

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue
AGENDA
February 24, 2021 at 7:00 P.M.

NOTE: THIS MEETING WILL BE HELD BY WEB CONFERENCE*

- A. CALL TO ORDER:
- B. ROLL CALL: ANDREWS ___ GUSTAFSON___ LEEHY___
MIAZGA ___ WEHYEE___
STAFF PRESENT: THONGVANH___
- C. PRESENTATION
 - 1. General Obligation Improvement Bond, Series 2021A Pre-Sale
- D. APPROVAL OF MINUTES:
 - 1. February 10, 2021 City Council Regular Minutes
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
 - 1. General Disbursements through: 2/18/21 \$69,997.87
Payroll through: 2/15/21 \$18,153.94
- G: POLICY ITEMS:
 - 1. Honorary Naming of Larpenteur Avenue as Philando Castile Memorial Avenue
- H. INFORMATION/ ANNOUNCEMENTS:
- I. COMMUNITY FORUM:
Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification, but no council action or discussion will be held on these items.
- J. ADJOURNMENT:

*You can participate in the meeting by clicking the following Zoom link:
<https://us02web.zoom.us/j/81446634622>

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REQUEST FOR COUNCIL ACTION

Meeting Date	February 24, 2021
Agenda Item	Presentation C1
Attachment	N/A
Submitted By	Sack Thongvanh, City Administrator

Item	General Obligation Improvement Bond, Series 2021A Pre-Sale
Description	<p>On the February 10, 2021, the City Council awarded the Pavement Management Project (PMP) to Malnau Trucking, LLC for the following streets:</p> <ul style="list-style-type: none"> • Tatum St, Larpenteur Ave to Roselawn Ave • Lindig St, Larpenteur Ave to Cul-de-sac • Fry St, Larpenteur Ave to Maple Knoll Dr • Saint Marys St, Larpenteur Ave to Maple Knoll Dr • West Snelling Dr, Hoyt Ave to Hollywood Ct alley • East Snelling Dr, Idaho Ave to dead end • Asbury St, Crawford Ave to Roselawn Ave • Arona St, Crawford Ave to Roselawn Ave • Simpson St, Crawford Ave to Roselawn Ave • Ruggles St, East Snelling Service Dr to Pascal St • Pascal St, Larpenteur Ave to Roselawn Ave • Crawford Ave, Simpson St to Pascal St • Albert St, Larpenteur Ave to Garden Ave <p>The next steps will be to authorize the sale of bonds and set the proposal opening during the March 24, 2021 for the purpose of considering for and awarding the sale of the Bonds.</p>
Budget Impact	The debt will be realize in the 2022 budget formulation.
Attachment(s)	<ul style="list-style-type: none"> • GO Improvement Bond, Series 2021A Pre-Sale Report • Resolution 21-11 Providing for the Sale of \$690,000 General Obligation Improvement Bonds, Series 2021A
Action(s) Requested	Staff would recommend approval of attached resolution, authorizing the sale of bond for the 2021 Pavement Management Project.

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February 24, 2021
Pre-Sale Report for

City of Falcon Heights, Minnesota

\$690,000 General Obligation
Improvement Bonds, Series 2021A



Prepared by:

Ehlers
3060 Centre Pointe Drive
Roseville, MN 55113

Advisors:

Todd Hagen, Senior Municipal Advisor
Shelly Eldridge, Senior Municipal Advisor
Nick Anhut, Senior Municipal Advisor

BUILDING COMMUNITIES. IT'S WHAT WE DO.

EXECUTIVE SUMMARY OF PROPOSED DEBT

Proposed Issue:

\$690,000 General Obligation Improvement Bonds, Series 2021A

Purpose:

The proposed issue is to finance with other available funds, the construction of various street and sewer system improvements in the City.

Debt service will be paid from special assessments and taxes.

Authority:

The Bonds are being issued pursuant to Minnesota Statutes, Chapters:

- 475 (general bonding authority)
- 429 (special assessment pledge)

Because the City is assessing at least 20% of the project costs, the Bonds can be a general obligation without a referendum and will not count against the City's debt limit.

The Bonds will be general obligations of the City for which its full faith, credit and taxing powers are pledged.

Term/Call Feature:

The Bonds are being issued for a term of 5 years. Principal on the Bonds will be due on February 1 in the years 2023 through 2027. Interest is payable every six months beginning February 1, 2022. A portion of the Bond proceeds will be used to make the February 1, 2022 interest payment.

The Bonds are being offered without option of prior redemption.

Bank Qualification:

Because the City is expecting to issue no more than \$10,000,000 in tax exempt debt during the calendar year, the City will be able to designate the Bonds as "bank qualified" obligations.

Bank qualified status broadens the market for the Bonds, which can result in lower interest rates.

Rating:

We recommend selling this issue non-rated as the cost of the rating would not be expected to be offset by the potential lower interest rates resulting from obtaining a rating. For a larger bond issue, or a longer-term bond issue, a rating might broaden the market for the Bonds and result in an overall reduction in interest costs.

Basis for Recommendation:

Based on our knowledge of your situation, your objectives communicated to us, our advisory relationship as well as characteristics of various municipal financing options, we are recommending the issuance of general obligation bonds as a suitable financing option for the following reasons:

- The City's policy and past practice has been to finance improvement projects with this type of debt issue.
- This is a cost-effective option among the limited other options available to finance these types of projects.
- General obligation bonds provide the lowest possible interest cost.
- The expectation that this form of financing will also meet the City's objectives for term, structure, and optional redemption.
- The method of sale process identified herein complies with City policy as well as best practices endorsed by the Government Finance Officers Association (GFOA).

Other Considerations:

We reviewed the following bond sale options with you:

1. Competitive Sale with rating.
2. Competitive Sale without rating.
3. Local Bank Solicitation without rating.

Given the small size and short term of this issue, the overall debt service and tax levy required for each option is very similar. We are presenting a non-rated competitive sale as the best fit for the City because it will still allow bids from both local banks and the public market; while saving the extra time and money needed to obtain a bond rating.

Method of Sale/Placement:

We will solicit competitive bids for the purchase of the Bonds from underwriters and banks.

We will include an allowance for discount bidding in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.

If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.

Premium Pricing:

In some cases, investors in municipal bonds prefer "premium" pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid more than face value is considered "reoffering premium." The underwriter of the bonds will retain a portion of this reoffering premium as their compensation (or "discount") but will pay the remainder of the premium to the City.

For this issue of Bonds, we have been directed to use the net premium to reduce the size of the issue rather than increase the net proceeds for the project; but that could change on the day of sale. The resulting adjustments may slightly change the true interest cost of the issue, either up or down.

Review of Existing Debt:

We have reviewed all outstanding indebtedness for the City and find that there are no refunding opportunities at this time.

We will continue to monitor the market and the call dates for the City's outstanding debt and will alert you to any future refunding opportunities.

Continuing Disclosure:

Because the amount of the Bonds to be issued is less than \$1,000,000, this issue could be exempt from the Continuing Disclosure requirements of the Securities and Exchange Commission (SEC); however, some underwriters require limited disclosure as one of the parameters for bidding, we recommend that the City provide for the limited disclosure by agreeing to provide its Audited Financial Statements annually as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the "MSRB").

The City is already obligated to provide such reports for its existing bonds and has contracted with Ehlers to prepare and file the reports.

Arbitrage Monitoring:

The City must ensure compliance with certain sections of the Internal Revenue Code and Treasury Regulations ("Arbitrage Rules") throughout the life of the issue to maintain the tax-exempt status of the Bonds. These Arbitrage Rules apply to amounts held in construction, escrow, reserve, debt service account(s), etc., along with related investment income on each fund/account. The City's specific arbitrage responsibilities will be detailed in the Non-arbitrage Certificate prepared by your Bond Attorney and provided at closing.

Small Issuer Exception (\$5M or less) - The City expects to qualify for the small issuer exception to arbitrage rebate on the Bonds.

Investment of Bond Proceeds:

To maximize interest earnings, we recommend the City develop a strategy to invest the Bond proceeds until the funds are needed to pay project costs.

Risk Factors:

Special Assessments: We have not assumed any pre-paid special assessments and we have assumed that assessments will be levied as projected. If the City receives a significant amount of pre-paid assessments or does not levy the assessments, it may need to increase the levy portion of the debt service to make up for lower interest earnings than the expected assessment interest rate.

GO Pledge: Because the Bonds will be general obligations of the City for which its full faith, credit and taxing powers are pledged, if the annual special assessments and tax levy collected are not sufficient to pay the debt service payments, other City funds will need to be used.

Other Service Providers:

This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.

Bond Counsel: Taft Stettinius & Hollister

Paying Agent: Bond Trust Services

Rating Agency: This issue will not be rated.

Summary:

The decisions to be made by the City Council are as follows:

- Accept or modify the finance assumptions described in this report
- Adopt the resolution attached to this report.

This presale report summarizes our understanding of the City's objectives for the structure and terms of this financing as of this date. As additional facts become known or capital markets conditions change, we may need to modify the structure and/or terms of this financing to achieve results consistent with the City's objectives.

PROPOSED DEBT ISSUANCE SCHEDULE

Pre-Sale Review by City Council:	February 24, 2021
Due Diligence Call to review Official Statement:	Week of March 8, 2021
Print Official Statement:	March 11, 2021
City Council Meeting to Award Sale of the Bonds:	March 24, 2021
Estimated Closing Date:	April 8, 2021

Attachments

- Estimated Sources and Uses of Funds
- Estimated Proposed Debt Service Schedule
- Bond Buyer Index
- Resolution Authorizing Ehlers to Proceed with Bonds Sale

EHLERS' CONTACTS

Todd Hagen, Senior Municipal Advisor	(651) 697-8508
Shelly Eldridge, Senior Municipal Advisor	(651) 697-8504
Nick Anhut, Senior Municipal Advisor	(651) 697-8507
Silvia Johnson, Public Finance Analyst	(651) 697-8580
Alicia Gage, Senior Financial Analyst	(651) 697-8551

The Preliminary Official Statement for this financing will be sent to the City Council at their home or email address for review prior to the sale date.

City of Falcon Heights, Minnesota

\$690,000 General Obligation Improvement Bonds, Series 2021A
Assumes Current Market BQ Non-Rated Rates plus 25 bps

Sources & Uses

Dated 04/08/2021 | Delivered 04/08/2021

Sources Of Funds

Par Amount of Bonds	\$690,000.00
Storm Sewer Fund	98,068.45
Sanitary Sewer Fund	63,286.34
Prepaid Assessments	104,247.70
MSA Funds	284,311.92
Total Sources	\$1,239,914.41

Uses Of Funds

Total Underwriter's Discount (1.500%)	10,350.00
Costs of Issuance	21,000.00
Deposit to Capitalized Interest (CIF) Fund	4,651.38
Deposit to Project Construction Fund	1,203,831.79
Rounding Amount	81.24
Total Uses	\$1,239,914.41

City of Falcon Heights, Minnesota

\$690,000 General Obligation Improvement Bonds, Series 2021A

Assumes Current Market BQ Non-Rated Rates plus 25 bps

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
04/08/2021	-	-	-	-	-
02/01/2022	-	-	4,651.38	4,651.38	4,651.38
08/01/2022	-	-	2,857.50	2,857.50	-
02/01/2023	140,000.00	0.700%	2,857.50	142,857.50	145,715.00
08/01/2023	-	-	2,367.50	2,367.50	-
02/01/2024	140,000.00	0.750%	2,367.50	142,367.50	144,735.00
08/01/2024	-	-	1,842.50	1,842.50	-
02/01/2025	140,000.00	0.800%	1,842.50	141,842.50	143,685.00
08/01/2025	-	-	1,282.50	1,282.50	-
02/01/2026	135,000.00	0.900%	1,282.50	136,282.50	137,565.00
08/01/2026	-	-	675.00	675.00	-
02/01/2027	135,000.00	1.000%	675.00	135,675.00	136,350.00
Total	\$690,000.00	-	\$22,701.38	\$712,701.38	-

Yield Statistics

Bond Year Dollars	\$2,616.58
Average Life	3.792 Years
Average Coupon	0.8675963%
Net Interest Cost (NIC)	1.2631503%
True Interest Cost (TIC)	1.2741391%
Bond Yield for Arbitrage Purposes	0.8667588%
All Inclusive Cost (AIC)	2.1256865%

IRS Form 8038

Net Interest Cost	0.8675963%
Weighted Average Maturity	3.792 Years

City of Falcon Heights, Minnesota

\$690,000 General Obligation Improvement Bonds, Series 2021A

Assumes Current Market BQ Non-Rated Rates plus 25 bps

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
04/08/2021	-	-	-	-	-	-	-
02/01/2022	-	-	4,651.38	4,651.38	(4,651.38)	-	-
08/01/2022	-	-	2,857.50	2,857.50	-	2,857.50	-
02/01/2023	140,000.00	0.700%	2,857.50	142,857.50	-	142,857.50	145,715.00
08/01/2023	-	-	2,367.50	2,367.50	-	2,367.50	-
02/01/2024	140,000.00	0.750%	2,367.50	142,367.50	-	142,367.50	144,735.00
08/01/2024	-	-	1,842.50	1,842.50	-	1,842.50	-
02/01/2025	140,000.00	0.800%	1,842.50	141,842.50	-	141,842.50	143,685.00
08/01/2025	-	-	1,282.50	1,282.50	-	1,282.50	-
02/01/2026	135,000.00	0.900%	1,282.50	136,282.50	-	136,282.50	137,565.00
08/01/2026	-	-	675.00	675.00	-	675.00	-
02/01/2027	135,000.00	1.000%	675.00	135,675.00	-	135,675.00	136,350.00
Total	\$690,000.00	-	\$22,701.38	\$712,701.38	(4,651.38)	\$708,050.00	-

City of Falcon Heights, Minnesota

\$690,000 General Obligation Improvement Bonds, Series 2021A

Assumes Current Market BQ Non-Rated Rates plus 25 bps

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total	Assessments	Levy/(Surplus)
02/01/2022	-	-	4,651.38	4,651.38	(4,651.38)	-	-	-	-
02/01/2023	140,000.00	0.700%	5,715.00	145,715.00	-	145,715.00	153,000.75	72,712.78	80,287.97
02/01/2024	140,000.00	0.750%	4,735.00	144,735.00	-	144,735.00	151,971.75	70,679.94	81,291.81
02/01/2025	140,000.00	0.800%	3,685.00	143,685.00	-	143,685.00	150,869.25	68,647.12	82,222.13
02/01/2026	135,000.00	0.900%	2,565.00	137,565.00	-	137,565.00	144,443.25	66,614.28	77,828.97
02/01/2027	135,000.00	1.000%	1,350.00	136,350.00	-	136,350.00	143,167.50	64,581.46	78,586.04
Total	\$690,000.00	-	\$22,701.38	\$712,701.38	(4,651.38)	\$708,050.00	\$743,452.50	\$343,235.58	\$400,216.92

Significant Dates

Dated	4/08/2021
First Coupon Date	2/01/2022

Yield Statistics

Bond Year Dollars	\$2,616.58
Average Life	3.792 Years
Average Coupon	0.8675963%
Net Interest Cost (NIC)	1.2631503%
True Interest Cost (TIC)	1.2741391%
Bond Yield for Arbitrage Purposes	0.8667588%
All Inclusive Cost (AIC)	2.1256865%

City of Falcon Heights, Minnesota

\$312,743 General Obligation Improvement Bonds, Series 2021A

Assessments

2.00% over TIC - Equal Principal

Assessments

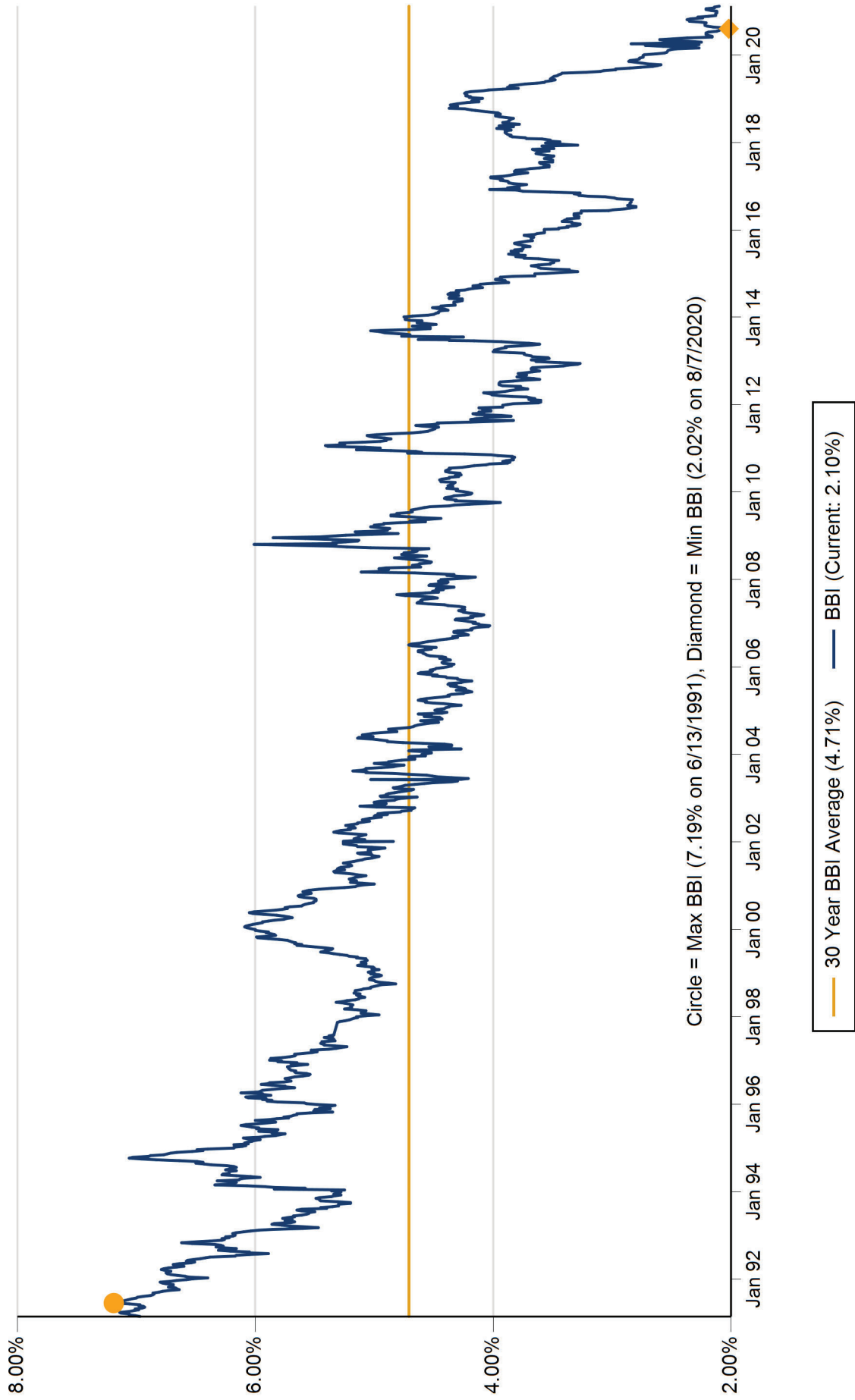
Date	Principal	Coupon	Interest	Total P+I
12/31/2022	62,548.63	3.250%	10,164.15	72,712.78
12/31/2023	62,548.62	3.250%	8,131.32	70,679.94
12/31/2024	62,548.62	3.250%	6,098.50	68,647.12
12/31/2025	62,548.62	3.250%	4,065.66	66,614.28
12/31/2026	62,548.62	3.250%	2,032.84	64,581.46
Total	\$312,743.11	-	\$30,492.47	\$343,235.58

Significant Dates

Filing Date	1/01/2022
First Payment Date	12/31/2022

30 YEAR TREND IN MUNICIPAL BOND INDICES

Weekly Rates February, 1991 - February, 2021



The Bond Buyer "20 Bond Index" (BBI) shows average yields on a group of municipal bonds that mature in 20 years and have an average rating equivalent to Moody's Aa2 and S&P's AA.



Resolution No. _____

Councilmember _____ introduced the following resolution and moved its adoption:

**Resolution Providing for the Sale of
\$690,000 General Obligation Improvement Bonds, Series 2021A**

- A. WHEREAS, the City Council of the City of Falcon Heights, Minnesota has heretofore determined that it is necessary and expedient to issue the City's \$690,000 General Obligation Improvement Bonds, Series 2021A (the "Bonds"), to finance with other available funds, the construction of various street and sewer system improvements in the City; and
- B. WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Falcon Heights, Minnesota, as follows:

- 1. Authorization; Findings. The City Council hereby authorizes Ehlers to assist the City for the sale of the Bonds.
- 2. Meeting; Proposal Opening. The City Council shall meet at 7:00 p.m. on March 24, 2021, for the purpose of considering proposals for and awarding the sale of the Bonds.
- 3. Official Statement. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by City Council Member _____ and, after full discussion thereof and upon a vote being taken thereon, the following City Council Members voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Dated this 24th day of February, 2021.

City Administrator

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**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

February 24, 2021

No. 21-11

Councilmember _____ introduced the following resolution and moved its adoption:

**Resolution Providing for the Sale of
\$690,000 General Obligation Improvement Bonds, Series 2021A**

- A. WHEREAS, the City Council of the City of Falcon Heights, Minnesota has heretofore determined that it is necessary and expedient to issue the City's \$690,000 General Obligation Improvement Bonds, Series 2021A (the "Bonds"), to finance with other available funds, the construction of various street and sewer system improvements in the City; and
- B. WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Falcon Heights, Minnesota, as follows:

- 1. Authorization; Findings. The City Council hereby authorizes Ehlers to assist the City for the sale of the Bonds.
- 2. Meeting; Proposal Opening. The City Council shall meet at 7:00 p.m. on March 24, 2021, for the purpose of considering proposals for and awarding the sale of the Bonds.
- 3. Official Statement. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

Whereupon said resolution was declared duly passed and adopted.

Moved by:

Approved by: _____

Randall C. Gustafson
Mayor

GUSTAFSON ___ In Favor
MIAZGA
ANDREWS ___ Against
LEEY
WEHYEE

Attested by: _____

Sack Thongvanh
City Administrator

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CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue
MINUTES
February 10, 2021 at 7:00 P.M.

NOTE: THIS MEETING WAS HELD BY WEB CONFERENCE

- A. CALL TO ORDER: 7:02 PM
- B. ROLL CALL: ANDREWS _X_ GUSTAFSON_X__ LEEHY_X__
MIAZGA _X_ WEHYEE_X__
- STAFF PRESENT: THONGVANH_X__

- C. PRESENTATION
1. Saint Paul Regional Water Services

We are here tonight to discuss upcoming projects at the McCarron Treatment Plant. This is the only facility serving the St. Paul Metropolitan Area. Much of the infrastructure is nearing 100 years in age, but the facility still produces excellent water quality. We're taking a proactive approach to infrastructure to improve reliability and take advantage of current interest rates.

The project scope will involve replacement of about 2/3 of the total treatment process. The project would reduce the site footprint by using new, equivalent technology that involves ozone as part of the treatment process.

The financial impacts of the project will increase approximately 25% over the duration of the project. Rates remain below average nationally when compared to similarly sized drinking water providers, with cost remaining less than a penny per gallon of water. More information will be shared in the future with residents.

- D. APPROVAL OF MINUTES:
1. January 27, 2021 City Council Regular Minutes

Motion to approve by Council Member Andrews;
Approved 5-0.

- E. PUBLIC HEARINGS:

- F. CONSENT AGENDA:
1. General Disbursements through: 2/04/21 \$239,768.06
Payroll through: 1/31/20 \$20,571.39
 2. Approval of City License(s)
 3. Ramsey County Election Services
 4. Forestry Services

5. Conduit Bonding: New Harmony Care Center – Call for a Public Hearing
6. Resignation of Susan Risher from the Parks and Recreation Commission

Motion to approve the consent agenda by Council Member Leehy.
Approved, 5-0.

G: POLICY ITEMS:

1. 2021 Pavement Management Project (PMP) – Award Contract

Jesse Freihammer, City Engineer

We received 10 bids on the project and the low bid was submitted by Molnau Trucking for \$965,222.53. Overall, based on the feasibility the overall project cost should be about 13% less than budgeted. Construction would likely begin in late April or early May. Completion is scheduled before the State Fair. Staff recommends awarding the 2021 Pavement Management Project (PMP) to Molnau Trucking LLC of Norwood Young America in the amount of \$964,222.53 and approve the attached resolution authorizing the City Administrator and Mayor to execute all necessary documents.

Sack Thongvanh

We will be bringing a request for authorization of bond sales to a future Council meeting.

Mayor Gustafson

Overall, the cost to the resident in assessments will be down about 8 percent so the project won't have as large an impact on our reserves.

Motion to approve Resolution 21-08 and authorizing the City Administrator and Mayor to
execute all necessary documents by Council Member Miazga.
Approved, 5-0.

2. Amendment to the Falcon Heights Tax Increment Financing (TIF) Policy

Administrator Thongvanh

This is a proposed resolution amending the TIF fee and policy. The change includes a \$10,000 escrow that would finance the contract and legal services involved in the TIF request. The application fee is \$5,000 and is non-refundable. Staff recommend approval.

Motion to adopt Resolution 21-09 and the business subsidy application form by Council
Member Wehyee.
Approved, 5-0.

3. Amendment to City Fee Schedule to include Tax Increment Financing (TIF)

Administrator Thongvanh

This is amending the City Fee Schedule to add the Tax Increment Financing application fee.

Motion to adopt Resolution 21-10 and fee by Council Member Andrews.
Approved, 5-0.

H. INFORMATION/ ANNOUNCEMENTS:

Council Member Wehyee

- There was discussion about electric vehicles as well as communication and outreach on some of the environmental initiatives underway. This could involve some partnership with the Community Engagement Commission in the future.

Council Member Leehy

- The Philando Castile Community Peace Garden Committee has been in conversations with the State Fair Grounds because it is located on State Fair property. The dialogue has been favorable, there should be additional information in the coming months as plans are finalized with the architects.

Council Member Andrews

- I would like to compliment Administrator Thongvanh on the article about him in the Hamline University Newsroom "Using Public Administration for Good: Sack Thongvanh MPA '06" which can be viewed at: <https://www.hamline.edu/news/2/2021/sack-thongvanh-mpa/> .

Mayor Gustafson

- We have openings on our city commissions, I would encourage residents to think about becoming involved.
- I will be filming a video to share with the community on Friday about various topics in the City including public safety, streets, parks and affordable housing.

Administrator Thongvanh

- Staff and I continue to move forward with the Amber Union project.
- The Community Park has sustained another interior water break. We may be unable to flood the rink for the duration of the year. One thing that is an item for the Parks & Recreation Commission to review is a new park building, which would include a permanent rink structure that could allow staff to flood the rink earlier in the year. If the City was to invest significant dollars in renovation or reconstruction of the building, we would need commitment from the University to guarantee a long-term lease of the park land, as the land is owned by the University.
- Staff are continuing to roll out the logo and are researching the cost of implementation. We'll probably do a monthly update with the mayor as he mentioned and I asked staff to research production equipment and software so that we can produce videos more often.
- The Council retreat will be via Zoom in March and can be flexible based on your availability.
- Nine North does a podcast and it might be an opportunity for Council and commission members to talk about the work being done.

I. COMMUNITY FORUM:

Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification, but no council action or discussion will be held on these items.

J. ADJOURNMENT: 8:19 PM

Randall C. Gustafson, Mayor

Dated this 10th day of February, 2021

Sack Thongvanh, City Administrator



REQUEST FOR COUNCIL ACTION

Meeting Date	February 24, 2021
Agenda Item	Consent F1
Attachment	General Disbursements and Payroll
Submitted By	Roland Olson, Finance Director

Item	General Disbursements and Payroll
Description	General Disbursements through: 2/18/21 \$69,997.87 Payroll through: 2/15/21 \$18,153.94
Budget Impact	The general disbursements and payroll are consistent with the budget.
Attachment(s)	<ul style="list-style-type: none"> • General Disbursements and Payroll
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

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PACKET: 02252 feb 20 payablese

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-03103 CANON FINANCIAL SERVICES

I-26231833		COPIER CHRGS	122.39			
2/18/2021	APBNK	DUE: 2/18/2021 DISC: 2/18/2021		1099: N		
		COPIER CHRGS		101 4131-87010-000	CITY HALL MAINTENANCE	122.39
=== VENDOR TOTALS ===			122.39			

01-05175 CONTINENTAL RESEARCH CORPORATI

I-23343		melt away	187.00			
2/17/2021	APBNK	DUE: 2/17/2021 DISC: 2/17/2021		1099: N		
		melt away		101 4131-70110-000	SUPPLIES	187.00
=== VENDOR TOTALS ===			187.00			

01-05582 MENARDS

I-202102187761		ABRASIVES/CLEANING SUPPLIES/	104.93			
2/18/2021	APBNK	DUE: 2/18/2021 DISC: 2/18/2021		1099: N		
		ABRASIVES/CLEANING SUPPLIES/ C		101 4131-70110-000	SUPPLIES	104.93
=== VENDOR TOTALS ===			104.93			

01-05665 METROPOLITAN COUNCIL

I-1119402		FEB SS	48,196.27			
2/17/2021	APBNK	DUE: 2/17/2021 DISC: 2/17/2021		1099: N		
		FEB SS		601 4601-85060-000	METRO SEWER CHARGES	48,196.27
=== VENDOR TOTALS ===			48,196.27			

01-05273 MN PUBLIC EMPLOYEES INSURANCE

I-1056156		MAR HEALTH INS	11,497.30			
2/17/2021	APBNK	DUE: 2/17/2021 DISC: 2/17/2021		1099: N		
		MAR HEALTH INS		101 4112-89000-000	MISCELLANEOUS	11,497.30
=== VENDOR TOTALS ===			11,497.30			

01-06112 PIONEER PRESS

I-121572540		LEGALS	274.21			
2/17/2021	APBNK	DUE: 2/17/2021 DISC: 2/17/2021		1099: N		
		LEGALS		101 4111-70410-000	LEGAL NOTICES	274.21
=== VENDOR TOTALS ===			274.21			

PACKET: 02252 feb 20 payable

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06184	RAMSEY COUNTY -	POLICE AND 911				
I-emcom 9068	cad		348.81			
2/17/2021	APBNK	DUE: 2/17/2021 DISC: 2/17/2021		1099: N		
	cad			101 4122-81200-000	911 DISPATCH FEES	348.81
=====						
I-emcom 9084	911 dispatch		2,546.43			
2/17/2021	APBNK	DUE: 2/17/2021 DISC: 2/17/2021		1099: N		
	911 dispatch			101 4122-81200-000	911 DISPATCH FEES	2,546.43
=== VENDOR TOTALS ===			2,895.24			
=====						
01-06301	SAMS CLUB MC/SYNCB					
I-202102187762	SAMS CLUB MC/SYNCB		785.83			
2/18/2021	APBNK	DUE: 2/18/2021 DISC: 2/18/2021		1099: N		
	ZOOM			101 4116-85040-000	VIRTUAL COMMUNICATIONS	174.38
	HOCKEY NET			101 4141-70100-000	SUPPLIES	85.68
	MECHANICAL P ENCILS/LYSOL WIPE			101 4112-70100-000	SUPPLIES	27.82
	FIRE AWARD PLAQUE			101 4124-70100-000	SUPPLIES	79.38
	PIONEER PRESS NEWSPAPER			101 4116-70100-000	SUPPLIES	16.00
	RCLLG			101 4111-86140-000	COMMISSIONS/MEMBERSHIPS/	350.00
	LED LAMP			101 4117-70100-000	SUPPLIES	52.57
=== VENDOR TOTALS ===			785.83			
=====						
01-05870	XCEL ENERGY					
I-202102177760	ELECT		2,879.07			
2/17/2021	APBNK	DUE: 2/17/2021 DISC: 2/17/2021		1099: N		
	ELECT			209 4209-85020-000	STREET LIGHTING POWER	143.91
	ELECT			209 4209-85020-000	STREET LIGHTING POWER	29.43
	GAS			101 4131-85040-000	WATER	433.28
	ELECT			209 4209-85020-000	STREET LIGHTING POWER	24.23
	ELECT			209 4209-85020-000	STREET LIGHTING POWER	46.74
	ELECT			209 4209-85020-000	STREET LIGHTING POWER	80.61
	ELECT			209 4209-85020-000	STREET LIGHTING POWER	18.47
	ELECT			209 4209-85020-000	STREET LIGHTING POWER	14.82
	ELECT			209 4209-85020-000	STREET LIGHTING POWER	2,063.86
	ELECT			209 4209-85020-000	STREET LIGHTING POWER	7.97
	ELECT			209 4209-85020-000	STREET LIGHTING POWER	14.82
	ELECT			209 4209-85020-000	STREET LIGHTING POWER	0.93
=== VENDOR TOTALS ===			2,879.07			
=== PACKET TOTALS ===			66,942.24			

PACKET: 02250 FEB 12TH PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-03110	CENTURY LINK					
I-202102127758		LANDLINE	71.60			
2/12/2021	APBNK	DUE: 2/12/2021 DISC: 2/12/2021		1099: N		
		LANDLINE		601 4601-85011-000	TELEPHONE - LANDLINE	71.60
		=== VENDOR TOTALS ===	71.60			
=====						
01-06290	CITY OF ROSEVILLE					
I-229890		FIRE CONTRACT	825.00			
2/12/2021	APBNK	DUE: 2/12/2021 DISC: 2/12/2021		1099: N		
		FIRE CONTRACT		101 4124-70100-000	SUPPLIES	825.00
		=== VENDOR TOTALS ===	825.00			
=====						
01-03122	CITY OF ST PAUL					
I-IN44454		MAINT AREA	584.52			
2/12/2021	APBNK	DUE: 2/12/2021 DISC: 2/12/2021		1099: N		
		MAINT AREA		209 20200-000	ACCOUNTS PAYABLE	584.52
		=== VENDOR TOTALS ===	584.52			
=====						
01-05045	GRUBER'S POWER EQUIPMENT					
I-1842		JDC FILTER	33.94			
2/12/2021	APBNK	DUE: 2/12/2021 DISC: 2/12/2021		1099: N		
		JDC FILTER		101 4132-77000-000	CLOTHING	33.94
		=== VENDOR TOTALS ===	33.94			
=====						
01-05440	LOFFLER COMPANIES, INC					
I-3636279		COPIER CHRS	29.43			
2/12/2021	APBNK	DUE: 2/12/2021 DISC: 2/12/2021		1099: N		
		COPIER CHRS		101 4112-87000-000	REPAIR OFFICE EQUIPMENT	29.43
		=== VENDOR TOTALS ===	29.43			
=====						
01-05263	MID CITY SERVICES- INDUSTRIAL					
I-146749		FLOOR MATS	42.15			
2/12/2021	APBNK	DUE: 2/12/2021 DISC: 2/12/2021		1099: N		
		FLOOR MATS		101 4131-87010-000	CITY HALL MAINTENANCE	42.15
		=== VENDOR TOTALS ===	42.15			

PACKET: 02250 FEB 12TH PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
=====						
01-06053	OREILLY	AUTO PARTS				

I-3243-275808		AOIL AND AIR FILTER	29.76			
2/12/2021	APBNK	DUE: 2/12/2021 DISC: 2/12/2021		1099: N		
		AOIL AND AIR FILTER		101 4132-87000-000	REPAIR EQUIPMENT	29.76
=== VENDOR TOTALS ===			29.76			

=====						
01-06185	RAMSEY	COUNTY				
I-RISK 002091		DENTAL/ LIFE/ DISABILITY INS	1,147.48			
2/12/2021	APBNK	DUE: 2/12/2021 DISC: 2/12/2021		1099: N		
		DENTAL/ LIFE/ DISABILITY INS		101 4112-89000-000	MISCELLANEOUS	1,147.48
=== VENDOR TOTALS ===			1,147.48			

=====						
01-05737	VERIZON	WIRELESS				
I-9872127931		CELL PHONE	80.02			
2/12/2021	APBNK	DUE: 2/12/2021 DISC: 2/12/2021		1099: N		
		CELL PHONE		101 4117-85015-000	CELL PHONE	80.02
=== VENDOR TOTALS ===			80.02			

=====						
01-07897	WS & D	PERMIT SERIVCED INC				
I-202102127759		PER,MIT CANCELLED REFUND	211.73			
2/12/2021	APBNK	DUE: 2/12/2021 DISC: 2/12/2021		1099: N		
		PER,MIT CANCELLED REFUND		101 32214-000	WINDOW/SIDING PERMIT	211.73
=== VENDOR TOTALS ===			211.73			
=== PACKET TOTALS ===			3,055.63			

EMP #	NAME	AMOUNT
0005	SACK THONGVANH	3,911.96
01-1023	ASHLEIGH WALTER	1,451.10
01-1024	VANDARA THAMMAVONGSA	1,544.21
01-1136	ROLAND O OLSON	3,431.81
01-1030	TIMOTHY J PITTMAN	2,259.27
01-1033	DAVE TRETSVEN	1,813.02
01-1143	COLIN B CALLAHAN	1,693.22

TOTAL PRINTED: 7 16,104.59

2-10-2021 6:53 AM PAYROLL CHECK REGISTER
PAYROLL NO: 01 City of Falcon Heights

PAGE: 1
PAYROLL DATE: 2/10/2021

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
10	MORETTO, PAUL A	R	2/10/2021	2,049.35	090281

2-10-2021 6:53 AM PAYROLL CHECK REGISTER
PAYROLL NO: 01 City of Falcon Heights

PAGE: 2
PAYROLL DATE: 2/10/2021

*** REGISTER TOTALS ***

REGULAR CHECKS:	1	2,049.35
DIRECT DEPOSIT REGULAR CHECKS:	7	16,104.59
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	8	18,153.94

*** NO ERRORS FOUND ***

** END OF REPORT **

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REQUEST FOR COUNCIL ACTION

Meeting Date	February 24, 2021
Agenda Item	Policy G1
Attachment	N/A
Submitted By	Sack Thongvanh, City Administrator

Item	Honorary Naming of Larpentour Avenue as Philando Castile Memorial Avenue
Description	<p>At the December 16, 2020 City Council Workshop, Council Member Leehy with the support of Mayor Gustafson presented the concept of providing an honorary naming of Larpentour Avenue as Philando Castile Memorial Avenue.</p> <p>The City Council directed staff to conduct a short survey to see if community members would support the concept of providing an honorary naming of Larpentour Avenue as Philando Castile Memorial Avenue. The signage would be posted from Fulham Street to Fry Street.</p> <p>Survey results were presented to the City Council during the February 3, 2021 Workshop. Staff was directed to include the agenda item for the February 24th City Council Meeting for action.</p>
Budget Impact	The estimated to be \$600 to \$1,500. This will dependent on if the City will be allowed to install a similar signage as the County on the intersection of Fairview Ave and Cleveland Ave. Standard signage size of 48" x 9" would cost about \$600.
Attachment(s)	<ul style="list-style-type: none"> • Summary Survey Report • Resolution 21-12 Approving the Installation of an Honorary Naming of Larpentour Avenue as Philando Castile Memorial Avenue from Fry Street to Fulham Street
Action(s) Requested	If approved, staff would recommend approval of attached resolution authorizing the purchase and installation of the Philando Castile Memorial Avenue sign on Larpentour Avenue from Fry Street to Fulham Street.

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Honorary Naming of Larpentuer Avenue Philando Castile Memorial Avenue Survey Results*

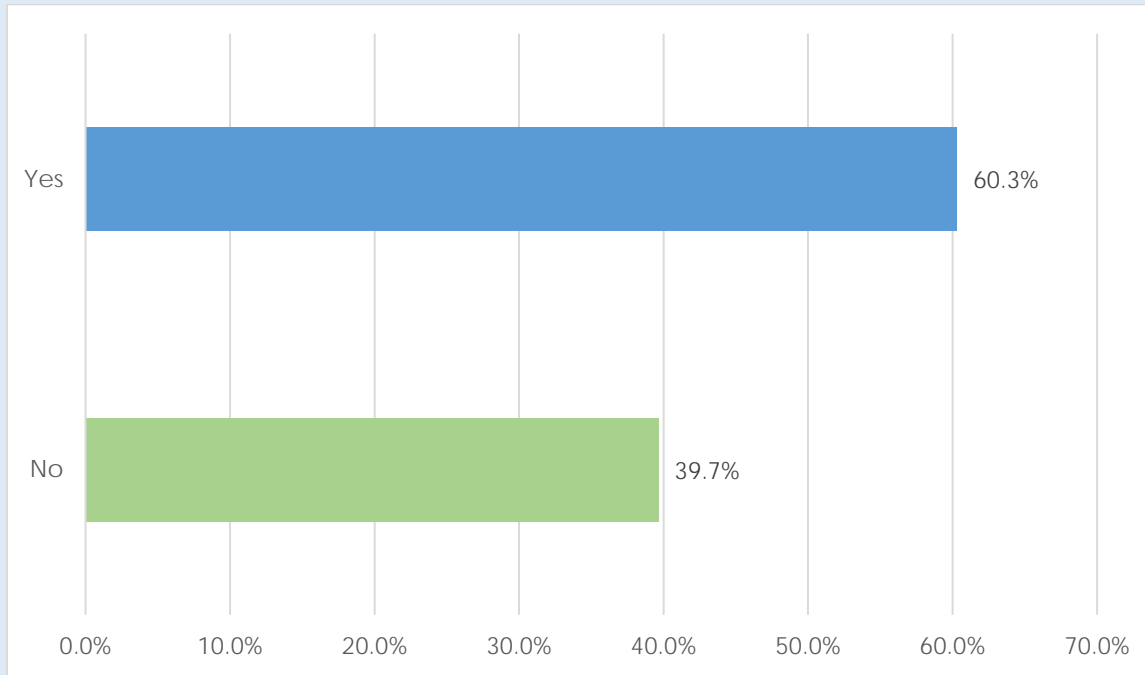
February 3, 2021



*Disclaimer: The intent of the survey is to provide general data, and in no way claiming to be statistically significant or scientifically sound.



Question #1: Do you support the honorary naming of Larpenteur Avenue from Fulham Street to Fry Street in Falcon Heights as 'Philando Castile Memorial Avenue?'



Answer Choices	Response %	Response #
Yes	60.3 %	1,158
No	39.7 %	761
TOTAL		1,919

The first question in this series asked to the total 1919 respondents if they supported the honorary naming of Larpenteur Avenue from Fulham Street to Fry Street in Falcon Heights as “Philando Castile Memorial Avenue”? Over 60% reported Yes and under 40% reported No.

Question #2: Please tell us why you are in support of the honorary naming

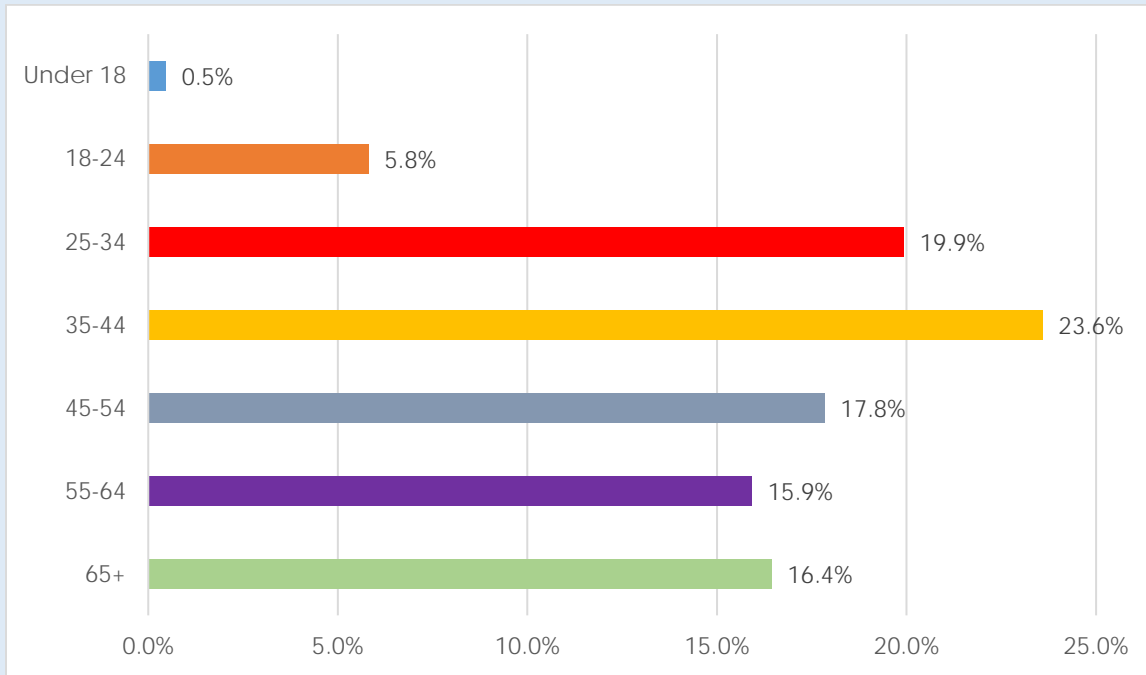
The City received 942 qualitative responses in support of the honorary naming of Larpentuer Avenue.

Question #3: Please tell us why you are not in support of the honorary naming of Larpentuer Avenue

The City received 953 qualitative responses no in support of the honorary naming of Larpenteur Avenue.



Question #4: Select the box that best describes your age

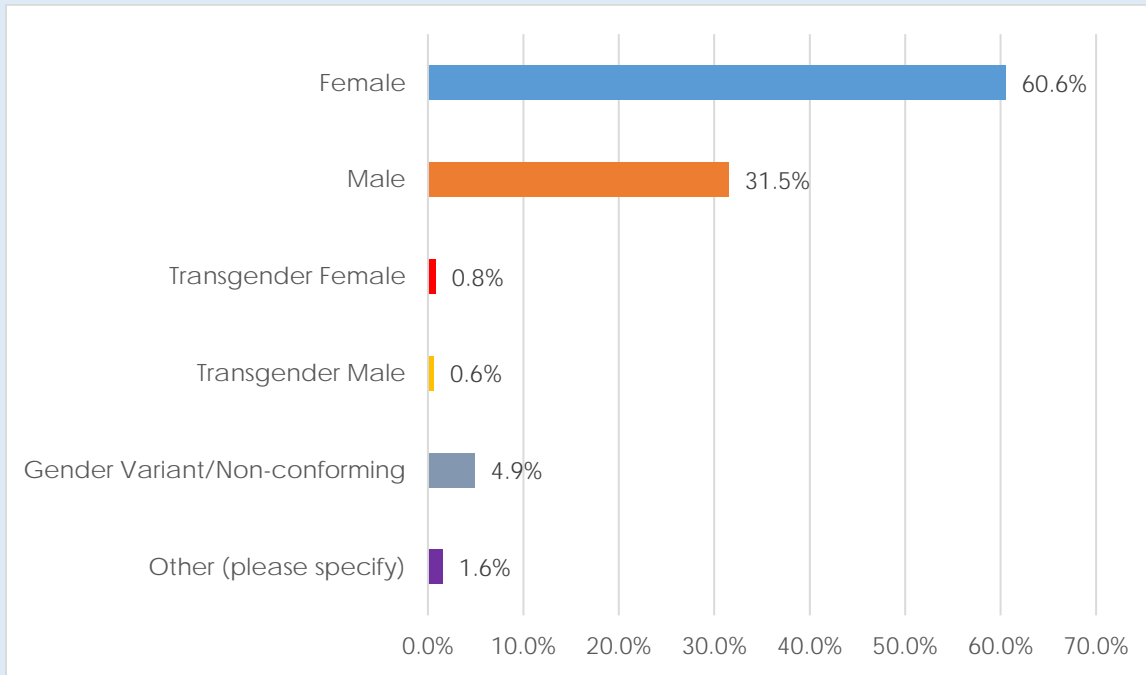


Answer Choices	Response %	Response #
Under 18	.5 %	8
18-24	5.8 %	100
25-34	19.9 %	343
35-44	23.6 %	406
45-54	17.8 %	307
55-64	15.9 %	274
65+	16.4 %	283
TOTAL		1,721

The results show that the majority of survey respondents were from the ages of 25 to 54 accounting for 61.3%.



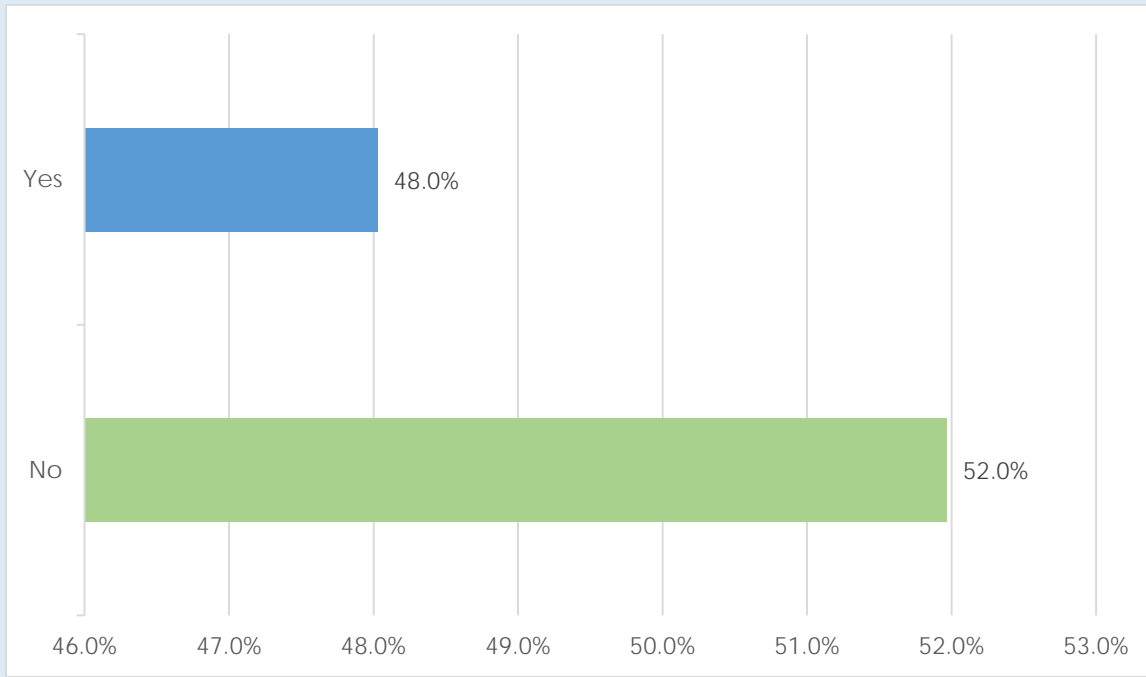
Question 5: Select the box that best describes your gender



Answer Choices	Response %	Response #
Female	60.5 %	1,039
Male	31.5 %	541
Transgender Female	0.8 %	14
Transgender Male	0.6 %	11
Gender Variant/Non-conforming	4.9 %	84
Other (please specify)	1.57 %	27
TOTAL		1,716



Question 6: Are you a resident of Falcon Heights?

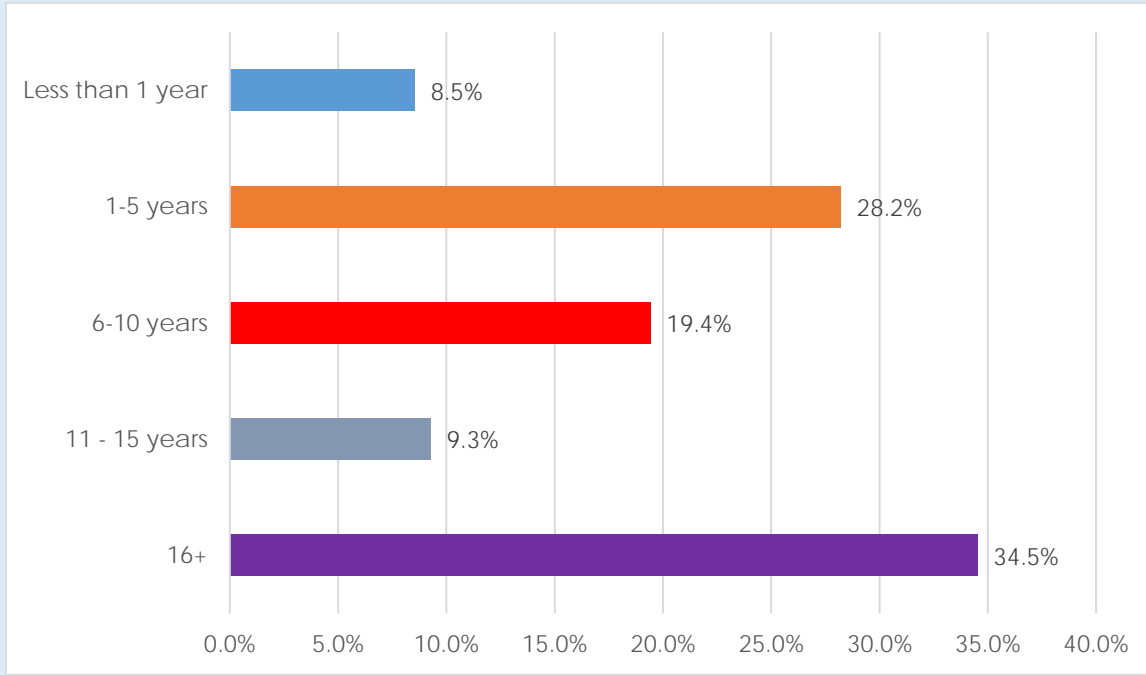


Answer Choices	Response %	Response #
Yes	48.0 %	842
No	52.0 %	911
TOTAL		1,753*

*166 (8.7%) Skipped this question



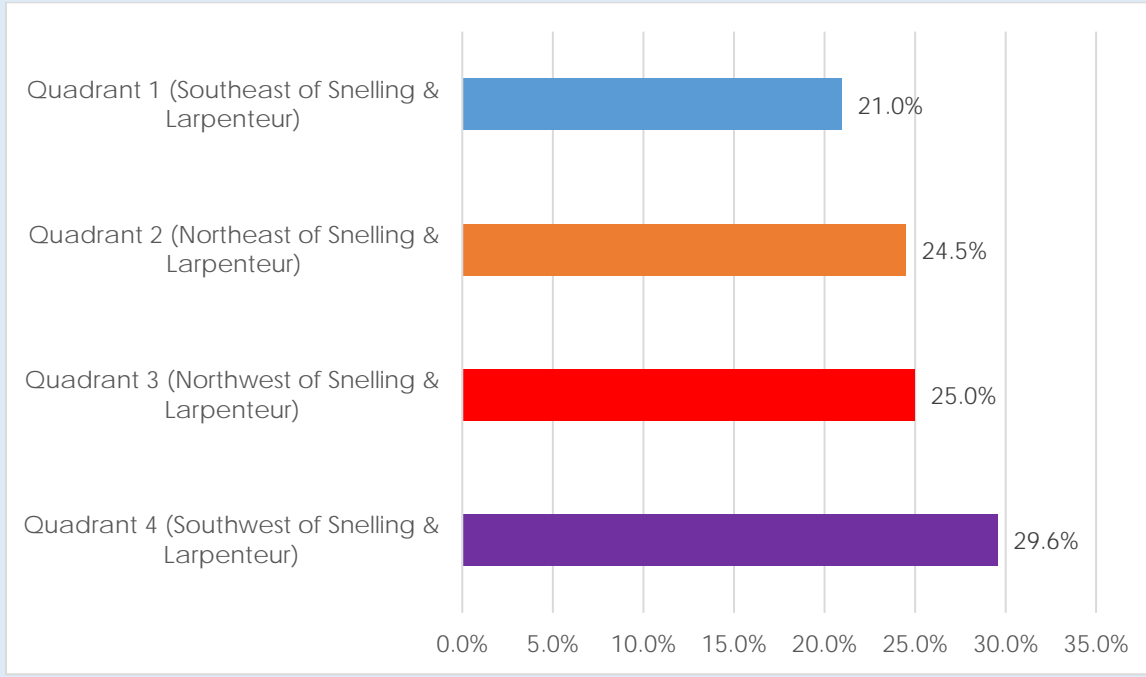
Question 7: How many years have you lived in Falcon Heights?



Answer Choices	Response %	Response #
Less than 1 year	8.5 %	69
1-5 years	28.2 %	228
6-10 years	19.4 %	157
11-15 years	9.3 %	75
16 years	34.5 %	279
TOTAL		808



Question 8: Using the map below for reference, please select the quadrant in which you reside



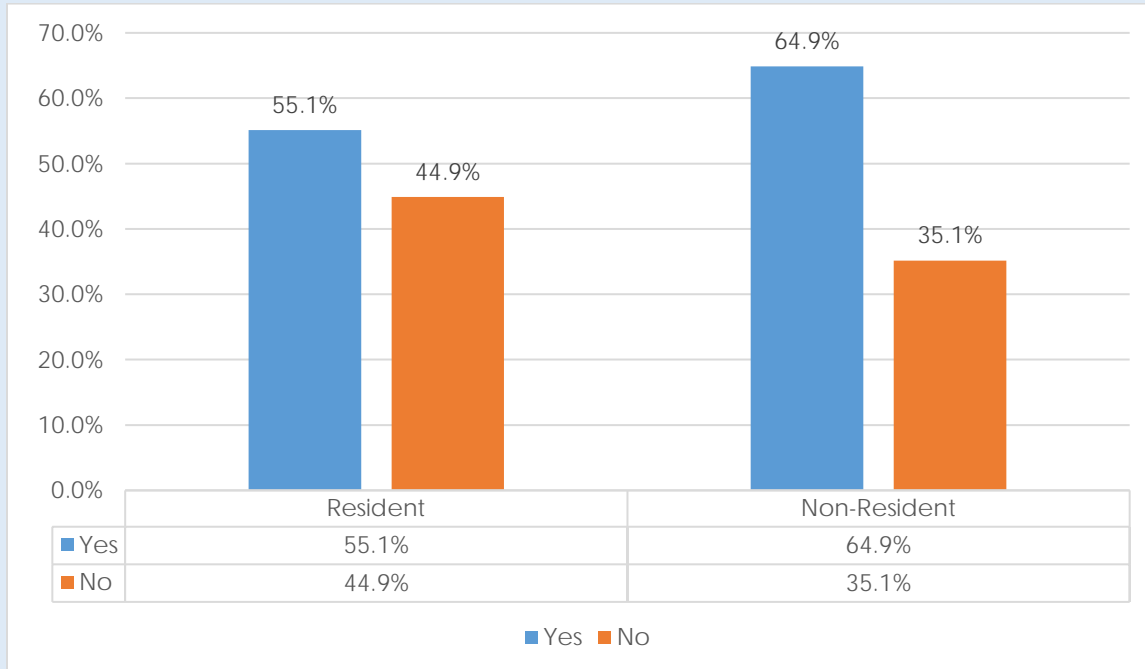
Answer Choices	Response %	Response #
Quadrant 1 (Southeast)	21.0 %	166
Quadrant 2 (Northeast)	24.5 %	194
Quadrant 3 (Northwest)	25.0 %	198
Quadrant 4 (Southwest)	29.6 %	234
TOTAL		792



Data Analysis

Comparison 1: Resident vs Non-Resident

Question 1: Do you support the honorary naming of Larpenteur Avenue from Fulham Street to Fry Street in Falcon Heights as 'Philando Castile Memorial Avenue?'

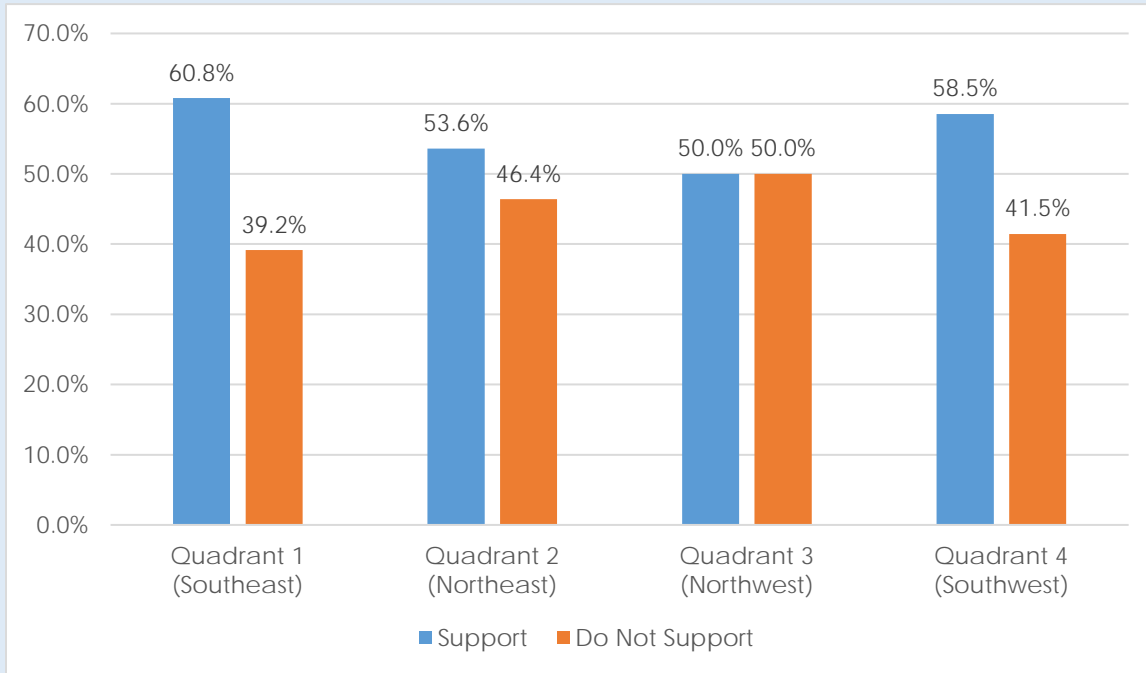


Answer Choices	Resident	Non-Resident
Yes	464	591
No	378	320
TOTAL	842	911



Comparison 2: What quadrant respondents reside that support or do not support the honorary naming of Larpenteur Avenue to Philando Castile Memorial Avenue?

Quadrant by Quadrant

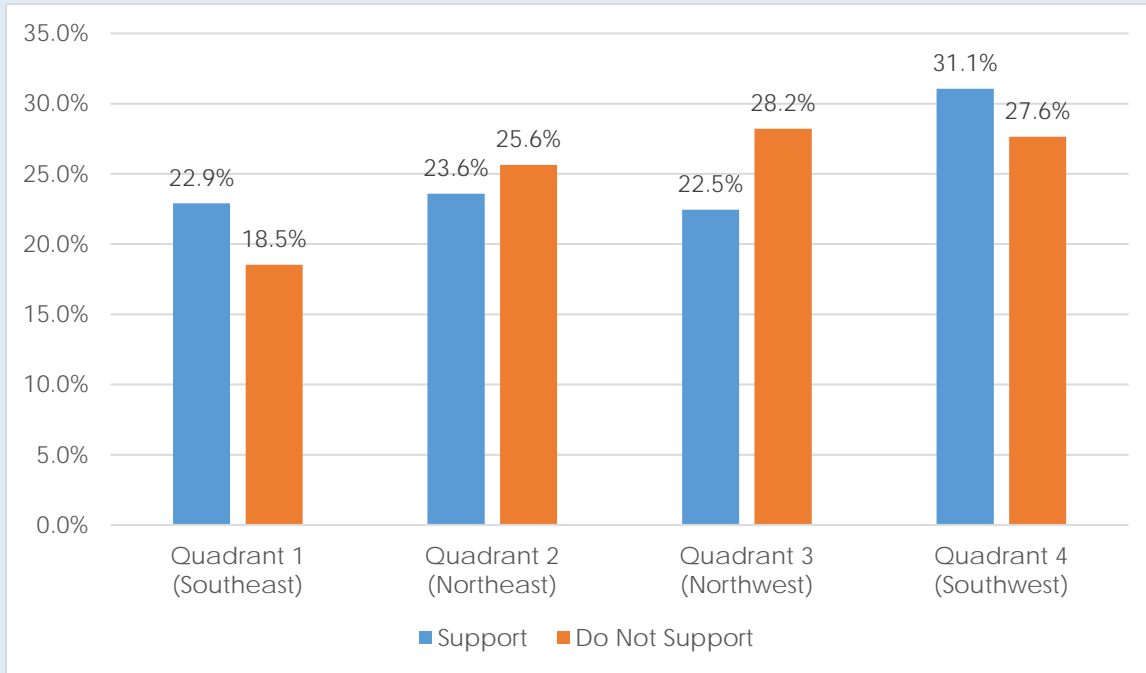


	Quadrant 1	Quadrant 2	Quadrant 3	Quadrant 4	TOTAL
Support	101	104	99	137	441
Do Not Support	65	90	99	97	351
TOTAL	166	194	198	234	792



Comparison 3: What quadrant respondents reside that support or do not support the honorary naming of Larpenteur Avenue to Philando Castile Memorial Avenue?

Quadrant by Total



	Quadrant 1	Quadrant 2	Quadrant 3	Quadrant 4	TOTAL
Support	101	104	99	137	441
Do Not Support	65	90	99	97	351
TOTAL	166	194	198	234	792



**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

February 24, 2021

No. 21-12

**RESOLUTION APPROVING THE HONORARY NAMING OF LARPEN TEUR AVENUE AS
PHILANDO CASTILE MEMORIAL AVENUE FROM FRY STREET TO FULHAM STREET**

WHEREAS, Philando Castile was a valued and loved member of his family and community; and

WHEREAS, Philando Castile was a young man with a full life ahead of him; and

WHEREAS, Philando Castile was killed in Falcon Heights on July 6, 2016; and

WHEREAS, that as members of this society, we each carry the responsibility to positively work to eliminate injustices in today’s world and the legacies of past injustices; and

WHEREAS, there remains work to be done to strengthen trust in Falcon Heights and the surrounding community; and

WHEREAS, there will not be peace without the pursuit of justice; and

WHEREAS, segregation of our communities across color is one of the greatest obstacles to becoming a unified community in this nation; and

WHEREAS, the City Council has been “Cultivating a Caring Community” and continues to promote our values of inclusion and understanding; and

WHEREAS, let us be the ones to take the opportunity to move forward becoming one individual nation, with life, liberty and justice for all peoples.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Falcon Heights, Minnesota approves the honorary naming of Larpenteur Avenue as Philando Castile Memorial Avenue from Fry Street to Fulham Street.

Moved by:

Approved by: _____

Randall C. Gustafson
Mayor

GUSTAFSON ___ In Favor
MIAZGA
ANDREWS ___ Against
LEEHY
WEHYEE

Attested by: _____

Sack Thongvanh
City Administrator