

**CITY OF FALCON HEIGHTS**  
Regular Meeting of the City Council  
City Hall  
2077 West Larpenteur Avenue  
**MINUTES**  
August 24, 2022 at 7:00 P.M.

A. CALL TO ORDER: 7:28 PM

B. ROLL CALL:

**It was determined that there was no quorum to hold this meeting.**

ANDREWS \_\_\_ GUSTAFSON \_\_X\_\_ LEEHY \_\_X\_\_

MEYER \_\_\_ WEHYEE \_\_\_

STAFF PRESENT: LINEHAN \_\_X\_\_

C. APPROVAL OF AGENDA

D. PRESENTATION

E. APPROVAL OF MINUTES:

1. August 3<sup>rd</sup>, 2022 City Council Workshop Meeting Minutes
2. August 10<sup>th</sup>, 2022 City Council Regular Meeting Minutes

F. PUBLIC HEARINGS:

G. CONSENT AGENDA:

1. General Disbursements through: 8/18/22 \$198,418.90  
Payroll through: 8/15/22 \$22,399.33  
Wire Payments through: 8/15/22 \$14,982.30
2. Approval of Snow Plowing Agreement with the City of Lauderdale
3. Approval of Amendment to Administrative Manual: Snow and Ice Control Policy
4. Appointment of Tom Faust to the Parks Commission
5. Appointment of Curt Stockford to the Community Engagement Commission

H. POLICY ITEMS:

1. Temporary No State Fair Parking Restriction on Water Side of Albert Street Between Larpenteur and Garden Avenues

I. INFORMATION/ANNOUNCEMENTS:

Council Member Melanie Leehy stated that August 25<sup>th</sup>, 2022 begins the 12 days where Falcon Heights, as her husband likes to communicate, is the 3<sup>rd</sup> largest city in the state of Minnesota. As hosts, we will do our best to greet our visitors and be mindful of traffic coming and going.

Council Member Leehy wished everyone a wonderful state fair season, whether they attend or observe.

Mayor Randy Gustafson stated that August 25<sup>th</sup>, 2022 begins the “Great Minnesota Get Together” and he is glad that everybody is getting together in our backyard. There will be an additional police presence. They will be working on making sure that traffic is behaving themselves and that residents can move about the City without being restricted from the influx of about 200,000 people a day coming through. They are anticipating pre-pandemic levels of attendance this year. On August 25<sup>th</sup>, Mayor Gustafson will represent the City of Falcon Heights at Hamline United Methodist Church’s Dining Hall as they celebrate their 125<sup>th</sup> year and celebrate Hamline Church Dining Hall Day in the City of Falcon Heights. Governor Tim Walz is also expected to attend.

Mayor Gustafson wanted to make certain that everybody is staying cognizant of the fact that the speed limit on all Falcon Heights streets is 20 miles per hour unless otherwise noted, which would be Snelling and Larpenteur Avenue. Hoyt, which is shared with St. Paul, is 25 miles per hour. Mayor Gustafson stated that drivers should make sure to watch out for all of the additional pedestrians during this time.

Mayor Gustafson stated that after the fair it will be back to school. The buses will be rolling in the early morning hours. Everyone should make certain that their kids are paying attention, and drivers should be cautious.

City Administrator Jack Linehan reports:

**State Fair:**

City staff have been preparing for the fair. All City staff are involved in some function of getting ready for the fair. The public works department is making sure that all the no parking sections are marked. This year, the department made sure that every street with no parking has at least 3 signs per block: one at the beginning, one mid-block, and one end-block. Every street had the 3-sign minimum, besides one sign missing on Pascal between Idaho and California before the alley. They added an additional temporary no parking sign in that section to make clear to visitors where they can and can’t park. Staff have been reaching out to business and property owners to remind them of grass violations to make sure the City is beautiful and a welcoming environment so that people who are in Falcon Heights know that it is a nice community to visit. The Ramsey County Sheriff’s Office is providing supplemental assistance to the state fair police this year to make sure they meet their staffing levels. They will also be providing additional deputies in Falcon Heights patrolling the community as well as an additional traffic deputy who will be focused on parking issues. The Sheriff’s Office recommends that if residents notice suspicious activity or parking issues, they can call 911 or the non-emergency number at 651-767-0640. Both calls go to the same call taker, as all calls are treated the same and triaged accordingly.

**Police Consultant RFP:**

The police consultant RFP closed on August 15<sup>th</sup>, 2022. The City received 2 proposals from qualified consultants. A third proposal was anticipated, but it was a newly created consulting firm that didn’t have the internal capacity to offer the service to the City, so they bowed out. Reviewal will occur over the next few weeks. We are anticipating the September 7<sup>th</sup> 2022 budget workshop will also include a review of the submissions so the Council can review, see qualifications, and determine next steps. If there is a consensus and a favorite firm, or if we need to bring them in again, we can. Otherwise, we will probably do approval on the 14<sup>th</sup> or the 28<sup>th</sup>,

depending on how the contract negotiation goes. They would start working on the community focus groups sometime in the late fall and into the winter.

**Assistant to the City Administrator Position**

The City is still hiring for the Assistant to the City Administrator Position. Applications close on Friday, August 26<sup>th</sup>. The City has received some applications and is hoping to receive a few more. If anyone is interested in getting involved in government, this is a great position that covers all aspects of the City. It is an important role for the City. They do a lot of the licensing for the City and also manage the parks programs.

**Saint Paul Board of Water Commissioners**

The City, as part of their membership with St. Paul, gets one representative on the Board of Commissioners. It is a rotational board member, and it is Falcon Heights' turn. The term goes from 2020-2023. Jim Bykowski served the City for many years in that role, serving the previous two times for Falcon Heights. He has done a tremendous job for the City. He is currently stepping down and resigning from that role before his term ends in 2023. The City is starting to have that discussion of finding a replacement. It is an important role making sure that the City's water supply is safe, the infrastructure is maintained and that everybody has access to water.

Mayor Gustafson warned Kia and Hyundai owners about their theft issues and urged everyone to pay attention and keep their eyes open for suspicious activity during the State Fair. If medical assistance is needed, call 911.

J. COMMUNITY FORUM:

*Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification, but no council action or discussion will be held on these items.*

K. ADJOURNMENT: 7:38 PM

Dated this 14<sup>th</sup> day of September, 2022

  
\_\_\_\_\_  
Jack Linchan, City Administrator

  
\_\_\_\_\_  
Randall C. Gustafson, Mayor