

**CITY OF FALCON HEIGHTS**  
City Council Workshop  
City Hall  
2077 West Larpenteur Avenue

**AGENDA**  
August 5, 2020  
6:30 P.M.

**NOTE: THIS MEETING WAS HELD BY WEB CONFERENCE**

A. CALL TO ORDER:

B. ROLL CALL: ANDREWS X GUSTAFSON X LEEHY X  
MIAZGA X WEHYEE X

STAFF PRESENT: THONGVANH X

C. PRESENTATIONS:

D. POLICY ITEMS:

1. Welcoming Ordinance/Resolution/Policy

- City Attorney Roger Knutson explained that ordinances are to regulate people and properties within city limits. Ordinances would regulate how employees should respond to situations.
- Ordinance would apply to a resident of Falcon Heights not city employees and policies apply to city employees. For contracted services, the specific language should be written in the contract.
- Staff will draft policy with this intent and language. Policy will be in administrative manual.
- Comments from resident Javi Monardez - In favor of this ordinance as a international student.

2. Guidelines to Request Agenda Items

- Director from League of Minnesota Cities Dave Unmacht will discuss this topic. Council should think about formalization and ways to address each Council Member.
- It was recommended that each Council Member review the email that was sent and research what other communities are doing.
- Operating guidelines will be created and other community examples will be looked at during this process.

3. 2021 Proposed Budget

a. Special Revenue Funds

- The Government Accounting Standards Board (GASB) issued Statement No. 54 in 2011, to clarify the definition of special revenue funds, as there was some ambiguity before. From the Statement: "Special revenue funds are used

to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects."

- Park Program - \$26,000 transferred from General to Special Revenue fund
- Pull tabs is not an huge revenue source
- Conduit Bond Revenue can be used for anything, there are no restrictions.
- Street lighting project will need to be completed.
- Council has wanted to maintain \$30,000 funding in the inclusion fund.
- b. Enterprise Funds
  - The Government Accounting Standards Board (GASB) describes enterprise funds in its Codification of Governmental Accounting and Financial Reporting Standards. It states that enterprise funds may be used to report and activity for which a fee is charged to external users for goods or services.
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- c. Debt Service Funds
  - Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

4. Community Garden Expansion at Community Park

- Garden expansion of 9 plots for about \$3,000, which is for expanding the fence (materials).
- Parks and Recreation Commission to get information in the welcome packet about the Community Garden.


E. INFORMATION/ANNOUNCEMENTS

- National Guard is considering celebrating the 100<sup>th</sup> anniversary of Curtiss Field. This event will be similar to Restoration & Unity Day. The city's role will be similar to previous years.
- Medians on Larpenteur - irrigation has collapsed. New slip line pipes need to be installed. Estimate is about \$6,000, and that is if nothing bad happens along the way.
- Garden Committee - Survey is online now. Definitions of gardens are available on survey.

F. ADJOURNMENT: 7:54PM

  
Randall Gustafson, Mayor

Dated this 5<sup>th</sup> day of August, 2020

  
Sack Thongvanh, City Administrator