

CITY OF FALCON HEIGHTS
Community Engagement Commission
City Hall
2077 West Larpenteur Avenue

MINUTES
July 18, 2022 at 6:30 P.M.

A. CALL TO ORDER: 6:38 PM

B. ROLL CALL:

Cooley-Kistler_X_ LaDouceur_X_
Ebbesen_X_ Locke_X_ Campbell_X_
Lindstrom_X_

COUNCIL LIAISON:
Mayor Gustafson_X_

STAFF PRESENT:
Pavek_X_ Cherne_X_

C. PRESENTATION:

D. APPROVAL OF MINUTES:

E. AGENDA:

1. Ice Cream Social

Assistant to the City Administrator Pavek reviewed the Resource Fair directory, event task list, and park map for the Ice Cream Social (ICS).

Mayor Gustafson asked if there is a small pool to be used for dogs to cool off. Vice Chair Campbell volunteered to bring a kiddie pool and to fill it up at the ICS.

Chair Ebbesen would communicate to the dance school that the indoor bathrooms are closed and confirm the dancers were set to perform at 5:30 PM. During the performance the band would stop playing to mitigate distractions/additional noise.

Commissioner LaDouceur asked if hand sanitizer will be provided at the ICS. Pavek confirmed that there will be one station, multiple bottles, and additional hand sanitizer provided in all port-a-potty units.

Pavek inquired on how many hot dogs will be brought by Ramsey County Sheriff's Office.

Gustafson responded roughly 500+ hot dogs along with bagged chips, bottled water, and freeze pops which would be available to the public for free.

The City decided to rent this year a tent due to liability and other safety concerns.

Public Works would help with prep and set-up day of such as picking up ice cream from Bruce's Foods, recycling/compost bins from the County, setting up tables/chairs, etc.

Chair Bradbury asked if the games used at Curtiss Field for the spring event can be used at the ICS. Pavek agreed and will bring bubbles, chalk, and other miscellaneous games from the park building.

Pavek stated that she had delay issues with obtaining a banner for the ICS but hoped to have it by the event day. Campbell asked if help/set-up would be needed before 5:00 PM. Pavek responded that a few people arriving there around 4:30 PM for set up would be great.

The commission discussed porta-potty and hand washing station placement. Gustafson recommended a handwashing station next to the food. Commissioner Lindstrom recommended a handwashing station next to commonly touched surfaces.

Gustafson stated that all porta-potties should be placed next to each other with a handwashing station nearby. He stated that one handwashing station should be by the building, and another next to the porta-potties.

Commissioner Cooley-Kistler asked whether there were enough trash bins and bags for the event. LaDouceur recommended signage to explain different types of waste and what goes where to avoid confusion (ex. compost, recycle, trash).

Lindstrom asked if the City had extra masks to handout. Pavek said she would check with the City Administrator to see if proper supplies were available.

The City was planning for roughly 350 people to attend. 350 units of ice cream were ordered.

Pavek mentioned that pictures of the dogs from the ICS dog parade should be posted on the website/social media. Cooley-Kistler wanted each dog parade attendee to provide their name, email, and if they want to be put on the website.

Pavek confirmed that there will be one general commission table at the Resource Fair.

F. INFORMATION/ ANNOUNCEMENT

G. ADJOURNMENT: 7:13 PM