

**CITY OF FALCON HEIGHTS**  
City Council Workshop  
City Hall  
2077 West Larpenteur Avenue

**MINUTES**  
February 2, 2022  
6:30 P.M.

- A. CALL TO ORDER: 6:33 PM
- B. ROLL CALL:       ANDREWS   X   GUSTAFSON   X   LEEHY   X    
                          MEYER   X   WEHYEE   X
- STAFF PRESENT:   PITTMAN   X

C. PRESENTATIONS:

D. POLICY ITEMS:

1. Review City Administrator Hiring and Selection Process

The City has conducted two interviews which consisted of one interview by staff and one interview conducted by the community panel. Both were held virtually. After these interviews both staff and the community panel chose their top three candidates. Council will discuss these candidates and decide who will move forward for final interviews scheduled tentatively for February 16<sup>th</sup> at 6:00 pm.

Mayor Gustafson asked the council members how many candidates they would like to move forward.

The Council requested that three candidates be moved forward.

The Council ranked the candidates based off their application materials, and how they were ranked by staff and the community panel before coming to an agreement on who should move forward.

Gustafson stated that the City would begin to check references, initiate the evaluation process and schedule the final interviews. The Council discussed which questions will be asked at the final interview and which question should be used for the writing sample.

2. Declaring Climate Change an Emergency

Council Member Wehyee explained that this was discussed at the Environment Commission but was never formally passed due to lack of quorum. Many communities

around the state have acted to spread awareness on this major issue. He asked the Council to discuss and provide input on adopting the attached resolution.

Council Member Meyer was very supportive of the declaration and drafted resolution. He was very passionate about these issues and hoped the City could step up and be a leader.

Gustafson inquired on the climate action plan requirement and the associated costs. The City would need to identify some applicable projects. Gustafson noted this was a commitment that would require a series of expenditures and would prefer to have a new administrator in place before moving forward.

Wehyee responded the Council can always make changes to include past projects, tailor it to meet specific city needs and set future goals. There was no rush and his intention was to inform the other council members of this declaration/resolution and begin discussions.

Council Member Andrews was very supportive of this initiative and proud of the accomplishments that the City had achieved thus far. However, the timing was not ideal and she agreed that the new city administrator would be needed due to budget implications.

Gustafson suggested Meyer, the Environment Commission liaison, bring this back to the Environment Commission for further discussion in the meantime.

Commission Member Leehy added that she preferred a declaration listing Falcon Height's accomplishments as a GreenStep City versus the implementation of a new action plan.

Wehyee agreed with highlighting past accomplishments but added that including action steps was an important part of the process. He stated that as officials of the City, we can always do more to promote and support this cause.

All council members agreed to bring back to this item back to the Environment Commission for further discussion.

E. INFORMATION/ANNOUNCEMENTS:

F. ADJOURNMENT: 8:59 PM



Kay Andrews, Mayor Pro Tem

Dated this 9th day of March, 2022

  
Tim Pittman, Interim City Administrator