

**CITY OF FALCON HEIGHTS**  
Joint Meeting  
Parks & Recreation Commission  
Community Engagement Commission  
City Hall  
2077 West Larpenteur Avenue

**AGENDA**  
January 3, 2022 at 6:30 P.M.

**NOTE: THIS MEETING WILL BE HELD BY WEB CONFERENCE\***

- A. CALL TO ORDER:
  
- B. ROLL CALL:  
Eischen\_\_\_ Bradbury\_\_\_ Carlson\_\_\_  
Yager\_\_\_ Curtin\_\_\_ LaCasse\_\_\_  
  
Cooley-Kistler\_\_\_ LaDouceur\_\_\_  
Ebbesen\_\_\_ Locke\_\_\_ Campbell\_\_\_

COUNCIL LIAISON:  
Andrews\_\_\_  
Mayor Gustafson\_\_\_

STAFF PRESENT:  
Thammavongsa\_\_\_  
Pavek\_\_\_

- C. PRESENTATION:
  
- D. APPROVAL OF MINUTES:
  
- E. AGENDA:
  - 1. Finalize the Winter Event
    - a. List of Activities/Costs
  
- F. INFORMATION/ ANNOUNCEMENT
  
- G. ADJOURNMENT:

\* To join the Webinar, go to <https://us02web.zoom.us/j/84313035290>, or dial +1 312-626-6799 or 1-877-853-5247 (Toll Free) and enter the Webinar ID: 843 1303 5290.



## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	January 3, 2022
<b>Agenda Item</b>	E1
<b>Attachment</b>	List of Activities/Costs
<b>Submitted By</b>	Megan Pavek, Administrative & Communications Coordinator

<b>Item</b>	Finalize the Winter Event
<b>Description</b>	<p>The Community Engagement Commission (CEC) voted to name the winter event Snowstravaganza at their last meeting. A tentative date was set for Saturday, February 12, 2022.</p> <p>The CEC would like to receive input from the Parks and Recreation Commission and collaborate together on the event moving forward.</p> <p>The City has not held a winter event since 2016. Historically there would be a scavenger hunt, smores and a bonfire, sledding, ice skating, snowshoeing, and horse-drawn sleigh rides.</p>
<b>Budget Impact</b>	Up to \$1,500
<b>Attachment(s)</b>	Itemized list of potential activities/cost
<b>Action(s) Requested</b>	Staff recommends commission members discuss which activities they would like to offer and consider how COVID-19 safety measures can be implemented.

Activities	Cost
Horse Rides- Roselawn Stables	\$1,350 for 2-3 hours, trolley (25 people) or parade wagon (8 people)
Horse Rides- The Hitching Company	<ul style="list-style-type: none"> <li>• Carriage (4 people) \$800 for the 1<sup>st</sup> hour, \$50 for each additional half hour</li> <li>• Wagon (12 people) \$950 for the 1<sup>st</sup> hour, \$75 for each additional half hour</li> <li>• Trolley (20 people) \$1,100 for the 1<sup>st</sup> hour, \$75 for each additional half hour</li> </ul> **A \$200 non-refundable deposit is required
Snowshoe Rental- City of Roseville	Weekend rental (Friday pm- Monday am) \$5.00 per pair <ul style="list-style-type: none"> <li>• \$5.00 x 20 = \$100.00</li> </ul>
Smores Materials	\$29.95 for disposable biodegradable skewers (110 pack) \$35.00 (\$7.00 x 5) for firewood
Canned Food Drive	N/A