

**CITY OF FALCON HEIGHTS**  
Regular Meeting of the City Council  
City Hall  
2077 West Larpenteur Avenue

**AGENDA**  
June 28, 2017 at 7:00 P.M.

- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM \_\_\_ HARRIS \_\_\_ BROWN THUNDER \_\_\_  
FISCHER \_\_\_ GUSTAFSON \_\_\_  
  
STAFF PRESENT: THONGVANH\_\_\_
- C. PRESENTATIONS:
  - 1. Annual MS 4 Presentation – Public Works Director Tim Pittman
  - 2. 2017 Pavement Management Project - 2017A GO Improvement Bond \$900,000
- D. APPROVAL OF MINUTES:
  - 1. June 7, 2017 City Council Work Session Meeting Minutes
  - 2. June 14, 2017 City Council Meeting Minutes
- E. PUBLIC HEARINGS:
  - 1. Falcon Woods – Permitted Parking Restriction Request
- F. CONSENT AGENDA:
  - 1. General Disbursements through: 6/21/17 \$333,533.85  
Payroll through: 6/15/17 \$20,865.03
- G: POLICY ITEMS:
- H. INFORMATION/ANNOUNCEMENTS:
  - 1. Weekly Police Reports – Can Now Be Found At:  
[http://www.falconheights.org/index.asp?SEC=75B3E8BB-785B-4048-B543-995BAE0716A5&Type=B\\_BASIC](http://www.falconheights.org/index.asp?SEC=75B3E8BB-785B-4048-B543-995BAE0716A5&Type=B_BASIC)
- I. COMMUNITY FORUM:
- J. ADJOURNMENT:

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# MS4 Permit

**Annual Report Required  
for the 2016 Permit**

# Overview

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## ∅ Federal Clean Water Act:

- ∅ Amended in 1987

- ∅ A two-phase program

  - ∅ Phase I: Regulated large construction sites and major metropolitan areas

  - ∅ Phase II: Program broadened to include smaller construction sites and many more municipalities

# Overview

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- Ø Overseen by the EPA and MPCA
- Ø Regulated parties must develop storm water pollution prevention programs
- Ø The permit holder is required to submit a Storm Water Pollution Prevention Program (SWPPP) that incorporates best management practices (BMPs)

# What is MS4?

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- Ø A conveyance of system of conveyances (catch basins, curbs, gutters, ditches, man made channels)
- Ø Designed or used for collecting or conveying storm water

# Mandatory MS4's

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- Ø MS4's in urbanized areas are required to obtain a storm water permit
- Ø Falcon Heights is considered an urbanized MS4 area
- Ø The U of M and State Fair are permitted separately

# MS4 Permit Requirement

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Ø This program consists of six minimum Control Measures.



# Falcon Heights BMPs for each Control Measure Include:

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- Ø Public Education and Outreach
- Ø Public Involvement and Participation
- Ø Illicit Discharge, Detection and Elimination
- Ø Construction Site Runoff Control
- Ø Post-construction Runoff Control
- Ø Pollution Prevention and Good Housekeeping

# Progress to Date

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- Ø Newsletters and flyers to residents
- Ø Developed a storm sewer map
- Ø Implemented the construction site runoff control measures
- Ø Enforced the construction site runoff on the SE Corner
- Ø Inspected 100% of outfalls
- Ø Implemented de-icing material controls

# Progress to Date

- Ø Implemented storm drain system cleaning and rehabilitation of catch basin
- Ø Reconstructed the Curtiss Field Pond
- Ø Implemented vehicle maintenance program
- Ø Purchased a street sweeper with the City of Little Canada, more often street sweeping
- Ø Straight salt for road melt
- Ø Storm sewer system cleaning program
- Ø Added additional underground storage structures in the north home neighborhood

# 2017 Goals

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- Ø Continue a utility billing
- Ø Continue educational flyers and newsletter
- Ø Continue to sweep streets more often
- Ø Rehab/Repair all catch basins related to each street project
- Ø Underground containment structure put into place at Curtiss Field Park, monitor after heavy rain falls.



Questions?

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*The City That Soars!*

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	June 28, 2017
<b>Agenda Item</b>	Presentation C2
<b>Attachment</b>	Supporting Documents
<b>Submitted By</b>	Sack Thongvanh, City Administrator

<b>Item</b>	2017 Pavement Management Project - 2017A GO Improvement Bond \$900,000
<b>Description</b>	<p>The Bond will be issued for a seven year term through 2025. This project is very unique because of the different funding sources involved. The funding sources include a University Payment In-Lieu-of Special Assessments, MSA (MN State Aid), St. Paul Water Utility and the City's enterprise funds for storm sewer and sanitary sewer funds.</p> <p>In 2015, the City completed street improvements and trails on Roselawn Ave and Snelling Service Road West, which account for \$300,000 of the \$900,000 bond. The justification for delaying the bonding process in 2015 was the idea that it would save money for issuance and attract more interest.</p>
<b>Budget Impact</b>	The City's first payment is in February 1, 2019. The impact will occur for the 2018 levy of \$115,000 per year.
<b>Attachment(s)</b>	<ul style="list-style-type: none"> <li>· Sale Documents (handout at meeting)</li> <li>· Resolution 2017-23 Providing for the Issuance and Sale of \$900,000 GO Improvement Bonds, Series 2017A</li> </ul>
<b>Action(s) Requested</b>	Staff would recommend approve of attached resolution providing for the issuance and sale of \$900,000 General Obligation Improvement Bonds, Series 2017A, pledging for the security thereof special assessments and levying a tax for the payment thereof.

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EXTRACT OF MINUTES OF A MEETING OF THE  
CITY COUNCIL OF THE  
CITY OF FALCON HEIGHTS, MINNESOTA

HELD: JUNE 28, 2017

Pursuant to due call, a regular or special meeting of the City Council of the City of Falcon Heights, Ramsey County, Minnesota, was duly held at the City Hall on June 28, 2017, at 5:15 P.M., for the purpose, in part, of providing for the issuance and sale of \$900,000 General Obligation Improvement Bonds, Series 2017A.

The following members were present:

and the following were absent:

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

June 28, 2017

No. 17-23

RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF \$900,000 GENERAL  
OBLIGATION IMPROVEMENT BONDS, SERIES 2017A, PLEDGING FOR THE  
SECURITY THEREOF SPECIAL ASSESSMENTS AND LEVYING A TAX FOR THE  
PAYMENT THEREOF

A. WHEREAS, the City Council of the City of Falcon Heights, Minnesota (the "City") has heretofore determined and declared that it is necessary and expedient to issue \$900,000 General Obligation Improvement Bonds, Series 2017A (the "Bonds" or individually, a "Bond"), pursuant to Minnesota Statutes, Chapters 475 and 429 to finance various public improvement projects within the City (the "Improvements"); and

B. WHEREAS, the Improvements and all their components have been ordered prior to the date hereof, after a hearing thereon for which notice was given describing the Improvements or all their components by general nature, estimated cost, and area to be assessed; and

C. WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the sale of the Bonds and was therefore authorized to sell the Bonds by private negotiation in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9) and proposals to purchase the Bonds have been solicited by Ehlers; and

D. WHEREAS, the proposals set forth on Exhibit A attached hereto were received by the City Administrator, or designee, at the offices of Ehlers at 11:00 A.M. this same day

pursuant to the Preliminary Official Statement, dated June 15, 2017, established for the Bonds; and

E. WHEREAS, it is in the best interests of the City that the Bonds be issued in book-entry form as hereinafter provided; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Falcon Heights, Minnesota, as follows:

1. Acceptance of Proposal. The proposal of \_\_\_\_\_ (the "Purchaser"), to purchase the Bonds, in accordance with the Preliminary Official Statement established for the Bonds, at the rates of interest hereinafter set forth, and to pay therefor the sum of \$\_\_\_\_\_, plus interest accrued to settlement, is hereby found, determined and declared to be the most favorable proposal received, is hereby accepted and the Bonds are hereby awarded to the Purchaser. The Finance Director is directed to retain the deposit of the Purchaser and to forthwith return to the unsuccessful bidders their good faith checks or drafts.

2. Bond Terms.

(a) Original Issue Date; Denominations; Maturities; Term Bond Option. The Bonds shall be dated July 20, 2017, as the date of original issue, be issued forthwith on or after such date in fully registered form, be numbered from R-1 upward in the denomination of \$5,000 each or in any integral multiple thereof of a single maturity (the "Authorized Denominations") and mature, without option of prepayment, on February 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2019	\$	2023	\$
2020		2024	
2021		2025	
2022			

As may be requested by the Purchaser, one or more term Bonds may be issued having mandatory sinking fund redemption and final maturity amounts conforming to the foregoing principal repayment schedule, and corresponding additions may be made to the provisions of the applicable Bond(s).

(b) Book Entry Only System. The Depository Trust Company, a limited purpose trust company organized under the laws of the State of New York or any of its successors or its successors to its functions hereunder (the "Depository") will act as securities depository for the Bonds, and to this end:

(i) The Bonds shall be initially issued and, so long as they remain in book entry form only (the "Book Entry Only Period"), shall at all times be in the form of a separate single fully registered Bond for each maturity of the Bonds; and for purposes of complying with this requirement under paragraphs 5 and 10 Authorized Denominations for any Bond shall be deemed to be limited during the Book Entry Only Period to the outstanding principal amount of that Bond.

- (ii) Upon initial issuance, ownership of the Bonds shall be registered in a bond register maintained by the Bond Registrar (as hereinafter defined) in the name of CEDE & CO, as the nominee (it or any nominee of the existing or a successor Depository, the "Nominee").
- (iii) With respect to the Bonds neither the City nor the Bond Registrar shall have any responsibility or obligation to any broker, dealer, bank, or any other financial institution for which the Depository holds Bonds as securities depository (the "Participant") or the person for which a Participant holds an interest in the Bonds shown on the books and records of the Participant (the "Beneficial Owner"). Without limiting the immediately preceding sentence, neither the City, nor the Bond Registrar, shall have any such responsibility or obligation with respect to (A) the accuracy of the records of the Depository, the Nominee or any Participant with respect to any ownership interest in the Bonds, or (B) the delivery to any Participant, any Owner or any other person, other than the Depository, of any notice with respect to the Bonds, including any notice of redemption, or (C) the payment to any Participant, any Beneficial Owner or any other person, other than the Depository, of any amount with respect to the principal of or premium, if any, or interest on the Bonds, or (D) the consent given or other action taken by the Depository as the Registered Holder of any Bonds (the "Holder"). For purposes of securing the vote or consent of any Holder under this Resolution, the City may, however, rely upon an omnibus proxy under which the Depository assigns its consenting or voting rights to certain Participants to whose accounts the Bonds are credited on the record date identified in a listing attached to the omnibus proxy.
- (iv) The City and the Bond Registrar may treat as and deem the Depository to be the absolute owner of the Bonds for the purpose of payment of the principal of and premium, if any, and interest on the Bonds, for the purpose of giving notices of redemption and other matters with respect to the Bonds, for the purpose of obtaining any consent or other action to be taken by Holders for the purpose of registering transfers with respect to such Bonds, and for all purpose whatsoever. The Bond Registrar, as paying agent hereunder, shall pay all principal of and premium, if any, and interest on the Bonds only to the Holder or the Holders of the Bonds as shown on the bond register, and all such payments shall be valid and effective to fully satisfy and discharge the City's obligations with respect to the principal of and premium, if any, and interest on the Bonds to the extent of the sum or sums so paid.
- (v) Upon delivery by the Depository to the Bond Registrar of written notice to the effect that the Depository has determined to substitute a new Nominee in place of the existing Nominee, and subject to the transfer provisions in paragraph 10, references to the Nominee hereunder shall refer to such new Nominee.
- (vi) So long as any Bond is registered in the name of a Nominee, all payments with respect to the principal of and premium, if any, and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, by the

Bond Registrar or City, as the case may be, to the Depository as provided in the Letter of Representations to the Depository required by the Depository as a condition to its acting as book-entry Depository for the Bonds (said Letter of Representations, together with any replacement thereof or amendment or substitute thereto, including any standard procedures or policies referenced therein or applicable thereto respecting the procedures and other matters relating to the Depository's role as book-entry Depository for the Bonds, collectively hereinafter referred to as the "Letter of Representations").

- (vii) All transfers of beneficial ownership interests in each Bond issued in book-entry form shall be limited in principal amount to Authorized Denominations and shall be effected by procedures by the Depository with the Participants for recording and transferring the ownership of beneficial interests in such Bonds.
- (viii) In connection with any notice or other communication to be provided to the Holders pursuant to this Resolution by the City or Bond Registrar with respect to any consent or other action to be taken by Holders, the Depository shall consider the date of receipt of notice requesting such consent or other action as the record date for such consent or other action; provided, that the City or the Bond Registrar may establish a special record date for such consent or other action. The City or the Bond Registrar shall, to the extent possible, give the Depository notice of such special record date not less than fifteen calendar days in advance of such special record date to the extent possible.
- (ix) Any successor Bond Registrar in its written acceptance of its duties under this Resolution and any paying agency/bond registrar agreement, shall agree to take any actions necessary from time to time to comply with the requirements of the Letter of Representations.

(c) Termination of Book-Entry Only System. Discontinuance of a particular Depository's services and termination of the book-entry only system may be effected as follows:

- (i) The Depository may determine to discontinue providing its services with respect to the Bonds at any time by giving written notice to the City and discharging its responsibilities with respect thereto under applicable law. The City may terminate the services of the Depository with respect to the Bond if it determines that the Depository is no longer able to carry out its functions as securities depository or the continuation of the system of book-entry transfers through the Depository is not in the best interests of the City or the Beneficial Owners.
- (ii) Upon termination of the services of the Depository as provided in the preceding paragraph, and if no substitute securities depository is willing to undertake the functions of the Depository hereunder can be found which, in the opinion of the City, is willing and able to assume such functions upon reasonable or customary terms, or if the City determines that it is in the best interests of the City or the Beneficial Owners of the Bond that the Beneficial Owners be able to obtain certificates for the Bonds, the Bonds shall no longer be registered as being

registered in the bond register in the name of the Nominee, but may be registered in whatever name or names the Holder of the Bonds shall designate at that time, in accordance with paragraph 10. To the extent that the Beneficial Owners are designated as the transferee by the Holders, in accordance with paragraph 10, the Bonds will be delivered to the Beneficial Owners.

(iii) Nothing in this subparagraph (d) shall limit or restrict the provisions of paragraph 10.

(d) Letter of Representations. The provisions in the Letter of Representations are incorporated herein by reference and made a part of the resolution, and if and to the extent any such provisions are inconsistent with the other provisions of this resolution, the provisions in the Letter of Representations shall control.

3. Purpose. The Bonds shall provide funds to finance the Improvements. The total cost of the Improvements, which shall include all costs enumerated in Minnesota Statutes, Section 475.65, is estimated to be at least equal to the amount of the Bonds. Work on the Improvements shall proceed with due diligence to completion. The City covenants that it shall do all things and perform all acts required of it to assure that work on the Improvements proceeds with due diligence to completion and that any and all permits and studies required under law for the Improvements are obtained.

4. Interest. The Bonds shall bear interest payable semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date"), commencing February 1, 2018, calculated on the basis of a 360-day year of twelve 30-day months, at the respective rates per annum set forth opposite the maturity years as follows:

<u>Maturity Year</u>	<u>Interest Rate</u>	<u>Maturity Year</u>	<u>Interest Rate</u>
2019	%	2023	%
2020		2024	
2021		2025	
2022			

5. No Optional Redemption. The Bonds shall not be subject to redemption and prepayment prior to their stated maturity dates.

To effect a partial redemption of Bonds having a common maturity date, the Registrar prior to giving notice of redemption shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers so assigned to the Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of the Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of each Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Registrar (with, if the City or Registrar so requires, a written

instrument of transfer in form satisfactory to the City and Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the City shall execute (if necessary) and the Registrar shall authenticate and deliver to the Holder of the Bond, without service charge, a new Bond or Bonds having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

6. Bond Registrar. Bond Trust Services Corporation, in Roseville, Minnesota, is appointed to act as bond registrar and transfer agent with respect to the Bonds (the "Bond Registrar"), and shall do so unless and until a successor Bond Registrar is duly appointed, all pursuant to any contract the City and Bond Registrar shall execute which is consistent herewith. The Bond Registrar shall also serve as paying agent unless and until a successor paying agent is duly appointed. Principal and interest on the Bonds shall be paid to the registered holders (or record holders) of the Bonds in the manner set forth in the form of Bond and in paragraph 12.

7. Form of Bond. The Bonds, together with the Bond Registrar's Certificate of Authentication, the form of Assignment and the registration information thereon, shall be in substantially the following form:

UNITED STATES OF AMERICA  
STATE OF MINNESOTA  
RAMSEY COUNTY  
CITY OF FALCON HEIGHTS

R-\_\_\_\_\_ \$\_\_\_\_\_

GENERAL OBLIGATION IMPROVEMENT BOND, SERIES 2017A

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
___%	February 1, ____	July 20, 2017	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT:

THE CITY OF FALCON HEIGHTS, RAMSEY COUNTY, MINNESOTA (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above, or registered assigns, in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above, without option of prior redemption, and to pay interest thereon semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date"), commencing February 1, 2018, at the rate per annum specified above (calculated on the basis of a 360-day year of twelve thirty-day months) until the principal sum is paid or has been provided for. This Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or, if no interest has been paid, from the date of original issue hereof. The principal of and premium, if any, on this Bond are payable upon presentation and surrender hereof at the Bond Trust Services Corporation, in Roseville, Minnesota (the "Bond Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer (the "Bond Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer. Interest on this Bond will be paid on each Interest Payment Date by check or draft mailed to the person in whose name this Bond is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder hereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given to Bondholders not less than ten days prior to the Special Record Date. The principal of and premium, if any, and interest on this Bond are payable in lawful money of the United States of America. So long as this Bond is registered in the name of the Depository or its Nominee as provided in the Resolution hereinafter described, and as those terms are defined therein, payment of principal of, premium, if any, and interest on this Bond and notice with respect thereto shall be made as provided in the Letter of Representations, as defined in the Resolution. Until termination of the book-entry only system pursuant to the Resolution, Bonds may only be registered in the name of the Depository or its Nominee.

No Optional Redemption. All Bonds of this issue (the "Bond") shall not be subject to redemption and prepayment prior to their stated maturity dates.

Issuance; Purpose; General Obligation. This Bond is one of an issue in the total principal amount of \$900,000, all of like date of original issue and tenor, except as to number, maturity, interest rate and denomination, issued pursuant to and in full conformity with the Constitution and laws of the State of Minnesota and pursuant to a resolution adopted by the City Council of the Issuer on June 28, 2017 (the "Resolution"), for the purpose of providing money to finance various public improvement projects within the jurisdiction of the Issuer. This Bond is payable out of the General Obligation Improvement Bonds, Series 2017A Fund of the Issuer. This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of its principal, premium, if any, and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

Denominations; Exchange; Resolution. The Bonds are issuable solely in fully registered form in Authorized Denominations (as defined in the Resolution) and are exchangeable for fully registered Bonds of other Authorized Denominations in equal aggregate principal amounts at the principal office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the rights and duties of the Bond Registrar. Copies of the Resolution are on file in the principal office of the Bond Registrar.

Transfer. This Bond is transferable by the Holder in person or the Holder's attorney duly authorized in writing at the principal office of the Bond Registrar upon presentation and surrender hereof to the Bond Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the Issuer contained in any agreement with the Bond Registrar. Thereupon the Issuer shall execute and the Bond Registrar shall authenticate and deliver, in exchange for this Bond, one or more new fully registered Bonds in the name of the transferee (but not registered in blank or to "bearer" or similar designation), of an Authorized Denomination or Denominations, in aggregate principal amount equal to the principal amount of this Bond, of the same maturity and bearing interest at the same rate.

Fees upon Transfer or Loss. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bonds.

Treatment of Registered Owners. The Issuer and Bond Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided (except as otherwise provided herein with respect to the Record Date) and for all other purposes, whether or not this Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

Authentication. This Bond shall not be valid or become obligatory for any purpose or be entitled to any security unless the Certificate of Authentication hereon shall have been executed by the Bond Registrar.



Qualified Tax-Exempt Obligation. This Bond has been designated by the Issuer as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond, have been done, have happened and have been performed, in regular and due form, time and manner as required by law, and that this Bond, together with all other debts of the Issuer outstanding on the date of original issue hereof and the date of its issuance and delivery to the original purchaser, does not exceed any constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the City of Falcon Heights, Ramsey County, Minnesota, by its City Council has caused this Bond to be executed on its behalf by the facsimile signatures of its Mayor and its City Administrator, the corporate seal of the Issuer having been intentionally omitted as permitted by law.

Date of Registration:

\_\_\_\_\_

Registrable by: BOND TRUST SERVICES CORPORATION

Payable at: BOND TRUST SERVICES CORPORATION

BOND REGISTRAR'S  
CERTIFICATE OF  
AUTHENTICATION

CITY OF FALCON HEIGHTS,  
RAMSEY COUNTY, MINNESOTA

This Bond is one of the Bonds described in the Resolution mentioned within.

/s/ Facsimile  
Mayor

Bond Trust Services Corporation  
Roseville, Minnesota  
Bond Registrar

/s/ Facsimile  
City Administrator

By: \_\_\_\_\_  
Authorized Signature

## ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM - as tenants in common  
 TEN ENT - as tenants by the entireties  
 JT TEN - as joint tenants with right of survivorship and not as tenants in common  
 UTMA - \_\_\_\_\_ as custodian for \_\_\_\_\_  
                   (Cust)    (Minor)  
 under the \_\_\_\_\_ Uniform  
   (State)  
 Transfers to Minors Act

Additional abbreviations may also be used though not in the above list.

## ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_ the within Bond and does hereby irrevocably constitute and appoint \_\_\_\_\_ attorney to transfer the Bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_ Notice: \_\_\_\_\_  
 The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

\_\_\_\_\_  
 Signature(s) must be guaranteed by a national bank or trust company or by a brokerage firm having a membership in one of the major stock exchanges or any other "Eligible Guarantor Institution" as defined in 17 CFR 240.17 Ad-15(a)(2).

The Bond Registrar will not effect transfer of this Bond unless the information concerning the transferee requested below is provided.

Name and Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

(Include information for all joint owners if the Bond is held by joint account.)

8. Execution. The Bonds shall be in typewritten form, shall be executed on behalf of the City by the signatures of its Mayor and City Administrator and be sealed with the seal of the City; provided, as permitted by law, both signatures may be photocopied facsimiles and the corporate seal has been omitted. In the event of disability or resignation or other absence of either officer, the Bonds may be signed by the manual or facsimile signature of the officer who may act on behalf of the absent or disabled officer. In case either officer whose signature or facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the delivery of the Bonds, the signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery.

9. Authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this resolution unless a Certificate of Authentication on the Bond, substantially in the form hereinabove set forth, shall have been duly executed by an authorized representative of the Bond Registrar. Certificates of Authentication on different Bonds need not be signed by the same person. The Bond Registrar shall authenticate the signatures of officers of the City on each Bond by execution of the Certificate of Authentication on the Bond and by inserting as the date of registration in the space provided the date on which the Bond is authenticated, except that for purposes of delivering the original Bonds to the Purchaser, the Bond Registrar shall insert as a date of registration the date of original issue of July 20, 2017. The Certificate of Authentication so executed on each Bond shall be conclusive evidence that it has been authenticated and delivered under this resolution.

10. Registration; Transfer; Exchange. The City will cause to be kept at the principal office of the Bond Registrar a bond register in which, subject to such reasonable regulations as the Bond Registrar may prescribe, the Bond Registrar shall provide for the registration of Bonds and the registration of transfers of Bonds entitled to be registered or transferred as herein provided.

Upon surrender for transfer of any Bond at the principal office of the Bond Registrar, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration (as provided in paragraph 9) of, and deliver, in the name of the designated transferee or transferees, one or more new Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount, having the same stated maturity and interest rate, as requested by the transferor; provided, however, that no Bond may be registered in blank or in the name of "bearer" or similar designation.

At the option of the Holder, Bonds may be exchanged for Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount and stated maturity, upon surrender of the Bonds to be exchanged at the principal office of the Bond Registrar. Whenever any Bonds are so surrendered for exchange, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration of, and deliver the Bonds which the Holder making the exchange is entitled to receive.

All Bonds surrendered upon any exchange or transfer provided for in this resolution shall be promptly canceled by the Bond Registrar and thereafter disposed of as directed by the City.

All Bonds delivered in exchange for or upon transfer of Bonds shall be valid general obligations of the City evidencing the same debt, and entitled to the same benefits under this resolution, as the Bonds surrendered for such exchange or transfer.

Every Bond presented or surrendered for transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the Bond Registrar, duly executed by the Holder thereof or his, her or its attorney duly authorized in writing

The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of any Bond and any legal or unusual costs regarding transfers and lost Bonds.

Transfers shall also be subject to reasonable regulations of the City contained in any agreement with the Bond Registrar, including regulations which permit the Bond Registrar to close its transfer books between record dates and payment dates. The Finance Director is hereby authorized to negotiate and execute the terms of said agreement.

11. Rights Upon Transfer or Exchange. Each Bond delivered upon transfer of or in exchange for or in lieu of any other Bond shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bond.

12. Interest Payment; Record Date. Interest on any Bond shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond is registered (the "Holder") on the registration books of the City maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any such interest not so timely paid shall cease to be payable to the person who is the Holder thereof as of the Regular Record Date, and shall be payable to the person who is the Holder thereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten days prior to the Special Record Date.

13. Treatment of Registered Owner. The City and Bond Registrar may treat the person in whose name any Bond is registered as the owner of such Bond for the purpose of receiving payment of principal of and premium, if any, and interest (subject to the payment provisions in paragraph 12) on, such Bond and for all other purposes whatsoever whether or not such Bond shall be overdue, and neither the City nor the Bond Registrar shall be affected by notice to the contrary.

14. Delivery; Application of Proceeds. The Bonds when so prepared and executed shall be delivered by the Finance Director to the Purchaser upon receipt of the purchase price, and the Purchaser shall not be obliged to see to the proper application thereof.

15. Fund and Accounts. There is hereby created a special fund to be designated the "General Obligation Improvement Bonds, Series 2017A Fund" (the "Fund") to be administered and maintained by the Finance Director as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The Fund shall be maintained

in the manner herein specified until all of the Bonds and the interest thereon have been fully paid. There shall be maintained in the Fund the "Construction Account" and "Debt Service Account":

(a) Construction Account. To the Construction Account shall be credited the proceeds of the sale of the Bonds, less capitalized interest and less any amount paid for the Bonds in excess of the minimum bid, plus any special assessments levied with respect to the Improvements and collected prior to completion of the Improvements and payment of the costs thereof. Any unused discount or premium upon the sale of the Bonds shall be deposited into the Construction Account. From the Construction Account there shall be paid all costs and expenses of making the Improvements, including the cost of any construction contracts heretofore let and all other costs incurred and to be incurred of the kind authorized in Minnesota Statutes, Section 475.65; and the moneys in the Construction Account shall be used for no other purpose except as otherwise provided by law; provided that the proceeds of the Bonds may also be used to the extent necessary to pay interest on the Bonds due prior to the anticipated date of commencement of the receipt of the collection of taxes or special assessments herein levied or covenanted to be levied; and provided further that if upon completion of the Improvements there shall remain any unexpended balance in the Construction Account, the balance (other than any special assessments) may be transferred by the Council to the Debt Service Account or the fund of any other improvement instituted pursuant to Minnesota Statutes, Chapter 429, and provided further that any special assessments credited to the Construction Account shall only be applied towards payment of the costs of the Improvements upon adoption of a resolution by the City Council determining that the application of the special assessments for such purpose will not cause the City to no longer be in compliance with Minnesota Statutes, Section 475.61, Subdivision 1.

(b) Debt Service Account. There are hereby irrevocably appropriated and pledged to, and there shall be credited to, the Debt Service Account: (i) all collections of special assessments herein covenanted to be levied with respect to the Improvements and either initially credited to the Construction Account and not already spent a permitted above and required to pay any principal and interest due on the Bonds or collected subsequent to the completion of the Improvements and payment of the costs thereof; (ii) capitalized interest in the amount of \$\_\_\_\_\_ (together with interest earnings thereon and subject to such other adjustments as are appropriate to provide sufficient funds to pay interest due on the Bonds on or before February 1, 2018); (iv) any collection of all taxes herein or hereafter levied for the payment of the Bonds; (v) all funds remaining in the Construction Account after completion of the Improvements and payment of the costs thereof; (vi) all investment earnings on funds held in the Debt Service Account; and (vii) any and all other moneys which are properly available and are appropriated by the governing body of the City to the Debt Service Account. The Debt Service Account shall be used solely to pay the principal and interest and any premiums for redemption of the Bonds and any other general obligation bonds of the City hereafter issued by the City and made payable from the account as provided by law.

No portion of the proceeds of the Bonds shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (1) for a reasonable temporary period until such proceeds are needed for the purpose for which the Bonds were issued and (2) in addition to the above in an amount not greater than the lesser of five percent of the proceeds of the Bonds or \$100,000. To

this effect, any proceeds of the Bonds and any sums from time to time held in the Construction Account or Debt Service Account (or any other City account which will be used to pay principal or interest to become due on the bonds payable therefrom) in excess of amounts which under then applicable federal arbitrage regulations may be invested without regard to yield shall not be invested at a yield in excess of the applicable yield restrictions imposed by the arbitrage regulations on such investments after taking into account any applicable "temporary periods" or "minor portion" made available under the federal arbitrage regulations. Money in the Fund shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof if and to the extent that such investment would cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Internal Revenue Code of 1986, as amended (the "Code").

16. Assessments. It is hereby determined that no less than twenty percent of the cost to the City of each Improvement financed hereunder within the meaning of Minnesota Statutes, Section 475.58, Subdivision 1(3), shall be paid by special assessments to be levied against every assessable lot, piece and parcel of land benefited by any of the Improvements. The City hereby covenants and agrees that it will let all construction contracts not heretofore let within one year after ordering each Improvement financed hereunder unless the resolution ordering the Improvement specifies a different time limit for the letting of construction contracts. The City hereby further covenants and agrees that it will do and perform as soon as they may be done all acts and things necessary for the final and valid levy of such special assessments, and in the event that any such assessment be at any time held invalid with respect to any lot, piece or parcel of land due to any error, defect, or irregularity in any action or proceedings taken or to be taken by the City or the City Council or any of the City officers or employees, either in the making of the assessments or in the performance of any condition precedent thereto, the City and the City Council will forthwith do all further acts and take all further proceedings as may be required by law to make the assessments a valid and binding lien upon such property. The special assessments have heretofore been authorized. Subject to such adjustments as are required by the conditions in existence at the time the assessments are levied, it is hereby determined that the assessments shall be payable in equal, consecutive, annual installments, with general taxes for the years shown below and with interest on the declining balance of all such assessments at the rates per annum not less than the rate per annum set forth opposite the collection years specified below:

<u>Improvement Designation</u>	<u>Levy Years</u>	<u>Collection Years</u>	<u>Amount</u>	<u>Rate</u>
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See Attached Schedule

At the time the assessments are in fact levied the City Council shall, based on the then current estimated collections of the assessments, make any adjustments in any ad valorem taxes required to be levied in order to assure that the City continues to be in compliance with Minnesota Statutes, Section 475.61, Subdivision 1.

17. Tax Levy; Coverage Test. To provide moneys for payment of the principal and interest on the Bonds there is hereby levied upon all of the taxable property in the City a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the City for the years and in the amounts as follows:

Year of Tax Levy

Year of Tax Collection

Amount

See Attached Schedule

The tax levies are such that if collected in full they, together with estimated collections of special assessments and other revenues herein pledged for the payment of the Bonds, will produce at least five percent in excess of the amount needed to meet when due the principal and interest payments on the Bonds. The tax levies shall be irrevocable so long as any of the Bonds are outstanding and unpaid, provided that the City reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.

18. Defeasance. When all Bonds have been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this resolution to the registered holders of the Bonds shall, to the extent permitted by law, cease. The City may discharge its obligations with respect to any Bonds which are due on any date by irrevocably depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full; or if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Bond Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The City may also discharge its obligations with respect to any prepayable Bonds called for redemption on any date when they are prepayable according to their terms, by depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full, provided that notice of redemption thereof has been duly given. The City may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a suitable banking institution qualified by law as an escrow agent for this purpose, cash or securities described in Minnesota Statutes, Section 475.67, Subdivision 8, bearing interest payable at such times and at such rates and maturing on such dates as shall be required, without regard to sale and/or reinvestment, to pay all amounts to become due thereon to maturity.

19. Compliance With Reimbursement Bond Regulations. The provisions of this paragraph are intended to establish and provide for the City's compliance with United States Treasury Regulations Section 1.150-2 (the "Reimbursement Regulations") applicable to the "reimbursement proceeds" of the Bonds, being those portions thereof which will be used by the City to reimburse itself for any expenditure which the City paid or will have paid prior to the Closing Date (a "Reimbursement Expenditure").

The City hereby certifies and/or covenants as follows:

(a) Not later than 60 days after the date of payment of a Reimbursement Expenditure, the City (or person designated to do so on behalf of the City) has made or will have made a written declaration of the City's official intent (a "Declaration") which effectively (i) states the City's reasonable expectation to reimburse itself for the payment of the Reimbursement Expenditure out of the proceeds of a subsequent borrowing; (ii) gives a general and functional description of the property, project or program to which the Declaration relates and for which the Reimbursement Expenditure is paid, or identifies a specific fund or account of the City and the general functional purpose thereof from which the Reimbursement Expenditure was to be paid

(collectively the "Project"); and (iii) states the maximum principal amount of debt expected to be issued by the City for the purpose of financing the Project; provided, however, that no such Declaration shall necessarily have been made with respect to: (i) "preliminary expenditures" for the Project, defined in the Reimbursement Regulations to include engineering or architectural, surveying and soil testing expenses and similar prefatory costs, which in the aggregate do not exceed twenty percent of the "issue price" of the Bonds, and (ii) a *de minimis* amount of Reimbursement Expenditures not in excess of the lesser of \$100,000 or five percent of the proceeds of the Bonds.

(b) Each Reimbursement Expenditure is a capital expenditure or a cost of issuance of the Bonds or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Reimbursement Regulations.

(c) The "reimbursement allocation" described in the Reimbursement Regulations for each Reimbursement Expenditure shall and will be made forthwith following (but not prior to) the issuance of the Bonds and in all events within the period ending on the date which is the later of three years after payment of the Reimbursement Expenditure or one year after the date on which the Project to which the Reimbursement Expenditure relates is first placed in service.

(d) Each such reimbursement allocation will be made in a writing that evidences the City's use of Bond proceeds to reimburse the Reimbursement Expenditure and, if made within 30 days after the Bonds are issued, shall be treated as made on the day the Bonds are issued.

Provided, however, that the City may take action contrary to any of the foregoing covenants in this paragraph upon receipt of an opinion of its Bond Counsel for the Bonds stating in effect that such action will not impair the tax-exempt status of the Bonds.

20. General Obligation Pledge. For the prompt and full payment of the principal and interest on the Bonds, as the same respectively become due, the full faith, credit and taxing powers of the City shall be and are hereby irrevocably pledged. If the balance in the Debt Service Account is ever insufficient to pay all principal and interest then due on the Bonds and any other bonds payable therefrom, the deficiency shall be promptly paid out of any other funds of the City which are available for such purpose, and such other funds may be reimbursed with or without interest from the Debt Service Account when a sufficient balance is available therein.

21. Continuing Disclosure. The City is the sole obligated person with respect to the Bonds. The City hereby agrees, in accordance with the provisions of Rule 15c2-12 (the "Rule"), promulgated by the Securities and Exchange Commission (the "Commission") pursuant to the Securities Exchange Act of 1934, as amended, and a Continuing Disclosure Undertaking (the "Undertaking") hereinafter described:

(a) to provide or cause to be provided to the Municipal Securities Rulemaking Board, by filing at [www.emma.msrb.org](http://www.emma.msrb.org), (i) at least annually, its audited financial statements for the most recent fiscal year, and (ii) notice of the occurrence of certain events with respect to the Bonds in not more than ten (10) business days after the occurrence of such event, in accordance with the Undertaking; and



(b) its covenants pursuant to the Rule set forth in this paragraph and in the Undertaking is intended to be for the benefit of the Holders of the Bonds and shall be enforceable on behalf of such Holders; provided that the right to enforce the provisions of these covenants shall be limited to a right to obtain specific enforcement of the City's obligations under the covenants.

The Mayor and Administrator of the City, or any other officer of the City authorized to act in their place (the "Officers") are hereby authorized and directed to execute on behalf of the City the Undertaking in substantially the form presented to the City Council subject to such modifications thereof or additions thereto as are (i) consistent with the requirements under the Rule, (ii) required by the Purchaser of the Bonds, and (iii) acceptable to the Officers.

22. Certificate of Registration. A certified copy of this resolution is hereby directed to be filed in the offices of the County Auditor of Ramsey County, Minnesota, together with such other information as the County Auditor shall require and to obtain the County Auditor's Certificate that the Bonds have been entered in the County Auditor's Bond Register and the tax levy required by law has been made.

23. Records and Certificates. The officers of the City are hereby authorized and directed to prepare and furnish to the Purchaser, and to the attorneys approving the legality of the issuance of the Bonds, certified copies of all proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other affidavits, certificates and information as are required to show the facts relating to the legality and marketability of the Bonds as the same appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the City as to the facts recited therein.

24. Negative Covenant as to Use of Bond Proceeds and Improvements. The City hereby covenants not to use the proceeds of the Bonds or to use the Improvements, or to cause or permit them to be used, or to enter into any deferred payment arrangements for the cost of the Improvements, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

25. Tax-Exempt Status of the Bonds; Rebate. The City shall comply with requirements necessary under the Code to establish and maintain the exclusion from gross income under Section 103 of the Code of the interest on the Bonds, including without limitation (i) requirements relating to temporary periods for investments, (ii) limitations on amounts invested at a yield greater than the yield on the Bonds, and (iii) the rebate of excess investment earnings to the United States if the Bonds (together with other obligations reasonably expected to be issued and outstanding at one time in this calendar year) exceed the small issuer exception amount of \$5,000,000.

For purposes of qualifying for the small issuer exception to the federal arbitrage rebate requirements for governmental units issuing \$5,000,000 or less of bonds, the City hereby finds, determines and declares that (i) the Bonds are issued by a governmental unit with general taxing powers; (ii) no Bond is a private activity bond; (iii) ninety five percent or more of the net proceeds of the Bonds are to be used for local governmental activities of the City (or of a

governmental unit the jurisdiction of which is entirely within the jurisdiction of the City); and (iv) the aggregate face amount of all tax exempt bonds (other than private activity bonds) issued by the City (and all entities subordinate to, or treated as one issuer with the City) during the calendar year in which the Bonds are issued and outstanding at one time is not reasonably expected to exceed \$5,000,000, all within the meaning of Section 148(f)(4)(D) of the Code.

26. Designation of Qualified Tax-Exempt Obligations. In order to qualify the Bonds as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code, the City hereby makes the following factual statements and representations:

- (a) the Bonds are issued after August 7, 1986;
- (b) the Bonds are not "private activity bonds" as defined in Section 141 of the Code;
- (c) the City hereby designates the Bonds as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code;
- (d) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds, treating qualified 501(c)(3) bonds as not being private activity bonds) which will be issued by the City (and all entities treated as one issuer with the City, and all subordinate entities whose obligations are treated as issued by the City) during this calendar year 2017 will not exceed \$10,000,000;
- (e) not more than \$10,000,000 of obligations issued by the City during this calendar year 2017 have been designated for purposes of Section 265(b)(3) of the Code; and
- (f) the aggregate face amount of the Bonds does not exceed \$10,000,000.

The City shall use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designation made by this paragraph.

27. Official Statement. The Official Statement relating to the Bonds prepared and distributed by Ehlers is hereby approved and the officers of the City are authorized in connection with the delivery of the Bonds to sign such certificates as may be necessary with respect to the completeness and accuracy of the Official Statement.

28. Payment of Issuance Expenses. The City authorizes the Purchaser to forward the amount of Bond proceeds allocable to the payment of issuance expenses to KleinBank, Chaska, Minnesota, on the closing date for further distribution as directed by the City's municipal advisor, Ehlers.

29. Severability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

30. Headings. Headings in this resolution are included for convenience of reference only and are not a part hereof, and shall not limit or define the meaning of any provision hereof.

Adopted by the City Council of the City of Falcon Heights, Minnesota, this 28<sup>th</sup> day of June, 2017.

After full discussion thereof and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

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Moved by:

Approved by: \_\_\_\_\_

Peter Lindstrom  
Mayor

LINDSTROM \_\_\_\_\_ In Favor  
BROWN THUNDER \_\_\_\_\_  
HARRIS \_\_\_\_\_ Against  
GUSTAFSON \_\_\_\_\_  
FISCHER \_\_\_\_\_

Attested by: \_\_\_\_\_

Sack Thongvanh  
City Administrator

STATE OF MINNESOTA  
COUNTY OF RAMSEY  
CITY OF FALCON HEIGHTS

I, the undersigned, being the duly qualified and acting City Administrator of the City of Falcon Heights, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council of the City, duly called and held on the date therein indicated, insofar as such minutes relate to considering proposals and awarding the sale of \$900,000 General Obligation Improvement Bonds, Series 2017A.

WITNESS my hand on June 28, 2017.

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City Administrator

EXHIBIT A  
PROPOSALS

[To be supplied by Ehlers & Associates, Inc.]

EXHIBIT B  
TAX LEVY SCHEDULE

[To be supplied by Ehlers & Associates, Inc.]

**Falcon Heights City Council Workshop**  
**City Hall**  
**2077 W Larpenteur Ave.**  
**6:30 P.M.**

**MINUTES**

**Wednesday, June 7, 2017**

Call to Order: 6:30 pm

**1. The Hendrickson- Proposed Senior (55+) Housing Development**

Presentation was made by the Kelly Brothers. There are a few components to making this ready: text amendments made to allow for a revised land-use, density, and parking adjustments. It will be marketed as independent senior units (55+), but typically it's 75 and older. This is a rental property. Timing-wise they would plan to break ground next spring. The units would have two bedrooms, but most would be occupied by one person.

They are about 70 parking stalls on the site. Some of the persons that live on site would likely not drive. There will also be assigned parking underground. In regards to stormwater run off, they plan to have extensive underground storage tanks to manage it, similar to their Highland Park property.

In regards to emergency vehicle access to the building, there won't be an asphalt road, but the grassy area will be able to handle the fire trucks driving over it due to the installation of a grated structure under the grass.

There still needs to be a conversation with the Met Council about the mixed usage. Originally, the Met Council did not want two PUDs for the lots under one ownership.

**2. Ramsey County Sheriff's Office – Policing Services**

St. Anthony City Council passed a resolution to put an indemnification clause in the contract. The Council was not in favor of this turn in the contract, so the city sent out an RFI to neighboring police departments. Ramsey County responded with interest. There are a few options available when discussing a contract with Ramsey County Sheriff's Office. There's a base service provided, there are additional add-on options, and there are independent services.

Ramsey County Sheriff Jack Serier, with Undersheriff Teri Soukkala who are stationed out of Arden Hills, stated that they always want to at least make themselves available to Ramsey County municipalities. They do not want to get into a bidding war with municipalities within Ramsey County, and they believe their services should be revenue neutral. Good community policing in the end, meets the needs of citizens. What drives this conversation is, what is it that Falcon Heights is looking for as far as law enforcement services? In addition, what is a community willing to spend to have different options available to them? The independent contract has a different flavor to it. Otherwise, being a part of the

contract group made up of seven municipalities. Those city managers meet monthly. Council Members and Mayors of the cities are also able to attend those meetings. The contract cities group is an agreement between all of the cities on how they are going to pool resources. Part of the conversation, if interested, would be having to enter into discussion about a contract that is currently occurring. The city would need to request to be a part of this contract cities model. These cities really drive what services are provided. Some cities pay extra to go above what they receive in this contract. They have had a community service officer (CSO) and Deputies that have been paid to be full-time and committed to one community. This would be on top of the services that are already being provided to them. If the city would like to continue in conversation about this, he would request that the city respond by formal letter that they would like to pursue discussions.

#### Normal scope of services that a city gets in the basic group model:

Basic service: calls for service (911, medicals, cases that require investigation), there's patrol services, and traffic enforcement. The main thing they want is to be very responsive to the cities that they serve. All of the communities currently share borders. The complicating factor is that the other cities are contiguous and Falcon Heights does not share a border. That would require further discussions. Having a backup patrol/squad car becomes an issue with the distance or relying on neighboring communities for backup that may be tied up. There are a lot of variables to work through.

#### In terms of number of hours per day present:

10am-8pm they have the most staffing available. During that time, they have 10 cars available because it is the busiest time. Over the night shift they have five cars available (8pm-6am). They do not go below their minimums.

#### Community engagement:

They have a category within the CAD system for proactive police visits. This could include going to the library, stopping at the park, checking strip mall doors on a midnight shift. What are they doing above and beyond and how do they quantify that? They currently do hot dog with a deputy- the Sheriff's Foundation is funding this. Yesterday they went through 750 hot dogs rather than their 400 in previous years. They do shop with a cop, coffee with a cop, and they make themselves available to residents. They follow up with concerns after these visits. Their staff is very bare bones and they are very busy throughout the year. If another city is added to that, these could be a la cart options. Last year they had 162 parties for Night to Unite. They attend these and it's growing every year. The County Attorneys office joins in and City Council members as well.

Respect, responsibility, honor and truth are their characteristics that they have identified as their values when hiring. They are also looking for someone that has an eye for community engagement. They are looking for people with a heart of service. Diversity is reflected in leadership from top to bottom. They have been in a hiring cycle right now. They are very passionate about both racial and gender equity.

#### Policies in place for cultural competency training?

They recently completed a four-day training called Why We Serve, and they had speakers on mental health, race, and race equity. They also talked about historical issues. They wanted to have bigger



discussions on this in the format of a conference. Part of his job is to provide refreshment to his staff and refocus them. The purpose of the conference was to help connect them back to why they serve.

#### Data collection and reporting of data to the city:

In February they began collecting additional data on traffic stops and race data (reason, person searched, vehicle searched, arrest, criminal activity, moving violation, registration, etc). They are currently not putting this data out but they can work towards doing something like that.

#### Body Cameras:

They do not have them, but they do have an interest in them. They are meeting with vendors and beginning to have discussions on cost, implementation, and timeline. They are also looking at potentially pooling with other agencies if they make the purchase. They are trying to prepare budget-wise to purchase them outright. They also would have to prepare to store this data when implementing something like body cameras, and they are in the process of building a system that would have those capabilities.

#### Falcon Heights has annual reports from a police chief and monthly attendance from the Police Chief in a Community Engagement Commission. How would that fit into a model?

Typically the interface that is currently happening at those monthly contract cities meetings can last on average up to two hours. Other types of interface would be with Undersheriff Soukkala, because he works on day to day policing issues. Each one of the communities they serve are very different and have different challenges.

#### Are officers measured on proactive police visits? Is it encouraged?

It is encouraged. There are several methods to proactive police visits. They can raise the visibility by hiring more staff and putting more squad cars out there. They can also make note of areas with higher crimes and they will spend time in those areas and invest in the community's needs. They do performance evaluations, and they see it as important to encourage their staff to do proactive visits for the right reasons, such as preventing crime. They know that they get results because their community surveys come back with extremely high reviews. If you want to see the types of crime/stops that happen in Ramsey County, that information can be viewed online at [communitycrimemap.com](http://communitycrimemap.com). Times of day can be selected on the website. Things they would take into consideration with Falcon Heights are their past calls for service. They have an analyst and they review the data to look at crime trends. They use technology to guide their services as much as possible.

#### Cost:

The contract cities cost equation is based on land mass, population, cases investigated, and calls for service. These components would determine the percentage of the pool that a city is responsible for. In order to come up with estimates, Ramsey County would need to know what Falcon Heights wants from them. One of the things that would need to be reviewed is the baseline of the current services received from St. Anthony and where the city wants to go from there. Other cities contracts are hosted online.

#### Amount of training?

They have a core amount of training that they require every year. Then they have post plus training that

is more catered to different roles within the Sheriff's Office. Last year they made requirements of an Implicit Bias 1 and Implicit Bias 2 training. They are expanding on the number of trainings that are required by staff.

#### What is the grievance/complaints process?

There is an internal affairs complaint process. Staff or public can also contact supervisors, a less formal process.

#### Difference between a Sheriff's Office and Police Department?

A Sheriff's role is a support to the Police Chiefs. The County has correctional facilities/court security, law enforcement services, and they have countywide jurisdiction. Ramsey County also has a great relationship with the Fire Departments they work with. They do emergency management training, but that is not a formal role they take on.

In order to provide police services with a catered model, Ramsey County would need to start hiring staff, but he cannot guarantee that would be available by Jan 2018.

### **3. Task Force Inclusion Recommendations**

Presentation by Melanie Leehy and Kathy Quick on Inclusion

Specific implementation actions:

- They seek to implement two resources and recommends sustaining them for at least 3-5 years.
- Create a dedicated truth, racial, and healing committee  
The committee is not an exclusion of other diversity, but racial issues is where the healing is needed and it needs to be addressed.
- Dedicate (reassign duties or hire) city staff time to forge partnerships, find grants, recruit volunteers to sustain these efforts- keep committed to improvement
- Enhance the welcome packet and include resources to building relationships across differences
- Ask that the City Council commit city staff to build its own capacity to participate or support these efforts.
- Recommend existing programs, enhance the website, and provide training
- Inclusion means providing variety in the types of activities
- Address specific sources of disparities: expand affordable housing optionsà consider Roseville Area Schools programs and initiatives on mentorship, internships, etc. They have discussed having an equity culture. Challenge is getting people to show up and participate. Considering having a variety of events because different sized events cater to different kinds of people.
- Promote healing by connecting with community partners doing excellent work: Science Museum, MHS, Ramsey County Records office, registrar of titles, project of Augsburg college to make visible historic patterns, Ramsey County libraries
- Recognize and promote businesses to support this work. Involve local employers in youth development initiatives

- Expand partnerships with the University of Minnesota: Center for Urban and Regional Affairs, Center for Integrated Leadership, etc.
- Work with foundations: Wilder, Bush, JAMS, St. Paul, and Minneapolis
- National initiative for building community trust and initiatives
- Work with existing organizations on how to build relationships across differences
- Arts is another tool that can be utilized  
Roseville has a committed staff person for volunteer coordination.
- Build committee and capacity: website should have accessibility to values, work on inclusion, etc.
- Expand newsletter to include highlights on work with racial equity and inclusion
- Expand cities information packets on block parties (ex. how to do courageous conversations)
- Use newsletter/website to support related work and what other community events are doing
- Find ways to connect with landlords so they have up to date information
- Sustain/expand trainings
- Continue to host the events in place but enhance them to have resources/building relationships

There are concerns about staff time and resources when we gear up for budget discussions. There will also need to be discussions with the Community Engagement Commission to begin implementing what is feasible now.

Adjournment: 9:09 pm

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**Peter Lindstrom, Mayor**

**Dated this 7<sup>th</sup> day of June, 2017**

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**Sack Thongvanh, City Administrator**

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**CITY OF FALCON HEIGHTS**  
Regular Meeting of the City Council  
City Hall  
2077 West Larpentour Avenue

**MINUTES**  
June 14, 2017 at 7:00 P.M.

- A. CALL TO ORDER: 7:00 pm
- B. ROLL CALL: LINDSTROM \_\_\_ HARRIS X BROWN THUNDER X  
FISCHER X GUSTAFSON X
- STAFF PRESENT: THONGVANH X  
FREIHAMMER X
- C. PUBLIC HEARINGS:  
1. St. Paul Academy and Summit School Project Conduit Bond – Approving the Issuance and Sale of Educational Facilities Revenue Refunding Notes

Agenda amended to have the public hearing as the first agenda item.

Council Member Harris Moved, Approved 4-0

Kathryn Courtney, from Briggs and Morgan, presented that the city is being asked to issue conduit bonds on behalf of St. Paul Academy. These bank-qualified bonds would be purchased by Bremer Bank, and there are tax credits when they are purchased by banks. Cities can issue only up to \$10,000,000 in bank-qualified bonds in each calendar year. In turn, St. Paul Academy would refinance the St. Paul HRA's bond. St. Paul Academy is seeking more than 10 million, so the City of Little Canada will also be issuing bank-qualified bonds. The city will receive a fee in return for issuing the bond, and there is no obligation to the city to make any payments. The transaction is a conduit bond issue, and there is no risk to the city.

Council Member Harris Moved, Approved 4-0

- D. PRESENTATIONS:  
1. League of Women Voters – Affordable Housing Study
- Kathy Sernia presented that their study looks at current housing situations, existing gaps, and makes recommendations for planning a future by providing a full continuum of housing options to increase the overall quality of life for current and future residents. They did interviews with regional authorities on affordable housing, engaging graduate students at the Humphrey, hosting presentations by Wilder Foundation, and hosting a panel with various subject matter experts. The study also produced recommendations for Falcon Heights. All information can be found online as well.
- Some of the recommendations that were provided:
- When updating the Comprehensive Plan housing component, provide for a full range of affordable housing
  - Preserve and improve existing affordable housing
  - Consider inclusion of affordable housing when available land is developed

- Support incentives to make development or redevelopment more attractive to developers
- License and monitor rental properties
- Promote better awareness of linking low income renters to support services
- When licensing landlords, urge or require them to post on Housinglink if their units are affordable

For more information, attend the Council of Metropolitan Leagues panel from 10:30am-12pm on Saturday, October 21 at the Central United Methodist Church in Roseville.

Falcon Heights is not completely singled out in the report, but they are doing very well in some areas. Unlike some cities, Falcon Heights does do some licensing of rental properties.

Falcon Heights was also considered the least affordable for single family homes of all five of the cities studied.

City Administrator Thongvanh inquired about the data from the graduate student study of demographics in home ownership. Mindy Graling, League of Women Voters representative, mentioned that there may be a discrepancy on the totals page, because on the other pages it mentioned less than 10% home ownership for African Americans versus the 0% represented on the totals page. The graduate students used census data.

In February they will be hosting a meeting in which they have invited all of the City Managers or a designee from each city involved in the study. This will be a time for the cities to share their progress on these recommendations in regards to the Comprehensive Plan process.

#### 2. Surface Water Management Plan

City Engineer Freihammer presented a Surface Water Management Plan draft. They started this process last August and presented it to the Environment Commission. They also did an electronic survey with Roseville and stormwater webpage. The first plan was adopted in 2008, and the city did a major update in 2013. After this update, the city likely wouldn't have to make another update for ten years. This year was mostly updates on format and plan requirements. They aligned the standards with local agencies, mainly the Capitol Region Watershed and Rice Creek Watershed District. The implementation plan was also updated. With Council action, they will send this to Rice Creek Watershed District, Capitol Region Watershed District, Ramsey County, and the Met Council for approval. Once they make comments, this plan will come back to the Council for final adoption of the Comprehensive Surface Water Management Plan. He does not anticipate any problems, because Falcon Heights' Plan is very simple and it incorporates well with the existing watersheds.

Council Member Gustafson Moved, Approved 4-0

#### E. APPROVAL OF MINUTES:

- |   |          |
|---|----------|
| 1. May 5, 2017 Special City Council Meeting Minutes | Approved |
| 2. May 24, 2017 City Council Meeting Minutes        | Approved |

#### F. CONSENT AGENDA:

1. General Disbursements through: 5/31/17 \$69,151.63  
Payroll through: 5/31/17 \$21,795.68
2. Approve Payment #2 to Valley Paving, Inc. for the 2017 Pavement Management Project (PMP) to Valley Paving, Inc.
3. Donations for 2017 Parks Program Fund

Council Member Harris Moved, Approved 4-0

G: POLICY ITEMS:

1. Falcon Heights Task Force Inclusion Recommendations

The City Council approved the Policing portion of the Task Force Recommendations at the last meeting. These recommendations are specific to inclusion and implementation. The Task Force's work is greatly appreciated.

Council Member Harris:

She agrees with most of these recommendations, and her vote to approve these would be under the premise that the city may not be able to implement all of these recommendations.

City Administrator Thongvanh:

There are some components that are based on the structure of the policing services that the city has and some variables in regards to the staff and financial commitment. They are trying to work with other organizations and foundations to see how and when these recommendations can be implemented.

Council Member Gustafson:

Some highlights of the recommendations are to address the sources of exclusion, create and sustain these structures for the next three to five years, dedicate city staff time, make continuous efforts, utilize resources we have, conduct community-based work, invest resources properly, provide a variety of options and avenues for people to get involved, promote reconciliation, healing and inclusion by partnering with community groups that are doing excellent work, support and sponsor events within the community.

Mayor Pro Tem Fischer:

He thanks the Task Force on their hard work. He wants to see a sense of urgency and dedication. He thinks the Community Engagement Commission could begin looking at the components that can begin to be implemented.

Council Member Gustafson:

That would be utilizing our existing resources, and the Community Engagement Commission is working to get our community more engaged.

Kathy Quick- Task Force Co-Facilitator:

The Task Force was made up of 12 people with very different backgrounds and diverse ideologies. The fact that they reached unity on this document makes it extremely important to act on this. There are two recommendations that she would specifically ask the Council to adopt and to act on: create a committee/work group that is dedicated to reconciliation and healing and to task the City Administrator to actively pursue grants for a staff position so it can happen sooner rather than later. There is a lot of momentum and community work behind this.

Council Member Harris:

She doesn't think that the city has the staff resources to staff another Commission, but if we are able to get a grant then the city would.

Council Member Brown Thunder:

There are solutions out there. There were discussions on speaking with the City of Roseville about contract services for volunteer coordination.

City Administrator Thongvanh:

Mayor Lindstrom initiated communications with Roseville and unfortunately their staff is at capacity right now as well. They cannot make that commitment right now. He does have a meeting with Laurie from the St. Paul Foundation to talk about some grant opportunities.

Council Member Harris:

The city should reach out to the Pohlad Foundation for any interest. Council Members would like more discussions with the budget process coming up about making space for dedicating staff time or for consultants. These recommendations should be reviewed by all of the Commissions to see where these recommendations might fit into their line of work.

Mayor Pro Tem Fischer:

When adopting the recommendations, the Council can determine to task the Community Engagement Commission with reviewing the recommendations and determining which areas can be addressed right away. Then task the other Commissions to review these recommendations to see what resources can be allocated. There may be room in the 2018 budget to look into moving things around, and the Council would like to task City Administrator Thongvanh to look into what room is remaining in the current budget and how they can prepare for this in the 2018 budget. Additionally, City Administrator Thongvanh will be designated as the point person for seeking out grants and opportunities to fund these initiatives.

Akil Foluke- St. Paul Resident:

Inclusion should be naturally felt and organic versus being told. Have the City Administrator do the work to get the funding, and make the commitment.

City Administrator Thongvanh:

The conversation here is more of a formality. He is already working on contacting agencies and foundations about available grants and expertise. He does have a meeting with Laurie Berg from St. Paul Foundation tomorrow.

Philip Face- FH Resident:

It's a broad leap to say that the community has spoken when only 145 people have attended the community conversations and Falcon Heights' population is 5,500.

Kate Thompson- Task Force Member:

There is urgency for this work, and the Task Force has been working on this for the past six months. You have a mandate from your community, and this was not created in the hope that this might get accomplished in the future. We are asking for accountability, and your job is to find a way to make it happen.

Kathy Quick- Task Force Co-Facilitator:

She is relaying information from Melanie to please have the Council task the City Administrator with finding grants sooner rather than later.

Council Member Fischer:

The motion at this time includes tasking the Community Engagement Commission with finding the recommendations that could most immediately be implemented, ask the other Commissions to review it and consider how it might apply to their work, direct the City Administrator to find



space in the budget for both 2017 and 2018 and to seek out grant opportunities immediately to provide those resources that are necessary to do this work.

Council Member Gustafson Moved, Approved 4-0

## 2. Ramsey County Sheriff's Office – Policing Services

City Administrator Thongvanh presented that Ramsey County presented two options for services at the previous workshop on June 7. The two options are to petition the seven contracted cities or to have an independent contract directly with the Sheriff's Office. The Sheriff requested that if the Council wants to continue to move forward with discussions, they ask to formally write a letter expressing their interest.

Council Member Harris, Approved 4-0

## 3. PUD Amendment: Proposed Senior Housing Development "The Hendrickson"

In Spring of 2013 the property was acquired by the Pohlada Foundation. Currently the Good Acre is on that property, and the developer is looking at the open lot east of that. The proposal requires several zoning approvals: rezoning to the PUD, the comprehensive plan amendment, and the preliminary subdivision. The Foundation proposed to reuse existing structures on the site for the purpose of growing and distributing healthy foods for local use and to build an affordable housing multi-family unit. Unfortunately, that didn't come to fruition, so the Pohlada Foundation came to an agreement with the developers, the Kelly Brothers, to do high-density housing. The Planning Commission held a public hearing for those three amendments. The second phase would include a review of the updated plans. This is an amendment to section 113-207 of the Falcon Heights City Code. The amendment would change the wording on 113-207b to say mixed use would include an urban farm and apartment building. The other change would be on section d2. The change would be from 47 units to a 68 unit building with at least 68 parking spaces.

Peter Austin, Director of Finance for Kelly Brothers, stated that they have been established since 1988 and currently own and manage 11 buildings. This development would be senior independent housing, their fifth property of that type. The reason for the name Hendrickson is that William Hendrickson had a large farm off Larpenteur and Snelling, and he was an early elected official. They're proposing a 4-story building with 68 units, an underground garage, and exterior parking with a total of 68 parking spaces.

Council Member Harris Moved, Approved 4-0

## H. INFORMATION/ANNOUNCEMENTS:

### 1. Weekly Police Reports – Can Now Be Found At:

[http://www.falconheights.org/index.asp?SEC=75B3E8BB-785B-4048-B543-995BAE0716A5&Type=B\\_BASIC](http://www.falconheights.org/index.asp?SEC=75B3E8BB-785B-4048-B543-995BAE0716A5&Type=B_BASIC)

Council Member Harris:

No updates.

Council Member Brown Thunder:

He and Council Member Gustafson attended the Mayor's Challenge Golf Tournament Fundraiser for NYFS.

Council Member Gustafson:

- Community Conversation #5 will be held on Monday, June 19 from 6:30-8:30pm at Falcon Heights United Church of Christ. Childcare will be available for ages 3-10. This conversation will discuss resources that are mentioned in the inclusion recommendations.
- Thursday, July 20 will be the Ice Cream Social at Community Park.

Mayor Pro Tem Fischer:

- The Community Engagement Commission meeting falls on the same date as Community Conversation #5, so it is being rescheduled with a date that is to be determined.

City Administrator Thongvanh:

- He will be meeting with Lori Berg tomorrow to discuss grant opportunities.
- There was notice given to residents about a phone scam that is happening with individuals claiming that they are the city and conducting welfare checks. They are asking for times that residents will be away from their homes. That is not a call from the city.
- There is also one position open on the Parks and Recreation Commission, and the city is taking applications for that.

I. COMMUNITY FORUM:

Paula Mielke- 1868 Arona St:

Her thoughts are with the Castile family. She finds it premature that the Mayor made a public post about adopting Task Force recommendations and contracting with Ramsey County Sheriff's Office when it has not been voted on yet.

Sarah Chambers- 2170 Folwell Ave:

She thanks the Task Force for their recommendations, and the discussions tonight underscored those. The feedback from the community should be inclusive of both residents and guests. She hopes the Council will follow through on the recommendations.

Katie Kohn- 1929 Summer St:

There are many opportunities to move forward on the inclusion recommendations. It is important to make sure that everyone who is at the table is recognized, and if they are not, then we need to think of ways to include them.

J. ADJOURNMENT: 8:36 pm

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Tony Fischer, Mayor Pro Tem

Dated this 14<sup>th</sup> day of June, 2017

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Sack Thongvanh, City Administrator



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## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	June 28, 2017
<b>Agenda Item</b>	Public Hearing E1
<b>Attachment</b>	Supporting Documents
<b>Submitted By</b>	Sack Thongvanh, City Administrator

<b>Item</b>	Falcon Woods – Permitted Parking Restrictions Request
<b>Description</b>	<p>The City received a request from the majority of home owners along Garden Ave in the Falcon Woods area to post parking by permit only. Ms. Caywood and Ms. Lewis have received 87% approve by the residents on Garden Ave. If residents on Moore Street and Howell are included, it would be 79%.</p> <p>The application fee to designate “residential area” permit parking is \$200.</p> <p>Staff was directed by Council at the Workshop held on November 2, 2016 to determine and evaluate cost for installation of “Permitted Parking Only” signs stating Monday through Friday from 8:00 am to 4:00 pm.</p> <p>Falco Woods is a unique community because there are only two access points, which will allow the City to install begin and end signs for the permitted parking, otherwise we would have to install “Permitted Parking Only” signs every 70 feet.</p>
<b>Budget Impact</b>	The cost for materials and installation is not included in the 2017 budget.
<b>Attachment(s)</b>	<ul style="list-style-type: none"> <li>· Two Petitions and Testimonials</li> <li>· Site Map</li> </ul>
<b>Action(s) Requested</b>	Staff would recommend a motion to approve the installation for permitted parking signs to be install as illustrated on Exhibit A.

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September 15, 2016

To: Sack Thongvanh

From: Janet Caywood  
Paula Lewis

RE: Non- Residential parking on Garden Ave./Falcon Woods

Dear Sack,

Enclosed are the 2 petitions and testimonials we have to support obtaining signs that will restrict parking of non-residents. We have pictures to show the congestion, and different modes of transportation used after parking along the residential streets. We can email those pictures to you.

You can see that we have 87% of the residents on Garden Ave. (the area mainly affected). As a courtesy to our neighbors we received support from a large number of residents on Moore and Howell. If you add in Howell and Moore the overall percent signed is 79%. We found no solicitation signs and a language barrier.

Please let us know if there is anything else we can provide you with to move forward on this matter.

Thank you for your consideration.

Janet Caywood

Paula Lewis

*Janet Caywood*  
*Paula M Lewis*

## Testimonials

I saw a student changing clothes in front of my house and doing a quick wash up before getting in her car and leaving. Paula

During the winter with icy roads, I almost slid into a car parked across the street from my driveway as I backed out. Sandy

My lawn service can not park in front of my house due to student's parked there. Mary M.

I saw a U of M van drop off students in the evening at their parked cars on Garden Ave. Mary W.

We have many students using their bikes and skateboards as transportation to the university after parking on Garden Ave. Janet

Al  
August 24, 2016

Falcon Woods Residents

RE: Non-residential parking.

As residents on Garden Avenue we are looking for your support in trying to control the non-resident parking on our block. Residents are experiencing 8-10 vehicles parked along both sides of the street in a concentrated area near the path from Garden Avenue to Prior Avenue for up to 10 hours Monday through Friday. The impact of the additional traffic is creating wear and tear on our streets at tax payers expense. Many of us feel this has become a not only a safety issue, but is also making it difficult for delivery services, trash removal, recycling pick-up, snow removal and street sweeping, lawn care, and parking for construction workers.

We are beginning a process of obtaining a petition with signatures of residential owners. The petition will be filed with the City of Falcon Heights that states "residents of a particular residential area are encountering serious problems because of excessive parking by persons who are associated with nearby nonresidential use".

Once signs are posted, street parking permits they can be obtained for our residents for a fee of \$15.00 per year, and a temporary 3 month permit for \$3.00 through City Hall.

If you have further questions please contact Paul Moretto at 651-644-5050. Please help us resolve this issue by signing the following petition.

Thank you for your support.

Petition: No non-permit parking Monday-Friday on Garden Avenue. (Example- 2 Hour Parking Monday-Friday 8 to 4 PM except by permit) "residents of a particular residential area are encountering serious problems because of excessive parking by persons who are associated with nearby nonresidential use".

NAME	ADDRESS
1. Janet Caywood	2018 Garden
2. Nick & Paula Lewis	2015 Garden
3. May n. Ward	1811 MOORE STREET
4. Kris Singer	1820 Moore St.
5. Selly Mack	2008 Garden Ave
6. Shep Traup	1978 Garden Ave
7. Deradine & Joel Shogen	1987 Garden Ave.
8. Tim Wong	1802 Moore
9. Becky Tracy	2007 Garden Ave
10. Nancy Donald	2038 Garden Ave.
11. Sandra Sechitt	2018 Garden Ave
12. Jan Swanson	1968 Garden Ave Falcon Hts.
13. Patty Behr Butler	1958 Garden Ave W.
14. Yano	1971 Garden Ave.



15. Sheau-Ping Hu

1810 Howell St. Falcon Hts.

16. Nicholas Hopper

1802 Howell St. Falcon Hts.

17. Susan Halvorsen

1998 Garden Ave Fth

18. Ruel W. Peabody

1803 MOORE ST.

**NAME**

**ADDRESS**

19. Jane Bludsoe

1812 Moore St  
Falcon Hts MA

20.

21.

22.

23.

24.

25.

Petition: No non-permit parking Monday-Friday on Garden Avenue. (Example- 2 Hour Parking Monday-Friday 8 to 4 PM except by permit) "residents of a particular residential area are encountering serious problems because of excessive parking by persons who are associated with nearby nonresidential use".

## NAME

## ADDRESS

- |     |                   |                        |
|-----|-------------------|------------------------|
| 1.  | Melissa Jamoral   | 1842 Howell St         |
| 2.  | MARY SHAFER       | 1818 HOWELL ST.        |
| 3.  | Linda Barnes      | 1828 Moore             |
| 4.  | Asako Hirabayashi | 1842 Moore St          |
| 5.  | RANDY SINGER      | 1853 MOORE ST          |
| 6.  | Michelle Carson   | 1845 Moore ST          |
| 7.  | Jerry Eide        | 1834 Howell st.        |
| 8.  | Louise Johnson    | 1988 Garden Ave        |
| 9.  | Wonna Waykin      | 1854 Moore St. F.H.H.S |
| 10. | Erik Haan         | 1853 Howell St N       |
| 11. | GAVIN HART        | 1837 MOORE ST          |
| 12. | Jill Caspers      | 1827 Moore St.         |
| 13. |                   |                        |
| 14. |                   |                        |



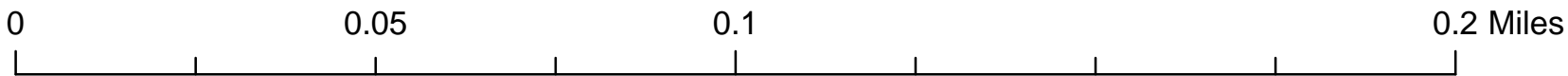
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# Exhibit A



# Proposed Permit Parking Map



## Legend

- Proposed Properties with Permit Parking
- Property Lines
- Proposed Permit Parking



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This is what a Saturday looks like west to east on Garden Ave



View of 2028 Garden Ave from north to south on the week of August 25th

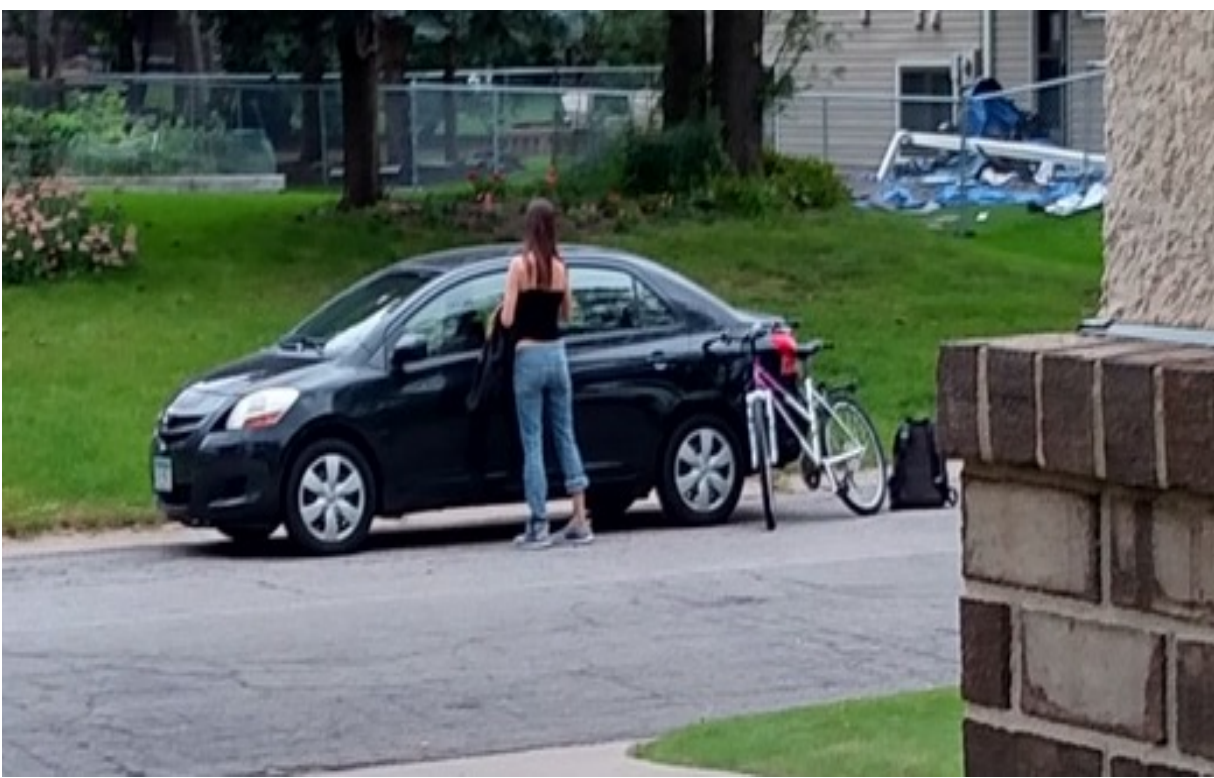


Students parking west to east on Garden Ave on the week day in August



Student parking on Garden Ave west to east in early September





Students often bring bikes in cars to ride down to the U.



A student who dropped off by a University vehicle (she is changing as she does daily from coveralls) on early September week day.





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## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	June 28, 2017
<b>Agenda Item</b>	Consent F1
<b>Attachment</b>	General Disbursements and Payroll
<b>Submitted By</b>	Roland Olson, Finance Director

<b>Item</b>	General Disbursements and Payroll
<b>Description</b>	General Disbursements through: 6/21/17 \$333,533.85 Payroll through: 6/15/17 \$20,865.03
<b>Budget Impact</b>	The general disbursements and payroll are consistent with the budget.
<b>Attachment(s)</b>	· General Disbursements and Payroll
<b>Action(s) Requested</b>	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

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PACKET: 01572 JUNE 7 PAYABLES  
VENDOR SET: 01 City of Falcon Heights  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-284		AWARDS BY HAMMOND					
I-201706076287		NAMEPLATE	42.75				
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N			
		NAMEPLATE		101 4112-70100-000	SUPPLIES		42.75
=== VENDOR TOTALS ===			42.75				
=====							
01-05380		BERGANKDV					
I-961207		2016 AUDIT BILLING	3,300.00				
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N			
		2016 AUDIT BILLING		101 4113-80310-000	AUDIT		3,300.00
=== VENDOR TOTALS ===			3,300.00				
=====							
01-03123		CINTAS CORPORATION #470					
I-470183035		BLACK MAT SERVICE	72.00				
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N			
		BLACK MAT SERVICE		101 4131-70110-000	SUPPLIES		72.00
I-470186207		BLACK MAT SERV, SHOP TOWELS	164.80				
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N			
		BLACK MAT SERV, SHOP TOWELS		101 4131-70110-000	SUPPLIES		164.80
=== VENDOR TOTALS ===			236.80				
=====							
01-03539		DAKOTA ELECTRIC ASSOCIATION					
I-17800055		JUNE SOLAR ELEC	530.00				
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N			
		JUNE SOLAR ELEC		101 4131-85025-000	SOLAR ELECTRIC		530.00
=== VENDOR TOTALS ===			530.00				
=====							
01-04084		FIRE EQUIPMENT SPECIALTIES					
I-9690		HELMET REPAIR	83.74				
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N			
		HELMET REPAIR		101 4124-87029-000	REPAIR OTHER EQUIPMENT		83.74
=== VENDOR TOTALS ===			83.74				

PACKET: 01572 JUNE 7 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-062		FIRE MARSHALS ASSOC OF MN				
-----						
I-201706076277		FMAM MEMBERSHIP DUES 2017	40.00			
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N		
		FMAM MEMBERSHIP DUES 2017		101 4117-86110-000	MEMBERSHIPS	40.00
		=== VENDOR TOTALS ===	40.00			
=====						
01-05115		GOPHER STATE ONE CALL				
-----						
I-7050362		MAY LOCATES	160.65			
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N		
		MAY LOCATES		601 4601-88030-000	LOCATES	160.65
		=== VENDOR TOTALS ===	160.65			
=====						
01-05235		JAN-PRO CLEANING SYSTEMS				
-----						
I-66415		JUNE CLEANING SERVICES	205.00			
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N		
		JUNE CLEANING SERVICES		101 4131-87010-000	CITY HALL MAINTENANCE	205.00
		=== VENDOR TOTALS ===	205.00			
=====						
01-04570		JOSEPH, KATRINA E.				
-----						
I-65		MAY PROSECUTIONS	2,500.00			
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: Y		
		MAY PROSECUTIONS		101 4123-80200-000	LEGAL FEES	2,500.00
		=== VENDOR TOTALS ===	2,500.00			
=====						
01-05450		LEAGUE MN CITIES INS TRST				
-----						
34002		BALANCE WORKERS COMP INS PREM	3,238.00			
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N		
		BALANCE WORKERS COMP INS PREM		101 4112-88000-000	INSURANCE & BONDS	3,238.00
		=== VENDOR TOTALS ===	3,238.00			
=====						
01-05149		LESSARD, TORYN AND ALLISON				
-----						
I-201706076281		NON RESIDENT REFUND	32.00			
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N		
		NON RESIDENT REFUND		201 34340-000	NON-RESIDENT FEE	32.00
		=== VENDOR TOTALS ===	32.00			

PACKET: 01572 JUNE 7 PAYABLES  
VENDOR SET: 01 City of Falcon Heights  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-0472	LILLIE	SUBURBAN NEWSPAPER				
=====						
I-201706076280		NOTICE TEXT AMENDMENT	47.25			
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N		
		NOTICE TEXT AMENDMENT		101 4111-70410-000	LEGAL NOTICES	47.25
=== VENDOR TOTALS ===			47.25			
=====						
01-05182	MACQUEEN	EMERGENCY GROUP				
=====						
I-W00063		EQUIPMENT REPAIR: TOOLBOX FAB	2,422.92			
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N		
		EQUIPMENT REPAIR: TOOLBOX FABR		101 4124-87029-000	REPAIR OTHER EQUIPMENT	2,422.92
=== VENDOR TOTALS ===			2,422.92			
=====						
01-05665	METROPOLITAN	COUNCIL				
=====						
I-1069216		JULY SANITARY SEWER	42,449.17			
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N		
		JULY SANITARY SEWER		601 4601-85060-000	METRO SEWER CHARGES	42,449.17
=== VENDOR TOTALS ===			42,449.17			
=====						
01-05693	MIDWEST	ASPHALT CORPORATION				
=====						
I-201706076283		SIDEWALK REMOVAL DISPOSAL	16.90			
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N		
		SIDEWALK REMOVAL DISPOSAL		419 4419-92005-000	SIDEWALK IMPROVEMENTS	16.90
=== VENDOR TOTALS ===			16.90			
=====						
01-07263	NEXTEL	COMMUNICATIONS, INC				
=====						
I-201706076284		CELL PHONES	58.55			
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N		
		CELL PHONES		101 4124-85015-000	CELL PHONE	58.55
=== VENDOR TOTALS ===			58.55			
=====						
01-06027	OLSEN	FIRE INSPECTION, INC.				
=====						
I-12894		ANNUAL SPRINKLER TEST	275.00			
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N		
		ANNUAL SPRINKLER TEST		101 4131-87010-000	CITY HALL MAINTENANCE	275.00
=====						
I-12896		ANNUAL SPRINKLER TEST	250.00			
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N		
		ANNUAL SPRINKLER TEST		101 4141-87120-000	FACILITIES & GROUND MAIN	250.00
=== VENDOR TOTALS ===			525.00			

PACKET: 01572 JUNE 7 PAYABLES  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-053		OREILLY AUTO PARTS				
I-201706076278		MINI BULB AND MOTOR OIL	118.56			
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N		
		MINI BULB AND MOTOR OIL		101 4132-70120-000	SUPPLIES	118.56
		=== VENDOR TOTALS ===	118.56			
=====						
01-06185		RAMSEY COUNTY				
I-PRRLG001743		SPECIAL ASSESSMENTS ADMIN FEE	187.50			
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N		
		SPECIAL ASSESSMENTS ADMIN FEES		419 4419-89000-000	MISCELLANEOUS	187.50
I-RISK001856		JUNE DENTAL, DISABILITY, LIFE	969.48			
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N		
		JUNE DENTAL, DISABILITY, LIFE		101 4112-89000-000	MISCELLANEOUS	969.48
		=== VENDOR TOTALS ===	1,156.98			
=====						
01-06544		TIM SANDVIK				
I-201706076279		MILEAGE, CELL, MKTG, MRPA REG	221.95			
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N		
		MILEAGE REIMBURSEMENT		101 4112-86010-000	MILEAGE & PARKING	12.51
		CELLPHONE REIMBURSEMENT		101 4131-85015-000	CELL PHONE	40.00
		FACEBOOK MARKETING COMM		201 4201-70440-000	PRINT & PUBLISHING	114.44
		MRPA REGISTRATION		101 4141-86100-000	CONFERENCES/EDUCATION/AS	55.00
		=== VENDOR TOTALS ===	221.95			
=====						
01-05152		SERRAO DE FILIPPO, ALINE				
01706076282		RESIDENT REFUND	140.00			
/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N		
		RESIDENT REFUND		201 34310-000	RECREATION FEES	140.00
		=== VENDOR TOTALS ===	140.00			
=====						
01-05374		TENNIS SANITATION LLC				
I-1869393		MAY RECYCLING	5,769.00			
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N		
		MAY RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	5,769.00
I-1869394		MAY WASTE REMOVAL	66.50			
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N		
		MAY WASTE REMOVAL		101 4131-82010-000	WASTE REMOVAL	66.50
		=== VENDOR TOTALS ===	5,835.50			

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-0628	SACK THONGVANH						
I-201706076286		MAY AND JUNE CELL REIMB	120.00				
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N			
		MAY AND JUNE CELL REIMB		101 4131-85015-000	CELL PHONE		60.00
		MAY AND JUNE CELL REIMB		601 4601-85015-000	CELL PHONE		60.00
		=== VENDOR TOTALS ===	120.00				
=====							
01-06930	U.S. POSTMASTER						
I-201706076285		STAMPS	1,080.00				
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N			
		STAMPS		101 4112-70500-000	POSTAGE		1,080.00
		=== VENDOR TOTALS ===	1,080.00				
=====							
01-05737	VERIZON WIRELESS						
I-9786515639		WIRELESS SVC UNIT E751	29.98				
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N			
		WIRELESS SVC UNIT E751		101 4124-85015-000	CELL PHONE		29.98
		=== VENDOR TOTALS ===	29.98				
=====							
01-05870	XCEL ENERGY						
I-548372672		ST LIGHTING ELEC	11.80				
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N			
		ST LIGHTING ELEC		209 4209-85020-000	STREET LIGHTING POWER		11.80
I-548380942		AUTO PROTECT LIGHT SERVICE	51.98				
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N			
		AUTO PROTECT LIGHT SERVICE		601 4601-85020-000	ELECTRIC		51.98
I-548388952		ST LIGHTING ELEC	45.19				
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N			
		ST LIGHTING ELEC		209 4209-85020-000	STREET LIGHTING POWER		45.19
I-548397641		ST LIGHTING ELEC	11.80				
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N			
		ST LIGHTING ELEC		209 4209-85020-000	STREET LIGHTING POWER		11.80
I-548398116		CITY HALL GAS	96.22				
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N			
		CITY HALL GAS		101 4131-85040-000	WATER		96.22
I-548491753		ST LIGHTING ELEC	45.74				
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N			
		ST LIGHTING ELEC		209 4209-85020-000	STREET LIGHTING POWER		45.74

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01 870	XCEL ENERGY	( ** CONTINUED ** )				
I-548541037		ST LIGHTING ELEC	50.22			
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N		
		ST LIGHTING ELEC		209 4209-85020-000	STREET LIGHTING POWER	50.22
I-548569262		ST LIGHTING ELEC	11.80			
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N		
		ST LIGHTING ELEC		209 4209-85020-000	STREET LIGHTING POWER	11.80
I-548574295		COMM PARK ELECTRIC AND GAS	349.39			
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N		
		COMM PARK ELECTRIC		101 4141-85020-000	ELECTRIC/GAS	271.19
		COMM PARK GAS		101 4141-85030-000	NATURAL GAS	78.20
I-548627298		CURTISS FIELD ELEC	21.25			
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N		
		CURTISS FIELD ELEC		101 4141-85020-000	ELECTRIC/GAS	21.25
I-548737431		ST LIGHTING ELEC	31.84			
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N		
		ST LIGHTING ELEC		209 4209-85020-000	STREET LIGHTING POWER	31.84
I-548749935		COFFMAN ICE RINK LIGHTS	26.40			
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N		
		COFFMAN ICE RINK LIGHTS		101 4141-85020-000	ELECTRIC/GAS	26.40
I-548752426		CITY HALL ELECTRIC	461.79			
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N		
		CITY HALL ELECTRIC		101 4131-85020-000	ELECTRIC	461.79
I-548834015		ST LIGHTING ELEC	48.64			
6/07/2017	APBNK	DUE: 6/07/2017 DISC: 6/07/2017		1099: N		
		ST LIGHTING ELEC		209 4209-85020-000	STREET LIGHTING POWER	48.64
		=== VENDOR TOTALS ===	1,264.06			
		=== PACKET TOTALS ===	65,855.76			



PACKET: 01576 JUNE 14 PAYABLES  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
ST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-0250		AMERIPRIDE SERVICES				
I-1003824738		LINEN CLEANING	43.76			
6/13/2017	APBNK	DUE: 6/13/2017 DISC: 6/13/2017		1099: N		
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	43.76
		=== VENDOR TOTALS ===	43.76			
01-00295		AVR, INC				
I-150698		CONCRETE FOR SIDEWALKS	970.00			
6/14/2017	APBNK	DUE: 6/14/2017 DISC: 6/14/2017		1099: N		
		CONCRETE FOR SIDEWALKS		419 4419-92005-000	SIDEWALK IMPROVEMENTS	970.00
		=== VENDOR TOTALS ===	970.00			
01-03089		CASH				
I-201706136293		INCREASE PETTY CASH, PARKS SU	345.72			
6/13/2017	APBNK	DUE: 6/13/2017 DISC: 6/13/2017		1099: N		
		INCREASE PETTY CASH FOR REC SP		101 10200-000	PETTY CASH	250.00
		ART SUPPLIES		201 4201-70100-000	SUPPLIES	45.59
		BULK MAIL POSTAGE		101 4112-70500-000	POSTAGE	46.13
		IRRIGATION PARTS		101 4131-70110-000	SUPPLIES	4.00
		=== VENDOR TOTALS ===	345.72			
01-03110		CENTURY LINK				
I-201706136292		LIFT STATION AUTO DIALER	64.95			
6/13/2017	APBNK	DUE: 6/13/2017 DISC: 6/13/2017		1099: N		
		LIFT STATION AUTO DIALER		601 4601-85011-000	TELEPHONE - LANDLINE	64.95
		=== VENDOR TOTALS ===	64.95			
01-03123		CINTAS CORPORATION #470				
I-470189408		BLACK MAT AND GLASS CLEANER	79.65			
6/14/2017	APBNK	DUE: 6/14/2017 DISC: 6/14/2017		1099: N		
		BLACK MAT AND GLASS CLEANER		101 4131-70110-000	SUPPLIES	79.65
		=== VENDOR TOTALS ===	79.65			

-----ID-----			GROSS	P.O. #			
BT DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-0290	CITY OF ROSEVILLE						
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I-223032		JUNE IT SERVICES	1,831.25				
6/14/2017	APBNK	DUE: 6/14/2017 DISC: 6/14/2017		1099: N			
		JUNE IT SERVICES		101 4116-85070-000	TECHNICAL SUPPORT		1,831.25
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I-223069		JUNE TELEPHONE	356.26				
6/14/2017	APBNK	DUE: 6/14/2017 DISC: 6/14/2017		1099: N			
		JUNE TELEPHONE		101 4116-85010-000	TELEPHONE		356.26
-----							
I-223116		ENGINEERING 2017 ST PROJECT	11,339.91				
6/14/2017	APBNK	DUE: 6/14/2017 DISC: 6/14/2017		1099: N			
		ENGINEERING 2017 ST PROJECT		419 4419-92059-000	2017 STREET PROJECT		11,036.14
		ENGINEERING 2017 ST PROJECT		101 4133-80100-000	ENGINEERING SERVICES		303.77
		=== VENDOR TOTALS ===	13,527.42				
=====							
01-04030	EMERGENCY RESPONSE SOLUTIONSKL						
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I-8920		SCBA FLOW TEST	1,599.00				
6/13/2017	APBNK	DUE: 6/13/2017 DISC: 6/13/2017		1099: N			
		SCBA FLOW TEST		101 4124-87029-000	REPAIR OTHER EQUIPMENT		1,599.00
		=== VENDOR TOTALS ===	1,599.00				
=====							
01-05758	HBI HOLDINGS LLC						
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I-201706146295		ENERGY EFFICIENCY REBATE	160.00				
6/14/2017	APBNK	DUE: 6/14/2017 DISC: 6/14/2017		1099: N			
		ENERGY EFFICIENCY REBATE		101 4117-89100-000	ENERGY REBATE PROGRAM		160.00
		=== VENDOR TOTALS ===	160.00				
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01-054	JOEL SMITH HEATING & AIR CONDI						
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I-31371		ROOFTOP UNIT FILTERS	314.95				
6/14/2017	APBNK	DUE: 6/14/2017 DISC: 6/14/2017		1099: N			
		ROOFTOP UNIT FILTERS		101 4131-87010-000	CITY HALL MAINTENANCE		314.95
		=== VENDOR TOTALS ===	314.95				
=====							
01-05440	LOFFLER COMPANIES, INC						
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I-20782159		JUNE COPIER CHARGES	222.08				
6/14/2017	APBNK	DUE: 6/14/2017 DISC: 6/14/2017		1099: N			
		JUNE COPIER CHARGES		101 4112-87000-000	REPAIR OFFICE EQUIPMENT		222.08
		=== VENDOR TOTALS ===	222.08				

PACKET: 01576 JUNE 14 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

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-----ID-----
ST DATE  BANK CODE  -----DESCRIPTION-----  GROSS  P.O. #
DISCOUNT  G/L ACCOUNT  -----ACCOUNT NAME-----  DISTRIBUTION
=====
01-0693  MIDWEST ASPHALT CORPORATION

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I-4052
6/13/2017  APBNK  DUMP CLEAN RUBBLE  12.36
DUE: 6/13/2017 DISC: 6/13/2017  1099: N
DUMP CLEAN RUBBLE  419 4419-92005-000  SIDEWALK IMPROVEMENTS  12.36

I-4131
6/14/2017  APBNK  DUMP CLEAN RUBBLE  6.84
DUE: 6/14/2017 DISC: 6/14/2017  1099: N
DUMP CLEAN RUBBLE  419 4419-92005-000  SIDEWALK IMPROVEMENTS  6.84

=== VENDOR TOTALS ===  19.20

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01-05273  MN PUBLIC EMPLOYEES INSURANCE

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I-605535
6/14/2017  APBNK  JULY HEALTH INSURANCE  9,133.44
DUE: 6/14/2017 DISC: 6/14/2017  1099: N
JULY HEALTH INSURANCE  101 4112-89000-000  MISCELLANEOUS  9,133.44

=== VENDOR TOTALS ===  9,133.44

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01-06185  RAMSEY COUNTY

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I-PRREL000560
6/14/2017  APBNK  2ND QTR ELECTION CONTRACT  4,475.00
DUE: 6/14/2017 DISC: 6/14/2017  1099: N
2ND QTR ELECTION CONTRACT  101 4115-80300-000  ELECTION CONTRACT  4,475.00

I-PRREL000573
6/14/2017  APBNK  2017 VOTING SYSTEM  1,616.05
DUE: 6/14/2017 DISC: 6/14/2017  1099: N
2017 VOTING SYSTEM  101 4115-80350-000  ACCUVOTE VOTING SERVICE  1,616.05

=== VENDOR TOTALS ===  6,091.05

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01-0301  SAMS CLUB MC/SYNCB

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201706136291
6/13/2017  APBNK  ST/SPCL EVENT/CITY HALL SUPPL  381.02
DUE: 6/13/2017 DISC: 6/13/2017  1099: N
GATORADE  101 4132-70120-000  SUPPLIES  32.81
SPRING TOGETHER SUPPLIES  101 4116-89010-000  SPECIAL EVENTS  244.69
KITCHEN SUPPLIES  101 4131-70110-000  SUPPLIES  69.89
OSHA TRAINING SUPPLIES  101 4132-70120-000  SUPPLIES  33.63

=== VENDOR TOTALS ===  381.02

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-0183		SENTRY SYSTEMS, INC.				
I-727709		COMMERCIAL MONITORING SERVICE	94.50			
6/14/2017	APBNK	DUE: 6/14/2017 DISC: 6/14/2017		1099: N		
		COMMERCIAL MONITORING SERVICES		101 4131-87100-000	PANIC BUTTON SECURITY	94.50
		=== VENDOR TOTALS ===	94.50			
01-05292		SOUTH CENTRAL COLLEGE				
I-201706146296		2017 FIRE SCHOOL - SAWYERS	150.00			
6/14/2017	APBNK	DUE: 6/14/2017 DISC: 6/14/2017		1099: N		
		2017 FIRE SCHOOL - SAWYERS		101 4124-86020-000	TRAINING	150.00
		=== VENDOR TOTALS ===	150.00			
01-06581		TRI-STATE BOBCAT INC				
I-A32444		FILTERS	17.60			
6/13/2017	APBNK	DUE: 6/13/2017 DISC: 6/13/2017		1099: N		
		FILTERS		101 4132-70120-000	SUPPLIES	17.60
		=== VENDOR TOTALS ===	17.60			
01-07314		VALLEY PAVING INC				
I-201706146294		PAY ESTIMATE 2 GROVE ST PROJE	191,608.14			
6/14/2017	APBNK	DUE: 6/14/2017 DISC: 6/14/2017		1099: N		
		PAY ESTIMATE 2 GROVE ST PROJEC		419 4419-92059-000	2017 STREET PROJECT	191,608.14
		=== VENDOR TOTALS ===	191,608.14			
01-05870		XCEL ENERGY				
I-48937658		STREET LIGHTING ELECTRIC	2,130.26			
6/14/2017	APBNK	DUE: 6/14/2017 DISC: 6/14/2017		1099: N		
		STREET LIGHTING ELECTRIC		209 4209-85020-000	STREET LIGHTING POWER	2,130.26
I-549680053		CURTISS FIELD GAZEBO	23.95			
6/14/2017	APBNK	DUE: 6/14/2017 DISC: 6/14/2017		1099: N		
		CURTISS FIELD GAZEBO		101 4141-85020-000	ELECTRIC/GAS	23.95
		=== VENDOR TOTALS ===	2,154.21			

PACKET: 01576 JUNE 14 PAYABLES

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01 194	ZARNOTH	BRUSH WORKS				
I-165339		DISPOSABLE GUTTER BROOMS	548.00			
6/13/2017	APBNK	DUE: 6/13/2017 DISC: 6/13/2017		1099: N		
		DISPOSABLE GUTTER BROOMS		602 4602-83025-000	SWEEPER PARTS/SUPPLIES	548.00
		=== VENDOR TOTALS ===	548.00			
		=== PACKET TOTALS ===	227,524.69			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-059	BELL, ADAM					
I-201706206302		RESIDENT REC SPORTS REFUND	50.00			
6/20/2017	APBNK	DUE: 6/20/2017 DISC: 6/20/2017		1099: N		
		RESIDENT REC SPORTS REFUND		201 34310-000	RECREATION FEES	50.00
=== VENDOR TOTALS ===			50.00			
01-03110	CENTURY LINK					
I-201706206298		LANDLINES - PARKS	61.58			
6/20/2017	APBNK	DUE: 6/20/2017 DISC: 6/20/2017		1099: N		
		LANDLINES - PARKS		101 4141-85011-000	TELEPHONE - LANDLINE	61.58
=== VENDOR TOTALS ===			61.58			
01-04000	EHLERS AND ASSOCIATES					
I-73711		TIF ADMINISTRATION	763.75			
6/20/2017	APBNK	DUE: 6/20/2017 DISC: 6/20/2017		1099: N		
		TIF ADMINISTRATION		414 4414-81900-000	OTHER PROFESSIONAL SERVI	763.75
=== VENDOR TOTALS ===			763.75			
01-05653	FIRST DUE FIRE TRAINING					
I-8		TRAINING SUPPLIES: PRECONNECT	300.00			
6/20/2017	APBNK	DUE: 6/20/2017 DISC: 6/20/2017		1099: N		
		TRAINING SUPPLIES: PRECONNECTS		101 4124-86020-000	TRAINING	300.00
=== VENDOR TOTALS ===			300.00			
01-07761	FISCHER, JOSE					
I-201706206303		RESIDENT REC SPORTS REFUND	30.00			
6/20/2017	APBNK	DUE: 6/20/2017 DISC: 6/20/2017		1099: N		
		RESIDENT REC SPORTS REFUND		201 34310-000	RECREATION FEES	30.00
=== VENDOR TOTALS ===			30.00			
01-05264	JOEL SMITH HEATING & AIR CONDI					
I-31394		ROOFTOP UNIT REPAIR	808.00			
6/20/2017	APBNK	DUE: 6/20/2017 DISC: 6/20/2017		1099: N		
		ROOFTOP UNIT REPAIR		101 4131-87010-000	CITY HALL MAINTENANCE	808.00
=== VENDOR TOTALS ===			808.00			

-----ID-----  
 FIRST DATE BANK CODE -----DESCRIPTION----- GROSS P.O. #  
 DISCOUNT G/L ACCOUNT -----ACCOUNT NAME----- DISTRIBUTION  
 =====

01-0462 LAHTI, ANGELA  
 I-201706206301 NON RESIDENT REC SPORTS REFUN 50.00  
 6/20/2017 APBNK DUE: 6/20/2017 DISC: 6/20/2017 1099: N  
 NON RESIDENT REC SPORTS REFUND 201 34340-000 NON-RESIDENT FEE 50.00  
 === VENDOR TOTALS === 50.00

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01-05450 LEAGUE MN CITIES INS TRST  
 I-201706206299 LEAGUE MN CITIES INS TRST 37,638.00  
 6/20/2017 APBNK DUE: 6/20/2017 DISC: 6/20/2017 1099: N  
 EXCESS UMBRELLA LIABILITY INS 101 4112-88000-000 INSURANCE & BONDS 3,674.00  
 2017 GENERAL LIABILITY 101 4112-88000-000 INSURANCE & BONDS 4,576.00  
 2017 GENERAL LIABILITY 101 4131-88000-000 INSURANCE & BONDS 2,590.00  
 2017 GENERAL LIABILITY 101 4132-88000-000 INSURANCE & BONDS 2,591.00  
 2017 GENERAL LIABILITY 602 4602-88000-000 INSURANCE & BONDS 1,000.00  
 2017 GENERAL LIABILITY 601 4601-88000-000 INSURANCE & BONDS 3,624.00  
 2017 EMPLOYEE BOND 101 4112-88000-000 INSURANCE & BONDS 435.00  
 2017 EQUIP BREAKDOWN 101 4124-88000-000 INSURANCE & BONDS 329.00  
 2017 EQUIP BREAKDOWN 101 4132-88000-000 INSURANCE & BONDS 328.00  
 2017 PROPERTY UNSCHEDULED 101 4131-88000-000 INSURANCE & BONDS 798.00  
 2017 BLDG AND CONTENTS 101 4131-88000-000 INSURANCE & BONDS 2,461.00  
 2017 COMM PARK AND CONTENTS 101 4141-88000-000 INSURANCE & BONDS 4,306.00  
 2017 CITY HALL PAVILION 101 4112-88000-000 INSURANCE & BONDS 205.00  
 2017 GROVE PARK EQUIP 101 4141-88000-000 INSURANCE & BONDS 377.00  
 2017 CITY WIDE PROPERTY IN OPE 101 4131-88000-000 INSURANCE & BONDS 1,974.00  
 2017 GAZEBO AT CURTISS 101 4141-88000-000 INSURANCE & BONDS 257.00  
 2017 COMM PARK PLAYGROUND EQUI 101 4141-88000-000 INSURANCE & BONDS 1,249.00  
 2017 LIFT STATION 601 4601-88000-000 INSURANCE & BONDS 32.00  
 2017 CURTISS PLAYGROUND EQUIP 101 4141-88000-000 INSURANCE & BONDS 462.00  
 2017 CURTISS WARMING HOUSE REN 101 4141-88000-000 INSURANCE & BONDS 71.00  
 2017 FIRE TRUCKS 101 4124-88000-000 INSURANCE & BONDS 5,383.00  
 2017 CITY TRUCKS 101 4132-88000-000 INSURANCE & BONDS 731.00  
 2017 VOLUNTEERS 101 4132-88000-000 INSURANCE & BONDS 185.00  
 === VENDOR TOTALS === 37,638.00

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01-05582 MENARDS  
 I-201706206297 PIPE, HOSE CLAMPS, PLYWOOD 136.08  
 6/20/2017 APBNK DUE: 6/20/2017 DISC: 6/20/2017 1099: N  
 PIPE, HOSE CLAMPS, PLYWOOD 101 4132-70120-000 SUPPLIES 136.08  
 === VENDOR TOTALS === 136.08

-----ID-----			GROSS	P.O. #			
BT DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-0544	TIM SANDVIK						
I-201706206304	APMP RENEWAL		120.00				
6/20/2017	APBNK	DUE: 6/20/2017 DISC: 6/20/2017		1099: N			
		APMP RENEWAL		101 4112-86100-000	CONFERENCES/EDUCATION/AS		120.00
I-201706216306	TRAINING EXP & PLANTING SUPPL		101.56				
6/21/2017	APBNK	DUE: 6/21/2017 DISC: 6/21/2017		1099: N			
		TRAINING EXPENSES REC COORDINA		201 4201-70100-000	SUPPLIES		63.49
		PLANTING SUPPLIES REC SPORTS		203 4203-70100-000	SUPPLIES		38.07
	=== VENDOR TOTALS ===		221.56				
=====							
01-06525	SUBURBAN ACE HARDWARE						
I-201706206305	FASTENETS AND POWER EQUIP PAR		31.11				
6/20/2017	APBNK	DUE: 6/20/2017 DISC: 6/20/2017		1099: N			
		FASTENETS AND POWER EQUIP PART		101 4132-70120-000	SUPPLIES		31.11
	=== VENDOR TOTALS ===		31.11				
=====							
01-06639	THRASHER, KATIE						
I-201706206300	CELL PHONE AND MILEAGE REIMB		63.32				
6/20/2017	APBNK	DUE: 6/20/2017 DISC: 6/20/2017		1099: N			
		APRIL AND MAY CELL REIMP		101 4131-85015-000	CELL PHONE		40.00
		MILEAGE REIMB		101 4112-86010-000	MILEAGE & PARKING		23.32
	=== VENDOR TOTALS ===		63.32				
	=== PACKET TOTALS ===		40,153.40				



EMP #	NAME	AMOUNT
1005	SACK THONGVANH	2,946.71
01-1017	TIMOTHY J SANDVIK	1,591.39
01-1019	KATHLEEN N THRASHER	1,334.76
01-1136	ROLAND O OLSON	1,930.60
01-1159	SARA E ASCHENBECK	34.63
01-2246	BRANDON C NELSON	421.97
01-1018	PAUL A MORETTO	1,907.66
01-0085	DANIEL S JOHNSON-POWERS	55.95
01-0086	RICHARD H HINRICHS	323.39
01-0087	MICHAEL A MCKAY	120.20
01-0095	MICHAEL J POESCHL	512.10
01-0105	ANTON M FEHRENBACH	385.92
01-0106	SCOTT A TESCH	132.17
01-0123	BRYAN R SULLIVAN	206.66
01-0124	MICHAEL D KRUSE	114.93
01-0132	ANDREW K TEMME	84.30
01-0135	MORGAN B MCCANN	124.91
01-0136	SCHLIZ S SAWYERS	53.99
01-0138	GRANT W HEITMAN	42.02
01-2240	TIMOTHY P TWOHY	954.78
01-2247	THOMAS J DEMARS	896.87
01-1030	TIMOTHY J PITTMAN	2,206.16
01-1033	DAVE TRETSEVEN	1,509.60
01-1143	COLIN B CALLAHAN	1,477.65
01-2248	HEIDI G WEILER	742.73

TOTAL PRINTED: 25 20,112.05

6-09-2017 9:34 AM PAYROLL CHECK REGISTER  
 PAYROLL NO: 01 City of Falcon Heights

PAGE: 1  
 PAYROLL DATE: 6/09/2017

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
0040	ANDERSON, KEVIN	R	6/09/2017	119.81	086089
0	GAFFNEY, PATRICK	R	6/09/2017	111.06	086090
0	WICK, JEFFREY M	R	6/09/2017	77.93	086091
0126	SMITH, BENJAMIN J	R	6/09/2017	97.33	086092
0134	MCCREADY, IAN H	R	6/09/2017	89.87	086093
0137	WATTENHOFER, DANIEL J	R	6/09/2017	94.76	086094
2172	ARCAND, MICHAEL W	R	6/09/2017	162.22	086095

6-09-2017 9:34 AM PAYROLL CHECK REGISTER  
 PAYROLL NO: 01 City of Falcon Heights

PAGE: 2  
 PAYROLL DATE: 6/09/2017

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:	7	752.98
DIRECT DEPOSIT REGULAR CHECKS:	25	20,112.05
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	32	20,865.03

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*