

CITY OF FALCON HEIGHTS

AGENDA

OCTOBER 26, 1988

A. CALL TO ORDER 7:00 P.M.

B. ROLL CALL: CIERNIA _____ P. CHENOWETH _____ WALLIN _____ BUSH _____
BALDWIN _____ WIESSNER _____ S. CHENOWETH _____ ATTORNEY _____
ENGINEER _____

C. APPROVAL OF MINUTES

1. Regular Council Meeting of October 12, 1988

ACTION: _____

D. PUBLIC HEARINGS:

None

E. CONSENT AGENDA:

1. Fire and Ambulance Reports
 2. Disbursements
 - a. General Disbursements through October 26, 1988, \$66,839.08
 - b. Payroll 10/1/88 - 10/15/88, \$9,837.79
 - c. Statement from Dahlgren, Shardlow & Uban for September, 1988, \$918.33
 - d. Statement from Jensen, Hicken, Gedde & Soucie for September, 1988, \$3,762.30
 - e. Statement from Maier, Stewart & Assoc., 8/28/88-9/24/88, \$952.68
 3. Resignation of Stephen Hard from Solid Waste Commission
 4. Solid Waste Commission Minutes of October 5, 1988
 5. Ramsey County Sheriff's Report for September, 1988
 6. Licenses - General Contractor - #174
The Snelling Company
1750 Thomas Avenue
P.O. Box 40246
St. Paul, MN 55104
Corporate - #173
Image Premastering Services
1781 North Prior Avenue
Falcon Heights, MN 55113
- General Contractor - #175
Model Construction Co., Inc.
908 West County Rd. C-2
Roseville, MN 55113

ACTION: _____

AGENDA
OCTOBER 26, 1988
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F. REPORTS, REQUESTS AND RECOMMENDATIONS:

1. Metropolitan Council representative Chuck Wiger will give update on Metropolitan Council activities.

ACTION: _____

2. Contribution to Sheriff's Lakes and Trails Patrol Unit

ACTION: _____

3. Resolution re Brimhall School Centennial Celebration

ACTION: _____

4. RCLLG Resolutions

ACTION: _____

5. Schedule workshop to discuss City's Assessment Policy

ACTION: _____

6. Resignation of Alan Rolek, Administrative Assistant/Finance Manager

G. ANNOUNCEMENTS AND UPDATES:

H. ADJOURNMENT:

ACTION: _____

MINUTES
REGULAR CITY COUNCIL MEETING
OCTOBER 12, 1988

Baldwin convened the meeting at 7:00 P.M.

ALL MEMBERS PRESENT

Ciernia, P. Chenoweth, Wallin, Bush and Baldwin. Also present were Gedde, Wiessner and S. Chenoweth

MINUTES OF SEPTEMBER 28, 1988 APPROVED

Council approved the Minutes of September 28, 1988 as presented.

CONSENT AGENDA APPROVED

Council approved the following Consent Agenda:

1. Disbursements
 - a. General Disbursements through October 12, 1988, \$20,148.73
 - b. Sinking Fund, \$216,65
 - c. Statement from Jensen, Hicken, Gedde & Soucie for August, 1988, \$1,925.50
2. Resignation of Patricia Kusters from the Human Rights Commission
3. Appointment of G. James Olson, 1816 Asbury, to Human Rights Commission
4. Planning Commission Minutes of October 3, 1988
5. Cancellation of Check #22218 dated 9/16/88 Issued to City of Brooklyn Park in the amount of \$60.00
6. 1989 Law Enforcement Agreement with Ramsey County Sheriff's Department
7. Licenses

CITY TO NEGOTIATE WITH PROPOSED DEVELOPER OF PROPERTY AT 2061 W. LARPENTEUR REGARDING POSSIBLE PURCHASE OF CITY PROPERTY

Architect George Cundy and Robert Westlund, Jr., Westlund Construction, were in attendance requesting the City consider sale of a 25 foot strip of City land abutting 2061 W. Larpenteur. A developer is proposing construction of a three story office building on that property and would like additional land to allow for more landscaping. Following a discussion, Council indicated they were open to an offer on the land, and directed Wiessner to negotiate with the developer regarding a purchase price.

ADOPTION OF ORDINANCE RELATING TO CHRISTMAS TREE SALES LOTS

Council reviewed the proposed ordinance which would establish a separate category for Christmas tree lots with uniform regulations applying to all lots. Sam Jacobs, 1489 W. Hoyt, representing the Falcon Heights/Lauderdale Lions Club, stated they would not object to obtaining a license for their sales lot, but did feel it would be strange to require sign permits at \$15.00 per sign when the funds come back into the community. He requested that Council consider exempting the club from the sign permit requirement.

Joyce Gimmsted, owner of B and J Midway Floral, felt it was unfair to allow the Lions to put signs near other retail businesses with tree sales lots, as it definitely reduced the sales at those lots last year. Following the discussion, Wallin moved adoption of Ordinance O-88-15 which carried unanimously.

ORDINANCE O-88-15

AN ORDINANCE REMOVING CHRISTMAS TREE SALES LOTS FROM SECTION 5-6.01 OF THE MUNICIPAL CODE AND ESTABLISHING SECTION 5-6.02 REGULATING CHRISTMAS TREE SALES LOTS

STAFF TO RESEARCH OTHER COMMUNITIES REGARDING EXEMPTION OF NON-PROFIT ORGANIZATIONS FOR DISCUSSION AT 11/9 MEETING

Staff was directed to obtain information from other communities regarding exemption of non-profit organizations from sign permits. The matter will be discussed further at the November 9th meeting.

REQUEST FOR REIMBURSEMENT FOR REPLACEMENT OF SOIL AND GRASS ON BOULEVARD AT 1728 TATUM

Council discussed a reimbursement request from Edna Cowles, 1728 Tatum, for replacement of the boulevard sod in front of her residence. Wiessner explained the City did plan to replace approximately one-half of the sod in the spring of 1989; however, did not intend to remove and replace the existing soil as Mrs. Cowles has done. After a discussion, Chenoweth moved that Mrs. Cowles be reimbursed at a rate equal to 50% of the typical cost of the per lot sod replacement on Tatum. The reimbursement will be made in the spring of 1989 after the cost has been determined.

ADOPTION OF RESOLUTION AUTHORIZING FINAL PAYMENT FOR ST. MARY'S STREET IMPROVEMENT

Ciernia moved adoption of Resolution R-88-18 which carried unanimously.

RESOLUTION R-88-18

A RESOLUTION AUTHORIZING FINAL PAYMENT OF \$1,339.38 TO BITUMINOIUS CONSULTING & CONTRACTING FOR THE 1988 ST. MARY'S STREET IMPROVEMENT

ADOPTION OF RESOLUTION REGARDING ASSESSMENT OF ST. MARY'S ST. PARKING IMPROVEMENTS

Ciernia moved adoption of Resolution R-88-19 which carried unanimously.

RESOLUTION R-88-19

A RESOLUTION FOR THE ASSESSMENT OF ST. MARY'S STREET PARKING IMPROVEMENT COSTS TO RESTAURANT ASSOCIATES, INC.

DONATION TO PARK BUGLE APPROVED

Bush moved that the City make a \$250.00 donation to the Park Bugle, such amount to be taken from the Contingency Fund. Motion carried unanimously.

PRELIMINARY DEVELOPMENT AGREEMENT TIF APPLICATION AND APPLICATION FOR PUD GIVEN CONCEPTUAL APPROVAL

Wiessner explained that Marcor Corporation has indicated a desire to submit a preliminary application for Planned Unit Development for the Southeast corner of Larpenteur/Snelling at the November Planning Commission, and staff has determined the City's present forms are inadequate. Council reviewed the proposed forms and recommended a \$3,000 application fee and \$7,000 letter of credit with the option to require more if costs exceed \$10,000. A possible alternative would be for the developer to pay \$10,000 up front. Council then granted conceptual approval of the documents and requested the final drafts be available for their review at a future meeting.

ADJOURNMENT

The meeting was adjourned at 8:13 P.M.

Tom Baldwin, Mayor

ATTEST:

Shirley G. Chenoweth, City Clerk

Consent X

Meeting Date: 10/26/88

Policy _____

CITY OF FALCON HEIGHTS

Agenda Item: E-2

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Disbursements

SUBMITTED BY:

Al Rolek

REVIEWED BY:

Shirley Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

- (a) General Disbursements through 10/26/88, \$66,839.08
- (b) Payroll 10/1/88 - 10/15/88, \$9,837.79
- (c) Statement from Dahlgren, Shardlow & Uban for September, 1988, \$918.33
- (d) Statement from Jensen, Hicken, Gedde & Soucie for September, 1988, \$3,762.30
- (e) Statement from Maier, Stewart & Assoc., 8/28/88-9/24/88, \$952.68

ACTION REQUESTED:

[Handwritten signature]

GENERAL DISBURSEMENTS

ATTACHMENT (a)
MINUTES OF October 26, 1988

CHECK NO.	ISSUED TO	REASON	AMOUNT
22349	U. S. Postmaster	Postage Stamps	250.00
22350	Daniels Cleaners	Carpet Cleaning	69.50
22351	Park Bugle	Donation	250.00
22352	Falcon Heights City Treasurer	Petty Cash Replacement	22.60
22353	Bituminous Consulting & Contracting	Final Payment - St. Mary's Parking	1,339.38
22354	Alan Rolek	GFOA Conference & Mileage	225.07
22355	Janet Wiessner	Meetings & Oct. Car Allowance	163.03
22356	City of New Brighton	Meeting	12.00
22357	Smith Office Equipment	Maint. Agreement on Typewriters	136.00
22358	Falcon Heights Pharmacy	Faxing Documents to City Atty.	10.00
22359	Midwest Business Products	Office Supplies	74.91
22360	Blomberg Pharmacy	General Supplies	10.92
22361	Minnesota Mutual Life	Health, Dental & Life Insurance	1,685.55
22362	Ramsey County Personnel	Insurance Administration Fee	41.60
22363	Jensen, Hicken, Gedde & Soucie, P.A.	September Atty. Fees	1,836.80
22364	Dahlgren, Shardlow & Urban	September Planner Fees	918.33
22365	AT&T Credit Corp.	Telephone Equipment	22.43
22366	U. S. West Communications	Telephones	256.30
22367	Custom Property Services	Janitorial Services	250.00
22368	Glenwood Inglewood	Water Cooler	5.50
22369	Suburban True Value Hardware	Various Supplies	78.25
22370	Target	Smoke Detectors & Various Supplies	635.97
22371	Ramsey County	October Policing	20,420.00
22372	AT&T Consumer Products Division	Telephone	18.53
22373	Toll Company	Maint. of Equipment	24.66
22374	Bensen Optical Co., Inc.	Safety Glasses	43.00
22375	Harvest States Cooperatives	Motor Fuel	62.20
22376	Capitol City Regional Assn.	1 Year Membership	50.00
22377	Road Rescue, Inc.	Brackets	107.00
22378	MN Conway Fire & Safety	Nozzles	758.00
22379	Tau Med, Inc.	Maint. of Equipment	205.32
22380	Emergency Medical Products, Inc.	" " "	62.82
22381	Terry Iverson	Mileage	44.20
22382	Brighton Veterinary Hospital	Animal Control	25.00
22383	City of New Brighton	Animal Control - Pick ups	37.00
22384	Maler, Stewart & Associates	September Engineering	952.68
22385	Browning-Ferris Industries	Waste Removal	68.32
22386	Patricia Lyddy	Non-Resident Reimbursement	40.00
22387	Kyle McClintick	" " "	19.00
22388	Diane Mosier	" " "	32.00
22389	Ardis Hutchins	" " "	12.00

CHECK NO.	ISSUED TO	REASON	AMOUNT
22390	Mike's Pro Shop	Recreation Supplies	14.90
22391	Steickens	Recreation Equipment	45.99
22392	Chemsearch	Line stripper and paint	450.17
22393	Blomberg Pharmacy	Refund of overpayment of False Alarms	25.00
22394	Super Cycle, Inc.	September Recycling	797.20
22395	Witt Financial	Fees for Investments	110.14
22396	Gierlsen Company	Board up Park Bldg. after fire	366.28
22397	Assn. of Metropolitan Municipalities	Contribution-Property Tax Computer Analysis Program	500.00
22398	MacQueen Equipment	Maint. of Equipment	1,538.57
22399	Metropolitan Waste Control Commission	October Sewer Charge	31,714.96
	TOTAL		66,839.08

Check Number	Employee Number	Employee Name	Pay Period	Pay Group	Pay Description	Check Amount	Check Date	Status
016873			0			0.00	14-Oct-88	VOID
016874			0			0.00	14-Oct-88	VOID
016875			0			0.00	14-Oct-88	VOID
016876	00000002	Wiessner, Janet R.	19	01	semi-monthly	1,123.06	14-Oct-88	Outstanding
016877	00000004	Kriegler, Carol J.	19	01	semi-monthly	249.98	14-Oct-88	Outstanding
016878	00000011	Chenoweth, Shirley E.	19	01	semi-monthly	673.69	14-Oct-88	Outstanding
016879	00000020	Iverson, Terry D.	19	01	semi-monthly	892.46	14-Oct-88	Outstanding
016880	00000027	Morgan, Jay M.	19	01	semi-monthly	629.07	14-Oct-88	Outstanding
016881	00000031	Rolek, Alan J.	19	01	semi-monthly	691.17	14-Oct-88	Outstanding
016882	00000035	Zimmerman, Katherine	19	01	semi-monthly	331.71	14-Oct-88	Outstanding
016883	00000038	Wright, Vincent D.	19	01	semi-monthly	824.20	14-Oct-88	Outstanding
016884	00000062	Thompson, Mike F.	19	01	semi-monthly	229.81	14-Oct-88	Outstanding
016885	00000063	Phillips, Patricia A.	19	01	semi-monthly	207.51	14-Oct-88	Outstanding
016886	00000003	Baumann, Nicholas B.	10	02	monthly 1	413.06	14-Oct-88	Outstanding
016887	00000005	Berndt, Ross	10	02	monthly 1	181.25	14-Oct-88	Outstanding
016888	00000006	Bianchi, David P.	10	02	monthly 1	60.50	14-Oct-88	Outstanding
016889	00000007	Bianchi, Joseph D.	10	02	monthly 1	70.75	14-Oct-88	Outstanding
016890	00000008	Brown, Raymond F.	10	02	monthly 1	344.50	14-Oct-88	Outstanding
016891	00000013	Clarkin, Michael D.	10	02	monthly 1	72.25	14-Oct-88	Outstanding
016892	00000014	Dow, Michael J.	10	02	monthly 1	145.50	14-Oct-88	Outstanding
016893	00000015	Dowdell, Ralph L.	10	02	monthly 1	37.50	14-Oct-88	Outstanding
016894	00000016	Fuller, James D.	10	02	monthly 1	159.00	14-Oct-88	Outstanding
016895	00000018	Holmgren, John M.	10	02	monthly 1	141.25	14-Oct-88	Outstanding
016896	00000021	Kurhajetz, Clement M.	10	02	monthly 1	223.75	14-Oct-88	Outstanding
016897	00000022	LeMay, Dennis G.	10	02	monthly 1	114.25	14-Oct-88	Outstanding
016898	00000023	LeMay, Douglas	10	02	monthly 1	98.81	14-Oct-88	Outstanding
016899	00000024	Lindig, Leo	10	02	monthly 1	108.89	14-Oct-88	Outstanding
016900	00000025	McDermond, Cindy K.	10	02	monthly 1	84.25	14-Oct-88	Outstanding
016901	00000026	McNabb, Gerald	10	02	monthly 1	95.50	14-Oct-88	Outstanding
016902	00000029	Olson, Joseph E.	10	02	monthly 1	141.25	14-Oct-88	Outstanding
016903	00000032	Schaefer, Richard A.	10	02	monthly 1	58.00	14-Oct-88	Outstanding
016904	00000033	Schauffert, Craig F.	10	02	monthly 1	90.25	14-Oct-88	Outstanding
016905	00000034	Smida, Gail	10	02	monthly 1	207.00	14-Oct-88	Outstanding
016906	00000039	Morgan, Jay	10	02	monthly 1	154.00	14-Oct-88	Outstanding
016907	00000040	Kayser, Douglas	10	02	monthly 1	135.00	14-Oct-88	Outstanding
016908	00000042	Stolz, Steven P.	10	02	monthly 1	67.25	14-Oct-88	Outstanding
016909	00000044	Blanchard, Patricia M.	10	02	monthly 1	41.75	14-Oct-88	Outstanding
016910	00000045	Gilbert, Jerome J.	10	02	monthly 1	160.62	14-Oct-88	Outstanding
016911	00000046	Holmgren, John H.	10	02	monthly 1	158.25	14-Oct-88	Outstanding
016912	00000047	McNabb, Kevin	10	02	monthly 1	164.25	14-Oct-88	Outstanding
016913	00000049	Anderson, Kevin L.	10	02	monthly 1	256.50	14-Oct-88	Outstanding

Grand Total

9,837.79

**DAHLGREN
SHARDLOW
AND UBAN**

CONSULTING PLANNERS
LANDSCAPE ARCHITECTS
300 FIRST AVENUE NORTH
SUITE 210
MINNEAPOLIS, MN 55401
612-339-3300

10/12/88

City of Falcon Heights
2077 Larpenteur Avenue, W.
Falcon Heights, MN 55113

ATTENTION: Mayor and Council

RE: Technical Assistance (#0150100)

Statement of Account
DAHLGREN SHARDLOW & UBAN, INC.

For professional services during the period of September 1,
1988, through September 30, 1988.

PLANNING CONSULTATION

Research	Ordinance Background for KKE Proposal
Phone Calls	J. Wiesner, G. Williams

*** Total Time

35.00

SPECIAL TECHNICAL ASSISTANCE

Preparing/Meeting	Planning Commission
Writing	Procedures Manual
Research	Parking Policies and Procedures Manual
Analysis	Procedures Manuals, Parking Issue Residential Setbacks

Phone Calls

Kitty
J. Wiesner, S. Chenoweth

Secretarial Service

*** Total Time

1,879.50

Expenses

Delivery Services
Mileage

*** Total Expenses

10.64

TOTAL TIME
TOTAL EXPENSES

\$1,914.50
\$10.64

TOTAL AS PER MONTHLY CONTRACT AMOUNT

883.33

TOTAL AMOUNT FOR PLANNING CONSULTATION

35.00

TOTAL PAYABLE

\$918.33

March Sew.

JENSEN, HICKEN, GEDDE & SOUCIE, P. A.

ATTORNEYS AND COUNSELORS AT LAW

BOCK, EDWARD A., JR.
 BUCHMAN, JOHN T.
 GEDDE, THOMAS A.
 HICKEN, JEFFREY P.
 HOWARD, ROBERT A.
 JENSEN, DAVID L.
 MATTHE, PAUL E.
 MULVAHILL, JAMES P.
 SCOTT, MICHAEL J.
 SOUCIE, FRED M.

500 ANOKA OFFICE CENTER
 2150 THIRD AVENUE
 ANOKA, MINNESOTA 55303-2296

TELEPHONE (612) 421-4110
 TELECOPIER (612) 421-1040

OF COUNSEL
 HADLEY, CHARLES S.
 LUTHER, RICHARD L.

October 6, 1988

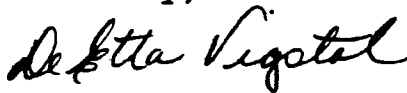
Ms. Jan Wiessner
 Clerk Administrator
 City of Falcon Heights
 2077 West Larpenteur Ave
 Falcon Heights, MN 55113

Dear Ms. Wiessner:

Enclosed are our itemized statements for the City of Falcon Heights for the month of September, 1988. The total charges on all files this month are as follows:

Professional Services	\$ 1,827.00
Expenses	\$ <u>9.80</u>
Current Balance (Sept.)	\$ 1,836.80
August Billing	\$ <u>1,925.50</u>
Total Balance Due	\$ 3,762.30

Sincerely,



De Etta Vigstol
 Finance Director

enc.

JENSEN, HICKEN, GEDDE & SOUCIE, P.A.
ATTORNEYS AND COUNSELORS AT LAW

STATEMENT DATE: 09/30/88

800201 CITY OF FALCON HEIGHTS-CIVIL

300 ANOKA OFFICE CENTER
2150 THIRD AVENUE
ANOKA, MINNESOTA 55303-2298
TELEPHONE (612) 421-4110

CITY OF FALCON HEIGHTS
2077 W. LARPEN TEUR AVE.
FALCON HEIGHTS, MN 55113

INVOICE NO. 9001

PLEASE DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

AMOUNT PAID \$ _____

---DATE---	-ITEM-	-----ITEM DESCRIPTION-----	AMOUNT	BALANCE
		BEGINNING BALANCE		\$473.50
		PROFESSIONAL SERVICES (SEE ATTACHED SUMMARY OF TIME RECORDS)		\$685.50
		EXPENSES		\$.00
		TOTAL CHARGES THIS STATEMENT		\$685.50
		PAYMENT		
		\$.00	CHARGES	
			\$685.50	CURRENT BALANCE
				\$1159.00

10/05/88

JENSEN, HICKEN, GEDDE & SOUCIE P.A.
300 ANOKA OFFICE CENTER - 2150 THIRD AVE
ANOKA, MINNESOTA 55303

.....
.....
BILLED & UNBILLED TIME RECORDS FOR FILE: 800201

FILE NAME: CITY OF FALCON HEIGHTS-CIVIL
CLIENT NAME: CITY OF FALCON HEIGHTS

-DATE-	ATTY	SEQ	-----TRANSACTIONS-----	TIME	CHARGES
090288	ABG	01	UPDATE CITY ATTORNEY CODE BOOK	1.00	\$25.00
091488	TAG	07	PHONE CONF W/ADMINISTRATOR RE VARIOUS ISSUES	.70	\$59.50
091988	TAG	08	LETTER FROM ATTY ELMQUIST RE DALE TILE V FALCON HEIGHTS	.30	\$25.50
092188	TAG	05	REVIEW PLEADINGS RE DALE TILE COMPANY	.70	\$59.50
092288	TAG	01	CONF RE VARIOUS ISSUES INCLUDING PREDEVELOPMENT AGREEMENT ON NORTHOME PROPERTY; REVIEW CORRESPONDENCE RE WESTLUND CONSTRUCTION	1.50	\$127.50
092688	EAB	10	PHONE CONF W/ATTY NIEFIELD RE DALE TILE LIEN FORECLOSURE ACTION	.30	\$25.50
092888	TAG	04	ATTEND COUNCIL MEETING	3.50	\$125.00
092888	TAG	07	REVIEW ISSUES RELATING TO REGULATION OF CHARITABLE GAMBLING	.90	\$76.50
092888	PEM	03	REVIEW PROPOSED GAMBLING AMENDMENTS IN CONJUNCTION W/STATUTE; PHONE CONF W/CHARITABLE GAMBLING CONTROL BOARD; PHONE CONF W/MIKE THOMPSON; DRAFT ANALYSIS MEMORANDUM; PHONE CONF W/BOARD;	1.90	\$161.50
092888	PEM	04	REVISE MEMORANDUM	.00	\$0.00

TAG	7.60HRS	=	\$473.50
PEM	1.90HRS	=	\$161.50
EAB	.30HRS	=	\$25.50
ABG	1.00HRS	=	\$25.00

TOTAL FOR FILE: 800201	BILLED	UNBILLED	TOTAL
TIME	.00hrs.	10.80hrs	10.80hrs.
CHARGES	\$0.00	\$685.50	\$685.50

JENSEN, HICKEN, GEDDE & SOUCIE, P.A.
ATTORNEYS AND COUNSELORS AT LAW

STATEMENT DATE: 09/30/88

300 ANOKA OFFICE CENTER
 2160 THIRD AVENUE
 ANOKA, MINNESOTA 55303-2298
 TELEPHONE (612) 421-4110

800202 CITY OF FALCON HEIGHTS-CRIMINAL

CITY OF FALCON HEIGHTS
 2077 W. LARPEUR AVE.
 FALCON HEIGHTS, MN 55113

INVOICE NO. 9002

PLEASE DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

AMOUNT PAID \$ _____

DATE	ITEM	ITEM DESCRIPTION	AMOUNT	BALANCE
		BEGINNING BALANCE		\$1409.50
09/08/88	000000	PHOTOCOPIES	\$2.80	
09/23/88	000000	PHOTOCOPIES	\$3.50	
09/28/88	000000	PHOTOCOPIES	\$3.50	
		PROFESSIONAL SERVICES (SEE ATTACHED SUMMARY OF TIME RECORDS)		\$1141.50
		EXPENSES		\$9.80
		TOTAL CHARGES THIS STATEMENT		\$1151.30
		PAYMENT		
		\$.00		
		CHARGES		
		\$1151.30		
		CURRENT BALANCE		\$2560.80

10/05/88

JENSEN, HICKEN, GEDDE & SOUCIE P.A.
300 ANOKA OFFICE CENTER - 2150 THIRD AVE
ANOKA, MINNESOTA 55303

.....
.....
BILLED & UNBILLED TIME RECORDS FOR FILE: 800202

FILE NAME: CITY OF FALCON HEIGHTS-CRIMINAL
CLIENT NAME: CITY OF FALCON HEIGHTS

-DATE-	ATTY	SEQ	-----TRANSACTIONS-----	TIME	CHARGES
090188	MJS	10	REVIEW SEPTEMBER & OCTOBER TRIAL SCHEDULES; REVIEW ST V CAMPBELL MOTION PAPERS; PHONE CONF W/PUBLIC DEFENDER	.90	\$54.00
090688	MJS	11	REVIEW REPORTS & STATUTES RE ST V SNYDER	.40	\$24.00
090688	KLS	02	PREPARE COMPLAINT ST V GONZALO; LETTERS TO OFFICERS RE SIGNING COMPLAINTS; REVIEW INCOMING REPORTS; RESEARCH ST V INGVALSON	1.30	\$32.50
090888	MJS	10	REVIEW MISCELLANEOUS COMPLINT REQUESTS & POLICE REPORTS W/PARALEGAL	1.20	\$72.00
090888	KLS	03	LETTER TO COUNTY ATTY; OFFICE CONF W/ATTY SCOTT RE ST V LARSON & ST V INGVALSON	.60	\$15.00
091288	MJS	12	PHONE CONF W/LITTLE CANADA PROSECUTOR RE ARRAIGNMENTS	.30	\$18.00
091488	MJS	03	COURT APPEARANCE AT ARRAIGNMENTS IN MAPLEWOOD	6.50	\$390.00
091588	KLS	05	PREPARE 9/28 FILES FOR TRIAL; PHONE CONF W/CLERK OF COURT; PREPARE 10/7 FILES FOR TRIAL; 2 LETTERS TO DEPT OF MOTOR VEHICLES; LETTER TO DEPT OF PUBLIC SAFETY; COURT NOTICES TO DEPUTIES; PHONE	3.70	\$92.50
091588	KLS	06	CONF W/CLERK OF COURT	.00	\$0.00
091688	KLS	08	LETTER TO OFFICER HANLEY RE ST V DO	.30	\$7.50
092088	MJS	03	REVIEW TRIAL SETTINGS FOR 9/28 & 10/7; PHONE CONF W/MHD	.50	\$30.00
092188	KLS	06	PHONE CONF W/CLERK OF COURT; DOCKET COURT CALENDAR	.40	\$10.00
092188	MJS	02	CONF W/ATTY PARIS GETTY; PHONE CONF W/DEFENDANT JOHANSON	.40	\$24.00
092388	TAG	02	PHONE CALL FROM KLUGE RE PROSECUTION OF TODD SYLVESTER & DISPOSITION OF CASE	.40	\$24.00
092688	MJS	02	LETTER FROM ATTY ROSTON	.20	\$12.00
092788	MJS	06	PHONE CONF W/ATTY GENERAL'S OFFICE; PHONE CONF W/DEPUTY HOVEN	.30	\$18.00
092888	MJS	02	REVIEW FILES; PREPARE FOR & ATTEND FALCON HEIGHTS PRETRIALS & OMNIBUS HEARINGS IN MAPLEWOOD	5.30	\$318.00

TAG	.40HRS	=	\$24.00
MJS	16.00HRS	=	\$960.00
KLS	6.30HRS	=	\$157.50

TOTAL FOR FILE: 800202	BILLED	UNBILLED	TOTAL
TIME	.00hrs.	22.70hrs	22.70hrs.
CHARGES	\$0.00	\$1141.50	\$1141.50

JENSEN, HICKEN, GEDDE & SOUCIE, P.A.
ATTORNEYS AND COUNSELORS AT LAW

STATEMENT DATE: 09/30/88

300 ANOKA OFFICE CENTER
2150 THIRD AVENUE
ANOKA, MINNESOTA 55303-2286
TELEPHONE (612) 421-4110

800203 C/F.H.-STRATFORD INV OFF PARK CORP

CITY OF FALCON HEIGHTS
2077 W. LARPEN TEUR AVE.
FALCON HEIGHTS, MN 55113

INVOICE NO. 9152

PLEASE DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

AMOUNT PAID \$ _____

--DATE-- -ITEM- -----ITEM DESCRIPTION----- AMOUNT BALANCE

PROFESSIONAL SERVICES		
(SEE ATTACHED SUMMARY OF TIME RECORDS)		\$.00
EXPENSES		\$.00
TOTAL CHARGES THIS STATEMENT		\$.00

PAYMENT	CHARGES	CURRENT BALANCE
\$.00	\$.00	\$42.50

NO CURRENT CHARGES FOR THE MONTH OF SEPTEMBER



CONSULTING ENGINEERS

Maier Stewart & Associates Inc.

City of Falcon Heights
 2077 Larpenteur Avenue West
 Falcon Heights, Minnesota 55113

Summary of Engineering Services Rendered
August 28 through September 24, 1988

<u>Project #</u>	<u>Project Description</u>	<u>Invoice #</u>	<u>Amount Due</u>
330-000-000	Falcon Heights General Service	1027	\$ 123.63
330-009-70	Street Maintenance Program	1028	\$ 286.74
330-010-80	N.W. Area Drainage Study	1029	\$ 542.31

TOTAL ENGINEERING SERVICES RENDERED THIS PERIOD \$ 952.68

=====

I hereby certify this represents a true and complete picture of the charges for Engineering Services during the period in question, and as such, constitutes a claim against the City of Falcon Heights.


 Terry J. Maurer, Vice President

Maier Stewart & Associates
1959 Sloan Place
St. Paul, Minnesota 55117

Project: 330-000-00 FALCON HEIGHTS GENERAL SERVICE Invoice No. 1027
October 5, 1988
Page number 1

City of Falcon Heights
2077 Larpenteur Avenue West
Falcon Heights MN 55113

For Engineering Services Rendered From August 28 through September 24, 1988

Professional Services

Date	Hours	Cost Rate	DPE Mult	Rate	Profit Mult	Amount	
Project Engineer							
Terry J. Maurer Other Billable							
9-10-88	1.00	22.00	1.00	22.00	2.45	53.90	
9-24-88	1.00	22.00	1.00	22.00	2.45	53.90	
Clerical							
Suzanne Iantosca Clerical							
9-17-88	.50	9.25	1.00	9.25	2.45	11.33	
Staff Labor Expense:	2.50					119.13	119.13

Direct Expenses

	Date	Amount	
COMPANY TRUCK			
	9-10-88	4.50	
COMPANY TRUCK total		4.50	
Direct Expenses Total:		4.50	4.50
TOTAL THIS INVOICE			123.63

Review California Pond

Consent X

Meeting Date: 10/26/88

Policy

CITY OF FALCON HEIGHTS

Agenda Item: E-3

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Resignation of Stephen Hard from Solid Waste Commission

SUBMITTED BY:

Stephen Hard

REVIEWED BY:

Shirley Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

See attached resignation

ACTION REQUESTED:

SJC



October 7, 1988

Mayor and City Councilmembers
City of Falcon Heights
2077 West Larpenteur Avenue
Falcon Heights, Minnesota 55113

Dear Mayor and Councilmembers:

It is with mixed emotions that I must resign my position on the Falcon Heights Solid Waste Commission.

I have been asked by Control Systems to transfer to Washington D.C. to head the East Coast office. This is a tremendous opportunity for me in the development my career. Being closer to the political environment in Washington is also exciting.

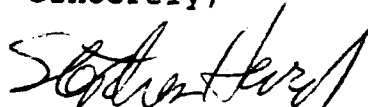
I will miss serving on the commission, having been on the city council during the embryonic stages of the advisory committee to the recent acceptance as a city commission. I feel certain that the membership of the commission is very capable of carrying forward innovative and effective waste management programs.

It has been said to me that no one leaves Minnesota forever. I am confident that you, as the decision and policy makers, will continue with the high standards of excellence you have achieved in local government. (I would suggest you offer to provide Roseville good government seminars. For profit, of course.) I thereby charge you with responsibility to continue the good job you have done so that I will want to return to Falcon Heights some day.

I further ask, that you have the warming house repaired by the time of my return.

I hope for the best for you and the city.

Sincerely,


Stephen Hard

Consent X

Meeting Date: 10/26/88

Policy

Agenda Item: E-4

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Solid Waste Commission Minutes of 10/5/88

SUBMITTED BY:

Solid Waste Commission

REVIEWED BY:

Shirley Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

See copy of Minutes attached

ACTION REQUESTED:

6/29/87



MINUTES

SOLID WASTE COMMISSION

OCTOBER 5, 1988

MEMBERS
PRESENT

Haglund, Klisch, Misra, Salewski and Wray
Staff: Chenoweth

The minutes of the previous meeting were approved with the following correction:

Under replacement of Steve Hard, strike the words "had left" in the first sentence and replace with the words "will leave".

REPORTS OF
SUB-
COMMITTEES

Editor for Newsletter: Haglund distributed a handout regarding the availability of a University of Minnesota School of Journalism student for work on the proposed recycling newsletter. Several members felt that the estimate of 20 hours per week required for editing the newsletter was too high and that an estimate of 20-40 hours per quarter would be more realistic. No action was taken on the matter of a School of Journalism student editor. Chenoweth will check with the producer of the city newsletter regarding costs of producing a quarterly recycling newsletter. The chair indicated that the content of the first issue will be an item on the agenda of the next meeting.

Household Hazardous Waste Meeting: Misra summarized both the history of the meeting and the discussion at the meeting itself. Apparently both Ramsey County and the PCA have some money for household hazardous waste. The state is apparently trying to push the communities to set up permanent collection sites; there is pressure on Ramsey County to establish a permanent collection site. Misra reported that the issues were not clear at the meeting, that no action was taken and no agreements made.

It was agreed that the commission would draft a letter from the Mayor to Ramsey County urging the establishment of a permanent collection site. Misra and Brynildson will draft the letter for the Mayor.

AMM/LMC Committee: Materials from the Association of Metropolitan Municipalities Meeting were included in the mailing. Misra reported on the discussion at the meeting. It was generally agreed that a shorter list of issues was desirable for effective discussion. Members were asked to review the materials and come prepared to discuss the issues at the next meeting.

The meeting was adjourned at 8:35 P.M.

Respectfully submitted,

Benno W. Salewski, Secretary

BWS:pp

Consent X

Meeting Date 10/26/88

Policy _____

Agenda Item: E-5

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Ramsey County Sheriff's Report

SUBMITTED BY:

Sheriff's Department

REVIEWED BY:

Shirley Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

See attached report

ACTION REQUESTED:

JAC

SHERIFFS RANSEY COUNTY
INCIDENT REPORTING SYSTEM

33 FALCON WEIGHTS - SEPT.

01 CRIMINAL HOMICIDE	0
02 FORCIBLE RAPE	0
03 ROBBERY	1
04 ASSAULT	0
05 BURGLARY-RESIDENCE	1
06 BURGLARY-NON RES	1
07 BURGLARY-ATTEMPTED	0
08 BURGLARY-POSSIBLE	0
09 THEFT-OVER \$50	12
10 THEFT-UNDER \$50	1
11 THEFT-ATTEMPTED	0
12 THEFT-POSSIBLE	0
13 AUTO THEFT-RECOVERED	1
14 AUTO THEFT-ATTEMPTED	0
15 AUTO THEFT-POSSIBLE	0
16 ARSON	0
17 FORGERY & C-FEITING	0
18 FRAUD	0
19 EMBEZZLEMENT	0
20 STOLEN PROPERTY-BUY	0
21 STOLEN PROPERTY-REC	0
22 ABDUCTION	0
23 VANDALISM	0
24 WEAPONS	0
25 PROSTITUTION & VICE	0
26 SEX OFFENCE	1
27 NARCOTIC DRUG LAWS	0
28 GAMBLING	0
29 OFFENSE-FAN & CLORN	0
30 DRIVING UNDER INFLUE	0
31 LIQUOR LAWS	0
32 DISORDERLY CONDUCT	0
33 VAGRANCY	0
34 ALL OTHER OFFENSES	0
50 ACC-PROPERTY DAMAGE	1
51 ACC-PERSONAL INJURY	1
52 ACC-FATAL	0
53 STREET LIGHTS	0
54 ALARMS	1
55 ANIMALS (OTHERS)	1
56 ASSIST A CITIZEN	0

33 FALCON WEIGHTS - AUGUST

01 CRIMINAL HOMICIDE	0
02 FORCIBLE RAPE	0
03 ROBBERY	0
04 ASSAULT	0
05 BURGLARY-RESIDENCE	0
06 BURGLARY-NON RES	0
07 BURGLARY-ATTEMPTED	0
08 BURGLARY-POSSIBLE	0
09 THEFT-OVER \$50	9
10 THEFT-UNDER \$50	13
11 THEFT-ATTEMPTED	0
12 THEFT-POSSIBLE	0
13 AUTO THEFT-RECOVERED	0
14 AUTO THEFT-ATTEMPTED	0
15 AUTO THEFT-POSSIBLE	0
16 ARSON	0
17 FORGERY & C-FEITING	0
18 FRAUD	0
19 EMBEZZLEMENT	0
20 STOLEN PROPERTY-BUY	0
21 STOLEN PROPERTY-REC	0
22 ABDUCTION	0
23 VANDALISM	10
24 WEAPONS	0
25 PROSTITUTION & VICE	0
26 SEX OFFENCE	0
27 NARCOTIC DRUG LAWS	0
28 GAMBLING	0
29 OFFENSE-FAN & CLORN	0
30 DRIVING UNDER INFLUE	2
31 LIQUOR LAWS	1
32 DISORDERLY CONDUCT	11
33 VAGRANCY	0
34 ALL OTHER OFFENSES	0
50 ACC-PROPERTY DAMAGE	34
51 ACC-PERSONAL INJURY	2
52 ACC-FATAL	0
53 STREET LIGHTS	0
54 ALARMS	10
55 ANIMALS (OTHERS)	0
56 ASSIST A CITIZEN	15

33 FALCON WEIGHTS - JULY

01 CRIMINAL HOMICIDE	0
02 FORCIBLE RAPE	0
03 ROBBERY	0
04 ASSAULT	0
05 BURGLARY-RESIDENCE	0
06 BURGLARY-NON RES	1
07 BURGLARY-ATTEMPTED	0
08 BURGLARY-POSSIBLE	0
09 THEFT-OVER \$50	0
10 THEFT-UNDER \$50	10
11 THEFT-ATTEMPTED	9
12 THEFT-POSSIBLE	0
13 AUTO THEFT-RECOVERED	0
14 AUTO THEFT-ATTEMPTED	1
15 AUTO THEFT-POSSIBLE	1
16 ARSON	0
17 FORGERY & C-FEITING	0
18 FRAUD	0
19 EMBEZZLEMENT	0
20 STOLEN PROPERTY-BUY	0
21 STOLEN PROPERTY-REC	0
22 ABDUCTION	0
23 VANDALISM	0
24 WEAPONS	7
25 PROSTITUTION & VICE	0
26 SEX OFFENCE	0
27 NARCOTIC DRUG LAWS	0
28 GAMBLING	0
29 OFFENSE-FAN & CLORN	0
30 DRIVING UNDER INFLUE	0
31 LIQUOR LAWS	2
32 DISORDERLY CONDUCT	1
33 VAGRANCY	13
34 ALL OTHER OFFENSES	0
50 ACC-PROPERTY DAMAGE	1
51 ACC-PERSONAL INJURY	16
52 ACC-FATAL	2
53 STREET LIGHTS	0
54 ALARMS	0
55 ANIMALS (OTHERS)	10
56 ASSIST A CITIZEN	2

RANSEY COUNTY
SHERIFFS INCIDENT REPORTING SYSTEM

33 FALCON HEIGHTS - SEPT.

57 BOATING & SWIMMING	0
58 BREATHALYZER	0
59 DOA'S	0
60 DOB'S	2
61 DOG COMPLAINTS	2
62 DOMESTIC	3
63 EMERGENCY	1
64 FIRE	3
65 LOUD	3
66 MISSING PERSONS	1
67 PROWLER	4
68 RECOVERED PROPERTY	4
69 SEARCH WARRANTS	0
70 SNOWMOBILES	0
71 SUSPICIOUS COMPLAINT	14
72 TRAFFIC	22
73 MISCELLANEOUS	21
TOTAL	104

33 FALCON HEIGHTS - AUGUST

57 BOATING & SWIMMING	0
58 BREATHALYZER	0
59 DOA'S	1
60 DOB'S	0
61 DOG COMPLAINTS	1
62 DOMESTIC	3
63 EMERGENCY	4
64 FIRE	4
65 LOUD	0
66 MISSING PERSONS	2
67 PROWLER	1
68 RECOVERED PROPERTY	1
69 SEARCH WARRANTS	0
70 SNOWMOBILES	0
71 SUSPICIOUS COMPLAINT	9
72 TRAFFIC	29
73 MISCELLANEOUS	30
TOTAL	104

33 FALCON HEIGHTS - JULY

57 BOATING & SWIMMING	0
58 BREATHALYZER	0
59 DOA'S	0
60 DOB'S	1
61 DOG COMPLAINTS	1
62 DOMESTIC	0
63 EMERGENCY	5
64 FIRE	4
65 LOUD	4
66 MISSING PERSONS	2
67 PROWLER	0
68 RECOVERED PROPERTY	2
69 SEARCH WARRANTS	0
70 SNOWMOBILES	0
71 SUSPICIOUS COMPLAINT	11
72 TRAFFIC	23
73 MISCELLANEOUS	23
TOTAL	158

Consent _____

Policy _____

Meeting Date: 10/26/88

Agenda Item: F-1

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Metropolitan Council Update

SUBMITTED BY:

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Metropolitan Council representative Chuck Wiger will give an update on Metropolitan Council activities.

ACTION REQUESTED: Information Only

AW

Consent _____

Policy _____

Meeting Date: 10/26/88

Agenda Item: F-2

CITY OF FALCON HEIGHTS

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Contribution to Sheriff's Lakes and Trails Patrol Unit

SUBMITTED BY:

Jan Wiessner

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

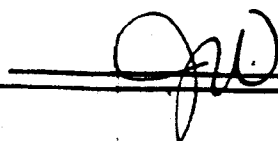
The City Council previously approved a \$500 contribution to the volunteers who provide traffic patrol services during the State Fair contingent upon a matching contribution by the State Fair. Based on the recent attached correspondence, I recommend we proceed with our contribution.

ATTACHMENTS

- A. Wiessner letter, 10/18/88
- B. Heffron letter, 10/10/88
- C. Wiessner letter, 9/21/88

ACTION REQUESTED:

Authorize expenditure of \$500 out of Policing Account #411.





CITY OF
FALCON HEIGHTS

2077 W. LARPELLEUR AVENUE FALCON HEIGHTS, MN 55113-5594 PHONE 612-644-5050

October 18, 1988

Mr. Mike Heffron
Minnesota State Fair
Como Station, MN
55108

Dear Mike:

Thank you for your interest in joining the City of Falcon Heights in making a contribution to the Sheriff's Lakes and Trails Unit which volunteered over 500 hours of traffic patrol time during the fair. Deputy Larry Janke, one of our regular city patrolmen, assured me that at least half the volunteers' time is spent directing traffic and helping with accidents on Larpenteur, Fairview, Cleveland and/or Snelling.

Unfortunately, I am unable to give you the assurance you requested that your contribution would only be used for that specific purpose. I understand from Commander Jerry Bergeron that the volunteers use the contributions to purchase uniforms, radios, flowers when someone is sick, parties, etc. Obviously I cannot guarantee that they will only use your contribution for a specific purpose.

Perhaps you could make your feelings known to the unit's Commander Carl Thompson if you decide to make a contribution. A contribution can be sent to Commander Bergeron's attention at:

Ramsey County Lakes & Trails Patrol Unit
655 W. Co. Rd. E
Shoreview, MN 55126

I am also enclosing a copy of a letter Commander Bergeron sent me regarding the July 4th traffic patrol. Hopefully he can talk about that before next year's event.

Page 2

Mr. Mike Heffron

I will be recommending at the next City Council meeting that the City of Falcon Heights proceed with making a \$500 contribution. Let me know what you decide to do, Mike. I'm sure the volunteers would appreciate the support.

Sincerely,

A handwritten signature in cursive script, appearing to read "Janet R. Wiessner".

Janet R. Wiessner
Administrator

JRW:pp

MINNESOTA STATE FAIR

October 10, 1988

Ms. Janet R. Wiessner
City Administrator
City of Falcon Heights
2077 W. Larpenteur Avenue
Falcon Heights, MN 55113-5594

Dear Jan:

The procedure you suggest for making a shared contribution to the Ramsey Reserve Unit appears quite acceptable with one provision . . .

I need your assurance that our portion of the contribution will be directed towards traffic management (only) on Larpenteur, Fairview, Cleveland and/or Snelling, and will not be used to offset illegal parking and violation ticketing on the residential streets of the city.

As soon as I hear from you on this, I will proceed with check preparation. Please provide exact information on check payee, address, etc.

Sincerely,



Mike Heffron
General Manager

MH/mg

cc: Wenzel

*Carl Thompson
Commander*

*Ramsey Co Lakes + Trails
655 W. Co. Rd E
Shoreview MN
55126*





CITY OF
FALCON HEIGHTS

2077 W. LARPEUR AVENUE

FALCON HEIGHTS, MN 55113-5594

PHONE 612-644-5050

September 21, 1988

Mr. Mike Heffron
General Manager
Minnesota State Fair
Como Station
Falcon Heights, MN 55108

Dear Mike,

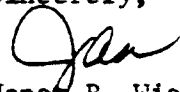
Congratulations to you and your staff on the "Biggest and Best" Minnesota State Fair ever!

As I mentioned to you last week, the City of Falcon Heights would like to invite and encourage the Minnesota State Fair to join with us in making a financial contribution to the Ramsey County Sheriff's Lakes and Trails Reserves Unit. This group volunteered 504 hours of traffic patrol service during the Fair in the City of Falcon Heights. In addition to volunteering their time, the Reserve members are also responsible for providing their own uniforms. I've been told that the alternative of hiring off-duty patrolmen to provide a comparable service would cost \$12,000-\$15,000 (\$25-\$30/hour). Although there are no guidelines for this type of contribution, I would suggest a \$500 contribution from each organization.

We feel that this service was a key factor in minimizing the traffic congestion problems inherent in a public event such as the Fair. I'll be calling you soon to set up a meeting with you and Mayor Baldwin to discuss other issues affecting both our organizations.

I appreciate your cooperation, Mike.

Sincerely,


Janet R. Wiessner
City Administrator

JRW:kjz

Consent _____

Meeting Date: 10/26/88

Policy _____

CITY OF FALCON HEIGHTS

Agenda Item: F-3

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Resolution Re: Brimhall School Centennial Celebration

SUBMITTED BY:

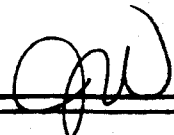
Council Member Ciernia

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Brimhall School will be celebrating its 100th year of existence at an Open House on October 27, 1988. Paul has suggested we commend Brimhall School and designate week of October 24th as Brimhall Appreciation Week.

ACTION REQUESTED:



CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION

Date October 26, 1988

A RESOLUTION COMMENDING BRIMHALL ELEMENTARY SCHOOL
FOR A CENTURY OF SERVICE TO THE COMMUNITY

WHEREAS, Brimhall Elementary School has been an education focal point for many generations of families in the Falcon Heights area, and

WHEREAS, Brimhall Elementary School continues to provide the highest quality educational experience for the children of the Community, and

WHEREAS, the City of Falcon Heights wishes to commend the dedication of the teachers and staff of Brimhall Elementary School in providing the most valuable of all community services, that of educating our youngest citizens, and

WHEREAS, the City of Falcon Heights also wishes to officially note the historic Century anniversary of the original Brimhall School,

BE IT THEREFORE RESOLVED that the week of October 24, 1988 is officially designated as Brimhall Appreciation Week in the City of Falcon Heights.

BE IT FURTHER RESOLVED that the City Council of the City of Falcon Heights does hereby officially commend and express the City's heartfelt appreciation to the teachers and staff of Brimhall School, past and present, for their thousands of tireless hours of service to the education of the children of the community.

Moved by _____

Approved by _____

Mayor

October 26, 1988

Date

YEAS Nays

BALDWIN

CIERNIA

CHENOWETH

WALLIN

BUSH

_____ in Favor

_____ Against

Attested by _____

City Administrator

October 26, 1988

Date

Adopted by Council October 26, 1988

Consent _____

Meeting Date: 10/26/88

Policy _____

CITY OF FALCON HEIGHTS

Agenda Item: F-4

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

RCLLG Resolutions

SUBMITTED BY:

Bev Scalze, Chair
RCLLG Legislative Committee

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Bev Scalze (Little Canada City Council member) asked that the Council review the attached resolutions. The RCLLG will take action on them at their November meeting (rather than October as stated in memo)

ACTION REQUESTED:

Discuss RCLLG proposed resolutions
Consider passing similar resolutions

[Handwritten signature]

RAMSEY
rcllg
COUNTY LEAGUE
OF LOCAL GOVERNMENTS

183 University Avenue East
St. Paul, Minnesota 55101
(612) 227-5600

CAPITOL COUNTY
OF MINNESOTA

Arden Hills
Falcon Heights
Gem Lake
Lauderdale
Little Canada
Maplewood
Mounds View
New Brighton
North Oaks
N. St. Paul
Ramsey County
Roseville
St. Anthony
St. Paul
Shoreview
Vadnais Heights
White Bear Lake
White Bear Township

October 10, 1988

To: Managers, Clerks and RCLLG Delegates
From: Bev Scalze, Chair
Legislative Committee
Re: RCLLG Resolutions

The RCLLG Legislative Committee has prepared the attached five resolutions for ratification by the delegates at the October 19 general membership meeting.

Please review these resolutions with your Council. If you have any questions or comments, please feel free to call Merideth Chelberg at 227-5600.

Only two of the resolutions are new -- the Property Tax Reform resolution and the Advisory Park and Open Space Board resolution. The other three resolutions have been ratified and submitted to the Ramsey County Delegation, but the Committee wants to submit them again with a current date.

RAMSEY rc lig COUNTY LEAGUE OF LOCAL GOVERNMENTS

183 University Avenue East
St. Paul, Minnesota 55101
(612) 227-5600

New

CAPITOL COUNTY
OF MINNESOTA

RESOLUTION REGARDING PROPERTY TAX REFORM

Arden Hills

WHEREAS, March 1, 1988 House of Representatives research suggests that although 64 percent of the state revenue is collected in the metropolitan area, only 46 percent is returned to the metropolitan area, and this disparity is growing at about two percent per year; and,

Falcon Heights

Gem Lake

WHEREAS, March 15, 1988 House of Representatives research indicates that property tax payers (at all income levels) in the Twin Cities metropolitan area pay higher property taxes than property taxpayers (at all income levels) outstate; and

Lauderdale

Little Canada

Maplewood

WHEREAS, many outstate needy people have relocated to the metropolitan area; and

Mounds View

New Brighton

WHEREAS, prior state attempts at tax reform have re-distributed dollars to geographic areas as opposed to individuals in need; and

North Oaks

N. St. Paul

WHEREAS, redistributed state dollars should be received by those in need, and not just redistributed to geographic areas and all those living in those areas; and

Ramsey County

Roseville

WHEREAS, the cost of living in the metropolitan area is much higher than outstate, and these costs are reflected in higher property taxes; and

St. Anthony

St. Paul

WHEREAS, the higher living costs within the metropolitan area increases the burden to the taxpayer, local governments and school districts to deliver equal services, and are compounded by higher property taxes paid by metropolitan properties; and

Shoreview

Vadnais Heights

WHEREAS, a further shift of resources limits the ability of the metropolitan cities to provide and to maintain the necessary infrastructure and services already existing; in urban and outstate cities; and,

White Bear Lake

White Bear Township

WHEREAS, the higher housing costs in the metropolitan area increase the burden of local governments and school districts to deliver equal services, and would be compounded by higher property taxes paid by metropolitan properties;

NOW, THEREFORE, BE IT RESOLVED by the members of the Ramsey County League of Local Governments that the Minnesota Legislature take legislative action that will eliminate any further shift of resources from the metropolitan area.

BE IT FURTHER RESOLVED that state aid be targeted to those in need, rather than those who simply reside in a geographic area.

BE IT STILL FURTHER RESOLVED that the Legislature provide total state financial support to pay for mandated welfare and social service costs incurred by counties, cities and school districts.

Adopted by the Ramsey County League of Local Governments this 19th day of October, 1988.

President

Vice President

RAMSEY
relig
COUNTY LEAGUE
OF LOCAL GOVERNMENTS

183 University Avenue East
St. Paul, Minnesota 55101
(612) 227-5600

New

CAPITOL COUNTY
OF MINNESOTA

RESOLUTION URGING APPOINTMENT
OF A
RAMSEY COUNTY ADVISORY PARK AND OPEN SPACE BOARD

Arden Hills

Falcon Heights

Gem Lake

Lauderdale

Little Canada

Maplewood

Mounds View

New Brighton

North Oaks

N. St. Paul

Ramsey County

Roseville

St. Anthony

St. Paul

Shoreview

Vadnais Heights

White Bear Lake

White Bear Township

WHEREAS, a well planned and developed system of parks and open spaces is needed in Ramsey County, the most densely populated county in the State of Minnesota; and

WHEREAS, it is desirable for the County to maintain a close working relationship with its citizens to plan, provide for and maintain facilities that meet the needs of County residents and assure protection of the natural environment; and

WHEREAS, a citizen-based advisory board would provide a strong link between the County administration and resident users of its park, open space and recreation facilities; would serve as a sounding board for new policies and programs, and would likely increase local participation, interest and support for County park and open space programs;

NOW, THEREFORE, BE IT RESOLVED by the Ramsey County League of Local Governments that the members of the Ramsey County Board of Commissioners pursue the idea of appointing a citizen-based Park and Open Space Advisory Board, with membership representative of the cultural diversity and environmental protection and recreation interests of County residents, to serve in an advisory capacity to the Board and its staff in park, recreation and open space matters.

Adopted by the Ramsey County League of Local Governments this 19th day of October, 1988.

President

Vice President

RAMSEY
rc lig
COUNTY LEAGUE
OF LOCAL GOVERNMENTS

183 University Avenue East
St. Paul, Minnesota 55101
(612) 227-5600

RESOLUTION SUPPORTING
SPEED SKATING RINK/MULTI-USE FACILITY

CAPITOL COUNTY
OF MINNESOTA

Arden Hills

Falcon Heights

Gem Lake

Lauderdale

Little Canada

Maplewood

Mounds View

New Brighton

North Oaks

N. St. Paul

Ramsey County

Roseville

St. Anthony

St. Paul

Shoreview

Vadnais Heights

White Bear Lake

White Bear Township

WHEREAS, in 1982, the Metropolitan Council concluded there was a need for a four hundred meter artificially refrigerated outdoor speed skating rink in the Twin Cities; and,

WHEREAS, in 1984, the City of Roseville submitted a proposal to the Metropolitan Council to locate a speed skating facility in Roseville; and,

WHEREAS, the Metropolitan Council, in a report to the Legislature, recommended the Roseville site located north of Larpenteur Avenue and east of Dale Street; and,

WHEREAS, this site is strategically located in the metropolitan area with excellent access from I-35W, I-35E and STH 36; and,

WHEREAS, in 1984, fourteen of the eighteen cities in Ramsey County supported the City of Roseville's proposal for a speed skating facility; and

WHEREAS, the speed skating facility could also be used for other purposes and would benefit the metro area, State of Minnesota and region; and,

WHEREAS, the largest concentration of Minnesota speed skaters is in Ramsey County with seven of the eight Minnesotans on the Olympic Team from Ramsey County;

NOW, THEREFORE, BE IT RESOLVED, that the Ramsey County League of Local Governments supports the City of Roseville's proposal to locate a speed skating/multi-use facility in their community;

BE IT FURTHER RESOLVED, that the Ramsey County League encourages Ramsey County legislators to support legislation which would provide for the construction of the facility.

Adopted by the Ramsey County League of Local Governments this 19th day of October, 1988.

President

Vice President



183 University Avenue East
St. Paul, Minnesota 55101
(612) 227-5600

CAPITOL COUNTY
OF MINNESOTA

RESOLUTION URGING REPEAL OF THREE PERCENT LEVY LIMIT LAW

- Arden Hills
- Falcon Heights
- Gem Lake
- Lauderdale
- Little Canada
- Maplewood
- Mounds View
- New Brighton
- North Oaks
- N. St. Paul
- Ramsey County
- Roseville
- St. Anthony
- St. Paul
- Shoreview
- Vadnais Heights
- White Bear Lake
- White Bear Township

WHEREAS, the levy limits, together with increasing costs of state and federal mandates, and decreasing federal and state aid, force cities to cut local services; and

WHEREAS, the levy limits cause cities to dip into reserve funds, lowering their reserve levels and encouraging debt; and

WHEREAS, the levy limits are especially difficult for smaller communities, many of which had very low levies in 1987, giving them an unrealistic base for the three percent limit; and

WHEREAS, the Department of Revenue has given the appeals provision of the levy limit law a narrow interpretation, denying appeals for cost increases for such mandated programs as Pollution Control Agency permits, election costs and road turnbacks;

NOW, THEREFORE, BE IT RESOLVED by the Ramsey County League of Local Governments that the members of the Minnesota Legislature are requested to repeal state legislation establishing the three percent levy limit on cities.

Adopted by the Ramsey County League of Local Governments this 19th day of October, 1988.

President

Vice President

RAMSEY
rcllg
COUNTY LEAGUE
OF LOCAL GOVERNMENTS

183 University Avenue East
St. Paul, Minnesota 55101
(612) 227-5600

CAPITOL COUNTY
OF MINNESOTA

RESOLUTION OPPOSING STATE SALES AND
MOTOR VEHICLE EXCISE TAX ON PURCHASES
MADE BY CITIES AND OTHER LOCAL GOVERNMENT UNITS

Arden Hills
Falcon Heights
Gem Lake
Lauderdale
Little Canada
Maplewood
Mounds View
New Brighton
North Oaks
N. St. Paul
Ramsey County
Roseville
St. Anthony
St. Paul
Shoreview
Vadnais Heights
White Bear Lake
White Bear Township

WHEREAS, extending the six percent sales tax to city purchases of vehicles has restricted budgets for some local governments; and

WHEREAS, extending the sales tax to other city purchases would severely restrict budgets of all local governments, costing cities -- according to a League of Minnesota Cities survey -- \$32 million per year; and

WHEREAS, forcing local governments to pay state sales tax amounts to one level of government taxing another; and

WHEREAS, this increased sales tax necessitates increased local property taxes;

NOW, THEREFORE, BE IT RESOLVED by the Ramsey County League of Local Governments that the members of the Minnesota Legislature are requested to reject state legislation forcing local governments to pay the six percent sales and motor vehicle excise tax on their purchases.

Adopted by the Ramsey County League of Local Governments this 19th day of October, 1988.

President

Vice President

Consent _____

Meeting Date: 10/26/88

Policy _____

CITY OF FALCON HEIGHTS

Agenda Item: F-5

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Schedule Workshop to discuss City's Assessment Policy

SUBMITTED BY:

Jan Wiessner

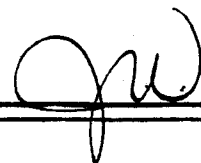
REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

During the goal setting and budget discussions this topic was mentioned as needing more discussion.

ACTION REQUESTED:

Schedule meeting time in November



6/29/87

Consent _____

Meeting Date: 10/26/88

Policy _____

CITY OF FALCON HEIGHTS

Agenda Item: F-6

REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Resignation of Alan Rolek
Administrative Assistant/Finance Manager

SUBMITTED BY:

Jan Wiessner

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Attachments:

- A. Rolek memo, 10/17/88
- B. Wiessner memo, 10/20/88

Note: If you need a copy of the most recent draft of City's Personnel Policies (June, 1988), call Shirley.

ACTION REQUESTED:

- 1. Accept Al Rolek's resignation
- 2. Approve severance payment
- 3. Accept plan for replacement

[Handwritten signature]

Rec'd
10-19-88CITY OF
FALCON HEIGHTS

2077 W. LARPEUR AVENUE

FALCON HEIGHTS, MN 55113-5594

PHONE 612-644-5050

October 17, 1988

TO: Mayor Baldwin, Councilmembers and City Administrator Wiessner
FROM: Alan Rolek
RE: Resignation as Finance Manager/Administrative Assistant

Please be informed that effective October 31, 1988, I am resigning my position as Finance Manager/Administrative Assistant for the City of Falcon Heights. I have accepted an offer from the City of Shorewood as their Finance Director, which becomes effective in November. My last day of work will be Friday, October 28.

I have enjoyed working for the City for the past ten years. It has been a wonderful environment in which to learn the many aspects of city government. I would like to take this opportunity to thank the Mayor, Council and City Staff for their support and the confidence shown me over the years. It's hard to leave after so many good years, but I am happy in the knowledge that I have many good friends here. I will always hold a special place in my heart for the City, it's staff and it's residents. I wish the very best for the City of Falcon Heights in the future.

I will be happy to assist in any way to make the transition period as smooth as possible. If I can be of any help, please don't hesitate to contact me.



CITY OF
FALCON HEIGHTS

2077 W. LARPENTEUR AVENUE FALCON HEIGHTS, MN 55113-5594 PHONE 612-644-5050

TO: Mayor Baldwin and Council Members

FROM: Jan Wiessner

DATE: October 20, 1988

RE: Al Rolek's Resignation

Al Rolek has accepted a new position with the City of Shorewood as their Finance Director. I am very pleased for Al as I think it is a tremendous opportunity for him; however, this will mean a loss for us.

A. Severance

Al's last day of work will be Friday, October 28, however he has accrued vacation which will extend his employment to December 2 (25 days). In addition, the severance policy included in the City's Personnel Policies provides for an additional two weeks salary after 10 years of service for regular full-time employees leaving municipal service in good standing.

Al has also requested to be paid for his accumulated comp time. The intent of our city policy is unclear in this area. (See page 7 of Employee Policy). To my knowledge, this has not come up before and the City policy needs clarification.

\$875.20	Severance (80 hours @ \$10.94)
<u>\$861.52</u>	Comp Time (78.75 hours @ \$10.94)
\$1,736.72	

B. Replacement Plans

Rather than immediately advertising for a replacement for the position, I would like to first review the current position's responsibilities with the staff and council to see if any changes are warranted.

During the interim, to keep the work flowing as smoothly as possible, a temporary "full charge bookkeeper" has been hired for four hours per day from Accountemps at \$13.20/hour. Al is training this individual to do the day to day maintenance functions such as payroll, disbursements, ledger, etc.

Page 2

Pat Phillips, a part-time secretary who is being trained to fill in on the days Kitty doesn't work, is available to work more hours if needed to take up slack in the general office work. I recommend having Pat work approximately 1/2 time from now until a replacement is hired for Al.

Estimated Replacement Timeline

- Oct. 26 - Council approve severance and interim replacement plan
- Nov. 9 - Council review position responsibilities, approve replacement plan
- Nov. 10 - Dec. 9 - Advertise position opening, accept applications
- Dec. 9 - Deadline for applications
- Dec. 9 - 14 - Screening of applications and interview final candidates
- Dec. 14 - Recommendation to Council
- Jan. ? - Starting date as soon as possible