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REQUEST FOR COUNCIL ACTION

Meeting Date	October 13 2021
Agenda Item	Consent F1
Attachment	General Disbursements and Payroll
Submitted By	Roland Olson, Finance Director

Item	General Disbursements and Payroll
Description	General Disbursements through: 10/07/21 \$305,545.40 Payroll through: 9/30/21 \$21,377.15
Budget Impact	The general disbursements and payroll are consistent with the budget.
Attachment(s)	<ul style="list-style-type: none"> • General Disbursements and Payroll
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

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PACKET: 02372 OCT 6 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00875	BHE COMMUNITY SOLAR, LLC					
I-11266356		BHE COMMUNITY SOLAR, LLC	1,214.91			
10/06/2021	APBNK	DUE: 10/06/2021 DISC: 10/06/2021		1099: N		
		CITY HALL SOLAR GARDEN ELECT		101 4131-85025-000	SOLAR ELECTRIC	1,214.91
		=== VENDOR TOTALS ===	1,214.91			
=====						
01-06290	CITY OF ROSEVILLE					
I-0230389		CITY OF ROSEVILLE	4,042.58			
10/06/2021	APBNK	DUE: 10/06/2021 DISC: 10/06/2021		1099: N		
		IT SUPPORT OPERATIONAL SERVICE		101 4116-85070-000	TECHNICAL SUPPORT	1,074.93
		IT STAFF SUPPORT		101 4116-85070-000	TECHNICAL SUPPORT	2,536.91
		IT EQUIPMENT		101 4116-85070-000	TECHNICAL SUPPORT	144.68
		SOFTWARE LICENSING		101 4116-70100-000	SUPPLIES	286.06
I-230427		CITY OF ROSEVILLE	12,236.01			
10/06/2021	APBNK	DUE: 10/06/2021 DISC: 10/06/2021		1099: N		
		PMP AUG		426 4426-80100-000	ENGINEERING	10,492.79
		ENGINEERING AUG		101 4133-80100-000	ENGINEERING SERVICES	1,506.32
		ENGINEERING ALLY AUG		419 4419-80100-000	ENGINEERING	187.67
		ENGINEERING AUG		428 4428-80100-000	ENGINEERING	49.23
		=== VENDOR TOTALS ===	16,278.59			
=====						
01-05538	GRANICUS					
I-144379		GOVACCESS MAINT/LICENS	4,120.00			
10/07/2021	APBNK	DUE: 10/07/2021 DISC: 10/07/2021		1099: N		
		GOV ACCESS MAINT/LICENS		101 4116-85050-000	CABLE TV	4,120.00
		=== VENDOR TOTALS ===	4,120.00			
=====						
01-05235	JAN-PRO CLEANING SYSTEMS					
I-104465		JAN-PRO CLEANING SYSTEMS	450.00			
10/06/2021	APBNK	DUE: 10/06/2021 DISC: 10/06/2021		1099: N		
		JANITORIAL SERVICE OCT		101 4131-87010-000	CITY HALL MAINTENANCE	450.00
		=== VENDOR TOTALS ===	450.00			
=====						
01-05665	METROPOLITAN COUNCIL					
I-1130552		METROPOLITAN COUNCIL	48,196.27			
10/06/2021	APBNK	DUE: 10/06/2021 DISC: 10/06/2021		1099: N		
		WASTE WATER SERVICES OCT		601 4601-85060-000	METRO SEWER CHARGES	48,196.27
		=== VENDOR TOTALS ===	48,196.27			

PACKET: 02372 OCT 6 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS	P.O. #		
BT DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME----- DISTRIBUTION

01-06024 ON SITE SANITATION

I-0001214557		HAND SANTIZERS	75.00		
10/06/2021	APBNK	DUE: 10/06/2021 DISC: 10/06/2021		1099: N	
		HAND SANTIZERS		601 4601-85080-000	PORTABLE TOILET PARKS 75.00

I-0001214558		ADAA COMPLIANAT RESTROOM	160.00		
10/06/2021	APBNK	DUE: 10/06/2021 DISC: 10/06/2021		1099: N	
		ADAA COMPLIANAT RESTROOM		601 4601-85080-000	PORTABLE TOILET PARKS 160.00

=== VENDOR TOTALS === 235.00

01-06053 OREILLY AUTO PARTS

I-202110067957		GLOVES/ FILTERS/ SEALANT	222.70		
10/06/2021	APBNK	DUE: 10/06/2021 DISC: 10/06/2021		1099: N	
		GLOVES/ FILTERS/ SEALANT		101 4132-70120-000	SUPPLIES 222.70

=== VENDOR TOTALS === 222.70

01-06185 RAMSEY COUNTY

RISK 002125		DENTAL. LIFE. DISABILITY INS	1,066.26		
10/06/2021	APBNK	DUE: 10/06/2021 DISC: 10/06/2021		1099: N	
		DENTAL. LIFE. DISABILITY INS		101 4112-89000-000	MISCELLANEOUS 1,066.26

=== VENDOR TOTALS === 1,066.26

01-06184 RAMSEY COUNTY - POLICE AND 911

I-SHRFL 002015		POLICE SVCS OCT	99,629.67		
10/06/2021	APBNK	DUE: 10/06/2021 DISC: 10/06/2021		1099: N	
		POLICE SVCS OCT		101 4122-81000-000	POLICE SERVICES 99,629.67

=== VENDOR TOTALS === 99,629.67

01-05374 TENNIS SANITATION LLC

I-3052696		RECYCLING	6,961.50		
10/06/2021	APBNK	DUE: 10/06/2021 DISC: 10/06/2021		1099: N	
		RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS 6,961.50

I-3052697		SWMT AND CEC Ramsey cty	69.55		
10/06/2021	APBNK	DUE: 10/06/2021 DISC: 10/06/2021		1099: N	
		SWMT AND CEC Ramsey cty		101 4131-87010-000	CITY HALL MAINTENANCE 69.55

=== VENDOR TOTALS === 7,031.05

PACKET: 02372 OCT 6 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS	P.O. #		
POST DATE	BANK CODE	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====					
01-05737	VERIZON WIRELESS				
I-9889185312	CELL PHONE TO SEPT6 2	103.75			
10/06/2021	APBNK DUE: 10/06/2021 DISC: 10/06/2021		1099: N		
	CELL PHONE TO SEPT6 2		101 4131-85015-000	CELL PHONE	103.75
	=== VENDOR TOTALS ===	103.75			
=====					
01-07689	WALTER, ASHLEIGH				
I-202110067958	CELL PHOME REIMB/MILEAGE	23.36			
10/06/2021	APBNK DUE: 10/06/2021 DISC: 10/06/2021		1099: N		
	CELL PHOME REIMB		101 4116-85010-000	TELEPHONE	20.00
	MILEAGE REIMB		101 4112-86010-000	MILEAGE & PARKING	3.36
	=== VENDOR TOTALS ===	23.36			
=====					
01-05870	XCEL ENERGY				
I-202110067959	ELECT	92.28			
10/06/2021	APBNK DUE: 10/06/2021 DISC: 10/06/2021		1099: N		
	ELECT		101 4141-85020-000	ELECTRIC/GAS	60.42
	ELECT		209 4209-85020-000	STREET LIGHTING POWER	1.76
	ELECT		209 4209-85020-000	STREET LIGHTING POWER	30.10
	=== VENDOR TOTALS ===	92.28			
	=== PACKET TOTALS ===	184,123.48			

PACKET: 02370 OCT 4 PAYABLES
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DIS
=====						
01-00161	ANCHOR PAPER COMPANY					
I-10663790-00		ANCHOR PAPER COMPANY	185.78			
10/04/2021	APBNK	DUE: 10/04/2021 DISC: 10/04/2021		1099: N		
		ROLL TOWELS AND TOILET PAPER		101 4131-70110-000	SUPPLIES	
I-10663790-01		ANCHOR PAPER COMPANY	98.58			
10/04/2021	APBNK	DUE: 10/04/2021 DISC: 10/04/2021		1099: N		
		ROLL TOWELS AND TOILET PAPER		101 4131-70110-000	SUPPLIES	
		=== VENDOR TOTALS ===	284.36			
=====						
01-05422	BP					
I-202110047955		BP	1,412.00			
10/04/2021	APBNK	DUE: 10/04/2021 DISC: 10/04/2021		1099: N		
		FUEL		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	
		FUEL		601 4601-74000-000	MOTOR FUEL & LUBRICANTS	
		=== VENDOR TOTALS ===	1,412.00			
=====						
01-04061	FALCON HEIGHTS FIRE RELIEF					
I-202110047956		FALCON HEIGHTS FIRE RELIEF	8,000.00			
10/04/2021	APBNK	DUE: 10/04/2021 DISC: 10/04/2021		1099: N		
		SUPPLEMENTAL FIRE AID		101 4125-64040-000	FIRE RELIEF AID	
		=== VENDOR TOTALS ===	8,000.00			
=====						
01-05115	GOPHER STATE ONE CALL					
I-10090385		GOPHER STATE ONE CALL	85.05			
10/04/2021	APBNK	DUE: 10/04/2021 DISC: 10/04/2021		1099: N		
		LOCATES		601 4601-88030-000	LOCATES	
		=== VENDOR TOTALS ===	85.05			
=====						
01-05646	M-R SIGN COMPANY INC					
I-213974		M-R SIGN COMPANY INC	49.20			
10/04/2021	APBNK	DUE: 10/04/2021 DISC: 10/04/2021		1099: N		
		CITY SIGNS		101 4132-75100-000	STREET SIGNS	
		=== VENDOR TOTALS ===	49.20			

PACKET: 02370 OCT 4 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DIS
01-0624		OCCUPATIONAL HEALTH CENTERS OF				
I-103431007		OCCUPATIONAL HEALTH CENTERS O	121.00			
10/04/2021	APBNK	DUE: 10/04/2021 DISC: 10/04/2021		1099: N		
		RANDOM DRUG TESTING		101 4132-89000-000	MISCELLANEOUS	
		=== VENDOR TOTALS ===	121.00			
		=== PACKET TOTALS ===	9,951.61			

PACKET: 02368 Sept 30 Payables

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DIS
=====						
01-00259		AMERICAN ENGINEERING TESTING I				
I-024437		AMERICAN ENGINEERING TESTING	4,198.70			
9/30/2021	APBNK	DUE: 9/30/2021 DISC: 9/30/2021		1099: N		
		MATERIALS TESTING		426 4426-92030-000	PARKG LOT-	TESTING/LITES
=====						
I-111002M		AMERICAN ENGINEERING TESTING	8,768.50			
9/30/2021	APBNK	DUE: 9/30/2021 DISC: 9/30/2021		1099: N		
		MATERIALS TESTING		426 4426-92030-000	PARKG LOT-	TESTING/LITES
		=== VENDOR TOTALS ===	12,967.20			
=====						
01-04061		FALCON HEIGHTS FIRE RELIEF				
I-202109307953		FALCON HEIGHTS FIRE RELIEF	47,862.05			
9/30/2021	APBNK	DUE: 9/30/2021 DISC: 9/30/2021		1099: N		
		CITY FIRE AID		101 4125-64040-000	FIRE RELIEF AID	
		SUPPLEMENTAL FIRE AID		101 4125-64040-000	FIRE RELIEF AID	
		=== VENDOR TOTALS ===	47,862.05			
=====						
01-06525		SUBURBAN ACE HARDWARE				
I-202109307954		SUBURBAN ACE HARDWARE	58.04			
9/30/2021	APBNK	DUE: 9/30/2021 DISC: 9/30/2021		1099: N		
		BUILDING SUPPLIES		101 4131-70110-000	SUPPLIES	
		=== VENDOR TOTALS ===	58.04			
=====						
01-06661		TAFT, STETTINIUS & HOLLISTER L				
I-3754999		TAFT, STETTINIUS & HOLLISTER	9,500.00			
9/30/2021	APBNK	DUE: 9/30/2021 DISC: 9/30/2021		1099: N		
		ATTORNEY MARY IPPEL		428 4428-81900-000	OTHER PROFESSIONAL SERVI	
		=== VENDOR TOTALS ===	9,500.00			
		=== PACKET TOTALS ===	70,387.29			

PACKET: 02366 Sept 29

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
<hr/>						
01-03103	CANON FINANCIAL SERVICES					
I-27352425		CANON FINANCIAL SERVICES	122.39			
9/29/2021	APBNK	DUE: 9/29/2021 DISC: 9/29/2021		1099: N		
		COPIER CONTRACT CHARGE SEPT		101 4131-87010-000	CITY HALL MAINTENANCE	122.39
		=== VENDOR TOTALS ===	122.39			
<hr/>						
01-06290	CITY OF ROSEVILLE					
I-230377		CITY OF ROSEVILLE	23,168.61			
9/29/2021	APBNK	DUE: 9/29/2021 DISC: 9/29/2021		1099: N		
		PMP JULY		426 4426-80100-000	ENGINEERING	21,813.63
		ENGINEERING JULY		101 4133-80100-000	ENGINEERING SERVICES	800.99
		ENGINEERING ALLY JULY		419 4419-80100-000	ENGINEERING	553.99
		=== VENDOR TOTALS ===	23,168.61			
<hr/>						
01-05153	HOME DEPOT CRC/GECF					
I-202109297950		HOME DEPOT CRC/GECF	59.76			
9/29/2021	APBNK	DUE: 9/29/2021 DISC: 9/29/2021		1099: N		
		QUIKRETE		601 4601-87099-000	MANHOLE COVER REPAIRS	59.76
		=== VENDOR TOTALS ===	59.76			
<hr/>						
01-05582	MENARDS					
I-202109297949		MENARDS	725.37			
9/29/2021	APBNK	DUE: 9/29/2021 DISC: 9/29/2021		1099: N		
		GEOTEXTILE LANDSCAPE FABRIC		419 4419-92056-000	LARPENTEUR MEDIAN 2020	617.39
		AIR HOSE		101 4131-70110-000	SUPPLIES	44.99
		DOOR CLOSER		101 4131-70110-000	SUPPLIES	62.99
		=== VENDOR TOTALS ===	725.37			
<hr/>						
01-05843	MN NCPERS LIFE INSURANCE					
I-458800102021		MN NCPERS LIFE INSURANCE	48.00			
9/29/2021	APBNK	DUE: 9/29/2021 DISC: 9/29/2021		1099: N		
		LIFE INSURANCE SEPT		101 21709-000	OTHER PAYABLE	24.64
		LIFE INSURANCE SEPT		204 21709-000	OTHER PAYABLE	1.60
		LIFE INSURANCE SEPT		601 21709-000	OTHER PAYABLE	15.52
		LIFE INSURANCE SEPT		602 21709-000	OTHER PAYABLE	6.24
		=== VENDOR TOTALS ===	48.00			

PACKET: 02366 Sept 29

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05973		NORTH SUBURBAN COMMUNICATIONS				
I-2021-523		NORTH SUBURBAN COMMUNICATIONS	2,807.41			
9/30/2021	APBNK	DUE: 9/30/2021 DISC: 9/30/2021		1099: N		
		Q3 2021 COOPERATIVE SVC TO NSC		101 4116-85050-000	CABLE TV	2,807.41
		=== VENDOR TOTALS ===	2,807.41			
=====						
01-06483		SENTRY SYSTEMS, INC.				
I-770540		SENTRY SYSTEMS, INC.	94.50			
9/29/2021	APBNK	DUE: 9/29/2021 DISC: 9/29/2021		1099: N		
		COMMERCIAL MONITORING SERVICES		101 4131-87100-000	PANIC BUTTON SECURITY	94.50
		=== VENDOR TOTALS ===	94.50			
=====						
01-00935		ST PAUL REGIONAL WATER SERVICE				
I-202109297947		ST PAUL REGIONAL WATER SERVIC	125.50			
9/29/2021	APBNK	DUE: 9/29/2021 DISC: 9/29/2021		1099: N		
		COMMUNITY PARK WATER		101 4141-85040-000	WATER	36.13
		COMMUNITY PARK SANITARY SEWER		101 4141-85070-000	SEWER	14.16
		WATER		101 4131-85040-000	WATER	58.73
		SEWER		101 4131-85070-000	SEWER	16.48
		=== VENDOR TOTALS ===	125.50			
=====						
01-05170		TOM LYNCH ELECTRIC LLC				
I-202109297951		TOM LYNCH ELECTRIC LLC	435.00			
9/29/2021	APBNK	DUE: 9/29/2021 DISC: 9/29/2021		1099: N		
		CURTISS PARK LIGHT CONTROLS		403 4403-91000-000	MACHINERY & EQUIPMENT	435.00
		=== VENDOR TOTALS ===	435.00			
=====						
01-05870		XCEL ENERGY				
I-202109297948		XCEL ENERGY	42.38			
9/29/2021	APBNK	DUE: 9/29/2021 DISC: 9/29/2021		1099: N		
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	12.47
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	29.91
		=== VENDOR TOTALS ===	42.38			
		=== PACKET TOTALS ===	27,628.92			

PACKET: 02364 September 28 Payables
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DIS
0897		BARTON SAND AND GRAVEL CO				
I-210915		BARTON SAND AND GRAVEL CO	50.00			
9/28/2021	APBNK	DUE: 9/28/2021 DISC: 9/28/2021 CONCRETE AND ASPHALT DISPOSAL		1099: N 601 4601-87099-000	MANHOLE COVER REPAIRS	
		=== VENDOR TOTALS ===	50.00			
01-00900		BEISSWENGER'S				
I-496540		BEISSWENGER'S	19.98			
9/28/2021	APBNK	DUE: 9/28/2021 DISC: 9/28/2021 LANDSCAPE ADHESIVE		1099: N 101 4141-70100-000	SUPPLIES	
		=== VENDOR TOTALS ===	19.98			
01-00875		BHE COMMUNITY SOLAR, LLC				
I-11230575		BHE COMMUNITY SOLAR, LLC	1,043.76			
9/28/2021	APBNK	DUE: 9/28/2021 DISC: 9/28/2021 CITY HALL SOLAR GARDEN ELECT		1099: N 101 4131-85025-000	SOLAR ELECTRIC	
		=== VENDOR TOTALS ===	1,043.76			
01-01046		BREDEMUS HARDWARE COMPANY INC				
I-265128		BREDEMUS HARDWARE COMPANY INC	475.00			
9/28/2021	APBNK	DUE: 9/28/2021 DISC: 9/28/2021 LOCKSET FOR KITCHEN/SHOP DOOR		1099: N 403 4403-91000-000	MACHINERY & EQUIPMENT	
		=== VENDOR TOTALS ===	475.00			
01-05692		BROCK WHITE COMPANY LLC				
I4967387-00		BROCK WHITE COMPANY LLC	225.61			
9/28/2021	APBNK	DUE: 9/28/2021 DISC: 9/28/2021 COLUMN FORM		1099: N 601 4601-87099-000	MANHOLE COVER REPAIRS	
		=== VENDOR TOTALS ===	225.61			
01-03110		CENTURY LINK				
I-202109287945		CENTURY LINK	137.73			
9/28/2021	APBNK	DUE: 9/28/2021 DISC: 9/28/2021 LIFT STATION AUTO DIALER LANDLINE PARKS		1099: N 601 4601-85011-000 101 4141-85011-000	TELEPHONE - LANDLINE TELEPHONE - LANDLINE	
		=== VENDOR TOTALS ===	137.73			

9/28/2021 10:39 AM
 PACKET: 02364 September 28 Payables
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DIS
570		JOSEPH, KATRINA E.				
I-115		JOSEPH, KATRINA E.	2,500.00			
9/28/2021	APBNK	DUE: 9/28/2021 DISC: 9/28/2021 PROSECUTIONS AUG		1099: Y 101 4123-80200-000	LEGAL FEES	
=== VENDOR TOTALS ===			2,500.00			
=====						
01-05646	M-R SIGN COMPANY INC					
I-213795		M-R SIGN COMPANY INC	147.97			
9/28/2021	APBNK	DUE: 9/28/2021 DISC: 9/28/2021 CITY SIGNS		1099: N 101 4132-75100-000	STREET SIGNS	
I-213796		M-R SIGN COMPANY INC	1,580.35			
9/28/2021	APBNK	DUE: 9/28/2021 DISC: 9/28/2021 CITY SIGNS		1099: N 101 4132-75100-000	STREET SIGNS	
=== VENDOR TOTALS ===			1,728.32			
=====						
01-05263	MID CITY SERVICES- INDUSTRIAL					
I-161971		MID CITY SERVICES- INDUSTRIAL	42.15			
9/28/2021	APBNK	DUE: 9/28/2021 DISC: 9/28/2021 FLOOR MATS SVC		1099: N 101 4131-87010-000	CITY HALL MAINTENANCE	
I-164105		MID CITY SERVICES- INDUSTRIAL	42.15			
9/28/2021	APBNK	DUE: 9/28/2021 DISC: 9/28/2021 FLOOR MATS SVC		1099: N 101 4131-87010-000	CITY HALL MAINTENANCE	
=== VENDOR TOTALS ===			84.30			
=====						
01-06002	NINENORTH					
2021-150		NINENORTH	747.42			
9/28/2021	APBNK	DUE: 9/28/2021 DISC: 9/28/2021 CABLE MEETING JULY CABLE CASTING SVCS WEBSTREAMING SVCS		1099: N 101 4116-85050-000 101 4116-85050-000 101 4116-85050-000	CABLE TV CABLE TV CABLE TV	
=== VENDOR TOTALS ===			747.42			
=====						
01-06973	RENGEL PRINTING CO					
I-135436		RENGEL PRINTING CO	2,577.81			
9/28/2021	APBNK	DUE: 9/28/2021 DISC: 9/28/2021 FALL NEWSLETTER		1099: N 101 4116-70420-000	NEWSLETTERS/INFORMATION	
=== VENDOR TOTALS ===			2,577.81			

PACKET: 02364 September 28 Payables
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DIS
784		UPPER CUT TREE SERVICES				
I-5155		UPPER CUT TREE SERVICES	1,225.00			
9/28/2021	APBNK	DUE: 9/28/2021 DISC: 9/28/2021		1099: N		
		TRIMMING		101 4134-84010-000	TREE TRIMMING	
		TREE REMOVAL		101 4134-84020-000	TREE REMOVAL	
		=== VENDOR TOTALS ===	1,225.00			
01-05870		XCEL ENERGY				
I-202109287943		XCEL ENERGY	2,639.17			
9/28/2021	APBNK	DUE: 9/28/2021 DISC: 9/28/2021		1099: N		
		PARKS		101 4141-85020-000	ELECTRIC/GAS	
		PARKS		101 4141-85020-000	ELECTRIC/GAS	
		CITY HALL		101 4131-85020-000	ELECTRIC	
		STREET LIGHTING		209 4209-85020-000	STREET LIGHTING POWER	
		STREET LIGHTING		209 4209-85020-000	STREET LIGHTING POWER	
		STREET LIGHTING		209 4209-85020-000	STREET LIGHTING POWER	
		STREET LIGHTING		209 4209-85020-000	STREET LIGHTING POWER	
		STREET LIGHTING		209 4209-85020-000	STREET LIGHTING POWER	
		STREET LIGHTING		209 4209-85020-000	STREET LIGHTING POWER	
		STREET LIGHTING		209 4209-85020-000	STREET LIGHTING POWER	
		STREET LIGHTING		209 4209-85020-000	STREET LIGHTING POWER	
		STREET LIGHTING		209 4209-85020-000	STREET LIGHTING POWER	
		=== VENDOR TOTALS ===	2,639.17			
		=== PACKET TOTALS ===	13,454.10			

----- NAME -----	AMOUNT
RANDALL C GUSTAFSON	293.07
MELANIE M LEEHY	262.05
MARK J MIAZGA	262.05
YAKASAH WEHYEE	262.05
KAY ANDREWS	255.30
SACK THONGVANH	4,011.94
ASHLEIGH WALTER	1,563.04
VANDARA THAMMAVONGSA	1,784.99
ROLAND O OLSON	2,811.89
MATTHEW CHERNUGAL	1,285.51
TIMOTHY J PITTMAN	2,259.27
DAVE TRETSEVEN	1,813.02
COLIN B CALLAHAN	1,990.77

AL PRINTED: 13 18,854.95

9-27-2021 6:45 AM PAYROLL CHECK REGISTER
PAYROLL NO: 01 City of Falcon Heights

PAGE: 1
PAYROLL DATE: 9/27/2021

EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
MORETTO, PAUL A	R	9/27/2021	2,522.20	090757

9-27-2021 6:45 AM PAYROLL CHECK REGISTER
PAYROLL NO: 01 City of Falcon Heights

PAGE: 2
PAYROLL DATE: 9/27/2021

*** REGISTER TOTALS ***

REGULAR CHECKS:	1	2,522.20
DIRECT DEPOSIT REGULAR CHECKS:	13	18,854.95
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	14	21,377.15

*** NO ERRORS FOUND ***

** END OF REPORT **

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REQUEST FOR COUNCIL ACTION

Meeting Date	October 13, 2021
Agenda Item	Consent F2
Attachment	N/A
Submitted By	Roland Olson, Finance Director

Item	Supplemental Benefits Payment Advance to Falcon Heights Fire Relief Association Can Close by December 31, 2021
Description	<p>The Falcon Heights Fire Relief Association will need to completely liquidate all assets and obligations prior to December 31, 2021 and because of the timing of supplemental benefits (pay up front and get reimbursed next year) they will need a cash advance to take care of the supplemental benefits by that date.</p> <p>Matt Mayer has confirmed the 8 members to receive supplemental benefits with their audit records. The payment is \$1,000 each for a total of \$8,000. When the payment is received in March of 2022, the city will be reimbursed and the receivable eliminated. According to Matt, this same procedure has been used by several other relief associations and their cities when the relief association has ceased operations.</p>
Budget Impact	No impact to fund balance or budget since it would be only a balance sheet transaction.
Attachment(s)	N/A
Action(s) Requested	Staff recommends the cash advance of \$8,000 be paid to the Falcon Heights Relief Association for the supplemental benefits of the 8 members to aid in the timely closing of the Falcon Heights Relief Association by December 31, 2021.

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REQUEST FOR COUNCIL ACTION

Meeting Date	October 13, 2021
Agenda Item	Consent F3
Attachment	N/A
Submitted By	Sack Thongvanh, City Administrator

Item	Resignation of Administrative and Communication Coordinator Ashleigh Walters
Description	<p>Administrative and Communication Coordinator Ashleigh Walters has submitted a "Letter of Resignation". Ashleigh's last day was October 8th.</p> <p>The work and dedication Ashleigh has provided and shown to the City of Falcon Heights cannot be measured. Ashleigh has gone above and beyond the call of duty over the year and a half, which we will miss greatly. We wish her the best on her future endeavors and the next chapter in her career with the City of Eagan.</p>
Budget Impact	N/A
Attachment(s)	<ul style="list-style-type: none"> • Resolution 21-40 Accepting the Resignation of Administrative and Communication Coordinator Ashleigh Walters
Action(s) Requested	Staff would recommend approve of attached resolution to accept the resignation of Administrative and Communication Coordinator Ashleigh Walters

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**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

October 13, 2021

No. 21-40

**RESOLUTION ACCEPTING THE RESIGNATION OF ADMINISTRATIVE AND
COMMUNICATION COORDINATOR ASHLEIGH WALTERS FROM THE CITY OF
FALCON HEIGHTS**

WHEREAS, the City hired Ashleigh Walters on August 26, 2020 as the Administrative and Communication Coordinator; and

WHEREAS, Ashleigh Walters submitted her letter of resignation with a last day in the office of October 8th;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Falcon Heights, Minnesota:

1. That the "Letter of Resignation" is accepted by the City Council of the City of Falcon Heights.

Moved by:

Approved by: _____

Randall C. Gustafson
Mayor

GUSTAFSON ___ In Favor
MIAZGA
ANDREWS ___ Against
LEEHY
WEHYEE

Attested by: _____

Sack Thongvanh
City Administrator

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REQUEST FOR COUNCIL ACTION

Meeting Date	October 13, 2021
Agenda Item	Policy G1
Attachment	N/A
Submitted By	Sack Thongvanh, City Administrator

Item	Calling for Redemption of Certain Outstanding Certificates (GO Equipment Certificates, Series 2013B)
Description	In 2015, the City sold a bond for the purchase on the fire ladder truck that was amortized until 2023. The City has sold the ladder truck and the proceeds will be used to pay off the debt. Attached is a resolution calling for redemption of General Obligation Certificates, Series 2013B.
Budget Impact	The City sold the Ladder Truck to Brindlee Mountain Fire Apparatus for \$475,000.
Attachment(s)	<ul style="list-style-type: none"> • Resolution 21-41 Calling for Redemption of Certain Outstanding Certificates (GO Equipment Certificates, Series 2013B)
Action(s) Requested	Staff would recommend approval of the attached resolution and authorize the Mayor and City Administrator to execute all documents.

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE CITY OF FALCON HEIGHTS, MINNESOTA

HELD: OCTOBER 13, 2021

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Falcon Heights, Ramsey County, Minnesota, was held at the City Hall in said City on the 13th day of October, 2021, at ____ P.M.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. 21-41

CITY OF FALCON HEIGHTS, MINNESOTA

**RESOLUTION CALLING FOR REDEMPTION
OF CERTAIN OUTSTANDING CERTIFICATES**

A. WHEREAS, the City Council of the City of Falcon Heights, Minnesota (the “City”) issued its \$720,000 General Obligation Equipment Certificates, Series 2013B, dated December 5, 2013 (the “Certificates”), of which \$180,000 remains outstanding; and

B. WHEREAS, the Certificates maturing in the years 2022 and thereafter, are subject to redemption and prepayment at the option of the City on February 1, 2021, and on any date thereafter, at price of par plus accrued interest, all as provided in the resolution of the City Council, dated November 13, 2013, authorizing the issuance of the Certificates (the “Prior Resolution”); and

C. WHEREAS, the City Council deems it desirable and in the best interests of the City to call the 2022 and 2023 maturities of the Certificate, inclusive, totaling \$180,000 in principal amount, on December 1, 2021, in accordance with the Prior Resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Falcon Heights, Minnesota, as follows:

1. Certificates to be Redeemed. All of the Certificates maturing, or subject to mandatory redemption, in the years 2022 and 2023, inclusive, shall be redeemed and prepaid on December 1, 2021 at par and accrued interest for each such Certificate called.

2. Mailing of Notice of Call. The City Administrator shall cause the Notice of Call for Redemption attached hereto as Exhibit A to be mailed by first class mail (postage prepaid) not less than 30 days prior to December 1, 2021, the date for call, to the paying agent where the Certificates are payable and to all registered holders of the Certificates.

3. Deposit of Sufficient Funds. The City Administrator is hereby authorized and directed to deposit with the paying agent where the Certificates are payable prior to said call date sufficient funds to pay the principal and interest due on the Certificates called for redemption as of the call date.

After full discussion thereof and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Randall C. Gustafson
Mayor

ATTEST:

City Administrator

STATE OF MINNESOTA
COUNTY OF RAMSEY
CITY OF FALCON HEIGHTS

I, the undersigned, being the duly qualified and acting City Administrator of the City of Falcon Heights, Minnesota, DO HEREBY CERTIFY that I have carefully compared the attached and foregoing extract of minutes of the City Council of the City of Falcon Heights held on the date therein indicated, with the original thereof on file in my office, and the same is a full, true and complete transcript therefrom insofar as the same relates to preparation and mailing of notice of call and calling for the redemption of Certificates.

WITNESS my hand as such City Administrator this 13th day of October, 2021.

City Administrator

EXHIBIT A

NOTICE OF CALL FOR REDEMPTION
GENERAL OBLIGATION EQUIPMENT CERTIFICATES, SERIES 2013B
CITY OF FALCON HEIGHTS
RAMSEY COUNTY
MINNESOTA

NOTICE IS HEREBY GIVEN that by order of the City Council of the City of Falcon Heights, Ramsey County, Minnesota, there have been called for redemption, or are subject to mandatory redemption, and prepayment on:

December 1, 2021

those outstanding certificates of the City designated as General Obligation Equipment Certificates, Series 2013B, dated December 5, 2013, having stated maturity dates in the years 2022 and 2023, inclusive, and totaling \$180,000 in principal amount.

<u>Year</u>	<u>CUSIP Number*</u>
2022	306045HD0
2023	306045HE8

The certificates are being called at a price of par plus accrued interest to December 1, 2021, on which date all interest on the certificates will cease to accrue. Holders of the certificates hereby called for redemption are requested to present their certificates for payment, at Bond Trust Services Corporation, 3060 Centre Pointe Drive, Roseville, Minnesota, 55113, on or before December 1, 2021.

Dated: October 18, 2021

BY ORDER OF THE CITY COUNCIL

/s/ Sack Thongvanh
City Administrator

*The City shall not be responsible for the selection of or use of the CUSIP numbers, nor is any representation made as to their correctness indicated in the notice. They are included solely for the convenience of the holders.