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CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
June 26, 2019 at 7:00 P.M.

- A. CALL TO ORDER:
- B. ROLL CALL: Vacant ___ LEEHY_X__ HARRIS_X__
MIAZGA_X__ GUSTAFSON_X__
- STAFF PRESENT: THONGVANH_X__
- C. PRESENTATION
1. MS4 Presentation

Timothy Pittman, Public Works Director

The Municipal Separate Storm Sewer Systems is required by the MPCA every year. The system helps regulate large construction sites in major metropolitan areas. The EPA and MPCA oversee them and must develop storm water prevention programs. The permit holder is required to submit a Storm Water Pollution Prevention Program (SWPPP) that incorporates best management practices (BMPs). MS4 in urban areas are required to obtain a storm water permit. Falcon Heights is considered an urbanized area. Although the U of M and State Fair are in Falcon Heights, they are permitted separately and have their own MS4.

The six control measures are: public education and outreach, public involvement and participation, illicit discharge, detection and elimination, construction site runoff control, post-construction runoff control, and pollution prevention and good housekeeping.

The progresses to date are:

1. Newsletters and flyers to residents
2. Developed a storm sewer map
3. Implemented the construction site runoff control measures
4. Enforced the construction site runoff on the SE Corner
5. Inspected 100% of outfalls
6. Implemented de-icing material controls
7. Implemented storm drain system cleaning and rehabilitation of catch basins
8. Reconstructed the Curtiss Field Pond
9. Implemented vehicle maintenance program
10. Purchased a street sweeper with the City of Little Canada. This means more street sweeper for the city.
11. Straight salt for road melt
12. Storm sewer system cleaning program
13. Added additional underground storage

The 2019 goals are to continue utility billing, educational flyers, and newsletters to residents, sweep streets more often, repair catch basins, and monitor underground containment structure at Curtiss Field Park.

- D. APPROVAL OF MINUTES:
1. June 12, 2019 City Council Meeting Minutes

Approved 4-0

E. PUBLIC HEARINGS:

- F. CONSENT AGENDA:
1. General Disbursements through: 6/20/19 \$145,200.61
Payroll through: 6/15/19 \$20,896.37
2. Public Works Dump Truck Purchase
3. Adopting Fee for Chicken Permits
4. City Administrator Step Adjustment
5. Resignation of Mohamed Farook Meah from the Environment Commission
6. Proclamation - Restoration and Unity Days

Mayor Gustafson

July 6 will be a combination of Restoration Day and Cultivating a Caring Community - "Healing and Understanding" event. The event will start at 6:30pm and the speakers are Valerie Castile and John Thompson. Hawa Samatar will not join us due to her new schedule. Councilmember Leehy will find the third speaker for the event.

Council Member Leehy

After the panel event, there will be a candlelight vigil. On July 7, the Castile family will host the BBQ again this year. The family will provide hotdogs and hamburgers. Guests are encouraged to bring something to share and there will be music and games. The BBQ event starts at 5:30pm on City Hall greenspace.

Mayor Gustafson Moved, Approved 4-0

G. POLICY ITEMS:

H. INFORMATION/ANNOUNCEMENTS:

Council Member Miazga

- Environment Commission continues to do a remarkable job. They have over 20 initiatives such as the native plant ordinance draft. I think it will come up in the fall workshop.
- Mayor Gustafson is receiving an award on behalf of the city by the League of Minnesota Cities for all the work we have done so far this year. I want to thank former Mayor Lindstrom for his commitments and making the city reach this goal.

- According to the Roseville Review, the City of Roseville will regulate street parking this year during the fair.
- I want to thank Farook Meah for all his service on the Environment Commission. He is a remarkable person and very intelligent. He is committed to the environment and the community and will be missed.
- There is an upcoming election and there might be 2-3 seats open. If anyone is interested, the filing period is July 30 through August 13. The filing location will be at Ramsey County elections office on Plato Boulevard.

Council Member Leehy

- No updates.

Council Member Harris

- Planning Commission did not meet last night due to lack of quorum.

Mayor Gustafson

- Community Engagement Commission met last Monday. We are looking to add additional events for the fall and winter season. In addition, they are promoting the Neighborhood Liaison program and try to figure out which block is lacking.
- Night to Unite is on Tuesday, August 6. The registration is now open and the deadline is July 19. If you want to request the fire department, city council, barricades, and play kit, please register at the city website or city hall. If you want to request the police department, you will have to register at <https://www.surveymonkey.com/r/NTU2019>.
- Coffee with a Cop was last Thursday at Falcon Heights Town Square. It was a nice gathering.
- I will be attending the League of Minnesota Cities annual meeting. The city is being awarded for Green Step Cities - Step Five and it will be Falcon Heights' second time. In addition, former mayor Peter Lindstrom will be at the meeting.
- Ice Cream Social and Hot dog with a Deputy is on Thursday, July 18, at Community Park. It is from 5pm - 8pm and a free event.

City Administrator Thongvanh

- The Ramsey County Sheriff's Office has sent me a preliminary budget for the 2020 budgets, which the council will have to review. In addition, we are getting into the budget season, and I was able to reduce some of the budget items from \$62,000 increase for the year 2020 to about \$16,000. Which was equated to about a 5.45% increase to about instead, about a \$16,000 increase, which accounts about 1.4% of the budget for police services. The 2018 reconciliation, we were able to get a little bit more money back than the anticipated \$40,000. This will help the budget.
- The city applied for the Good Neighbor Fund where it focuses on "Cultivating a Caring Community" and was awarded \$6,685. The funds will go towards building a shed and storing sports equipment at Curtiss Field. This means residents can have access to this equipment. It will also go towards Rec on the Go program, which is a free program at Curtiss Field. The funds will help provide snacks and water for the program. Lastly, we will host a community read-a-thon where elementary students will visit the senior

housings and read books. The city is still trying to figure out the logistics of the program.

- The next Cultivating a Caring Community event will be on Tuesday, November 18th. The theme is “Grey Area Thinking,” and the guest speaker is Ellie Krug.
- Public Works crew has been repairing the Community Park Building. They found a leak and are trying to fix it and restore the pavement back to ADA compliance. Council Member Miazga sent a picture of the windows and they are looking into it.
- City Council Workshop is rescheduled to Wednesday, July 17th. The next city council regular meeting is on Wednesday, July 10, and Councilmember Miazga will be absent.

I. COMMUNITY FORUM:

J. ADJOURNMENT: 7:40 P.M.



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	July 24, 2019
Agenda Item	Consent F1
Attachment	General Disbursements and Payroll
Submitted By	Roland Olson, Finance Director

Item	General Disbursements and Payroll
Description	General Disbursements through: 7/11/19 \$220,855.96, Payroll through: 6/30/19 \$19,620.54
Budget Impact	The general disbursements and payroll are consistent with the budget.
Attachment(s)	<ul style="list-style-type: none"> • General Disbursements and Payroll
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

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PACKET: 01984 JUNE 26 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

POST DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
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01-00875 BHE COMMUNITY SOLAR, LLC

I-9652077		CITY SOLAR ELECT	521.27			
6/26/2019	APBNK	DUE: 6/26/2019 DISC: 6/26/2019		1099: N		
		MAY CITY SOLAR ELECT		101 4131-85025-000	SOLAR ELECTRIC	521.27
=== VENDOR TOTALS ===			521.27			

01-03122 CITY OF ST PAUL

I-IN35471		ASPHALT MIX	67.65			
6/26/2019	APBNK	DUE: 6/26/2019 DISC: 6/26/2019		1099: N		
		ASPHALT MIX		101 4132-75000-000	BITUMINOUS PATCHING	67.65
=== VENDOR TOTALS ===			67.65			

01-05190 HYDRAULIC SPECIALTY CO

I-907905767		REPAIR HYDRAULIC LINES	78.73			
6/26/2019	APBNK	DUE: 6/26/2019 DISC: 6/26/2019		1099: N		
		REPAIR HYDRAULIC LINES		101 4132-87000-000	REPAIR EQUIPMENT	78.73
=== VENDOR TOTALS ===			78.73			

01-06004 MATHIOWETZ, AMY

I-201906267203		REFUND PARK RENTAL	16.43			
6/26/2019	APBNK	DUE: 6/26/2019 DISC: 6/26/2019		1099: N		
		REFUND PARK RENTAL		101 34101-000	CITY FACILITY RENTAL	16.43
=== VENDOR TOTALS ===			16.43			

01-05843 MN NCPERS LIFE INSURANCE

I-201906267207		JULY LIFE INS	48.00			
6/26/2019	APBNK	DUE: 6/26/2019 DISC: 6/26/2019		1099: N		
		JULY LIFE INS		101 21709-000	OTHER PAYABLE	24.64
		JULY LIFE INS		204 21709-000	OTHER PAYABLE	1.60
		JULY LIFE INS		601 21709-000	OTHER PAYABLE	15.52
		JULY LIFE INS		602 21709-000	OTHER PAYABLE	6.24
=== VENDOR TOTALS ===			48.00			

PACKET: 01984 JUNE 26 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
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01-07263	NEXTEL COMMUNICATIONS, INC					
I-610189225-192		CELLPHONE	101.31			
6/26/2019	APBNK	DUE: 6/26/2019 DISC: 6/26/2019		1099: N		
		CELLPHONE		101 4131-85015-000	CELL PHONE	101.31
		=== VENDOR TOTALS ===	101.31			
=====						
01-06543	RABINOVITZ, RON					
I-201906267204		CARING CUMMJNITY GUEST SPEAKE	500.00			
6/26/2019	APBNK	DUE: 6/26/2019 DISC: 6/26/2019		1099: N		
		CARING CUMMJNITY GUEST SPEAKER		210 4210-86105-000	INCLUSION TNG EXERCISES	500.00
		=== VENDOR TOTALS ===	500.00			
=====						
01-06185	RAMSEY COUNTY					
I-FLEET 000485		2010 STERLRING SINGLE AXLE DU	60,000.00			
6/26/2019	APBNK	DUE: 6/26/2019 DISC: 6/26/2019		1099: N		
		2010 STERLRING SINGLE AXLE DU		403 4403-91000-000	MACHINERY & EQUIPMENT	60,000.00
		=== VENDOR TOTALS ===	60,000.00			
=====						
01-06931	U.S. POSTMASTER					
I-201906267206		ADDTL BULK MAIL POSTAGE	2,000.00			
6/26/2019	APBNK	DUE: 6/26/2019 DISC: 6/26/2019		1099: N		
		ADDTL BULK MAIL POSTAGE		101 4112-70500-000	POSTAGE	2,000.00
		=== VENDOR TOTALS ===	2,000.00			
=====						
01-07345	WEAVER, SARAH					
I-201906267205		REFUND SOCCER FIELD RETNAL	50.00			
6/26/2019	APBNK	DUE: 6/26/2019 DISC: 6/26/2019		1099: N		
		REFUND SOCCER FIELD RETNAL		101 34101-000	CITY FACILITY RENTAL	50.00
		=== VENDOR TOTALS ===	50.00			
=====						
01-05870	XCEL ENERGY					
I-201906267202		ELECTRICITY	32.91			
6/26/2019	APBNK	DUE: 6/26/2019 DISC: 6/26/2019		1099: N		
		ELECTRICITY		209 4209-85020-000	STREET LIGHTING POWER	32.91
		=== VENDOR TOTALS ===	32.91			
		=== PACKET TOTALS ===	63,416.30			

PACKET: 01986 JULY 1 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
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01-00250		AMERIPRIDE SERVICES				
I-1004509248		TOWEL SVC	55.65			
7/01/2019	APBNK	DUE: 7/01/2019 DISC: 7/01/2019		1099: N		
		TOWEL SVC		101 4124-82011-000	LINEN CLEANING	55.65
		=== VENDOR TOTALS ===	55.65			
=====						
01-05422		BP				
I-201907017209		FUEL	935.55			
7/01/2019	APBNK	DUE: 7/01/2019 DISC: 7/01/2019		1099: N		
		FUEL CITY TRKS AND MOWERS		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	872.81
		FUEL FIRE TRUCKS		101 4124-74000-000	MOTOR FUEL & LUBRICANTS	62.74
		=== VENDOR TOTALS ===	935.55			
=====						
01-03089		CASH				
I-201907017212		CERTIFIED MAIL AND CONCRET DI	81.85			
7/01/2019	APBNK	DUE: 7/01/2019 DISC: 7/01/2019		1099: N		
		CERTIFED MAIL		101 4112-70500-000	POSTAGE	6.85
		CONCRETE DISPOSAL		101 4132-87010-000	BOULEVARD MAINTENANCE	75.00
		=== VENDOR TOTALS ===	81.85			
=====						
01-06290		CITY OF ROSEVILLE				
I-201907017215		ENGINEERING	798.66			
7/01/2019	APBNK	DUE: 7/01/2019 DISC: 7/01/2019		1099: N		
		ENGINEERING		101 4133-80100-000	ENGINEERING SERVICES	798.66
		=== VENDOR TOTALS ===	798.66			
=====						
01-05153		HOME DEPOT CRC/GECF				
I-201907017210		PLYWOODAND ANTIFREEZE	78.46			
7/01/2019	APBNK	DUE: 7/01/2019 DISC: 7/01/2019		1099: N		
		PLYWOOD		101 4141-70100-000	SUPPLIES	53.52
		ANTIFREEZE		101 4141-70100-000	SUPPLIES	24.94
		=== VENDOR TOTALS ===	78.46			

PACKET: 01986 JULY 1 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS	P.O. #		
POST DATE	BANK CODE	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-05427 NANDKUMAR, NALISHA

I-201907017211		MILEAGE AND CELL PHONE REIMB	54.22		
7/01/2019	APBNK	DUE: 7/01/2019 DISC: 7/01/2019		1099: N	
		CELL P HONE REIMB		101 4112-86010-000	MILEAGE & PARKING 20.00
		MILEAGE REIMB		201 4201-70100-000	SUPPLIES 34.22
=== VENDOR TOTALS ===			54.22		

01-00935 ST PAUL REGIONAL WATER SERVICE

I-201907017208		WATER AND SS	206.55		
7/01/2019	APBNK	DUE: 7/01/2019 DISC: 7/01/2019		1099: N	
		WATER		101 4141-85040-000	WATER 62.37
		WATER AND SS		101 4141-85070-000	SEWER 29.14
		WATER		101 4131-85020-000	ELECTRIC 94.80
		SS		101 4131-85070-000	SEWER 20.24
=== VENDOR TOTALS ===			206.55		

01-06525 SUBURBAN ACE HARDWARE

01907017214		GLOVES/'PAINT/PIPE/POL	176.20		
7/01/2019	APBNK	DUE: 7/01/2019 DISC: 7/01/2019		1099: N	
		GLOVES/'PAINT/PIPE/OIL		203 4203-70100-000	SUPPLIES 50.33
		GLOVES/'PAINT/PIPE/OIL		101 4131-70110-000	SUPPLIES 125.87
=== VENDOR TOTALS ===			176.20		

01-06581 TRI-STATE BOBCAT INC

I-A59053		TWO TORO 72" BELTS	260.00		
7/01/2019	APBNK	DUE: 7/01/2019 DISC: 7/01/2019		1099: N	
		TWO TORO 72" BELTS		101 4132-70120-000	SUPPLIES 260.00
=== VENDOR TOTALS ===			260.00		
=== PACKET TOTALS ===			2,647.14		

PACKET: 01988 JULY 5 PAYABLES
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00222		ALLEGRA PRINT & IMAGING				
I-82166		SAFETY COLORED T SHIRTS/SWEAT	128.49			
7/05/2019	APBNK	DUE: 7/05/2019 DISC: 7/05/2019		1099: N		
		SAFETY COLORED T SHIRTS/SWEATS		101 4132-77000-000	CLOTHING	128.49
		=== VENDOR TOTALS ===	128.49			
=====						
01-00087		AMANDA LOR				
I-201907057218		MILEAGE AND CELL PHONE REIMB	28.76			
7/05/2019	APBNK	DUE: 7/05/2019 DISC: 7/05/2019		1099: N		
		MILEAGE AND CELL PHOINE REIMB		101 4112-86010-000	MILEAGE & PARKING	28.76
		=== VENDOR TOTALS ===	28.76			
=====						
01-00900		BEISSWENGER'S				
I-453333		MOWER PARTS	94.08			
7/05/2019	APBNK	DUE: 7/05/2019 DISC: 7/05/2019		1099: N		
		MOWER PARTS		101 4141-70100-000	SUPPLIES	94.08
		=== VENDOR TOTALS ===	94.08			
=====						
01-06290		CITY OF ROSEVILLE				
I-226279		PHONE SVCS	340.00			
7/05/2019	APBNK	DUE: 7/05/2019 DISC: 7/05/2019		1099: N		
		PHONE SVCS		101 4116-85010-000	TELEPHONE	340.00
I-226314		IT SUPPORT SVCS	2,510.00			
7/05/2019	APBNK	DUE: 7/05/2019 DISC: 7/05/2019		1099: N		
		IT SUPPORT SVCS		101 4116-85070-000	TECHNICAL SUPPORT	2,510.00
		=== VENDOR TOTALS ===	2,850.00			
=====						
01-05115		GOPHER STATE ONE CALL				
I-9060383		JUNE LOCATES	155.25			
7/05/2019	APBNK	DUE: 7/05/2019 DISC: 7/05/2019		1099: N		
		JUNE LOCATES		601 4601-88030-000	LOCATES	155.25
		=== VENDOR TOTALS ===	155.25			

PACKET: 01988 JULY 5 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
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01-04066	GUSTAFSON, RANDALL C					
I-201907057220		LMC Conference duluth exps	575.75			
7/05/2019	APBNK	DUE: 7/05/2019 DISC: 7/05/2019		1099: N		
		LMC Conference duluth exps		101 4111-86140-000	COMMISSIONS/MEMBERSHIPS/	575.75
=== VENDOR TOTALS ===			575.75			
=====						
01-05235	JAN-PRO CLEANING SYSTEMS					
I-85959		JULY JANITORIAL SVC	205.00			
7/05/2019	APBNK	DUE: 7/05/2019 DISC: 7/05/2019		1099: N		
		JULY JANITORIAL SVC		101 4131-87010-000	CITY HALL MAINTENANCE	205.00
=== VENDOR TOTALS ===			205.00			
=====						
01-05418	JUSTIN MARKON					
I-201907057217		MILEAGE AND CELL PHONE REIMB	58.57			
7/05/2019	APBNK	DUE: 7/05/2019 DISC: 7/05/2019		1099: N		
		MILEAGE AND CELL PHONE REIMB		101 4112-86010-000	MILEAGE & PARKING	58.57
=== VENDOR TOTALS ===			58.57			
=====						
01-05665	METROPOLITAN COUNCIL					
I-1098250		AUG SS	41,362.51			
7/05/2019	APBNK	DUE: 7/05/2019 DISC: 7/05/2019		1099: N		
		AUG SS		601 4601-85070-000	SAC CHARGES AND SS CHARG	41,362.51
=== VENDOR TOTALS ===			41,362.51			
=====						
01-05263	MID CITY SERVICES- INDUSTRIAL					
I-108075		FLOOR MAT SVC	41.32			
7/05/2019	APBNK	DUE: 7/05/2019 DISC: 7/05/2019		1099: N		
		FLOOR MAT SVC		101 4131-70110-000	SUPPLIES	41.32
=== VENDOR TOTALS ===			41.32			
=====						
01-05676	OFFICE DEPOT					
I-331242393001		OFFICE SUPPLIES	149.00			
7/05/2019	APBNK	DUE: 7/05/2019 DISC: 7/05/2019		1099: N		
		OFFICE SUPPLIES		101 4112-70100-000	SUPPLIES	149.00
=====						
I-332085729001		OFFICE DEPOT	56.00			
7/05/2019	APBNK	DUE: 7/05/2019 DISC: 7/05/2019		1099: N		
		OFFICE DEPOT		101 4112-70100-000	SUPPLIES	56.00
=== VENDOR TOTALS ===			205.00			

PACKET: 01988 JULY 5 PAYABLES
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06115	TIMOTHY PITTMAN					
I-201907057219		MILEAGE REIMB	37.12			
7/05/2019	APBNK	DUE: 7/05/2019 DISC: 7/05/2019		1099: N		
		MILEAGE REIMB		101 4132-86101-000	MILEAGE	37.12
		=== VENDOR TOTALS ===	37.12			
=====						
01-05374	TENNIS SANITATION LLC					
I-2414102		JUNE RECYCLING	6,249.75			
7/05/2019	APBNK	DUE: 7/05/2019 DISC: 7/05/2019		1099: N		
		JUNE RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	6,249.75
I-2414103		JUNE RAMSEY CTY SWMT/CEC	66.50			
7/05/2019	APBNK	DUE: 7/05/2019 DISC: 7/05/2019		1099: N		
		JUNE RAMSEY CTY SWMT/CEC		101 4131-87010-000	CITY HALL MAINTENANCE	66.50
		=== VENDOR TOTALS ===	6,316.25			
=====						
01-05737	VERIZON WIRELESS					
832804622		CELL PHONE	59.73			
7/05/2019	APBNK	DUE: 7/05/2019 DISC: 7/05/2019		1099: N		
		CELL PHONE		101 4131-85015-000	CELL PHONE	59.73
		=== VENDOR TOTALS ===	59.73			
=====						
01-05870	XCEL ENERGY					
I-201907057216		PROTECTIVE LIGHTING PARKS	27.55			
7/05/2019	APBNK	DUE: 7/05/2019 DISC: 7/05/2019		1099: N		
		PROTECTIVE LIGHTING PARKS		101 4141-85020-000	ELECTRIC/GAS	27.55
		=== VENDOR TOTALS ===	27.55			
		=== PACKET TOTALS ===	52,145.38			

PACKET: 01991 JULY 11 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
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01-00222		ALLEGRA PRINT & IMAGING				
I-158048		SIGNATURE STAMPS	70.00			
7/11/2019	APBNK	DUE: 7/11/2019 DISC: 7/11/2019		1099: N		
		SIGNATURE STAMPS		101 4112-70100-000	SUPPLIES	70.00
		=== VENDOR TOTALS ===	70.00			
=====						
01-00250		AMERIPRIDE SERVICES				
I-1004495688		LAUNDRY SVCS	57.65			
7/11/2019	APBNK	DUE: 7/11/2019 DISC: 7/11/2019		1099: N		
		LAUNDRY SVCS		101 4124-82011-000	LINEN CLEANING	57.65
		=== VENDOR TOTALS ===	57.65			
=====						
01-00161		ANCHOR PAPER COMPANY				
I-10593534-00		PAPER SUPPLIES	239.11			
7/11/2019	APBNK	DUE: 7/11/2019 DISC: 7/11/2019		1099: N		
		PAPER SUPPLIES		101 4131-70110-000	SUPPLIES	239.11
		=== VENDOR TOTALS ===	239.11			
=====						
01-00897		BARTON SAND AND GRAVEL CO				
I-190630		CONCRETE DISPOSOL	75.00			
7/11/2019	APBNK	DUE: 7/11/2019 DISC: 7/11/2019		1099: N		
		CONCRETE DISPOSOL		101 4132-87010-000	BOULEVARD MAINTENANCE	75.00
		=== VENDOR TOTALS ===	75.00			
=====						
01-03110		CENTURY LINK				
I-201907117224		LANDLINES JUNE SS	75.17			
7/11/2019	APBNK	DUE: 7/11/2019 DISC: 7/11/2019		1099: N		
		LANDLINES JUNE SS		601 4601-85011-000	TELEPHONE - LANDLINE	75.17
		=== VENDOR TOTALS ===	75.17			
=====						
01-03108		CERTIFIED LABORATORIES				
I-3587100		TOP DOWN AEROSOL	270.05			
7/11/2019	APBNK	DUE: 7/11/2019 DISC: 7/11/2019		1099: N		
		TOP DOWN AEROSOL		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	270.05
		=== VENDOR TOTALS ===	270.05			

PACKET: 01991 JULY 11 PAYABLES
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

POST DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-05171 FRA DOR INC						
I-1906207		CONFRETE	171.80			
7/11/2019	APBNK	DUE: 7/11/2019 DISC: 7/11/2019		1099: N		
		CONFRETE		101 4141-87120-000	FACILITIES & GROUND MAIN	171.80
=== VENDOR TOTALS ===			171.80			
01-07272 LILLIE SUBURBAN NEWSPAPER						
I-201907117223		LEGALS 1800 ALBERT	17.25			
7/11/2019	APBNK	DUE: 7/11/2019 DISC: 7/11/2019		1099: N		
		LEGALS 1800 ALBERT		101 4111-70410-000	LEGAL NOTICES	17.25
=== VENDOR TOTALS ===			17.25			
01-05440 LOFFLER COMPANIES, INC						
I-3126668 1		JUNECOPY CHRGES	127.72			
7/11/2019	APBNK	DUE: 7/11/2019 DISC: 7/11/2019		1099: N		
		JUNE COPY CHRGES		101 4112-87000-000	REPAIR OFFICE EQUIPMENT	127.72
I-150088		EXTRA COPIES CHRGS	49.88			
7/11/2019	APBNK	DUE: 7/11/2019 DISC: 7/11/2019		1099: N		
		EXTRA COPIES CHRGS		101 4112-87000-000	REPAIR OFFICE EQUIPMENT	49.88
=== VENDOR TOTALS ===			177.60			
01-05731 MN DEPARTMENT OF LABOR INDUSTR						
I-JUNE 1230152019		L2ND QTR SUR CHARGES	899.28			
7/11/2019	APBNK	DUE: 7/11/2019 DISC: 7/11/2019		1099: N		
		L2ND QTR SUR CHARGES		101 20801-000	DUE TO OTHER GOVERNMENTS	899.28
=== VENDOR TOTALS ===			899.28			
01-06024 ON SITE SANITATION						
I-7725558		PORTABLE TOILET	75.00			
7/11/2019	APBNK	DUE: 7/11/2019 DISC: 7/11/2019		1099: N		
		PORTABLE TOILET		601 4601-85080-000	PORTABLE TOILET PARKS	75.00
I-7725559		PORTQBLETOILET	160.00			
7/11/2019	APBNK	DUE: 7/11/2019 DISC: 7/11/2019		1099: N		
		PORTQBLETOILET		601 4601-85080-000	PORTABLE TOILET PARKS	160.00
=== VENDOR TOTALS ===			235.00			

PACKET: 01991 JULY 11 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

POST DATE	BANK CODE	-----ID----- DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06053		OREILLY AUTO PARTS				
I-201907117225		BATTERY	105.90			
7/11/2019	APBNK	DUE: 7/11/2019 DISC: 7/11/2019		1099: N		
		BATTERY		101 4132-70120-000	SUPPLIES	105.90
		=== VENDOR TOTALS ===	105.90			
=====						
01-06185		RAMSEY COUNTY				
I-RISK 001994		JULY INSURANCE	892.54			
7/11/2019	APBNK	DUE: 7/11/2019 DISC: 7/11/2019		1099: N		
		JULY INSURANCE		101 4112-89000-000	MISCELLANEOUS	892.54
		=== VENDOR TOTALS ===	892.54			
=====						
01-06184		RAMSEY COUNTY - POLICE AND 911				
I-SHRFL 001802		JUNE POLICE SVCS	96,322.76			
7/11/2019	APBNK	DUE: 7/11/2019 DISC: 7/11/2019		1099: N		
		JUNE POLICE SVCS		101 4122-81000-000	POLICE SERVICES	96,322.76
		=== VENDOR TOTALS ===	96,322.76			
=====						
01-05737		VERIZON WIRELESS				
I-9832938658		CELL PHONES	80.02			
7/11/2019	APBNK	DUE: 7/11/2019 DISC: 7/11/2019		1099: N		
		CELL PHONES		101 4124-85015-000	CELL PHONE	80.02
		=== VENDOR TOTALS ===	80.02			
=====						
01-07898		WSB				
I-R011252-000-16		COMPLAN UPDATE	718.60			
7/11/2019	APBNK	DUE: 7/11/2019 DISC: 7/11/2019		1099: N		
		COMPLAN UPDATE		208 4208-81900-000	OTHER PROFESSIONAL SERVI	718.60
		=== VENDOR TOTALS ===	718.60			
=====						
01-05870		XCEL ENERGY				
I-201907117222		ELECTRIC	2,239.41			
7/11/2019	APBNK	DUE: 7/11/2019 DISC: 7/11/2019		1099: N		
		ELECTRIC		101 4141-85020-000	ELECTRIC/GAS	141.96
		ELECTRIC		101 4141-85020-000	ELECTRIC/GAS	28.32
		ELECTRIC		209 4209-85020-000	STREET LIGHTING POWER	14.82
		ELECTRIC		209 4209-85020-000	STREET LIGHTING POWER	2,031.16
		ELECTRIC		209 4209-85020-000	STREET LIGHTING POWER	23.15
		=== VENDOR TOTALS ===	2,239.41			
		=== PACKET TOTALS ===	102,647.14			

EMP #	NAME	AMOUNT
J016	PAMELA M HARRIS	277.05
01-0022	RANDALL C GUSTAFSON	393.07
01-0023	MELANIE M LEEHY	262.05
01-0024	MARK J MIAZGA	262.05
01-1005	SACK THONGVANH	3,289.54
01-1020	AMANDA P LOR	1,360.28
01-1022	NALISHA NANDKUMAR	1,402.69
01-1136	ROLAND O OLSON	2,615.45
01-1021	JUSTIN M MARKON	1,581.55
01-0095	MICHAEL J POESCHL	128.61
01-0097	PATRICK GAFFNEY	128.61
01-0105	ANTON M FEHRENBACH	358.44
01-0123	BRYAN R SULLIVAN	92.35
01-0124	MICHAEL D KRUSE	126.51
01-1030	TIMOTHY J PITTMAN	2,094.07
01-1033	DAVE TRETSEVEN	1,681.32
01-1143	COLIN B CALLAHAN	1,639.77
01-2257	BENJAMIN T STEINER	932.43
01-2254	KELLY M HART	135.41
01-2259	ABIGAIL T PROULX	778.03
01-2261	GRACE AN	81.26

TOTAL PRINTED: 21 19,620.54

6-25-2019 9:58 AM PAYROLL CHECK REGISTER PAGE: 1
 PAYROLL NO: 01 City of Falcon Heights PAYROLL DATE: 6/25/2019

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
0022	KURHAJETZ, CLEMENT	R	6/25/2019	105.05	088691
2262	TWOHY, MICHAEL K	R	6/25/2019	1,020.47	088692
2236	YARBROUGH-WRIGHT, GIOVANI J	R	6/25/2019	153.07	088693
2249	WASSON, LUKE D	R	6/25/2019	162.87	088694
2255	HUBERT, BRADEN R	R	6/25/2019	100.40	088695
2260	KLOOS, LEO	R	6/25/2019	46.17	088696
2263	CULP, PETER S	R	6/25/2019	95.39	088697
2264	SHEN, LILY	R	6/25/2019	115.41	088698

6-25-2019 9:58 AM PAYROLL CHECK REGISTER PAGE: 2
 PAYROLL NO: 01 City of Falcon Heights PAYROLL DATE: 6/25/2019

*** REGISTER TOTALS ***

REGULAR CHECKS:	8	1,798.83
DIRECT DEPOSIT REGULAR CHECKS:	21	19,620.54
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	29	21,419.37

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	July 24, 2019
Agenda Item	Consent F2
Attachment	Resolution
Submitted By	Justin Markon, Community Development Coordinator

Item	Resignation of Ned Mohan from the Falcon Heights Environment Commission
Description	Mr. Ned Mohan was appointed by the City Council to the Environment Commission on October 10, 2018. He submitted his resignation on July 8, 2019 due to added responsibility at the University of Minnesota.
Budget Impact	N/A
Attachment(s)	<ul style="list-style-type: none"> Resolution 19-24 Accepting the Resignation of Ned Mohan from the Environment Commission
Action(s) Requested	Staff recommend approval of attached resolution to accept the resignation of Ned Mohan from the Environment Commission.

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**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

July 24, 2019

No. 19-24

**RESOLUTION ACCEPTING THE RESIGNATION OF NED MOHAN
FROM THE FALCON HEIGHTS ENVIRONMENT COMMISSION**

WHEREAS, the City Council appointed Ned Mohan on October 10, 2018 as a member of the City of Falcon Heights Environment Commission; and

WHEREAS, on July 8, 2019, Ned Mohan submitted his letter of resignation to City Staff;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Falcon Heights, Minnesota:

1. That the resignation by Ned Mohan is accepted by the City Council of the City of Falcon Heights.

Moved by:

Approved by: _____

Randall Gustafson
Mayor

Vacant
GUSTAFSON
HARRIS
LEEHY
MIAZGA

_____ In Favor
_____ Against

Attested by: _____

Sack Thongvanh
City Administrator

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	July 24, 2019
Agenda Item	Consent F3
Attachment	Resolution
Submitted By	Justin Markon, Community Development Coordinator

Item	Resignation of Hawa Samatar from the Falcon Heights Planning Commission
Description	Hawa Samatar was appointed by the City Council to the Environment Commission on April 12, 2017. She submitted his resignation on June 24, 2019 due to taking a different employment position.
Budget Impact	N/A
Attachment(s)	<ul style="list-style-type: none"> Resolution 19-25 Accepting the Resignation of Hawa Samatar from the Planning Commission
Action(s) Requested	Staff recommend approval of attached resolution to accept the resignation of Hawa Samatar from the Planning Commission.

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**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

July 24, 2019

No. 19-25

**RESOLUTION ACCEPTING THE RESIGNATION OF HAWA SAMATAR
FROM THE FALCON HEIGHTS PLANNING COMMISSION**

WHEREAS, the City Council appointed Hawa Samatar on April 12, 2017 as a member of the City of Falcon Heights Planning Commission; and

WHEREAS, on June 24, 2019, Hawa Samatar submitted her letter of resignation to City Staff;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Falcon Heights, Minnesota:

1. That the resignation by Hawa Samatar is accepted by the City Council of the City of Falcon Heights.

Moved by:

Approved by: _____

Randall Gustafson
Mayor

Vacant
GUSTAFSON
HARRIS
LEEHY
MIAZGA

_____ In Favor
_____ Against

Attested by: _____

Sack Thongvanh
City Administrator

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	July 24, 2019
Agenda Item	Policy G1
Attachment	
Submitted By	Sack Thongvanh, City Administrator

Item	Cultivating a Caring Community - Grey Area Thinking Engagement Agreement
Description	<p>I am happy to bring you the final guest speaker event for Cultivating a Caring Community. The event is scheduled for November 18th from 6 to 8pm. Ms. Krug’s presentation will focus on inclusivity training around diversity and understanding.</p> <p>Ms. Krug is the author of Getting to Ellen: A Memoir about Love, Honesty, and Gender Change.</p> <p>Ms. Krug has attended our events on inclusion and has offered her services to provide training for our community. She has presented on diversity and inclusion to government entities, Fortune 100 companies, nonprofits and universities on nearly 800 occasions.</p>
Budget Impact	No impact unless we decide to cancel without cause.
Attachment(s)	<ul style="list-style-type: none"> • Engagement Agreement • Ellen (Ellie) Krug’s Biography
Action(s) Requested	Staff would recommend authorizing the Mayor and City Administrator to execute the Engagement Agreement with Ms. Ellen Krug with Human Inspiration Works, LLC for “Grey Area Thinking” human inclusivity training.

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ellen krug

writer, lawyer, human

Short Biography

In 2009, while an Iowa civil trial attorney with 100+ trials, Ellen (Ellie) Krug (pronounced “Kroog”), transitioned from male to female. She later became one of the few attorneys nationally to try jury cases in separate genders. From 2011 to 2016, she served as the executive director of Call for Justice, LLC, a Minneapolis legal nonprofit that was conferred an American Bar Association award for innovatively increasing legal access.

The author of *Getting to Ellen: A Memoir about Love, Honesty and Gender Change* (2013), Ellie has presented on diversity and inclusion to governmental entities, court systems, Fortune 100 companies, law firms, nonprofits, and colleges/universities on nearly 800 occasions. A hopeless idealist, Ellie has presented her human inclusivity training, “Gray Area Thinking®” across North America.



In 2016, *Advocate Magazine* named Ellie one of “25 Legal Advocates Fighting for Trans Rights.” She is a monthly columnist for *Lavender Magazine* and pens a widely-circulated monthly e-newsletter, *The Ripple*, that reaches 7000 people. Ellie views herself as an “Inclusionist” and founded an inclusion-oriented consulting and training company, Human Inspiration Works, LLC, in late 2016.

In 2019, the *Minneapolis/St. Paul Business Journal* conferred its 2019 Business of Pride Career Achievement Award to Ellie and her company, Human Inspiration Works, LLC.

Ellie is also a weekly radio host; her show, “Ellie 2.0 Radio,” on AM950 in the Twin Cities highlights idealism and how each of us can play a role in fostering positive change in the world. Ellie’s remaining life mission is to work for a more inclusive society for all humans, regardless of how many are considered “Other.”

Short Biographic Details

Born: Newark, N.J. 1956

Education: Coe College (Cedar Rapids, Iowa), 1979
Boston College Law School, 1982

Contributing Writer, *Lavender Magazine*, 2011-present

Author, *Getting to Ellen: A Memoir about Love, Honesty and Gender Change* (Stepladder Press 2013) (Amazon Books 5 Star Rating)

Attorney Licenses: Minnesota (2010-present); Massachusetts (1982 [inactive]); Iowa (1988 [inactive])

Law Review Article: "We Hear You Knocking: An Essay on Welcoming 'Trans' Lawyers,"
William Mitchell Law Review, Vol. 41 (2015)

Media Appearances/Contributions: Minnesota Public Radio; Iowa Public Radio; South Dakota Public Broadcasting; Mississippi Public Broadcasting; Huffington Post Podcasts; *Minneapolis Star Tribune*; and multiple Minnesota-based radio and television venues

Memberships: Twin Cities Diversity and Inclusion Roundtable (Executive Committee)
Minnesota Department of Human Rights Community Engagement
Steering Committee

Wikipedia: https://en.wikipedia.org/wiki/Ellen_Krug

Contact Information

Ellen (Ellie) Krug at elliekrug@gmail.com

Website: www.elliekrug.com

Founder and president, Human Inspiration Works, LLC ("We make 'inclusion' an action world."™) Information about presentations and trainings (including reviews)

Company Website: www.humaninspirationworks.com

Author, *Getting to Ellen: A Memoir about Love, Honesty and Gender Change* (2013)

Book website: www.gettingtoellen.com (Book available on Amazon, Kindle, etc.)

Twitter: @elliekrug

Facebook: Ellen Krug Minnesota

LinkedIn: Ellen (Ellie) Krug

Monthly newsletter, *The Ripple*, accessible by clicking on "Newsletters/Media" at www.elliekrug.com (6000+ e-newsletter recipients)

Primary residence: Minneapolis, Minnesota

Contact telephone: 319.360.1692

Engagement Agreement

The parties below, Human Inspiration Works, LLC (HIW), acting through its president, Ellen (Ellie) Krug, and the City of Falcon Heights, MN, agree as follows:

1. **Engagement:** Ellen (Ellie) Krug (hereinafter "Speaker"), will appear and present in Falcon Heights, MN on Monday, November 18, 2019 from 6:00 to 8:00 p.m. The subject matter of the presentation will be "Gray Area Thinking®" human inclusivity training. This training will be referred to as "the Event."
2. **Sponsor for the Event:** The Sponsor for the Event is the City of Falcon Heights, MN. The Sponsor will be responsible for: (1) creating and adhering to the Speaker's schedule; and (2) copying and distributing any handout/materials for the Event.
3. **Honorarium and Expenses:**
 - a. **Fee:** Provided that there is no charge to attendees for attending the Event, HIW will waive its standard fee (\$2950.00) for the Event.
 - b. **Expenses:** HIW shall charge no expenses for the Event.
 - c. **Cancellation Fee:** If Sponsor cancels the Event, subject to the contingency set forth in Section 4, it shall pay HIW a cancellation fee of \$750.00.
4. **Force Majeure:** Either party may cancel this agreement without further obligation if the Event become impractical due to Speaker's illness or due to weather, accidents, strikes, riots, or other conditions beyond the control of either party.
5. **Photographing and Videotaping of the Event:** Sponsor may take photographs during Speaker's presentation at the Event; in such case, one or more photographs shall be shared for free with HIW at HIW's option. Sponsor may not film or videotape the Event for future use without an added fee and executed Limited License Agreement. In the case where the parties agree on filming/videotaping, a free copy of the film format will be shared with HIW for its own use, such as for marketing or other purposes.
6. **Use of Names:** Sponsor agrees that HIW may use Sponsor's name as a representative client in HIW's marketing or other promotional materials. HIW agrees that Sponsor may use HIW's or Ellie Krug's names in materials that promote or demonstrate Sponsor's commitment to diversity or inclusivity.
7. **Sale of Books:** Speaker is an author and shall be entitled to sell copies of her memoir, *Getting to Ellen: A Memoir about Love, Honesty and Gender Change*, following the Event. Speaker shall be entitled to all proceeds from such sales. If Sponsor desires to purchase in bulk copies (ten or more copies) of Speaker's memoir as a "perk" for attendees, the cost of the memoir will be discounted to \$15.50/copy plus the cost of bulk shipping.
8. **Continuing Education Credits:** Sponsor may apply for Continuing Legal Education credit or Continuing Education Unit credits using the Event as a basis for such credit. However, because HIW does not control the credit granting authority of any entity or agency, it cannot guarantee that such credit will be conferred. Sponsor shall be responsible for completing all CLE or CEU paperwork/applications.
9. **Entire Agreement:** This agreement constitutes the entire agreement between Human Inspiration Works, LLC and the Sponsor. Sponsor acknowledges that

Speaker shall not be presenting legal advice and that Speaker is not retained for legal representation of any kind. To the extent there are modifications to this agreement, they shall not be binding unless they are in writing executed by both parties and labeled "Addendum." This agreement may be signed in counterparts with either original or scanned signatures or a combination thereof.

10. **Governing Law and Legal Fees:** This agreement shall be construed in accordance with Minnesota law. In the event of a litigated dispute, the prevailing party shall be entitled to legal fees, costs and expenses payable by the party that is deemed in breach or at fault. Litigation to enforce the terms of this agreement shall only be instituted in the Fourth Judicial District of Minnesota.

Agreed on this _____ day of _____, 2019.

Human Inspiration Works, LLC
740 Portland Ave.
Unit 1205
Minneapolis MN 55415
319-360-1692
www.humaninspirationworks.com

Duly Authorized Agent
City of Falcon Heights, MN