

ADDENDUM TO CONSENT AGENDA

AUGUST 22, 1990

- E-5. Commission Minutes
 - a. Park and Recreation Commission Minutes of July 9, 1990.
 - b. Solid Waste Commission Minutes of August 9, 1990

ACTION: _____

- F-3. Revised Recommendation

ACTION: _____

Consent X

Agenda Item: E-5

Policy

CITY OF FALCON HEIGHTS

Meeting Date: 8/22/90

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

COMMISSION MINUTES

SUBMITTED BY:

Parks and Recreation Commission
Solid Waste Commission

REVIEWED BY:

Carol Kriegler
Shirley Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

- (a) Parks & Recreation Minutes of July 9, 1990
- (b) Solid Waste Commission Minutes of August 9, 1990

ACTION REQUESTED:

DRAFT

Minutes of the Parks and Recreation Commission Meeting
7:00 P.M., Monday, July 9, 1990

Members present: Connie Lasser, Linda McLoon, Deborah Weiland, Carol Huso, Jeff Johnson, Lloyd Jacobson, Sam Jacobs, Council Liason, Carol Kriegler, Park Director

Members absent: Jyneen Thatcher, Jean Suppes, Steve Schugel

1. Central Announcements and Updates

Carol said that the Torch Run went well, although it ran 1 hour late. A good turn out was seen along the route. Word has it that Jeff Johnson did a great impersonation of Jim Scheibel. Carol passed photos of the run and of the demolition of the "torched" park building and great photos of the new building.

The June 14 Fire Safety program went very well with 35 people attending. Terry Iverson did a great job.

2. Park Building Update

The park building is on time or early and due to be done on July 20. The concrete skirtings are in, paths will go in next. The amenities have been ordered as follows: picnic tables, park benches, trash receptacles, grills and drinking fountain. All should be here in time for the ice cream social except the park benches. Tim Heil is still interested in volunteering his expertise to stain the exterior of the building. Carol will discretely check him out. JayCees are interested in a service donation, especially in helping put things together, etc. They have some money, maybe for a sign and will let us know.

Sam indicated that the Falcon Heights/Lauderdale Lions Club was also interested in a service donation (putting things together, etc) and would donate \$1,000 for a sign providing that the group got recognition for their donation. Everyone agreed in principle with the need for some sort of visual recognition, the details of which would be worked out.

We are still waiting to hear from the other groups.

3. Garment Sale

Carol indicated that a possible fundraiser could be the sale of t-shirts and sweatshirts that are mistakes and overstock from the company she got the shirts from this summer, Garment Graphics. The shirts this year were a great price and Carol had them in 1 1/2 weeks. We all agreed that it was worth pursuing. Carol H. indicated that if we were to do well it needs to be held in August for the before school market. Carol K. will follow up.

6. Idaho-Snelling, cont'd

coated and has small mesh to keep kids from climbing the fence. Carol K. is getting a price quotation on it.

7. Cable

Carol K. is still looking for volunteers to videotape games and the ice cream social.

8. There was no further business and the meeting was adjourned at 8:45 p.m.

Respectively submitted,

J. M. McLe

MINUTES
Solid Waste Commission Meeting
9 August 1990

DRAFT

The meeting was called to order by Chairperson Thompson at 7:20 pm.

COMMISSION MEMBERS PRESENT: Terry Iverson, John Thompson, John Hustad, Lyle Wray and Michael Haglund.

COMMISSION MEMBERS NOT PRESENT: Laura Kuettel, Nancy Misra, John Brynildson and Shirley Chenoweth, Staff Representative.

APPROVAL OF AGENDA: The agenda approved by consensus.

FUNDING FOR CURBSIDE COLLECTION Commission reviewed a 1991 budget for curbside collection. The Commission will support the 1991 curbside collection budget and a fee of upto \$6.36 per household per quarter as suggested by the city. The fee would replace any shortages in revenues for the curbside collection program. Any shortages in revenues for the program would probably come from lost grants from Ramsey County, increased collection costs or a combination of these. The Commission also noted that efforts should be extended by the city to get the maximum funding from the county for the curbside collection program.

The Commission did need additional information before an exact fee could be determined. These included:

1. Revenues from the county for the 1991 curbside collection program for the city.
2. Projected costs of the 1991 program incurred by the city.
3. Multi-housing recycling costs for 1991.
4. Cost of recycling bins.
5. If a fee is instituted by the city to help operate the collection program will the city lose any portion or all of the funding from the county.
6. Additional questions in regard to expenditures in the proposed 1991 budget.

Motion was made for recommendation to approve the budget with upto \$6.36 per household per quarter fee maximum for curbside collection. This fee would replace any shortage of revenues from other sources such as county grants. Motion was made by Lyle Wray. Seconded by John Hustad. Motion passed.

MINUTES
Solid Waste Commission
9 August 1990
page three

NEXT MEETING: Scheduled for 6 Sept. 1990 at 7:00 pm,
tentative agenda.

1. Review of public hearing on organized/integrated collection.
2. Review of funding.
3. Multi-housing.

MOTION TO ADJOURN: Motion to adjourn made by John Hustad.
Motion seconded by Terry Iverson. Motion passed. The meeting
was adjourned at 9:20 pm.

Respectfully Submitted,

Michael W. Haglund
Acting Secretary

It is recommended that the City's Community Development Application to the Minnesota Department of Trade and Economic Development be scaled down to include only the development of Idaho/Snelling Park. This recommendation is supported by City staff and the Parks and Recreation Commission. The revised application will include a proposal for development of Idaho/Snelling Park as consistent with the City's Comprehensive Park Plan.

The proposed project is as follows:

Phase I

\$10,000

(1) Realignment and refencing of the East side of the retention pond with vinyl-clad safety fence; (2) grading and landscaping of the North end of the park; (3) construction of a concrete stairway to serve as an entrance at the North end of the park; (4) refencing and installation of a gate at the North end of the park.

Phase II

22,000

This proposed project includes a reconfiguration of the existing "deadend" parking lot on the South side of the park at Iowa Avenue. The lot would be enlarged to facilitate off-street parking for seven vehicles, allow for proper vehicular turn-around and provide for safe drop-off capabilities. This parking area would consist of bituminous pavement, curb and gutter, a landscape center island/buffer lighting and protective bollards. A park sign identifying the park would also be located within the center island for information and direction.

Phase III

60,000

The existing hard-cover play surface would be replaced with a 60' by 55' sand area with perimeter fencing. Also installed in this area would be play structures, swings and a slide. A 30' x 35' hard court area with a basketball goal would be located adjacent to the play area. This bituminous hard court would serve as a basketball and multi-use game area. The existing concrete block warming shelter/park building would be removed and replaced with a new building relocated to a central location within the play areas.

This 20' x 25' structure would serve as a warming house in the winter and an enclosed shelter in the summer. Directly to the East of the shelter would be a small grassy picnic area with landscape plantings, picnic tables and grills. The remainder of the site would include a lighted hockey rink, a free skating area and a small ball field.

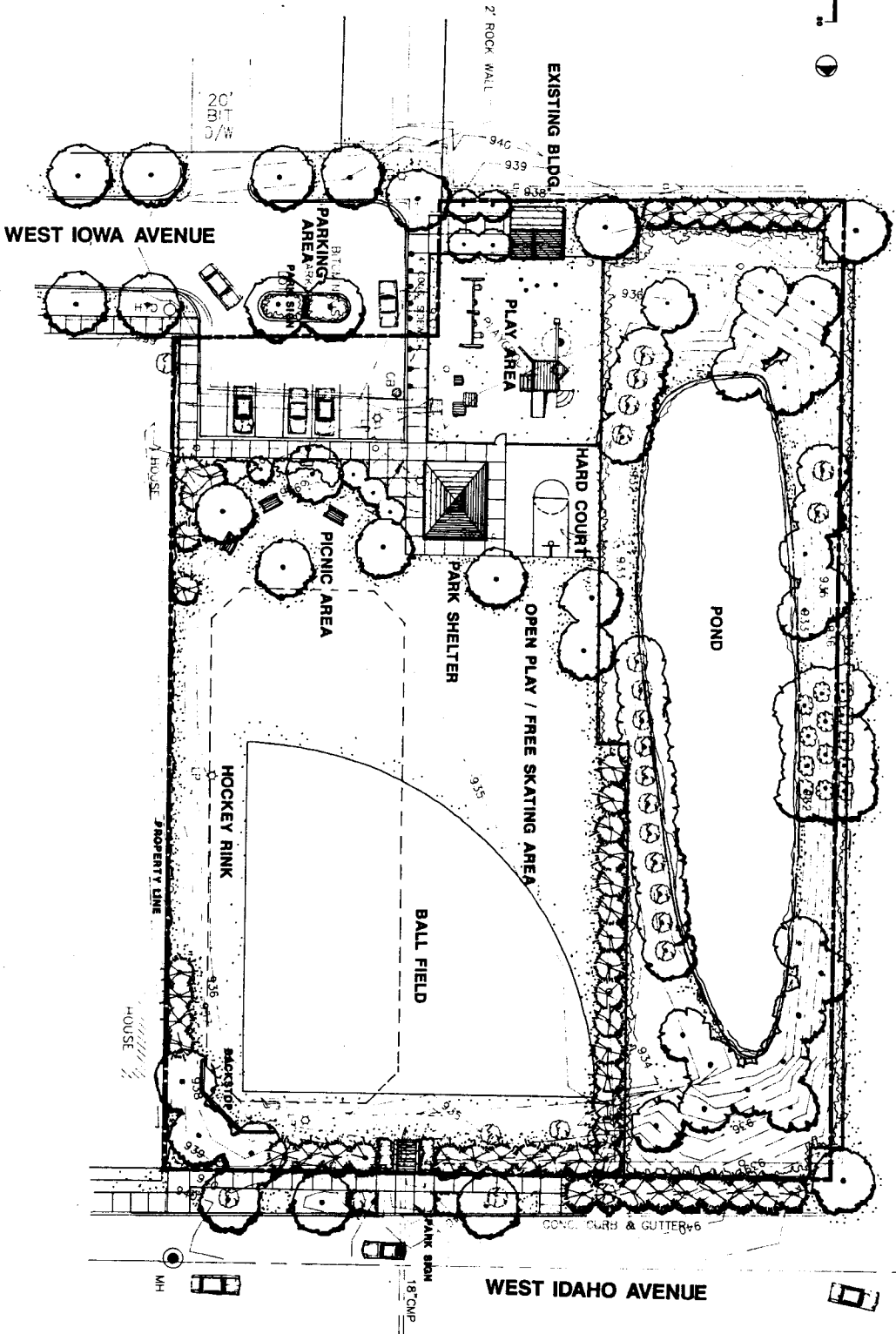
+ \$9,000 in Engineering/Architectural Fees

TOTAL: \$101,000

REQUEST:

Authorization to submit a grant application for a project not to exceed \$120,000 (\$60,000 commitment by the City, 1:1 match).

SNELLING AVENUE



Park and Recreation Plan

City of Falcon Heights, Minnesota

IDAHO/SNELLING PARK MASTER PLAN

FIGURE 12



REGULAR CITY COUNCIL MEETING

CITY OF FALCON HEIGHTS

AGENDA

AUGUST 22, 1990

A. CALL TO ORDER: 7:00 P.M.

B. ROLL CALL: BALDWIN _____ JACOBS _____ WALLIN _____
CIERNIA _____ GEHRZ _____ WIESSNER _____
S. CHENOWETH _____ ATTORNEY _____ ENGINEER _____

C. APPROVAL OF MINUTES OF AUGUST 8, 1990

D. PUBLIC HEARING: 7:00 P.M.

1. Organized Collection of Solid Waste

E. CONSENT AGENDA

1. Disbursements
 - a. Disbursements through 8/22/90, \$265,962.90
 - b. Payroll, 8/1/90-8/15/90, \$12,356.62
2. Schedule Public Hearing for Delinquent Utility Assessment
3. Solid Waste Commission Minutes of July 12, 1990
4. Licenses

ACTION: _____

F. REPORTS, REQUESTS AND RECOMMENDATIONS:

1. Community Park Building - General Update on Status
- Change Order Request

ACTION: _____

2. Traffic Control in Falcon Woods Neighborhood

ACTION: _____

3. Grant Application: Idaho/Snelling Park Project (Minnesota Department of Trade and Economic Development/Outdoor Recreation)

ACTION: _____

4. Proposed Code Revision to Section 9-2.04, Subdivision 2(b) - Lot Coverage of Detached Accessory Buildings

ACTION: _____

5. Falcon Heights Fire Relief Association Request to Park
Cars on Prior Avenue Weekends During the State Fair

ACTION: _____

6. Concession License for Fire Cadets

ACTION: _____

7. 1991 Budget Items: (a) 1991 Proposed Budget and Tax Levy
Certification, (b) Schedule Additional Budget Workshop(s),
(c) Schedule Public Hearings on Budget

G. ANNOUNCEMENTS AND UPDATES

H. ADJOURNMENT

ACTION: _____

CITY OF FALCON HEIGHTS
PUBLIC HEARING

ITEM DESCRIPTION:

PUBLIC HEARING ON ORGANIZED COLLECTION OF SOLID WASTE

SUBMITTED BY:

Shirley Chenoweth
Jan Wiessner

REVIEWED BY:

Solid Waste Commission

EXPLANATION/SUMMARY (attach additional sheets as necessary):

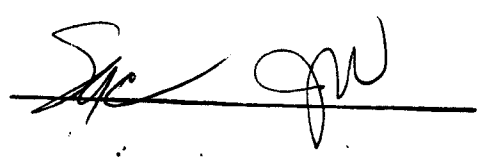
This is the first step toward possible organized/integrated waste collection. State statutes require that a Public Hearing be held and that a resolution of intent be adopted by Council prior to beginning the 180 day planning period. The Hearing notice was published in the City's legal newspaper, posted at the official posting sites and all haulers licensed by the City were mailed hearing notices, as required by law.

ATTACHMENTS:

- (a) Solid Waste Commissions' recommendation
- (b) Resolution of Intent (R-90-32)
- (c) Proposed timeline

ACTION REQUESTED:

Adopt the Resolution of Intent and direct staff to meet with interested haulers to discuss alternatives.



CITY OF FALCON HEIGHTS
RESOLUTION
OF
ORGANIZED/INTEGRATED COLLECTION
BY THE
SOLID WASTE COMMISSION

DATE: 3 May 1990

WHEREAS, the Solid Waste Commission has determined that organized/integrated collection results in overall cost savings for the user without sacrificing service quality, and

WHEREAS, organized/integrated collection will result in less heavy vehicle traffic on residential streets, and therefore reduce road surface degeneration, and

WHEREAS, organized/integrated collection will reduce heavy vehicle traffic and therefore make residential streets safer, and

WHEREAS, the Solid Waste Commission has determined that organized/integrated collection will promote better overall waste management in our community, and

WHEREAS, the city of Falcon Heights has been a leading community in promoting sound waste management and environmental pride, and

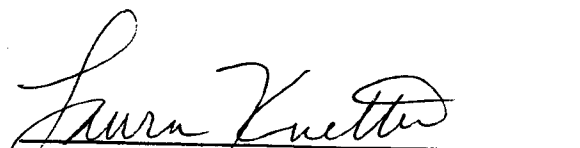
WHEREAS, Ramsey County has mandated a 35% reduction in waste abatement by the year 1991 for the city of Falcon Heights, and

WHEREAS, the majority (over 80%) of the respondents to a city-wide survey indicated their support of organized/integrated collection, and

WHEREAS, organized/integrated collection will reduce the use of fossil fuel resources and will reduce emissions of air pollutants,

NOW, THEREFORE, BE IT RESOLVED, that the Solid Waste Commission recommends that the city of Falcon Heights adopt organized/integrated collection as its waste management system.


John Thompson, Chair


Laura Kuettel, Secretary

number of trucks operating in a given street or alley to make the system more efficient, (4) improve recycling convenience for the homeowner, thereby increasing participation, and (5) reduce litter and illegal dumping; now, therefore, be it

RESOLVED, that the City Council hereby intends to implement organized refuse collection for single-family to four-plex dwellings as the basis for an integrated solid waste management system; and, be it

FURTHER RESOLVED, that this general sequence of events should be followed:

1. Begin the required minimum 180 day planning period by identifying preliminary system options to be considered: the administration will analyze at least the following collection system plans or proposals:
 - a. Modifications of the present open system.
 - b. Citywide negotiated system (one single contract).
 - c. Citywide competitive bid system (one single contract).
 - d. City controlled multiple-district systems. (Multiple, separate bid contracts).
2. Establish standards and criteria of service for an integrated solid waste management system including revision of Section 5-4.01 of the City Code.
3. Solicit plans or proposals from refuse haulers concerning refuse collection system configuration.

No _____

CITY OF FALCON HEIGHTS
C O U N C I L R E S O L U T I O N

Date _____

**A RESOLUTION OF INTENT TO IMPLEMENT
ORGANIZED/INTEGRATED REFUSE COLLECTION**

WHEREAS, the Citizens Solid Waste Commission created by the City Council on May 25, 1988, has submitted recommendations to the City for an integrated solid waste management system, including organized collection of mixed waste, volume based pricing, mandatory curbside recycling, separate yard waste collection; and

WHEREAS, the City Council held a public hearing as required under the Minnesota Waste Management Act, as amended (MS 115A.94) on August 22, 1990, on the issue of whether the city should consider implementation of organized collection as the basis of an integrated solid waste management system; and

WHEREAS, organized collection, as defined in MS 115A.94, subd.1, means a system for collection of solid waste in which a specified collector, or member of an organization of collectors, is authorized to collect from a defined geographic service area or areas some or all of the solid waste and recyclables that is released by generators for collection; and,

WHEREAS, the primary purposes of organizing collection are to
(1) prevent overlap or duplication of collection service areas,
(2) facilitate solid waste management tools such as mandatory refuse collection or yard waste disposal ban, (3) reduce the

Approved by _____
Mayor

Date

YEAS NAYS

BALDWIN
CIERNIA
GEHRZ
WALLIN
JACOBS

_____ In Favor
_____ Against

Attested by _____
City Clerk

Date

Adopted by Council _____

August 16, 1990

PROPOSED TIMELINE FOR PROCEEDING WITH ORGANIZED COLLECTION PROCESS

August 22	City Council meeting Public hearing to initiate process
September	Meet with haulers to discuss alternatives Draft standards and criteria for integrated collection system
October	Staff analysis of options and recommendation to council Prepare a Request for Proposals Solicit proposals
November	Negotiate contract Amend city code
December	
January	

Consent X


Agenda Item: E-1

Policy _____

CITY OF FALCON HEIGHTS

Meeting Date: 8/22/90

REQUEST FOR COUNCIL CONSIDERATION

<u>ITEM DESCRIPTION:</u>	
	DISBURSEMENTS
<u>SUBMITTED BY:</u>	Tom Kelly
<u>REVIEWED BY:</u>	
<u>EXPLANATION/SUMMARY (attach additional sheets as necessary):</u>	
<p>(a) General Disbursements through 8/22/90, \$265,962.90</p> <p>(b) Payroll, 8/1/90-8/15/90, \$12,356.62</p>	
<u>ACTION REQUESTED:</u>	Approved
	

GENERAL DISBURSEMENTS

CHECK NO.	ISSUED TO	REASON	AMOUNT
24288	AT&T	Maintenance Phone	\$49.00
24289	AT&T	Phone service	22.23
24290	AT&T Credit Corp.	Merlin Lease	127.73
24291	American Linen Supply	Linen cleaning	28.88
24292	Bernard Broderick	Mileage	13.42
24293	Brighton Veterinary Hospital	July fees	25.00
24294	Browning-Ferris	Rubbish removal, porta potty, Comm. Park	276.96
24295	Buetow & Assoc.	June architectural services	2,896.04
24296	C&G Office Products	Binders for budgets	45.48
24297	Doyle Maintenance	Repair of sprinkler system	91.80
24298	First Trust	Fees for destruction of bonds dated 6/1/74	57.50
24299	Fuller's Radio Sales & Service	Parts for radio repair	5.95
24300	Jim Fuller	Capitol City Mutual Aid Assoc. Meeting	28.22
24301	Gopher State One Call	July location calls	25.00
24302	Hoisington Group Inc.	July service, comprehensive plan	1,036.57
24303	Harvest States	Fuel, fuses	182.56
24304	Insty Prints	Envelopes and letterhead	191.62
24305	Terry Iverson	Mileage	71.28
24306	Knox Lumber	Paint and stain for Park Bldg.	479.60
24307	Kent Jefferson Construction	95% completion of Park Bldg.	180,752.02
24308	Jensen, Hicken, Gedde et al	July legal fees	1,000.00
24309	Amy Jo Kuhens	Refund-park program	22.00
24310	Dick Larson	Sept. retainer	350.00
24311	Margolis	Grass seed for parks	75.00
24312	M-75 Bldg. Maintenance	July cleaning of City Hall	145.00
24313	MN Fire Service Certification Bd.	Firefighter, fire inspector certifications	230.00
24314	Metro Waste Control Commission	September service charge	39,616.35
24315	Carolyn Nestingen	Refund - overpayment of Bldg. Permit	28.75
24316	NSP	Gas, electricity	1,107.69
24317	Pioneer Press	Subscription to newspaper	16.20
24318	PERA	Additional life insurance	9.00
24319	Greg Peterson	State Fire convention	122.71
24320	City of Roseville	September police contract	19,326.83
24321	St. Croix Recreation Co., Inc.	Drinking fountain, 16 picnic tables	6,566.00
24322	Super Cycle Inc.	July recycling contract	1,991.02
24323	Suburban Hardware	Trash bags, paint, push mower, bolts, screws	474.16

CHECK NO.	ISSUED TO	REASON	AMOUNT
24324	Target	VCR tapes, tools, Ice Cream Social supplies	186.94
24325	Toll Company	10 gaseous cylinders	21.59
24326	U.S. West	Phone charges	315.51
24327	Janet Wiessner	Mileage	150.00
24328	City of Falcon Heights	Meeting expenses, misc. supplies	22.52
24329	Maier Stewart & Assoc.	Engineering services for July	2,502.54
24330	MN Planning Association	MPA Dues	20.00
24331	Gene Pakoy	Repair of air cond., fire station and City Hall	1,718.80
24332	Smoke-Eater	Magazine subscription	133.00
24333	Fuller's Radio	Radio parts	113.88
24334	Nick Baumann	5 clipboards	4.65
24335	Cy's Uniforms	Uniforms for Hassel & Wiles	119.17
24336	Flaherty Equipment	Repair Fire Truck	62.05
24337	Oxygen Service Co.	Oxygen	70.93
24338	MN Conway Fire & Safety	Plug & Dike for all trucks (Fire Dept.)	65.00
24339	Raffsey Emergency Medical Service	BLS Medical Direction fee	200.00
24340	Road Rescue	Fitted disposable sheets	39.72
24341	U.S. West Cellular	Cellular phone-ambulance	38.59
24342	Motorola	Pack Sets	1,254.00
24343	PERA	Pera Deduction/Benefit	936.44
24344	U.S. Postmaster	Stamps	500.00
		TOTAL:	\$265,962.90

Check Number	Employee Number	Employee Name	Pay Period	Pay Group	Pay Description	Check Amount	Check Date	Status
018605			0			0.00	15-Aug-90	VOID
018606			0			0.00	15-Aug-90	VOID
018607	000000002	Wiessner, Janet R.	15	01	semi-monthly	1,158.73	15-Aug-90	Outstanding
018608	000000004	Kriegler, Carol J.	15	01	semi-monthly	472.20	15-Aug-90	Outstanding
018609	000000011	Chenoweth, Shirley G.	15	01	semi-monthly	757.63	15-Aug-90	Outstanding
018610	000000020	Iverson, Terry D.	15	01	semi-monthly	781.69	15-Aug-90	Outstanding
018611	000000027	Morgan, Jay M.	15	01	semi-monthly	738.47	15-Aug-90	Outstanding
018612	000000038	Wright, Vincent D.	15	01	semi-monthly	766.38	15-Aug-90	Outstanding
018613	000000048	Marshall, Timothy	15	01	semi-monthly	393.59	15-Aug-90	Outstanding
018614	000000063	Phillips, Patricia A.	15	01	semi-monthly	649.69	15-Aug-90	Outstanding
018615	000000065	Kelly, Thomas R.	15	01	semi-monthly	863.90	15-Aug-90	Outstanding
018616	000000077	Posel, Amy E	15	01	semi-monthly	132.48	15-Aug-90	Outstanding
018617	000000079	Hoyt Taff, Susan L.	15	01	semi-monthly	446.83	15-Aug-90	Outstanding
018618	000000081	Staffa, Gregory	15	01	semi-monthly	122.30	15-Aug-90	Outstanding
018619	000000091	Swenson, DeLoris J.	15	01	semi-monthly	538.88	15-Aug-90	Outstanding
018620	000000092	Peterson, Gregory S.	15	01	semi-monthly	405.18	15-Aug-90	Outstanding
018621	000000094	Larkin, Gregory J.	15	01	semi-monthly	87.96	15-Aug-90	Outstanding
018622	000000097	Schmid, Lisa K.	15	01	semi-monthly	91.05	15-Aug-90	Outstanding
018623	000000098	Mixon, Katherine C.	15	01	semi-monthly	91.05	15-Aug-90	Outstanding
018624	000000003	Baumann, Nicholas B.	8	02	monthly 1	215.98	15-Aug-90	Outstanding
018625	000000005	Berndt, Ross	8	02	monthly 1	140.63	15-Aug-90	Outstanding
018626	000000006	Bianchi, David P.	8	02	monthly 1	79.38	15-Aug-90	Outstanding
018627	000000008	Brown, Raymond F.	8	02	monthly 1	252.00	15-Aug-90	Outstanding
018628	000000013	Clarkin, Michael D.	8	02	monthly 1	116.13	15-Aug-90	Outstanding
018629	000000014	Dow, Michael J.	8	02	monthly 1	267.92	15-Aug-90	Outstanding
018630	000000015	Dowdell, Ralph L.	8	02	monthly 1	18.75	15-Aug-90	Outstanding
018631	000000016	Fuller, James D.	8	02	monthly 1	99.50	15-Aug-90	Outstanding
018632	000000018	Holmgren, John M. Sr.	8	02	monthly 1	140.63	15-Aug-90	Outstanding
018633	000000021	Kurhajetz, Clement M.	8	02	monthly 1	151.88	15-Aug-90	Outstanding
018634	000000023	LeMay, Douglas	8	02	monthly 1	138.54	15-Aug-90	Outstanding
018635	000000024	Lindig, Leo	8	02	monthly 1	117.26	15-Aug-90	Outstanding
018636	000000025	McDermond, Cindy K.	8	02	monthly 1	40.00	15-Aug-90	Outstanding
018637	000000026	McNabb, Gerald	8	02	monthly 1	12.50	15-Aug-90	Outstanding
018638	000000029	Olson, Joseph E.	8	02	monthly 1	56.25	15-Aug-90	Outstanding
018639	000000032	Schaefer, Richard A.	8	02	monthly 1	64.38	15-Aug-90	Outstanding
018640	000000033	Schauffert, Craig F.	8	02	monthly 1	81.88	15-Aug-90	Outstanding
018641	000000034	Smida, Gail	8	02	monthly 1	113.50	15-Aug-90	Outstanding
018642	000000039	Morgan, Jay	8	02	monthly 1	123.25	15-Aug-90	Outstanding
018643	000000040	Kayser, Douglas	8	02	monthly 1	172.01	15-Aug-90	Outstanding
018644	000000042	Stolz, Steven P.	8	02	monthly 1	50.00	15-Aug-90	Outstanding
018645	000000045	Gilbert, Jerome J.	8	02	monthly 1	113.56	15-Aug-90	Outstanding
018646	000000046	Holmgren, John H. Jr.	8	02	monthly 1	224.51	15-Aug-90	Outstanding
018647	000000047	McNabb, Kevin	8	02	monthly 1	95.01	15-Aug-90	Outstanding
018648	000000049	Anderson, Kevin L.	8	02	monthly 1	183.88	15-Aug-90	Outstanding
018649	000000064	PETERSON, GREGORY S.	8	02	monthly 1	256.76	15-Aug-90	Outstanding
018650	000000069	Martinez, Joseph L.	8	02	monthly 1	17.50	15-Aug-90	Outstanding
018651	000000084	Hassel, Richard	8	02	monthly 1	138.75	15-Aug-90	Outstanding
018652	000000085	Herold, Nathaniel	8	02	monthly 1	200.01	15-Aug-90	Outstanding
018653	000000087	Iverson, Terry D.	8	02	monthly 1	103.75	15-Aug-90	Outstanding
018654	000000093	Niles, Dirk F.	8	02	monthly 1	72.51	15-Aug-90	Outstanding

Grand Total

12,356.62

Consent X

Agenda Item: E-2

Policy _____

CITY OF FALCON HEIGHTS

Meeting Date: 8/22/90

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

SCHEDULE PUBLIC HEARING FOR DELINQUENT UTILITY ASSESSMENT

SUBMITTED BY:

Tom Kelly


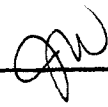
REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Schedule a Public Hearing for Assessment of Delinquent Utilities for 7:00 P.M. on September 26, 1990.

ACTION REQUESTED:

Schedule Public Hearing

Consent X

Agenda Item: E-3

Policy _____

CITY OF FALCON HEIGHTS

Meeting Date: 8/22/90

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

SOLID WASTE COMMISSION MINUTES OF JULY 12, 1990

SUBMITTED BY:

Solid Waste Commission

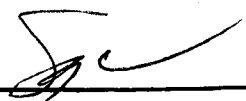
REVIEWED BY:

Shirley Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

See Minutes attached

ACTION REQUESTED:



MINUTES
Solid Waste Commission Meeting
12 July 1990

DRAFT

The meeting was called to order by Chairperson Thompson at 7:08pm.

COMMISSION MEMBERS PRESENT: Laura Kuettel, Nancy Misra, John Thompson and Shirley Chenoweth, Staff Representative.

COMMISSION MEMBERS NOT PRESENT: John Brynildson, Michael Haglund, John Hustad, Terry Iverson, Marty McCleery, Lyle Wray.

APPROVAL OF AGENDA: The agenda was approved by consensus.

APPROVAL OF MINUTES: The minutes will be approved at the August meeting due to a lack of a quorum.

The Falcon Heights City Council accepted the resignation of Leo Klisch from the Solid Waste Commission. The Council reinstated John Brynildson to the Commission.

Multi-Housing Recycling Program: The new manager of the Larpenteur Manor contacted Shirley Chenoweth seeking containers for recycling. Chenoweth informed the manager that the city would provide collection and that Larpenteur Manor should provide the bins and contact Supercycle for location guidelines.

Supercycle had informed Shirley Chenoweth that several items were tagged as "unacceptable for recycling" and were still on the property two weeks later. Vince Wright, Falcon Heights Public Works, will deliver brochures informing apartment dwellers of the proper items for pick-up.

Hauler Service for the University/Grove Neighborhood: The University-Grove area has a contract with a single hauler. The recycling portion is part of Falcon Heights and Supercycle. If the present recycling and refuse collection changes in Falcon Heights; the area might like the opportunity of joining our program.

Shirley Chenoweth contacted Supercycle to extend our contract. They responded by extending the contract by one month. Chenoweth with contact them again to explain that the city is looking for an extension longer than one month.

Nancy Misra stated two goals of the Solid Waste Commission: integrated/organized collection and waste abatement. Concerns when negotiating a contract: requesting volume-based pricing appears to provide subsidized pricing for higher volumes by the smallest amount; if a suggestion of arbitrarily making the lowest price 50% of the highest price we may forfeit the best offer possible.

Shirley Chenoweth will contact Ramsey County for our present abatement figures. The county's goal is 35% by 1993 based upon an estimate per household. Chenoweth will also find out if yard waste is included in the abatement figures. Yard waste abatement figures do come in from Woodlake

MINUTES
Solid Waste Commission
12 July 1990
page two

DRAFT

because they make a separate pickup. Many residents compost, leave clippings on the lawn or take yard waste to the composting sites--those amounts are impossible to calculate and apply toward our abatement goal.

As an economic incentive to the residents, Laura Kuettel suggested the contracted hauler show a credit on the resident's bill if recycling is part of the pickup. The resident will still pay for recycling in the monthly pickup price but a small rebate may be a positive inducement toward garbage separation.

Shirley Chenoweth suggested we prepare recommendations for the city council and paint a picture of what is happening. This includes contract ideas, a meeting with the haulers, scheduling workshops.

Shirley Chenoweth will be on vacation for the August meeting. A work session may need to be scheduled before the August 22 public hearing.

The meeting was adjourned at 9:00pm

Respectfully submitted,

Laura Kuettel, Secretary

Consent X

Agenda Item 8-22-90

Policy _____

CITY OF FALCON HEIGHTS

Meeting Date: E-4

REQUEST FOR COUNCIL CONSIDERATION

<p><u>ITEM DESCRIPTION:</u></p> <p>Licenses</p>
<p><u>SUBMITTED BY:</u> Shirley Chenoweth</p>
<p><u>REVIEWED BY:</u></p>
<p><u>EXPLANATION/SUMMARY (attach additional sheets as necessary):</u></p> <p><u>General Contractors</u></p> <p>Able Fence, Inc. #0583 Disposal Systems, Inc. #0622 Britewood Construction #0623 Milbrandt Construction #0581</p> <p><u>Corporate</u></p> <p>Falcon Heights Fire Cadet Explorer Scouts Post 202 #0586</p> <p><u>Mechanical</u></p> <p>Home Energy Center #0587</p> <p>All are new licenses except Milbrandt Construction</p> <p><u>ACTION REQUESTED:</u></p> <p>Approval</p> <p style="text-align: right;"><u><i>SJC</i></u></p>

Consent _____

Agenda Item: F-1

Policy X

CITY OF FALCON HEIGHTS

Meeting Date: 8/22/90

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

COMMUNITY PARK BUILDING: - GENERAL UPDATE ON STATUS
- CHANGE ORDER REQUEST

SUBMITTED BY:

Dick Friemuth
Buetow and Associates

REVIEWED BY:

Jan Wiessner
Carol Kriegler
Terry Maurer


EXPLANATION/SUMMARY (attach additional sheets as necessary):

Jefferson Construction has submitted a change orde request to Buetow and Associates for several items. City staff, with input from the architect and engineer, recommend approval of the change order as attached. This recommendation is the result of a negotiation process.

Dick Friemuth will be present at the meeting to give an update on the Community Park Building progress.

ACTION REQUESTED:

Approve Change Order Request as recommended by staff.





BUETOW AND ASSOCIATES, INC.
ARCHITECTS AND ENGINEERS
2345 RICE STREET SUITE 210
ST. PAUL, MINNESOTA 55113
TEL. 612/483-6701

August 10, 1990

Jan Wiessner
 City of Falcon Heights
 2077 N. Larpenteur Ave.
 Falcon Heights, Mn. 55113

Re: Falcon Heights Community Park Bldg.
 BA #8927

Subj: Jefferson Construction request for Change Order No. 3

Dear Ms. Wiessner:

Buetow & Associates has received additional Change Order requests from Jefferson Construction. These items have been discussed previously with Carol Kriegler and yourself. These items have been reviewed by our office, and in some cases your staff for compliance with the Contract Documents and pricing.

The following is a list and the recommendations regarding the submitted Change Order:


<u>Item</u>	<u>Description</u>	<u>Request</u>	<u>Recomend.</u>
1.	Provide and install a security shock sensor to the kitchen opening 107B. This is in addition to the door contact sensor that is included in the Contract Documents.	ADD \$215.00	\$215.00
2.	Additional work and materials for the installation of the exterior drinking fountain that was provided by the City of Falcon Heights. The vandal resistant drinking fountain required plumbing and masonry changes. An access panel was also required at the back of the unit for installation, future repairs and seasonal access.	ADD \$275.00	\$275.00
3.	Provide labor and materials to bring the existing tennis court light switching into the building at the panel in Storage Room 103. This was not in the Contract Documents	ADD \$950.00	\$950.00
4.	Revise thickness of ceiling and wall plywood in Multi-Purpose Room 101 and Picnic Areas 109 and 110 from 3/8" that was indicated on the drawings to 5/8". Upon further review it was resolved to use the thicker plywood to better withstand abuse and vandalism. (This ceiling plywood was revised with change order #1 from a scored cedar plywood to standard fir for a deduct of -\$405.00).	ADD \$800.00	\$800.00

5.	Provide and install eight (8) bearing plates for Micro Lam beams supporting the vestibule low roof. The contractor was going to hang these beams from the wall, but upon review in the field it was determined to be better to pocket the beams in the masonry wall. This will minimize ceiling deflection as the ceiling is attached to these beams, bear more secure on the 4" masonry, and be more durable in this enclosed roof.	ADD	\$293.00	\$293.00
6.	Provide and install bolts for four (4) composite Micro Lam beams. The bolts were required by the specific manufacturer that received the bid and we feel should have been included in their initial price.	ADD	\$819.42	-0-
7.	Delete the Elkay ERHP-8 recessed mounted electric water cooler that was specified and substitute with the Elkay EHF-8 surface mounted electric water cooler.	DEDUCT	\$-150.00	\$-150.00
	SUB TOTAL		\$3,202.42	\$2,383.00
	General Conditions & Overhead (10%)		\$ 320.24	\$ 238.80
	Bond and Insurance (3 1/2%)		\$ 123.29	\$ 91.75
	TOTAL		\$3,645.95	\$2,713.05

If this meets with your approval, Buetow and Associates is prepared to initiate Change Order No. 3 in the amount of \$2,713.05. If there is any question regarding these items, please don't hesitate to call.

Sincerely,

BUETOW & ASSOCIATES, INC.



Dick Freimuth, CSI
Project Architect

cc: Bill Brass (Jefferson Const.)



CONSULTING ENGINEERS

Maier Stewart & Associates Inc.

August 16, 1990

File No: 330-000-00

Ms. Jan Wiessner
Administrator
City of Falcon Heights
2077 W. Larpenteur Avenue
Falcon Heights, MN 55113

RE: FALCON WOODS SIGNING

Dear Ms. Wiessner:

As requested, we have taken a further look at street signing in the Falcon Woods area. We understand that there are several separate issues which are addressed below:

1. SPEED

As indicated in our August 7, 1990 correspondence the minimum speed limit in this area is 30 mph. There are no intersections in the area which we believe warrant stop sign installation. We would not recommend the use of stop signs to control speed because studies have shown unwarranted stop signs are often times ignored. This creates a more unsafe condition.

Warning signs indicating the curves in the area could be installed with advisory speed limits under 30 mph. However, these signs are unenforceable. Often, the worst offenders are residents from the immediate area. We believe warning signs would have limited effect on these drivers.

2. THROUGH TRAFFIC

The layout of this area could lend itself to traffic attempting to get from Roselawn Avenue to Larpenteur Avenue not realizing it is not possible. To improve this situation we would recommend the installation of warning signs at the two intersections with Roselawn Avenue. There are two sign options; "DEAD END" or "NO OUTLET". Given the size of the area and the type of traffic which the signs would warn, we would recommend the "NO OUTLET" sign.

3. PEDESTRIAN CROSSING

Another issue is whether or not a pedestrian crossing should be striped and signed at the Community Park entrance. Certainly a pedestrian crossing should not include a stop sign as a means to control speed for the reasons listed above. If there is sufficient pedestrian traffic to and from the park entrance, there are warning signs (diamond shaped black on yellow) which can be placed in advance and immediately adjacent to a striped crosswalk. We would question that there is sufficient pedestrian traffic to justify installation of a crossing.

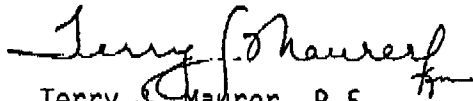
4. TRAFFIC COUNTS

We would conduct 48 hour traffic counts to determine total traffic volume in the area. This would not measure the speed of traffic but only the volume to determine if it is greater than should be expected from the number of residents in the area. The cost of doing such an analysis of traffic volumes would be between \$400-\$500.

If you have any questions or would like us to proceed with traffic counts, please call.

Sincerely,

MAIER STEWART AND ASSOCIATES, INC.


Terry J. Maurer, P.E.

TJM/jm

Consent _____

Agenda Item: F-3

Policy X

CITY OF FALCON HEIGHTS

Meeting Date: 8/22/90

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION: GRANT APPLICATION: IDAHO/SNELLING PARK PROJECT
(MINNESOTA DEPARTMENT OF TRADE AND ECONOMIC DEVELOPMENT/
OUTDOOR RECREATION)

SUBMITTED BY: Carol Kriegler

REVIEWED BY: Jan Wiessner

EXPLANATION/SUMMARY (attach additional sheets as necessary):

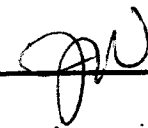
An application for funding is requested to the Minnesota Department of Trade and Economic Development (MDTED). The proposed projects included park improvements as consistent with the City's comprehensive park plan. Carol Kriegler and Sue Gehrz met with MDTED representatives to discuss the proposed projects and to learn whether the projects would be considered eligible and likely for funding. The response was encouraging.

The third and final requirement for processing the community development application is completion of the "Forms Package". A Resolution of commitment to the project is required.

A review of the proposed project will be made at the August 22nd Council meeting.

Summary of Budget:	Phase I - Fencing, landscaping and regrading North End	\$10,000
	Phase II - Parking lot, lighting, signage	22,000
	Phase III - Playground, picnic area, hard court, park building	60,000
	Phase IV - Neighborhood linkage (ped/path) and signage	60,000
	Total Project Cost:	\$152,000
		x 50%
	Local Match:	\$76,000

ACTION REQUESTED: Adoption of the attached Resolution and authorization to submit the "Forms Package" to the Minnesota Department of Trade and Economic Development --Outdoor Recreation Grants Program which includes a commitment of 50% local match totaling \$76,000 for a 3 year park improvement grant to be financed by Parks and Recreation Capital Improvement Funds.



No. _____

CITY OF FALCON HEIGHTS
C O U N C I L R E S O L U T I O N

Date August 22, 1990

BE IT RESOLVED that The City of Falcon Heights act as the legal sponsor for project(s) contained in the Community Development Application to be submitted on August 31, 1990 and that Janet Wiessner, City Administrator, is hereby authorized to apply to the Department of Trade and Economic Development for funding of this project on behalf of The City of Falcon Heights.

BE IT FURTHER RESOLVED that The City of Falcon Heights has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that The City of Falcon Heights has not incurred any costs, has not entered into any written agreements to purchase property, and has not contracted for or begun construction on energy conservation measures for the proposed project.

BE IT FURTHER RESOLVED that The City of Falcon Heights has not violated any Federal, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the state, The City of Falcon Heights may enter into an agreement with the State of Minesota for the above-referenced project(s), and the The City of Falcon Heights certifies that it will comply with all applicable laws and regulations as stated on all contract agreements and described on the Compliances Checklist of the Community Development Application.

NOW, THEREFORE BE IT RESOLVED that Janet Wiessner is hereby authorized to execute such agreements as are necessary to implement the project(s) on behalf of the applicant.

(See Page 2)

Moved by _____

Approved by _____
Mayor

YEAS Nays
BALDWIN
CIERNIA _____ in Favor
GEHRZ
WALLIN _____ Against
JACOBS

Date
Attested by _____
City Clerk

Date

Adopted by Council _____

I CERTIFY THAT the above resolution was adopted by the City Council of Falcon Heights on Wednesday, August 22, 1990.

SIGNED:

WITNESSED:

City Administrator

(Signature and Title)

Date: _____

Date: _____

Community Development Application

Project Purpose

CITY OF FALCON HEIGHTS

Name of Community/Applicant

Project #: 1

Idaho/Snelling Park is a 1.4 acre neighborhood park located on the south side of the City of Falcon Heights. The park consists of a flat, recessed grass area with a dominating .5 acre detention pond on the west side of the park along Snelling Avenue. Existing facilities include a hard-cover play surface, a deteriorating concrete block warming shelter, a baseball backstop and perimeter fencing. The park lacks play equipment, benches, signage and landscaping. The detention pond needs attention for safety and function as well as aesthetics. Our proposed Project #1 includes: (1) Realignment and refencing of the East side of the retention pond with vinyl-clad safety fence; (2) grading and landscaping of the North end of the park; (3) construction of a concrete stairway to serve as an entrance at the North end of the park; (4) refencing and installation of a gate at the North end of the park.

These proposed improvements are considered the first and most basic steps in an effort to convert this park from a liability to an asset in the community. This action will greatly improve the safety and general aesthetics of the park. The fencing and landscaping will lessen the impact of the unsightly retention pond. The fencing will ensure safety during stormwater run-off periods. Grading of the North end will create a movable slope and thus an end to the current unkept conditions. Once these basic improvements are accomplished, the park could be further developed in coming years to include recreational equipment and facilities.

The total cost of these proposed improvements is estimated at \$10,000. Landscaping, grading and stairway construction is estimated to be \$6,500 while fencing improvements are projected at \$3,500. The City of Falcon Heights proposes a 1:1 match. The City would like to undertake these improvements immediately.

Project # 2

Our proposed Project #2 includes the 2nd stage in what we consider the development of Idaho/Snelling Park. This proposed project includes a reconfiguration of the existing "deadend" parking lot on the South side of the park at Iowa Avenue. The lot would be enlarged to facilitate off-street parking for seven vehicles, allow for proper vehicular turn-around and provide for safe drop-off capabilities. This parking area would consist of bituminous pavement, curb and gutter, a landscape center island/buffer lighting and protective bollards. A park sign identifying the park would also be located within the center island for information and direction. The total cost of these proposed improvements is estimated at \$22,000. The City of Falcon Heights proposes a 2:1 match (City:State). Proposed improvements could take place in 1991.

Community Development Application

Project Purpose

Name of Community/Applicant _____

Project #: 3

This project consists of the final and "fun" stage of the development of Idaho/Snelling Park. The existing hard-cover play surface would be replaced with a 60' by 55' sand area with perimeter fencing. Also installed in this area would be play structures, swings and a slide. A 30' x 35' hard court area with a basketball goal would be located adjacent to the play area. This bituminous hard court would serve as a basketball and multi-use game area. The existing concrete block warming shelter/park building would be removed and replaced with a new building relocated to a central location within the play areas. This 20' x 25' structure would serve as a warming house in the winter and an enclosed shelter in the summer. Directly to the East of the shelter would be a small grassy picnic area with landscape plantings, picnic tables and grills. The remainder of the site would include a lighted hockey rink, a free skating area and a small ball field.

The total cost of these improvements is estimated to be \$60,000. The City proposes a 2:1 match (City:State). The City would like to undertake these improvements in 1992.

Project #: 4

This project consists of the construction of a bicycle/pedestrian trail along Roselawn and Hamline Avenues in Falcon Heights. The proposed trail would consist of a 5' wide concrete pathway adjacent to but separated from these major thoroughfares. The proposed plan has two major objectives: (1) to facilitate enjoyable and safe access to all park facilities within the City of Falcon Heights and (2) to connect the City with other municipal and regional bikeway trail systems. The proposed Hamline Avenue path provides a crucial link between the shopping areas and parks of the City of Roseville to the North, and Como Park in the City of St. Paul to the South. The Roselawn pathway provides for a crucial connection between the cities of Roseville and Falcon Heights, and the University of Minnesota's St. Paul Campus. These proposed pathways are considered the most critical connections in a proposed city-wide bicycle/pedestrian trail plan.

The total estimated cost of this project is estimated to be \$60,000 (\$30,000 ea.). The City is particularly eager and willing to undertake the Hamline Avenue path as the Hamline Avenue road construction project is slated to begin in the fall of 1990. The City proposes a 2:1 match (City:State).

Community Development Application

Initial Project Questions

Community/Applicant Name: City of Falcon Heights

Street/P.O. Box: 2077 W. Larpenteur Ave.

County/Zip: Ramsey, 55113

Contact Person: Carol Kriegler

Title: Recreation and Community Services Director

Phone: 644-5050

Legislative Location: State House/Senate District 63A/63

U.S. Congressional District 4th

General Questions

The General Questions category is pertinent to all types of Community Development projects including economic development or business assistance, outdoor recreation, infrastructure, and housing and commercial rehabilitation, etc. ALL applicants should complete this category.

1. Is the applicant prepared to commit funds for completion of the proposed project(s)?

Y N

2. Have any of the activities for which funds are being requested been initiated?

Y N

3. Does the proposed project(s) include the acquisition of land?

Y N

a. Would development on the acquired land begin within three years of acquisition?

Y N

4. Does the applicant propose to develop land that it currently owns?

Y N

a. Would development on the land begin within three years after approval of the proposed project(s)?

Y N

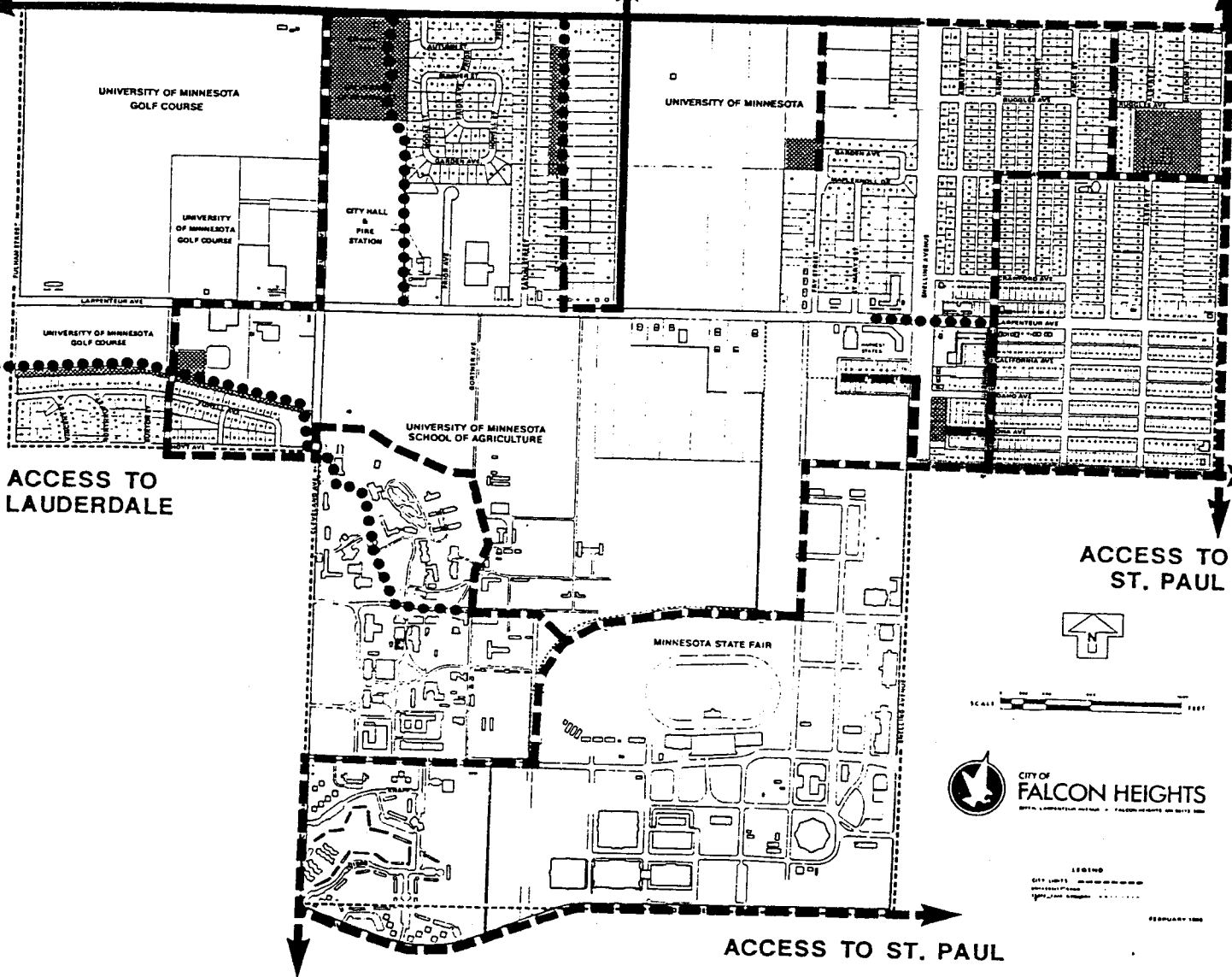
5. Would the proposed project(s) begin within six months after funding is awarded?

Y N

Does the proposed project(s) involve the demolition and clearance of existing structures?

Y N

ACCESS TO ROSEVILLE



- Existing Bicycle/Pedestrian Trail
- - - Proposed Bicycle/Pedestrian Trail
- Proposed Pedestrian Trail

Park and Recreation Plan
 City of Falcon Heights, Minnesota

FIGURE 14
 BICYCLE/PEDESTRIAN TRAIL PLAN



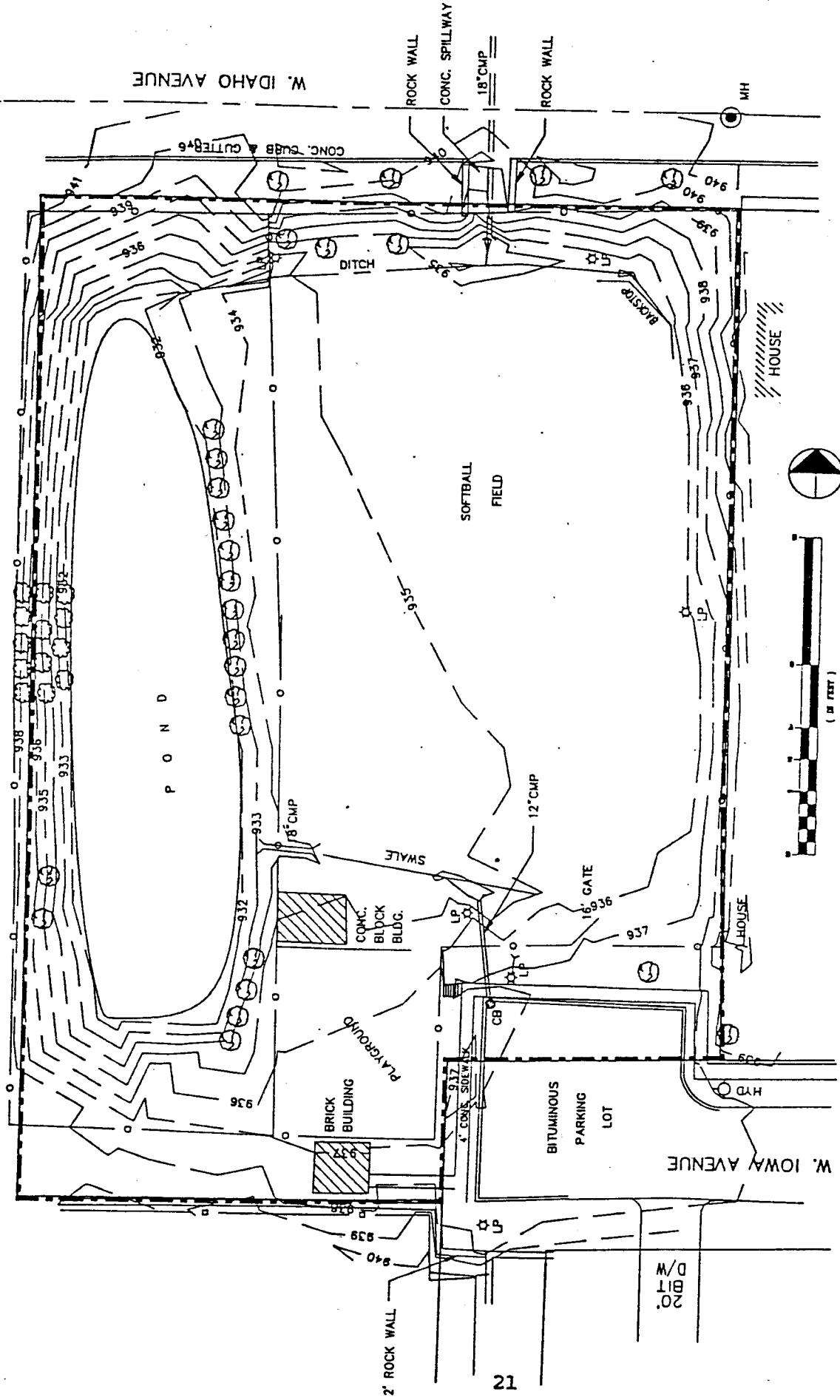


FIGURE 5

IDAHO/SNELLING PARK

Park and Recreation Plan

City of Falcon Heights, Minnesota



SNELLING AVENUE

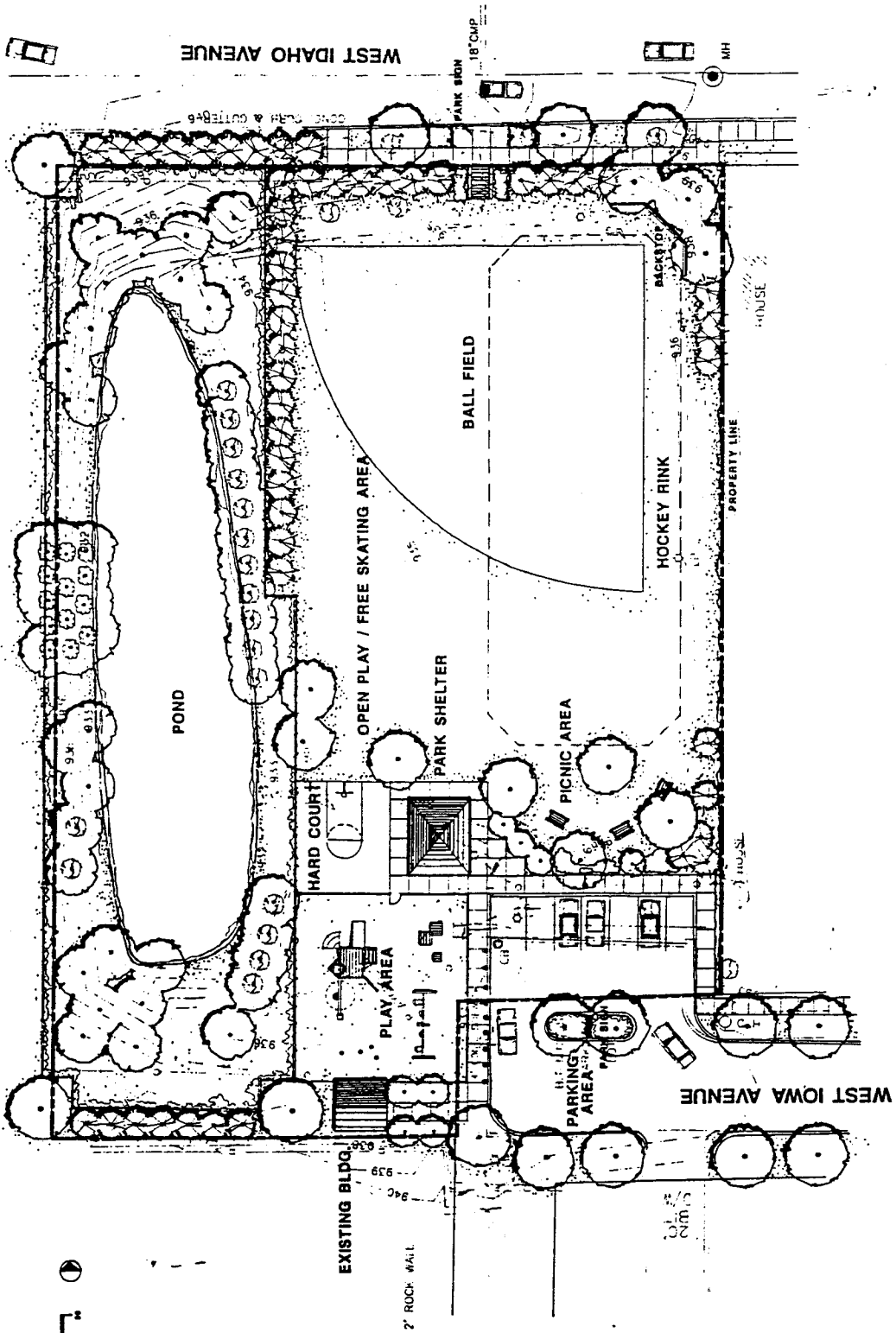


FIGURE 12

Park and Recreation Plan

City of Falcon Heights, Minnesota



7. Is the applicant prepared to make any necessary financial commitment for future operation and maintenance of the proposed project(s)? Y 1234 N
8. Will the proposed project(s) be accessible to the handicapped? Y 1234 N
9. Will any of the proposed project(s) activities be located within a 100-year floodplain? Y N 1234
10. Has non-public funding been approved for the proposed project(s)? Y N 1234
11. Has funding for the proposed project(s) from another federal or state agency been:
- A. applied for and pending? Y N 1234
- B. approved? Y N 1234
- C. denied? Y N 1234
12. Is the primary purpose of the proposed project(s) to undertake energy conservation measures to public buildings? Y N 1234

Economic Development Questions: Complete this section for proposed business assistance projects.

1. Is the business to be assisted proposing to:
- A. create permanent new jobs? Y N
- B. retain existing jobs? Y N
2. Is the business to be assisted:
- A. a manufacturing or industrial company? Y N
- B. a retail company? Y N
- C. a service company? Y N
- D. a tourism/hospitality business? Y N
3. Will assistance to the business involve:
- A. construction of a building? Y N
- B. acquisition of industrial equipment? Y N
- C. acquisition of operating equipment? Y N
4. Is the business to be assisted:
- A. currently operating within the community requesting this assistance? Y N
- B. proposing to operate within the community requesting this assistance? Y N
5. Is this a relocation for a business:
- A. within the community? Y N
- B. from another community? Y N
- C. from another state? Y N

COMMUNITY NEEDS STATEMENT

General

Falcon Heights is a small (5,400 population) older first ring suburb with the unique situation of having the State Fairgrounds, the University of Minnesota School of Agriculture, Golf Course and Test Fields within its boundaries. These public lands comprise two-thirds of the total land area in our city and are non-taxable.

As an older community, our infrastructure requires ongoing upgrading or repair. There are also some commercial areas which need upgrading which will probably not be done without City participation. With the reduction of local government aid and state mandated levy limits, the City still maintains excellent City services; however, it has little additional funding for beautification, increased recreational facilities/programs or major improvements such as redevelopment of commercial areas.

Parks and Recreation

Located within the City of Falcon Heights are three parks (Community Park, 14.5 acres; Idaho/Snelling, 1.4 acres; University Grove, 2 acres) and a playground at the Falcon Heights Elementary School. For the most part, these parks meet the basic needs of the present population although deficiencies do exist in maintenance and facilities. Years of neglect and a non-planning approach have left the City with inefficient and outdated facilities. According to the City's Comprehensive Parks and Recreation Plan (compiled in the fall of '89), there are 6 major park improvements that should be accomplished to maintain standards and meet the recreation needs of the residents: (1) a pedestrian/bike regional trail system to connect city parks and link adjacent standards and meet the recreation open space areas and corridors for relaxation and interpretation; (2) an update of play equipment and playgrounds for children; (4) a central community park building that includes picnic facilities, a warming shelter and restrooms available to park participants; (5) a maintenance program to beautify and enhance existing park lands and facilities and (6) a park signage system to unify and identify the park and the City in which they are located.

The City's Park Comprehensive Park Plan also outlines specific park improvements and site specific recommendations. This plan was compiled with the benefit of a number of resources including the following: (1) an inventory of existing facilities; (2) a facility standards comparison; (3) an analysis of park service areas; (4) a neighborhood meeting and (5) a community survey. Documentation of these resources can be found in the appendix.

In consistency with the City's Comprehensive Park and Recreation Plan the City proposes the following projects for consideration for funding from the Minnesota Department of Trade and Economic Development/Division.

APPENDIX A

Source: Falcon Heights Park and Recreation Comprehensive Park Plan.
Adopted Sept. 1989

Falcon Heights Citizen Input to Planning Process

Falcon Heights citizen input to the park and open space planning process was requested in two different ways: a neighborhood meeting and a community-wide survey. A summary of each follows.

Neighborhood Meeting

A neighborhood meeting was held at City Hall to inform the public of the park and open space planning process. At the meeting, a presentation was made which identified the work performed to date, summarized the needs and demands analysis and identified issues, concerns and opportunities within each park. Comments were solicited from those in attendance pertaining to facility use, problems, perceived needs and future development.

Meeting attendance was light to moderate. Citizen comments were helpful in verifying perceived trends, inadequacies and future improvements. Neighborhood needs most prominently mentioned at the meeting included the following:

1. The area surrounding the holding pond at Idaho/Snelling needs to be upgraded and made safer.
2. The play apparatus and basketball goals at Idaho/Snelling and the other parks need to be upgraded.
3. The warming house at Idaho/Snelling is in need of repair and/or replacement.
4. In general, the turf areas located below the skating areas are in terrible shape and are in need of repair/maintenance.
5. More picnic facilities are needed at Community Park.

6. A general consensus was that restrooms are needed at Community Park. Closing the restrooms at night was also recommended to limit any potential vandalism.
7. More trash receptacles, play equipment and benches are needed throughout the system.
8. Landscaping and proper signage is lacking throughout the system.
9. Lack of proper maintenance was considered a major issue throughout the park system.
10. The need for more nature areas, community gardens and a tree program was also mentioned.
11. A bike/pedestrian trail system linking all parks and tying into surrounding trails was considered a top priority by those attending.
12. A warming house was suggested for the Falcon Heights Elementary School site.
13. The free skating rink at University Grove is used frequently although it was suggested that the hockey boards be removed. Also, a skating shelter was recommended in lieu of a warming house structure.
14. Most people in attendance felt the park building should be replaced at Community Park. It was recommended that it be vandal-resistant, include picnic facilities, contain no windows and be organized like a similar facility in Central Park, Roseville.

Community-Wide Survey

A community-wide survey of Falcon Heights' citizens was conducted to assist in determining the adequacy of the current park and recreation system. Future needs, priorities and user preferences were tabulated. A summary of the survey follows.

Survey Approach

Every household in the City of Falcon Heights and Commonwealth Terrace students was afforded an opportunity to participate in defining future park and recreation needs and assessing the current system. A survey form was distributed to each household through the community newsletter in April, 1989. A copy of the survey is included in the Appendix. The city tabulated the surveys and the consultant provided the analysis of community opinions.

Respondent Characteristics

Of those households responding to the survey, 69 percent were under the age of 44. Male and female breakdowns were virtually even with 50.3 percent of the household being male and 49.7 percent female.

Forty-six percent of the respondents have lived in Falcon Heights 10 years or more. Only 17 percent have resided in the city less than two years. Forty-two percent of the households were affiliated with the University of Minnesota in some capacity. This figure does not include student dormitory respondents.

Overall, the respondent breakdown is very much representative of the 1980 age distribution for Falcon Heights (see Table 2). Questions concerning household income, education and home ownership were not included in this survey.

Survey Results and Observations

Surveys were distributed to 1,477 Falcon Heights households. Of the surveys distributed, 380 were returned, of which 331 were tabulated for this study, for a response rate of 26 percent (refer to "Neighborhood Issues and Concerns" for breakdowns). Overall, the response was greater than anticipated. The results are as follows:

From the responses, it appears that individual neighborhoods use their respective parks most, although Community Park and Falcon Heights School are used by most residents sometime during the year. Inadequate trails connecting the parks appear to limit residents in their usage of other neighborhood parks. Adjacent facilities such as Central Park and Como Park are used considerably by Falcon Heights residents because of their size and multiple facilities.

Falcon Heights residents are active with an 84.9 percent involvement level in walking and jogging although trails within the city are lacking. Reading, biking and picnicking are all enjoyed by one-half of the respondents (Table 8).

Over 67 percent of the respondents participate in organized athletic leagues. The City of Roseville, University of Minnesota and Brimhall are the major providers. Less than 29 percent of the households report belonging to a health, athletic or country club. This percentage is average considering the age profile of the city.

Table 9, Facility Adequacy, compares adequacy of existing facilities with the need for new or improved facilities, as perceived by Falcon Heights residents. As seen in the table, residents feel the existing hockey rinks, golf courses, ballfields and skating rinks adequately provide for their needs, although better maintenance of the rinks and ball fields is still needed. Trails, nature study areas, picnic areas/shelters and a community center building are facilities residents feel are needed.

TABLE 8
 FALCON HEIGHTS RESIDENT ACTIVITY PARTICIPATION (1989)

Rank	Activity	Percent of Households Participating
1	Walking/Jogging	84.9
2	Reading	68.3
3	Biking	59.5
4	Picnic	52.6
5	Nature Walking	48.0
6	Swimming	45.9
7	Cross Country Skiing	39.9
8	Music Activities	39.3
9	Ice Skating	37.8
10	Tennis	36.9
11	Informal Play	35.6
12	Golf	35.6
13	Theatre	28.7
14	Softball/Baseball	26.3
15	Community Events	23.0
16	Festivals	21.5
17	Basketball	20.8
18	Volleyball	13.6
19	Exercise Course	13.6
20	Frisbee	11.2
21	Hockey	9.7
22	Racquetball	9.4
23	Gymnastics	9.1
24	Skate Boarding	8.8
25	Boccie Ball	6.0
26	Horseshoes	3.6
27	Bandy	0.0

Source: Barton-Aschman Associates, Inc.

TABLE 9
FACILITY ADEQUACY

Rank	Facility
1 (Most Adequate)	Hockey Rinks
2	Golf Courses
3	Ball Fields
4	Free Skating Rinks
5	Tennis Courts
6	Skating Rinks
7	Adult Athletic Fields
8	Youth Athletic Fields
9	Active Play Areas
10	Garden Plots
11	Playground Equipment
12	Historical Interpretation
13	Gymnasium
14	Neighborhood Parks
15	Community Center
16	Health Club
17	Picnic Areas/Shelters
18	Nature Trails
19	Nature Study Areas
20 (Least Adequate)	Trails (Walk or Bike)

Source: Barton-Aschman Associates, Inc.

Residents ranked the following components in order of importance for providing a well rounded program:

1. Neighborhood parks and playgrounds
2. Natural open space areas
3. Community trails
4. Wooded areas
5. Youth athletic fields

Regarding maintenance and upkeep of existing parks, overall maintenance was given a satisfactory rating. Many areas were noted as needing improvements. Specifically, those areas include mowing, landscape and play equipment. Refer to Neighborhood Issues for a breakdown on individual parks.

Overall, 75 percent of the respondents indicated they were satisfied with the available facilities within the park system.

Concerning the new park building at Community Park, a majority of the residents responding felt the facility should include a warming shelter, restrooms, picnic shelter and kitchen facilities.

Regarding warming shelters, 42 percent responded they would still use a skating facility even if it did not have a warming shelter available. Most residents pointed out also that they typically use the skating facility in their specific neighborhood.

In reference to Larpentour and Snelling Avenues as physical barriers to accessing the parks within the system, 12 percent felt that their impact was minimal, 49 percent moderate and 39 percent felt that the barriers had a major impact. Also of concern was the opinion that the timing of the signals was less than comfortable for many pedestrians and bicyclists.

Survey respondents indicated that they do use University of Minnesota recreational facilities. Walking/jogging, golf and play fields were indicated as the most popular activities/facilities. The gym and tennis courts also were indicated as facilities used by residents although the numbers were significantly lower.

Consent _____

Agenda Item: F-4

Policy X

CITY OF FALCON HEIGHTS

Meeting Date: 8/22/90

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

PROPOSED CODE REVISION TO SECTION 9-2.04, SUBDIVISION 2(b) - LOT COVERAGE OF DETACHED ACCESSORY BUILDINGS.

SUBMITTED BY:

Susan Hoyt, City Planner

REVIEWED BY:

Susan Hoyt, City Planner
Tim Malloy, Consulting Planner
Planning Commission, 7/13/90

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Strictly applying Section 9-2.04, Subdivision 2(b) of the Zoning Code

Area. Detached accessory buildings shall not occupy more than 35% of the area of a required rear yard.

is creating problems for new garages in the Northome neighborhood. Applying the 35% of the required rear yard to these 50 foot lots prohibits the construction of what are currently considered standard double or two and one-half car garages. Therefore, the Planning Commission proposes revising the Code to:

Area: Detached accessory buildings shall not occupy more than 40 percent of the area of a required rear-yard; and shall not exceed a total of 1,000 sq. ft.

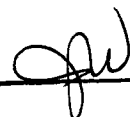
This will accommodate a 24x24 garage which is not standard. A Public Hearing was held on this proposed Code revision. No members of the public spoke on this proposal.

ATTACHMENTS:

1. Planner's report dated July 16, 1990
2. Planning Commission Minutes (excerpt) from July 23, 1990.
3. Ordinance O-90-8

ACTION REQUESTED:

Adopt ordinance O-90-8



DATE: July 16, 1990

MEMORANDUM:

TO: Planning Commission

FROM: Susan Hoyt, City Planner

RE: Proposed Code Revision to 9-2.04 (2) (b) - Lot Coverage of Detached Accessory Buildings.

The proposed amendment to lot coverage of detached accessory structures reads:

Area: Detached accessory buildings shall not occupy more than 35% of the area of an existing rear yard, and shall not exceed a total of 1,000 sq. ft.

The intent of this revision was to allow homes in the Northome neighborhood to construct standard two and one-half car garages approximately 528 to 576 sq. ft. in size on the 50 ft. wide lots (attachment 3). This neighborhood is particularly affected by this section of the code because most garages are detached accessory buildings along the alleys.

However, after reviewing this proposed revision, I find that the use of the term "existing" rather than "required" rear yard may accommodate larger structures and greater lot coverage than is desirable. Applying the proposed code revision to an average existing rear yard of 50 ft. measured from the rear of the residence to the rear property line (attachment 2), the following lot coverage would be allowed:

50 ft. wide x 50 ft. deep x .35 percentage = 875 sq. ft.
of lot coverage

This would mean a person could potentially build an accessory building(s) 25 ft. x 35 ft. or 875 sq. ft. on these lots. This is 58 percent of the required rear yard. This substantially exceeds the lot coverage needed to build a 24 ft. x 24 ft. garage, which is a very large, but reasonably sized residential garage (attachment 2, figure 1). Furthermore, allowing this large lot coverage may be undesirable for the following reasons:

1. The existing rear yard may be reduced in size due to an addition after the detached accessory structures are constructed. It is only the required rear yard that is guaranteed free from residential additions (attachment 2, figure 1).

PUBLIC HEARING FOR AN AMENDMENT TO SECTION 9-2.04 (2) (B) OF THE
ZONING CODE IN REGARD TO LOT COVERAGE OF DETACHED ACCESSORY
STRUCTURES

Planner Hoyt stated that the proposed revision to section 9-2.04 (2) (b) which reads,

"Area: Detached accessory buildings shall not occupy more than 35 percent of the area of the existing rear yard and shall be no more than 1,000 sq. ft."

would allow too much area for detached accessory structure on smaller lots, and that the "existing" rear yard might be reduced after the accessory buildings were constructed. Therefore, it was suggested to return to the recommendation made to the commission last month which reads:

"Area: Detached accessory buildings shall not occupy more than 40 percent of the area of a required rear yard; and shall not exceed a total of 1,000 sq. ft."

The public hearing was closed by Chairperson Boche. Discussion followed. A motion was made and unanimously passed to accept section 9-2.04 (2) (c) which reads:

"Area: Detached accessory buildings shall not occupy more than 40 percent of the area of a required rear yard; and shall not exceed a total of 1,000 sq. ft."

No. 0-90-8

CITY OF FALCON HEIGHTS

O R D I N A N C E

Date August 22, 1990

AN ORDINANCE AMENDING SECTION 9-2.04, SUBDIVISION 2(b) OF THE CITY CODE RELATING TO LOT COVERAGE OF DETAILED ACCESSORY BUILDINGS

The City Council of the City of Falcon Heights ordains as follows:

9-2.04, Subdivision 2(b)

Area: Detached accessory buildings shall not occupy more than 40 percent of the area of a required rear yard; and shall not exceed a total of 1,000 sq. ft.

This ordinance passed this 22nd day of August, 1990, will become effective upon publication.

Moved by _____

Approved by _____
Mayor

YEAS	Nays	
BALDWIN		
CIERNIA		_____ in Favor
GEHRZ		
WALLIN		_____ Against
JACOBS		

_____ Date

Attested by _____
City Clerk

_____ Date

Adopted by Council _____

Consent _____

Agenda Item: F-5

Policy X

CITY OF FALCON HEIGHTS

Meeting Date: 8/22/90

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

FALCON HEIGHTS FIRE RELIEF ASSOCIATION REQUEST TO PARK CARS ON PRIOR AVENUE WEEKENDS DURING THE STATE FAIR

SUBMITTED BY:

Leo Lindig

REVIEWED BY:

Jan Wiessner
Tom Gedde

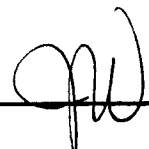
EXPLANATION/SUMMARY (attach additional sheets as necessary):

The Relief Association has operated a car parking activity for several years. This year they will be parking cars weekends at the City Hall, Hewlett Packard and Stratford Office parking lots. They are requesting permission to also park cars on Prior Avenue.

Tom Gedde has been asked to check into the legality of charging for parking cars on a public street.

NOTE: There are several other car parking businesses operating each year in the City. The City has not historically licensed them. (We prohibit parking in the residential areas). The City Council may want to consider amending the Code to clarify restrictions on Parking Operations in Business Zones. Last year we received some complaints from shopping center businesses whose landlords were selling parking places preventing customers from parking in front of their businesses.

ACTION REQUESTED:



Consent _____

Agenda Item: F-6

Policy X

CITY OF FALCON HEIGHTS

Meeting Date: 8/22/90

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

CONCESSION LICENSE FOR FIRE CADETS

SUBMITTED BY:

Leo Lindig

REVIEWED BY:

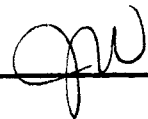
Jan Wiessner

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Falcon Heights Fire Cadet Explorer Scouts Post 202 have requested permission to have a pop concession during the State Fair on City Hall property. This requires a business license. Since they are part of the City, I recommend waiving the license fee of \$35.00.

ACTION REQUESTED:

1. Grant license for pop concession to Fire Cadet Explorer Scouts Post 202.
2. Waive license fee.



August 14, 1990

TO: Jan Wiessner
RE: Council Agenda Item

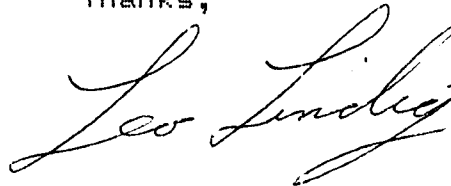
The Falcon Heights Fire Cadet Explorer Scouts Post 202 would like to sell soda pop during our annual Falcon Heights Relief Association Fair Parking.

The proceeds from the sales will be used for Cadet Uniforms.

I would like this placed on the agenda for the August 22nd Council Meeting.

The whole Fire Department supports the Fire Cadets and would like approval on this.

Thanks,

A handwritten signature in cursive script that reads "Leo Lindley". The signature is written in dark ink and is positioned below the typed name "Leo Lindley".

Consent _____

Agenda Item: F-7

Policy X

CITY OF FALCON HEIGHTS

Meeting Date: 8/22/90

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

1991 BUDGET ITEMS: (a) 1991 PROPOSED BUDGET AND TAX LEVY CERTIFICATION, (b) SCHEDULE ADDITIONAL BUDGET WORKSHOP(S), (c) SCHEDULE PUBLIC HEARINGS ON BUDGET

SUBMITTED BY:

Jan Wiessner

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

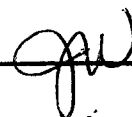
The City must certify their proposed budgets and tax levy to the County Auditor by September 1, 1990. The certified levy is, in effect, a maximum levy. The final city levy, certified in December, may be lower than the proposed levy but not higher. To comply with the State's Truth in Taxation requirements a Public Hearing must be scheduled with a continuation date if necessary.

ATTACHMENTS:

- A. Administrator's Letter of Transmittal
- B. Budget Summary (Revenue & Expense Summary)
- C. Timeline

ACTION REQUESTED:

1. Certify proposed General Fund budget of \$1,093,356 and Tax Levy of \$623,091 to the Ramsey County Auditor.
2. Schedule additional budget workshop(s) in September.
3. Schedule a Public Hearing on the 1991 budget for Nov. 28 at 7:00 p.m. to be continued on Dec. 12 at 7:00 p.m., if necessary.





CITY OF
FALCON HEIGHTS

2077 W. LARPEUR AVENUE FALCON HEIGHTS, MN 55113-5594 PHONE (612) 644-5050 FAX (612) 644-8675

August 15, 1990

The Honorable Mayor and City Councilmembers
City of Falcon Heights
2077 W. Larpenteur Ave.
Falcon Heights, MN 55113

Dear Mayor Baldwin and City Councilmembers:

The following City Administrator's proposed budget for 1991 has been prepared for your consideration. The proposed annual budget is the financial blueprint for City operations and programs scheduled for completion between Jan. 1, 1991 and Dec. 31, 1991. The budget reflects our goal of remaining fiscally conservative and considerate of taxpayer concerns and interests. The Falcon Heights City Budget consists of a General Operating Fund, five Special Revenue Funds, two Enterprise Funds and four Capital Improvement Funds.

Budget Preparation Process

The 1991 budget process started in the winter with general budget parameters for cities established by the State legislature. The State legislature set a 3% cap on the tax levy and local government aid, while decreasing our local government aid allotment by 6%.

Staff members were involved in recommending budget changes in their functional areas during the summer of 1990. The proposed budget was consolidated by City Accountant, Tom Kelly and myself for Council review.

The next steps are for the City Council to review the proposed budget, certify a preliminary budget to Ramsey County by September 1st, receive public input through a public hearing process, and finalize the budget by December 28, 1991. The first budget workshop has been scheduled for August 18 at 8:00 A.M.

The proposed comprehensive city budget for all funds is \$1,897,575. The proposed 1991 general fund budget is \$1,093,356. This is a zero increase operating budget. The proposed property taxes for this budget

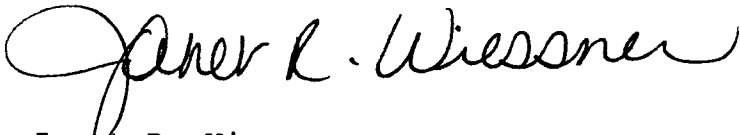
Page 2
August 15, 1990

are \$623,091, a 4% increase. The 1991 budget was prepared to balance without cutting services, despite an anticipated decrease in intergovernmental revenues in excess of 15%. This was done by increasing fees and charges, tightening operating budgets and transferring interest revenues among funds.

I've attached a list of policy issues and significant changes for discussion at the budget workshops.

Don't hesitate to call if you have any questions or suggestions prior to the first workshop.

Respectfully submitted,

A handwritten signature in cursive script that reads "Janet R. Wiessner". The signature is written in dark ink and is positioned above the typed name.

Janet R. Wiessner
City Administrator

JW:pp

BUDGET POLICY SUMMARIES

I. General Fund Budget

A. Revenue Change Recommendations

1. Fees and Charges

- a. Pet Licenses: The City currently licenses dogs for life at a cost of \$10.00.

RECOMMEND: Licensing dogs and cats every two years to correspond with rabies vaccinations. The fee would still be \$10.00.

- b. Planning Fees: Susan Hoyt, staff planner, has reviewed the planning fees and recommends the following changes:

- a. Permitted Accessory Use - currently \$20.00.
This is reasonable.
- b. Conditional Use Permit - currently \$20.00. This planning request is fairly expensive to carry out.
1. Research request, check site, prepare report, present to PC/CC
Staff time = 3-4 hours (Planner's secretary)
 2. Mailed notices to property owners living within 350 ft.
Staff time = 2 hours
Stamps/notices = \$10.00
 3. Notice published in FOCUS = \$10.00 plus fax use
 4. Recording of the C.U.P., if approved is covered by \$30.00 fee enacted in 1989.

RECOMMEND: A \$100.00 application fee.

c. Variance - currently \$20.00

1. Check site/prepare report/present to PC/PP
Staff time = 2-3 hours
2. Mail letters to adjacent property owners
(3 letters)
3. Answer calls from neighbors (usually one)

RECOMMEND: \$50.00 application fee.
These are consistent with what other cities
charge.

c. Lauderdale Fire - RECOMMEND: A 5% increase in the Lauderdale contract.

d. Solid Waste Fees: This fee would replace the discontinued recycling grant program and is calculated as follows:

Solid Waste Budget	\$48,828.00
Less Spring clean-up cost	<u>5,700.00</u>
Total Expense:	\$43,128.00
Divided by 4 quarters	<u>4</u>
	10,782.00
Divided by Users	<u>1,696.00</u>
Charge per Quarter:	<u>6.35</u>

RECOMMEND NEW CHARGE: \$6.35 per quarter/household
to be billed with sewer bills.

e. Interest: The general fund interest earnings for 1991 is \$26,000 based on their fund balance. Staff recommends balancing the budget by transferring \$50,969 from the Capital Improvement Funds' interest earnings. The Capital Improvement Funds are now self supporting and have adequate fund balances to sustain this transfer.

B. Expenditure Change Recommendations

a. Personnel

1. Compensation: Staff recommends a 7% overall increase with 4% in system adjustments and 3% in merit. Most municipalities are recommending 4% salary increases for 1991.
2. Benefit Package: Ramsey County projects the following increases:

Group Health	18%
PHP	12%
Delta Dental	10%

RECOMMEND: Increase the City paid employee monthly benefit from \$300 to \$350.

3. Drill Compensation: The Fire Department requests an increase from \$6.25 per drill to \$8.00. Drill compensation has not been changed for several years. An increase in the fire pay rate is not being recommended. (See Page 9)

B. Park & Recreation Administration

1. The staff recommends an operating transfer of \$8,865 to the Park & Recreation program fund to help fund special events and ice rinks.
2. Non-resident Fees: In the past, the City has reimbursed residents for non-resident fees paid to Roseville for recreation programs not offered by Falcon Heights.

RECOMMEND: Elimination of paying non-resident fees. This would save the City approximately \$1,600.

C. Contingency

II. Park and Recreation Program Fund

A. Revenues

1. Non-Resident Fees: Carol Kriegler estimates 50% of our participants are non-residents.

RECOMMEND: New charge of \$4.00/non-resident. (same as Roseville). \$600 revenue has been budgeted as new revenue.

B. Expenditures

2. Special Events: This is a new line item which is for such items as the Ice Cream Social, family activities and other special events.

III. Water Fund

A. Expenditures

1. New this year is \$4,000 for engineering services. This is for a 509 Water Management Study which is required by the Metropolitan Council.

IV. Street Lighting Fund - New (also see Page 12)

The purpose of this fund is to pay for the electrical cost of City streetlights and possible replacement with decorative lights.

- a. Revenue: User Fees billed on sewer bills. This would be calculated as follows:

Street Light Expense:	\$30,000
Divided by 4 quarters:	<u>4</u>
	<u>\$7,500</u>

Divided by number of households and businesses:	<u>2,094</u>
Per Quarter:	<u>\$3.58</u>

RECOMMEND: NEW CHARGE OF \$3.60 (Note: This does not include provision on ornamental street lights).

V. Sanitary Sewer

- a. Revenue: Sewer rates are determined by sewer expenses. The Metropolitan Waste Control Commission is 87% of our operating expense. They have increased our fees 20.38% for '91. We need to generate at least \$613,000 in revenue to cover our costs. The following chart summarizes rate options:

Quarterly Rates

TYPE OF BUILDING	# UNITS	# GALLONS	CURRENT 22.00	30.00	27.00	26.00	26.50
			006375	008691	007623	00734	007816
SINGLE FAMILY RESIDENTIAL	1148		101024.00	137760.00	123984.00	119392.00	121688.00
MULTI/APARTMENTS	915		80520.00	109800.00	98820.00	95160.00	96990.00
COMMERCIAL/INDUSTRIAL		50360097	321045.62	437679.60	383895.02	369643.11	393614.52
FAIR GROUNDS INFILTRATION			20560.00	20560.00	20560.00	20560.00	20560.00
TOTAL BILLED			523149.62	705799.60	627259.02	604755.11	632852.52
1988 SEWER BILLINGS FROM FLOW (READINGS)			5485117				
			803902				
			14181128				
			1951597				
			18125630				
			-991701				
			1127213				
			9677211				
			50360097				
				OTHER COMMUNITIES	RATES		
					<u>1990</u>		
				ARDEN HILLS	31.23		
				LAUDERDALE	24.00		
				MOUNDS VIEW	38.25		
				NEW BRIGHTON	28.50		
				ROSEVILLE	25.47		
				ST. ANTHONY	52.80*		

RECOMMEND: Increase in sanitary sewer rate to \$27.00 from \$22.00 per quarter.

VI. Rescue Services

- A. Revenues: Staff will be recommending a rate increase in the near future.
- B. Expenditures:
 - (a) Drill compensation: One drill a month is a rescue drill; therefore 25% of drill compensation is charged to rescue services.
 - (b) Operating transfer: This is for Rescue's portion of operating the Fire Hall/City Hall. (1/12th of area).

CITY OF FALCON HEIGHTS
1991 BUDGET PROCESS

July	August	September	October	November	December
Budget Worksheets to Staff	1. State Rev. Dept. certifies levy limits & LGA to cities Staff finalizes proposed budget	1. Certify proposed budget & levy to county by resolution			
Council Discusses Budget Process	17. Staff distributes proposed budget to Council ----- Council Budget Workshops 18..	Council Budget Workshops (?)		Nov. 15 - Dec. 20 Public Hearing (?)	12. Public Hearing on Budget continued (if necessary)
	22. Council resolution adopting proposed levy and budget			22. Thanksgiving Holiday	
Council Sets Budget Workshops and Hearings			22. Planning Commission Review C.I. Budget	28. Public Hearing on Budget (?)	28. Final levy certification deadline