

**CITY OF FALCON HEIGHTS**  
Regular Meeting of the City Council  
City Hall  
2077 West Larpenteur Avenue

**AGENDA**  
February 27, 2019 at 7:00 P.M.

- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM\_\_\_ LEEHY\_\_\_ HARRIS\_\_\_  
                  MIAZGA\_\_\_ GUSTAFSON\_\_\_  
  
STAFF PRESENT: THONGVANH\_\_\_
- C. PRESENTATION
- D. APPROVAL OF MINUTES:
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
  - 1. General Disbursements through: 2/19/19 \$83,810.21  
    Payroll through: 2/15/19 \$19,439.07
- G: POLICY ITEMS:
- H. INFORMATION/ANNOUNCEMENTS:
- I. COMMUNITY FORUM:
- J. ADJOURNMENT:

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*The City That Soars!*

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	February 27, 2019
<b>Agenda Item</b>	Consent F1
<b>Attachment</b>	General Disbursements and Payroll
<b>Submitted By</b>	Roland Olson, Finance Director

<b>Item</b>	General Disbursements and Payroll
<b>Description</b>	General Disbursements through: 2/19/19 \$83,810.21 Payroll through: 2/15/19 \$19,439.07
<b>Budget Impact</b>	The general disbursements and payroll are consistent with the budget.
<b>Attachment(s)</b>	· General Disbursements and Payroll
<b>Action(s) Requested</b>	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

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-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
01	03	CANON FINANCIAL SERVICES					
I-19772480		COPIER CONTRACT FEB	122.39				
2/19/2019	APBNK	DUE: 2/19/2019 DISC: 2/19/2019		1099: N			
		COPIER CONTRACT FEB		101 4131-87010-000	CITY HALL MAINTENANCE		122.39
		=== VENDOR TOTALS ===	122.39				
01-04572		JOHNSON FITNESS&WELLNESS					
I-21-062011		TM CONSOLE REPAIR EQUIPMENT	214.75				
2/19/2019	APBNK	DUE: 2/19/2019 DISC: 2/19/2019		1099: N			
		TM CONSOLE REPAIR EQUIPMENT		101 4124-87029-000	REPAIR OTHER EQUIPMENT		214.75
		=== VENDOR TOTALS ===	214.75				
01-05760		MINNESOTA GFOA					
I-201902197049		MINNESOTA GFOA MEMBERSHIP 19	50.00				
2/19/2019	APBNK	DUE: 2/19/2019 DISC: 2/19/2019		1099: N			
		MINNESOTA GFOA MEMBERSHIP 19		101 4113-86100-000	CONFERENCES/EDUCATION/AS		50.00
		=== VENDOR TOTALS ===	50.00				
01-06030		OLSON,ROLAND					
I-201902197046		FLEX PAYMENT	130.00				
2/19/2019	APBNK	DUE: 2/19/2019 DISC: 2/19/2019		1099: N			
		FLEX PAYMENT		101 21712-000	MEDICAL FLEX SAVINGS PAY		107.90
		FLEX PAYMENT		601 21712-000	MEDICAL FLEX SAVINGS PAY		19.50
		FLEX PAYMENT		602 21712-000	MEDICAL FLEX SAVINGS PAY		2.60
		=== VENDOR TOTALS ===	130.00				
01	15	TIMOTHY PITTMAN					
I-201902197048		FLEX PAYMENT	440.83				
2/19/2019	APBNK	DUE: 2/19/2019 DISC: 2/19/2019		1099: N			
		FLEX PAYMENT		101 21712-000	MEDICAL FLEX SAVINGS PAY		176.33
		FLEX PAYMENT		601 21712-000	MEDICAL FLEX SAVINGS PAY		154.29
		FLEX PAYMENT		602 21712-000	MEDICAL FLEX SAVINGS PAY		110.21
		=== VENDOR TOTALS ===	440.83				

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
01 01		SAMS CLUB MC/SYNCB				
I-201902197050		CREDIT CARD EXPENSES	323.00			
2/19/2019	APBNK	DUE: 2/19/2019 DISC: 2/19/2019		1099: N		
		REPAIR DUMP TRUCK		101 4132-87012-000	REPAIR TRUCK	103.79
		POWER CORD, HOISTS		101 4132-70120-000	SUPPLIES	37.26
		PIONEER PRESS NEWSPAPER		101 4131-70110-000	SUPPLIES	2.99
		SAM'S CLUB ANNUAL MEMBERSHIP		101 4131-70110-000	SUPPLIES	140.00
		CUB FOODS		210 4210-70100-000	SUPPLIES	28.96
		EDUCATIONAL EVENTS		210 4210-86100-000	CONFERENCES/EDUCATGION	10.00
		=== VENDOR TOTALS ===	323.00			
01-05870		XCEL ENERGY				
I-201902197047		ST CITY HALL PARK ELECTRIC	5,175.44			
2/19/2019	APBNK	DUE: 2/19/2019 DISC: 2/19/2019		1099: N		
		STREET LIGHTING ELECT		209 4209-85020-000	STREET LIGHTING POWER	14.82
		STREET LIGHTING ELECT		209 4209-85020-000	STREET LIGHTING POWER	59.41
		WARMING HOUSE CURTISS PARK		101 4141-85020-000	ELECTRIC/GAS	270.45
		ELECT COMMOM PARK		101 4141-85020-000	ELECTRIC/GAS	734.98
		GAS COMM PARK		101 4141-85030-000	NATURAL GAS	634.00
		ELECT CITY HALL		101 4131-85020-000	ELECTRIC	1,213.08
		GAS CITY HALL		101 4131-85030-000	NATURAL GAS	2,131.54
		STREET LIGHTING ELECT		209 4209-85020-000	STREET LIGHTING POWER	78.11
		STREET LIGHTING ELECT		209 4209-85020-000	STREET LIGHTING POWER	39.05
		=== VENDOR TOTALS ===	5,175.44			
		=== PACKET TOTALS ===	6,456.41			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01	5	BHE COMMUNITY SOLAR, LLC				
I-9215319		NOV CITY HALL SOLAR ELECT	357.76			
2/14/2019	APBNK	DUE: 2/14/2019 DISC: 2/14/2019		1099: N		
		NOV CITY HALL ELECT		101 20200-000	ACCOUNTS PAYABLE	357.76
		=== VENDOR TOTALS ===	357.76			
01-03122		CITY OF ST PAUL				
I-IN22331		JUL-DEC ELECTRICITY LT MAINT	319.86			
2/14/2019	APBNK	DUE: 2/14/2019 DISC: 2/14/2019		1099: N		
		JUL-DEC ELECTRICITY LT MAINT		209 20200-000	ACCOUNTS PAYABLE	319.86
		=== VENDOR TOTALS ===	319.86			
01-05494		MK MECHANICAL INC				
I-9600		CHECK FOR GAS LEAK, BATTERY	192.00			
2/14/2019	APBNK	DUE: 2/14/2019 DISC: 2/14/2019		1099: N		
		CHECK FOR GAS LEAK, BATTERY		101 20200-000	ACCOUNTS PAYABLE	192.00
		=== VENDOR TOTALS ===	192.00			
01-05731		MN DEPARTMENT OF LABOR INDUSTR				
I-DECEMBER1230152018		4TH QUARTER PERMIT SURCHARGE	412.50			
2/14/2019	APBNK	DUE: 2/14/2019 DISC: 2/14/2019		1099: N		
		4TH QUARTER PERMIT SURCHARGE		101 20801-000	DUE TO OTHER GOVERNMENTS	412.50
		=== VENDOR TOTALS ===	412.50			
01-05973		NORTH SUBURBAN ACCESS CORPORAT				
I-18-177		4TH QUARTER WEB STREAMING	648.03			
2/14/2019	APBNK	DUE: 2/14/2019 DISC: 2/14/2019		1099: N		
		4TH QUARTER WEB STREAMING		101 20200-000	ACCOUNTS PAYABLE	648.03
		=== VENDOR TOTALS ===	648.03			
01-00935		ST PAUL REGIONAL WATER SERVICE				
I-201902147045		PARK&CITY HALL WATER	723.76			
2/14/2019	APBNK	DUE: 2/14/2019 DISC: 2/14/2019		1099: N		
		PARK&CITY HALL WATER		101 20200-000	ACCOUNTS PAYABLE	723.76
		=== VENDOR TOTALS ===	723.76			
		=== PACKET TOTALS ===	2,653.91			

PACKET: 01914 PAYABLES FEB 12  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

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DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-01		CAMPBELL KNUTSON				
I-201902127039		JAN GENERAL LEGALS	130.50			
2/12/2019	APBNK	DUE: 2/12/2019 DISC: 2/12/2019		1099: Y		
		JAN GENERAL LEGALS		101 4114-80200-000	LEGAL FEES	130.50
		=== VENDOR TOTALS ===	130.50			
01-03089		CASH				
I-201902127043		POSTAGE AND CERTIFIED MAIL	39.55			
2/12/2019	APBNK	DUE: 2/12/2019 DISC: 2/12/2019		1099: N		
		POSTAGE AND CERTIFIED MAIL		101 4112-70500-000	POSTAGE	39.55
		=== VENDOR TOTALS ===	39.55			
1-03108		CERTIFIED LABORATORIES				
I-3397753		AEROSOL, PETROLEUM	465.92			
2/12/2019	APBNK	DUE: 2/12/2019 DISC: 2/12/2019		1099: N		
		AEROSOL, PETROLEUM		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	465.92
		=== VENDOR TOTALS ===	465.92			
1-06290		CITY OF ROSEVILLE				
I-225535		JAN PHONE SERVICES	340.00			
2/12/2019	APBNK	DUE: 2/12/2019 DISC: 2/12/2019		1099: N		
		JAN PHONE SERVICES		101 4116-85010-000	TELEPHONE	340.00
I-225570		JAN IT SERVICES	2,510.00			
2/12/2019	APBNK	DUE: 2/12/2019 DISC: 2/12/2019		1099: N		
		JAN IT SERVICES		101 4116-85070-000	TECHNICAL SUPPORT	1,380.50
		JAN IT SERVICES		101 4124-85070-000	NETWORK/TECH SUPPORT(I-N	903.60
		JAN IT SERVICES		101 4132-85070-000	NETWORK/TECH SUPPORT(I-N	225.90
		=== VENDOR TOTALS ===	2,850.00			
1-04084		FIRE EQUIPMENT SPECIALTIES				
I-10243		GEAR SUPPLIES	172.95			
2/12/2019	APBNK	DUE: 2/12/2019 DISC: 2/12/2019		1099: N		
		GEAR SUPPLIES		101 4124-70100-000	SUPPLIES	172.95
		=== VENDOR TOTALS ===	172.95			



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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-01/9		FIRE SAFETY USA, INC				
I-119059		BLOCK IT LOCK IT DOOR CHOCK	94.00			
2/12/2019	APBNK	DUE: 2/12/2019 DISC: 2/12/2019		1099: N		
		BLOCK IT LOCK IT DOOR CHOCK		101 4124-70100-000	SUPPLIES	94.00
		=== VENDOR TOTALS ===	94.00			
01-05115		GOPHER STATE ONE CALL				
I-9010375		JAN LOCATES	21.60			
2/12/2019	APBNK	DUE: 2/12/2019 DISC: 2/12/2019		1099: N		
		JAN LOCATES		601 4601-88030-000	LOCATES	21.60
		=== VENDOR TOTALS ===	21.60			
01-05354		JEFFERSON FIRE & SAFETY, INC				
I-102421		EQUIPMENT REPAIR	343.34			
2/12/2019	APBNK	DUE: 2/12/2019 DISC: 2/12/2019		1099: N		
		EQUIPMENT REPAIR		101 4124-87029-000	REPAIR OTHER EQUIPMENT	343.34
		=== VENDOR TOTALS ===	343.34			
01-05052		JOHNSON-POWERS, DAN				
I-201902127040		TEACHING HAZMAT	387.50			
2/12/2019	APBNK	DUE: 2/12/2019 DISC: 2/12/2019		1099: N		
		TEACHING HAZMAT		101 4124-86020-000	TRAINING	387.50
		=== VENDOR TOTALS ===	387.50			
1-01570		JOSEPH, KATRINA E.				
085		JAN PROSECUTIONS	2,500.00			
2/12/2019	APBNK	DUE: 2/12/2019 DISC: 2/12/2019		1099: Y		
		JAN PROSECUTIONS		101 4123-80200-000	LEGAL FEES	2,500.00
		=== VENDOR TOTALS ===	2,500.00			
1-07272		LILLIE SUBURBAN NEWSPAPER				
I-201902127042		ORDIANCE- JAN	23.00			
2/12/2019	APBNK	DUE: 2/12/2019 DISC: 2/12/2019		1099: N		
		ORDIANCE- JAN		101 4111-70410-000	LEGAL NOTICES	23.00
		=== VENDOR TOTALS ===	23.00			

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=====							
01-14	METRO CITIES						
I-100	2/12/2019	APBNK	2019 DUES DUE: 2/12/2019 DISC: 2/12/2019 2019 DUES	2,452.00	1099: N 101 4111-86140-000	COMMISSIONS/MEMBERSHIPS/	2,452.00
			=== VENDOR TOTALS ===	2,452.00			
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01-05665	METROPOLITAN COUNCIL						
I-1091807	2/12/2019	APBNK	MARCH SS DUE: 2/12/2019 DISC: 2/12/2019 MARCH SS	41,362.51	1099: N 601 4601-85060-000	METRO SEWER CHARGES	41,362.51
			=== VENDOR TOTALS ===	41,362.51			
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01-05494	MK MECHANICAL INC						
I-9629	2/12/2019	APBNK	REPAIR HEATER DUE: 2/12/2019 DISC: 2/12/2019 REPAIR HEATER	1,555.90	1099: N 101 4131-87010-000	CITY HALL MAINTENANCE	1,555.90
I-9676	2/12/2019	APBNK	REPAIR HEATER DUE: 2/12/2019 DISC: 2/12/2019 REPAIR HEATER	2,418.10	1099: N 101 4131-87010-000	CITY HALL MAINTENANCE	2,418.10
			=== VENDOR TOTALS ===	3,974.00			
=====							
01-05672	MN EQUIPMENT SOLUTIONS						
I-P82446	2/12/2019	APBNK	JD 1545 BLOWER DUE: 2/12/2019 DISC: 2/12/2019 JD 1545 BLOWER	257.20	1099: N 101 4132-87000-000	REPAIR EQUIPMENT	257.20
			=== VENDOR TOTALS ===	257.20			
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01-05273	MN PUBLIC EMPLOYEES INSURANCE						
I-814394	2/12/2019	APBNK	MARCH HEALTH INSURANCE DUE: 2/12/2019 DISC: 2/12/2019 MARCH HEALTH INSURANCE	8,667.00	1099: N 101 4112-89000-000	MISCELLANEOUS	8,667.00
			=== VENDOR TOTALS ===	8,667.00			

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ID	DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
01-0085			RAMSEY COUNTY				
I-PUBW-017610	2/12/2019	APBNK	LIFT STATION REPAIR DUE: 2/12/2019 DISC: 2/12/2019 LIFT STATION REPAIR	4,343.64	1099: N 602 4602-88700-000	LIFT STATION OPERATION E	4,343.64
I-RISK-001969	2/12/2019	APBNK	INSURANCE/HR ADMIN FEE FEB DUE: 2/12/2019 DISC: 2/12/2019 INSURANCE/HR ADMIN FEE FEB	846.37	1099: N 101 4112-89000-000	MISCELLANEOUS	846.37
=== VENDOR TOTALS ===				5,190.01			

01-06184			RAMSEY COUNTY - POLICE AND 911				
I-EMCOM007494	2/12/2019	APBNK	POLICE& FLEET SUPPORT DUE: 2/12/2019 DISC: 2/12/2019 JAN 911 DISPATCH JAN CAD JAN RADIO FLEET SUPPORT	3,132.97	1099: N 101 4122-81200-000 101 4122-81200-000 101 4124-86800-000	911 DISPATCH FEES 911 DISPATCH FEES RADIO MESB/FLEET SUPPORT	2,530.14 518.59 84.24
=== VENDOR TOTALS ===				3,132.97			

01-05814			WEMYSS INC				
I-20190204	2/12/2019	APBNK	NAMETAGS DUE: 2/12/2019 DISC: 2/12/2019 NAMETAGS	4.50	1099: N 101 4112-70100-000	SUPPLIES	4.50
=== VENDOR TOTALS ===				4.50			

1-05870			XCEL ENERGY				
I-1902127041	2/2019	APBNK	ELECTRICITY CHARGE DUE: 2/12/2019 DISC: 2/12/2019 STREET LIGHTING ELECT CIVIL DEFENSE SIREN AUTO PROTECTIVE LIGHT STREET LIGHTING ELECT STREET LIGHTING ELECT STREET LIGHTING ELECT STREET LIGHTING ELECT STREET LIGHTING ELECT EMERGENCY PREPARENESS STREET LIGHTING ELECT	2,341.59	1099: N 209 4209-85020-000 101 4121-85020-000 101 4141-85020-000 209 4209-85020-000 209 4209-85020-000 209 4209-85020-000 209 4209-85020-000 209 4209-85020-000 101 4121-85020-000 209 4209-85020-000	STREET LIGHTING POWER ELECTRIC ELECTRIC/GAS STREET LIGHTING POWER STREET LIGHTING POWER STREET LIGHTING POWER STREET LIGHTING POWER STREET LIGHTING POWER ELECTRIC STREET LIGHTING POWER	14.82 12.23 30.91 30.80 24.31 36.72 32.64 0.29 2,158.87
=== VENDOR TOTALS ===				2,341.59			

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-----ID-----	DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-00089		ZACK'S INC					
I-33291	2/12/2019	APBNK	RUBBER SQUEEGEE, SPEED HANDLE	289.75			
			DUE: 2/12/2019 DISC: 2/12/2019		1099: N		
			RUBBER SQUEEGEE, SPEED HANDLE		101 4124-70100-000	SUPPLIES	273.07
			TAPE		101 4141-70100-000	SUPPLIES	16.68
			=== VENDOR TOTALS ===	289.75			
			=== PACKET TOTALS ===	74,699.89			

EMP #	NAME	AMOUNT
01-1005	SACK THONGVANH	3,279.26
01-1020	AMANDA P LOR	1,365.53
01-1136	ROLAND O OLSON	2,577.17
01-1021	JUSTIN M MARKON	1,512.55
01-0040	KEVIN ANDERSON	206.49
01-0085	DANIEL S JOHNSON-POWERS	208.85
01-0086	RICHARD H HINRICHS	669.21
01-0087	MICHAEL A MCKAY	152.75
01-0095	MICHAEL J POESCHL	1,097.51
01-0097	PATRICK GAFFNEY	266.76
01-0105	ANTON M FEHRENBACH	740.29
01-0106	SCOTT A TESCH	199.76
01-0123	BRYAN R SULLIVAN	66.86
01-0124	MICHAEL D KRUSE	156.18
01-0126	BENJAMIN J SMITH	61.85
01-0132	ANDREW K TEMME	148.02
01-0135	MORGAN B MCCANN	164.33
01-0136	SCHLIZ S SAWYERS	90.88
01-0137	DANIEL J WATTENHOFER	139.87
01-0138	GRANT W HEITMAN	205.19
01-0139	WILLIAM M RAVEN	178.71
01-2172	MICHAEL W ARCAND	152.75
01-1030	TIMOTHY J PITTMAN	2,091.29
01-1033	DAVE TRETSEVEN	1,678.83
01-1143	COLIN B CALLAHAN	1,669.24
<b>TOTAL PRINTED:</b>	<b>25</b>	<b>19,080.13</b>

2-11-2019 10:29 AM PAYROLL CHECK REGISTER  
PAYROLL NO: 01 City of Falcon Heights

PAGE: 1  
PAYROLL DATE: 2/11/2019

EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
161 JINZE, LI	R	2/11/2019	126.06	088311
143 KILBRIDE, JOHN P	R	2/11/2019	112.79	088312
151 GRAY, MCGWIRE T	R	2/11/2019	120.09	088313

2-11-2019 10:29 AM PAYROLL CHECK REGISTER  
PAYROLL NO: 01 City of Falcon Heights

PAGE: 2  
PAYROLL DATE: 2/11/2019

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:	3	358.94
DIRECT DEPOSIT REGULAR CHECKS:	25	19,080.13
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
<b>TOTAL CHECKS:</b>	<b>28</b>	<b>19,439.07</b>