

**CITY OF FALCON HEIGHTS**  
City Council Special Workshop  
City Hall  
2077 West Larpenteur Avenue

**AGENDA**  
September 21, 2022  
6:30 P.M.

- A. CALL TO ORDER:
- B. ROLL CALL: ANDREWS \_\_\_ GUSTAFSON \_\_\_ LEEHY \_\_\_  
MEYER \_\_\_ WEHYEE \_\_\_  
  
STAFF PRESENT: LINEHAN \_\_\_ SORENSEN \_\_\_
- C. POLICY ITEMS:
  - 1. Town Hall – State Fair Policies and Procedures Discussion
- D. ADJOURNMENT:

*DISCLAIMER: City Council Workshops are held monthly as an opportunity for Council Members to discuss policy topics in greater detail prior to a formal meeting where a public hearing may be held and/or action may be taken. Members of the public that would like to make a comment or ask questions about an item on the agenda for an upcoming workshop should send them to [mail@falconheights.org](mailto:mail@falconheights.org) prior to the meeting. Alternatively, time is regularly allotted for public comment during Regular City Council Meetings (typically 2nd and 4th Wednesdays) during the Community Forum.*

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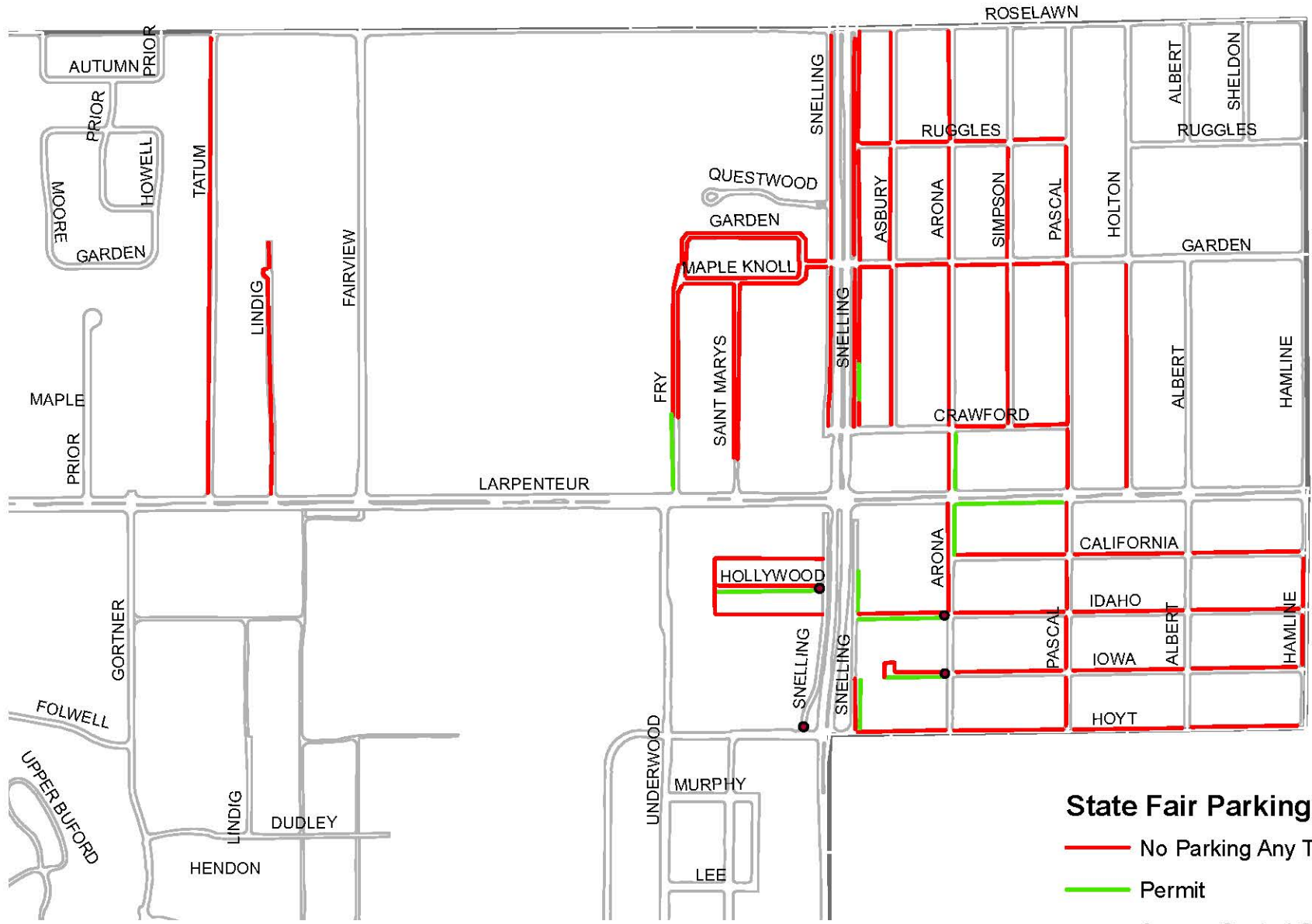
**The City That Soars!**

## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	September 21, 2022
<b>Agenda Item</b>	Policy C1
<b>Attachment(s)</b>	State Fair Parking Map, Administrative Manual
<b>Submitted By</b>	Jack Linehan, City Administrator

<b>Item</b>	Town Hall – State Fair Policies and Procedures
<b>Description</b>	<p>Following the 2022 Minnesota State Fair, the city has determined that it would be a good time to review our policies and procedures regarding the event. To kick-off the review, we are hosting an open town hall for residents to come and share their perspectives on what works – and what doesn’t – with the current approach to the State Fair.</p> <p>The last major revision to our policies and procedures occurred in 2007. Since that time, additional streets have been designated as permit parking only and minor revisions have been made to the map.</p> <p>The town hall will start with a brief staff presentation on the current policies and map. Members from the Ramsey County Sheriff’s department may be present, but public safety will not be the focus of the discussion.</p> <p>Similar to our community forum period, speakers will be given three minutes to speak. Priority will be given to those who have not spoken yet over repeat speakers. Staff will also have comment cards that can be submitted to be read anonymously for those who do not want to speak in-person. Additionally, a survey is available to submit comments leading up to the meeting:  <a href="https://www.surveymonkey.com/r/X9G8DK9">https://www.surveymonkey.com/r/X9G8DK9</a></p>
<b>Budget Impact</b>	N/A
<b>Attachment(s)</b>	State Fair Parking Map, Administrative Manual Section E – Guidelines During the Minnesota State Fair.
<b>Action(s) Requested</b>	No action requested.

# Falcon Heights State Fair Parking Restrictions



## State Fair Parking Status

- No Parking Any Time
- Permit
- Access Control Sites

**Note:** Some streets have parking restrictions year round. Those parking limits are not indicated on this map but are still enforced.

## **E. GUIDELINES DURING THE MINNESOTA STATE FAIR**

1. Purpose. To provide guidelines to explain in a practical, understandable way how the city codes and parking procedures are handled during the Minnesota State Fair. The guidelines are intended to simply re-state some sections of the city code that frequently come up during the State Fair. The guidelines are not intended to cover all codes and policies as they apply during the State Fair.
2. Applicability of codes. All city codes and ordinances are applicable during the Minnesota State Fair (attachment 1 identifies applicable codes).
3. Residential districts. No commercial activity is permitted in residential districts other than that permitted in the zoning code. Residential districts include both single family and multi-family dwellings. To clarify this, this includes:
  - a. No parking on front lawns.
  - b. No identifiable sales of parking or of State Fair parking permits. (License plates in driveways will not be checked for a local registration. However, the advertising of parking spaces for sale will be prohibited.)
  - c. No outside sales except garage sales as permitted in the zoning code and kids' "kool-aid" stands.
4. Commercial districts.
  - a. Businesses are permitted to sell parking spaces during the State Fair on paved surfaces designed for off-street parking. There shall be no parking on boulevards or rights of way.
  - b. Advertising for parking sales must be on ground signs or hand-held signs. It cannot be posted on trees, poles nor in residential neighborhoods.
  - c. No outside sales of merchandise that is not part of the adjacent business.
  - d. No inflated balloons that are mounted above the ground or go above the roof of a structure or are located in the right-of-way.
5. State Fair posted "no parking" and "permit parking only" areas:
  - a. The city shall post streets that may be heavily impacted from State Fair parking with no parking or permit parking only signs to eliminate hazards to public safety by protecting access by public safety vehicles. These streets and postings are included in attachment 2.
  - b. The State Fair parking postings are enforced from the first day of the State Fair, not from the first day that they are posted.

6. Parking permits and parking bags.

- a. Residents of multi-family dwellings along the street sections posted for State Fair permit parking are eligible for State Fair residential permit parking during the State Fair.
- b. State Fair parking permits will be issued to residents in these multi-family dwellings upon request at city hall by the resident and registration of their vehicle's license number at city hall. The vehicle's license number will be posted on the State Fair parking permit. (If necessary, staff will arrange for evening or Saturday hours for residents' registration for State Fair parking permits to make it as easy as possible.)
- c. Regular temporary parking permits will be available for residents upon a special request for unique occasions such as family reunions, weddings, or pre-scheduled events. Temporary parking permits will not be available for residents who wish to park on the street for a non-unique occasion or who wish to have friends or family park on the street for a non-unique event. Emergency situations shall be accommodated.
- d. "Parking bags" will not be available for covering parking signs during the State Fair.

Blocking of streets. The city will not issue wooden barricades to block streets for block parties or other events during the State Fair.

## CITY CODES AND POLICIES RELATED TO THE GUIDELINES FOR THE STATE FAIR

### 1. **Residential**

Single and multi-family: Chapter 9, Section 4.01 through 8.01

Home occupations: Chapter 9, Section 14.01, Subd. 24

### 2. **Commercial**

All districts: Chapter 9, Section 9.01 through 11.01

### 3. **Signs**

All districts: Chapter 9, Section 13.01

### 4. **Parking**

City parking policy III.D: Administrative Manual

"No Parking"

- 1) All of Northome, water side of street
- 2) All of Hollywood Court, water and alley
- 3) St. Mary's Street, Fry Street, Maple Knoll Drive, and Garden Avenue west of Snelling on both sides
- 4) Water side of all streets north of Larpenteur, between Snelling and Hamline running to Roselawn (Exceptions: Sheldon, Pascal and Simpson Streets north of Ruggles Avenue; Albert Street and Holton Street will not be posted)
- 5) Snelling Drive north and southbound both sides of Snelling Avenue
- 6) Tatum Street, water side
- 7) Lindig Street on water side, including cul-de-sac
- 8) Larpenteur Avenue from Snelling to Cleveland, both sides
- 9) Fairview Avenue 1,300 feet north of Larpenteur on both sides.

"Permit Parking Only"

- 1) East side of Arona from California to Crawford, except where presently posted  
"No Parking"
- 2) East Snelling drive from Idaho to alley between 1642 Snelling Drive and Pizza Hut
- 3) West side of Fry Street in front of the Fry apartments
- 4) Approximately two car lengths in front of the group home at 1746 Snelling Avenue



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