

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue
AGENDA
July 22, 2020 at 7:00 P.M.

NOTE: THIS MEETING WILL BE HELD BY WEB CONFERENCE*

A. CALL TO ORDER:

B. ROLL CALL: ANDREWS ___ GUSTAFSON___ LEEHY___
MIAZGA ___ WEHYEE___

STAFF PRESENT: THONGVANH___

C. PRESENTATION

D. APPROVAL OF MINUTES:

1. June 3, 2020 City Council Workshop Meeting
2. June 24, 2020 Regular City Council Meeting
3. July 1, 2020 City Council Workshop Meeting

E. PUBLIC HEARINGS:

F. CONSENT AGENDA:

1. General Disbursements through: 7/16/20 \$151,351.77
Payroll through: 7/15/20 \$40,943.67
2. Appointment of Julie Ebbesen to the Community Engagement Commission
3. Appointment of Scott Philips to the Planning Commission
4. Ramsey County GIS Users Group Joint Powers Agreement
5. Accept University of MN Good Neighbor Fund for 2020 Parks Programs

G: POLICY ITEMS:

H. INFORMATION/ ANNOUNCEMENTS:

I. COMMUNITY FORUM:

Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification, but no council action or discussion will be held on these items.

J. ADJOURNMENT:

*You can participate in the meeting by clicking the following Zoom link:
<https://us02web.zoom.us/j/88442122982>.

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CITY OF FALCON HEIGHTS
City Council Workshop
City Hall
2077 West Larpenteur Avenue

AGENDA
June 3, 2020
6:30 P.M.

NOTE: THIS MEETING WILL BE HELD BY WEB CONFERENCE

A. CALL TO ORDER:

B. ROLL CALL: ANDREWS X GUSTAFSON X LEEHY X
 MIAZGA X WEHYEE X

STAFF PRESENT: THONGVANH X NANDKUMAR X

C. PRESENTATIONS:

D. POLICY ITEMS:

1. Fire Services Contract with Lauderdale

- The City of Lauderdale received a quote from the City of St. Paul for fire services. Lauderdale has every right to search for bids from other Fire Departments, but the City of Falcon Heights requested that they be notified so they could bid, which did not happen.
- The City of Lauderdale discussed at their City Council meeting about the terms of ending the contract with the City of Falcon Heights early. There has been no communication to the City of Falcon Heights in regards to this. Notification would have to happen on or before July 15, and the contract goes to December 31.
- Ending the contract early would affect the Fire Relief money, which is tied to the end of the year. The money would then go to the City of Lauderdale.
- Fire Relief is the retirement aid from the State. The money is divided amongst the members once the full year has been completed.
- City of Lauderdale has to pay the capital outlay on the ladder truck for the remaining 4 years if they terminate the contract.
- The risk of having a Volunteer Fire Department is that there may not be enough Fire Fighters to respond to a call.

2. Roaming Cats

- There have been a couple of complaints about cats not being on leashes in the Falcon Woods area. The cat's owner allows certain behaviors for the cats.
- Resident in the Falcon Woods area would like to see more restrictions on cats.
- City of Roseville, Lauderdale and Shoreview have ordinances in regards to cats. The ordinances refer to the cats being leashed or held when they are off the owner's property.

3. Re-opening playground/courts

- Parks Commission has worked on signage. Other communities have started to reopen their parks and courts.
- Courts can reopen once the signage has been printed and placed in parks.

4. Ice Cream Social
 - Governor's orders state that outdoor large groups are limited to 250 people. This is the typical threshold of Ice Cream Social.
 - Various community vendors were at the previous year's Ice Cream Social. Assistant to the City Administrator will reach out to vendors.
5. Community Statement- George Floyd
 - Council Member Wehyee prepared a Community Statement about George Floyd's death.
 - There were various resources that were created for/by the City of Falcon Heights during the Philando Castile shooting. The Community Statement will focus on the examples that were done during that time and be shared with the community.
 - Resolution denouncing hate-speech acts was also created, and this promotes our initiative of cultivating a caring community.
6. Restoration/Unity Day/Peace Garden
 - Unity (July 7) and Restoration Day (July 6) is held at the lawn of City Hall.
 - On Restoration Day, everybody does their own work and no events are held. On Unity Day, there is a more collective gathering.
 - One idea would be a drive-thru barbecue for Unity Day. Physical distancing will still be possible on the lawn area.
 - Further discussion will take place with City Staff.
 - Peace Garden Committee has requested that the City provide water to the garden by the memorial. The City will provide water but there will be further discussion about payment.

E. INFORMATION/ANNOUNCEMENTS

- Council Member Wehyee and Leehy have shared their thoughts about George Floyd's death.

F. ADJOURNMENT: 8:45PM

Randy Gustafson, Mayor

Dated this 3rd day of June, 2020

Sack Thongvanh, City Administrator

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue
AGENDA
June 24, 2020 at 7:00 P.M.

NOTE: THIS MEETING WILL BE HELD BY WEB CONFERENCE

- A. CALL TO ORDER:
- B. ROLL CALL: ANDREWS _X_ GUSTAFSON_X_ LEEHY_X_
MIAZGA _X_ WEHYEE_X_

STAFF PRESENT: THONGVANH_X_

- C. PRESENTATION
1. Community Engagement Commission Annual Report

Community Engagement Commission Chair Kim Johnson

Community Engagement Commission (CEC) has one vacancy currently. CEC advises the City Council on matters related to community needs and issues, crime and prevention, public awareness, community involvement, and human rights issues. The commission also helps plan and facilitate community events such as Human Rights Day, Spring Together and block parties. The Commission used the City-wide strategic plan to set a strategic plan for the Commission. Leveraging community involvement, events, business collaboration, subcommittees and improving communications are some of the goals of the Commission. Commission wants to focus on community conversations about policing.

Council Member Miazga

What is the current process and timeline for the community conversation around policing?

City Administrator Thongvanh

The request has been made. The Sheriff's Office has expressed that they want to have the community conversation, but they are trying to determine how to do it given the current situation with COVID. Council should make a formal action in order to send a formal request of the contract.

Council Member Miazga

Council Member Miazga made a motion to add that the City should send a formal request to the Sheriff's Department about policing to the agenda (Consent Agenda #4).

Council Member Leehy seconded the motion. Approved 5-0

Council Member Wehyee

Council Member Wehyee requested to add the following two items to tonight's agenda:

1. Staff continues working on sanctuary city ordinance
2. CEC can form sub-committee for police contract

Council Member Wehyee Moved, Failed 3-2

- D. APPROVAL OF MINUTES:
1. June 10, 2020 Regular City Council Meeting

Approved 5-0

E. PUBLIC HEARINGS:

F. CONSENT AGENDA:

1. General Disbursements through: 6/17/20 \$306,288.56
Payroll through: 6/10/20 \$21,038.91
2. City Administrator Sack Thongvanh's Step Adjustment

Council Member Andrews would like to pull City Administrator Sack Thongvanh's review off of the Consent Agenda because I think we need to acknowledge his work. City Administrator Thongvanh stated that you can still make comments although it is on the Consent Agenda.

Council Member Andrews wanted to go on record that we are fortunate to have the Administrator and I am glad we are able to give him a step adjustment and I am sure he is worth every penny and probably much more than we can afford to pay him. As a new Council Member I have been totally impressed and how well he has done making sure us new members know what is going on and not telling us what to do, but also keep us informed. I think he is doing a good job and we need to acknowledge that and hope he will stay a long time.

Mayor Gustafson stated that he seconds everything that Council Member Andrews have stated.

Council Member Leehy stated that she as well agree and have seen Administrator Thongvanh switch different hats and supporting his staff as well as keeping communication clear with the Council over the years and the past year. Appreciate your work and commitment to our City.

Council Wehyee thank Administrator Thongvanh and looks forward to working with him.

Council Member Miazga looks forward to get a lot of good things done.

Mayor Gustafson stated that he is happy that we have an Administrator with this quality hang with us for five year to get to this step adjustment unlike others that have used us as a stepping stone rather than a place to really do good for the community and really appreciate that effort that you have made. Hope we can do a few more steps.

City Administrator stated that in every community, he will stay for as long as a community needs him. He also stated that any success he has had is because of City Staff and all their work and dedication to him and the City of Falcon Heights.

3. City Hall-Rooftop Unit Replacement
4. Formal Request to the Sheriff about community conversations (added)

Council Member Andrews Moved, Approved 5-0

G: POLICY ITEMS:

1. COVID-19 Preparedness Plan

City Administrator Thongvanh

Under Executive Order 20-74, released by Governor Tim Walz on June 5, critical sector businesses — including government entities like cities — are now required to adopt a COVID-19 Preparedness Plan.

Previously, only non-critical businesses were required to have a Preparedness Plan prior to reopening. Cities do not have to stop operations while creating a plan, but they must adopt a plan by June 29.

City Staff have researched plans that have been developed in other cities and used guidance from the League of Minnesota Cities to draft the attached plan. While City Hall will open for visitors soon, staff will use the plan to prepare and adjust operations as necessary. This already includes the installation of a plastic shield across the front counter and floor stickers with social distancing reminders. Resolution allows for amendments to take place.

Council Member Wehyee

Are there expectations for wearing mask? City Administrator Thongvanh will require staff to wear mask in common areas.

Council Member Andrews

Does the resolution state when we will open or how? City Administrator Thongvanh will make a determination after talking to staff (possibly July 6th).

Will Zoom meetings continue? City Administrator Thongvanh states that when appropriate meetings will be held in person (public hearings).

Council Member Andrews Moved, Approved 5-0

H. INFORMATION/ANNOUNCEMENTS:

Council Member Miazga

- NYSF meets June 25th at 7:30AM
- Still waiting to hear about the bonding bill for Community Park

Council Member Wehyee

- Inclusion sub-committee met last week. Review of sub-committees past work was discussed.
- Community Engagement Commission met on June 15th. Discussion included policing and potential ideas for programming.

Mayor Gustafson

- Planning Commission met on June 23rd via zoom. Sub-committee was created for Planning and Environment Commission in regards to the gardening ordinance.
- City of Lauderdale will be withdrawing from their Fire Services Contract with City of Falcon Heights. The letter drafted by the City of Lauderdale that was discussed at their meeting will be the first form of communication in regards to fire services.
- Monday, July 6th is Unity Day. Tuesday, July 7th is Restoration Day. Unity Day can be done without involvement of others. Restoration Day will have an event at City Hall hosted by the Castile family.
- Ice Cream Social has been cancelled.

- Night to Unite has been moved to October.
- Twins Baseball Clinic is still scheduled.

City Administrator Thongvanh

- Curtiss Field basketball court construction has begun.
- A couple of medians on Larpenteur will be reconstructed.
- Community Park building discussion will take place at the workshop.

I. COMMUNITY FORUM:

J. ADJOURNMENT: The meeting adjourned at 8:32PM

Randy Gustafson, Mayor

Dated this 24th day of June, 2020

Sack Thongvanh, City Administrator

CITY OF FALCON HEIGHTS
City Council Workshop
City Hall
2077 West Larpenteur Avenue

AGENDA
July 1, 2020
6:30 P.M.

NOTE: THIS MEETING WILL BE HELD BY WEB CONFERENCE

- A. CALL TO ORDER: Mayor Gustafson called the meeting to order at 6:39 p.m.
- B. ROLL CALL: ANDREWS X GUSTAFSON X LEEHY X
 MIAZGA X WEHYEE X

 STAFF PRESENT: THONGVANH X MARKON X
- C. PRESENTATIONS:
- D. POLICY ITEMS:

1. Guidelines to Request Agenda Items

City Administrator Thongvanh introduced the historical nature of how agenda items are placed on a City Council agenda. Currently, there is no formal process. Thongvanh shared an example from Lake Elmo, MN, which is part of their City Code. He compared an agenda topic similar to the legislative process in the State Legislature. That requested items are first placed on the workshop for discussion of the Council similar to the legislative process on the State level when a bill is introduced and is placed in committees.

Miazga noted that he had met with the League of Minnesota Cities to discuss this topic, and he asked how the process would involve Commissions. Thongvanh noted that most likely after Commission, it would go to a City Council Workshop, but at this point anything could be customized for Falcon Heights. Miazga noted that he would like guidelines be written down. Mayor Gustafson noted that a structure on agenda topics and public comments would be positive, with more discussion at an August workshop. Council Members Leehy, Miazga, and Wehyee agreed. Council Member Wehyee noted that as a new Councilmember, a formal process would be helpful. City Administrator Thongvanh also noted that it would be helpful for Commissions as well.

Council Member Andrews asked whether any topic could not be discussed unless it had gone through a workshop. City Administrator Thongvanh affirmed. Mayor Gustafson noted that special meetings would be an exception, which Lake Elmo has written into their City Code. Council Member Andrews said she is supportive of moving forward as well. City Administrator Thongvanh also noted that the Request for Council Action should be the vehicle for how agenda topics are introduced, whether the topic is from an elected official or resident. He shared that it would be best for those requesting discussion to send a paragraph or two and supporting documents to himself so that staff can put it on the agenda.

Thongvanh said that he would move forward with a draft for City Council consideration at the next City Council workshop.

2. Fire Services to the City of Lauderdale

Thongvanh shared that the City of Lauderdale is looking to end fire services with the City of Falcon Heights on December 31, 2020. The current contract with the City of Roseville will also end at the end of 2020, and Thongvanh noted that his preference is to request an extension with Roseville. He feels that the Falcon Heights Fire Department is moving in the right direction with recruitment and establishing new leaders and would benefit from further assistance from Roseville.

Council Member Wehyee asked for clarification on whether the letter was received. City Administrator Thongvanh clarified that a draft letter was presented at the Lauderdale City Council meeting, which was approved by the City Council, but the City of Falcon Heights has not received the letter.

Council Member Andrews asked about other options, such as contracting fully with Roseville, given the window of opportunity. Leehy said she feels extending the contract with Roseville would provide more time to look at a deep dive at the department. Council Member Andrews asked if the rest of 2020 would or would not be enough time for a deep dive. Mayor Gustafson said that the rest of 2020 may be enough, but it will be important to do right by our fire department. Council Member Miazga asked that a full contract with Roseville be part of the discussion. Thongvanh said he will provide the City Council with many options as discussions continue.

City Administrator Thongvanh noted that even as a volunteer on-call department, all of the same equipment as a full-time department is needed. He also noted that the recent fire department audit called out upcoming costs for replacing equipment.

3. Public Safety Contract

Thongvanh reported there was a request from the Community Engagement Commission (CEC) to look at the public safety contract and have the Ramsey County Sheriff's Office provide a town-hall meeting. Wehyee noted that the CEC would like to look at the services provided in the contract, possibly have a group study the contract, and have the Sheriff's Office have a community meeting about the contract.

Council Member Leehy said that she would like to have a community meeting with Sheriff Fletcher, which happened twice in the first year of the contract in 2018. She also asked whether a yearly report is provided by the Sheriff's Office. City Administrator Thongvanh said that in previous years, a report and presentation were given by the Sheriff, but that has not happened in the past few years.

Council Member Wehyee noted that the contract specifically notes the Sheriff's Office should attend meetings when requested by the municipality and whether that stipulation should be included in a letter. Council Member Andrews cautioned that threatening could appear negatively on the city. City Administrator Thongvanh also noted that if the Sheriff's Office left the contract, they would still provide services, but only for emergencies.

Wehyee said a task force could facilitate conversations within the community about diversity and inclusion and future conversations with the Sheriff's Office. Thongvanh clarified future conversations could facilitate recommendations that could be brought to the Sheriff's Office.

Wehyee clarified that the CEC could have the discussions surrounding emergency management and crime prevention as part of their mandate in the City Code. Council Member Leehy noted that previous facilitators have reached out and are willing to help with conversations about policing in a forum for the entire community. Thongvanh noted that it will be important to revolve the discussion around public safety services provided in the community, not specifically on the contract.

City Administrator Thongvanh read the mission of the Community Engagement Commission as stipulated in the City Code. Council Member Leehy noted that while she was on the CEC, a representative from the police department and fire department attended meetings, but that is not happening now. She also said that the CEC could use the Policing and Inclusion Take Force recommendations as a tool.

Georgiana May, a resident and CEC member, spoke and clarified that the CEC wanted to look at the contract, not negotiate, and provide citizens with the opportunity to have conversations and have the Sheriff's Office respond not react to situations. Leehy clarified that a study group could spend a meeting or two looking over documents in preparation for a community conversation. May agreed.

Mayor Gustafson summarized that the City Administrator will handle contractual discussions while a subcommittee or full group of the CEC could study the contract in preparation for future conversations about what services are provided and how are they provided. Leehy noted that it would be prudent for the CEC to coalesce ideas for discussion and provide those topics to facilitators before a conversation.

4. Community Conversations

Mariah Levison from the Minnesota Department of Administration Office of Collaboration and Dispute Resolution has offered to work with the city to revisit the Inclusion and Policing Task Force recommendations.

Council Member Andrews noted that she discussed with Community Engagement Commissioner May about both policing and anti-racism and that both discussions are important but separate.

Mayor Gustafson summarized the discussions that took place in and after 2016, which were largely done without a script and have led to now. Leehy noted that continuing conversations will help deplete anxiety. Council Member Wehyee agreed and said that it would be beneficial to have a few conversations.

City Administrator Thongvanh noted that he will discuss with Mariah Levison about the city's intentions, what they could facilitate, what staff capacity would be, and what a timeline could be.

5. Sanctuary Ordinance

Council Member Wehyee summarized that an ordinance would establish that people are not turned over to ICE and that people are welcome regardless of immigration status. He also noted that the ordinance could be framed as a welcoming community.

Council Member Andrews and Mayor Gustafson asked about the need for this ordinance. Council Member Wehyee answered that the ordinance would be preventative and a way to express support. Council Member Leehy also noted that there is a risk of possibly losing funding.

City Administrator Thongvanh noted that since 2016, the city has adopted policies that pertain to topics that the city has control over, which the cities of St. Paul and Minneapolis have when it comes to policing, but Falcon Heights does not since we are served by other agencies for law enforcement.

Mayor Gustafson asked if the ordinance would direct city staff's interaction with residents as it pertains to immigration status and interaction with ICE. Council Member Leehy noted that such a direction would be in an appropriate scope. Council Member Wehyee affirmed that such provisions would be effective along with supportive language and direction to include discussions surrounding immigration during policing contract negotiations.

6. Noise Control Ordinance

Community Development Coordinator Markon notes that the current ordinances surrounding noise are limited and vague and that staff would like direction on moving forward to bring more enforceable code in light of complaints. These complaints usually revolve around construction noise.

Council Member Miazga noted that most noise complaints that he receives are about boom cars. Markon noted that other cities do stipulate vehicle noise in their noise ordinance, which is something that could be considered as an ordinance is drafted.

Mayor Gustafson noted that enforceability of these ordinances should be a consideration as it relates to city and sheriff's office capacity and that the topic could be part of future community conversations around policing.

Council Member Leehy asked about noise complaints related to snow removal. Community Development Coordinator Markon said that these typically are about private companies removing snow at various hours, sometimes at multiple houses on the same block. He further noted that other communities' exempt snow removal operations and that the final ordinance should be explicit about snow removal.

Councilmembers felt that this topic should be discussed further at a later date but is not at the top of the current priority list.

7. Community Park Building Assessment

City Administrator Thongvanh noted the report from Bolton and Menk, but he felt the costs to rehabilitate the building were low. He said there will not be any renting for the remainder of the year.

Council Member Andrews noted that while the structural assessment is helpful, but no mention is made of the mechanical system. She also asked if no action is taken for a year, what would further deterioration look like. City Administrator Thongvanh noted that deterioration will continue, with fixes applied for high-priority issues. He said that there will be a larger discussion at a later time around continuing to fix or replace the building.

E. INFORMATION/ANNOUNCEMENTS

Councilmembers and Thongvanh shared updates on upcoming meetings.

City Administrator Thongvanh noted that the Amber Union building received historic designation.

City Administrator Thongvanh noted that the basketball court is almost complete, and the next project will be medians along Larpenteur Ave.

F. ADJOURNMENT: The meeting was adjourned at 10:30 p.m.

Randy Gustafson, Mayor

Dated this 1st day of July, 2020

Sack Thongvanh, City Administrator

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	July 22, 2020
Agenda Item	Consent F1
Attachment	General Disbursements and Payroll
Submitted By	Roland Olson, Finance Director

Item	General Disbursements and Payroll
Description	General Disbursements through: 7/16/20 \$151,351.77 Payroll through: 7/15/20 \$40,943.67
Budget Impact	The general disbursements and payroll are consistent with the budget.
Attachment(s)	<ul style="list-style-type: none"> • General Disbursements and Payroll
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

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PACKET: 02153 JUNE 24 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
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DATE	BANK CODE	DESCRIPTION	DISCOUNT	G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
=====						
01-00250	AMERIPRIDE SERVICES					
I-1004809338		TOWEL SVC TO JUNE	74.38			
6/26/2020	APBNK	DUE: 6/26/2020 DISC: 6/26/2020		1099: N		
		TOWEL SVC TO JUNE		101 4124-82011-000	LINEN CLEANING	74.38
		=== VENDOR TOTALS ===	74.38			
=====						
01-03103	CANON FINANCIAL SERVICES					
I-21575724		COPIER CONTRACT FOR JUNE	122.39			
6/26/2020	APBNK	DUE: 6/26/2020 DISC: 6/26/2020		1099: N		
		COPIER CONTRACT FOR JUNE		101 4131-87010-000	CITY HALL MAINTENANCE	122.39
		=== VENDOR TOTALS ===	122.39			
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01-05290	GOODIN COMPANY					
I-2396975-01		FAUCETT PARTS	742.40			
6/23/2020	APBNK	DUE: 6/23/2020 DISC: 6/23/2020		1099: N		
		FAUCETT PARTS		401 4401-90200-000	COVID 19 CAPITAL ITEMSs	742.40
I-2397315-00		FAWCETT PARTS	7.81			
6/23/2020	APBNK	DUE: 6/23/2020 DISC: 6/23/2020		1099: N		
		FAWCETT PARTS		401 4401-90200-000	COVID 19 CAPITAL ITEMSs	7.81
I-2397410-00		FAWCETT PARTS	10.88			
6/23/2020	APBNK	DUE: 6/23/2020 DISC: 6/23/2020		1099: N		
		FAWCETT PARTS		401 4401-90200-000	COVID 19 CAPITAL ITEMSs	10.88
		=== VENDOR TOTALS ===	761.09			
=====						
01-05718	GOODPOINT TECHNOLOGY, INC					
I-4011		DATABASE FOR ICON ST RATING	1,000.00			
6/26/2020	APBNK	DUE: 6/26/2020 DISC: 6/26/2020		1099: N		
		DATABASE FOR ICON ST RATING		419 4419-83010-000	PAVEMENT MANAGEMENT	1,000.00
		=== VENDOR TOTALS ===	1,000.00			
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01-05264	JOEL SMITH HEATING & AIR CONDI					
I-33781		ROOFTOP AC ISSUES	607.50			
6/23/2020	APBNK	DUE: 6/23/2020 DISC: 6/23/2020		1099: N		
		ROOFTOP AC ISSUES		101 4131-87010-000	CITY HALL MAINTENANCE	607.50
		=== VENDOR TOTALS ===	607.50			

PACKET: 02153 JUNE 24 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05263		MID CITY SERVICES- INDUSTRIAL				

I-129790		FLOOR MAT SVC	42.15			
6/23/2020	APBNK	DUE: 6/23/2020 DISC: 6/23/2020		1099: N		
		FLOOR MAT SVC		101 4131-70110-000	SUPPLIES	42.15
		=== VENDOR TOTALS ===	42.15			
=====						
01-05343		MINNESOTA MULCH & SOIL				

I-W25175		STREET SWEEPINGS	472.50			
6/23/2020	APBNK	DUE: 6/23/2020 DISC: 6/23/2020		1099: N		
		STREET SWEEPINGS		602 4602-84000-000	STREET SWEEPINGS	472.50
		=== VENDOR TOTALS ===	472.50			
=====						
01-07231		MN FIRE SVC CERT. BOARD				

I-7673		2 RECERTICATION EXAMS	240.00			
6/26/2020	APBNK	DUE: 6/26/2020 DISC: 6/26/2020		1099: N		
		2 RECERTICATION EXAMS		101 4124-86020-000	TRAINING	240.00
		=== VENDOR TOTALS ===	240.00			
=====						
01-05843		MN NCPERS LIFE INSURANCE				

I-458800072020		JULY LIFE INS`	48.00			
6/23/2020	APBNK	DUE: 6/23/2020 DISC: 6/23/2020		1099: N		
		JULY LIFE INS`		101 21709-000	OTHER PAYABLE	24.64
		JULY LIFE INS`		204 21709-000	OTHER PAYABLE	1.60
		JULY LIFE INS`		601 21709-000	OTHER PAYABLE	15.52
		JULY LIFE INS`		602 21709-000	OTHER PAYABLE	6.24
		=== VENDOR TOTALS ===	48.00			
=====						
01-07263		NEXTEL COMMUNICATIONS, INC				

I-610189225-204		CELL PHIONE SVC	101.26			
6/26/2020	APBNK	DUE: 6/26/2020 DISC: 6/26/2020		1099: N		
		CELL PHIONE SVC		101 4131-85015-000	CELL PHONE	101.26
		=== VENDOR TOTALS ===	101.26			

PACKET: 02153 JUNE 24 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06024		ON SITE SANITATION				

I-940099		HAND SANITZERS	75.00			
6/23/2020	APBNK	DUE: 6/23/2020 DISC: 6/23/2020		1099: N		
		HAND SANITZERS		601 4601-85080-000	PORTABLE TOILET PARKS	75.00

I-940100		HAND SANITZERS/PORTABLE TOILE	160.00			
6/23/2020	APBNK	DUE: 6/23/2020 DISC: 6/23/2020		1099: N		
		HAND SANITZERS/PORTABLE TOILET		601 4601-85080-000	PORTABLE TOILET PARKS	160.00
=== VENDOR TOTALS ===			235.00			
=====						
01-00935		ST PAUL REGIONAL WATER SERVICE				

I-202006267553		WATER AND SS	147.16			
6/26/2020	APBNK	DUE: 6/26/2020 DISC: 6/26/2020		1099: N		
		WATER AND SS		101 4141-85040-000	WATER	42.81
		WATER AND SS		101 4141-85070-000	SEWER	18.39
		WATER AND SS		101 4141-85040-000	WATER	65.29
		WATER AND SS		101 4131-85070-000	SEWER	20.67
=== VENDOR TOTALS ===			147.16			
=====						
01-00000		TOM LYNCH ELECTRIC LLC				

I-202006267554		NEW EXHAUST ELECTRICAL WORK	2,827.00			
6/26/2020	APBNK	DUE: 6/26/2020 DISC: 6/26/2020		1099: N		
		NEW EXHAUST ELECTRICAL WORK		402 4402-91000-000	MACHINERY & EQUIPMENT	2,827.00

I-202006267555		HAND DRYERS FOR BATHROOMS	875.00			
6/26/2020	APBNK	DUE: 6/26/2020 DISC: 6/26/2020		1099: N		
		HAND DRYERS FOR BATHROOMS		401 4401-90200-000	COVID 19 CAPITAL ITEMSs	875.00
=== VENDOR TOTALS ===			3,702.00			
=== PACKET TOTALS ===			7,553.43			

PACKET: 02156 JULY 1 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS	P.O. #		
DATE	BANK CODE	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====					
01-05422	BP				
I-202007017557		FUEL	702.85		
7/01/2020	APBNK	DUE: 7/01/2020 DISC: 7/01/2020		1099: N	
		FUEL		602 4602-74000-000	FUEL & LUBRICANTS 77.18
		FUEL		101 4124-74000-000	MOTOR FUEL & LUBRICANTS 69.72
		FUEL		101 4132-74000-000	MOTOR FUEL & LUBRICANTS 555.95
		=== VENDOR TOTALS ===	702.85		
=====					
01-05166	GRAINGER, W. W., INC.				
I-9569119192		SPRAY BOTTLES	16.20		
7/01/2020	APBNK	DUE: 7/01/2020 DISC: 7/01/2020		1099: N	
		SPRAY BOTTLES		101 4131-70110-000	SUPPLIES 16.20
		=== VENDOR TOTALS ===	16.20		
=====					
01-05153	HOME DEPOT CRC/GECP				
I-202007017556		BASKETBALL COURT SUPPLIES	235.85		
7/01/2020	APBNK	DUE: 7/01/2020 DISC: 7/01/2020		1099: N	
		BASKETBALL COURT SUPPLIES		403 4403-91000-000	MACHINERY & EQUIPMENT 235.85
		=== VENDOR TOTALS ===	235.85		
=====					
01-05263	MID CITY SERVICES- INDUSTRIAL				
I-132311		FLOOR MAT SVC	42.15		
7/01/2020	APBNK	DUE: 7/01/2020 DISC: 7/01/2020		1099: N	
		FLOOR MAT SVC		101 4131-87010-000	CITY HALL MAINTENANCE 42.15
		=== VENDOR TOTALS ===	42.15		
=====					
01-06062	SUMMIT COMPANIES				
I-1525394		FIRE EXTRINGUISHER CHECKS	89.80		
7/01/2020	APBNK	DUE: 7/01/2020 DISC: 7/01/2020		1099: N	
		FIRE EXTRINGUISHER CHECKS		101 4124-87029-000	REPAIR OTHER EQUIPMENT 89.80
		=== VENDOR TOTALS ===	89.80		
=====					
01-06581	TRI-STATE BOBCAT INC				
I-A74243		BELT FOR TORO MOWER	265.98		
7/01/2020	APBNK	DUE: 7/01/2020 DISC: 7/01/2020		1099: N	
		BELT FOR TORO MOWER		101 4132-70120-000	SUPPLIES 265.98
		=== VENDOR TOTALS ===	265.98		
		=== PACKET TOTALS ===	1,352.83		

PACKET: 02158 JULY 8 PAYABALES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
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01-00209 ADVANTAGE SIGNS AND GRAPHICS

I-43165		ROUND POST STREET BRACKET	18.50			
7/15/2020	APBNK	DUE: 7/15/2020 DISC: 7/15/2020		1099: N		
		ROUND POST STREET BRACKET		101 4132-70120-000	SUPPLIES	18.50
=== VENDOR TOTALS ===			18.50			

01-00220 ALEX AIR APPARATUS INC

I-2976		AIR CO9MPRESSOR MAINT	721.00			
7/15/2020	APBNK	DUE: 7/15/2020 DISC: 7/15/2020		1099: N		
		AIR CO9MPRESSOR MAINT		101 4124-87029-000	REPAIR OTHER EQUIPMENT	721.00
=== VENDOR TOTALS ===			721.00			

01-00265 AMERICAN ENVIRONMENTAL LLC

I-1792		SANITRAY SEWER CLEANING	24,087.70			
7/06/2020	APBNK	DUE: 7/06/2020 DISC: 7/06/2020		1099: N		
		SANITRAY SEWER CLEANING		601 4601-87100-000	TELEVISIONING AND JETTING	24,087.70
=== VENDOR TOTALS ===			24,087.70			

01-00250 AMERIPRIDE SERVICES

I-1004798444		LAUNDRY SVC	78.13			
7/15/2020	APBNK	DUE: 7/15/2020 DISC: 7/15/2020		1099: N		
		LAUNDRY SVC		101 4124-82011-000	LINEN CLEANING	78.13
I-1004819747		LAUNDRY SVC	76.38			
7/15/2020	APBNK	DUE: 7/15/2020 DISC: 7/15/2020		1099: N		
		LAUNDRY SVC		101 4124-82011-000	LINEN CLEANING	76.38
=== VENDOR TOTALS ===			154.51			

01-00900 BEISSWENGER'S

I-332800		NEW TORO LAWNMOWER	548.99			
7/15/2020	APBNK	DUE: 7/15/2020 DISC: 7/15/2020		1099: N		
		NEW TORO LAWNMOWER		403 4403-91000-000	MACHINERY & EQUIPMENT	548.99
=== VENDOR TOTALS ===			548.99			

PACKET: 02158 JULY 8 PAYABALES
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
=====						
01-00875	BHE COMMUNITY SOLAR, LLC					
I-10645808		CITY HALL SOLAR GARDEN ELECT	1,142.73			
7/15/2020	APBNK	DUE: 7/15/2020 DISC: 7/15/2020		1099: N		
		CITY HALL SOLAR GARDEN ELECT		101 4131-85025-000	SOLAR ELECTRIC	1,142.73
		=== VENDOR TOTALS ===	1,142.73			
=====						
01-00230	BOLTON & MENK					
I-252587		STRU8CTUAL EVAL COMM PAK BLDG	3,300.00			
7/15/2020	APBNK	DUE: 7/15/2020 DISC: 7/15/2020		1099: N		
		STRU8CTUAL EVAL COMM PAK BLDG		403 4403-91000-000	MACHINERY & EQUIPMENT	3,300.00
		=== VENDOR TOTALS ===	3,300.00			
=====						
01-01034	BRAKE AND EQUIPMENT WAREHOUSE					
I-01JH4288		THICKSTER XL PART	49.93			
7/06/2020	APBNK	DUE: 7/06/2020 DISC: 7/06/2020		1099: N		
		THICKSTER XL PART		101 4132-87000-000	REPAIR EQUIPMENT	49.93
I-JH6104		TORO MOWER BATTERY	71.20			
7/06/2020	APBNK	DUE: 7/06/2020 DISC: 7/06/2020		1099: N		
		TORO MOWER BATTERY		101 4132-87000-000	REPAIR EQUIPMENT	71.20
		=== VENDOR TOTALS ===	121.13			
=====						
01-06290	CITY OF ROSEVILLE					
I-229149		IT SUP-PORT	3,693.00			
7/15/2020	APBNK	DUE: 7/15/2020 DISC: 7/15/2020		1099: N		
		IT SUPPORT JULY		101 4116-85070-000	TECHNICAL SUPPORT	1,817.75
		IT SUPPORT JULY		101 4124-85070-000	NETWORK/TECH SUPPORT(I-N	1,189.80
		IT SUPPORT JULY		101 4132-85070-000	NETWORK/TECH SUPPORT(I-N	297.45
		I8T EQUIPMENT		401 4401-90100-000	FURNITURE & EQUIPMENT	185.00
		I8T EQUIPMENT		101 4116-70100-000	SUPPLIES	203.00
		=== VENDOR TOTALS ===	3,693.00			
=====						
01-03527	DELEGARD TOOL COMPANY					
I-7376		GLAVES AND SPEEDEE	101.18			
7/15/2020	APBNK	DUE: 7/15/2020 DISC: 7/15/2020		1099: N		
		GLAVES AND SPEEDEE		101 4131-70110-000	SUPPLIES	101.18
		=== VENDOR TOTALS ===	101.18			

PACKET: 02158 JULY 8 PAYABALES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
=====						
01-05172		GOODYEAR TIRE AND RUBBER COMPA				
I-124-1098266		GOODYEAR TIRE AND RUBBER COMP	163.00			
7/15/2020	APBNK	DUE: 7/15/2020 DISC: 7/15/2020		1099: N		
		GOODYEAR TIRE AND RUBBER COMPA		101 4132-87000-000	REPAIR EQUIPMENT	163.00
		=== VENDOR TOTALS ===	163.00			
=====						
01-05115		GOPHER STATE ONE CALL				
I-0060384		JUNE LOCATES	89.10			
7/06/2020	APBNK	DUE: 7/06/2020 DISC: 7/06/2020		1099: N		
		JUNE LOCATES		601 4601-88030-000	LOCATES	89.10
		=== VENDOR TOTALS ===	89.10			
=====						
01-05235		JAN-PRO CLEANING SYSTEMS				
I-94789		JULY JANITORIAL SVC	450.00			
7/15/2020	APBNK	DUE: 7/15/2020 DISC: 7/15/2020		1099: N		
		JULY JANITORIAL SVC		101 4131-87010-000	CITY HALL MAINTENANCE	225.00
		JULY JANITORIAL SVC		101 4124-61530-000	FIRE HALL CLEANING	225.00
		=== VENDOR TOTALS ===	450.00			
=====						
01-05325		JMC INC				
I-1082		CONCRETE FOR BASKETBALL CRT	9,782.19			
7/15/2020	APBNK	DUE: 7/15/2020 DISC: 7/15/2020		1099: N		
		CONCRETE FOR BASKETBALL CRT		403 4403-91000-000	MACHINERY & EQUIPMENT	9,782.19
		=== VENDOR TOTALS ===	9,782.19			
=====						
01-05622		LES JONE ROOFING				
I-202007157565		REFUND ROOFING PERMIT	12.68			
7/15/2020	APBNK	DUE: 7/15/2020 DISC: 7/15/2020		1099: N		
		REFUND ROOFING PERMIT		101 32212-000	ROOFING PERMIT	12.68
		=== VENDOR TOTALS ===	12.68			
=====						
01-05440		LOFFLER COMPANIES, INC				
I-3463225		COPIER SVCC	63.38			
7/15/2020	APBNK	DUE: 7/15/2020 DISC: 7/15/2020		1099: N		
		COPIER SVCC		101 4112-87000-000	REPAIR OFFICE EQUIPMENT	63.38
		=== VENDOR TOTALS ===	63.38			

PACKET: 02158 JULY 8 PAYABALES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

POST DATE	BANK CODE	-----ID-----	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====							
01-05418			JUSTIN MARKON				

I-202007067559			MILEAGE AND CELL PHONE REIMB	29.49			
7/06/2020	APBNK		DUE: 7/06/2020 DISC: 7/06/2020		1099: N		
			MILEAGE RIEM		101 4116-85010-000	TELEPHONE	9.49
			CELL [PHONE REIMB		101 4117-85015-000	CELL PHONE	20.00
			=== VENDOR TOTALS ===	29.49			
=====							
01-05665			METROPOLITAN COUNCIL				

I-1112037			AUG SS	51,341.49			
7/15/2020	APBNK		DUE: 7/15/2020 DISC: 7/15/2020		1099: N		
			AUG SS		601 4601-85060-000	METRO SEWER CHARGES	51,341.49
			=== VENDOR TOTALS ===	51,341.49			
=====							
01-05739			MN DEPT EMPLOYMENT AND ECONOMI				

I-202007157563			MN UNEMPLOYMENT CLAIMS	277.42			
7/15/2020	APBNK		DUE: 7/15/2020 DISC: 7/15/2020		1099: N		
			MN UNEMPLOYMENT CLAIMS		101 4192-89000-000	MISCELLANEOUS	277.42
			=== VENDOR TOTALS ===	277.42			
=====							
01-05427			NANDKUMAR, NALISHA				

I-202007167570			KCELLPHONE REIMB	20.00			
7/16/2020	APBNK		DUE: 7/16/2020 DISC: 7/16/2020		1099: N		
			KCELLPHONE REIMB		101 4116-85010-000	TELEPHONE	20.00
			=== VENDOR TOTALS ===	20.00			
=====							
01-07263			NEXTEL COMMUNICATIONS, INC				

I-172868921.184			CELL PHONE	17.08			
7/15/2020	APBNK		DUE: 7/15/2020 DISC: 7/15/2020		1099: N		
			CELL PHONE		101 4124-85015-000	CELL PHONE	17.08
			=== VENDOR TOTALS ===	17.08			
=====							
01-05676			OFFICE DEPOT				

I-1007933534001			WIPES AND POCKET FILES	51.53			
7/15/2020	APBNK		DUE: 7/15/2020 DISC: 7/15/2020		1099: N		
			WIPES AND POCKET FILES		101 4112-70100-000	SUPPLIES	51.53
			=== VENDOR TOTALS ===	51.53			

PACKET: 02158 JULY 8 PAYABALES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
=====						
01-06030	OLSON,ROLAND					
I-202007167569		MILEAGE RE4IMB	52.09			
7/16/2020	APBNK	DUE: 7/16/2020 DISC: 7/16/2020		1099: N		
		MILEAGE RE4IMB		101 4113-86010-000	MILEAGE	52.09
		=== VENDOR TOTALS ===	52.09			
=====						
01-06053	OREILLY AUTO PARTS					
I-2423243810		MINI BULB	10.44			
7/15/2020	APBNK	DUE: 7/15/2020 DISC: 7/15/2020		1099: N		
		MINI BULB		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	10.44
		=== VENDOR TOTALS ===	10.44			
=====						
01-06112	PIIONEER PRESS					
I-620572540		LEGALS	632.10			
7/15/2020	APBNK	DUE: 7/15/2020 DISC: 7/15/2020		1099: N		
		LEGALS		101 4111-70410-000	LEGAL NOTICES	632.10
		=== VENDOR TOTALS ===	632.10			
=====						
01-06115	TIMOTHY PITTMAN					
I-202007157566		FLEX REIMB	83.07			
7/15/2020	APBNK	DUE: 7/15/2020 DISC: 7/15/2020		1099: N		
		FLEX REIMB		101 21712-000	MEDICAL FLEX SAVINGS PAY	33.23
		FLEX REIMB		601 21712-000	MEDICAL FLEX SAVINGS PAY	29.07
		FLEX REIMB		602 21712-000	MEDICAL FLEX SAVINGS PAY	20.77
		=== VENDOR TOTALS ===	83.07			
=====						
01-06943	QUALITY RESOURCE GROUP INC					
I-1927561		BLANK CHECKS	1,108.05			
7/15/2020	APBNK	DUE: 7/15/2020 DISC: 7/15/2020		1099: N		
		BLANK CHECKS		101 4113-70100-000	SUPPLIES	1,108.05
		=== VENDOR TOTALS ===	1,108.05			
=====						
01-06185	RAMSEY COUNTY					
I-PRRRV0-01375		VOTING SYSTEM	2,141.45			
7/15/2020	APBNK	DUE: 7/15/2020 DISC: 7/15/2020		1099: N		
		VOTING SYSTEM		101 4115-80300-000	ELECTION CONTRACT	2,141.45
		=== VENDOR TOTALS ===	2,141.45			

PACKET: 02158 JULY 8 PAYABALES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
=====						
01-05534	RAMSEY COUNTY FIRE CHIEFS ASSO					
I-202007067560		2020 FIRFE ACADEMY & HAZ MAT	900.00			
7/06/2020	APBNK	DUE: 7/06/2020 DISC: 7/06/2020		1099: N		
		2020 FIRFE ACADEMY & HAZ MAT I		101 4124-86110-000	MEMBERSHIPS	900.00
		=== VENDOR TOTALS ===	900.00			
=====						
01-06186	RAMSEY COUNTY SHERRIFF;S OFFIC					
I-SHRFL 001895		JULY POLICE SVC (AFTR ADJ)	29,956.47			
7/15/2020	APBNK	DUE: 7/15/2020 DISC: 7/15/2020		1099: N		
		JULY POLICE SVC (AFTR ADJ)		101 4122-81000-000	POLICE SERVICES	29,956.47
		=== VENDOR TOTALS ===	29,956.47			
=====						
01-06301	SAMS CLUB MC/SYNCB					
I-202007157562		web/newspaper/signs/curtis im	2,127.03			
7/15/2020	APBNK	DUE: 7/15/2020 DISC: 7/15/2020		1099: N		
		newspaper pioneer press		101 4116-70100-000	SUPPLIES	32.00
		web registration		101 4116-85040-000	VIRTUAL COMMUNICATIONS	310.00
		covid supplies		101 4131-70110-000	SUPPLIES	860.00
		zoom conference wexp		101 4112-70100-000	SUPPLIES	59.04
		curtis basketball court		403 4403-91000-000	MACHINERY & EQUIPMENT	115.70
		parks sign		101 4141-70100-000	SUPPLIES	210.96
		curtis basketball court exp		403 4403-91000-000	MACHINERY & EQUIPMENT	155.33
		survey monkey		210 4210-86100-000	CONFERENCES/EDUCATGION	384.00
		=== VENDOR TOTALS ===	2,127.03			
=====						
01-06525	SUBURBAN ACE HARDWARE					
I-202007157568		KEYS, GLASS, MISC	227.72			
7/15/2020	APBNK	DUE: 7/15/2020 DISC: 7/15/2020		1099: N		
		KEYS, GLASS, MISC		101 4131-70110-000	SUPPLIES	227.72
		=== VENDOR TOTALS ===	227.72			
=====						
01-05374	TENNIS SANITATION LLC					
I-2688551		RECYCLING	6,249.75			
7/15/2020	APBNK	DUE: 7/15/2020 DISC: 7/15/2020		1099: N		
		RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	6,249.75
I-2688552		RECYCLING SWMT AND CEC	66.50			
7/15/2020	APBNK	DUE: 7/15/2020 DISC: 7/15/2020		1099: N		
		RECYCLING SWMT AND CEC		101 4131-87010-000	CITY HALL MAINTENANCE	66.50
		=== VENDOR TOTALS ===	6,316.25			

PACKET: 02158 JULY 8 PAYABALES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME----- DISTRIBUTION

01-06628 SACK THONGVANH

I-202007157567		REIMB CELL PHONE FROM APR 27	85.32		
7/15/2020	APBNK	DUE: 7/15/2020 DISC: 7/15/2020		1099: N	
		REIMB CELL PHONE FROM APR 27		601 4601-85015-000	CELL PHONE 85.32
=== VENDOR TOTALS ===			85.32		

01-05737 VERIZON WIRELESS

I-9857356505		CELL PHONE FIRE INSPECTOR	59.92		
7/06/2020	APBNK	DUE: 7/06/2020 DISC: 7/06/2020		1099: N	
		CELL PHONE FIRE INSPECTOR		101 4117-85015-000	CELL PHONE 59.92
I-9857497643		CELL PHONES	80.02		
7/15/2020	APBNK	DUE: 7/15/2020 DISC: 7/15/2020		1099: N	
		CELL PHONES		101 4124-85015-000	CELL PHONE 80.02
=== VENDOR TOTALS ===			139.94		

01-05870 XCEL ENERGY

I-2007157564		ELECT	2,112.29		
7/15/2020	APBNK	DUE: 7/15/2020 DISC: 7/15/2020		1099: N	
		ELECT		101 4131-85020-000	ELECTRIC 8.89
		ELECT		101 4141-85020-000	ELECTRIC/GAS 26.54
		ELECT		101 4121-85020-000	ELECTRIC 0.81
		ELECT		209 4209-85020-000	STREET LIGHTING POWER 7.80
		ELECT		209 4209-85020-000	STREET LIGHTING POWER 14.82
		ELECT		209 4209-85020-000	STREET LIGHTING POWER 14.82
		ELECT		209 4209-85020-000	STREET LIGHTING POWER 46.37
		ELECT		209 4209-85020-000	STREET LIGHTING POWER 1,937.58
		ELECT		209 4209-85020-000	STREET LIGHTING POWER 14.82
		ELECT		209 4209-85020-000	STREET LIGHTING POWER 39.84
=== VENDOR TOTALS ===			2,112.29		

01-07205 ZEP SALES & SERVICE

I-90053444482		CLEANING PRODUCTS	367.19		
7/15/2020	APBNK	DUE: 7/15/2020 DISC: 7/15/2020		1099: N	
		CLEANING PRODUCTS		101 4141-70100-000	SUPPLIES 367.19
=== VENDOR TOTALS ===			367.19		
=== PACKET TOTALS ===			142,445.51		

EMP #	NAME	AMOUNT
C 022	RANDALL C GUSTAFSON	393.07
01-0023	MELANIE M LEEHY	262.05
01-0024	MARK J MIAZGA	262.05
01-0025	YAKASAH WEHYEE	262.05
01-0026	KAY ANDREWS	255.30
01-1005	SACK THONGVANH	4,334.05
01-1022	NALISHA NANDKUMAR	1,527.41
01-1136	ROLAND O OLSON	2,783.59
01-1021	JUSTIN M MARKON	1,593.90
01-0085	DANIEL S JOHNSON-POWERS	813.01
01-0095	MICHAEL J POESCHL	167.20
01-0097	PATRICK GAFFNEY	128.61
01-0124	MICHAEL D KRUSE	128.61
01-2258	JOSEPH FLETT	1,239.92
01-1030	TIMOTHY J PITTMAN	2,239.40
01-1033	DAVE TRETSEVEN	1,773.45
01-1143	COLIN B CALLAHAN	1,860.00

TOTAL PRINTED: 17 20,023.67

6-25-2020 9:26 AM PAYROLL CHECK REGISTER
PAYROLL NO: 01 City of Falcon Heights

PAGE: 1
PAYROLL DATE: 6/25/2020

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
2262	TWOHY, MICHAEL K	R	6/25/2020	1,266.38	089668

6-25-2020 9:26 AM PAYROLL CHECK REGISTER
PAYROLL NO: 01 City of Falcon Heights

PAGE: 2
PAYROLL DATE: 6/25/2020

*** REGISTER TOTALS ***

REGULAR CHECKS:	1	1,266.38
DIRECT DEPOSIT REGULAR CHECKS:	17	20,023.67
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	18	21,290.05

*** NO ERRORS FOUND ***

* END OF REPORT **

EMP #	NAME	AMOUNT
C 1005	SACK THONGVANH	3,814.90
01-1022	NALISHA NANDKUMAR	1,527.41
01-1136	ROLAND O OLSON	2,783.59
01-1021	JUSTIN M MARKON	1,593.90
01-0040	KEVIN ANDERSON	171.14
01-0085	DANIEL S JOHNSON-POWERS	118.36
01-0087	MICHAEL A MCKAY	190.98
01-0095	MICHAEL J POESCHL	459.34
01-0097	PATRICK GAFFNEY	376.19
01-0124	MICHAEL D KRUSE	337.77
01-0132	ANDREW K TEMME	155.07
01-0135	MORGAN B MCCANN	129.63
01-0137	DANIEL J WATTENHOFER	223.74
01-0138	GRANT W HEITMAN	27.20
01-0139	WILLIAM M RAVEN	224.13
01-0140	RYAN J CARLSON	235.66
01-2172	MICHAEL W ARCAND	61.61
01-2258	JOSEPH FLETT	500.70
01-1030	TIMOTHY J PITTMAN	2,239.40
01-1033	DAVE TRETSVEN	1,773.45
01-1143	COLIN B CALLAHAN	1,860.00

TOTAL PRINTED: 21 18,804.17

7-09-2020 9:07 AM PAYROLL CHECK REGISTER
 PAYROLL NO: 01 City of Falcon Heights

PAGE: 1
 PAYROLL DATE: 7/09/2020

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
22	TWOHY, MICHAEL K	R	7/09/2020	849.45	089688

7-09-2020 9:07 AM PAYROLL CHECK REGISTER
 PAYROLL NO: 01 City of Falcon Heights

PAGE: 2
 PAYROLL DATE: 7/09/2020

*** REGISTER TOTALS ***

REGULAR CHECKS:	1	849.45
DIRECT DEPOSIT REGULAR CHECKS:	21	18,804.17
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	22	19,653.62

*** NO ERRORS FOUND ***

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	July 22, 2020
Agenda Item	Consent F2
Attachment	Resolution
Submitted By	Nalisha Nandkumar, Assistant to the City Administrator

Item	Appointment of Julie Ebbesen to the Community Engagement Commission
Description	<p>City Staff and the Planning Commission Chair have interviewed and recommended Julie Ebbesen for the Community Engagement Commission. With Julie’s appointment, the Commission will be filled.</p> <p>Full Name Julie Ebbesen</p> <p>Full Address 1889 Snelling Ave N</p> <p>How Long At Above Address? 7.5 years</p> <p>In Which Capacity Would You Like to Serve? Community Engagement Commission</p> <p>What is the Reason You Would Like to Serve? With recent events and the community reaction to select topics I would like to help involve our neighbors and neighborhoods in more consistent engagement and participation with city events including council and commission meetings as well as more fun and interesting community/social events.</p>
Budget Impact	N/A
Attachment(s)	<ul style="list-style-type: none"> • Resolution 20-28 Appointment of Julie Ebbesen to the Community Engagement Commission
Action(s) Requested	Staff would recommend approval of attached resolution appointing Julie Ebbesen to the Community Engagement Commission.

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**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

July 22, 2020

No. 20-28

**RESOLUTION APPOINTING JULIE EBBSSEN TO THE COMMUNITY ENGAGEMENT
COMMISSION**

WHEREAS, the City Council consolidated the Human Rights Commission with the Neighborhood Commission to establish the Community Engagement Commission in 2015;

WHEREAS, The community engagement commission shall serve in an advisory capacity to the city council regarding the effective, meaningful and equal involvement of Falcon Heights residents in their community. The commission will identify opportunities to collaborate with community, educational, business and social services groups and organizations; identify ways to improve the city’s public participation, identify under-represented groups, remove any barriers, and engage and promote increased participation for all residents, businesses, community and neighborhood organizations; review and recommend ways to improve the city’s communications efforts so as to facilitate effective two-way communication between the city and all residents, businesses, community and neighborhood organizations; review and recommend ways to help improve resident emergency preparedness and crime prevention programs.

The commission shall review complaints of alleged human rights violations occurring within the city and secure equal opportunity for all residents of the city regarding public services, public accommodations, housing, employment and education.

WHEREAS, City Staff, Commission Chair and the Mayor has interviewed Julie Ebbesen and recommends appointment to the Falcon Heights Community Engagement Commission.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Falcon Heights, Minnesota:

1. That the appointment of Julie Ebbesen to the Community Engagement Commission is approved and adopted by the City Council of the City of Falcon Heights.

Moved by:

Approved by: _____

Randall C. Gustafson
Mayor

GUSTAFSON ___ In Favor
MIAZGA
ANDREWS ___ Against
LEEHY
WEYHEE

Attested by: _____

Sack Thongvanh
City Administrator

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	July 22, 2020
Agenda Item	Consent F3
Attachment	Resolution
Submitted By	Justin Markon, Community Development Coordinator

Item	Appointment of Scott Phillips to the Planning Commission
Description	<p>City Staff and the Planning Commission Chair have interviewed and recommended Scott Phillips for the Planning Commission. With Scott's appointment, the Commission still has one vacancy.</p> <p>Full Name Scott Phillips</p> <p>Full Address 1911 Snelling Ave N</p> <p>How Long At Above Address? 4y 5 m</p> <p>In Which Capacity Would You Like to Serve? Planning Commission</p> <p>What is the Reason You Would Like to Serve? I would like to help our community and ensure thought and care is out into land use and zoning.</p>
Budget Impact	N/A
Attachment(s)	<ul style="list-style-type: none"> Resolution 20-29 Appointment of Scott Phillips to the Planning Commission
Action(s) Requested	Staff would recommend approval of attached resolution appointing Scott Phillips to the Planning Commission.

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**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

July 22, 2020

No. 20-29

RESOLUTION APPOINTING SCOTT PHILLIPS TO THE PLANNING COMMISSION

WHEREAS, the Planning Commission shall by the municipal planning agency authorized by Minnesota Statutes § 462.354, subd. 1.

WHEREAS, the Planning Commission serves in an advisory capacity to the City Council on all policy matters relating to City planning, zoning, and land use;

WHEREAS, City Staff, Commission Chair, and the Mayor have interviewed Scott Phillips and recommend appointment to the Falcon Heights Planning Commission.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Falcon Heights, Minnesota:

1. That the appointment is approved and adopted by the City Council of the City of Falcon Heights.
-

Moved by:

Approved by: _____
Randall C. Gustafson
Mayor

GUSTAFSON ___ In Favor
MIAZGA
ANDREWS ___ Against
LEEY
WEYHEE

Attested by: _____
Sack Thongvanh
City Administrator

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	July 22, 2020
Agenda Item	Consent F4
Attachment	Joint Powers Agreement
Submitted By	Justin Markon, Community Development Coordinator

Item	Ramsey County GIS Users Group Joint Powers Agreement
Background	<p>The Ramsey County GIS Users Group is a joint-powers entity that works cooperatively with Ramsey County to provide geographical information system (GIS) information and mapping resources (such as digital orthographic photography) for its member agencies. This collaborative organization saves the member organizations money, allows sharing of data and technical resources, and provides valuable educational and networking resources.</p> <p>The following are a few of the benefits to Falcon Heights provided by membership in the Ramsey County GIS Users Group:</p> <ul style="list-style-type: none"> • Unlimited access to County parcel data for a fraction of the cost of an individual license with the County. • Access to important new datasets that Falcon Heights could not afford alone, including high quality orthogonal aerial photos, Pictometry oblique aerial photos, upgraded street centerline data and county walking and bike trail mapping. • Access to high resolution aerial photography, ground contours and physical feature data, jointly funded by the Users Group and Ramsey County. • Public online mapping website that gives a growing number of citizens, businesses and city staff direct browser access to property maps and other public information without specialized GIS software or expertise. • Participation in ongoing and future collaborative GIS projects with other cities, Ramsey County and the Metropolitan Council • Access to low cost training and educational opportunities for city staff working with GIS <p>This is the required renewal of the joint powers agreement.</p>
Budget Impact	Membership is included in the annual operating budget each year.
Attachment(s)	<ul style="list-style-type: none"> • Joint Powers Agreement Among Members of the Ramsey County Geographic Information Systems Users Group
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve the attached Joint Powers Agreement and authorize the City Administrator to execute all necessary documents.

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JOINT POWERS AGREEMENT

AMONG

MEMBERS OF THE RAMSEY COUNTY GEOGRAPHIC INFORMATION SYSTEMS USERS GROUP

This JOINT POWERS AGREEMENT ("Agreement") is entered into pursuant to the provisions of Minn. Stat. §471.59 among Governmental Units for the purposes of forming the Ramsey County Geographic Information System Users Group ("Users Group").

ARTICLE I. INTENT OF THIS AGREEMENT

In 1995, an informal alliance, known as the Ramsey County Geographic Information System Users Group ("Users Group"), was formed among Governmental Units interested in using Geographic Information Systems (GIS) and data created and maintained by Ramsey County. This agreement is intended to establish and enable the Users Group to represent the parties to this Agreement for the purposes of undertaking negotiations and transactions.

ARTICLE II. DEFINITIONS

Section 1. **Members** means those Governmental Units that have executed this Joint Powers Agreement and have paid the annual membership dues as provided in Article X.

Section 2. **Governmental Unit** has the meaning set forth in Minnesota Statutes §471.59.

Section 3. **Users Group** means a group made up of one representative of each Member with the powers and responsibilities described in this Agreement.

ARTICLE III. GIS BOARD OF DIRECTORS STRUCTURE

Section 1. There is hereby created a GIS Board of Directors (Board).

Section 2. Each Member shall appoint one person to serve as a Director. Each Member may also appoint a person to serve as an Alternate Director. Members shall notify the Board in writing if the Director or Alternate Director changes.

Section 3. The Board shall have the following officers: a Chair, Vice Chair, Secretary, and Treasurer (Officers).

Section 4. All Officers will be elected by the Board in the first meeting of the agreement's term as identified in Article X. Section 1. The Chair will be elected to a one-year term. The Vice-chair will be elected as Vice-chair in year one and Chair in year two. The Secretary will be elected annually for a three year term in which they will serve as Secretary in year one, Vice-chair in year two, and Chair in year three. The Treasurer will be elected by the Board for a five year term coinciding with the term of this agreement. Any Officer vacancies will be elected by the Board as-needed.

Section 5. The Officers shall serve on a voluntary basis without pay.

Section 6. A quorum will consist of at least 40% of the full membership of the Board, whether or not all vacancies have been filled.

Section 7. Decisions of the Board will be made by a majority of the quorum. Directors may vote and participate in all meeting proceedings from a remote site pursuant to Minnesota Statute 13D.02.

ARTICLE IV. DUTIES OF THE GIS BOARD OF DIRECTORS

Section 1. The Board shall meet at least two times per year.

Section 2. The Board shall approve and adopt the formula for the Users Group member dues annually by December 31 for the following year.

Section 3. The Board shall arrange for and facilitate regular meetings of the Users Group and for Users Group activities. Meetings shall be held in accordance with Minnesota Statute 13D.01 .

Section 4. The Chair presides at Users Group meetings. The Vice Chair will preside in the absence of the Chair. The Secretary is responsible for recording the proceedings of the Board and communicating these proceedings to all Member organizations. The Treasurer is responsible for the funds and financial records of the Board.

Section 5. The Chair and the Treasurer must sign vouchers or orders disbursing funds of the Users Group. Disbursement will be made in the method prescribed by law for statutory cities.

Section 6. The Board may take such actions as it deems necessary and convenient to accomplish the general purposes of this Agreement.

Section 7. The Board shall purchase liability insurance on behalf of the Users Group to insure against liability of the Users Group and its constituent Members.

Section 8. The Board may:

- (i) Enter into contracts to carry out its powers and duties, in full compliance with any competitive bidding requirements imposed by State or local law;
- (ii) Provide for the prosecution, defense, or other participation in proceedings at law or in equity in which it may have an interest;
- (iii) Employ such persons as it deems necessary on a part-time, full-time, or consultancy basis;
- (iv) Purchase, hold, or dispose of real and personal property;
- (v) Contract for space, commodities or personal services with a Member or group of Members;
- (vi) Accept gifts, apply for and use grants or loans of money or other property from the state, the United States of America, and from other government units and may enter into agreements in connection therewith and hold, use and dispose of such money or property in accordance with the terms of the gift, grant, loan or agreement relating thereto;
- (vii) Appoint a fiscal agent.

ARTICLE V. NEW MEMBERS

Section 1. Any Governmental Unit that is not a party to the initial Agreement may join as a Member at any time.

Section 2. To become a Member, a local unit of government shall adopt a resolution and shall sign this Joint Powers Agreement.

Section 3. New Members will pay the annual membership dues for the year in which the new Member is joining, as set by the Board pursuant to Article IV, Section 2, as calculated by the current formula. Fees will not be pro-rated for new Members who join after January 1 of each year.

ARTICLE VI. GIS DATA TO BE EXCHANGED AS PART OF THIS AGREEMENT

Section 1. Members agree to exchange any GIS data with Ramsey County and with any requesting Member for the requesting party's own use where that GIS data has been in some way derived and/or developed from the County GIS Data accessed through this Agreement or future agreements between the Users Group and Ramsey County. Members agree to exchange with Ramsey County and with any other Member any attribute data that it has created and maintained where that data can be associated to a parcel using a parcel identifier. Members also agree to exchange any building permit data requested by Ramsey County for the identification of future physical feature data base updates.

Section 2. The Board will negotiate with Ramsey County on behalf of the Members in all matters deemed necessary relating to supply of GIS data generated by a Member.

ARTICLE VII. DATA ACCESS AND USAGE

Section 1. All Members shall have equal rights to access Ramsey County GIS Data.

Section 2. Data generated by Ramsey County and provided to Members may not be sold in its original form to third party agencies. However, a Member may allow use of the original data by a third party for specific contracted purposes.

Section 3. Data which results from enhancement of Ramsey County GIS Data by a Member, received pursuant to this Agreement, may be made available to a third party.

Section 4. All Members will adhere to future Users Group license agreements for County or other agency GIS data.

ARTICLE VIII. DATA SECURITY

All Members agree to abide by the data privacy and data security standards of the Member when using Ramsey County GIS Data or any derivative or enhancement of the data.

ARTICLE IX. FINANCIAL MATTERS

Section 1. The fiscal year of the Users Group is the calendar year.

Section 2. The Board shall adopt an annual budget prior to December 31 of each year for each succeeding year. The Board will give an opportunity to each Member to comment or object to the proposed budget before adoption. Notice of the adopted budget must be distributed promptly thereafter to the appointed Director of each Member.

Section 3. Operational costs shall be shared according to a method agreed upon by majority decision of the Board of Directors. The costs could be met by membership dues. These costs could include Users Group administrative costs, purchase of liability insurance, and others as appropriate.

Section 4. Annual Membership Dues: Members shall commit to payment of Annual Membership Dues, except where limited by State Statutes.

Section 5. Billings to the Members are due and payable no later than 60 days after the receipt of the invoice. In the event of a dispute as to the amount of a billing, a Member must nevertheless make payment as billed to preserve membership status. The Member may make payment subject to its right to dispute the bill and exercise any remedies available to it. Failure to pay a billing within 60 days results in suspension of voting privileges of the Member Director. Failure to pay a billing within 120 days is grounds for termination of membership, but the Users Group's right to receive payment survives termination of membership.

ARTICLE X. TERM

Section 1. The Term of this Agreement is January 1, 2021, through December 31, 2025.

Section 2. Based on the annual review of the operating procedures within the Agreement conducted by the Board, a new Agreement will be developed and circulated at least three months prior to December 31, 2025 and be agreed upon and signed on or before December 31, 2025.

ARTICLE XI. TERMINATION

Each Member shall have the right to terminate its membership and participation in the Users Group by formal resolution of the Member's organization and communicated to the Board in writing. However, the Member is still obligated to its financial commitments for the year during which termination of membership occurs.

These commitments include:

- (i) Any balance of the Annual Membership Dues. This commitment applies to all Members;
- (ii) Any balance owing on Special Projects Assessments. This commitment applies to Members which have entered into any special project agreement(s).

ARTICLE XII. DISSOLUTION

Section 1. The Users Group may be dissolved by a two-thirds vote of its Members in good standing. Dissolution is mandatory when the Secretary has received certified copies of resolutions adopted by the governing bodies of the required number of Members requesting dissolution.

Section 2. In the event of a dissolution, the Board must determine the measures necessary to effect the dissolution and must provide for the taking of such measures as promptly as circumstances permit, subject to the provisions of this Agreement and law.

Section 3. In the event of dissolution, following the payment of all outstanding obligations, assets of the Users Group will be distributed among the then existing Members in direct proportion to their cumulative annual contributions. If those obligations exceed the assets of the Users Group, the net deficit of the Users Group will be charged to and paid by the then existing Members in direct proportion to their cumulative annual contributions.

ARTICLE XIII. ACCESS TO DOCUMENTS

Until the expiration of six years after this Agreement terminates, the Users Group shall make available to the Member organizations and to the State Auditor, a copy of this Agreement and books, documents, accounting procedures and practices of the Users Group relating to this Agreement.

ARTICLE XIV. HOLD HARMLESS

Section 1. Each Member agrees to defend, indemnify, and hold the other Members harmless from any claims, demands, actions or causes of action, including reasonable attorney's fees, against or incurred by such other Members, for injury to, death of, or damage to the property of any third person or persons, arising out of any act or omission on the part of the indemnifying Member or any of its agents, servants or employees in the performance of or with relation to any of the work or services provided by Members under the terms of this Agreement.

Section 2. Nothing in this Agreement shall constitute a waiver by any Member, the Users Group of any limitation of liability under Minnesota Statutes Chapter 466, or other statutory or common law immunities, limits, or exceptions on liability.

Section 3. Under no circumstances, however, shall a Member be required to pay on behalf of itself and other Members, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one Member. The limits of liability for some or all of the Members may not be added together to determine the maximum amount of liability for any Member.

ARTICLE XV. EQUAL EMPLOYMENT OPPORTUNITY

The Members and the Users Group agree to comply with all federal, state, and local laws, resolutions, ordinances, rules, regulations, and executive orders pertaining to unlawful discrimination on account of race, color, creed, religion, national origin, sex, sexual preference, marital status, status with regard to public assistance, disability, or age.

ARTICLE XVI. DATA PRACTICES

Section 1. All data collected, created, received, maintained, or disseminated for any purpose in the course of either the Member's or the Users Group's performance of this Agreement is governed by the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, and rules adopted to implement the Act.

Section 2. The Members and the Users Group agree to abide strictly by these statutes, rules, and regulations.

IN WITNESS WHEREOF the parties have caused this Agreement to be executed on this 22nd day of July, 2020.

ORGANIZATION City of Falcon Heights

Approved:

By: _____

(Sack Thongvanh, City Administrator)

DESIGNATED DIRECTOR TO REPRESENT ORGANIZATION:

Name: Justin Markon, Community Development Coordinator

Phone: 651-792-7613

Email: justin.markon@falconheights.org

ALTERNATE DIRECTOR (IF APPLICABLE):

Name: Sack Thongvanh, City Administrator

Phone: 651-792-7611

Email: sack.thongvanh@falconheights.org

By: _____

(Nate Zwonitzer, Chair of Users Group)

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The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	July 22, 2020
Agenda Item	Consent F5
Attachment	Application
Submitted By	Nalisha Nandkumar, Assistant to the City Administrator

Item	Accept grant from University of Minnesota Good Neighbor Fund for 2020 Parks Programs
Description	<p>On April 8, 2020, the City Council authorized an application for the Good Neighbor Fund 2020-2021 for Parks Programming. This application will focus on continuing our Cultivating a Caring Community efforts. To that extent, the 2020-2021 grant application will request funds for the MN Twins Youth Baseball Clinic and free REC on the GO Program.</p> <p>The City will use the grant funds to pay for two items:</p> <ol style="list-style-type: none"> 1. Equipment and snacks for the Twins Community Youth Baseball Clinic 2. Supplies for the free Rec on the Go Program <p>The City was awarded \$1,400 for these efforts, which will cover the programs discussed above.</p>
Budget Impact	Costs associated with program efforts will be covered by the grant, totaling no more than \$1,400.00.
Attachment(s)	<ul style="list-style-type: none"> • Application
Action(s) Requested	Staff recommends accepting the Good Neighbor Fund 2020 grant and authorize the City Administrator or his designee to execute all necessary documents.

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**U of M Good Neighbor Fund
Application Form, Year 2020**

Directions for applicants:

- Read the Request for Applications dated January 2020, and make sure you are aware of and meet grant requirements. The Request for Applications, this Application Form, and other information are available on the web at <http://www.community.umn.edu/gnf>
- Complete the Application Form. Please do not use a colored font for emphasis.
- Make sure the application is signed by someone authorized to enter into agreements on behalf of the eligible applicant organization. (See the Request for Applications for list of eligible applicant organizations.)
- Attach any letters of commitment from parties other than the applicant organization who will be responsible for implementation or funding of activities included in the proposal. If selected for funding, the applicant organization will be the grantee, and will have ultimate responsibility for carrying out the grant, including securing necessary materials or funding to complete these activities.
- Limit your proposal to **no more than six pages**, plus any necessary attachments. (You may create and add documents in your own format for any parts of your application, as long as your application is responsive to the questions on this form.) Submit your proposal by **4:00 p.m. Tuesday, March 31st, 2020** via email to: gnfund@umn.edu. Electronic documents should be submitted as PDFs.
- Applications and any attachments may be made available to the public by the University of Minnesota.

1. Name of your project:	MN Twins Youth Baseball Clinic and Summer Programming
2. Amount of funds you are requesting:	\$1,400

3. Name(s) of applicant organization(s):

(Please note that eligible applicants are organizations that are members of the Stadium Area Advisory Group that are duly organized and incorporated, and have systems in place to ensure financial accountability. If this application is on behalf of more than one eligible applicant, one eligible applicant organization must be designated as the lead organization for accountability for grant funds.)

City of Falcon Heights

Sack Thongvanh, City Administrator

4a. Name(s) of any partner or cooperating organization(s):

MN Twins Community Fund

4b. Role(s) of any partner or cooperating organization in completing this project:

Partner/Organization	Role
MN Twins Community Fund	Organization

4c. For each partner or cooperating organization: has the partner or cooperating organization committed to this role? Yes No

If yes, please submit documentation from someone authorized to speak on behalf of the person or organization indicating their role and that they are committed to participating in this way.

5. Are there approvals or permits that have to be obtained in order to move forward on the project? Yes No

If yes, what are the approvals or permits needed and from whom?

The City will complete a food service license from Ramsey County to provide snacks, which will be used during both programs.

The City will complete a facility rental permit that will be used in the case of inclement weather for the Twins Baseball clinic.

5a. Have you received the necessary approvals or permits? Yes No

If yes, please submit documentation of the permit or approval. If no, how much time is required to secure the approval?

2 weeks

5b. If you have applied for a permit or approval and a response is pending, please indicate from whom and when you expect final determination.

N/A

6. Describe the activities for which you are seeking funding, and indicate who will be responsible for their implementation.

The City of Falcon Heights is committed to cultivating a caring community. To that end, the City's youth and families would benefit from more opportunity for varied summer activities. The proposed Rec on the Go program would bring free programming to Curtiss Field (1550 Iowa Ave W) for all children to enjoy. In its third year, Rec on the Go will be held for six sessions in early summer (June 16, June 23, June 30, July 7, July 14 and July 21). The activities will be led by summer seasonal staff, and snacks will be offered. Curtiss Field is near many apartments, including a low-income building, and we hope to attract these residents to the activities

The summer of 2020 marks the 60th year the Minnesota Twins and Play Ball! Minnesota, in partnership with Great River Energy, will offer free youth baseball and softball clinics. Created in 1961 by longtime Twins scout Angelo Guiliani, the clinic program serves as a way for Play Ball! Minnesota to promote baseball and softball to boys and girls throughout the Upper Midwest. The City applied for the opportunity to be a host location for the clinic, which will be held at Community Park on July 18, 2020. Since the program's inception, more than 800,000 youth have participated in a Twins youth clinic. The Play Ball! Minnesota Youth Clinics are designed to teach fundamentals, including hitting, throwing, and defense in a fun and encouraging atmosphere. The clinics provide instruction for boys and girls ages 6-13. Typically, clinics are divided into two 90-minute groups. Play Ball! Minnesota provides all the necessary equipment for the clinic. Participants are asked to bring their own gloves.

Volunteers associated with the Minnesota Twins Community Fund will assist with organizing events. Employees and volunteers will assist with organization and assistance of the event as well.

7. Date by which you expect all activities to be completed: July 31, 2020 . The Stadium Area Advisory Group may consider the progress on past due U of M Good Neighbor Fund and U of M Good Neighbor Fund/Vikings Partnership Fund grants when evaluating applications for new funding. The Stadium Area Advisory Group reserves the right to recapture funds for projects that are past due and have not shown reasonable progress towards completion.

8. Does your organization have any pre-2019 outstanding Good Neighbor Fund or Good Neighbor Fund/Vikings Partnership Fund grants? Yes If yes, please provide the name of the grant Good Neighbor Fund: Cultivating a Caring Community Summer Programming, the year it was awarded 2019, and a rationale for the delay in completing and the new completion date.

The funds have been allocated to complete the projects. The project has been delayed due to the lack of staffing and unforeseen circumstances. The projects will be completed by the end of Summer 2020.

(See Consideration on Progress of Past Grants in the Request for Proposals.)

9. Projected Budget: Please indicate the total cost of each activity, the sources and amounts of any funds for each activity that are necessary beyond what is being requested in this grant, and the status of the commitment of those funds. **Projected budget must be based on solid estimates from potential or actual vendors.**

A line item for administrative costs necessary to implement the project is acceptable. When requesting reimbursement of grant funds, grantees will be expected to provide source documentation to substantiate reasonable costs. If the implementing organization's staff are carrying out a portion of the project with pay to be reimbursed through the grant, the reimbursement request should include the number of hours. The rate of pay to be reimbursed through grant funds is expected to align with the employee's regular rate of pay. If consultant services are used, similar source documentation is required, with copies of invoices.

Name or Description of Activity #1	Materials	Vendor	Cost	Other Approvals And status	Sources of Funds	Status of Commitment for funds
Rec on the Go Programs	Staff Supervision	City of Falcon Heights	\$700	N/A	50% City of Falcon Heights Park Programs Fund; 50% GNF	City Funds Secured; Pending GNF Results
	Snacks	Cub Foods	\$200	N/A	2020 GNF	Pending GNF Results
	Recreation Supplies	Target and Hobby Lobby	\$400	N/A	2020 GNF	Pending GNF Results
Activity #2	Materials	Vendor	Cost	Other Approvals	Sources of Funds	Status of Commitment for funds
Twins Playball Baseball Clinic	Staff Supervision	City of Falcon Heights	\$300	N/A	2020 GNF	Pending GNF Results
	Snacks	Cub Foods	\$300	N/A	50% City of Falcon Heights Park Programs Fund; 50% GNF	City Funds Secured; Pending GNF Results

10. How will the activities in your proposal carry out the purpose of the Good Neighbor Fund, which is “To promote the beauty, stability, vitality, and security of the communities adjacent to the University of Minnesota’s Twin Cities campus.”

Approximately one-third of Falcon Heights residents live in apartments, and most do not have green space to enjoy being outside and do not participate as often in recreation activities. These two programs, Rec on the Go and the Baseball Clinic, will bring activities and staff closer to residents and encourage all to participate in summer fun. By strategically locating programs in our two city parks, this will be an ideal location to capture the interest of all residents.

Ample research shows the benefits of free play. We plan to bring both programs to residents. Additionally, these programs will be free of charge, and we will offer snacks, removing other barriers that might prohibit low-income residents from participating. Finally, once the program is complete, we hope that residents will return to our parks and participate in more unstructured fun.

11. How will you demonstrate and document successful results?

With summer seasonal staff supervising both Rec on the Go and local volunteers assisting with the baseball clinic, we will know how engaged and popular each event is. Promotional materials for the programs will be placed in Falcon Heights elementary school as well as in apartment buildings where our target population lives. Through social media and weekly newsletters, we will be able to reach a wide audience and share stories of the program’s success.

12. Please indicate how or if the activities in your proposal will accomplish any of the following:

Most effectively carry out the purposes of the Fund;

- By providing an introduction to free play. Our hope is that this summer’s programming will spark an interest for people to continue enjoying parks and recreation after the season is done. These interests will promote lifelong values.

Enhance community economic and social vitality;

-Being outside during the summer months and doing activities as a group will break down social and economic barriers. Residents in Falcon Heights have a variety of backgrounds, and by providing free programming focused around having fun and participation, we hope that everyone will feel welcome to participate.

Leverage the contribution of other resources;

-By offering Rec on the Go and the baseball clinic for free, other paid summer programs and the City's general fund would subsidize these activities. The City would use program revenues to pay for the staff time to supervise both activities. By offsetting costs through the Good Neighbor Fund, revenues from paid programs can pay for sports equipment and ongoing needs.

Impact and involve people from the neighborhood communities in the eligible areas;

-By focusing the delivery of Rec on the Go programs very near apartments, which often lack greenspace, we plan to attract residents to enjoy activities in their backyard City park. By utilizing our other city park, this will enable us to use our baseball field and reach youth throughout our community and neighboring communities.

Have a broad and long lasting impact;

-We hope that offering these free programs will enable communities to utilize outdoor park areas and community recreation programming.

Promote a consistent identity or approach across some or all of the neighborhood communities;

-As a small city and by strategically locating programming in parks and other high traffic areas, the activities will be available to all residents in Falcon Heights.

Are for "projects", instead of ongoing operations;

-Both Rec on the Go and the baseball clinic are brief, temporary events aimed at providing a glance into the opportunities available at community parks through Falcon Heights parks and recreation. Without these funds, the baseball clinic would not occur and Rec on the Go would divert resources from other programming.

Do not duplicate current efforts;

-The City of Falcon Heights' summer programming is the closest available opportunity for residents to enjoy structured activities. The baseball clinic will enable interaction and inter-generational teaching.

The Stadium Area Advisory Group will be looking for projects with few or minor contingencies, that can be completed by June 30, 2020. If you have a project with multiple funding sources that are not yet secured, or necessary partners that are not already committed to participate, your application may not be ranked as highly as others that are ready to go.

13. Date of the last independent financial audit or independent financial review of the applicant organization, and location where audit or review reports may be reviewed:

The last audit was conducted in March 2019 by BerganKDV. The 2019 Comprehensive Annual Financial Report (CAFR), Compliance Report, and Communication Letter from that audit can be found at www.falconheights.org under "City Government." Full reports can also be attained by contacting the city directly.

14. List of attachments, if any:

City map showing locations of Curtiss Field and apartment areas
City map showing community park and baseball field.

15. Provide name, affiliation, and contact information for the project manager responsible for implementing the grant-funded activities.

Name and affiliation: Sack Thongvanh, City Administrator
Email: sack.thongvanh@falconheights.org

16. Provide name and contact information for the person in the applicant organization responsible for the grant.

Name: Sack Thongvanh **Email:** sack.thongvanh@falconheights.org

17. (To be completed by someone authorized to sign on behalf of eligible applicant organization.) I certify that the applicant organization is duly organized and incorporated, is in good standing, and has systems in place to ensure financial accountability. I understand that, if our application is funded, our organization will be responsible for timely implementation of this proposal, the completion of all required reports, compliance with all applicable laws and regulations, and that the uses of these funds will be subject to audit or monitoring. I also certify that I am authorized to sign on behalf of the eligible applicant organization.

Signature

City Administrator

Title

2077 Larpenteur Avenue West, Falcon Heights, MN 55113

Organization Mailing Address

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