

CITY OF FALCON HEIGHTS
SPECIAL CITY COUNCIL MEETING
AGENDA
AUGUST 30, 1989

A. CALL TO ORDER 7:00 P.M.

B. ROLL CALL: CHENOWETH _____ WALLIN _____ BUSH _____ CIERNIA _____
BALDWIN _____ WIESSNER _____ S. CHENOWETH _____ ATTORNEY _____ ENGINEER _____

C. APPROVAL OF MINUTES OF AUGUST 9, 1989

ACTION: _____

D. PUBLIC HEARINGS: NONE

E. CONSENT AGENDA:

1. Disbursements through August 30, 1989, \$14,370.30
2. Amendment to Recycling Grant Agreement for remainder of 1989
3. License for General Contractor - #366 Don Zappa & Son

ACTION: _____

F. REPORTS, REQUESTS AND RECOMMENDATIONS:

1. Request to retain 1979 Ambulance

ACTION: _____

2. Proposed Resolution R89-19 Approving Resolution of a Summary of Ordinance 0-89-6, Subdivision Procedures

ACTION: _____

3. Schedule dates for Budget Public Hearing and for reconvening Public Hearing, and additional Budget Workshop

ACTION: _____

4. Comprehensive Park Plan

ACTION: _____

5. Falcon Heights School Playground Committee Request

ACTION: _____

6. Community Park Building Plan

ACTION: _____

G. ANNOUNCEMENTS AND UPDATES:

H. ADJOURNMENT:

ACTION: _____

MINUTES
REGULAR CITY COUNCIL MEETING
AUGUST 9, 1989

Baldwin called the meeting to order at 7:15 P.M.

ALL MEMBERS PRESENT

Baldwin, Bush, P. Chenoweth, Ciernia, and Wallin. Also present were Gedde, Maurer, Wiessner and S. Chenoweth

MINUTES OF JULY 26, 1989 APPROVED

Council approved the Minutes of July 26, 1989 as presented.

ADDENDUM TO POLICY AGENDA AND CONSENT AGENDA

Council approved the following additions to the Agenda:

(1) Consent Agenda: Item E (7), Planning Commission Minutes of August 7, 1989, and (2) Policy Agenda: Item F(6), Sidewalk Repair at City Hall.

CONSENT AGENDA APPROVED

The following Consent Agenda was approved:

1. Disbursements
 - a. General Disbursements through 8/2/89, \$26,137.34
 - b. Payroll, 7/15/89-7/31/89, \$11,226.78
2. Cancellation of Check #22507
3. Commission Minutes
 - a. Planning Commission Minutes of 7/10/89
 - b. Solid Waste Commission Minutes of 7/13/89
4. MNDOT Agreement
5. Final Payment to Bituminous Roadways for Sealcoating
6. Licenses:
 - Schreiber, Mullaney Construction #359
 - Superior Roofing #358
 - Dependable Heating & Air Conditioning #357
 - Furniture Plus #360
7. Planning Commission Minutes of August 7, 1989

ADOPTION OF ORDINANCE AMENDING CODE RELATING TO FALSE ALARMS

Gedde briefly reviewed the proposed amendment and explained that the purpose of the amendment is to provide for assessment of unpaid false alarm fees.

Wallin moved adoption of Ordinance O-89-13 which carried unanimously.

ORDINANCE O-89-13

AN ORDINANCE AMENDING SECTION 3-5.01, SUBD. b OF THE
CODE ESTABLISHING SPECIAL ASSESSMENTS FOR UNPAID FALSE
ALARM FEES

AMENDMENT OF CONDITIONAL PERMIT FOR AMUSEMENT CENTER AT 1544 W. LARPENTEUR, (JJ'S POOL ARCADE) APPROVED

The owner of JJ's Pool & Arcade presented a request that the existing Conditional Use (Resolution R 89-5) be amended to allow the owners to employ only one person after 7:00 P.M. if business warrants it and allow the business to stay open until 1:00 A.M. rather than midnight 7 days per week.

Wallin explained that at the Public Hearing on August 2, 1989, the Planning Commission unanimously recommended that the business be allowed to remain open until 1:00 A.M. on Friday and Saturday nights, that the owners be allowed to employ one person after 7:00 P.M. on Sunday through Thursday evenings, and that a review be requested after three months.

Following input from the owners Joseph and James Sacco and discussion by Council, Wallin moved adoption of Resolution R-89-18 amending Item 1 to allow the business to remain open until 1:00 A.M. on Saturdays and 1:00 A.M. on Sundays, and to allow one adult attendant after 7:00 P.M. if business does not warrant additional employees. A review period will be within 3 months at which time Council will discuss extending the 1:00 A.M. closing to other days of the week. Motion carried unanimously.

Council requested that owners provide more adequate signage for the "No Right Turn on Arona" from the back parking lot. Council also assured the owners that the review to be held in three months will not require a fee.

RESOLUTION R-89-18

A RESOLUTION AMENDING RESOLUTION R-89-5 GRANTING
A CONDITIONAL USE PERMIT FOR OPERATION OF A GAME
ARCADE AT 1544 W. LARPENTEUR (NORTHOME SHOPPING
CENTER.)

DISCUSSION - POSSIBLE REDEVELOPMENT OF SE CORNER OF LARPENTEUR
AND SNELLING

John Grassman, representing Professional Ventures, Inc., developers interested in redeveloping the SE Corner of Larpenteur and Snelling, requested that Council give them some indication of whether or not it would be worthwhile to pursue the project as presented at the 6:00 P.M. workshop. Council concurred that they liked the concept but some members were concerned about the height of the proposed apartment building (5 stories). The developer was advised to contact Wiessner regarding a pre-development agreement.

DISCUSSION - SHERIFF'S DEPARTMENT BUDGET/COST SHARING FORMULA

Council discussed the items as outlined in Commander Bergeron's memo dated July 31, 1989, and the cost sharing formula prepared by North Oaks which would result in a cost increase for Falcon Heights (approximately \$2,000). Wiessner informed Council that she had just learned that Lauderdale is investigating the possibility of contracting for Policing with Roseville or St. Paul rather than the Sheriff's Department which would create a great increase in the Falcon Heights policing cost. Following the discussion, Wiessner was directed to investigate other alternatives for Falcon Heights.

PROPOSED CITY ETHICS POLICY DISCUSSED

Carol Carlson presented a proposed Ethics Ordinance for Council's consideration. Following the review and discussion, Council asked that the wording be changed in Section 5, relating to acceptance of gifts and that language be added addressing candidates accepting gifts from City Employees.

DISCUSSION - CORRECTION OF PROCEDURAL ERRORS RELATING TO ADOPTION OF ORDINANCES

Wiessner informed Council that a procedural error in adoption of ordinances has been discussed. Since recodification in 1984 the City has been operating with the understanding that publication was necessary only for the zoning code (Chapter 9). Gedde explained the 3 options to remedy the situation: (1) publication of amendments in file, (2) publication of summaries, or (3) recodification. Following a discussion, Staff was directed to prepare a list of the unpublished ordinances and the content of each in order that Council may determine which need immediate attention.

CITY HALL SIDEWALK TO BE REPAIRED

Council considered the bids for repair of the cracked sidewalk, after which P. Chenoweth moved that the project be awarded to Midwest Concrete at a price of \$3,513.00, with funding from the Public Works Capital Improvement Fund. Motion carried unanimously.

ADJOURNMENT

The meeting was adjourned at 9:20 P.M.

ATTEST:

Tom Baldwin, Mayor

Shirley Chenoweth, City Clerk

Consent X

Agenda Item: E 1

Policy _____

CITY OF FALCON HEIGHTS

Meeting Date: 8/30 /89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

DISBURSEMENTS

SUBMITTED BY:

TOM KELLY

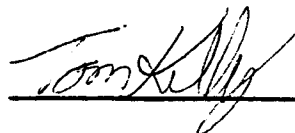
REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Disbursements through August 30, 1989, \$14,370.30.

ACTION REQUESTED:

APPROVAL



GENERAL DISBURSEMENTS

CHECK NO.	ISSUED TO	REASON	AMOUNT
22665	Tim Marshall	Payroll	227.79
22666	AT&T Credit Corporation	Base Phone	22.43
22667	American National Bank	Bond Fees	107.50
22668	Buetow & Associates	Architectural Serv. Park Bldg.	5,462.33
22669	Blomberg Pharmacy	B-39 Film & Developing (Pub. Relations)	17.21
22670	Collins Electrical	Removal of 4 Street Lights on Folwell	2,100.00
22671	Carlson Equipment Co.	Rent Post Pounder for Fair Signs	376.06
22672	Treas.-Fire Marshalls Assoc./MN	Miscellaneous	125.00
22673	Elizabeth Kortz	Non-Resident Fees	4.00
22674	Cynthia Kodada	Non-Resident Fees	8.00
22675	Rochelle Lunde	Non-Resident Fees	8.00
22676	Sandy Larson	Part-Time Secretary (Filled in One Day)	17.00
22677	Midwest Concrete Driveway	Curb Repair	4,478.00
22678	Midwest Business Products	Supplies	68.87
22679	Maier Stewart & Associates	Final Seal Coat	813.40
22680	1989 MSFCA Conference	Fire Chiefs Conference	105.00
22681	Metropolitan Area Mgs. Assoc.	August Meeting	12.00
22682	Minnesota Benefit Association	Cancer Insurance	5.85
22683	Post Publications	Ordinance 0-89-12	49.68
22684	Road Rescue	Repair Truck	111.06
22685	T. A. Schifsky & Sons	9.63 Tons Fine Mix/Street Repairs	202.23
22686	U. S. West	Phone	48.89
		TOTAL	\$14,370.30

Consent X

Meeting Date: 8/30/89

Policy _____

Agenda Item: E2

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Amendment to Recycling Grant Agreement for remainder of 1989.

SUBMITTED BY:

Ramsey County Environmental Health

REVIEWED BY:

Shirley Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Ramsey County has agreed to increase funding for the 1989 Recycling Program. This is to compensate for the increased costs created by the new Super Cycle contract.

Based on 20 tons per month, plus 1666 Coffman, this should be adequate for the remainder of the year.

Attachments:

- (a) Proposed Amendment
- (b) Existing 1989 Grant Agreement

ACTION REQUESTED:

APPROVAL





RAMSEY COUNTY
Public Health Department
Rob Fulton, Director

Environmental Health Division
1910 W. County Rd. B. - Room 209
Roseville, Mn. 55113

633-0316 — 298-5972

(u)

TO: Shirley Chenoweth
FROM: Colleen Halpine
RE: 1989 Grant Agreement Amendments
DATE: August 11, 1989

Enclosed you will find three copies of the addendum to the Recycling Grant Agreement for 1989. Due to the increased costs for recycling services we are increasing the grant amounts to meet your individual budget needs listed in Exhibit A. Please review the addendum and, if you approve, sign all three copies and return to our office by September 1, 1989. Staff will then present these signed addendums to the County Board for their approval and execution.

ADDENDUM NUMBER 1
TO THE RECYCLING GRANT AGREEMENT
By and Between Ramsey County and Falcon Heights

WHEREAS, Ramsey County and the City of Falcon Heights have entered into a recycling grant agreement (hereinafter the "Agreement") for the period January 1, 1989 to December 31, 1989, and

WHEREAS, Falcon Heights has requested additional funds to pay for the increased costs of their curbside recycling program, and

WHEREAS, Ramsey County has a policy of providing 100% funding for municipal curbside recycling programs, and

WHEREAS, Ramsey County has determined that curbside recycling contractors should no longer be required to bring glass and metals to the Recycling Center at 775 Rice Street, NOW THEREFORE BE IT

RESOLVED, that Ramsey County and the City of Falcon Heights hereby amend the Agreement by mutually agreeing that the additional costs as shown in the attached Exhibit A be added to the budget shown in Attachment A of the Agreement, and BE IT FURTHER

RESOLVED, that the mandatory delivery requirement as described in Attachment B of the Agreement is suspended effective immediately, and BE IT FURTHER

RESOLVED, that all other terms and conditions of the Agreement remain unchanged.

RAMSEY COUNTY

CITY OF FALCON HEIGHTS

By _____
Chair, Ramsey County Board

By _____
Mayor

Approved as to Form:

Approved as to Form:

By _____
Assistant County Attorney

By _____
City Attorney

Insurance Approved:

By _____
Risk Manager

By _____
Director, Department of
Finance and Management Services

Funds are Available,
Code: _____

By _____
Budget and Accounting

By _____
Director, Public Works

Recommended for Approval:

By _____
Director, Public Health

Exhibit A

Falcon Heights Recycling Grant Agreement

Amendments in Falcon Heights recycling grant agreement for 1989 are necessary because of changes in the program. These changes resulted in increased collection costs (partly for recycling by multi-family units) and additional public education expenses. The additional cost for program implementation is as follows:

<u>Item</u>	<u>Cost</u>
1. Additional expenses for collection	\$ 3,136
2. Additional expenses for public education activities.	300
	<hr/>
TOTAL	\$ 3,436

ATTACHMENT A

1989 BUDGET

FOR THE CITY OF FALCON HEIGHTS

The service area for recycling is the entire City of Falcon Heights with twice monthly pick-up on the 1st and 3rd Friday of the month. Pick-up is provided for 1,152 single family residences and 544 apartment units. Materials being collected are: newspapers, glass, aluminum cans, tin cans, aluminum foil and trays, and corrugated cardboard. Plans are being made to implement a container pilot program. The City will provide on-going publicity through local newspapers, flyers, city newsletter, cable television and lawn signs.

It is anticipated the City will expend the following costs in implementing the program:

CITY OF FALCON HEIGHTS

<u>EXPENSE CATEGORY</u>	<u>ANNUAL COST</u>
A. Collection	
Once-monthly	_____
Twice-monthly (average 25 tons per month)	<u>\$13,766.00</u>
B. Administrative and Public	
Education Costs	<u>\$5,000.00</u>
C. Other Expenses?	_____
TOTAL	<u>\$18,766.00</u>

Consent X

Meeting Date: 8/30/89

Policy _____

Agenda Item: E 3

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

License

SUBMITTED BY:

Shirley Chenoweth

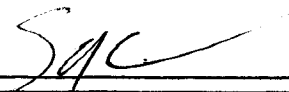
REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

General Contractor #366 (New)
Don Zappa & Son Excavating
1549 Berne Road
Minneapolis, MN 55421

ACTION REQUESTED:

APPROVAL



CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Request to retain 1979 Ambulance

SUBMITTED BY:

Leo Lindig

REVIEWED BY:

Jan Wiessner

EXPLANATION/SUMMARY (attach additional sheets as necessary):

The current Capital Improvement Program has scheduled the replacement of the 1979 Ambulance. A new ambulance has been ordered for delivery in 1990. The Fire Chief has requested that the 1979 ambulance be retained as a back-up. The estimated costs of retaining the ambulance are the following:

- \$4,000 Salvage Value
- 50 License Fee (Annual)
- Insurance (Annual)*
- 200 Repairs (Annual)

**TK is getting ins. co from ...*

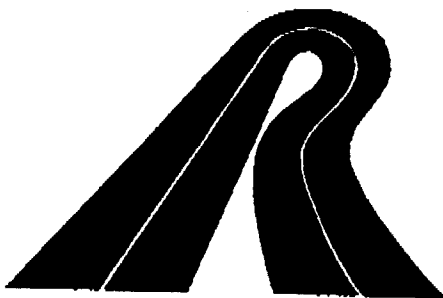
According to the attached correspondence, there would be no additional personnel or supply costs, the repair costs would be offset by the savings in not using the 752 truck as a back-up as gas and repairs are more expensive. The vehicle would be available for times when the new ambulance is being serviced or already in service. The budgeted salvage value would be substituted with Fire and Rescue Capital Improvement funds.

Attachments:

1. Aug. 8th letter from Chief Lindig
2. Aug. 8th memo from Jan Wiessner
3. Aug. 24th response from Chief Lindig

ACTION REQUESTED:

JW



ROAD RESCUE, INC.

1133 RANKIN STREET, ST. PAUL, MINNESOTA 55116-3117 (612) 699-5588

June 6, 1989

FALCON HEIGHTS FIRE DEPARTMENT
2770 W. Larpenteur Avenue
St. Paul, Minnesota

ESTIMATED TRADE IN VALUE OR RESALE VALUE OF USED AMBULANCE

1979 FORD E350 Type II Van

Builder - Wheeled Coach Corp of Orlando, Florida

EQUIPMENT REMAINING WITH VEHICLE

Standard Red Lights and Siren

CONDITION

FAIR TO GOOD

NEEDS: Body Work, Door Hinges Replaced, New Cushions,
Floor Replacement and Complete Repaint

ESTIMATED TRADE-IN OR RESALE VALUE: \$3,700.00 to \$4,300.00

**10 YEAR OLD VEHICLE CAN NOT BE USED AS FRONT LINE UNIT IN
MANY AREAS.....**

June 27, 1989

Honorable Mayor Tom Baldwin and City Council
City of Falcon Heights

RE: Back-up ambulance for the City of Falcon Heights Fire
Department

Dear Mayor and City Council Members:

Ramsey Medical Center is the Medical Control for the East Metro Health Care system. The City of Falcon Heights Fire Department receives medical direction for the treatment of all patients utilizing this system. The location of the City of Falcon Heights is remote to any back-up ambulance limiting response time from an acceptable 4-6 minutes to a possible 10-15 minute delayed response. Minimal equipment on this back-up ambulance must meet State Health Department Statute 144.801-144.8093. Equipment not included within this statute is medical variance equipment such as defibrillators and heart telemetry.

In conclusion, it is our opinion that because of the location of the City of Falcon Heights (which is remote to acceptable response of an additional back-up ambulance) that a positive action toward community public safety would be to continue community medical service with two ambulances.

Sincerely,



Daniel G. Hankins, M.D.
Medical Director, Ramsey EMS

DGH:pj
0776j



CITY OF
FALCON HEIGHTS

2077 W. LARPEUR AVENUE... FALCON HEIGHTS, MN 55113-5594 PHONE (612) 644-5050 FAX (612) 644-8675

August 14, 1989

TO: Leo Lindig
FROM: Jan Wiessner *[Signature]*
RE: Retention of Current Ambulance For Back-Up

Thanks for your reply to my questions about retaining the current ambulance. There are still a few more questions which haven't been answered yet which we need to address prior to going back to the City Council, specifically:

1. How many times during the past year (1988) would a back-up have been used?
2. Of these, how many times was Health One called and what were their response times for these calls?
3. How frequently do Fire Departments without Rescue Services have ambulances go out on their calls?
4. What would be the on-going additional costs of keeping the back-up? (i.e. insurance, repair, supplies, personnel, etc.)
5. I understand the state legislature has stiffened the training requirements for Ambulance Drivers. Will this affect our staffing ability?

August 8, 1989

Ms. Jan Wiessner
City of Falcon Heights

Re: Retention of Current
Ambulance as a back-up

Dear Jan:

Please accept this letter as our formal request for retaining our current ambulance as a back-up unit after we have received the new ambulance. I will attempt in this letter to address the particular concerns you have expressed, as well as to provide you with the information that you have requested. Finally, I will set forth the other reasons that we have for requesting that we be allowed to retain the current ambulance.

Our primary concern in any decision we make, is the safety of both the communities that we serve and our individual members. As you know, the number of calls that we receive has steadily increased, to the point that we are now responding to almost one call per day. The average call lasts about 45 minutes to 75 minutes, and the ambulance leaves our station on approximately 90% of these calls. During these times, the ambulance is "tied up" in the sense that it is either in transport, or standing by to transport. Our back-up during these periods consists of ourselves, responding in a fire truck, or, if they are available. Health One, as part of our agreement with them. If we respond in the firetruck, we do not have the ability to transport, at least until our ambulance can free itself. We also do not have the high level of equipment and care that our ambulance helps us to provide. Although Health One is good about responding and

provides adequate care, they are not always readily available, as their primary area of coverage (Roseville) keeps them quite busy. Thus, one of our primary strengths in providing ambulance coverage (proximity to Emergency Hospitals) is negated by not having a quick mode of transportation, which the back-up ambulance would provide. We have enclosed with this letter a copy of a letter that the Mayor has previously received from our Medical Director, which wholeheartedly endorses the concept of a back-up ambulance. Please keep in mind that these people review us every year; there is no one more uniquely qualified to determine whether or not we need a back-up ambulance.

Having our own back-up ambulance would greatly alleviate this problem. We would be able to respond in an appropriate manner to at least two simultaneous calls without having to rely on anyone other than ourselves. Along with our response time being drastically reduced, the quality of care that we render would increase, as we can carry much more equipment on the ambulance than on the firetruck. The city would save money, as having an ambulance respond to a call is not as expensive as having a fire truck (which burns more fuel). The city gets the additional benefit of not having a fire truck tied up; we would be much less reliant on Health One, as well. This has a secondary effect of saving the individual using the service some money, as our rates are much more reasonable than those of Health One.

Our second reason for our request, is the work done by our relief association in raising the funds for the new ambulance. When the

budgeting for the new ambulance was first being considered, there were no funds available, other than any funds available from the Lauderdale contract, which, as we understood it, were not specifically designated for the ambulance. Our relief association took the time to raise funds for the new ambulance, which they have turned over to the City, in the approximate amount of \$16,000.00. There were no guarantees made by the City, either express or implied, that the donation of these funds would ensure that the Fire Dept. would be allowed to retain the present ambulance as a back-up. However, we believe that the efforts of the Relief Association should be given some consideration in making the decision on the back-up ambulance; their efforts have relieved the taxpayer's of some of their burden, and they are continuing to work to raise more funds toward both the ambulance and other needed equipment.

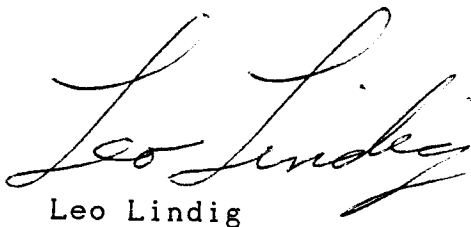
An additional factor to consider is the relative lack of re-sale value of any used ambulance, including ours. I have enclosed for you a copy of a quote regarding our present ambulance. Although the dollar amount that they quote is nothing to sneeze at, we do not believe that it is that significant of an amount in comparison to the safety and flexibility that we acquire by retaining the present ambulance as a back-up.

One final factor that we wish to have considered are the concerns of the two organizations responsible for the present ambulance. As you may know, this ambulance was entirely donated by Harvest States and the Knights of Columbus; no money from the City was needed for

the purchase of the ambulance. All that they requested in return for their donations was the notation on the back of the ambulance recognizing their contribution to this City. Anytime that the ambulance appears in public in this City, whether at a call or at a public function, their contribution receives further recognition from the citizens of this community. If at all possible, we would like to keep this ambulance, which would then continue to serve the community for which it was intended.

I hope that this letter supplies you with the information that you need to make your decision. It obviously indicates our strong feelings in this matter. However, if you do need further information, please do not hesitate to call.

Sincerely,



Leo Lindig

Consent _____

Agenda Item: F 2

Policy X

CITY OF FALCON HEIGHTS

Meeting Date: 8-30-89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION: Proposed Resolution R89-19 Approving Resolution of a Summary of Ordinance 0-89-6, Subdivision Procedures

SUBMITTED BY: Paul Mattke - Shirley Chenoweth

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Subdivision Procedures Ordinance 0-89-6 (14 pages in length) was adopted by Council on April 12, 1989. Adoption of this proposed Resolution will allow publication in summary form which will be much less costly. (If you would like to review Ordinance 89-6, please call Shirley.)

Attachments:

- a. Proposed Resolution 0-89-19
- b. Proposed Summary

ACTION REQUESTED:

APPROVAL



JENSEN, HICKEN, GEDDE & SOUCIE, P. A.

ATTORNEYS AND COUNSELORS AT LAW

BOCK, EDWARD A., JR.
BUCHMAN, JOHN T.
GEDDE, THOMAS A.
GROVER, BETH H.
HICKEN, JEFFREY P.
HOWARD, ROBERT A.
JENSEN, DAVID L.
MATTKE, PAUL E.
SCOTT, MICHAEL J.
SOUCIE, FRED M.

300 ANOKA OFFICE CENTER
2150 THIRD AVENUE
ANOKA, MINNESOTA 55303-2296

TELEPHONE (612) 421-4110
TELECOPIER (612) 421-1040

OF COUNSEL
HADLEY, CHARLES S.
LUTHER, RICHARD L.

MEMORANDUM

TO: ✓Janet R. Wiessner, Clerk-Administrator

FROM: Paul E. Mattke, Assistant Falcon Heights
City Attorney

DATE: August 18, 1989

RE: Summary of Subdivision Ordinance

Attached, you will find a Resolution Approving Publication of a Summary of the Subdivision Ordinance, along with the proposed Summary. You will note that a blank is left in the Resolution and in the Summary, to be filled in with a location in addition to the City Clerk's Office, somewhere within the City, where a complete copy of the Ordinance will be available for public inspection. Note that the Resolution must be passed by at least a four-fifths vote in order for publication of the Summary to be effective.

PEM/abg

Attachment

RESOLUTION NO. 89- 17

RESOLUTION APPROVING PUBLICATION
OF A SUMMARY OF ORDINANCE 0-89-6

IT IS HEREBY RESOLVED BY THE CITY OF FALCON HEIGHTS AS
FOLLOWS:

1. The Summary of Ordinance 0-89-6, which is attached hereto as Exhibit A, will clearly inform the public of the intent and effect of the Ordinance; and

2. The City Clerk is directed to publish the title and Summary once in the City's official newspaper, and to keep printed copies of the Ordinance available for inspection during regular office hours at the Office of the City Clerk and at the City Hall Bulletin Board.

ADOPTED by the Council this _____ day of _____,
1989.

Mayor

ATTEST:

Clerk-Administrator

SUMMARY OF ORDINANCE 0-89-6 OF THE
CITY OF FALCON HEIGHTS

AN ORDINANCE AMENDING SECTION
9-17.02 OF THE MUNICIPAL CODE RELATING
TO SUBDIVISION PROCEDURES

This Ordinance provides for the procedures to be followed in platting and otherwise subdividing property. The Ordinance also sets out the design standards to be followed in laying out streets, alleys, easements and lots and requires park dedication as a condition of any subdivision of land of four acres or more. It further provides that variances from the strict standards of the Ordinance are available in cases where extraordinary hardships would result from compliance. Finally, the Ordinance provides that applicants for subdivision or platting pay such fees as prescribed by Ordinance or Resolution along with all legal, engineering, planning and similar out-of-pocket costs incurred by the City with the respective matter. This is only a Summary of the Ordinance; copies of the complete Ordinance are available for public inspection during regular hours at the office of the City Clerk, Falcon Heights City Hall, and at City Hall Bulletin Board.

EXHIBIT A

Minnesota Department of Revenue

Setting and Reporting Dates of Public Budget Hearings

Sequence of events and assignment of reporting responsibilities

July 28, 1989

(Numbered for reference)

- 1 First, the county board will determine the date of the county public budget hearing for property taxes payable in 1990 and the date for reconvening the meeting if recessed and will notify the county auditor of the date set for the public budget hearing and the date set for reconvening the meeting if recessed.
- 2 Second, the county auditor will then notify the superintendent of each school district whose administrative headquarters is located within the county of the date set for the county public budget hearing and the date set for reconvening the meeting if recessed and the county auditor will request that each school board set a date for the school district's public levy hearing for its property tax levy for the 1990-1991 school year hearing and a date for reconvening the meeting if recessed.
- 3 Third, each school board will set the date for the school district's public levy hearing and a date for reconvening the meeting if recessed and will notify the auditor of the county in which the school district's administrative headquarters is located of the date set for the public levy hearing and the date set for reconvening the meeting if recessed.
- 4 Fourth, the county auditor will notify the mayor of each city having a population over 2,500 of the date set by the school board for the public levy hearing of the school district in which the city is located and the date set for reconvening the meeting if recessed, and the county auditor will request that each city council set a date for the city's public budget hearing and a date for reconvening the meeting if recessed.
- 5 Fifth, each city council of a city having a population over 2,500 will set the date for the city's public budget hearing for property taxes payable in 1990 and for reconvening the meeting if recessed and the mayor will notify the county auditor of the county in which the city is located of the date set for the public budget hearing and the date set for reconvening the meeting if recessed.

Setting and Reporting Dates of Public Budget Hearings

Sequence of events and assignment of reporting responsibilities

July 28, 1989

(Numbered for reference)

- 1 First, the county board will determine the date of the county public budget hearing for property taxes payable in 1990 and the date for reconvening the meeting if recessed and will notify the county auditor of the date set for the public budget hearing and the date set for reconvening the meeting if recessed.
- 2 Second, the county auditor will then notify the superintendent of each school district whose administrative headquarters is located within the county of the date set for the county public budget hearing and the date set for reconvening the meeting if recessed and the county auditor will request that each school board set a date for the school district's public levy hearing for its property tax levy for the 1990-1991 school year hearing and a date for reconvening the meeting if recessed.
- 3 Third, each school board will set the date for the school district's public levy hearing and a date for reconvening the meeting if recessed and will notify the auditor of the county in which the school district's administrative headquarters is located of the date set for the public levy hearing and the date set for reconvening the meeting if recessed.
- 4 Fourth, the county auditor will notify the mayor of each city having a population over 2,500 of the date set by the school board for the public levy hearing of the school district in which the city is located and the date set for reconvening the meeting if recessed, and the county auditor will request that each city council set a date for the city's public budget hearing and a date for reconvening the meeting if recessed.
- 5 Fifth, each city council of a city having a population over 2,500 will set the date for the city's public budget hearing for property taxes payable in 1990 and for reconvening the meeting if recessed and the mayor will notify the county auditor of the county in which the city is located of the date set for the public budget hearing and the date set for reconvening the meeting if recessed.

Selecting Newspapers for Publication of Budget Hearing Notice

July 28, 1989

(Numbered for reference)

In late June you received a letter with instructions entitled Summary of Property Tax Developments and Instructions to Counties, Cities with Populations over 2,500 and School Districts dated June 23, 1989.

X The Department of Revenue is now eliminating a portion of those instructions which concerned the selection of newspapers in which to publish budget and/or levy hearing notices, and it is replacing another portion.

The following instructions requiring publication of a notice announcing the reconvening of a recessed meeting are eliminated:

for counties:	paragraph 20, sections h and i
for school districts:	paragraph 6, sections g and h
for cities with populations over 2,500:	paragraph 14, sections g and h

The instructions establishing criteria for selection of a newspaper or newspapers in which to publish notice of budget and/or levy hearings are replaced with the instructions given below.

Since counties theoretically must notify every citizen in the county and school districts must notify every citizen in the school district, and since counties and school districts often cover large geographic areas, the new instructions may require local governments outside the Twin Cities area to publish the notice in more than one newspaper.

The following instructions are replaced with the instructions given below:

for counties:	paragraph 20, sections c and d
for school districts:	paragraph 6, sections b and c
for cities with populations over 2,500:	paragraph 14, sections b and c

- 1 Hennepin, Ramsey, Dakota, Washington, Anoka, Carver and Scott counties, all school districts located within one or more of these counties and not located partly in any other county, and all cities with populations over 2,500 located in these counties.

Consent _____

Agenda Item: F 3

Policy X

CITY OF FALCON HEIGHTS

Meeting Date: 8/30/89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION: Schedule dates for Budget Public Hearing and for reconvening Public Hearing, and additional Budget Workshop.

SUBMITTED BY: Jan Wiessner

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

The City is required to schedule a Public Hearing for the 1990 Budget as well as a date for reconvening the Public Hearing if necessary. (See attached Department of Revenue Correspondence)

Also, it appears that a second workshop will be necessary as there are many changes in this year's budget. (One workshop has been scheduled for Saturday, September 16 at 8:00 A.M.) Council members will receive the proposed budget by September 8th.

ACTION REQUESTED:

- a. Schedule initial Public Hearing
- b. Schedule second Public Hearing in the event the hearing must be reconvened.
- c. Schedule second workshop.

JW

Consent _____

Agenda Item: F 4

Policy X

CITY OF FALCON HEIGHTS

Meeting Date: 8/30/89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Comprehensive Park Plan

SUBMITTED BY:

Jan Wiessner

REVIEWED BY:

Carol Kriegler
Park and Recreation Commission

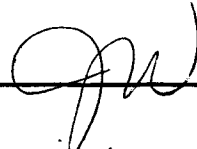
EXPLANATION/SUMMARY (attach additional sheets as necessary):

The Park and Recreation Commission will be meeting August 29th and is expected to recommend Council adoption of Comprehensive Park Plan for the City of Falcon Heights.

(Please bring your copy of the Plan prepared by Barton-Aschman)

ACTION REQUESTED:

Review plan for desired major changes and adopt plan.



CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION: Falcon Heights School Playground Committee Request

SUBMITTED BY: Carol Kriegler and the Parks and Recreation Commission

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

The Parks and Recreation Commission will be conducting a meeting on Tuesday, August 29th. At this time the Commission will discuss a request submitted by the Falcon Heights School Playground Committee for the City to financially support its playground equipment project.

It is expected that the Commission will make a recommendation to support the project to an extent to be determined at Tuesday nights meeting.

A member of the Falcon Heights Playground Committee will be present at the Council meeting to answer questions related to the project.

- Attachment:
1. Request from Falcon Heights Playground Committee

ACTION REQUESTED:

Authorization to financially support the Falcon Heights School Playground Equipment Project in the amount recommended by the Commission. This expenditure is to come from the Park and Recreation Capital Improvement Fund.

CK

City of Falcon Heights
2077 Larpenteur Avenue
Falcon Heights, Minnesota 55113

August 24, 1989

Dear City Council Members/Parks and Recreation Commission Members:

Addressing the needs already expressed by area families and school staff, the Falcon Heights Community Playground Committee (FHPC) was formed. The committee has been working diligently with area residents and philanthropic organizations since the summer of '88 to research and develop community playground plans for the Falcon Heights School grounds. Parents and elementary school-age children were surveyed to determine needs and interests. After needs were determined, a proposed playground model was developed to present to groups and a Falcon Heights Playground account was established to facilitate project donations.

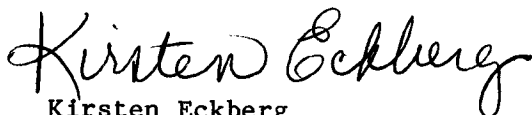
The FHPC has held fundraising drives, such as "Pennies From Heaven" (\$1000.00), "Coin Week" (\$1300.00) and Recycling (\$2500.00) to earn money for the project. In addition, Roseville Area Schools has committed \$5000.00 for handicapped accessible equipment and will provide installation. Groups such as the North Suburban Youth Association (\$5000.00), Falcon Heights/Lauderdale Lions (\$2000.00), North Suburban Kiwanis (\$700.00), Rosetown American Legion Post #542 (\$500.00), Roseville Rotary (\$400.00) Roseville JayCees (\$200.00) all have provided support for the project. To date, the efforts of those donating to the playground project have totalled just over \$18,000.00, leaving \$8000.00 needed to complete the installation of phase one and two by October, 1989.

The FHPC, together with Falcon Heights School, is dedicated to provide a community play area which meets the needs and interests of area residents. We are eager to work with members of the Falcon Heights Parks and Recreation Commission and City Council to further the progress we have worked hard to achieve. In order to receive play equipment in time to install it before winter, the deadline for submitting an equipment order is August 31.

Members of the FHPC request that the City of Falcon Heights consider purchasing approximately \$8000.00 worth of equipment listed under Phase One on the attached Equipment Cost Page to enable the committee to complete an equipment order by August 31. Beyond this fall's goal, members of the FHPC are excited about exploring future ways that we can work with you to complete the playground project and improve the Falcon Heights School park land/play area.

Thank you for your consideration of the committee's requests. A member of the FHPC will be at both the upcoming Parks and Recreation Commission meeting (8/29) and the City Council meeting (8/30) to answer any questions you may have.

Sincerely,



Kirsten Eckberg
Falcon Heights Community Playground Committee

FALCON HEIGHTS PLAYGROUND EQUIPMENT

Estimated Costs

		<u>Approximate Totals</u>
PHASE I		\$13,100.00
<u>Tower Section</u>		
Spiral Slide	1500.00	
Climbing Wall	600.00	
Spiral Slide Section Deck/Vertical Logs	2500.00	
Two Panels	300.00	
Slide Pole	80.00	
Tire Net	150.00	
Wide Slide Deck	1000.00	
Steering Wheel	56.00	
9'x9' Cargo Net	260.00	
18" Narrow Slide	625.00	
Tower Deck Section	4500.00	
Step Section	875.00	
Poly Tunnel	400.00	
PHASE II		\$9,000.00
<u>Accessible To Disabled</u>		
3'x4'6" Decking	1312.00	
Tire Net	150.00	
Wide Slide	400.00	
Cargo Net	240.00	
Clatter Bridge	350.00	
Steering Wheel	56.00	
Poly Crawl	800.00	
Structure to Attach Above	5390.00	
<u>Hand Operated Swings</u>	1000.00	
PHASE III		
<u>Overhead Ladder Section</u>		
Tire Swings	1000.00	
Ring Section	1400.00	
Ladder Section	1400.00	
<u>Cable Ride 60'</u>		
Trolley	230.00	
Tire Net	200.00	
Cable & Thimbles	150.00	
Logs & Hardware	1420.00	
PHASE IV		
<u>Rehabilitate Existing K-3 Structures</u>	8000.00	
OTHER		
<u>Pea Gravel</u>	3000.00	

Consent _____

Agenda Item: F 6

Policy X

CITY OF FALCON HEIGHTS

Meeting Date: 8/30/89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION: Community Park Building Plan

SUBMITTED BY: Jan Wiessner

REVIEWED BY: Carol Kriegler
Park and Recreation Commission (will meet on August 29)

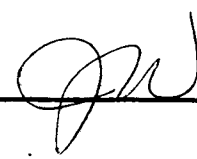
EXPLANATION/SUMMARY (attach additional sheets as necessary):

Architect Tom Dunwell has completed plans for the Community Park Building and is ready to proceed with building specifications if approved by Council.

Mr. Dunwell will make a brief presentation and be available for questions.
(He will not be available until after 8 P.M.)

ACTION REQUESTED:

Review plans for building and approve if acceptable.



August 29, 1989

Addendum to Agenda for August 30, 1989:

F (7) Set Public Hearing for Delinquent Utility Charges.

ACTION: _____

Consent _____

Agenda Item: E-7

Policy X

CITY OF FALCON HEIGHTS

Meeting Date: _____

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Set Public Hearing for delinquent utility charges.

SUBMITTED BY:

Tom Kelly

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Schedule a Public Hearing for September 27, 1989 at 7:30 for the adoption of delinquent utility charges.

ACTION REQUESTED:

Schedule Public Hearing on September 27, 1989 at 7:30 p.m.

August 9, 1989

ADDENDUM TO CONSENT AGENDA FOR AUGUST 9, 1989:

E(7) Planning Commission Minutes of August 2, 1989

ACTION: _____

MINUTES
REGULAR PLANNING COMMISSION MEETING
AUGUST 7, 1989

Chairman Black called the meeting to order at 7:58 P.M.

Present: Commissioners
Black, Boche, Nestingen, Daykin, Finegan. Also present were Council
Liaison Wallin and City Planner, Susan Hoyt Taff, Carol Carlson.

PRESENT

Absent: Commissioners
Barry, Carroll, Duncan, Grittner.

ABSENT

Commissioner Daykin moved, seconded by Commissioner Nestingen, to
approve the July 10, 1989 Minutes as amended adding Section 2(b) to
Line 3 of the last paragraph on page 2. Motion carried unanimously.

7/10/89 MINUTES
APPROVED AS
AMENDED

Mr. Dennis Hunt withdrew his application for a Conditional Use Permit
for a parking lot in a R-1 zone at 1546 Crawford Avenue so the continua-
tion of a Public Hearing from July 10, 1989, was closed by Chairman
Black.

CONTINUATION
OF PUBLIC
HEARING CLOSED

Chairman Black then opened a Public Hearing at 8:02 P.M. on an
amendment to a Conditional Use Permit at 1544 Larpenteur Avenue
(JJ's Pool & Arcade). The proprietors of JJ's requested amendments
that (1) allow them to employ one person rather than two persons after
7:00 P.M., if business warrants it (condition R-89-5, #1) and (2) allow
the business to stay open until 1:00 A.M. rather than midnight seven days
a week (condition R-89-5, #10a).

PUBLIC HEARING
REQUESTED BY Mr.
JOSEPH A. SACCO,
1544 LARPEUTEUR

Susan Hoyt Taff reminded everyone that the original Conditional Use
Permit called for a 3 month review, she also reported that the police
experienced no problems at the amusement center, and no residents notified
City Hall with complaints regarding the amusement center.

Mr. Joseph Sacco, proprietor of JJ's, indicated that business at the present
time doesn't warrant having two adult employees on the premises after 7:00 P.M.
Mr. Jim Sacco said the facilities are well lit both inside and outside, and the
space is very open so it is easy to keep an eye on customers at all times. The
second request for a change in the closing time was initiated because their
customers after 10:00 P.M. are somewhat older than daytime customers. They
believe the 18-20 year olds would stay the extra hour if they were open.

Resident Mr. Mark Kosanke of 1471 California stated that he hadn't noticed
any problems in the neighborhood from JJ's. He requested that the Planning
Commission review the Conditional Use Permit in six months, if the proposed
amendments were adopted.

Resident Steve Dahlstrom of 1502 California said that he occasionally saw young people hanging out in the back parking lot and heard drag racing down his street. He was not generally in favor of extended hours or less adult supervision.

Commissioner Daykin indicated that the "No Right Turn" sign in the rear parking lot exits on Arona are not prominent and may be overlooked while exiting the back lot.

There being no further comments, Chairman Black closed the Public Hearing at 8:30 P.M.

Commissioner Finegan moved to amend the existing Conditional Use Permit for 1544 Larpenteur condition #1 to allow the business to remain open until 1 A.M. on Friday and Saturday evenings and condition #10 to allow the business owners to employ one person after 7 P.M. on Sunday through Thursday evenings, and to require a review of the Conditional Use Permit in three months from the date of City Council action on the amendments.

Commissioner Daykin requested that the building manager be asked to attend the City Council Meeting on August 9, 1989 to discuss the "No Right Turn" signs in the rear parking lot.

Susan Hoyt Taff presented the Commission with a revised project timetable for the Procedures Manual.

Carol Carlson reported on proposed changes to the Swimming Pool Ordinance, Section 9-14.02 of the City Code. The draft ordinance included a more specific definition of swimming pool revision in the fencing requirements from 6' to 5' and re-organization. According to Ms. Carlson's research, the State Health Department Inspector recommends a five foot fence built of a non-climbable material beginning no more than 4 inches above ground level. Discussion about filling the pool during construction prior to the construction of a permanent fence followed. Ms. Carlson said she would re-work the draft ordinance to specify a temporary fence be erected if the pool is filled during construction.

Commissioner Finegan suggested the Commission wait to make recommendations until after a Public Hearing on the Ordinance, Chapter 9-14.02 on September 11, 1989.

Chairman Black adjourned the meeting at 9:00 P.M.

Submitted by:

Patricia Phillips

Approved: _____

August 9, 1989

ADDENDUM TO POLICY AGENDA FOR AUGUST 9, 1989:

F(6) Sidewalk Repair at City Hall

ACTION: _____

Consent _____

Agenda Item: F -6

Policy X

CITY OF FALCON HEIGHTS

Meeting Date: 8/9/89

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Sidewalk Repair at City Hall

SUBMITTED BY:

Vince Wright

REVIEWED BY:

Jan Wiessner

EXPLANATION/SUMMARY (attach additional sheets as necessary):

The Public Works Department conducts annual sidewalk inspections to assure that each sidewalk on public property is maintained in a safe condition. The sidewalk in front of City Hall has become cracked and could become a safety hazard to the public.

We recommend repairing the sidewalk this year using funds from the Public Works Capital Improvement fund.

ACTION REQUESTED:

Authorize expenditure of \$3513.00 out of Public Works Capital Improvement fund to repair City Hall sidewalk.



CITY OF
FALCON HEIGHTS

2077 W. LARPEN TEUR AVENUE FALCON HEIGHTS, MN 55113-5594 PHONE (612) 644-5050 FAX (612) 644-8675

August 8, 1989

TO: Jan Wiessner
FROM: Vince Wright
RE: Sidewalk Repair at City Hall

Bids were received from Midwest Concrete Driveway Co., and Frattalone Excavating & Grading, Inc. After reviewing the submitted bids, I am recommending that the City go with Midwest Concrete to repair the sidewalk at the City Hall. The area of sidewalk to be repaired is approximately 1200 square feet. The bids were submitted as follows:

Midwest - \$2.93/sq. ft.--approximately \$3513.00

Frattalone - \$2.95/sq. ft.--approximately \$3540.00

I am recommending Midwest Concrete Driveway Co., because they are the lowest bid, they can do a good job and they may not be as busy as the other bidders.

VW/kn



Midwest Concrete Driveway Co.

1464 West Idaho, Falcon Heights, MN 55108

Bus: 644-0113

Bill Mosier

Res: 647-0005

JOB ESTIMATE

No 1323

TO CITY of FALCON HTS,
2077 W. LARSEN BLVD
FALCON HTS, MN 55113

PHONE 644-5050
DATE 8/8/89
JOB NAME, LOCATION VILLAGE HALL

JOB DESCRIPTION:

SIDEWALK REPLACEMENT: 8'x17', 8'x35',
8'x26', 16 1/2'x31', 8'x8'

- REMOVE EXISTING CURB & SPOIL
4000 PSI CONCRETE 4" THICK
WIRE MESH
EXPANSION JOINT
COMPACTED SAND & GRAVEL BASE
* BASED ON \$2.93 / SQUARE FOOT

TERMS: Estimated Job Cost - \$ 3513.00
Down Payment (%) - \$
Balance Due Upon Completion and Owner's Inspection - \$

Estimate Prepared By: BILL MOSIER

Accepted By:
Date:
SIGN AND RETURN YELLOW ACCEPTANCE COPY

This estimate is valid for _____ days. Thereafter it is subject to change without notice. This estimate is for completing the job as described above. It is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems or adverse weather conditions arise after the work has started.

Proposal -

F.M. FRATTALONE
EXCAVATING & GRADING, INC.
 Commercial & Residential
 Site Grading & Compaction
 3066 Spruce Street St. Paul, MN 55117
 Phone 484-0448

PROPOSAL SUBMITTED TO City of Falcon Heights		PHONE	DATE July 28, 1989
STREET 2077 Larpenteur Avenue		JOB NAME City Hall	
CITY, STATE AND ZIP CODE Falcon Heights, Minnesota 55113		JOB LOCATION	
ARCHITECT	DATE OF PLANS		JOB PHONE

We hereby submit specifications and estimates for:

Remove concrete sidewalk @ \$1.00 per square foot
 Replace concrete sidewalk @ \$1.95 per square foot

2.95 Per Square ft

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

_____ dollars (\$ _____).

Payment to be made as follows:

Net thirty (30) days from invoice date, 1 1/2% per month service charge
 on any balance over thirty (30) days.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature Frank M. Frattalone
 Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature _____
 Signature _____