certificate of achievement for excellence for financial reporting. This means the city is providing the most comprehensive and transparent report on the city's finances year after year.

The general fund and budget for \$2.22 million for revenue, and \$1.98 million for expenditures. Revenue is higher than anticipated at \$31 thousand better than the called for at \$2.22 million. The Actual Revenue came at \$2.05 million and this was due to licenses, permits, and charges for services. Expenditures for 2017 was less than the budgeted at 1.89 million and saved \$87 thousand. All

functions came in under the budget and Public Works is a little higher due to the snow removal cost.

The City of Falcon Heights fund balance has grown gradually over the last 5 years, brought in more revenue, and built the fund up. On April 20, 2017, the revenue was up 4.5% in the general fund and most came from property tax levy, license, and permit. Spending from the general fund went up 6%. Public Safety makes up about 50% of the budget, 35% for General Government. 10% for Public Works and 5% for Parks and Recreation.

The Sanitary Sewer Fund has been positive in the last 5 years. In 2016, the fund was a bit off due to expenses that went up because of additional repairs and televising the lines; however, the city is back on track. Storm Drainage Fund, revenue also went up and expenses were up because of repairs.

Mayor Lindstrom:

Thank Matt for the presentation and is happy to hear that the city received a certificate of achievement for excellence for financial reporting. Lindstrom also thank Roland and his interns for their hard work.

D. APPROVAL OF MINUTES:

1. April 25th, 2018 City Council Meeting Minutes

Council Member Leehy Moved, Approved

E. PUBLIC HEARINGS:

1. Tobacco Ordinance Amendment

City Administrator Thongvanh

On February 7, 2018, during the City Council workshop, Katie Engman provided a PowerPoint about on the effects of tobacco on underage youth. 260 communities and 18 states had adopt to Tobacco 21 (T21) such as California, Oregon and more. In Minnesota, Edina was the first city to adopt T21 then other cities began to follow Edina's footsteps. Shoreview just passed the Tobacco Ordinance on Tuesday and their Ordinance will be effective in July.

The proposal for the City of Falcon Heights is to raise the age to purchase tobacco to 21 and restrict the sales of flavor tobacco, including Menthol. Ordinance 18.03 Amendment chapter 14 pertaining the tobacco regulation and Ordinance 18-03 is an official summary of 18-03 03 Amendment chapter 14.

Katie Engman

There has been an increase in tobacco use between the ages 18 to 21. Katie expressed that tobacco is the cause of death to youth and future generations. For the first time in 17 years, the youth percentage has increased and the main demographics are African Americans, women, low-income families and the LGBT community.

In 2009, the federal government announced that they will ban fruit and candy flavors from cigarettes. This plan did not go through completely and the federal government decided to place it on local governments to address the problem. Tobacco businesses are getting more creative and design e-cigarettes tools.

In Minnesota, about 19% of students used tobacco in the past 30 days and high school students are now using e-cigarettes more than regular cigarettes. About 59% of 18-19-year-olds have been asked to

buy cigarettes for underage children, in Minnesota, \$262.7 million annually are spent on medical costs that relate to tobacco. Increasing the purchase age from 18 to 21 could prevent 30,000 youth from becoming smokers in the next 15 years.

Tony Reamer

Owner of the BP gas station located on Snelling Ave and Larpenteur Ave. in Falcon Heights. Tony opposed the ordinance in some parts. He opposed the flavored tobacco; however, stands in neutral on the T21. Reamer attended the Shoreview City Council meeting and states that the Shoreview is more concerned about E-cigarettes. He also states that the ordinance will not change people from buying other tobacco and asked "Is it a state or city problem to change it to T21?" before ending his speech.

Jacob Stall

Stall attended Falcon Heights Elementary and Roseville Area High School. Stall is currently a student at the U of M and would like the Tobacco Ordinance to pass. Stall states that social media plays a big influence on youth and will motivate them to do it. He wants convenient stores to stop selling flavor tobacco in order to prevent health problems.

Jean Nickles

An African American leadership forum representative and serves under the Ramsey County Health Community Health Services Advisory Committee agrees to the Tobacco Ordinance. Nickles declared that tobacco leads to health issues especially menthol. Tobacco targets African American, women, LGBT, low-income families and young teens. Menthol ads have increased over the last few years and it influences about 60-90% viewers, especially African Americans. The African American population and organization supports the Tobacco Ordinance Amendment to prevent health issues and save more lives.

Javi Monardez

A student at the U of M and works at Hennepin Healthcare, and a board member of the Commonwealth. Javi expressed that in order to reduce future health problems they need the support from the community and is happy that Falcon Heights issue the Tobacco Ordinance and hopes that they pass it.

Roseville Area High School

A junior at Roseville Area High School and supports the Tobacco Ordinance. Students at the school influence and pressured to use tobacco and e-cigarettes by tobacco businesses who market it as a safe and cool by using bright colors and flavor such as mango, strawberry and more to disguise the effects it will have on health. Tobacco businesses are also creating vape sweaters so that it will be easier for students to vape at school without teachers noticing it. She expressed that smoking is a big impact on students because it affects their education and attendance. In addition, students who are 18 years old sell tobacco to underage students at school and advertise it as 'cool'. She also stated that if the Tobacco Ordinance Amendment is passed it will make it harder for students who are 18 years old to sell it to underage students at a school.

Susan Cent

Owner of Simply Vapour in Maplewood and does not support the Tobacco Ordinance. Susan explained that vape and flavor tobacco helps people get out of deadly tobacco. She also stated that vape liquid doesn't contain any tobacco in it but it has nicotine. Vape is safe because fresh air is going into our lungs and has safe chemicals. Cent expressed that changing the age will not help and will create a bigger black market.

Jake Holland

Tobacco is a health issue in Minnesota and nationwide. Holland supports the Tobacco Ordinance because his mother used to smoke menthol a lot then transitioned to flavor because of the appearance how it was market on T.V. and at stores. She currently smokes vape and cannot put it down and this has caused an addiction. Tobacco market towards people who are the most vulnerable, which is why it is hard to quit. Holland said vape is unknown and does know the health issues it will cause in the future to not just his mother but people who are addicted to vape also. He supports local businesses but wants them to make better choices to create better health for their customers.

Scott Wilson

Wilson is a former smoker and supports the Tobacco Ordinance. He does not want his daughters and other teenagers to have any smoking challenge with nicotine. Currently, works at Minnesota Medical Association as a physician and all doctors believe in one common goal and that is to have everyone stay out of tobacco and nicotine. Vape looks like it does not harm our health by creating flavors but it contains nicotine. Nicotine is bad and creates health problems.

Esha Sac

Supports the Ordinance and it will help create a better and healthy community.

Tony Fischer

Mr. Fischer reference to a research study that 2-4% are youth smokers, but account for 18-24% tobacco sales. Mr. Fischer supports the Tobacco Ordinance because the city is in the position to save lives and use this impact to build more resource for youth to stay out of tobacco.

Council Member Miazga

Financial plays a major part and \$3 billion per year is an unacceptable cost. It is important to stop it. Smoking causes addiction and tobacco targets African American population and vulnerable people and needs to protect them from tobacco and addiction. Votes Yes to the Tobacco Ordinance.

Council Member Leehy

Smoking is the number one cause of lung cancer, which leads to death. Smoking causes risk to the youth communities and make their living hood hard and life expectancy short. Tobacco 21 will help them live longer and let them breath free. Age 21 is still a young age but it prevents the youth generation to not smoke. Votes Yes to the Tobacco Ordinance.

Council Member Brown Thunder

In 2009, Minnesota and City of Falcon Heights should have regulated it and push the age to 21 when it was issued by the federal government but it did not. Council Member Brown Thunder stated that he understands the risk and health issues that come with tobacco but it is all about the principle. Age 18 is considered an adult age and has the choice to smoke or not smoke, such as going to college for an example. It is all about the principles and making the right choice for themselves. He will vote no to the tobacco ordinance.

Council Member Gustafson

There are compelling arguments to the evils of tobacco smoking. I personally have battled nicotine addiction, and I freely share that experience with the hope others will not have to. However, the issue before us is not about tobacco – it is about the reach and role of city government.

At present, legal age limits are the responsibility of state and federal governments. Should we decide that in this city, for this product, that 21 is the right age because the brain development of 20-year-old adults is not sufficient to resist the evil temptations of smoking? What does that mean?

If brain development is our benchmark to make informed decisions, what does that mean for those that currently have legal rights to live on their own at the age of 18?

Do we next say the residents of our city cannot enlist in the Army until they reach 21?

What about the keys to 2,000-pound machines that we give to 16-year-old adolescents to drive down our streets unsupervised?

It soon becomes a slippery slope when our city creates ordinances to show support for special causes. I believe the issue of establishing age limits on the activities of individuals, or the sale of legal products is the responsibility of the state or federal government. It is not a municipal issue.

If we create a 2.23 square mile island, here in the 170 square miles of Ramsey County, and the 86,943 square miles of Minnesota – is there a benefit to those who live, work, recreate, or visit Falcon Heights?

I will be voting no.

Mayor Lindstrom

Thank all the audience and their opinions. 95% are adult smokers who did it before the age of 18, 26% high school students smoke tobacco products in the last 30 days, 62% high school and 57% middle school students smoke e-cigarettes and purchase it from friends at school who are 18.

The city of Falcon Heights has received a lot of letters who supports the Tobacco Ordinance Amendment to limit the access to purchase tobacco. Ordinance 18-03 amending Chapter 14 Article 9 pertaining to tobacco regulation, motion officially, the official summary of Ordinance 18-03 amending Chapter 14 Article 9. Asked with City Administrator Thongvanh if he can combine the two Ordinance in one motion.

City Administrator Thongvanh

Verified that Mayor Lindstrom can combine both Ordinance because one is the Ordinance and the other one is a summary of the Ordinance for the publication.

Mayor Lindstrom Moved, Approved

F. CONSENT AGENDA:

1. General Disbursements through: 05/01/18 \$58,963.56
Payroll through: 04/30/18 \$18,515.31
2. City Hall Summer Hours

Approved

G: POLICY ITEMS:

H. INFORMATION/ANNOUNCEMENTS:

Council Member Miazga

- Planning Commission meets in 2 weeks on May 29 and would discuss the Comp Plan at the next City Council meeting.

Council Member Leehy

- Spring Together is on May 12 from 11am to 2pm at Curtis Field. The arrival date of the Piano “Play Your Part” over at Community Park is approaching fast.

Council Member Thunder

- Leadership lunch was a success with good numbers of attendees and people enjoyed it. The fundraiser for NYFS merit challenge at Kelly Golf course on June 11 from 11am to 7pm.

Council Member Gustafson

- Spring Together 11 am to the 2 pm potluck event at Curtis Park. It is a great chance to meet current and new neighbors from different backgrounds.
- The Community Engagement Commission official meeting will be on June 18 at 7 pm.
- Upcoming community events are Ice Cream Social on July 19 at the Community Park from 5 pm to 7 pm with Ramsey County Sheriff.

Mayor Lindstrom

- Bike and Walk event to school was a great success. The City had the fire department and police to help with traffic and many students enjoyed the walk to school.
- Two weeks ago, was the Sustainability Fair and had good outcome and numbers of attendees.

City Administrator Thongvanh

- Introduce a Ramsey County Sheriff to the City Council Members and Mayor Lindstrom. Henry has lived in the U.S. for 20 years. He moved to Ramsey County about 5 ½ years ago and is in charge of Shoreview and Falcon Heights area. The 2017 PMP letters have been sent to residents. Adding on would like to encourage the residents and the general public to stay off the intersection that is barricaded with value gutters to deal with Stormwater issues in the Grove. Staying off the intersection will be beneficial and finically help the City of Falcon Heights.
- The new Administrative Coordinator, Amanda Lor just started her first week and happy to have her in the City.
- The workshop will in on May 23rd, following the City Council regular meeting and guest Ken Morris will be attending and will walk thru the process of the recommendation of the Task Force.
- The Bush Foundation Grant to be submitted is for \$200,000, which includes training for elected officials, appointed officials, staffs, and toolkits for the community who are going through critical incidents. A way to bring the community together.
- The 2040 Comprehensive Plan will have a public hearing on May 22. It will review the comp plan and on June 13 the City Council members will review the recommendation from the Plan Commission and more information can be found at Falcon Heights homepage. The final adoption of the 2040 Comprehensive Plan will be in mid-2019.

I. COMMUNITY FORUM:

J. ADJOURNMENT: 8:26 pm

Dated this 9th day of May, 2018

Peter Lindstrom, Mayor

Sack Thongvanh, City Administrator

BLANK PAGE



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	May 23, 2018
Agenda Item	Consent F1
Attachment	General Disbursements and Payroll
Submitted By	Roland Olson, Finance Director

Item	General Disbursements and Payroll
Description	General Disbursements through: 5/15/18 \$161,754.43 Payroll through: 5/15/18 \$19,286.78
Budget Impact	The general disbursements and payroll are consistent with the budget.
Attachment(s)	· General Disbursements and Payroll
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

BLANK PAGE

-----ID-----			GROSS	P.O. #		
BT DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-119	GFOA					
I-201805046657		CAFR APPLICATION FEE	370.00			
5/04/2018	APBNK	DUE: 5/04/2018 DISC: 5/04/2018		1099: N		
		CAFR APPLICATION FEE		101 4113-89000-000	MISCELLANEOUS	370.00
		=== VENDOR TOTALS ===	370.00			
=====						
01-05235	JAN-PRO CLEANING SYSTEMS					
I-75346		MAY JANITORIAL SERVICES	205.00			
5/04/2018	APBNK	DUE: 5/04/2018 DISC: 5/04/2018		1099: N		
		MAY JANITORIAL SERVICES		101 4131-87010-000	CITY HALL MAINTENANCE	205.00
		=== VENDOR TOTALS ===	205.00			
=====						
01-07263	NEXTEL COMMUNICATIONS, INC					
I-17286921158		CELL PHONES 753	23.18			
5/04/2018	APBNK	DUE: 5/04/2018 DISC: 5/04/2018		1099: N		
		CELL PHONES 753		101 4124-85015-000	CELL PHONE	23.18
		=== VENDOR TOTALS ===	23.18			
=====						
01-06024	ON SITE SANITATION					
I-201805046656		COMMUNITY PARK TOILETS	18.75			
5/04/2018	APBNK	DUE: 5/04/2018 DISC: 5/04/2018		1099: N		
		COMMUNITY PARK TOILETS		601 4601-85080-000	PORTABLE TOILET PARKS	18.75
		=== VENDOR TOTALS ===	18.75			
=====						
01-037	VERIZON WIRELESS					
I-9806024534		VERIZON WIRELESS	59.68			
5/04/2018	APBNK	DUE: 5/04/2018 DISC: 5/04/2018		1099: N		
		VERIZON WIRELESS		101 4117-85015-000	CELL PHONE	59.68
		=== VENDOR TOTALS ===	59.68			
=====						
01-05870	XCEL ENERGY					
I-201805046658		XCEL ENERGY	59.58			
5/04/2018	APBNK	DUE: 5/04/2018 DISC: 5/04/2018		1099: N		
		CURTIS AUTO PROTECTIVE LIGHTS		101 4141-85020-000	ELECTRIC/GAS	27.82
		CURTISS PARK GAZEBO		101 4141-85020-000	ELECTRIC/GAS	11.66
		ELECTRIC		101 4132-85020-000	STREET LIGHTING	11.42
		CIVIL DEFENSE SIREN		101 4121-85020-000	ELECTRIC	8.68
		=== VENDOR TOTALS ===	59.58			
		=== PACKET TOTALS ===	736.19			

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-01	J1	CAMPBELL KNUTSON					
I-201805116661		April Legal	2,250.70				
5/11/2018	APBNK	DUE: 5/11/2018 DISC: 5/11/2018		1099: Y			
		April Legals		101 4114-80200-000	LEGAL FEES		367.50
		April Legals 1354 California		101 4114-80200-000	LEGAL FEES		1,883.20
		=== VENDOR TOTALS ===	2,250.70				
=====							
01-03110		CENTURY LINK					
I-201805116669		CENTURY LINK	67.20				
5/11/2018	APBNK	DUE: 5/11/2018 DISC: 5/11/2018		1099: N			
		LANDLINES-LIFT STATION		601 4601-85011-000	TELEPHONE - LANDLINE		67.20
		=== VENDOR TOTALS ===	67.20				
=====							
01-03122		CITY OF ST PAUL					
I-IN0028531		CITY OF ST PAUL	218.32				
5/11/2018	APBNK	DUE: 5/11/2018 DISC: 5/11/2018		1099: N			
		Asphalt Mix		101 4132-75000-000	BITUMINOUS PATCHING		218.32
		=== VENDOR TOTALS ===	218.32				
=====							
01-03539		DAKOTA ELECTRIC ASSOCIATION					
I-1880700066		DAKOTA ELECTRIC ASSOCIATION	530.00				
5/11/2018	APBNK	DUE: 5/11/2018 DISC: 5/11/2018		1099: N			
		May electric		101 4131-85025-000	SOLAR ELECTRIC		530.00
		=== VENDOR TOTALS ===	530.00				
=====							
01-03		HOME DEPOT CRC/GECF					
I-201805116665		HOME DEPOT CRC/GECF	310.57				
5/11/2018	APBNK	DUE: 5/11/2018 DISC: 5/11/2018		1099: N			
		Supplies - Conference Room		101 4131-87010-000	CITY HALL MAINTENANCE		310.57
		=== VENDOR TOTALS ===	310.57				
=====							
01-04570		JOSEPH, KATRINA E.					
I-201805116662		JOSEPH, KATRINA E.	2,500.00				
5/11/2018	APBNK	DUE: 5/11/2018 DISC: 5/11/2018		1099: Y			
		April Prosecutions		101 4123-80200-000	LEGAL FEES		2,500.00
		=== VENDOR TOTALS ===	2,500.00				

PACKET: 01756 May 11th Payables
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01	2	LILLIE SUBURBAN NEWSPAPER				
I-201805116663		LILLIE SUBURBAN NEWSPAPER	71.88			
5/11/2018	APBNK	DUE: 5/11/2018 DISC: 5/11/2018		1099: N		
		Notices - Tobacco Issues		101 4111-70410-000	LEGAL NOTICES	71.88
		=== VENDOR TOTALS ===	71.88			
01-05493	MCMA					
I-201805116667		MCMA	140.00			
5/11/2018	APBNK	DUE: 5/11/2018 DISC: 5/11/2018		1099: N		
		2018 MEMBERSHIP		101 4112-86100-000	CONFERENCES/EDUCATION/AS	140.00
		=== VENDOR TOTALS ===	140.00			
01-05665	METROPOLITAN COUNCIL					
I-1082937		METROPOLITAN COUNCIL	39,846.43			
5/11/2018	APBNK	DUE: 5/11/2018 DISC: 5/11/2018		1099: N		
		June Sanitary Sewer		601 4601-85060-000	METRO SEWER CHARGES	39,846.43
		=== VENDOR TOTALS ===	39,846.43			
01-07231	MN FIRE SVC CERT. BOARD					
I-5483		Fire inspector I cert. exam	115.00			
5/11/2018	APBNK	DUE: 5/11/2018 DISC: 5/11/2018		1099: N		
		Fire inspector I cert. exam		101 4117-60520-000	PART TIME FIRE INSPECTOR	115.00
		=== VENDOR TOTALS ===	115.00			
01-04800	MN RECREATION & PARK ASSOCIATI					
I-5479		MN RECREATION & PARK ASSOCIAT	25.00			
5/11/2018	APBNK	DUE: 5/11/2018 DISC: 5/11/2018		1099: N		
		MN RECREATION & PARK ASSOCIATI		101 4141-89000-000	MISCELLANEOUS	25.00
		=== VENDOR TOTALS ===	25.00			
01-05531	OFFICETEAM					
I-50794986		OFFICETEAM	1,102.38			
5/11/2018	APBNK	DUE: 5/11/2018 DISC: 5/11/2018		1099: N		
		Billed Rate for Janet		101 4112-80340-000	ADMINISTRATIVE SUPPORT	1,102.38
		=== VENDOR TOTALS ===	1,102.38			

PACKET: 01756 May 11th Payables
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-03		OREILLY AUTO PARTS				
I-1779-401804		OREILLY AUTO PARTS	173.26			
5/11/2018	APBNK	DUE: 5/11/2018 DISC: 5/11/2018		1099: N		
		Cleaner and lacq thinner		101 4132-87000-000	REPAIR EQUIPMENT	43.24
		oil filter and oil change		202 4202-87090-000	REPAIR EQUIPMENT	116.43
		oil filter and oil change		101 4132-87000-000	REPAIR EQUIPMENT	13.59
		=== VENDOR TOTALS ===	173.26			
01-06115		TIMOTHY PITTMAN				
I-201805116664		TIMOTHY PITTMAN	384.30			
5/11/2018	APBNK	DUE: 5/11/2018 DISC: 5/11/2018		1099: N		
		flex payment		101 21712-000	MEDICAL FLEX SAVINGS PAY	153.72
		flex payment		601 21712-000	MEDICAL FLEX SAVINGS PAY	134.51
		flex payment		602 21712-000	MEDICAL FLEX SAVINGS PAY	96.07
		=== VENDOR TOTALS ===	384.30			
01-06185		RAMSEY COUNTY				
I-PUBW016978		RAMSEY COUNTY	7,627.77			
5/11/2018	APBNK	DUE: 5/11/2018 DISC: 5/11/2018		1099: N		
		BULK ROAD SALT PURCHASED		101 4132-83030-000	SNOW REMOVAL	7,627.77
I-RISK001921		RAMSEY COUNTY	733.67			
5/11/2018	APBNK	DUE: 5/11/2018 DISC: 5/11/2018		1099: N		
		RAMSEY COUNTY		101 4112-89000-000	MISCELLANEOUS	733.67
		=== VENDOR TOTALS ===	8,361.44			
01-06184		RAMSEY COUNTY - POLICE AND 911				
HRFL00167		MAY POLICE SERVICES	82,692.72			
5/11/2018	APBNK	DUE: 5/11/2018 DISC: 5/11/2018		1099: N		
		MAY POLICE SERVICES		101 4122-81000-000	POLICE SERVICES	82,692.72
		=== VENDOR TOTALS ===	82,692.72			
01-05374		TENNIS SANITATION LLC				
I-201805116668		TENNIS SANITATION LLC	5,835.50			
5/11/2018	APBNK	DUE: 5/11/2018 DISC: 5/11/2018		1099: N		
		APRIL RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	5,769.00
		APRIL RECYCLING		101 4131-82010-000	WASTE REMOVAL	66.50
		=== VENDOR TOTALS ===	5,835.50			

PACKET: 01756 May 11th Payables
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-057		VERIZON WIRELESS				
I-9806147517		Cell phones - fire dept	70.04			
5/11/2018	APBNK	DUE: 5/11/2018 DISC: 5/11/2018		1099: N		
		Cell phones - fire dept		101 4124-85015-000	CELL PHONE	70.04
		=== VENDOR TOTALS ===	70.04			
01-05870		XCEL ENERGY				
I-201805116666		XCEL ENERGY	2,510.95			
5/11/2018	APBNK	DUE: 5/11/2018 DISC: 5/11/2018		1099: N		
		CURTIS PARK ELECT		101 4141-85020-000	ELECTRIC/GAS	17.80
		STREET LIGHTING ELECT		101 4141-85020-000	ELECTRIC/GAS	25.04
		COFFMAN ICE RINK LIGHTS		209 4209-85020-000	STREET LIGHTING POWER	11.31
		STREET LIGHTING ELECT		209 4209-85020-000	STREET LIGHTING POWER	11.31
		STREET LIGHTING ELECT		209 4209-85020-000	STREET LIGHTING POWER	39.95
		STREET LIGHTING ELECT		209 4209-85020-000	STREET LIGHTING POWER	46.68
		STREET LIGHTING ELECT		209 4209-85020-000	STREET LIGHTING POWER	13.58
		STREET LIGHTING ELECT		209 4209-85020-000	STREET LIGHTING POWER	43.93
		STREET LIGHTING ELECT		209 4209-85020-000	STREET LIGHTING POWER	46.21
		STREET LIGHTING ELECT		209 4209-85020-000	STREET LIGHTING POWER	42.01
		STREET LIGHTING ELECT		209 4209-85020-000	STREET LIGHTING POWER	46.85
		CITY HALL ELECT		101 4131-85020-000	ELECTRIC	2,166.28
		=== VENDOR TOTALS ===	2,510.95			
		=== PACKET TOTALS ===	147,205.69			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01 50		AMERIPRIDE SERVICES				
I-1004136255		AMERIPRIDE SERVICES	51.13			
5/15/2018	APBNK	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	51.13
		=== VENDOR TOTALS ===	51.13			
01-03089		CASH				
I-201805156670		INCREASE PETTY CASH - REC PRO	250.00			
5/15/2018	APBNK	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		Incr. petty cash - summer rec		101 10200-000	PETTY CASH	250.00
		=== VENDOR TOTALS ===	250.00			
01-03110		CENTURY LINK				
I-201805156674		CENTURY LINK	124.04			
5/15/2018	APBNK	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		LANDLINE - PARKS		101 4141-85011-000	TELEPHONE - LANDLINE	124.04
		=== VENDOR TOTALS ===	124.04			
01-04000		EHLERS AND ASSOCIATES				
I-76818		TIF ADMINISTRATION	600.00			
5/15/2018	APBNK	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		TIF ADMINISTRATION		414 4414-81900-000	OTHER PROFESSIONAL SERVI	600.00
		=== VENDOR TOTALS ===	600.00			
01-05440		LOFFLER COMPANIES, INC				
2615509		MAY COPIER CHARGES	222.08			
5/15/2018	APBNK	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		MAY COPIER CHARGES		101 4112-87000-000	REPAIR OFFICE EQUIPMENT	222.08
		=== VENDOR TOTALS ===	222.08			
01-05198		MACQUEEN EQUIPMENT INC				
I-P12643		MACQUEEN EQUIPMENT INC	49.56			
5/15/2018	APBNK	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		MACQUEEN EQUIPMENT INC		602 4602-83025-000	SWEEPER PARTS/SUPPLIES	49.56
		=== VENDOR TOTALS ===	49.56			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01	73	MN PUBLIC EMPLOYEES INSURANCE				
I-703500		MN PUBLIC EMPLOYEES INSURANCE	10,015.34			
5/15/2018	APBNK	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		JUNE HEALTH INSURANCE		101 4112-89000-000	MISCELLANEOUS	10,015.34
		=== VENDOR TOTALS ===	10,015.34			
01-05531		OFFICETEAM				
I-50873702		BILLED RATE - JANET	928.32			
5/15/2018	APBNK	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		BILLED RATE - JANET		101 4112-80340-000	ADMINISTRATIVE SUPPORT	928.32
		=== VENDOR TOTALS ===	928.32			
01-06030		OLSON,ROLAND				
I-201805156673		OLSON,ROLAND	1,103.86			
5/15/2018	APBNK	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		REIMB CONFERENCE EXPENSES		101 4113-86100-000	CONFERENCES/EDUCATION/AS	1,103.86
		=== VENDOR TOTALS ===	1,103.86			
01-06024		ON SITE SANITATION				
I-579493		ON SITE SANITATION	118.00			
5/15/2018	APBNK	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		SPECIAL EVENT		601 4601-85080-000	PORTABLE TOILET PARKS	118.00
		=== VENDOR TOTALS ===	118.00			
01-06301		SAMS CLUB MC/SYNCB				
I-201805156672		SAMS CLUB MC/SYNCB	50.00			
5/15/2018	APBNK	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		STREET SWEEPINGS		602 4602-84000-000	STREET SWEEPINGS	50.00
		=== VENDOR TOTALS ===	50.00			
01-06544		TIM SANDVIK				
I-201805156671		TIM SANDVIK-REIMB	300.09			
5/15/2018	APBNK	DUE: 5/15/2018 DISC: 5/15/2018		1099: N		
		MILEAGE REIMB		101 4141-86101-000	MILEAGE	11.83
		Cell phone reimbursement		101 4131-85015-000	CELL PHONE	40.00
		postage reimbursement		101 4112-70500-000	POSTAGE	3.50
		MCMA CONFERENCE - SANDVIK		101 4112-86100-000	CONFERENCES/EDUCATION/AS	151.20
		JOB POSTING- POSTAGE		101 4141-89000-000	MISCELLANEOUS	8.38
		SPRING TOGETHER - EVENT		101 4116-89010-000	SPECIAL EVENTS	85.18
		=== VENDOR TOTALS ===	300.09			
		=== PACKET TOTALS ===	13,812.42			

EMP #	NAME	AMOUNT
0005	SACK THONGVANH	3,198.63
01-1017	TIMOTHY J SANDVIK	1,736.07
01-1020	AMANDA P LOR	837.74
01-1136	ROLAND O OLSON	2,202.85
01-1160	BENJAMIN R DETTMER	217.40
01-1018	PAUL A MORETTO	2,023.87
01-0040	KEVIN ANDERSON	137.23
01-0085	DANIEL S JOHNSON-POWERS	137.95
01-0086	RICHARD H HINRICHS	363.13
01-0087	MICHAEL A MCKAY	163.93
01-0095	MICHAEL J POESCHL	685.64
01-0097	PATRICK GAFFNEY	159.10
01-0105	ANTON M FEHRENBACH	645.91
01-0106	SCOTT A TESCH	94.66
01-0119	JEFFREY M WICK	69.26
01-0123	BRYAN R SULLIVAN	507.37
01-0124	MICHAEL D KRUSE	141.50
01-0126	BENJAMIN J SMITH	18.99
01-0132	ANDREW K TEMME	88.25
01-0135	MORGAN B MCCANN	146.86
01-0136	SCHLIZ S SAWYERS	56.97
01-0137	DANIEL J WATTENHOFER	129.94
01-0138	GRANT W HEITMAN	63.11
01-0139	WILLIAM M RAVEN	68.26
01-2172	MICHAEL W ARCAND	88.25
0030	TIMOTHY J PITTMAN	2,062.95
01-1033	DAVE TRETSVEN	1,626.64
01-1143	COLIN B CALLAHAN	1,614.32

TOTAL PRINTED: 28 19,286.78

5-11-2018 9:09 AM PAYROLL CHECK REGISTER
 PAYROLL NO: 01 City of Falcon Heights

PAGE: 1
 PAYROLL DATE: 5/11/2018

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	28	19,286.78
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	28	19,286.78

*** NO ERRORS FOUND ***

** END OF REPORT **



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	May 23, 2018
Agenda Item	Consent F2
Attachment	Quote
Submitted By	Roland Olson, Finance Director

Item	Sanitary Sewer Lift Station Pumps Replacement
Description	Replace 2 four-horse pumps for the sanitary sewer lift station at the corner of Coffman St and Larpenteur Ave. The pumps was replaced in 2005. The new pumps have been ordered.
Budget Impact	This is an unexpected expenditure that will need approval from the Council. There will be no impact on the general budget. This cost will be taken from the sanitary sewer fund.
Attachment(s)	· Quote from General Repair Service
Action(s) Requested	Staff recommends approval of quote provided by General Repair Service of \$11,931.15 in addition to shipping cost that have not been determined

BLANK PAGE

General Repair Service

3535 International Dr - Vadnais Heights, MN 55110
 (651) 766-0874 / (800) 767-5151 / Fax: (651) 766-0875
 www.generalrepair.com - general@generalrepair.com

Pumps for all applications - Blowers - Lift Stations

QUOTATION

Customer Name

Tim

Quote Number

1974

Company Name

City Of Falcon Heights

Date

5/11/2018

Address

Same

Terms

Net 30

City, State, Zip

Falcon Heights

Prices quoted ar FOB

FACTORY PPA

Phone #

(612) 366-2307

Fax #

(000) 000-0000

E-Mail:

Est Delivery

Job Name: Pump Replacement

We are pleased to quote your inquiry as follows:

QTY	Descriptions	Price Ea	Ext Price
2	NEW STYLE GORMAN RUPP PUMPS	\$4759.00	\$9518.00
2	GUIDE SHOES	\$130.00	\$260.00
2	IMPELLER TRIM	\$125.00	\$250.00
5	LABOR TO INSTALL THE PUMPS (STEVE)	\$130.00	\$650.00
5	LABOR TO INSTALL THE PUMPS (JT)	\$130.00	\$650.00
25	MILEAGE	\$1.75	\$43.75
1	ENVIRO FEE	\$75.00	\$75.00
2	SMART RELAY	\$230.00	\$460.00
2	RELAY BASE	\$12.20	\$24.40
			tota estimate
			\$11,931.15

* The above prices do not include sales tax *

Name:

STEVE ALASPA

BLANK PAGE



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	May 23, 2018
Agenda Item	Consent F3
Attachment	Resolution
Submitted By	Sack Thongvanh, City Administrator

Item	Proclamation Recognizing June as Immigrant Heritage Month
Description	<p>June is a time to celebrate diversity and immigrants' shared American heritage. This will be the fifth-annual Immigrant Heritage Month (IHM). IHM celebrates our country's heritage—stories of individuals, families, and communities who have contributed to the unique social fabric of our county.</p> <p>One of the remarkable about America is that nearly all of our families originally came from someplace else. Immigration is part of the DNA of this great nation. It's a source of our strength and something we all can take pride in.</p>
Budget Impact	N/A
Attachment(s)	<ul style="list-style-type: none"> Resolution 18-17 Proclamation Recognizing June as Immigrant Heritage Month
Action(s) Requested	Staff recommends approval of attached resolution to recognize June as Immigrant Heritage Month

BLANK PAGE

**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

May 23, 2018

No. 18-17

Proclamation

RESOLUTION RECOGNIZING JUNE AS IMMIGRANT HERITAGE MONTH

WHEREAS, generations of immigrants from every corner of the globe have built our country's economy and created the unique character of our nation; and

WHEREAS, immigrants continue to grow businesses, innovate, strengthen our economy, and create American jobs in Minnesota; and

WHEREAS, immigrants have provided the United States with unique social and cultural influence, fundamentally enriching the extraordinary character of our nations; and

WHEREAS, immigrants have been tireless leaders not only in securing their own rights and access to equal opportunity, but have also campaigned to create a fairer and more just society for all Americans; and

WHEREAS, despite these countless contributions, the role of immigrants in building and enriching our nation has frequently been overlooked and undervalued throughout our history and continuing to the present day.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF Falcon Heights, Minnesota formally designates the month of June as Immigrant Heritage Month.

Moved by:

Approved by: _____

Peter Lindstrom
Mayor

LINDSTROM ___ In Favor
GUSTAFSON
BROWN THUNDER ___ Against
LEEHY
MIAZGA

Attested by: _____

Sack Thongvanh
City Administrator

BLANK PAGE



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	May 23, 2018
Agenda Item	Consent F4
Attachment	Resolution
Submitted By	Sack Thongvanh, City Administrator

Item	Appointment of Patrick Mathwig to the Environment Commission
Description	<p>City Staff interviewed Mr. Patrick Mathwig for the Environment Commission. Mr. Mathwig was forwarded to Mayor Lindstrom for final recommendation to the City Council.</p> <p><u>Application</u> Name: Patrick Mathwig Street Address: 1830 Larpenteur Ave W #206 City, State, Zip Code: Falcon Heights, MN 55113</p> <p>In Which Capacity Would You Like to Serve? I wish to serve on the environmental commission.</p> <p>What is the Reason You Would Like to Serve? I want to use my passion, background and experience to help my neighbors and community.</p> <p>List Prior (Previous) Public Service: I have not been apart of a city commission, but have been on sustainability committees and have a lot of clean energy and sustainability experience.</p> <p>Other Relevant Background (Other Comments): I currently work as a residential energy auditor for the Center for Energy and Environment. Before doing that, I worked on state, city and residential clean energy and sustainability at the Great Plains Institute initially as a MN Green Corps member then as a program assistant. I wish to use my experience to help Falcon Heights become an even more sustainability and environmentally friendly community.</p>
Budget Impact	N/A

Attachment(s)	· Resolution 18-18 Appointment of Patrick Mathwig to the Environment Commission
Action(s) Requested	Staff would recommend approval of attached resolution appointing Patrick Mathwig to the Environment Commission.

**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

May 23, 2018

No. 18-18

**RESOLUTION APPOINTING PATRICK MATHWIG TO THE FALCON HEIGHTS ENVIRONMENT
COMMISSION**

WHEREAS, the Environment Commission serves in an advisory capacity to the City Council on all policy matters relating to energy use, air quality, recreation and aesthetic appreciation, green infrastructure, water, solid waste, and environmental education;

WHEREAS, City Staff and the Mayor has interviewed Patrick Mathwig and recommends appointment to the Falcon Heights Environment Commission.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Falcon Heights, Minnesota:

1. That the appointment is approved and adopted by the City Council of the City of Falcon Heights.

Moved by:

Approved by: _____

Peter Lindstrom
Mayor

LINDSTROM _____ In Favor
BROWN THUNDER _____
GUSTAFSON _____ Against
LEEHY
MIAZGA

Attested by: _____

Sack Thongvanh
City Administrator

BLANK PAGE



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	May 23, 2018
Agenda Item	Consent F5
Attachment	N/A
Submitted By	Tim Sandvik, Recreation Supervisor

Item	Increase Petty Cash for Park & Recreation Programs
Description	<p>The recreational sports program needs flexibility in procuring needed supply items for its programs. For example, fresh food for the cooking classes from the local farmers market and a local super market. Also, program supplies are often needed from stores such as Michaels and other craft supply stores with which the city doesn't have an account. It is impractical to pay for these items in any other manner.</p> <p>Staff recommends increasing the current petty cash fund from a \$250 level up to a \$500 level. Tim Sandvik, deputy city clerk and recreation supervisor would oversee use of this additional \$250. Original Receipts for all expenditures of funds would be required. Claims to replenish this petty cash fund would be presented to the city council for approval.</p> <p>At the conclusion of the recreational sports season, the petty cash fund would be reduced to the \$250 level.</p>
Budget Impact	NA
Attachment(s)	NA
Action(s) Requested	Staff recommends a motion to increase the petty cash fund from a level of \$250 to a level of \$500 to be used in the recreational sports program.

BLANK PAGE



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	May 23, 2018
Agenda Item	Policy G1
Attachment	Draft Resolution
Submitted By	Sack Thongvanh, City Administrator

Item	Falcon Heights Restoration and Unity Day
Description	<p>Submitted by Council Member Melanie Leehy</p> <p>Falcon Heights Restoration & Unity Days – Summary of Objective</p> <p>This resolution serves to follow through with work that was initiated last year by former Council Member, Tony Fischer. I, Melanie Leehy, was asked to assist in the creation of the document. Now this year, as an elected official I am desirous to see the completion and approval of this document.</p> <p>I believe that this document will become a component of healing, grant respect to Philando Castile’s family, while at the same time serve to improve the quality community engagement within Falcon Heights by its residents, businesses, and guests.</p> <p>It set about to shift a day of tragedy and provide a redemptive focus of the two days by which all of us can benefit. The first of the two days, Restoration Day is more about taking personal action and steps to build or restore relationships. This could be in the form of meeting a neighbor, mending a strained friendship or relationship, or even actively pursuing conversation with someone that a person would not naturally interact. Think of how on Earth Day individuals set a side time as a family or neighborhood to actively steward the land.</p> <p>Here we as a city will be acknowledging the importance of stewarding healthy relationships. The second day has a focus that demonstrates healing has begun, connectedness is taking place, and thus the city as a whole demonstrates a measure of cooperative growth in inclusion and engagement. This could be a day for simple parties on the block, or even city-wide gatherings. These two days will be promoted through standard city communication tools that could also provide suggested topics for discussion, and activities.</p>
Budget Impact	N/A

Attachment(s)	<ul style="list-style-type: none">Resolution 18-19 Proclamation Recognizing July 6th as Restoration Day and July 7th as Unity Day
Action(s) Requested	Staff would recommend approval of attached resolution and recognize July 6 th as Restoration Day and July 7 th as Unity Day.

**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

May 23, 2018

No. 19-18

Proclamation

RESOLUTION RECOGNIZING JULY 6TH AS RESTORATION DAY AND JULY 7TH AS UNITY DAYS

WHEREAS, Philando Castile was a valued and loved member of his family and community; and

WHEREAS, Philando Castile was a young man with a full life ahead of him; and

WHEREAS, Philando Castile was killed in Falcon Heights on July 6, 2016; and

WHEREAS, that as members of this society, we each carry the responsibility to positively work to eliminate injustices in today's world and the legacies of past injustices; and

WHEREAS, there remains work to be done to strengthen trust in Falcon Heights and the surrounding community; and

WHEREAS, there will not be peace without the pursuit of justice; and

WHEREAS, segregation of our communities across color is one of the greatest obstacle to becoming a unified community in this nation.

WHEREAS, Philando Castile will not be forgotten, that from this day forward, July 6 will be observed as restorative, a day to remember how important it is that each of use cross traditional "borders" between communities, a day to meet someone and get to know someone different than us. A day to listen to someone's story that is different from our own. A day to take steps of humility and forgiveness in efforts to restore connectedness. A day to build a broader and stronger community in service to those too long suffering and in service to a stronger nation and thus be called Restoration Day.

WHEREAS, the work of restoration has begun, may it be that from this day forward, July 7th will be observed as an opportunity to express unity, and thus be called Unity Day

WHEREAS, let us be the ones to take the opportunity to move forwards becoming one individual nation , with life, liberty and justice for all peoples.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
Falcon Heights, Minnesota that this Council proclaim July 6th as Restoration Day and July 7th as Unity Day.

Moved by:

Approved by: _____

Peter Lindstrom
Mayor

LINDSTROM ___ In Favor
GUSTAFSON
BROWN THUNDER ___ Against
LEEHY
MIAZGA

Attested by: _____

Sack Thongvanh
City Administrator