

CITY OF FALCON HEIGHTS

**REQUEST FOR COUNCIL CONSIDERATION**

ITEM DESCRIPTION:

Coffman Street Parking

SUBMITTED BY: William A. Madden, Chair, Ad Hoc Parking Committee, 1666 Coffman

REVIEWED BY: Planning Commission

EXPLANATION/SUMMARY (attach additional sheets as necessary):

At the September 12th meeting of the Planning Commission, they discussed the request and recommended a parking permit system on Coffman from Larpenteur to the 1666 Coffman Fire Lane (see attached Minutes).

- Attachments:
- (a) Request from the 1666 Coffman Ad Hoc Parking Committee
  - (b) Planning Commission Minutes of September 12, 1988
  - (c) November 14, 1984 Council Minutes granting parking variance for the Coffman Project (from required 2-1/2 spaces per unit to 1-1/2 spaces per unit)
  - (d) Miscellaneous correspondence and Minutes relating to parking problems in the Grove area.
  - (e) Information from City of St. Paul regarding resident parking permits

Madden → have 147 cars for 144 pkg places

GW - issues 1) Parking Avail  
2) Room to expand front lot  
14

PB →  
Paul C. → ask Pl. Comm. to review City-Wide Policy

ACTION REQUESTED:

Approval/disapproval

Paul C - m, e Post Coffman -  
2 hour parking 8-4, M-F

5-8

→ Send issue back to pl. Comm

*[Handwritten signature]*

1666 Coffman, #119  
Falcon Heights, MN 55108  
September 1, 1988

David Black, Chair  
Falcon Heights Planning Commission  
Falcon Heights City Hall  
2077 Larpenteur Ave.  
Falcon Heights, MN 55113

Dear Mr. Black:

Attached is the additional information requested at its last meeting by the Planning Commission concerning the proposed parking restriction on the east side of Coffman Street. We would appreciate this item being put on the Commission's agenda for discussion and action at its September 12 meeting. Several of us will be present to try to answer any questions members of the Commission might have. Since the fall term begins shortly on the St. Paul campus, we earnestly hope that the Planning Commission will recommend approval for action of the proposal to the Falcon Heights City Council at the City Council's next regular meeting.

We thank you and the other Commission members for your continued interest in and work on this matter, which is important to Coffman residents.

If you have questions regarding any of the material attached, please call me (644-9544).

Sincerely yours,



William A. Madden  
Chair, Ad Hoc Parking  
Committee

1666 Coffman

Addendum to September 1, 1988, letter to David Black,  
Chair, Falcon Heights Planning Commission

A. Data requested:

1. Current parking regulations in the areas adjacent to Coffman. These are indicated on the attached map.
2. Parking available on Coffman property.

There are 94 units and 148 residents in 1666 Coffman. There are 103 parking stalls in the garage (roughly one space per unit) and 41 outdoor parking places in front of Coffman (3 of which are reserved for handicapped drivers). Six residents do not drive and therefore have no need for a parking place; they have rented their garage stalls to other residents. Fifty-nine residents have two cars (or, in some cases, one car and one camper). Thus, the existing on-property parking available is being used to its full capacity. Many of us frequently have visits from family members in the area. In addition, Coffman is used fairly regularly for wedding receptions, lectures, music recitals, and other semi-public functions which substantially increase traffic flow. Repairmen and delivery men require parking space from time to time. With 140 spaces for approximately 165 vehicles, we urgently need (as do most home owners) some off-property parking space, which east Coffman Street would provide.

3. Rationale. As the attached map makes clear, the proposed parking arrangement would fit well into the parking restrictions now in effect in the adjacent Grove areas.

The space on east Coffman Street is currently the only unrestricted parking space available in the area, and hence it fills quite rapidly each weekday morning with students' cars, the space remaining occupied until about 4:00 p.m.

If approved, the proposal would eliminate only 12 parking spaces, and hence would have a minor impact on students, who have ample parking space on campus at a modest cost.

We live here year round, permanently, whereas students are inevitably transients; it would be a serious and permanent inconvenience to Coffman residents to have this parking space remain in its present unrestricted status.

Addendum to September 1, 1988, letter to David Black,  
Chair, Falcon Heights Planning Commission

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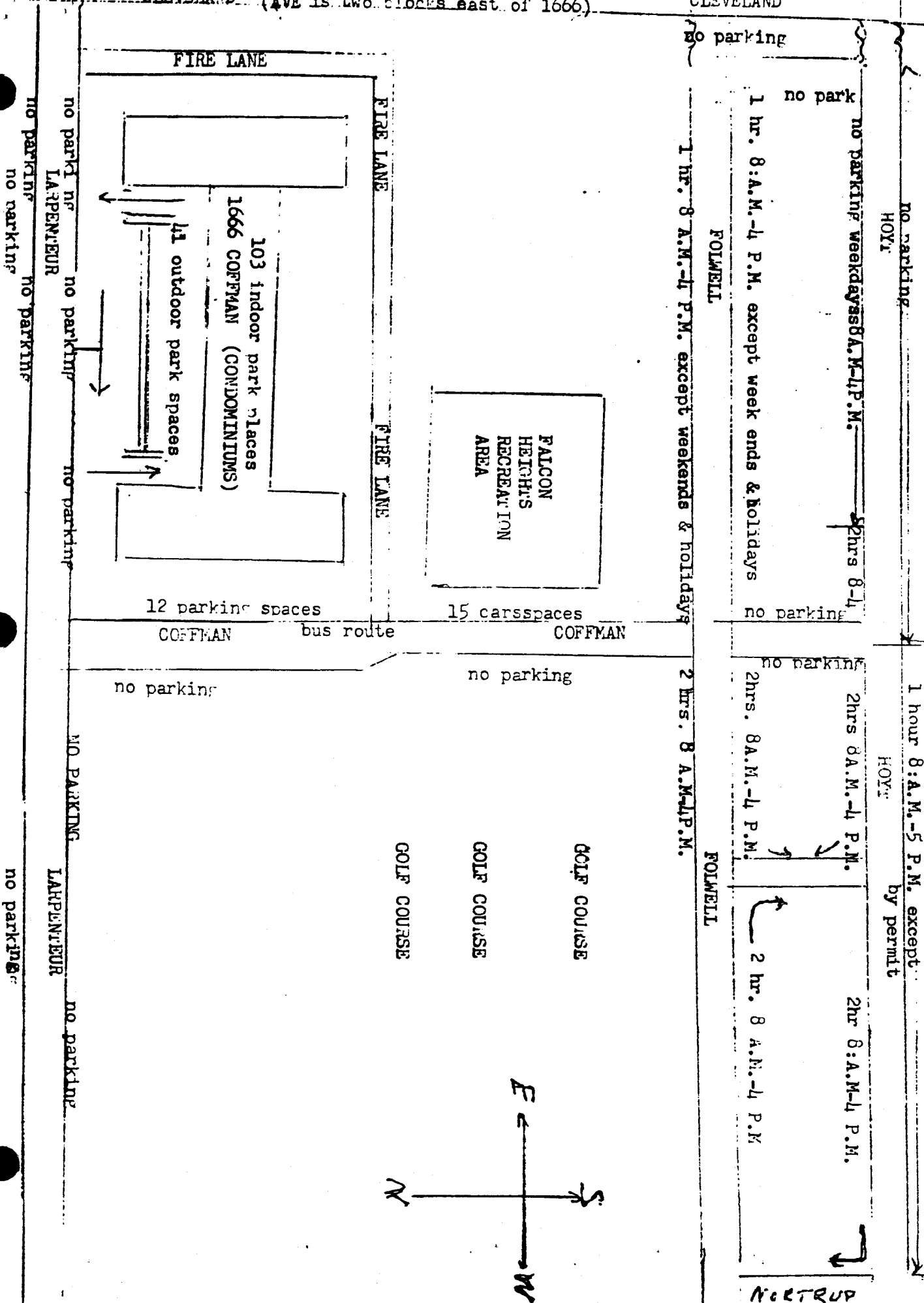
B. Proposal

That parking along the east side of Coffman Street,  
from Larpenteur south to the service road to the  
Falcon Heights Recreation Area (i.e., along the  
west boundary of our property) be established as  
follows:

"1-hour/8 a.m.-4 p.m. / Monday thru Friday /  
Except by permit"

CLEVELAND (AVE is two blocks east of 1666)

CLEVELAND



no parking

no parking

no parking weekdays 8 A.M.-4 P.M.

1 hr. 8: A.M.-4 P.M. except week ends & holidays

FOLWELL

1 hr. 8 A.M.-4 P.M. except weekends & holidays

no parking

1 hour 8: A.M.-5 P.M. except by permit

HOVE

2 hrs 8 A.M.-4 P.M.

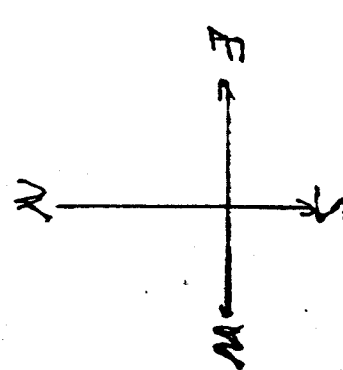
2 hrs. 8 A.M.-4 P.M.

FOLWELL

2 hrs. 8 A.M.-4 P.M.

2 hr 8: A.M.-4 P.M.

NORTUP



MINUTES  
REGULAR PLANNING COMMISSION MEETING  
SEPTEMBER 12, 1988

Chairman Black called the meeting to order at 7:30 P.M.

Black, Barry, Duncan, Nestingen, Carroll and Daykin. Council Liaison Wallin was also present.

PRESENT

Finegan, Grittner and Boche.

ABSENT

Barry moved, seconded by Daykin, approval of the August 1, 1988, and August 22, 1988, Planning Commission Minutes as presented. Motion carried unanimously.

8/1 & 8/22  
MINUTES  
APPROVED

Chairman Black briefly reviewed the request by William A. Madden, Chair Ad Hoc Parking Committee for 1666 Coffman concerning the proposed parking restriction on the east side of Coffman Street as well as background information.

WILLIAM A.  
MADDEN,  
1666  
COFFMAN,  
PARKING  
REQUEST

Mr. Madden informed that he contacted both the state of Minnesota and Ramsey County concerning the legality of parking permits and he was told that Falcon Heights has jurisdiction over their own streets and can issue whatever permits they wish. He then reviewed how the city of St. Paul regulates parking in five areas of the city (resident permits, visitor's permits and special permits), costs and qualifications. Madden is concerned that 1666 Coffman residents are not being allowed to park on Coffman--University of Minnesota students are not Falcon Heights residents. He asked that the request be quickly acted upon.

Discussion focused on whether visitor permits should be issued or whether resident permits should be issued or a combination of both, the precedent that will be set by allowing residents exclusive use of city streets and how such permits would be administered. Planner Malloy pointed out that in the November 5, 1984 Council Meeting Minutes John Uban, City Planner, pointed out that space is available should it ever be needed for added parking at the 1666 Coffman site.

MALLOY

A member of the University Grove Homeowner's Association advised that residents in that area will also be requesting resident parking permits soon similar to those issued by the city of St. Paul.

GROVE  
ASSN.

After further discussion, Duncan moved, seconded by Nestingen, to restrict parking on Coffman from Larpenteur to Folwell to two hour parking from 8:00 A.M. to 4:00 P.M. weekdays and permits be issued for special events only. Upon a voice vote being taken, the following voted in favor thereof: Barry, Duncan and Nestingen, and the following voted against the same: Black, Carroll and Daykin. Motion failed.

MOTION FOR  
2 HR.  
PARKING  
FAILS

Discussion continued concerning the possibility of additional parking being available on the 1666 Coffman site, permit parking for residents vs. permit parking for visitors, inexpensive parking being available for University students on Minnesota State Fair property and how enforcement would be handled.

**MINUTES  
PLANNING COMMISSION MEETING  
SEPTEMBER 12, 1988**

Planner Malloy pointed out that restricting student parking on Coffman will migrate student parking to other areas.

**MALLOY**

Daykin moved, seconded by Carroll, to allow twelve (12) parking permits on Coffman Street from Larpenteur to the 1666 Coffman Fire Lane for \$xxxx to be administered by City Staff for one (1) hour parking from 8:00 A.M. to 4:00 P.M. Monday thru Friday (except holidays and except by permit) for a six month trial period. Upon a voice vote being taken, the following voted in favor thereof: Barry, Nestingen, Black, Carroll, Daykin and the following voted against the same: Duncan. Motion carried.

**PARKING  
PERMITS  
ON COFFMAN  
STREET  
APPROVED**

Nestingen moved, seconded by Daykin, a recommendation to the City Council that the City authorize a proposal for a parking policy including permit parking and parking in other cities. Motion carried unanimously.

**REQUEST  
FOR  
PARKING  
POLICY**

Planner Malloy then reviewed the Procedural Manual for the Planning Process and suggested the direction which should be followed for the development of such manual.

**PROCEDURE  
MANUAL**

Meeting adjourned at 10:20 P.M.

**ADJOURNMENT**

Submitted by:

Katherine J. Zimmerman

APPROVED: October 3, 1988

Edgar Finegan, Secretary

MINUTES/PUBLIC HEARING  
REGULAR CITY COUNCIL MEETING  
NOVEMBER 14, 1984  
AGE 4

100

that if the Lido should be located elsewhere and the present property sold, it would be an unknown quantity.

LIDO  
(cont.)

Councilmember Ciernia stated that if a committee is formed the members of the committee, City Planner and Council should look at all options, not look to exclude the project. After the options have been explored, Council would then consider the matter. The other Councilmembers concurred. The Labalestras indicated their willingness to work with the group.

COUNCILMEM-  
BER CIERNIA

Mayor Eggert moved, seconded by Councilmember Ciernia, that the hearing be continued to 7:15 P.M., January 9, 1985. Motion carried unanimously.

HEARING  
CONTINUED  
TO 9/9/85

Mayor Eggert then requested volunteers to serve on the neighborhood committee and the following persons responded: Walt McCoy, 1746 St. Mary's, Florence Funk, 1628 Maple Knoll, Joy W. Jones, 1735 St. Mary's, Dennis Smith, 1725 St. Mary's, Rod VonDeLinde, 1734 St. Mary's, Ted Meyer, 1710 St. Mary's, Peter Navtzeny, 1720 St. Mary's, Lolita Keck, 1766 St. Mary's, William Juntunan, 1728 St. Mary's, Jim Bykowski, 1745 St. Mary's, and Cindy Laszewski, 1713 St. Mary's. Councilmember Ciernia recommended that the charter of the group be to attempt to accommodate the Lido expansion with the progress report two meetings from this date (December 12).

CITIZENS  
COMMITTEE  
APPOINTED

Mayor Eggert moved, seconded by Councilmember Baldwin, that all of the residents who volunteered be appointed to a citizens committee. Motion carried unanimously.

Mr. Labalestra indicated that they have a verbal commitment on their financing, but with the postponement that may change. He stressed the importance of proceeding as quickly as possible.

Attorney Gasteazoro advised that due to the change from a rezoning request to a conditional use request, it will be necessary that the matter be referred back to the Planning Commission.

COND. USE  
REFERRED  
PLANNING  
COMMISSION

Jim Bykowski, 1745 St. Mary's, stated that, hopefully a solution can be found which will allow the Lido to expand without detriment to the neighborhood.

JIM  
BYKOWSKI,  
1745 ST.  
MARY'S

Mayor Eggert moved, seconded by Councilmember Ciernia, that the Public Hearing on Tax Increment Financing Plan for Economic Development District No. 2 be continued to 8:30 P.M., January 9, 1985. Motion carried unanimously.

TIF HEARING  
CONTINUED  
TO 9/9/84

Item 5c, concerning eminent domain proceedings was deferred to the January 9, 1985 meeting.

EMINENT  
DOMAIN  
DEFERRED

Councilmember Chestovich presented variance requests from the University of Minnesota Retirees Housing Corporation as follows: (1) parking variance from 2 1/2 cars per dwelling unit to 1 1/2 cars per unit, (2) density variance from 12 dwelling units per acre to 16 per acre, and (3) height variance from 30 feet to accommodate a pitch roof. The side lot set back variance previously requested has been deleted.

UNIVERSITY  
RETIREES  
VARIANCES  
APPROVED

Gertrude Esteros, Director of the Board, explained that the structure will be three stories but with additional height to accommodate the pitch roof



a variance is necessary.

Jack Klepp, the Developer, stated that the Falcon Heights Fire Chief and Fire Marshal and Ramsey County Engineer have reviewed the plans. The University of Minnesota will soon be considering approval of the concept plans.

U OF MN  
RETIREES  
(cont.)

~~Councilmember Ciernia moved, seconded by Councilmember Baldwin, that the request be approved as requested. Motion carried unanimously.~~

The following persons were in attendance representing Bradford Schools: Brad Lemberg and Bob Russek, Bonestroo and Associates, Chris Seigle, Bradford Schools, and Steve Kinzer, President of the Minneapolis Business College. Mr. Russek reviewed the site plan, explained the parking, access roads, drainage, etc. Mr. Lemberg informed Council that more complete plans will be available for the December 12th meeting. Councilmember Ciernia requested that Council consider the following conditions before approving the conditional use request: (1) If the students place extraordinary use on the City park should the school provide recreational facilities? (2) If on-campus parking proves to be inadequate, then program adjustments will be made or more parking provided, (3) A current copy of rules and regulations will be kept on file at the City Office, (4) Bradford Schools will designate an official community affairs representative. Attorney Gasteazoro was not sure of the legality of putting conditions on a conditional use, but there could be a "gentleman's agreement". Mr. Seigle assured that there will be ample parking provided at all times, and they are providing for a future parking ramp if it becomes necessary. Planner John Uban suggested that the school might consider bussing to tennis courts, etc. rather than on-campus facilities. He also commented on the fact that all the parking aisles dead end and recommended that some pass throughs be provided. Mayor Eggert then moved, seconded by Councilmember Ciernia, that the conditional use request be granted with the following conditions: (1) sufficient parking be maintained on site, (2) current copy of student rules and regulations to be kept on file with City, (3) management person to be designated community relations person, and (4) recreational programs will be provided by the school if it becomes a burden on the community. Motion carried unanimously.

BRADFORD  
SCHOOLS  
CONDITIONAL  
USE  
APPROVED

Mayor Eggert suggested that Council discuss with the Fiscal Consultant the possibility of including Bradford Schools project in a tax increment district. The matter will be discussed at the December 12th meeting.

Mayor Eggert moved, seconded by Councilmember Baldwin, that Ordinance No. 210 be adopted. Motion carried unanimously.

ORDINANCE NO. 210

AMENDING ORDINANCE 38 REGARDING MEMBERSHIP  
OF THE FALCON HEIGHTS VOLUNTEER FIRE  
DEPARTMENT

ORDINANCE  
NO. 210

Clerk Administrator Barnes informed Council that the office staff has obtained information on Physician's Health Plan and is requesting that Council consider changing from the present plan to PHP. Also presented were costs for a dental plan. Following a short discussion, Mayor Eggert moved, seconded by Councilmember Baldwin, that if the PHP matter cannot be delayed until the next meeting, and all employees agree

CHANGE IN  
EMPLOYEE  
HEALTH  
PLAN  
DISCUSSED

SPECIAL CITY COUNCIL MEETING  
OCTOBER 25, 1984

A special meeting of the Falcon Heights City Council was called to order at 7:30 P.M. by Mayor Eggert.

Mayor Eggert, Councilmembers Baldwin, Hard and Chestovich. Also present were Clerk Administrator Barnes, Attorney Van de North, and Engineer Schünicht. Councilmember Ciernia.

PRESENT

ABSENT

U OF MN  
RETIREES  
HOUSING  
CORP.

Gertrude Esteros, President of the University of Minnesota Retirees Housing Corporation presented background information on the proposed retirement condominium and introduced David Thorp and Milo Thompson, (Thorp, Thompson and Reitow, Inc.), and Attorney Jack Klepp.

REFERRED  
TO  
PLANNING  
COMMISSION

Mr. Thompson reviewed the preliminary site plan and explained that they plan to position the building in such a way to buffer the neighborhood to the south and take advantage of the open space surrounding the building site. The plan provides for 100 units, 150 parking spaces (part of which will be underground garages) and extensive landscaping.

~~Mr. Klepp requested variances as follows: (1) decreasing parking from 2 1/2 to 1 1/2 space per unit, (2) allowing 16 rather than 12 units per acre, and (3) reduce side yard set back from 30 to 20 feet.~~

Following a discussion, Mayor Eggert moved, seconded by Councilmember Hard, that the matter be referred to the Planning Commission for their November 5, 1984 meeting. Motion carried unanimously.

Mayor Eggert moved, seconded by Councilmember Chestovich, that the Consent Agenda be approved. Motion carried unanimously.

CONSENT  
AGENDA  
APPROVED

1. Falcon Heights Ambulance Report #2-07584
2. General Disbursements 10/11/84 - 10/25/84 \$78,777.88
3. Liquor Disbursements 10/9/84 - 10/22/84 \$11,862.88
4. General Payroll 10/1/84 - 10/15/84 \$ 149.50
5. Liquor Payroll 10/1/84 - 10/15/84 \$ 6,742.05
6. Human Rights Minutes of September 20, 1984 \$ 4,700.23
7. Redevelopment Committee Minutes of October 16, 1984
8. Statement of Legal Services through September 30, 1984
9. Statement of Legal Services through September 21, 1984 in Connection with Bullseye Golf Project
10. Prosecutor's Statement for September, 1984
11. Planner's Statement for September, 1984
12. Statement from Stoplestad, Brown & Smith through September 25, 1984 in Connection with Community Building Problems
13. Building Inspector's Report for July, August, and September, 1984
14. Licenses:

General Contractors

Asphalt Specialties Co. #1253  
1900 Quant Avenue S.  
Lakeland, MN 55403

Kraus-Anderson Construction Co. #1254  
525 South Eighth St.  
Minneapolis, MN 55404

Tree Trimming/Removal

Stennes Shade Tree, Inc. #1255  
462 Old Highway 8

MINUTES  
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 NOVEMBER 5, 1984  
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Member Mead moved delay in action on the rezoning of the Croft property and continuation of the hearing until a suitable agreement is reached. Member Nilsen seconded the motion.

MOTION TO  
 DELAY ACTION  
 ON RE-  
 ZONING

Member Black offered an amendment to the motion that the City Council appoint a committee representing the interests of the people in the area and the Lido, that a charter be suggested and a time limit within which to work. Member Wallin seconded the motion. Upon a vote being taken, the following voted in favor thereof: Grittner, Nilsen, Stefanson, Wallin, Mead, Black and Trent-Sullivan and the following voted against the same: Chenoweth. Motion carried on the amendment to the main motion.

AMENDMENT  
 TO ESTABLISH  
 A CITIZEN  
 COMMITTEE

A vote was then taken on the main motion and the following voted in favor thereof: Chenoweth, Grittner, Nilsen, Stefanson, Wallin, Mead, Black and Trent-Sullivan. Motion carried unanimously.

VOTE ON  
 MOTION TO  
 DELAY  
 PUBLIC  
 HEARING

Bobbie Thomas asked that when a committee is formed to further discuss the issue will the Planning Commission again consider the issue before making final approval. Councilmember Chestovich reviewed the public hearing process.

BOBBIE  
 THOMAS

Chairman Stefanson closed the public hearing at 9:55 P.M.

HEARING  
 CLOSED

Gertrude Esteros, Director of the Board of Retirees Housing Corporation, Milo Thompson and David Thorpe the Architects, and Jack Klepp and Frank Kubitscheck the Developers were present to request variances at 1666 Coffman. They reviewed the site plan showing the location of the structure, the open space and explained why the variances were needed. All the University Grove residents have been surveyed and the Grove Association has been kept informed of developments as well as the University of Minnesota Planning Office. They reviewed: (1) placement of the retention pond, (2) fire lanes have been provided as requested by the fire chief, (3) discreet lighting will be provided on the site, (4) there will be one outlet onto Larpentour, which has been approved by Ramsey County with the secondary access provided on Coffman, (5) screening will be provided along Larpentour, (6) guest parking will be provided, (7) underground parking will be located under the east and west wings as well as additional underground parking under the main structure, (8) the retirement age--built for people 55 or older currently employed or retired from the University of Minnesota, and (9) it is projected that 150 people will be living in 100 units.

UNIVERSITY  
 RETIREES  
 HOUSING  
 CORPORATION

Jack Klepp advised the Planning Commission that the third variance previously requested on side yard setback had been withdrawn. After a further discussion concerning the height of the building it was determined that another variance would be needed to accommodate the pitch of the roof.

Planner John Urban stated that a reduction in the setting is quite normal for a development of this nature, in fact, 1-1/2 feet per foot is so the high side for retirement centers and there is plenty of open space available should it ever be needed. The University of Minnesota should be contacted to obtain a stipulation in writing that the open space will be maintained. Ms. Esteros advised that stipulation was obtained in the 99 year lease with the University. The City Manager has contacted with the City Engineer to obtain information on availability of sanitary sewer, water and storm sewer.

JOHN URBAN

## MINUTES

PLANNING COMMISSION/PUBLIC HEARING

NOVEMBER 5, 1984

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After further discussion, Member Wallin moved, seconded by Member Chenoweth that the variances as follows be approved: (1) parking variance from 2 1/2 cars per dwelling unit to 3 1/2 cars per dwelling unit, (2) density variance from 12 dwelling units per acre to 16 dwelling units per acre, and (3) height variance from 30 feet to include a 4/12 pitched roof. Motion approved unanimously.

Memorandum from John Uban dated October 24, 1984 regarding summary recommendations from the Downtown Redevelopment tours will be discussed at the next Planning Commission meeting.

Member Wallin moved, seconded by Member Nilsen, to adjourn the meeting at 11:00 P.M. Motion carried unanimously.

VARIANCES  
APPROVED

JOHN UBAN  
MEMORANDUM  
DISCUSSED  
AT NEXT  
MEETING

ADJOURNMENT

*Jerry Wallin*  
\_\_\_\_\_  
Jerry Wallin, Secretary

July 89

81

MINUTES  
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JULY 27, 1983  
PAGE 3

Council reviewed the quotation from Tommy's Firehouse Association for purchase and installation of a siren at a cost of \$8,792.00. Councilmember Larson expressed concern that the siren should also include an automatic switch relay that would be activated in the event of a disaster and did not want the siren limited to having it activated by the City. After a thorough discussion, Councilmember Larson moved, seconded by Councilmember Chestovich, that \$9,292.00 be expended to purchase and install a siren including an additional relay. Motion carried unanimously.

WARNING SIREN  
TO BE  
PURCHASED  
FOR CITY

Mayor Warkentien reviewed the July 21, 1983 letter from Susan Phipps-Yonas, University Grove Homeowners Association Parking Committee, regarding their request to change the two hour parking signs to one hour parking on the part of Folwell east from Coffman to Hoyt and authorize the City staff to issue permits to residents. After a discussion regarding administration, type of stickers (dated/color coded), fees and whether or not 48 hour notice is needed. Councilmember Ciernia moved, seconded by Councilmember Larson, to authorize the Clerk Administrator to proceed with the request for parking changes after consultation with the City Staff and Ramsey County Sheriff's Department regarding administration. Motion carried unanimously.

UNIVERSITY  
GROVE REQUEST  
FOR "1 HR"  
PARKING &  
PARKING  
PERMITS  
APPROVED

Councilmember Larson moved, seconded by Mayor Warkentien, that the Clerk Administrator be authorized to purchase a Secretary's Desk from Kahoe Office Furnishings at a cost of \$1,095.00. Motion carried unanimously.

SECRETARY'S  
DESK TO BE  
PURCHASED FOR  
CITY OFFICE

Councilmember Larson moved, seconded by Mayor Warkentien, that the Clerk Administrator be authorized to purchase 50 folding chairs from Hartman Office Equipment at a cost of \$9.50 each. Motion carried unanimously.

FOLDING CHAIR  
TO BE ORDERED

Council discussed the possibility of moving the polling place for Precincts 2 and 4 to the City Hall due to the fact that Precinct 4 is in need of more space and parking and the present facility for Precinct 2 requires passage down a flight of stairs. After a discussion, it was decided not to change Precinct 2 at this time. Mayor Warkentien moved, seconded by Councilmember Chestovich, that Resolution 83-26 be adopted. Motion carried unanimously.

DISCUSSION -  
POLLING PLACE  
FOR PRECINCTS  
4 AND 2

RESOLUTION 83-26

A RESOLUTION CHANGING THE PRECINCT POLLING PLACE  
FOR PRECINCT 4 OF THE CITY OF FALCON HEIGHTS

RESOLUTION  
83-26

Clerk Administrator Barnes explained a proposed ordinance relating to refuse container enclosures. The tenants of the Hermes Shopping Center are encountering problems with trash being taken out of the dumpsters and thrown around. Councilmember Ciernia questioned whether a conditional use would be required for such enclosures. Attorney Van de North advised that if the existing ordinance is very strictly enforced, it may deal with some of the problems. After further discussion, Council agreed on more aggressive enforcement of the existing ordinance.

PROPOSED  
REFUSE CONT-  
AINER ENCLOS-  
URE ORDINANCE  
DISCUSSED

MINUTES

REGULAR CITY COUNCIL MEETING

MAY 25, 1983

PAGE 2

Councilmembers Larson and Ciernia both indicated they had met with the Citizens Development Committee on May 21, 1983. The Committee is interested in each Councilmember's personal reactions to the Larpenteur/Snelling development and each Councilmember will be individually contacted.

CITIZENS  
COMMITTEE

Mayor Warkentien moved, seconded by Councilmember Chestovich, that Close and Associates be hired as the Planner for the Larpenteur/Snelling area. Councilmember Chestovich asked if members of the Citizen's Committee were present during the interviewing of planners and was advised that some members were in attendance. Councilmember Ciernia felt that since the City does not own any of the property other than the liquor store, that the City should aim the development to assure it is consistent with the Comprehensive Plan, which, in his opinion, requires a different type of firm that the Close Firm, which is directed more towards architecture. He felt, from that respect, the Dahlgren Firm had more experience and more expertise in the area that is applicable to the City's needs. Councilmember Eggert agreed that both presentations were good but that the Dahlgren Firm, probably, does more of the kind of work that the City would be expecting - more planning and to a lesser extent architecture. Mayor Warkentien also agreed that the Dahlgren firm is reliable but felt that the Close Firm would be more amenable to accepting and implementing suggestions from the Citizen's Committee. Dina Stemwedel, stated her husband attended the interview meetings and felt the Dahlgren firm was more open minded and willing to accept suggestions because the Close Firm is more architecturally minded. Councilmember Chestovich felt both planners would work with the Committee. Councilmember Larson commented that the firms approached the problem differently, the Close Firm addressing the entire area, not just the northeast quadrant. Upon a vote being taken, the following voted in favor thereof: Mayor Warkentien and Councilmember Larson, and the following voted against the same: Councilmembers Ciernia and Eggert. Councilmember Chestovich abstained due to the fact that she was not in attendance at the interviews. Motion defeated.

HIRING OF  
PLANNER FOR  
LARPENTEUR/  
SNELLING  
AREA  
DISCUSSED

MAY 25-1983

Councilmember Eggert moved, seconded by Councilmember Ciernia, that Howard Dahlgren and Associates be hired as the Planner for the Larpenteur/Snelling area. Upon a vote being taken, the following voted in favor thereof: Mayor Warkentien, Councilmembers Eggert, Larson and Ciernia, and the following voted against the same: None. Councilmember Chestovich abstained. Motion carried.

HOWARD DAHL-  
GREN & ASSOC.  
HIRED TO WORK  
ON LARPENTEUR  
SNELLING  
DEVELOPMENT

Marcel Richter, 2132 Folwell, reported on the University Grove parking situation and suggested solutions. Councilmember Larson reviewed the St. Anthony Park parking permits, however, Mr. Richter indicated the residents do not want yearly parking permits. After a discussion, the Clerk Administrator was directed to meet with a representative of the University Grove Parking Committee and Captain Spencer of the Sheriff's Department to work out an amicable solution.

GROVE PARKING  
DISCUSSED

Mayor Warkentien referred to a letter dated April 22, 1983 from Carl Dale, Planning Consultant, regarding the zoning of the remainder of the Hawkins Estate. Councilmember Ciernia reported that the Planning Commission felt that a prudent zoning for the five acres would be B-1 zoning with the provisions of Section 14.5 of the current zoning ordinance applying. Both Councilmembers Ciernia and Larson felt the Planning Commission's decision should be supported by Council.

HAWKINS  
ZONING  
DISCUSSED

*Handwritten notes:*  
2/24/83  
NO  
2/17/83  
2/21/83

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input from a professional planner to assist in completion of the re-writing of the Zoning Ordinance and specifically requested Carl Dale as he is familiar with the Ordinance, has worked with the Planning Commission previously and is best suited to recognize the needs of the City. Harold Nilsen, Planning Commission Member, advised that Mr. Dale could go through the proposed zoning ordinance and weed out the unnecessary portions. Councilmember Ciernia moved, seconded by Councilmember Larson, that the Clerk Administrator be authorized to negotiate an agreement with Carl Dale, which should be presented to the Council for review at a later date. Motion carried unanimously.

PLANNER  
 (cont.)

Jim Maenner, representing the Charles Hawkins Estate informed that the accountant for the Estate is of the opinion that the subdivision fee is a liability, which must be shown on the final accounting to the Probate Court and, therefore, they need the dollar amount established. It is his opinion and the opinion of the Condemnation Court that the B-1A land is economically valueless and the R-2 and R-1 are economically obsolescent. He requested a list of appraisers from the City to establish a value for the land. Mayor Warkentien asked if the severance damages awarded by the Court would have applied to the land if it had been zoned all in one zoning area to which Mr. Maenner replied that the reason damages were awarded was because the B-1A lot was unbuildable. Councilmember Eggert expressed concern that the City not be bound at a later date by the figure established at this time. Mr. Maenner stated that the value to be determined is the value of the land at the time of subdivision not at the time of sale or development of the land. Attorney Van de North suggested that the reasoning be discussed before a determination of value is made.

JAMES  
 MAENNER

May 11-1983

Mayor Warkentien referred to a letter of May 2, 1983 from Susan Phipps-Yonas, 1596 Vincent, Chairperson of the University Grove Parking Committee, requesting changes in the parking signs in the Grove and issuance of parking permits to residents. The matter was deferred until a representative of the Grove Parking Committee could be in attendance to discuss alternatives such as the parking system used in St. Anthony Park.

UNIVERSITY  
 GROVE PARK-  
 ING REQUEST  
 DEFERRED

A request from Ramsey County that "No Parking" signs be placed on both sides of Fairview Avenue was discussed. Councilmember Larson requested that the Clerk Administrator notify the Fairview Avenue residents to put in writing their feelings as to whether or not they wish the parking ban. The matter will be discussed at the next Council meeting and all interested parties will be invited to attend, including Ramsey County.

FAIRVIEW  
 "NO PARKING"  
 REQUEST  
 DEFERRED

Mayor Warkentien commented on the events regarding Councilmember Eggert's allegations regarding the hiring of a City Planner. He stated that the Clerk Administrator, as requested, had contacted Carl Dale for names of planners qualified to work on the development of the Larpenteur/Snelling area. Mr. Dale was reluctant to give names of his competitors and, instead, chose himself to attend the meeting.

MAYOR'S  
 COMMENTS ON  
 REQUEST TO  
 OBTAIN NAMES  
 OF PLANNERS

MINUTES  
REGULAR COUNCIL MEETING  
MAY 26, 1982  
PAGE 2

Barnes inquired as to whether Ordinance 69 could be amended and Attorney Swanson advised that it could but he feels that a new ordinance should be written as it would be a better way to accomplish the best results. The Planning Commission is in the process of rewriting the zoning ordinances. Councilmember Eggert feels that a special ordinance should be adopted as expeditiously as possible. Attorney Swanson was asked to prepare a draft ordinance, which will be discussed at the next Council meeting.

PARK DEDICATION  
(continued)

Mayor Warkentien moved, seconded by Councilmember Chestovich, that Resolution 82-19 be adopted as presented. Motion carried unanimously.

RESOLUTION  
92-19

RESOLUTION 82-19

A RESOLUTION ON THE DEATH OF ROSEVILLE POLICE  
OFFICER BRUCE RUSSELL

The Clerk Administrator was asked to send a copy of this Resolution to the warden of the prison in Leavenworth, Kansas.

Councilmember Larson wanted to know why the flag was not flown at half mast in honor of police officer, Bruce Russell. Councilmember Ciernia felt that we should check what the other cities are doing and follow the same rules. Councilmember Larson pointed out that a flag can be flown 24 hours a day.

Councilmember Ciernia requested that the Fire Department of Falcon Heights receive a commendation since they donated their time when they provided emergency medical assistance and assistance during the search. Councilmember Ciernia made a motion, seconded by Councilmember Larson, that we recognize and appreciate the service that our Fire Department provided on that date and this was service above and beyond the call of duty in a difficult situation--this service being donated by the Fire Department. Motion carried unanimously.

FIRE DEPARTMENT  
COMMENDATION

*May 26, 1982*

Clerk Administrator Barnes informed the Council that he has received a number of requests for special parking permits. Councilmember Chestovich pointed out that the University Grove Association initiated the two hour parking mandate and, therefore, it should be referred to them for a proposal to change the parking. Councilmember Eggert stated that he felt no special permits should be issued in the meantime.

PARKING PERMITS  
UNIVERSITY GROVE

Clerk Administrator Barnes requested authorization for payment of police and fire payroll from the general fund due to the fact that the liquor sales have dropped. This is a temporary measure. Councilmember Larson moved, seconded by Mayor Warkentien, that the Clerk Administrator be authorized to make these payments from the general fund. Motion carried unanimously.

PAYMENT AUTHORIZATION FOR  
POLICE AND FIRE  
FROM GENERAL  
FUND

Keith Hofeld, K & K Hardware, submitted a letter dated May 20, 1982,

KEITH HOFELD  
K & K HARDWARE



MINUTES  
REGULAR CITY COUNCIL MEETING  
JANUARY 23, 1980

07

A regular meeting of the Falcon Heights City Council was called to order by Mayor Warkentien at 7:30 p.m.

Mayor Warkentien, Councilmembers Steele, Brown, Eggert and Larson. Also present was Clerk Administrator Barnes.

PRESENT

None.

ABSENT

Councilmember Brown moved, seconded by Councilmember Eggert that the Consent Agenda be approved as presented. Motion carried unanimously.

CONSENT AGENDA  
APPROVED

1. Fire & Rescue Reports #00180 - #00280
2. General Payroll 1/1/80 - 1/15/80 \$ 3,895.25
3. Liquor Payroll 1/1/80 - 1/15/80 \$ 2,326.91
4. General Disbursements 1/1/80 - 1/23/80 \$28,429.27  
Sinking Fund \$ 7,841.50
5. Liquor Disbursements 1/4/80 - 1/21/80 \$28,692.99  
Sinking Fund \$ 2,263.75
6. Building Inspector's Report, December, 1979
7. Ramsey County Sheriff's Department Report, December, 1979

Councilmember Steele moved, seconded by Councilmember Brown that the Minutes of January 8, 1980 be approved as written. Motion carried unanimously.

MINUTES OF JAN.  
8, 1980 APPROVED

Councilmember Brown moved, seconded by Councilmember Larson that the Minutes of the Special Council-Planning Commission Meeting of January 14, 1980 be approved as presented. Motion carried unanimously.

MINUTES OF JAN.  
14, 1980 APPROVED

Frank Paskewitz, 2120 W. Hoyt, representing residents in that area, presented to Council a petition for "No Parking 8 a.m. to 4 p.m., weekdays" on the north side of Hoyt from Folwell to Coffman. Mr. Paskewitz stated that due to cars parked on the street, the snow plow cannot completely clean the street, thus narrowing the driving area of the street to one lane, making it difficult for buses and emergency vehicles to drive through. After some discussion Councilmember Steele moved, seconded by Councilmember Brown that the request be granted and that the Clerk Administrator be authorized to place "No Parking 8 a.m. to 4 p.m. Weekdays" on the north side of Hoyt from Folwell to Coffman. Motion carried unanimously.

NO PARKING ON  
NORTH SIDE OF  
HOYT FROM FOLWELL  
TO COFFMAN (8 AM  
TO 4PM WEEKDAYS)

Mrs. Kurt Bjorklund, 1511 W. Larpenteur, addressed Council requesting that the "No Truck Parking" signs on the east side of Arona from Larpenteur to Crawford stipulate weight limits in order to restrict large commercial trucks and allow parking of pickups owned by residents.

NO TRUCK PARKING  
ON ARONA DIS-  
CUSSION

Councilmember Steele informed Mrs. Bjorklund that he felt weight limits would only lead to confusion and since the original intent

It was Council concensus that the Fire Department was called unnecessarily to the Ebers Restaurant parking lot recently, therefore, the following motion was made:

FIRE  
REPORTS

Moved by Mayor Warkentien, seconded by Councilman Steele to bill the \$49.00 expense involved in answering Fire Report No. 2-1976 to the Ramsey County Sheriff's Department. Upon a vote being taken, the following voted "aye": Mayor Warkentien, Councilmen Elack, Steele, and Labalestra, and the following voted "nay": None. Motion carried.

Fire reports Nos. 85, 86 (1975), and Nos. 1, 3, 4, 5 (1976) were noted.

Moved by Mayor Warkentien, seconded by Councilman Elack to approve the Cigarette License, No. 439, for Norbert Lucas, Hamline Foods, 1579 North Hamline Avenue. Upon a vote being taken, the following voted "aye": Mayor Warkentien, Councilmen Elack, Steele, and Labalestra, and the following voted "nay": None. Motion carried.

CIGARETTE  
LICENSE #439

Moved by Councilman Elack, seconded by Councilman Labalestra to approve License #133 for Non-Intoxicating Malt Liquor sales issued to Norbert Lucas, Hamline Foods, 1579 North Hamline Avenue. Upon a vote being taken, the following voted "aye": Mayor Warkentien, Councilmen Elack, Steele, and Labalestra, and the following voted "nay": None. Motion carried.

NON-INTOXICAT-  
ING MALT  
LIQUOR LICENSE  
#133

Councilman Labalestra introduced the following Resolution and moved its adoption:

RESOLUTION  
NO. 76-6:  
POSTING "NO  
PARKING" SIGNS  
ON FOLWELL  
AVENUE

RESOLUTION NO. 76-6

A RESOLUTION AUTHORIZING THE POSTING OF "NO PARKING" SIGNS ON THE EAST SIDE OF FOLWELL AVENUE STARTING AT THE INTERSECTION WITH HOYT AVENUE AND PROCEEDING NORTH 300 FEET

1976

Councilman Steele seconded the foregoing Resolution, and upon a vote being taken thereon, the following voted in favor thereof: Mayor Warkentien, Councilmen Elack, Steele, and Labalestra, and the following voted against the same: None. Motion carried.

The need for these signs was determined when it was noticed that the width of the street was only 30 feet, and because of snow banks and cars parked on both sides, access for emergency vehicles or buses would be difficult.

Moved by Councilman Elack, seconded by Councilman Labalestra to approve the General Disbursements in the amount of \$5,579.60. Upon a vote being taken, the following voted "aye": Mayor Warkentien, Councilmen Elack, Steele, and Labalestra, and the following voted "nay": None. Motion carried.

GENERAL  
DISBURSEMENTS

## CITY OF FALCON HEIGHTS

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Falcon Heights, Minnesota, was held on the 8th day of January, 1976.

The following members were present: Mayor Warkentien, Councilmen Black, Steele, and Labalestra, and the following were absent: Councilman Ecklund.

Councilman Labalestra introduced the following Resolution and moved its adoption:

RESOLUTION NO. 76-6

**A RESOLUTION AUTHORIZING THE POSTING OF "NO PARKING" SIGNS ON THE EAST SIDE OF FOLWELL AVENUE**

WHEREAS, a discussion was held by the Falcon Heights City Council in regard to complaints received by the City of the parking problems on Folwell Avenue starting at the intersection with Hoyt Avenue and proceeding north 300 feet, and

WHEREAS, it was noted that the width of the street was only 30 feet, and

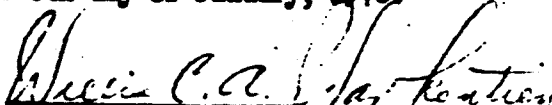
WHEREAS, snow banks and cars parked on both sides of the street limit the accessibility of emergency vehicles and buses,

THEREFORE, BE IT HEREBY RESOLVED, that the City Council of the City of Falcon Heights does hereby authorize the installation of "No Parking" signs on the east side of Folwell Avenue starting at the intersection with Hoyt Avenue and proceeding north for 300 feet to alleviate the traffic situation.

The motion for the adoption of the foregoing Resolution was duly seconded by Councilman Steele, and upon a vote being taken thereon, the following voted in favor thereof: Mayor Warkentien, Councilmen Black, Steele, and Labalestra, and the following voted against the same: None.

WHEREUPON, the Resolution was declared duly passed and adopted.

Passed by the City Council this 8th day of January, 1976.

  
WILLIS C. A. WARKENTIEN, Mayor

ATTEST:

  
Dewan B. Barnes, Clerk Administrator



UNIVERSITY OF MINNESOTA  
TWIN CITIES

Physical Planning  
503 Morrill Hall  
Minneapolis, Minnesota 55455  
(612) 373-5765

RECD JAN

7 29/6  
8 1976

January 8, 1976

*LS*  
*Connell*

Mr. Dewan B. Barnes  
Clerk-Administrator  
1644 West Larpenteur Avenue  
Falcon Heights, MN 55113

Dear Mr. Barnes:

It appears that the parking restriction signs on both sides of the street along Folwell Avenue have been removed. It has been observed that autos parked on the street, especially along the curve, may impede emergency and maintenance vehicles as well as buses. Therefore, we request that the parking restriction signs be replaced on both sides of the street as had been the case prior to their removal.

Please contact me if you have any questions regarding this matter. Thank you for your cooperation.

Sincerely,

*Stephen R. Markowitz*

Stephen R. Markowitz  
Coordinating Planner

SRM:rr

cc: Captain James McDonough  
University of Minnesota  
Police Department

1596 Vincent Street  
St. Paul, MN 55108

May 2, 1983

Mr. Dewan Barnes  
2077 W. Larpenteur Avenue  
Falcon Heights, MN 55113

*Go to St. Anthony next meeting 5/27/83*

REC'D MAY 3 1983

Dear Mr. Barnes:

Because of concerns that many of the University Grove residents expressed, Frank Busta, President of the University Grove Home Owners Association, appointed a parking committee to examine the parking situation in the Grove. This committee, which was chaired by Susan Phipps-Yonas, Vice President of the Grove Home Owners Association, included members from all parts of the Grove. We met for the first time on February 17, 1983 and decided that it was necessary to conduct a survey of the Grove residents in order to determine the extent and nature of their parking complaints. A survey was mailed out to every residence in the Grove the following week. It was indicated that every household that wished to have a voice in the policy decisions would have to return its survey before April 1, 1983. On April 10, 1983, the committee met again to review the results of the survey. Sixty five of the 103 surveys that had been sent out were returned. On the basis of the responses, the parking committee generated recommendations which are described below.

The residents at the west end of the Grove are satisfied basically with the two hour limit during weekdays. However, the consensus among the residents east of Coffman Street is that the two hour limit provides too much time for students, staff, and faculty to come and park their cars while attending a single class on the campus. Their parking creates a number of problems which Grove residents would like to see eliminated. For this reason, we are requesting that you limit parking east of Coffman to one hour between 8:00 a.m. and 4:00 p.m. on Monday through Friday. Since there is no parking currently allowed on Hoyt Avenue, this restriction would apply only to Folwell Avenue. We are also requesting that the current prohibition on parking on the segment of Folwell where the street runs north and south be continued; however, we would like to see that this prohibition start at the west end of 2098 Folwell instead of further west as it now does.

Many residents throughout the Grove have complained about the difficulties of having parking on both sides of the street during the winter months. Therefore, we are requesting that parking be limited to the north side of Folwell and to the west sides of Burton, Northrup and Vincent for the period commencing November 15 ending April 15.

Having learned of the arrangement for daily parking permits which is now allowed in St. Anthony Park, a number of individuals suggested that we develop a similar system for the Grove. A majority of the Grove residents voted favorably on this option. Therefore, we request your permission to institute a daily permit system that would be administered by Grove residents. Our plan is to issue an unlimited number of permits, for special events only, that would be good for an entire day. These would be purchased at a minimal cost to cover duplication expenses from members of the parking committee.

We intend to include all of the information reviewed above in a newsletter that

Page two  
May 2, 1983

will be sent to all residents of the Grove; however, we will need to know prior to writing such a letter that our recommendations are acceptable to Falcon Heights. Please let us know whether or not you foresee any problems in the changes that we are requesting. I would be happy to talk with you if you have questions that I have not yet addressed. Your timely response and cooperation will be appreciated.

Sincerely,



Susan Phipps-Yonas  
Chairperson, University Grove Parking Committee

SPY/nw

Ms. Janet Wiessner  
Clerk/ Administrator  
City of Falcon Heights  
2077 Larpenteur Ave.  
Falcon Heights, Mn. 55113

12/9/87

Dear Ms. Wiessner,

Sue and I appreciated the opportunity to meet with you this past Tuesday.

Our understanding of the issues we discussed is as follows:

1- Recycling. We shall contact Supercycle to explore the possibility of obtaining some recycling containers to be used in the Grove on a trial basis.

2- Leaf pickup. It is apparently unfeasible for the city to initiate any leaf pickup program in the near future. Nevertheless, the City Council should be urged to continue their discussion of the matter. A letter to that effect has been sent to the City Council.

3- Parking permits. We discussed the possibility and the attendant problems involved in obtaining permanent resident parking permits for Grove residents. You agreed to investigate the matter further and that we would discuss the matter again in a month or so.

4- Street lights. We discussed both the replacement of existing lights on Folwell St., and the installation of lights on the north-south streets of Burton, Northrup and Vincent. With regard to the replacement of the Folwell lights you pointed out that such replacement will involve some disruption of service, and considerable disruption of streets and sidewalks. You suggested that the residents be apprised of this and be given the choice of whether or not they wish the change. With regard to the installation of new lights, we agreed to activate our street lights committee and to contact Mr. Ron Vaneili (sp?) of NSP and arrange to get his assessment as to number of lights necessary, placement, etc. Then, at the appropriate time we shall present our findings and request to the City Council.

I am enclosing a letter from a previous City Clerk to residents of the Grove, outlining some points of particular interest to the residents. If you think it is appropriate and useful, please look it over, make any changes, corrections and additions and I will see that it is sent out to the Grove residents.

Again, thank you for meeting with us, and I look forward to working with you.

Yours sincerely,



Martin Dworkin  
President, University  
Grove Association



CITY OF  
**FALCON HEIGHTS**

2077 W. LARPEUR AVENUE

FALCON HEIGHTS, MN 55113-5594

PHONE 612-644-5050

December 17, 1987

TO: Jan Wiessner  
Clerk Administrator

FROM: Shirley Chenoweth

RE: Permit Parking

On this date I contacted Don Tuftey who was in charge of the St. Paul permitting system at its inception, and Carl Johnson, the present Director.

St. Paul permits are issued to residents only on an annual basis for a \$10 fee. (September) I asked if there could be a problem with discrimination and Don said they had researched the matter and were assured it was entirely proper for governing bodies to use such a permit system. He explained the concept originated in Washington, D.C. (Arlington County), in an area where commuters were parking on city streets. When the permitting system began, several commuting attorneys lost their on-street parking and took it to court. The matter was eventually taken to the Supreme Court and that body ruled that governing bodies do have the right provided they can show a benefit to the citizens, i.e. safety, quality of life, traffic reduction, pollution--noise and air, etc.

St. Paul established an enabling ordinance, then designates neighborhoods by resolution.

Carl said the program was in the red the first two years; due to purchase of signs, administrative costs, etc. They are now breaking even at \$10 per residence, however, he indicated there are a lot of administrative costs. They have limited the number of permits in some areas as there was some abuse i.e. black marketing permits, residents purchasing permits and selling them to students for up to \$150.00.

*permit appl.  
incl. automobile  
license #?*

Carl also stressed that we should be sure all residents understand the system (they quite often think the school/business creating the problem should pay the fee.) Some will object to paying to use their own street. St. Paul holds two or three informational meetings to thoroughly explain the system.

He also recommended appointing one citizen to be involved in the decision making (someone they can trust) as residents are sometimes suspicious of governmental units.

*? → Council*



-2-

Carl is sending copies of their enabling ordinance and any other documents he feels might be helpful.

SC:kjz



**CITY OF SAINT PAUL  
DEPARTMENT OF PUBLIC WORKS  
TRAFFIC DIVISION**

800 City Hall Annex, 25 West Fourth Street  
St. Paul, Minnesota 55102  
612-298-4701

LETTER OF TRANSMITTAL

TO: Shirley CHENOWETH  
2077 W CARPENTER  
FALCON HETS, MN  
55113

DATE: Dec 16, 1997

RE: PERMIT PARKING

ATTACHED  UNDER SEPARATE COVER BY \_\_\_\_\_

LETTER  DRAWING  PLANS  \_\_\_\_\_

Copies	Description
1	ENABLING ORDINANCE
1	U of MN - ST PAUL
1	REVISION of ORDINANCES

Information  Note and Return  
 As Requested  Review and Comment  
 For Signature  \_\_\_\_\_

REMARKS: ANY QUESTIONS - GIVE ME A  
CALL

CC: \_\_\_\_\_  
\_\_\_\_\_

From: Karl Johnson  
292-6291

\*Est 11.1.2011

(b) No plates or stickers shall be issued for any vehicle unless such vehicle for which the permit is requested is used exclusively for the pickup and delivery of merchandise and not as incidental to another or primary use.

Sec. 167.05. Plates/stickers.

(a) *Disposal of plates or stickers.* When any vehicle for which special parking permit plates or stickers has been issued is disposed of by the business which made original application for such permit, the plates or stickers must be destroyed and removed so as to preclude the use of such vehicle and plates or stickers by any other person. The permittee shall also notify the license inspector that such permit is no longer valid.

(b) *Replacement vehicle plates or stickers.* New plates or stickers may be issued to the same business for a replacement vehicle under the original application upon payment of a ten dollar (\$10.00) fee.

Chapter 168. Residential Permit Parking—Guidelines and Regulations\*

Sec. 168.01. Declaration of public policy and purpose.

The council of the City of Saint Paul finds that there are residential areas within the City of Saint Paul which are adjacent to or very near intense nonresidential uses which do not provide adequate off-street parking. The council further finds that persons employed by or using those nonresidential facilities frequently park their vehicles on nearby residential streets, resulting in serious residential problems. This parking ordinance regulating parking in designated residential areas is hereby established in order to protect children and other pedestrians from bodily injury and to protect real and personal property from damage by reducing hazardous traffic conditions resulting from the heavy usage of these residential streets by nonresidents or transients; to protect those residential areas from polluted air, excessive noise, and trash and refuse caused by the entry of such vehicles; to promote efficiency in the maintenance

\*Editor's note—This chapter is derived from Ord. No. 17042, adopted Aug. 2, 1983.

of those streets in a clean and safe condition; to preserve the character of those districts as residential districts; to protect the residents of those areas from unreasonable burdens in gaining access to their residences; and to preserve the general health, safety, welfare and integrity of those residents and residential areas.

Sec. 168.02. Residential parking permit areas authorized.

The council, after following the procedures in this chapter, may ~~by resolution~~ establish and designate residential areas or parts thereof as residential permit parking areas. On-street parking may be limited or restricted to such areas to certain locations, hours, times and/or automobiles as may be further provided in this chapter. Such designations shall be for such period as the council may determine as being appropriate.

Sec. 168.03. Petition.

(a) The designation of a residential permit parking area shall be initiated by a petition filed with the director of public works stating that a particular residential area is encountering serious residential problems because of excessive parking by nonresidents who are associated with nearby nonresidential uses. A filing fee of ten dollars (\$10.00) shall accompany every petition.

(b) The petition must specifically state the serious problems being caused by nonresidential parking, the specific residential area to be restricted and the parking hours which are to be restricted. ~~The petition must also state the number of residences, multi-dwelling buildings, churches, schools or any other occupied structure located within the proposed area.~~ (one block face is defined as one side of the street for one block) or four thousand (4,000) lineal feet block frontage. No petition shall be considered if it fails to meet either of these minimal requirements.

Area must be at least 8 contiguous block faces

(c) ~~The petition shall be signed by a majority of the owners of all residences, multi-dwelling buildings, churches, schools or any other occupied structure located within the proposed area.~~ "Owners," for purposes of this section, shall mean fee ownership as recorded in the appropriate office of recordation for Ramsey County. One owner per residence, building or multidwelling building shall

must be signed by 60% of prop. owners

be allowed to sign the petition. In the case of multiple ownership, only one owner may sign on behalf of the ownership. No signature shall be considered where multiple owners of a structure are not able to agree on whether or not the area should have residential permit parking.

(d) Each signer shall thereon write his/her name and address. Any name appearing on the petition not conforming to the residency requirement at the time of the petition shall be stricken and shall not be included. Any signer may withdraw his name by filing a written request with the director prior to the public hearing required herein. If for any reason the number of signers falls below sixty (60) percent prior to the public hearing, the petition shall be deemed defective and shall not be considered.

(e) Each separate page of the petition shall have appended thereto a certificate, verified by oath, that each signature was signed by the person purporting to have signed the petition. The petition shall designate a resident who shall have the responsibility of verifying each separate page of signatures, as well as having the responsibility of assisting the director in the investigation of the request to implement a residential permit parking program in the proposed area.

#### **Sec. 168.04. Initial investigation; appeal.**

When a petition is received by the director alleging that serious problems in the defined residential area are caused by excessive parking by nonresidents from nearby nonresidential uses, including, but not limited to, commercial, office or school uses, and after the petition has been validated, the director of public works shall make an initial investigation to assess the nature and extent of the problems, if any, caused by nonresidential parking. If the director concludes that the problems or lack thereof do not warrant the designation of a residential permit parking area, the director shall submit his conclusion with supporting statements to the council and the signor of the certificate. In such an event, the council may adopt the recommendation of the director, or set the matter for hearing pursuant to Section 168.07 if, twenty one (21) days following submission of

the director's recommendation, seventy five (75) percent of the owners of the area initially petitioned appeal the director's recommendation by filing with the director a petition for reconsideration.

#### **Sec. 168.05. Follow-up investigation.**

If the initial investigation indicates that serious problems may exist in the residential area because of nonresidential parking, the director shall conduct a more thorough investigation to determine the feasibility of residential permit parking for that or related areas. This investigation may include, but shall not be limited to, observations, surveys, studies or any other data-gathering method which will assist the director in making a recommendation regarding the designation of a residential permit parking area.

#### **Sec. 168.06. Recommendation to the city council.**

After analyzing the results of the more thorough investigation, and after considering any relevant material submitted by the parking commission or any other person or group having an interest in the establishment of a residential permit parking program for that area, the director shall submit the results of his investigation and shall issue a written report recommending to the council the rejection or designation of a specific residential permit parking area. If the director recommends rejection of the petition, appeals may be taken in a manner as provided in Section 168.04. If the director recommends the designation of a residential permit parking area, said recommendation shall:

- (1) State, with particularity, the residential area to be included, but need not be the same area proposed in the petition;
- (2) State guidelines for determining who may obtain residential parking permits and the method of obtaining these permits as provided in Section 168.10;
- (3) Include such other reasonable conditions as to make the residential permit parking program fair and workable.

**Sec. 168.07. Hearing.**

Upon receipt of the recommendation of the director to implement a residential parking permit program, or upon submission of a proper and timely appeal as approved in Section 168.04, the council shall set a time and place for a public hearing on the petition. At least ten (10) days prior to the hearing, notice shall be given by publication in the official paper and by written notice to all district councils. At least ten (10) days prior to the hearing, notice shall also be served by mail on the person making the certificate required by Section 168.03(e). No other notice shall be required. At the hearing, the council shall hear all interested persons and shall receive and consider all materials relevant to the merits of the petition.

**Sec. 168.08.**

(a) If the council thereafter deems such a residential permit parking program necessary, the resolution authorized by Section 168.02 shall fully state the basis for the creation of the residential permit parking area which basis supports the existence of the following or other serious problems used by nonresidential parking:

- (1) The area is detrimentally impacted by parking of commuter vehicles during the proposed hours of restriction and that this detrimental impact creates an unreasonable increase in hazardous traffic conditions; and
- (2) The area does not have sufficient parking to accommodate the convenient parking of automobiles by residents thereof in the vicinity of their homes; and
- (3) Street cleaning, snow removal and other cleanup operations are greatly hampered by the present unregulated parking; and
- (4) The restriction of on-street parking available to commuters will reduce vehicle noise, pollution, congestion and other adverse environmental effects of automobile commuting and will thus encourage reliance on car pools and mass transit; and
- (5) The health, safety, welfare and integrity of the residents, the residential area and the city as a whole, and the attractiveness and

livability of the neighborhood will be better protected by a system of residential parking under this chapter.

**Sec. 168.09. Parking permits authorized.**

The resolution designating and establishing a residential permit parking area shall provide for the issuance of annual parking permits to residents of such area subject to the following guidelines:

- (1) The director shall identify the designated location, hours and number of streets to be regulated within the residential parking permit area as provided herein.
- (2) An application for any one or more of the permits provided in Section 168.10(a) shall be on a form recommended by the director and, where appropriate, shall contain the name and address of the applicant, make, model and license number of the vehicle and any additional information which will aid in the enforcement of the provisions of this chapter. No person shall furnish false information in an application for a vehicle permit. A false application shall be grounds for denial or revocation of the permit and is punishable as a misdemeanor.
- (3) A minimum nonrefundable permit application fee of ten dollars (\$10.00) shall be charged for each residential and transferable visitor permit to cover costs incurred as a result of the implementation of a residential permit parking plan. ~~Household annual multiple permits shall require an application fee payment for each permit~~
- (4) Residential parking permit stickers shall be placed in the lower rear corner of the left side window closest to the rear of the vehicle. Visitor and special event permit tickets shall be placed over the windshield ~~in the rear view mirror area~~ or some other conspicuous spot on the front of the vehicle where they are visible to the enforcement personnel.

\* Sample Permit ?

**Sec. 168.10. Issuance of permits.**

(a) The following permits, which shall be purchased at a location as determined by the director, shall be made available to persons entitled to

## PARKING

168.12

receive same under this chapter, in such form and for such duration as determined by the director:

- (1) The number of residential parking permits per residence or per multidwelling unit shall be determined by the director provided, that such permits shall be made available only on the basis of vehicles owned by and registered to the residents who reside in the restricted area and who have requested this permit; the number of residential parking permits, if any, available to owners of commercial buildings or other occupied structures not mentioned above shall be determined by the director at the time he submits his recommendation to the council.
- (2) The number of transferable visitor's permits per residence or per multidwelling unit and the number of transferable visitor's permits, if any, available to owners of commercial buildings or other occupied structures not mentioned above shall be determined by the director at the time he submits his recommendation to the council.
- (3) Residents within the restricted area, at a cost of one dollar ~~(\$1.00)~~ for each permit, may apply to the director for nontransferable and dated ~~special event permits~~ upon a showing by the resident that, during the date and hours for which the permits are to be issued, the use of the permits shall be for special events consistent with the residential character of the neighborhood and other provisions of law. The director shall determine the number of special event permits to be issued and the hours in effect upon his determination that the issuance of same would not unduly impair traffic safety nor create serious problems during the effective period of the permits.
- (4) Churches within the restricted area, at a cost of one dollar ~~(\$1.00)~~ for each permit, may acquire from the director transferable special event permits provided, that such permits shall be used only in conjunction with events sponsored by the applicant church. The director shall determine the number of and effective period of the permits to be issued. Such permits shall not be

required upon advance notice to the enforcement agency for extraordinary church events such as funerals, memorial services, festivals or bazaars or weddings, where issuance of such permits would be impractical.

- (5) Person who perform ~~any maintenance~~ ~~work~~ ~~for any~~ ~~purpose~~ ~~in~~ ~~the~~ ~~restricted~~ ~~area~~ ~~in~~ ~~which~~ ~~parking~~ ~~is~~ ~~so~~ ~~restricted~~ ~~and~~ ~~is~~ ~~not~~ ~~exempt~~ ~~from~~ ~~the~~ ~~restrictions~~ imposed by this chapter; provided, that their exemption terminates immediately upon the completion of services or assistance as herein provided. Nothing in this section is intended to prohibit a resident owner of these vehicles from obtaining residential parking permits for same in accordance with the provisions of this chapter.

(b) In the event any of the permits issued under this chapter are lost, duplicates shall be obtained from the director at a cost of one dollar (\$1.00) per permit; provided, that no such duplicate shall be issued unless and until the applicant has furnished to the director a written statement under oath and properly notarized that he or she has lost the original permit. No person shall apply for a duplicate permit unless the original permit has, in fact, been lost.

(c) No permits issued under this chapter shall guarantee or reserve to the holder a particular parking space within the designated area but shall provide general parking in said area during the time specified by the resolution and so posted as required in Section 168.11.

(d) Nothing herein shall abrogate the scope of parking privileges granted handicapped persons as defined in Section 144.20 of this Code or by statute of the State of Minnesota.

#### Sec. 168.11. Posting of signs.

The director shall cause appropriate signs to be posted in the restricted area so as to inform an ordinarily observant person of the existence of the rules and regulations imposed by the restrictions.

#### Sec. 168.12. Penalty.

It shall be unlawful for any person to violate such rules and regulations. Any person violating parking restrictions so posted shall be guilty of a

misdemeanor and subject to a fine of not to exceed twenty-five dollars (\$25.00). Any other violation of this chapter shall be deemed a misdemeanor and punished and/or penalized accordingly.

**Chapter 169. Reserved**

[The next page is 1261]

§ 164.03

## LEGISLATIVE CODE

(f) *Violation; penalty.* Any motor vehicle stopped, parked, abandoned or otherwise left unattended in violation of any provision of this chapter shall be deemed an offense hereunder and punishable as a misdemeanor.  
(Code 1956, § 83.07)

## Chapter 165. Parking, Seventh Place\*

## Sec. 165.01. Maximum parking time, Seventh Place between Minnesota Street and Jackson Street.

The lawful parking time for parking of vehicles on the north side of Seventh Place from Minnesota Street to Jackson Street any day except Saturdays and holidays shall be a maximum of two (2) hours between the hours of 9:30 a.m. and 5:00 p.m. Except for the lawful parking of commercial or service vehicles, as provided in Section 165.03, parking on the south side of Seventh Place from Minnesota Street to Jackson Street any day at any time is absolutely prohibited.

## Sec. 165.02. No parking between 2:00 a.m. and 9:30 a.m.; exception.

Except for the lawful parking of commercial or service vehicles as provided in Section 165.03, no vehicle shall remain parked or be parked on the north side of Seventh Place from Minnesota Street to Jackson Street between the hours of 2:00 a.m. and 9:30 a.m.

## Sec. 165.03. Commercial or service vehicles.

Only clearly marked commercial or service vehicles may park for a maximum of thirty (30) minutes at places designated as truck loading zones by signs, curbs or sidewalk markings on Seventh Place from Minnesota Street to Jackson Street between the hours of 7:00 a.m. and 9:30 a.m. Parking in these zones shall be for the purpose of loading or unloading merchandise and once the operation is completed or at the end of the maximum time period of thirty (30) minutes, as herein provided, the vehicle shall be removed from the loading zone immediately.

\*Editor's note—This chapter is derived from Ord. No. 16452, adopted Dec. 5, 1978, and Ord. No. 17132, adopted May 10, 1984.

## Sec. 165.04. Physically handicapped zones.

Physically handicapped persons as defined in Section 157.17 of the Saint Paul Legislative Code may park at one space per block on the north side of Seventh Place between Minnesota and Jackson Streets, which will be designated for the sole use of the physically handicapped by the traffic engineer. Such places shall be designated and marked by signs. No person shall park in such spaces unless the appropriate handicapped certificate, as defined in Section 157.17, is prominently displayed on the parked vehicle. Parking spaces officially designated for the physically handicapped shall be subject to the same restrictions imposed in Sections 165.01 and 165.02.

## Sec. 165.05. Violation a misdemeanor.

Any vehicle stopped, parked, abandoned or otherwise left unattended in violation of any provision of this chapter is hereby declared to be an obstruction to the public streets and shall constitute a misdemeanor.

Chapter 166. Residential Permit Parking—  
University of Minnesota, St. Paul Campus and  
William Mitchell College of Law\*

## Sec. 166.01. Declaration of purpose.

The council of the City of Saint Paul finds that the residential area adjacent to or near the University of Minnesota, Saint Paul Campus does not have sufficient off-street parking to safely accommodate the residential parking needs of the residents, and the parking needs of nonresidents using this institution. The council further finds the frequent parking of vehicles in this residential area by these nonresidential users has created residential problems of a safety, environmental and aesthetic nature.

Therefore, to encourage reliance on car pools and mass transit, which is achieved by assuring convenient parking to residents who leave their

\*Editor's note—Ordinance Nos. 16724 and 16725, adopted Oct. 23, 1980, and codified as Ch. 166, covering substantially the same subject matter as in this chapter, expired by their terms on Dec. 1, 1981. Sections 166.01 through 166.18 above are from Ord. No. 17033, adopted July 14, 1983, and effective Aug. 22, 1983.



## PARKING

166.03

cars at home during the day, to enhance the quality of life in residential areas by reducing noise, traffic hazards and litter, to reduce air pollution and other environmental factors of excessive automobile commuting, and to preserve the safety of children and other pedestrians, and the residential area from the above-mentioned health and safety hazards, the council of the City of Saint Paul hereby establishes this Residential Permit Parking Ordinance (Sections 166.01 through 166.08)

**Sec. 166.02. Restricted residential permit parking areas authorized.**

The following parking regulations shall be in effect in the residential area in and around the University of Minnesota, Saint Paul Campus:

- (1) Except by permit or unless otherwise posted, one-hour parking weekdays from 8:00 a.m. to 5:00 p.m. on the following streets:

South side of Hoyt from Fulham Street to the alley east of Grantham.

Both sides of Dudley Avenue from Grantham Street to Hythe Street.

North side of Dudley Avenue from Hythe Street to Cleveland Avenue.

Both sides of Hendon Avenue from Fulham Street to Hythe Street.

North side of Hendon Avenue from Hythe Street to Cleveland Avenue.

North side of Buford Avenue from Grantham Street to Hythe Street.

South side of Buford Avenue from three hundred (300) feet east of Grantham Street to alley west of Cleveland Avenue.

North side of Doswell Avenue from one hundred fifty (150) feet east of Como Avenue to Cleveland Avenue.

South side of Doswell Avenue from Gove Place to Chelmsford Street.

North side of Carter Avenue from the alley east of Como Avenue to the Chelmsford Street.

South side of Carter Avenue from the alley east of Como Avenue to Cleveland Avenue.

North side of Commonwealth Avenue from the alley east of Como Avenue to Cleveland Avenue.

North side of Knapp Street from the alley east of Como Avenue to Cleveland Avenue.

East side of Fulham Street from two hundred fifty (250) feet south of Hendon Avenue north to Hoyt Avenue.

West side of Fulham Street from the alley north of Como Avenue to Hendon Avenue.

Both sides of Branston Street from Hoyt Avenue to the dead end three hundred (300) feet south of Hendon.

Both sides of Grantham Street from Hoyt Avenue to Doswell Avenue.

Both sides of Chelmsford Street from Dudley Avenue to Carter Avenue.

West side of Chelmsford Street from Carter Avenue to Knapp Street.

Both sides of Hythe Street from Dudley Avenue to Buford Avenue.

West side of Hythe Street from Buford Avenue to Doswell Avenue.

West side of Raymond Avenue from Dudley Avenue to Scudder Street.

North side of Scudder from the alley east of Como Avenue to Cleveland Avenue.

West side of Cleveland Avenue from Scudder Street to Buford Avenue.

- (2) Fifteen-minute parking by residents or non-residents from 8:00 a.m. to 6:00 p.m. on the south side of Buford Avenue from Cleveland Avenue west to the alley.

**Sec. 166.03. Parking permits; eligibility; issuance.**

(a) *Application* Annual application for one or more parking permits authorized under Sections 166.01 through 166.08 shall be made on a form provided by the director of the department of public works, hereinafter referred to as "director," which form may require the applicant to furnish his or her name and address, make, model and

license number of his or her vehicles, and any additional information which will aid the director in the enforcement of these provisions.

(b) *Annual permit application fee.* A nonrefundable annual permit application fee of ten dollars (\$10.00) for each residential parking permit shall be required to cover costs incurred as a result of the implementation of the residential permit parking plan.

(c) *Number of permits.* An unlimited number of residential parking permits shall be made available to the resident of said residence or dwelling unit on the basis of one permit for each vehicle owned by the resident. In no way shall the number of permits exceed the number of vehicles owned by the resident.

(d) *Visitor permits.* Unlimited transferable visitor permits, at a nonrefundable annual cost of ten dollars (\$10.00) per permit, shall be made available to each residence or dwelling unit, notwithstanding whether or not the resident of the residence or dwelling unit owns an automobile. Provided that no resident of a residence or dwelling unit may use a visitor permit to park a car owned or controlled by him or her in the restricted area, it being the intent of Sections 166.01 through 166.08 that such visitor permits shall be made available and used by people not residing in but visiting a resident of the restricted area.

(e) *Residents, special event permits.* Residents within the restricted area, at a cost of one dollar (\$1.00) for each permit, may acquire from the director nontransferable and dated special event permits which shall state the expiration date of said permits. The director shall determine the number of special event permits to be issued and the hours in effect, upon his determination that the issuance of same would not unduly impair traffic safety or create serious problems during the use of such special permits.

(f) *Churches, special event permits; exceptions; notice.* Churches within the restricted area, at a cost of one dollar (\$1.00) for each permit, may acquire from the director transferable special event permits; provided that such permits shall be used only in conjunction with events sponsored by the applicant church. The director shall determine

the number of and effective period of the permits to be issued. Such permits shall not be required, upon advance notice to the police department, for extraordinary church events such as funerals, memorial services, festivals or bazaars, or weddings, where issuance of such permits would be impracticable.

(g) *Placement of permit stickers or tickets.* Residential parking permit stickers shall be placed in the lower rear corner of the left side window closest to the rear of the vehicle. Visitor and special event permit tickets shall be placed over the post holding the rear view mirror to the windshield or some other conspicuous spot on the front of the vehicle where they are visible to the enforcement personnel.

(h) *Permit does not reserve parking space.* No permit issued under Sections 166.01 through 166.08 shall guarantee or reserve to the holder a particular parking space within the restricted area but shall provide general parking in said area during the time specified in Section 166.02 and so posted as required by Section 166.07.

(i) *Lost permits; duplicates.* In the event any of the permits issued under these provisions is lost, duplicates shall be obtained from the director at a cost of one dollar (\$1.00) per permit; provided, that no such duplicate shall be issued unless and until the applicant has furnished to the director a written statement that he or she has lost the original permit. No person shall apply for a duplicate permit unless the original permit has in fact been lost.

#### Sec. 166.04. Services, repair and emergency assistance.

Individuals who perform or vehicles used in the performance of commercial services, repairs or emergency assistance for any resident living in the residential area are exempt from restrictions imposed under Sections 166.01 through 166.08; provided, that such persons are then performing or the vehicles in fact are then being used in such services or assistance; and provided further, that the exemption granted hereunder shall terminate immediately upon completion of the necessary services or assistance.

**Sec. 166.05. Street maintenance; snow emergency.**

No exemptions or other permits granted herein shall abrogate the scope of parking restrictions imposed as such restrictions relate to street maintenance, parking in one location beyond twenty-four (24) hours, or emergencies provided in Chapter 161.

**Sec. 166.06. Handicapped parking.**

Nothing herein provided shall abrogate the scope of parking privileges granted handicapped persons as established pursuant to this code or statutes enacted by this state.

**Sec. 166.07. Posting of signs.**

The director shall cause appropriate signs to be posted in the restricted areas so as to inform an ordinarily observant person of the existence of rules and regulations imposed by these provisions.

**Sec. 166.08. Penalty.**

It shall be unlawful for any person to submit false information in any application for a parking permit issued pursuant to Sections 166.01 through 166.08. Violation of any application requirement shall be grounds for denial or revocation of the permit and shall be punishable as a misdemeanor. It shall also be unlawful for any vehicle to be stopped, parked or abandoned in violation of these provisions. Any such violation is hereby declared an obstruction of public streets and shall be punishable as a misdemeanor and may subject the vehicle to be moved or impounded at the cost and expense of the owner in accordance with the terms of Chapter 162.

**Sec. 166.09. Reserved.\***

**Sec. 166.10. Reserved.**

**Sec. 166.11. Declaration of purpose.**

The council of the City of Saint Paul finds that the residential area adjacent to or near the William Mitchell College of Law does not have suffi-

\*Note—See the editor's note appended to the chapter title of this chapter.

cient off-street parking to safely accommodate the residential parking needs of the residents, and the parking needs of nonresidents using this institution. The council further finds the frequent parking of vehicles in this residential area by these nonresidential users has created residential problems of a safety, environmental and aesthetic nature.

Therefore to encourage reliance on car pools and mass transit, which is achieved by assuring convenient parking to residents who leave their cars at home during the day, to enhance the quality of life in residential areas by reducing noise, traffic hazards and litter, to reduce air pollution and other environmental factors of excessive automobile commuting, and to preserve the safety of children and other pedestrians, and the residential area from the above-mentioned health and safety hazards, the council of the City of Saint Paul hereby establishes this residential Permit Parking Ordinance (Sections 166.11 through 166.18).

**Sec. 166.12. Restricted residential permit parking areas authorized.**

The following parking regulations shall be in effect in the residential area in and around the William Mitchell College of Law:

- (1) Except by permit or unless otherwise posted, no parking from 2:00 p.m. to 8:00 p.m. on the north side of Portland Avenue between Victoria Street and Milton Street.
- (2) Except by permit or unless otherwise posted, one-hour parking weekdays from 2:00 p.m. to 8:30 p.m. on the following streets:
  - North side of Portland Avenue between Victoria Street and Avon Street.
  - Both sides of Portland Avenue between Milton Street and Chatsworth Street.
  - South side of Holly Avenue between Victoria Street and Avon Street.
  - West side of Milton Avenue from Portland Avenue south to the alley.
- (3) If, during the effective period of this non-resident parking ordinance, demand shifts to streets outside of the established permit

FINANCE  
CITY DEPARTMENT  
BLUE - MAYOR

CITY OF SAINT PAUL

Ordinance

Council File NO. \_\_\_\_\_

Ordinance NO. \_\_\_\_\_

Presented By \_\_\_\_\_

Referred To \_\_\_\_\_ Committee: Date \_\_\_\_\_

Out of Committee By \_\_\_\_\_ Date \_\_\_\_\_

An Ordinance clarifying the placement of permit parking stickers or tickets pursuant to Chapter 166 and 168 of the Saint Paul Legislative Code.

THE COUNCIL OF THE CITY OF SAINT PAUL DOES ORDAIN:

Section 1.

That section 166.03(g) of the Saint Paul Legislative Code be amended to read as follows:

166.03(g). Placement of permit stickers or tickets. Residential parking permit stickers shall be placed permanently affixed to the outside of the vehicle in the lower rear corner of the left side window closest to the rear of the vehicle. Visitor and special event permit stickers shall be placed over the post holding the rear view mirror to the windshield or some other conspicuous spot on the front of the vehicle where they are visible to the enforcement personnel.

Section 2.

That section 166.13(g) of the Saint Paul Legislative Code be amended to read as follows:

166.13(g). Placement of permit stickers or tickets. Residential parking permit stickers shall be placed permanently affixed to the outside of the vehicle in the lower rear corner of the left side window closest to the rear of the vehicle. Visitor and special event permit stickers shall be placed over the post holding the rear view mirror to the windshield or some other conspicuous spot on the front of the vehicle where they are visible to the enforce-

*Outside of vehicle?*

COUNCILMEN

Yeas	Nays	
		In Favor
Drew		
Nicosia		
Rettman		
Scheibel		Against
Sonnen		
Tedesco		
Wilson		

Adopted by Council: Date \_\_\_\_\_

Certified Passed by Council Secretary

By \_\_\_\_\_

Approved by Mayor: Date \_\_\_\_\_

Requested by Department of: \_\_\_\_\_

By \_\_\_\_\_

Form Approved by City Attorney

By \_\_\_\_\_

Approved by Mayor for Submission to Council

# Ordinance

File NO. \_\_\_\_\_

Ordinance NO. \_\_\_\_\_

Presented By \_\_\_\_\_

Referred To \_\_\_\_\_ Committee: Date \_\_\_\_\_

Out of Committee By \_\_\_\_\_ Date \_\_\_\_\_

ment personnel.

### Section 3.

That section 168.09(4) of the Saint Paul Legislative Code be amended to read as follows:

168.09(4). Placement of permit stickers or tickets. Residential parking permit stickers shall be placed permanently affixed to the outside of the vehicle in the lower rear corner of the left side window closest to the rear of the vehicle. Visitor and special event permit stickers shall be placed over the post holding the rear view mirror to the windshield or some other conspicuous spot on the front of the vehicle where they are visible to the enforcement personnel.

### Section 4.

This ordinance shall take effect and be in force thirty days from and after its passage, approval and publication.

*This revision was to correct an oversight: prevents transfer of permit to unauthorized vehicles AND AIDS IN ENFORCEMENT.*

### COUNCILMEN

Yeas	Nays	
		_____ In Favor
		_____ Against

- Drew
- Nicosia
- Rottman
- Scheibel
- Sonnen
- Tedesco
- Wilson

Adopted by Council: \_\_\_\_\_ Date \_\_\_\_\_

Council Passed by Council Secretary

By \_\_\_\_\_

Approved by Mayor: \_\_\_\_\_ Date \_\_\_\_\_

By \_\_\_\_\_

Requested by Department of: \_\_\_\_\_

\_\_\_\_\_

By \_\_\_\_\_

Form Approved by City Attorney

By \_\_\_\_\_

Approved by Mayor for Submission to Council

By \_\_\_\_\_

Consent \_\_\_\_\_

*HP's letter  
→ CK*

Agenda Item: F-2

Policy: X

CITY OF FALCON HEIGHTS

Meeting Date: 9/21/88

REQUEST FOR COUNCIL CONSIDERATION

**ITEM DESCRIPTION:**

Larpenteur-Prior-Gortner

**SUBMITTED BY:** Jan Wiessner

**REVIEWED BY:** Copies sent out to representatives of University of Minnesota, Hewlett Packard, Falcon Heights Fire Department

**EXPLANATION/SUMMARY (attach additional sheets as necessary):**

On August 10, 1988, the City Council discussed Ramsey County's Feasibility Study for the Larpenteur-Prior-Gortner intersection. At that time, the Council expressed a preference for the option requiring the realignment of Gortner to Prior but wanted a formal response from the University of Minnesota regarding the use of their land for this purpose.

Attached is a letter from Clint Hewitt to Ken Weltzin stating the University of Minnesota's position as well as an earlier letter from Harvey Turner.

Please bring your copy of the County's Feasibility Study to the meeting.

*Omiller  
\* UGM will need advance notice to incl their share of cost in their budget*

*\* HP could not tolerate closing Loop Ave. entrance*

*\* support existing Resolution*

**ACTION REQUESTED:**

Reconsider City's preferred option. *- Can't get preferred option.*

*JW*



UNIVERSITY OF MINNESOTA  
TWIN CITIES

Physical Planning  
503 Morrill Hall  
100 Church Street S.E.  
Minneapolis, Minnesota 55455

(612) 624-5765

August 24, 1988

Janet R. Wiessner  
Clerk Administrator  
City of Falcon Heights  
City Hall, 2077 W. Larpenteur  
Falcon Heights, Minnesota 55113

Dear Ms. Wiessner:

I appreciated the opportunity to meet with you again. Our discussion about signalizing the Larpenteur/Gortner intersection was enlightening. Orlyn Miller will meet with the Land Utilization Committee today to present the County's report. Subsequent to the committee's review, Clinton N. Hewitt, Associate Vice President for Physical Planning, will respond to the desire for the University to formally express its needs.

I also appreciated the chance to talk about other potential issues, and how we can, through our joint efforts, establish a productive working relationship. For your information, Sandra Musso is the Director of Sports Facilities and her telephone number is 624-2868. I suggest you might wish to talk with Roy Tutt first about the potential for joint programs. Roy is an Assistant Director of Recreational Sports and his number is 633-5216. On matters related to the park or any other land the City is leasing from the University, you need to contact Sue Weinberg who is the Coordinator of Real Estate. You can reach her at 625-4539. On questions related to the expansion of the park, I believe Sue will involve us and I think she will also want to have a review by the Land Utilization Committee. I have begun an investigation within the University to determine if we have a need for the office space adjacent to City Hall. The Agricultural Extension Service may be looking for space. For future reference, Michaelleen Fox is the Assistant Director of Space Programming and Management. Her number is 624-7079.

Under separate cover, I will send you, either for your files or on loan, the information and reports you requested on the Transitway. Since Buford is one way now, and the majority of parking is and will continue to be on the east side of campus, I feel that this modification will have little if any impact on even the p.m. peak counts at the Larpenteur/Gortner intersection.

Respectfully yours,

Harvey L. Turner, AICP  
Assistant Director of Planning  
HLT:mja



UNIVERSITY OF MINNESOTA  
TWIN CITIES

Office of the Associate Vice President

Physical Planning  
340 Morrill Hall  
100 Church Street S.E.  
Minneapolis, Minnesota 55455  
(612) 625-7355

September 13, 1988

Kenneth E. Weltzin  
Ramsey County Engineer  
and Director of Public Works  
Suite 270  
350 St. Peter Street  
St. Paul, Minnesota 55102

Dear Mr. Weltzin:

The University of Minnesota Physical Planning Office has received the "Feasibility Report for Geometrics and Traffic Signals for Larpenteur Avenue" prepared by the Ramsey County Public Works Department. The report has been carefully reviewed by Physical Planning staff and the Land Utilization Committee on the St. Paul Campus.

The University has a legitimate interest in maintaining and protecting campus access from the north and is supportive of efforts to improve traffic flow and increase safety on Larpenteur Avenue. The Land Utilization Committee has concluded, however, that realignment of Gortner Avenue to meet Prior Avenue, as recommended in the report, is not an acceptable alternative. Realignment of Gortner would encroach into adjacent experimental plot fields which are valuable external research laboratories, and not simply undeveloped land. Such encroachment would interrupt and destroy nearly thirty years of experimental history. Furthermore, since Gortner/Larpenteur intersection currently satisfies the warrants for signals and the Prior/Larpenteur intersection does not, there appears to be no compelling reason to abandon the Gortner intersection in order to improve the intersection at Prior.

\* Because Gortner Avenue is the only access to the campus from the north, the University also opposes any intersection modification which would result in additional restrictions, including elimination of left turns to and from Larpenteur Avenue, to that access. Restrictions on left turns would not only reduce convenient automobile access, but would also seriously inhibit the movement of farm equipment to and from experimental plotlands located north of Larpenteur Avenue.

In the mutual interest of safety, the University supports signalization of the Gortner/Larpenteur intersection and associated turn lane improvements within a time frame considered appropriate by Ramsey County. Recognizing the desire of the City of Falcon Heights to signalize the Prior/Larpenteur intersection, the University would not be opposed to the installation of



Kenneth E. Weltzin  
September 13, 1988  
Page 2

an interconnected, coordinated signal system at both intersections if and when traffic safety also warrants them at Prior Avenue.

We appreciate the opportunity to respond to the recommendations of the feasibility report and to participate in this planning process.

Sincerely,



Clinton N. Hewitt  
Associate Vice President  
Physical Planning

CNH:mja

cc: Carol Campbell  
Dave Davis  
Harvey Turner  
Larry Anderson  
Warren Schaber  
Janet Weissner

MINUTES  
REGULAR CITY COUNCIL MEETING  
AUGUST 10, 1988

Baldwin called the meeting to order at 7:00 P.M.

ALL MEMBERS PRESENT

Wallin, Bush, Cernia, P. Chenoweth, and Baldwin. Also present were Maurer and S. Chenoweth.

CONSENT AGENDA APPROVED

Council approved the following consent agenda as presented:

1. Fire/Rescue Reports
2. Disbursements
  - a. General Disbursements through August 10, 1988, \$45,611.72
  - b. Payroll 7/16/88 - 7/31/88, \$8,672.41
3. Commission Minutes
  - a. Park & Recreation Minutes of July 11, 1988
  - b. Solid Waste Commission Minutes of July 20, 1988
  - c. Planning Commission Minutes of August 1, 1988
4. Appointment of Joseph Olson to Fire Department
5. Licenses
6. Appointment of Michael Haglund to Solid Waste Commission

\* FEASIBILITY STUDY ON SIGNALIZATION AT LARPENTEUR/PRIOR/GORTNER

Baldwin presented background on the previous meetings over the last two and a half years with Hewlett Packard, and the University of Minnesota regarding the traffic hazards at the intersection of Larpenteur/Prior/Gortner, and the fact that the University is opposed to the use of any test plot area for realignment of Gortner and Prior. Council reviewed the feasibility study prepared by Ramsey County (a copy of which is on file in the clerk's office) and discussed the possible options given in that study.

In reply to an inquiry from Council members regarding whether or not the University of Minnesota had developed alternate plans as they had suggested might be done, ORLYN MILLER, UNIVERSITY OF MINNESOTA PLANNING, replied that they had prepared no specific plans, but they wanted to improve access from all areas. Baldwin commented on the fact that the University has been considering closing Buford at Cleveland which would add another 1,600 vehicles per day entering and exiting from the remaining open streets. Miller was of the opinion that at least half of the vehicles would funnel to the south not to Gortner. Baldwin stated that any of these proposed changes would impact the City's decision and he was very concerned regarding future University plans which might affect the intersection at Gortner and Larpenteur.

DAN SOLER, RAMSEY COUNTY, Project Engineer for the proposed improvement, indicated he had not heard of the Buford closing, but if so, it would certainly impact the use of Gortner. He explained that a signal is warranted at Gortner at the present time; however, a signal at Prior would not be warranted and the County could not participate in the cost of signalization at Prior and Larpenteur. Miller informed Council that coordinated signalization at Prior/Larpenteur and Gortner/Larpenteur would be most acceptable to the University.

JOE MICHAELS, representing St. Anthony Park District 12, stated they are working with the University on a transit project and that a report written in 1978 recommended Carter, Buford and Gortner be closed. Gortner would then be replaced and realigned with another access going through the University field test plots. He felt City Officials should be aware of this 1978 report.

DON HAMILTON, HEWLETT PACKARD, commented on the many years that they have participated in discussions to solve the safety problem, and explained that their firm is sales oriented and they would be opposed to any plan requiring the closing of their driveway access.

In response to an inquiry from Chenoweth, asking whether or not any written report had been prepared on the University's stand on the situation, Miller explained that there is no written report, however, it has been reviewed by advisory committees and presented to Central Administration who approved the Committees' position. Ciernia felt that it was prudent to obtain a written response from the University and information on future plans prior to Council making any final decisions.

#### COUNCIL APPROVES FEASIBILITY STUDY THROUGH ALTERNATE 3

Ciernia moved approval of the Larpenteur/Gortner/Prior Feasibility Study stipulating that Ramsey County's recommended Alternate No. 3 is also considered the Council's best solution and that solution will be pursued. Motion carried unanimously. Council then directed Wiessner to contact Harvey Turner, University of Minnesota, to obtain a formal response, and to meet with him and discuss the situation. Wiessner is also to request any information on the University's long range plans. The matter will be discussed further at the August 24, 1988 meeting.

#### STATUS REPORT ON HAMLINE ALLEY (SOUTH OF LARPEN TEUR RUNNING FROM ALBERT TO HAMLINE)

Baldwin explained that he had been contacted by several neighbors abutting the alley expressing concern that the tar did not set up after the sealcoating and disappointment in the general appearance of the alley following reconstruction in 1986. Maurer reviewed his letter of August 4, 1988, (a copy of which is on file in the clerk's office) explaining that in his opinion, it was economically impossible to tear up the alley and start over and that the corrective action taken provides the best overall solution to the problem.

Consent \_\_\_\_\_

Policy X

Meeting Date: 9/28/88

Agenda Item: F-3

CITY OF FALCON HEIGHTS

**REQUEST FOR COUNCIL CONSIDERATION**

ITEM DESCRIPTION:

Request for removal of temporary "No Parking" signs from St. Mary's Street

SUBMITTED BY:

Walter and Barbara McCoy, 1746 St. Mary's Street

REVIEWED BY:

Shirley Chenoweth

EXPLANATION/SUMMARY (attach additional sheets as necessary):

- (a) Request from Mr. and Mrs. McCoy
- (b) Copies of Council Minutes authorizing placement of the "No Parking" signs

NOTE: As of September 23, 1988, Ciatti's has leased 25 parking spaces from Bucks. They are still trying to lease an additional 25 from Butch Hermes.

15 Boulevard  
 25 Buck's  
 40 Total Added

ACTION REQUESTED:

m/

4-1

TB-NO

*PB - have No Parking Signs. ~~state~~ - Come*

Approve/disapprove



9-21-88

Mr. Baldwin, Council Members;

The neighbors had asked at a meeting with John Urban that both sides of St. Marys Street be pasted with No parking signs (this was after the west side had been done) "through the fair."

The request that the "Temporary No Parking signs" on St. Marys Street be removed.

Please place this item on the Sept. 28<sup>th</sup>, 1988 Council Meeting agenda.

Sincerely,

Walter & Barbara McCoy  
1746 St. Marys St  
646-2201

## MINUTES

REGULAR CITY COUNCIL MEETING  
MARCH 9, 1988

Mayor Baldwin called the meeting to order at 7:00 P.M.

## ALL MEMBERS PRESENT

Baldwin, Wallin, Bush, Ciernia, and P. Chenoweth. Also present were Gedde, Wiessner and S. Chenoweth.

## MINUTES OF FEBRUARY 24, 1988 APPROVED

Council approved the Minutes of February 24, 1988 as corrected.

## ADDENDUM TO AGENDAS

Council added Item E(6), March 7th Planning Commission Minutes, to the Consent Agenda and Item F(10), Parking Problem on St. Mary's Street to the Policy Agenda.

## CONSENT AGENDA APPROVED

Council approved the following Consent Agenda:

1. Fire and Rescue Reports
2. Disbursements
  - a. General Disbursements, \$25,087.52
  - b. Sinking Fund, \$783.00
  - c. Payroll, \$7,344.70
  - d. Maier Stewart & Associates Billing 12/27/87 - 1/30/88, \$601.40
3. Appointment of Patricia M. Kusters, 1730 W. Larpenteur, to the Human Rights Commission, Term to Expire 12/31/90
4. Reappointment of Tom Montain, 1850 Holton, (Term to Expire 12/31/89) and Robert Gehrz, 2285 Folwell (Term to Expire 12/31/90), to the Parks and Recreation Commission
5. Licenses
6. Human Rights Commission Minutes for February 18, 1988
7. March 7th Planning Commission Minutes

**CIATTI'S PARKING PROBLEM - WEST SIDE OF ST. MARY'S STREET TO BE POSTED "NO PARKING"**

Planner John Uban presented a proposed amendment to the City's Code relating to parking regulations (memorandum dated January 17, 1986), and four alternate plans for increasing parking for Ciatti's Restaurant, 1600 West Larpenteur. Council concurred that a permanent solution to the parking problem must be found, but that the abutting residential neighborhood needs immediate relief. Wiessner presented an update on the meeting held March 4th which was attended by representatives of Harvest States, Ciatti's, Hermes Center, Buck's Unpainted Furniture, the City Engineer, and Dennis Smith, representing the St. Mary's Street residents. She felt the neighboring businesses were willing to cooperate in a temporary solution to the parking problem but were not interested in providing long range parking for Ciatti's.

Baldwin stated he had personally observed Ciatti's customers parking the full length of St. Mary's Street and felt there was definitely a hazard to the residents. He was of the opinion that posting "No Parking" on the west side of the street might provide relief until a long term solution can be worked out. Following a discussion, Ciernia moved, that the west side of St. Mary's Street from the alley to Maple Knoll, be posted "No Parking" and the motion carried unanimously.

NO ACTION ON VARIANCE REQUEST FROM VICTORIA MIKELONIS, 2216 FOLWELL

Wallin explained that the Planning Commission had taken no action on the matter as they were unsure whether or not a variance is needed, and tabled the item until an opinion has been rendered by the City Attorney. Council deferred the matter awaiting a recommendation from the Planning Commission.

PUBLIC HEARING ON CONDITIONAL USE REQUEST FOR A PET STORE IN A B-2 DISTRICT  
SCHEDULED FOR 7:15 P.M., APRIL 13, 1988 (TAMRA A. ROTH)

Wallin explained that at the March 7, 1988 meeting the Planning Commission recommended approval of the conditional use with the stipulation that a condition be included which would prohibit using the facility as a boarding kennel. Ciernia moved that a public hearing on the conditional use request be scheduled for 7:15 P.M., April 13, 1988. Motion carried unanimously.

APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS TO PROVIDE SMOKE DETECTORS  
FOR ELDERLY AND LOW/MODERATE INCOME HOUSEHOLDS

Council briefly discussed the grant application which was initiated by the Fire Department, and the Department's offer to install the smoke detectors free of charge. Bush moved, seconded by Chenoweth, adoption of Resolution R-88-4. Motion carried unanimously. Council commended the Fire Marshal and Fire Department for their work on the project.

RESOLUTION R-88-4

A RESOLUTION REQUESTING A COMMUNITY BLOCK GRANT TO PROVIDE  
EARLY WARNING SMOKE DETECTORS FOR ELDERLY AND LOW/MODERATE  
INCOME HOUSEHOLDS

CLERK ADMINISTRATOR'S AND TREASURER'S BONDS APPROVED

Chenoweth moved approval of a \$100,000 Treasurer's bond and a \$10,000 Clerk Administrator's bond. Motion carried unanimously.

SANITARY SEWER RATES TO BE INCREASED

Wiessner recommended the proposed sanitary sewer charge increases be approved and explained the increases reflect steady increases in charges from the Metropolitan Waste Control Commission. It was also recommended that the Municipal Code be amended to include sewer charges in Section 5-15.01 (relating to license, permit, and other fees), such fees to be reviewed annually. Chenoweth moved adoption of Ordinance R-88-4 and the motion carried unanimously.

favor thereof: Ciernia and Baldwin, and the following voted against the same: Bush, Chenoweth, and Wallin. Motion failed.

Other proposals discussed were as follows: 1) requiring Ciatti's to find an additional 25 to 30 parking slots before the City would proceed with the project, 2) if Ciatti's can produce a written agreement that they have obtained the required parking spaces there would be no further cost to Ciatti's other than the difference between Plans A and B, otherwise they would pay the remainder, or 3) move ahead with Plan B assessing Ciatti's in conjunction with an assessment agreement.

**STAFF DIRECTED TO NEGOTIATE ASSESSMENT AGREEMENT WITH CIATTI'S**

Following further discussion, Chenoweth moved that staff be directed to attempt to reach an assessment agreement with Ciatti's with a cost sharing ratio of 70% to Ciatti's and 30% to the City. Upon a vote being taken the following voted in favor thereof: Bush, Chenoweth and Wallin, and the following voted against the same. Ciernia and Baldwin, Motion carried.

**TEMPORARY "NO PARKING" TO BE POSTED ON EAST SIDE OF ST. MARY'S**

Bush moved that St. Mary's Street be temporarily posted "No Parking" on the east side north of the alley. Motion carried unanimously.

**APPROVAL OF ENGINEERING AGREEMENT WITH MAIER, STEWART & ASSOC.**

Council briefly discussed the proposed agreement and made some revisions, after which Chenoweth moved that the Mayor and Clerk Administrator be authorized to sign the agreement as modified. Motion carried unanimously.

**ADOPTION OF ORDINANCE NO. 0-88-8 RELATING TO ANIMAL CONTROL**

Gedde presented the proposed amendment and explained it will update the code and fees, and incorporates language suggested by Dr. Hedges of Brighton Animal Clinic. Chenoweth moved adoption of the Ordinance with changes as recommended by Council. Motion carried unanimously.

**ORDINANCE NO. 0-88-8**

**AN ORDINANCE AMENDING CHAPTER 5, PART 2, AND SECTION 8-2.03 OF THE CODE OF THE CITY OF FALCON HEIGHTS**

**ADOPTION OF ORDINANCE NO. 0-88-9 RELATING TO PENALTIES FOR CODE VIOLATIONS**

Ciernia moved adoption of Ordinance 0-88-9 relating to penalties for code violations as presented by the City Attorney. Motion carried unanimously.



Consent \_\_\_\_\_

Policy X

Meeting Date: 9/28/88

Agenda Item: F-4

CITY OF FALCON HEIGHTS

**REQUEST FOR COUNCIL CONSIDERATION**

ITEM DESCRIPTION:

Northwest Area Storm Drainage Study Update

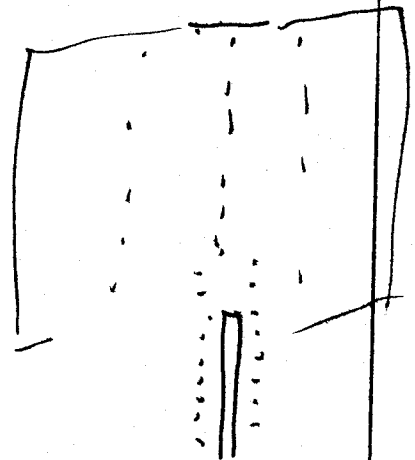
SUBMITTED BY: Terry Maurer

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Terry Maurer will be present to discuss the drainage study. Council should discuss its position regarding future development in the Lindig Extension area. Property owners have inquired about the process.

\*Bring the previously distributed reports (green covers) to the meeting. If you need an extra copy, please call.



ACTION REQUESTED:

*JW*

Consent \_\_\_\_\_

Policy   X  

Meeting Date: 9/28/88

Agenda Item: F-5

CITY OF FALCON HEIGHTS

**REQUEST FOR COUNCIL CONSIDERATION**

ITEM DESCRIPTION:

Charitable Gambling

SUBMITTED BY:

Jan Wiessner  
Mike Thompson, Intern

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

At the last Council meeting, staff was directed to research the charitable gambling issue. Attached is a draft recommended amendment to our existing ordinance which would allow pull-tabs in the City, making it more consistent with State Law.

The City Attorney has not yet seen this draft and may have some insights for us.

Some of the key issues to allow City control over the operations are:

- 1. What are the requirements for licensing a charitable gambling organization? What is a reasonable license fee?
- 2. How often should gambling be conducted in Falcon Heights?
- 3. Should charitable gambling be taxed locally?
- 4. The state allows the City to designate ten (10) percent of the net profits derived from gambling. How should those profits be allocated? To whom?
- 5. Should the City require an annual audit of all charitable gambling organizations?

6.

- Attachments:
- (a) Existing Code - Section 5-15.01
  - (b) Proposed Amendment to Section 5-15.01
  - (c) Proposed Amendment to Section 5-14.02

ACTION REQUESTED:

*Reference Statute  
City Ord. just list more restrictive parts  
\*Get copies of other orgs' fin'l statements*

*[Tg]  
what control does  
City have -> violation*

*[Signature]*

League of Women Voters  
 Senior Citizens  
 Ramsey County League of Local Governments  
 League of Cities/AMM  
 Watershed Management Organizations  
 Scouts, etc.  
 4H  
 Neighborhood Groups (such as the Grove Assn., etc.)  
 55 Alive Mature Driving Class  
 Cable Commission  
 Developers when presenting to neighbors/residents  
 Legislators (town hall meetings, etc.)  
 Youth Service Bureau

Roseville Area Schools shall be charged their own prevailing rates for use of City facilities.

#### 5-14.07 Utility Fees

##### a. Sanitary Sewer—Charged Quarterly

Fee	Item
\$ 22.00	Single Family Residential
22.00	Apartments Per Unit
.85	Commercial and Industrial
per 1000 gallons	

##### b. Storm Drainage—Charged Quarterly

\$ 3.25/lot	Single family and duplex
16.25/acre	Schools and Institutions
32.50/acre	Multiple family residential, churches and governmental buildings
65.00/acre	Commercial

### PART 15. REGULATION OF NON-PROFIT ORGANIZATION GAMBLING

#### 15.01 Regulation of Non-profit Organization Gambling

Subdivision 1. Definitions. As used in this ordinance the following terms shall mean:

## MUNICIPAL REGULATIONS AND LICENSING

- a. "Active member" means a member who has paid all his/her dues to the organization and has been a member of the organization for at least six (6) months.
- b. "Gambling devices" means those gambling devices known as "paddlewheels" or "tipboards", "pull-tabs" (or "ticket jars") or apparatus used in conducting raffles.
- c. "Gambling manager" means a member who has paid all his/her dues to the organization, has been a member of the organization for at least two (2) years, and has been designated by the organization to supervise the operation of gambling devices and the conduct of raffles.
- d. "Lawful purpose" means:
1. Benefiting persons by enhancing their opportunity for religious or educational advancement, by relieving or protecting them from disease, suffering or distress, by contributing to their physical wellbeing, by assisting them in establishing themselves in life as worthy and useful citizens, or by increasing their comprehension of and devotion to the principles upon which this nation was founded;
  2. Initiating, performing or fostering worthy public works or enabling or furthering the erection or maintenance of public structures;
  3. Lessening the burdens borne by government or voluntarily supporting, augmenting or supplementing services which government would normally render to the people; or
  4. The improving, expanding, maintaining or repairing real property owned or leased by an organization.
- "Lawful purpose" does not include the erection or acquisition of any real property, unless the city council specifically authorizes the expenditures after finding that the property will be used exclusively for one or more of the purposes specified in this clause.
- e. "Organization" means any fraternal, religious, veterans, or other nonprofit organization covered by Minnesota Statutes, Section 290.05 subdivision 1, clause (i) or (k).

f. "Paddlewheel" means a wheel marked off into sections containing one or more numbers, and which, after being turned or spun, uses a pointer or marker to indicate winning chances. This definition shall not be construed to include roulette wheels.

g. "Profit" means the gross receipts from the operation of gambling devices and the conduct of raffles, less reasonable sums expended for prizes, licensing fees, taxes and maintenance costs for the devices.

h. "Pulltabs" (or "ticket jars") means a single folded or banded ticket or a card, the face of which is initially covered, or otherwise hidden from view, to conceal a number or set of numbers of a symbol or set of symbols. A few of the numbers or symbols out of every set of pulltabs (or ticket jars) will have been designated in advance and at random as prizewinners. A participant pays a consideration to an operator for the opportunity to obtain a folded or banded ticket or a card, view the numbers or symbols on it and possibly obtain a prizewinning pulltab (or ticket jar).

i. "Raffle" means a game in which a participant buys a ticket for a chance at a prize with the winner determined by a random drawing to take place at a location and date printed on the ticket.

j. "Tipboard" means a board or placard measuring at least twelve (12) inches square, marked off in a grid or columns in which each section contains a hidden number or numbers, or other symbol, which determine the winning chances. This definition shall not be construed to include punchboards or number jars.

#### Subdivision 2. License.

a. Required; eligibility. No person except an organization licensed under this ordinance shall operate a gambling device or conduct a raffle. An organization may operate a gambling device or conduct a raffle if it has been in existence for at least three (3) years, has at least thirty (30) active members, has a license to operate a gambling device or conduct a raffle and complies with Minnesota Statutes, Chapter 349, relating to gambling devices and raffles, and the provisions of this ordinance.

b. Term; restriction on frequency of use. All licenses issued under this ordinance shall be for one (1) year and shall allow the use of gambling devices on three (3) calendar days in the license year. For purposes of this ordinance, raffle apparatus shall be considered to be used on the raffle occasion conducted on the day in which the drawing takes place and tipboards and paddlewheels shall

be considered to be used or the tipboard and/or paddlewheel occasion conducted on any day in which numbers or chances are sold. An organization obtaining a license under this ordinance shall inform the Clerk/Administrator in writing of the dates on which the organization will conduct a raffle or gambling occasion. Such notice shall be given at least two (2) weeks prior to the date or dates specified for the conduct of the raffle or gambling occasion.

c. Display. All licenses issued under this ordinance shall be displayed during the license year at the premises licensed for the conduct of gambling devices.

d. Authority to inspect licensed premises. The acceptance of a license under this ordinance shall be deemed to be a consent by the organization to inspection of the licensed premises by any police officer or any inspector of the City.

### Subdivision 3. Application for License.

a. Any eligible organization desiring to be licensed shall apply in duplicate to the Clerk/Administrator. Said application shall be signed under oath or affirmation by the gambling manager and shall contain the following information and other information required by the Clerk/Administrator or the Council:

1. The name, address and telephone number of the organization.
2. The name, address and telephone number of the gambling manager.
3. A copy of Department of the Treasury, Internal Revenue Service, "Return of Organization Exempt from Income Tax," form 990, or a comparable form if the organization is required to file the form with the Department of the Treasury.
4. A copy of Department of the Treasury, Internal Revenue Service, "Exempt Organization Business Income Tax," form 990T, or a comparable form if the organization is required to file the form with the Department of the Treasury.
5. The annual report required of charitable organizations by Minnesota Statutes, Section 309.53, provided that an organization that conducts gambling but is exempt from submitting this report to the Department of Commerce under Minnesota Statutes, Section 209.53, subdivision 1a, shall nevertheless submit such a report under this subdivision;

6. Any lease agreements required by this ordinance, executed by the organization in regard to premises leased for the conduct of gambling.

7. A copy of the bond or certificate of insurance which meets the requirements of Section 9(b).

b. The Council shall act upon an application within one hundred eighty (180) days from the date of application, but shall not issue a license until at least thirty (30) days after the date of application.

**Subdivision 4. Investigations required.** The application referred to any police authority for their investigation. Upon receiving the reports, if any, of the police authority, the Council may in its discretion grant or deny the application.

**Subdivision 5. License fee, expiration date.**

a. The annual license fee for a license required by this ordinance shall be twenty five (\$25.00).

b. All licenses issued under this ordinance shall expire one year after their issuance.

**Subdivision 6. Denial, suspension and revocation of licenses.** An application for a license under this ordinance may be denied or a license issued this ordinance may be suspended or revoked after notice and hearing thereon for any violation of Minnesota Statutes relating to gambling or bingo or for any violation of this ordinance or for other just cause.

**Subdivision 7. Profits.** Profits from the operation of gambling devices or the conduct of raffles shall be used solely for lawful purposes as defined herein and as authorized at a regular meeting of the organization.

**Subdivision 8. Conducting operation of gambling devices.**

a. No compensation in excess of \$25 per week shall be paid in connection with the operation of a gambling device or the conduct of a raffle by a licensed organization. No person who is not an active member of the licensed organization or of its auxiliary or the spouse or surviving spouse of an active member may participate in the organization's operation of a gambling device or conduct of a raffle.

b. Gambling devices shall be operated and raffles conducted by a licensed organization only upon premises which it owns or leases, except that tickets for raffles conducted in accordance with this section may be sold off the premises. All leases shall be in writing. The local unit of government may authorize raffles to be conducted by a licensed organization on premises not owned or leased by the organization. No lease shall provide that rental payments be based on a percentage of receipts or profits from gambling devices or raffles.

c. Total prizes from the operation of paddlewheels, tipboards and pulltabs (or ticket jars) awarded in any single day in which they are operated shall not exceed one thousand dollars (\$1,000.00). Total prizes resulting from any single spin of a paddlewheel, or from any single seal of a tipboard, each tipboard limited to a single seal, or from a single pulltab (or ticket jar), shall not exceed one hundred fifty dollars (\$150.00). Total prizes awarded in any calendar year by any organization from the operation of paddlewheels, tipboards and pulltabs (or ticket jars) and the conduct of raffles shall not exceed thirty five thousand dollars (\$35,000.00). Merchandise prizes shall be valued at fair market retail value.

d. No organization shall permit a person under the age of eighteen (18) to operate or participate in the operation of a tipboard or paddlewheel unless such person is accompanied by his/her parent or guardian. An organization may prohibit all persons under the age of eighteen (18) from participating in the operation of a gambling device or the conduct of a raffle.

e. No expense shall be incurred or amount paid in connection with the operation of a gambling device or the conduct of a raffle except those reasonably expended for gambling devices or raffle supplies and equipment, prizes, rent, or utilities used during the gambling device or raffle occasion, and license fees related to gambling devices or raffles.

f. Each gambling device winner or raffle winner shall be determined and every prize shall be awarded and delivered the day on which the gambling device or raffle occasion is conducted.

**Subdivision 9. Gambling manager.**

a. All operation of gambling devices and the conduct of raffles shall be under the supervision of a single gambling manager designated by the organization. The gambling manager shall be responsible for gross receipts and profits from gambling devices and raffles and for their operation in compliance with all applicable laws and ordinances.



b. The gambling manager shall give a fidelity bond in the sum of ten thousand dollars (\$10,000.00) in favor of the organization conditioned on the faithful performance of his/her duties. In lieu thereof, the organization may keep in full force and effect a position bond or fidelity insurance in the amount of not less than ten thousand dollars (\$10,000.00) insuring the organization against the dishonesty or fraudulent conduct of its gambling manager. The terms of the bond or insurance shall provide that notice be given in writing to the Clerk Administrator not less than thirty (30) days prior to its cancellation.

c. A person may act as both gambling manager and bingo manager for a single organization, but a gambling manager for a single organization shall not act as either a gambling manager or bingo manager for any other organization.

d. Any licensed organization that changes gambling managers during the license year shall report such change in writing within seven (7) days to the Clerk/Administrator.

**Subdivision 10. Records of gross receipts, expenses and profits.**

a. Each organization licensed to operate gambling devices shall keep records of its gross receipts, quantity of free plays, if any, expenses and profits for each single gathering or occasion at which gambling devices are operated or a raffle is conducted. All deductions from gross receipts for each single gathering or occasion shall be documented with receipts or other records indicating the amount, a description of the purchased item or service or other reason for the deduction, and the recipient. The distribution of profits shall be itemized as to payee, purpose amount and date of payment.

b. Gross receipts from the operation of gambling devices and the conduct of raffles shall be segregated from other revenues of the organization, including bingo gross receipts, and placed in a separate account. Each organization shall have separate records of its gambling operations. The person who accounts for gross receipts, expenses and profits from the operation of gambling devices or the conduct of raffles may be the same person who accounts for bingo gross receipts, expenses and profits.

c. Each organization licensed to operate gambling devices or to conduct raffles shall report monthly to its membership, and to the city council, its gross receipts, expenses and profits from gambling devices or raffles, and the distribution of profits itemized as required in this Section.

d. Records required by this section shall be preserved for three (3) years, and organizations shall make available their records relating to operation of gambling devices and the conduct of raffles for public inspection at reasonable times and places.

5-15.02 Seasonal Businesses

Subdivision 4. Business Licenses to be Address Specific. Licenses issued by the City shall be specific as to the address of the licensee. If a business is operated at more than one location within the City of Falcon Heights, a separate license shall be required for each address at which operations are conducted.

Subdivision 1. Generally, a license is hereby required for any person operating a seasonal business in an R-1 or B-1 district of the City of Falcon Heights.

Subdivision 2. Insurance. No license shall be issued under this section until the Applicant shall file with the Clerk-Administrator a Certificate of Insurance in the amount of \$100,000/\$300,000/\$50,000.

5-15.03 Certain Signs

Subdivision 1. Certain Signs. Signs on benches or newsstands, cabstand signs, bus stop shelters, church directional signs, and similar places, shall require a license.

Draft

PROPOSED AMENDMENTS TO CITY CODE

CHAPTER 5

PART 15. REGULATION OF NON-PROFIT ORGANIZATION GAMBLING

15.01 Regulation of Non-profit Organization Gambling

Subdivision 2. License.

(?)  
(FH)  
\*locally based

a. Required; eligibility. No person except an organization licensed under this ordinance shall operate a gambling device or conduct a raffle. An organization may operate a gambling device or conduct a raffle if it has been in existence for at least three (3) years, has at least ~~thirty (30)~~ fifteen (15) active members, has a license to operate a gambling device or conduct a raffle and complies with Minnesota Statutes, Chapter 349, relating to gambling devices and raffles, and the provisions of this ordinance.

b. Term; restriction on frequency of use. All licenses issued under this ordinance shall be for one (1) year and shall be limited to one form of gambling. All forms of gambling except pull-tabs shall be limited to three (3) calendar days a year. For purposes of this ordinance, raffle apparatus shall be considered to be used or the raffle occasion conducted on the day in which the drawing takes place and tipboards and paddlewheels shall be considered to be used, or the tipboard and/or paddlewheel occasion conducted on any day in which numbers or chances are sold. An organization obtaining a license under this ordinance shall inform the ~~Clerk/Administrator~~ City Clerk in writing of the dates on which the organization will conduct a raffle or gambling occasion. Such notice shall be given at least two (2) weeks prior to the date or dates specified for the conduct of the raffle or gambling occasion.

Subdivision 3. Application for License.

a. (No changes being made in this section.)

b. The Council shall act upon an application within ~~one-hundred-eighty (180)-days~~ sixty (60) days from the date of application, but shall not issue a license until at least thirty (30) days after the date of application.

Subdivision 5. ~~License-fee,-expiration-date,~~ Local Expenditure and Local Tax.

a. ~~The-annual-license-fee-for-a-license-required-by-this-ordinance-shall-be-twenty-five-(\$25.00).~~ (License fee will be added to Section 5-14.02.) The City Council may designate the expenditure of ten (10) percent of the net profits from any lawful gambling.

b. (No changes being made in this section.)

c. In addition to an annual license fee, a tax of three (3) percent per year shall be imposed on the gross receipts of a licensed organization from all lawful gambling less prizes actually paid out by the organization.

Subd. 8. Conducting operation of gambling devices.

- a. (No changes being made in this section.)
- b. (No changes being made in this section.)
- c. ~~Total prizes from the operation of paddlewheels, tip boards and pull tabs (or ticket jars) awarded in any single day in which they are operated shall not exceed one thousand dollars (\$1,000.00).~~ Total prizes resulting from any single spin of a paddlewheel, or from any single seal of a tipboard, each tipboard limited to a single seal, or from a single pull-tab (or ticket jar), shall not exceed ~~one hundred fifty dollars (\$150.00)~~ Two Hundred Fifty Dollars (\$250.00). ~~Total prizes awarded in any calendar year by any organization from the operation of paddle wheels, tipboards and pull tabs (or ticket jars) and the conduct of raffles shall not exceed thirty five thousand dollars (\$35,000).~~ Merchandise prizes shall be valued at fair market retail value.
- d. (No changes being made in this section.)
- e. ~~No expense shall be incurred or amount paid in connection with the operation of a gambling device or the conduct of a raffle except those reasonably expended for gambling devices or raffle supplies and equipment, prizes, rent, or utilities used during the gambling device or raffle occasion, and license fees related to gambling devices or raffles.~~ Any organization may not expend more than fifty-five (55) percent of its profits from bingo and forty-five (45) percent of its profit from other forms of lawful gambling on allowable expenses.

Subd. 10. Records of gross receipts, expenses and profits.

- a. (No changes being made in this section.)
- b. (No changes being made in this section.)
- c. (No changes being made in this section.)
- d. (No changes being made in this section.)
- e. The Council <sup>charitable</sup> shall require an annual financial audit of any organization that conducts (lawful) gambling in the City of Falcon Heights. The audit shall include information on all gross receipts, profits, and expenses incurred by the organization in the conduct of lawful gambling as well as information on uses of profits. The audit shall be submitted to the Council no later than sixty (60) days after the end of the (lawful) gambling license year. Upon review of the audit, the Council reserves the right to revoke the license of any organization conducting charitable gambling in the City of Falcon Heights.

**Subdivision 1. Misdemeanor.** In the event an individual fails to obtain the necessary license or permit, that individual shall be guilty of a misdemeanor and shall be punished by a fine not to exceed \$900 or by imprisonment, not to exceed 90 days, or both.

**Subdivision 2. Reapplication following Denial.** In the event an individual is denied a license or permit, that individual may not reapply for a license or permit until six (6) months have passed from the date of the denial.

**PART 14. LICENSES, PERMITS AND OTHER FEES**

**5-14.01 Fees.** The City Council shall, by resolution, establish and revise license, permit and other fees.

**5-14.02 Business Licenses.** Business licenses are required to operate the following:

<u>Fee</u>	<u>Item</u>
\$ 15.00 each	Amusement Machines in Game Room
30.00 each	Amusement Machines in Other Establishments
10.00 per chair	Barber/Beauty Shops
30.00 maximum	
25.00	Billiards/Pool - 1st table
15.00	Billiards/Pool - all others each
10.00 per lane	Bowling Alley
50.00 <del>25.00</del>	Binge Charitable Gambling
30.00 per stall	Car wash
35.00	Christmas Tree Sales
25.00	Cigarette Sales Including Vending Machines
35.00	General Contractors
10.00	Dog Licenses (Life of Dog)
2.50	Duplicate Dog Licenses
35.00	Equipment Rental
50.00 1st 3 pumps	Filling Stations
10.00 ea. add'l. pump	Filling Stations
50.00	Garage and Repair Shops
35.00	Grocery Stores, 1st 1,000 sq. ft.
50.00	Grocery Stores, 3,001 to 7,000 sq. ft.
75.00	Grocery Stores, 7,001 sq. ft. and over
4,000.00	Liquor
200.00	Sunday Liquor

Consent \_\_\_\_\_

Policy  X

Meeting Date: 9/28/88

Agenda Item: F-6

CITY OF FALCON HEIGHTS

**REQUEST FOR COUNCIL CONSIDERATION**

ITEM DESCRIPTION:

Community Park Building

SUBMITTED BY: Jan Wiessner

REVIEWED BY:

EXPLANATION/SUMMARY (attach additional sheets as necessary):

Attached are brief update reports on the status of the fire investigation and action taken to date following the fire that occurred on September 12th at the Community Park Building.

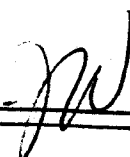
- a) Fire Report and Status of Investigation  
Fire Marshal, Terry Iverson
- b) Update on building security and insurance  
Al Rolek

Recommendation for Future

We had planned to hire a consultant in 1989 to study our park facility needs to aid in long-range planning. Now, due to the fire, we recommend that we expedite this study to determine citywide park facility needs prior to making a decision on whether to replace, or repair the building. Carol Kriegler is checking into alternatives which may be used on an interim basis for a warming house (such as renting temporary shelters).

ACTION REQUESTED:

We recommend that a Request for Proposals (RFP) be prepared by staff (with input from Park and Recreation Commission) and sent to consultants who do park planning (See attached proposed RFP process.)





CITY OF  
**FALCON HEIGHTS**

2077 W. LARPEN TEUR AVENUE

FALCON HEIGHTS, MN 55113-5594

PHONE 612-644-5050

September 22, 1988

TO: Jan Wiessner  
Mayor and City Council

FROM: Terry Iverson  
Fire Marshal

On September 12, 1988, the Falcon Heights Fire Department responded to a structure fire at 2050 Roselawn.

The north section of the building was engulfed with a rapidly spreading flame, which required both pumper apparatus with master water stream lines to suppress. Initial investigation by Terry Iverson revealed obstructions blocking Fire Department access. Multiple fire origins were determined and all accidental causes were ruled out. Arson was determined to be the cause. Minnesota State Fire Marshal Specialist Ron Rahman was called for more extensive investigation and concurred the cause was arson with four distinct origins. Investigation is continuing by Terry Iverson and investigator Gil Schroepfer of the Ramsey County Sheriff's Department.

*Terry Iverson*

TDI:kjz

REQUEST FOR PROPOSALS - TIME LINE

October 10 Request for Proposals finalized at Park and  
Recreation Commission Meeting  
October 14 Request for Proposals be sent to Park  
Planning Firms  
November 7 Proposals will be asked to be submitted

Proposal Review

November 7-14 Proposals reviewed by staff and Park and  
Recreation Commission  
November 14 Decide on firms to be interviewed at  
Park and Recreation Commission Meeting  
November 21-28 Interviews scheduled for Special Meeting(s)  
December 14 Park and Recreation Commission makes recommendation  
at City Council Meeting

REQUEST FOR PROPOSALS

Staff and Park and Recreation Commission will prepare a Request for Proposals which will ask interested firms to submit proposals for an assessment of the City's Park Facility Needs and for assistance in Long Range Planning. It is recommended that the RFP include the following:

1. A request for firms to briefly describe their experience and qualifications in the area of park planning.
2. A desire for a needs assessment to determine how well our current park facilities are meeting the needs of the community presently and what improvements can be made. The City's geographics and demographics should be studied and considered. Also, of consideration should be how other local parks outside the City might be serving Falcon Heights residents and filling their needs. This assessment should also determine how well existing facilities meet the needs of organized recreation programs and determine future priorities.
3. After determining the park facility needs, assistance would be requested in developing a long range improvement plan.

*PB: W Consultants will need to know be provided info re: current progs, facility usage*





CITY OF  
**FALCON HEIGHTS**

---

2077 W. LARPEN TEUR AVENUE FALCON HEIGHTS, MN 55113-5594 PHONE 612-644-5050

---

September 22, 1988

TO: Mayor and Councilmembers  
FROM: Al Rolek  
RE: Community Park Building Fire

Following the September 12 fire at the Community Park building, we called our insurance company to report the incident. Greg Revering of GAB Business Services came out to the scene to check the extent of the damage and to take the report. Upon his suggestion, we hired Giertson Company to secure the building by boarding up windows and enclosing the building where the fire had burned through walls, etc. (at a cost of approximately \$200). Greg Revering also had a private investigation of the fire scene done for the insurance company, as well as a detail estimate of the damages. We should be receiving the results of this estimate by September 23. It was also suggested that the City acquire a second damage estimate. We have contacted McGough Construction and they are looking into this for us.

The park building was insured for \$ 94,380, less our deductible of \$10,000. The contents of the building were not covered under our insurance policy. However, it is possible that any equipment which may be covered as contents of City Hall, and was in the park building at the time of the fire, would be covered.

We will keep you up to date as this claim progresses.

Consent \_\_\_\_\_

Policy X

CITY OF FALCON HEIGHTS

Meeting Date: 9/28/88

Agenda Item: F-7

**REQUEST FOR COUNCIL CONSIDERATION**

ITEM DESCRIPTION:

Consider posting west side of Snelling Drive, Larpenteur to Hoyt "No Parking"

SUBMITTED BY: Dick Airos, MN/DOT/Vince Wright Public Works

REVIEWED BY: Staff

EXPLANATION/SUMMARY (attach additional sheets as necessary):

MN/DOT has recommended that Snelling Drive be posted "No Parking". See attached memo.

Several years ago MN/DOT provided the City with "No Parking" signs for use on the service roads during the State Fair. These signs could be installed permanently at no cost to the City other than labor.

ACTION REQUESTED:

Approve/disapprove

*m (gaw) c*

*SAC*



CITY OF  
**FALCON HEIGHTS**

2077 W. LARPEUR AVENUE

FALCON HEIGHTS, MN 55113-5594

PHONE 612-644-5050

September 22, 1988

TO: Jan Wiessner

FROM: Vince Wright

I received a call from Dick Airos, Engineer from the State Highway Department. He received a call from someone higher up and then he called me.

They had received a complaint from someone on Hoyt and Snelling Drive about the people coming off Snelling Avenue from the north and turning into Hoyt and then making a quick left onto Snelling Drive cutting the corner too short. They are also coming onto Snelling Drive from the south from the shopping center. They are going too fast and do not always stop for the stop sign on Hoyt. Dick told me that he put big yellow lines on Hoyt and Snelling Avenue to prevent people from turning the corner too sharp. He suggested that we have the police watch that area at noon and at 5:00 P.M. ~~He also recommended that we put up no parking signs on the west side of Snelling Drive from Clark Submarine to Hoyt and leave them there year round. He suggested this because the road is only 26 feet in some spots and with cars on both sides of the road, cars could get hurt. He also suggested that the road be striped and maybe put up a stop ahead sign. Dick did the plotting where the signs should be placed. I think we should put up the posts and signs. I could get Dick to paint the stripes in the street.~~ Dick has done some research into this problem and he thinks his requests are valid and I have to agree.

For more information please talk to me. Please take these recommendations under consideration.

VW:kjz

Consent \_\_\_\_\_

Meeting Date: 9/28/88

Policy X

CITY OF FALCON HEIGHTS

Agenda Item: F-8

## REQUEST FOR COUNCIL CONSIDERATION

ITEM DESCRIPTION:

Resolution authorizing the County Auditor to reduce the debt levy by \$24,400.

SUBMITTED BY: Al Rolek

REVIEWED BY: Al Rolek

EXPLANATION/SUMMARY (attach additional sheets as necessary):

The 1983 Bond issue for Falcon Woods #3 improvements carries a provision for an automatic levy of taxes to cover any shortfall in tax increments. The levy for 1989 is \$24,400. In previous years, we have passed resolutions for this same purpose and have never levied taxes for payment of this bond issue.

*PCMI DC*

ACTION REQUESTED:

As our debt service is adequate to fund these bonds, I recommend that Resolution R-88-17 be adopted reducing the debt levy by \$24,400 in tax year 1988/89 for the G.O. Tax Increment Bonds dated 9/1/83.

*AR*

CITY OF FALCON HEIGHTS  
C O U N C I L   R E S O L U T I O N

Date September 28, 1988

A RESOLUTION RELATING TO AUTHORIZING THE COUNTY AUDITOR TO REDUCE THE DEBT LEVY BY \$24,400 IN THE YEAR 1989, WHICH WAS TO BE PROVIDED FOR IN THE GENERAL OBLIGATION TAX INCREMENT (525M) of SEPTEMBER 1, 1983

RESOLVED, that the City Council of the City of Falcon Heights has onhand excess funds in its debt service fund in the amount of \$24,400 which have been irrevocably appropriated to reduce the debt levy for the September 1, 1983 Tax Increment Bond issue, and hereby directs the Ramsey County Auditor to reduce the debt levy requirements in the amount of \$24,400 listed on his schedule to be provided for General Obligation Tax Increment (525M) September 1, 1983.

Moved by \_\_\_\_\_

Approved by \_\_\_\_\_  
Mayor

September 28, 1988  
Date

Yeas

Nays

BALDWIN  
CIERNIA  
CHENOWETH  
WALLIN  
BUSH

\_\_\_\_\_ in Favor  
\_\_\_\_\_ Against

Attested by \_\_\_\_\_  
Clerk Administrator

September 28, 1988  
Date

Adopted by Council September 28, 1988

Consent \_\_\_\_\_

Policy X

CITY OF FALCON HEIGHTS

Meeting Date: 9/28/88

Agenda Item: F-9

ADDENDUM

**REQUEST FOR COUNCIL CONSIDERATION**

ITEM DESCRIPTION:

Funding Request for Computer Analysis Program

SUBMITTED BY:

Association of Metropolitan Municipalities

REVIEWED BY:

Jan Wiessner

EXPLANATION/SUMMARY (attach additional sheets as necessary):

We received the attached funding request from AMM after the agenda had been put together for September 28, 1988. The request is to contribute towards a computerized tax analysis project which would be used to analyze legislative proposals. The absence of this information made it very difficult to react to the various proposals during the last legislative session.

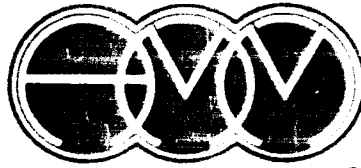
AMM is suggesting a \$500 contribution from a city of our size.

ACTION REQUESTED:

*Phil m / e*

Approve \$500 allocation from 1988 Contingency Account (#497)

*[Signature]*



association of  
metropolitan  
municipalities

P R O M P T   A C T I O N   R E Q U E S T E D

September 21, 1988

Dear City Administrator/Manager:

The Association of Metropolitan Municipalities and the Municipal Legislative Commission have been working for sometime with the League of Minnesota Cities Coordinating Committee discussing property tax computer analysis for 1989. The LMC has committed to developing computer analysis capability for the 1990 legislative session but a transition year is necessary to be able to react and participate knowledgeably in the 1989 session. The Coordinating Committee has been negotiating with the Coalition of Greater Minnesota Cities for development of a property tax reform proposal for 1989, a key element of which, will be retention of the principles of a Homestead Credit. Additional background data on the research elements and product are enclosed.

This effort will cost approximately \$185,000 for computer data update and proposal development. To raise this amount, Minneapolis, St. Paul, the Coalition of Greater Minnesota Cities, the Small City organization, and the Metro Area suburbs are being asked to make contributions. The suburbs share of funding has been targeted for between \$35,000 and \$50,000, which will be raised voluntarily, not through any type of mandatory assessment by either the AMM or MLC.

\* Thus, a request for financial contribution is being made of all suburban cities. The larger member suburban cities are being asked to commit \$2,000 each to this effort. Your city, taking into consideration its smaller population and budget limitations is being asked to contribute what you feel is appropriate. This financial pledge is contingent upon two factors:

- 1) AMM and MLC Boards approval to proceed with this project, and
- 2) Sufficient funding from the suburbs to raise the required amount of dollars.

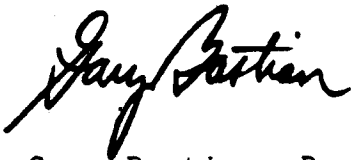
It may be imperative for all cities, especially suburban cities to

develop a common proposal for the 1989 legislative session. Based on the 1987 and 1988 tax and school funding bills, counties and school districts are committing to a significant effort for additional funding in 1989, probably at the expense of cities. This is primarily possible because of the elimination of Homestead Credit in 1990 in favor of an aid type program. Since the suburbs are at the greatest risk if Homestead Credit is exchanged for aid, it is paramount that a strong effort be made to restore the Homestead Credit.

The data base or information which should result from this one time effort will help assure that the professional staffs of AMM and MLC that represent the suburban cities will be on an equal footing with other city lobbyists in the state during the 1989 session. Without the availability of this information and a unified position supported by all cities, success in protecting the suburban interest is in doubt.

Please, strongly consider this request with your council and reply using the enclosed pledge sheet or verbally no later than Wednesday, October 5, 1988 to the AMM Office. If you have any questions, call Vern or Roger at 227-4008.

Respectfully,



Gary Bastian, President  
Association of Metropolitan  
Municipalities



Richard Wedell, President  
Municipal Legislative  
Commission



TO: ASSOCIATION OF METROPOLITAN MUNICIPALITIES  
MUNICIPAL LEGISLATIVE COMMISSION  
183 UNIVERSITY AVE., EAST  
ST. PAUL, MINNESOTA 55101

FROM: CITY OF \_\_\_\_\_

\_\_\_\_\_ YES, OUR CITY WILL PLEDGE \$ \_\_\_\_\_  
IF THIS EFFORT CONTINUES.

\_\_\_\_\_ NO, OUR CITY WILL NOT CONTRIBUTE.

\_\_\_\_\_  
CITY ADMINISTRATOR/MANAGER

LEAGUE COORDINATING COMMITTEE  
RECOMMENDED RESEARCH PROGRAM FOR  
OCTOBER THROUGH JANUARY

The major research tasks recommended for the League Coordinating Committee through January 15, 1989 are briefly described below.

The research tasks have been organized into three major areas of research work.

I. Data Base Additions and Modifications

- Add data on homeowner income related to home value and tax burden, and develop analytical model for using this data in conjunction with the property tax model.
- Enhance ability to do regional totals and averages, constituency group totals and averages and average impact by property type.
- Add county welfare data.
- Add State Auditor's data on city revenues and expenditures for 1987.
- Update data base with estimated 1989 data when available from the Department of Revenue or House Research. Most recent information indicates that valuation data will become available in late October, and levy data will be available one or two months later.

II. Background Research and Analysis of the 1990 Law

The first major research task is the analysis of the 1990 law, including its structural features and estimated impacts on property tax burdens. This research work may include analysis of the fiscal characteristics of cities in different regions of the state, and how those characteristics play a role in determining the impact of the 1990 law.

III. Research to Develop Specific Proposals for Consideration by the Legislature

The primary objective of this work plan is to develop two specific proposals that are acceptable to the Constituency Groups. One of the proposals would include a homestead credit and the other would not.

The research involved in developing a specific proposal is difficult to describe in detail. It is generally an interactive process where alternative proposals and their impacts are described

to the Committee, the Committee reacts to those proposals and provides direction for further research to refine or redirect those alternatives. Dozens or even hundreds of individual computer runs may be needed in order to design a specific proposal that is acceptable to the participants. The elements of the system that will be considered in designing a proposal may include the following:

- Classifications and assessment ratios.
- LGA, disparity aid, and other equalization formulas.
- The homestead credit, other credits, and, in the case of the alternative proposal, transition aid payments or other programs that replace the homestead credit.
- Categorical aids, such as the welfare takeover that are either in addition to or in lieu of other state-paid aids.
- Fiscal disparities or tax base sharing programs.
- Income adjusted property tax refunds or an income adjusted homestead credit.

Extensive computer analysis is needed to assess the inter-related impact of changes to all elements of the system. It will be necessary for the Constituency Groups to focus the research effort very early in the process. Without some initial policy agreements, the research effort could become unfocused and would more likely be unproductive. The research work for the first several meetings would be designed to help the members of the Committee reach a preliminary agreement on the direction that the proposals should take.

The research needed to develop specific proposals may include some of the more specific research tasks already suggested by Committee members, assuming that the Committee agrees that these specific research tasks are needed.

Some of the specific items suggested so far include:

- Analysis of impact and appropriateness of using city size as a basis for distributing aids.
- Elimination of split classifications; impact on tax burdens and on the distribution of aid.
- Research on the design of new property tax systems that do not require or encourage mill rate buy-downs or mill rate equalization.
- Research on single aid programs that could replace the multiple programs in current law.

- Research on modifications to 1990 law to refine aid programs and classification system.
- Analysis of property tax burdens by income class.
- Research on impact of property tax system changes on the existing education aid formula and on school district levies.
- Analysis of projected school levy changes for 1990.
- Analysis of ways to reduce tax burden differences due to differences in tax base.

These items illustrate the types of specific research that would be undertaken for the Committee. This research is consistent with the general structure of the recommended research program. The Committee would have to decide as the negotiations and meetings progress on the specific research to be done.

Membership of the League Coordinating Committee would include three members from each of the following groups:

Minneapolis  
St. Paul  
Coalition of Greater Minnesota Cities  
Association of Metropolitan Municipalities  
Municipal Legislative Commission  
Association of Small Cities

CITY OF FALCON HEIGHTS  
AGENDA  
SEPTEMBER 28, 1988

*\* Feb. Mar  
TIF member*

A. CALL TO ORDER 7:00 P.M.

B. ROLL CALL: BUSH  CIERNIA  P. CHENOWETH  WALLIN   
BALDWIN  WIESSNER  S. CHENOWETH  ATTORNEY  ENGINEER

C. APPROVAL OF MINUTES OF SEPTEMBER 14, 1988:

ACTION: \_\_\_\_\_

D. PUBLIC HEARINGS:

1. 7:15 P.M. - 1989 Budget Hearing

ACTION: \_\_\_\_\_

E. CONSENT AGENDA:

1. Fire/Rescue Runs
2. Disbursements
  - a. General Disbursements through 9/28/88, \$96,895.36
  - b. Payroll 9/1/88 - 9/15/88, \$10,009.17
  - c. Statement from Maier, Stewart & Associates for Services through 8/27/88, \$2,045.74
  - d. Statement from Dahlgren, Shardlow & Uban through 8/31/88, \$833.33
3. Cancellation of Check #22117 issued to Ceres Tree Service in the Amount of \$3,768.55
4. Commission Minutes
  - a. Solid Waste Commission Minutes of September 7, 1988
  - b. Planning Commission Minutes of September 12, 1988
  - c. Human Rights Commission Minutes of September 15, 1988
5. Licenses
6. Designation of Bill Walsh as City Plumbing Inspector

ACTION: \_\_\_\_\_

F. REPORTS, REQUESTS AND RECOMMENDATIONS:

1. Coffman Street Parking

ACTION: \_\_\_\_\_

2. Larpenteur/Prior/Gortner

ACTION: \_\_\_\_\_

3. Request for Removal of Temporary "No Parking" Signs from St. Mary's St.

ACTION: \_\_\_\_\_

4. Northwest Area Storm Drainage Study Update

ACTION: \_\_\_\_\_

5. Charitable Gambling

ACTION: \_\_\_\_\_

6. Community Park Building

ACTION: \_\_\_\_\_

7. Consider Posting West Side of Snelling Drive, Larpenteur to Hoyt,  
"No Parking"

ACTION: \_\_\_\_\_

8. Proposed Resolution Authorizing the County Auditor to Reduce the  
Debt Levy by \$24,000

ACTION: \_\_\_\_\_

G. ANNOUNCEMENTS AND UPDATES:

H. ADJOURNMENT:

ACTION: \_\_\_\_\_

MINUTES  
REGULAR CITY COUNCIL MEETING  
SEPTEMBER 14, 1988

Baldwin convened the meeting at 7:00 P.M.

PRESENT

Baldwin, Wallin and Ciernia. Also present were Wiessner and Rolek.

ABSENT

P. Chenoweth and Bush

MINUTES OF AUGUST 24, 1988 APPROVED

Council approved the Minutes of August 24, 1988 as presented.

CONSENT AGENDA APPROVED

Council approved the following Consent Agenda as presented:

1. Disbursements
  - a. General Disbursements through 9/14/88, \$22,382.75
  - b. Payroll 8/16/88, \$8,543.53
2. Appointment of Brian Stenquist, 1775 Tatum Street, to Human Rights Commission (term to expire December 31, 1989)
3. Proposed Resolution R-88-15, Joint Powers Agreement Suburban Home Share Program
4. Licenses

CHARITABLE GAMBLING IN FALCON HEIGHTS

Jay McNabb made a presentation on charitable gambling. The Fire Department Relief Association in the future will be requesting permission to offer charitable gambling (pull tabs), which will require a City Code change. McNabb reviewed what Code changes would be needed and what fire equipment needed replacement. He then reviewed what processes would be followed, where the pull tabs would be sold, who would sell them and how it would be monitored and controlled.

Councilmembers Ciernia and Wallin expressed approval of the concept while Mayor Baldwin stated that he had some ethical and philosophical difficulties with the idea of a taxing authority operating charitable gambling.

Mayor Baldwin directed administrative staff to research the charitable gambling issue and prepare a detailed report to be discussed at the September 28th Council meeting.

REGULAR CITY COUNCIL MEETING  
MINUTES  
SEPTEMBER 14, 1988  
PAGE 2

A NEW STRUCTURE FOR COMMUNITY CABLE ACCESS

Cable Commissioner Ron eggert referred to the Executive Summary of a New Structure for Community Access in the North Suburbs Report and recommended approving the proposed resolution to proceed with negotiations directed toward achieving the goals as stated in the report. He also reviewed the access effort as required by the franchise and required sources of funding.

After a further discussion, Ciernia moved adoption of Resolution R-88-16. Motion carried unanimously.

RESOLUTION R-88-16

RESOLUTION SUPPORTING COMMUNITY ACCESS MANAGEMENT  
BY A NON-PROFIT CORPORATION

ADJOURNMENT

Council adjourned the meeting at 7:58 P.M.

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Tom Baldwin, Mayor

ATTEST:

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Janet R. Wiessner, Administrator



Agenda Item: D-1

Meeting Date: 9/28/88

**CITY OF FALCON HEIGHTS**

**REQUEST FOR COUNCIL CONSIDERATION**

**ITEM DESCRIPTION:**

7:15 Budget Hearing

**SUBMITTED BY:** Staff

**REVIEWED BY:**

**EXPLANATION/SUMMARY (attach additional sheets as necessary):**

Budget information will be delivered later.

**ACTION REQUESTED:**

Consent   x  

Policy           

Agenda Item:   E-1  

**CITY OF FALCON HEIGHTS**

Meeting Date:   9/28/88  

**REQUEST FOR COUNCIL CONSIDERATION**

**ITEM DESCRIPTION:**

Fire Department Reports

**SUBMITTED BY:**

Shirley Chenoweth

**REVIEWED BY:**

Leo Lindig

**EXPLANATION/SUMMARY (attach additional sheets as necessary):**

**FALCON HEIGHTS FIRE DEPARTMENT CALLS**

	<u>June</u>	<u>July</u>	<u>August</u>
Fire Calls	<u>1</u>	<u>5</u>	<u>3</u>
Rescue Calls	<u>15</u>	<u>9</u>	<u>8</u>
False Alarms	<u>8</u>	<u>1</u>	<u>4</u>
TOTAL	<u>24</u>	<u>15</u>	<u>15</u>

**LAUDERDALE**

	<u>June</u>	<u>July</u>	<u>August</u>
Fire Calls	<u>6</u>	<u>9</u>	<u>3</u>
Rescue Calls	<u>6</u>	<u>2</u>	<u>7</u>
False Alarms	<u>3</u>	<u>3</u>	<u>4</u>
TOTAL	<u>15</u>	<u>14</u>	<u>14</u>

**ACTION REQUESTED:**

*SAC*

Consent   X  

Agenda Item:   E-2  

Policy \_\_\_\_\_

**CITY OF FALCON HEIGHTS**

Meeting Date:   9/28/88  

**REQUEST FOR COUNCIL CONSIDERATION**

**ITEM DESCRIPTION:**

Disbursements

**SUBMITTED BY:**

Al Rolek

**REVIEWED BY:**

Shirley Chenoweth

**EXPLANATION/SUMMARY (attach additional sheets as necessary):**

- (a) Disbursements through 9/28/88 - \$96,895.36
- (b) Payroll 9/1/88 - 9/15/88 - \$10,009.17
- (c) Statement from Maier, Stewart and Associates for services through 8/27/88 - \$2,045.74
- (d) Statement from Dahlgren, Shardlow & Uban through 8/31/88 - \$833.33

**ACTION REQUESTED:**

Approval

\_\_\_\_\_  
*SAC*

GENERAL DISBURSEMENTS

MINUTES OF SEPTEMBER 28, 1988

CHECK NO.	ISSUED TO	REASON	AMOUNT
22202	Ceres Tree Service	DED Tree Removal	3,573.85
22203	Carol Kriegler	Cake for Seniors Club	17.99
22204	Jeanette Kelsey	Election Judge	55.28
22205	Florence Richards	" "	59.46
22206	Marian McNabb	" "	58.63
22207	Gladys Brown	" "	59.46
22208	Dorothy Grittner	" "	59.46
22209	Gladys MacKnight	" "	56.95
22210	Marion Skweres	" "	56.95
22211	Laura Rust	" "	21.78
22212	Donna Lou Reynolds	" "	35.18
22213	Ruth May Sparrow	" "	48.58
22214	Carol Rasmusson	" "	56.95
22215	Carol Kraemer	" "	56.95
22216	Dorothy Bianchi	" "	45.00
22217	Association of Metropolitan Municipalities	Seminar	60.00
22218	City of Brooklyn Park	Golf Scramble - Baldwin, Bush & Wiessner	95.00
22219	MN GFOA	Conference Registration	175.00
22220	LMHRC	Annual Conference	350.00
22221	U. S. Postmaster	Postage - Utility Billings	88.17
22222	Wholesale Club	Various Supplies	16.40
22223	Post Publications	Publish Budget Public Hearing	152.00
22224	In Towne Industries	Newsletters	204.44
22225	Janet Wiessner	Meetings, Sept. Car Allowance & Refund	18.25
22226	MAMA	Luncheon	700.00
22227	Amith Office Equipment	Maintenance Agreement - Computers - 1 Year	4.35
22228	Target	Office Supplies	341.47
22229	Insty Prints	Print Envelopes & Recreation Flyers	29.98
22230	C & G Office Supplies	Office Supplies	41.60
22231	Ramsey County Personnel	Insurance Administration Fee	1,685.55
22232	Minnesota Mutual Life	Health, Dental & Life Insurance	54.84
22233	Business Records Corporation	Election Supplies	833.33
22236	Dahlgren, Shardlow & Uban	August Planner Fee	8.14
22235	AT&T	Long Distance Calls	22.43
22236	AT&T Credit Corporation	Telephone Equip.	249.35
22237	U. S. West Communications	Telephones	75.76
22238	St. Paul Board of Water Commissioners	Water at City Hall & F. H. Park	680.76
22239	Metro Garage Door Co.	Repair of Garage Doors	820.12
22240	Collins Electrical Construction Co.	Maint. of Equipment & other electrical work	457.64
22241	United Laboratories	Janitor & Cleaning Supplies	200.00
22242	Custom Property Services	Sept. Janitorial Service	128.65
22243	State Chemical Mfg.	Janitor Supplies	

CHECK NO.	ISSUED TO	REASON	AMOUNT
22244	Glenwood Inglewood	Water	5.25
22245	Suburban True Value Hardware	Various Supplies - August	418.84
22246	Ramsey County	September Policing	20,420.00
22247	GT Parts Co.	Batteries for Trucks	248.80
22248	Toll Company	Maint. of Equipment	43.12
22249	Minnesota Conway Fire & Safety	Clothing	355.00
22250	Road Rescue	Gear Bag & Opticom Emitter	1,550.06
22251	Doug LeMay	Smoke Machine	52.95
22252	Motorla Communications	Pagers	868.00
22253	Oxygen Service Co.	Oxygen	28.40
22254	Terry Iverson	Mileage & 3rd Qtr. Car Allowance	136.40
22255	Blomberg Pharmacy	Film Supplies & Processing	20.72
22256	Viking Safety Products	Fume Respirators - Masks	41.75
22257	Maier, Stewart & Associates	August Engineering	2,045.74
22258	Champion Auto	Maint. of Equipment	72.37
22259	Suburban True Value Hardware	Various Supplies - July	39.18
22260	Gopher Sign Co.	Signs	135.04
22261	Ceres Tree Service	DED Tree Removal	809.50
22262	T. A. Schifsky & Sons, Inc.	Maint. & Repair	43.26
22263	Jean Suppes	Non-Resident Reimbursement	20.00
22264	Daniel Schleichert	"	32.00
22265	Lynn Allen	"	12.00
22266	Tom Baldwin	"	24.00
22267	Ramona Jorgenson	"	7.00
22268	Joe Greenstein	"	19.00
22269	Millie Ascerno	"	24.00
22270	Diane Boemer	"	12.00
22271	Joan Paulson	"	24.00
22272	Brighton Excavating Co.	Black Dirt	30.00
22273	Maier, Stewart & Associates	Refund - Twins Tickets	12.00
22274	Gerald Wallin	"	6.00
22275	Falcon Heights Fire Dept. Relief Assn.	2% Insurance	25,058.00
22276	Witt Financial	Service Charges - Investments	81.36
22277	Shaw Lumber Co.	Lumber	125.00
22278	Metropolitan Waste Control Commission	October Sewer Charges	31,714.96
22279	Metropolitan Waste Control Commission	August SAC Charges	544.50
		TOTAL	96,895.36

14 Sep 1988

City of Falcon Heights

Wed 4:10 PM

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Number	Pay Group Description	Check Amount	Check Date	Status
016798			0			0.00	15-Sep-88	VOID
016799			0			0.00	15-Sep-88	VOID
016800			0			0.00	15-Sep-88	VOID
016801			0			0.00	15-Sep-88	VOID
016802			0			0.00	15-Sep-88	VOID
016803			0			0.00	15-Sep-88	VOID
016804			0			0.00	15-Sep-88	VOID
016805	00000002	Wiessner, Janet R.	17	01	semi-monthly	1,123.06	15-Sep-88	Outstanding
016806	00000004	Kriegler, Carol J.	17	01	semi-monthly	302.31	15-Sep-88	Outstanding
016807	00000011	Chenoweth, Shirley B.	17	01	semi-monthly	673.69	15-Sep-88	Outstanding
016808	00000020	Iverson, Terry D.	17	01	semi-monthly	984.57	15-Sep-88	Outstanding
016809	00000027	Morgan, Jay M.	17	01	semi-monthly	629.07	15-Sep-88	Outstanding
016810	00000031	Rolak, Alan J.	17	01	semi-monthly	691.17	15-Sep-88	Outstanding
016811	00000035	Zimmerman, Katherine	17	01	semi-monthly	272.60	15-Sep-88	Outstanding
016812	00000038	Wright, Vincent D.	17	01	semi-monthly	824.20	15-Sep-88	Outstanding
016813	00000041	Neumann, Kristine L.	17	01	semi-monthly	100.03	15-Sep-88	Outstanding
016814	00000043	Rosner, Sue R.	17	01	semi-monthly	71.14	15-Sep-88	Outstanding
016815	00000050	Kabas, Jon E.	17	01	semi-monthly	154.46	15-Sep-88	Outstanding
016816	00000061	Kelly, James E.	17	01	semi-monthly	82.78	15-Sep-88	Outstanding
016817	00000062	Thompson, Mike F.	17	01	semi-monthly	299.60	15-Sep-88	Outstanding
016818	00000003	Baumann, Nicholas E.	9	02	monthly 1	441.80	15-Sep-88	Outstanding
016819	00000005	Berndt, Ross	9	02	monthly 1	188.00	15-Sep-88	Outstanding
016820	00000006	Bianchi, David P.	9	02	monthly 1	128.50	15-Sep-88	Outstanding
016821	00000007	Bianchi, Joseph D.	9	02	monthly 1	112.50	15-Sep-88	Outstanding
016822	00000008	Brown, Raymond F.	9	02	monthly 1	157.00	15-Sep-88	Outstanding
016823	00000013	Clarkin, Michael D.	9	02	monthly 1	124.50	15-Sep-88	Outstanding
016824	00000014	Dow, Michael J.	9	02	monthly 1	134.50	15-Sep-88	Outstanding
016825	00000015	Dowdell, Ralph L.	9	02	monthly 1	42.00	15-Sep-88	Outstanding
016826	00000016	Fuller, James D.	9	02	monthly 1	147.50	15-Sep-88	Outstanding
016827	00000018	Holmgren, John M.	9	02	monthly 1	137.00	15-Sep-88	Outstanding
016828	00000021	Kurhajetz, Clement M.	9	02	monthly 1	176.50	15-Sep-88	Outstanding
016829	00000022	LeMay, Dennis B.	9	02	monthly 1	130.50	15-Sep-88	Outstanding
016830	00000023	LeMay, Douglas	9	02	monthly 1	97.42	15-Sep-88	Outstanding
016831	00000024	Lindig, Leo	9	02	monthly 1	102.77	15-Sep-88	Outstanding
016832	00000025	McDermond, Cindy K.	9	02	monthly 1	35.00	15-Sep-88	Outstanding
016833	00000026	McNabb, Gerald	9	02	monthly 1	86.00	15-Sep-88	Outstanding
016834	00000029	Olson, Joseph E.	9	02	monthly 1	82.50	15-Sep-88	Outstanding
016835	00000032	Schaefer, Richard A.	9	02	monthly 1	109.00	15-Sep-88	Outstanding
016836	00000033	Schauffert, Craig F.	9	02	monthly 1	107.50	15-Sep-88	Outstanding
016837	00000034	Smida, Gail	9	02	monthly 1	211.50	15-Sep-88	Outstanding
016838	00000039	Morgan, Jay	9	02	monthly 1	111.50	15-Sep-88	Outstanding
016839	00000040	Kayser, Douglas	9	02	monthly 1	223.50	15-Sep-88	Outstanding
016840	00000042	Stolz, Steven P.	9	02	monthly 1	50.50	15-Sep-88	Outstanding
016841	00000044	Blanchard, Patricia M.	9	02	monthly 1	50.50	15-Sep-88	Outstanding
016842	00000045	Gilbert, Jerome J.	9	02	monthly 1	68.50	15-Sep-88	Outstanding
016843	00000046	Holmgren, John H.	9	02	monthly 1	205.00	15-Sep-88	Outstanding
016844	00000047	McNabb, Kevin	9	02	monthly 1	106.50	15-Sep-88	Outstanding
016845	00000049	Anderson, Kevin L.	9	02	monthly 1	232.50	15-Sep-88	Outstanding

Grand Total

10,009.17



CONSULTING ENGINEERS

Maier Stewart & Associates Inc.

City of Falcon Heights  
2077 Larpenteur Avenue West  
Falcon Heights, Minnesota 55113

Summary of Engineering Services Rendered  
July 24 through August 27, 1988

<u>Project #</u>	<u>Project Description</u>	<u>Invoice #</u>	<u>Amount Due</u>
330-000-00	Falcon Heights General Service	902	\$ 285.73
330-004-70	Larpenteur Avenue Issues	903	\$ 113.80
330-007-70	Ciatti's Parking Issues	904	\$ 549.01
330-009-70	Street Maintenance Program	905	\$ 871.80
330-010-80	N.W. Area Drainage Study	906	\$ 225.40

TOTAL ENGINEERING SERVICES RENDERED THIS PERIOD \$ 2,045.74  
 =====

I hereby certify this represents a true and complete picture of the charges for Engineering Services during the period in question, and as such, constitutes a claim against the City of Falcon Heights.

Terry J. Maurer  
Terry J. Maurer, Vice President

Maier Stewart & Associates  
 1959 Sloan Place  
 St. Paul, Minnesota 55117

Project: 330-000-00 FALCON HEIGHTS GENERAL SERVICE Invoice No. 902  
 September 9, 1988  
 Page number 1

City of Falcon Heights  
 2077 Larpenteur Avenue West  
 Falcon Heights MN 55113

For Engineering Services Rendered From July 24 through August 27, 1988

Professional Services

Date	Hours	Cost Rate	DPE Mult	Rate	Profit Mult	Amount		
Project Engineer								
Terry J. Maurer								
Other Billable								
8-06-88	5.00	22.00	1.00	22.00	2.45	269.50		
Clerical								
Marie O. Soliz								
Clerical								
8-06-88	.50	10.80	1.00	10.80	2.45	13.23		
Staff Labor Expense:						5.50	282.73	282.73
Direct Expenses								
						Date	Amount	
COMPANY TRUCK						8-06-88	3.00	
COMPANY TRUCK total							3.00	
Direct Expenses Total:						3.00	3.00	
TOTAL THIS INVOICE							285.73	

Hamline Alley	\$ 67.13
Meeting with Joe Youn	\$ 56.90
Ramsey County TAC	\$ 161.70



Maiër Stewart & Associates  
 1959 Sloan Place  
 St. Paul, Minnesota 55117

Project: 330-004-70 LARPENTUER AVENUE ISSUES

Invoice No. 903  
 September 9, 1988  
 Page number 1

City of Falcon Heights  
 2077 Larpenteur Avenue West  
 Falcon Heights MN 55113

For Engineering Services Rendered From July 24 through August 27, 1988

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Professional Services

Date	Hours	Cost Rate	DPE Mult	Rate	Profit Mult	Amount
Project Engineer						
Terry J. Maurer						
Other Billable						
8-13-88	2.00	22.00	1.00	22.00	2.45	107.80
Staff Labor Expense:	2.00					107.80
						107.80

Direct Expenses

Date	Amount
COMPANY TRUCK	
8-13-88	6.00
COMPANY TRUCK total	6.00
Direct Expenses Total:	6.00
TOTAL THIS INVOICE	113.80

Maier Stewart & Associates  
 1959 Sloan Place  
 St. Paul, Minnesota 55117

Project: 330-007-70 CIATTI'S PARKING ISSUES

Invoice No. 904  
 September 9, 1988  
 Page number 1

City of Falcon Heights  
 2077 Larpenteur Avenue West  
 Falcon Heights MN 55113

For Engineering Services Rendered From July 24 through August 27, 1988

Professional Services

Date	Hours	Cost Rate	DPE Mult	Profit Rate	Profit Mult	Amount		
Project Engineer								
Terry J. Maurer								
Construction Administration								
8-13-88	3.50	22.00	1.00	22.00	2.45	188.65		
Professional Engineer								
Mark J. Graham								
Construction Administration								
8-13-88	2.50	15.50	1.00	15.50	2.45	94.94		
Technician I								
David R. Thompson								
Inspection								
8-13-88	1.00	11.70	1.00	11.70	2.45	28.67		
Staff Labor Expense:						7.00	312.26	312.26
Direct Expenses								
PERSONAL VEHICLE								
						8-13-88	3.75	
						PERSONAL VEHICLE total	3.75	
COMPANY TRUCK								
						8-13-88	6.00	
						COMPANY TRUCK total	6.00	
BRAUN ENGINEERING								
						8-27-88	227.00	
						BRAUN ENGINEERING total	227.00	

Direct Expenses

	Date	Amount	
Direct Expenses Total:		236.75	236.75
TOTAL THIS INVOICE			<u>549.01</u>

Maier Stewart & Associates  
 1959 Sloan Place  
 St. Paul, Minnesota 55117

Project: 330-009-70 STREET MAINTENANCE PROGRAM

Invoice No. 905  
 September 9, 1988  
 Page number 1

City of Falcon Heights  
 2077 Larpenteur Avenue West  
 Falcon Heights MN 55113

For Engineering Services Rendered From July 24 through August 27, 1988

Professional Services

Date	Hours	Cost Rate	DPE Mult	Rate	Profit Mult	Amount
<b>Project Engineer</b>						
Terry J. Maurer						
Report Preparation						
8-13-88	5.00	22.00	1.00	22.00	2.45	269.50
Construction Administration						
8-20-88	1.00	22.00	1.00	22.00	2.45	53.90
Project Meeting						
8-27-88	1.50	22.00	1.00	22.00	2.45	80.85
Other Billable						
8-06-88	4.00	22.00	1.00	22.00	2.45	215.60
<b>Technician I</b>						
Suzanne Iantosca						
Drafting						
8-13-88	5.00	9.25	1.00	9.25	2.45	113.31
8-20-88	3.00	9.25	1.00	9.25	2.45	67.99
<b>Clerical</b>						
Marie O. Soliz						
Clerical						
8-06-88	1.50	10.80	1.00	10.80	2.45	39.69
8-13-88	.50	10.80	1.00	10.80	2.45	13.23
8-20-88	.50	10.80	1.00	10.80	2.45	13.23
Staff Labor Expense:	22.00					867.30
						867.30

Direct Expenses

Date	Amount
COMPANY TRUCK	
8-27-88	4.50
COMPANY TRUCK total	4.50

Direct Expenses

Date Amount

Direct Expenses Total: 4.50 4.50

TOTAL THIS INVOICE 871.80

Maier Stewart & Associates  
1959 Sloan Place  
St. Paul, Minnesota 55117

Project: 330-010-80 N.W. AREA DRAINAGE STUDY

Invoice No. 906  
September 9, 1988  
Page number 1

City of Falcon Heights  
2077 Larpenteur Avenue West  
Falcon Heights MN 55113

For Engineering Services Rendered From July 24 through August 27, 1988

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Professional Services

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Date	Hours	Cost Rate	DPE Mult	Rate	Profit Mult	Amount
Project Engineer						
Terry J. Maurer						
Report Preparation						
8-06-88	1.00	22.00	1.00	22.00	2.45	53.90
Professional Engineer						
Brian D. Miller						
Report Preparation						
8-06-88	4.00	17.50	1.00	17.50	2.45	171.50
Staff Labor Expense:	5.00					225.40
						225.40
						TOTAL THIS INVOICE
						225.40

---



CONSULTING PLANNERS  
LANDSCAPE ARCHITECTS  
300 FIRST AVENUE NORTH  
SUITE 210  
MINNEAPOLIS, MN 55401  
612 339 3800

09/13/88

City of Falcon Heights  
2077 Larpenteur Avenue, W.  
Falcon Heights, MN 55113

ATTENTION: Mayor and Council

RE: Technical Assistance (#0150100)

Statement of Account  
DAHLGREN SHARDLOW & UBAN, INC.

For professional services during the period of August 1,  
1988, through August 31, 1988.

PLANNING CONSULTATION

---

Preparing/Meeting	Planning Commission Special Hearing	
Research	Review File, Ordinance, Comp. Plan	
Analysis	Neon Alley Location, Summarize Notes	
	*** Total Time	315.00
Expenses	Mileage	
	*** Total Expenses	4.20

SPECIAL TECHNICAL ASSISTANCE

---

Preparing/Meeting	Planning Commission
	J. Weisner 8/19
	J. Weisner, Mr. Black, A. Carrol 8/29

Supervision

Planning Assistance Guidelines  
Work Product Review

Writing

TA Report

Secretarial Service

\*\*\* Total Time

939.00

Expenses

Mileage  
Postage/Shipping

\*\*\* Total Expenses

30.89

TOTAL TIME

\$1,254.00

TOTAL EXPENSES

\$35.09

TOTAL THIS BILL

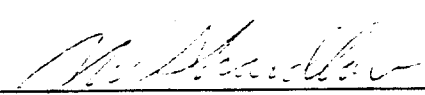
\$1,289.09

VARIANCE

\$455.76-

TOTAL PAYABLE AS PER FIXED FEE CONTRACT

\$833.33

  
\_\_\_\_\_  
OFFICER



Consent   X  

Agenda Item:   E-3  

Policy           

**CITY OF FALCON HEIGHTS**

Meeting Date:   9/28/88  

**REQUEST FOR COUNCIL CONSIDERATION**

**ITEM DESCRIPTION:**

Cancellation of check #22117 issued to Ceres Tree Service in the amount of \$3,768.55

**SUBMITTED BY:**        Al Rolek

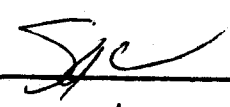
**REVIEWED BY:**        Shirley Chenoweth

**EXPLANATION/SUMMARY (attach additional sheets as necessary):**

Due to a change in the amount due, it is necessary to cancel this check and issue another.

**ACTION REQUESTED:**

Approval

  
\_\_\_\_\_

Consent X

Agenda Item: E-4

Policy \_\_\_\_\_

**CITY OF FALCON HEIGHTS**

Meeting Date: 9/28/88

**REQUEST FOR COUNCIL CONSIDERATION**

**ITEM DESCRIPTION:**

Commission Minutes

**SUBMITTED BY:**

Various Commissions

**REVIEWED BY:**

Shirley Chenoweth

**EXPLANATION/SUMMARY (attach additional sheets as necessary):**

- (a) Solid Waste Commission Minutes of September 7, 1988
- (b) Planning Commission Minutes of September 12, 1988
- (c) Human Rights Commission Minutes of September 15, 1988

**ACTION REQUESTED:**

Approval

*[Handwritten Signature]*

MINUTES  
SOLID WASTE COMMISSION  
SEPTEMBER 7, 1988

MEMBERS PRESENT  
Brynildson, Haglund, L. Klisch, Misra, Salewski and Wray.

Misra called the meeting to order at 7:30 P.M.

The minutes of the previous meeting were approved as distributed.

REPORTS  
OF SUB-  
COMMITTEES:

Pilot Project: Misra reported that the subcommittee had met but decided to wait until after this meeting to incorporate recommendations of other subcommittees in its final report.

Recycling for multi-unit dwellings: Salewski and Thompson distributed an outline of their report and discussed the outline with the commission. They recommend that the commission institute a pilot program involving two or more multi-unit dwellings. Issues such as involvement in training of the building managers, gaining cooperation of apartment dwellers and most desirable choice of receptacles, etc. Thompson reported that Marvin Flodin has agreed to utilize some of his apartment buildings for the Pilot Project. Salewski will attempt to contact James Boyd regarding participation of his apartment units in the Pilot Project. Pilot Project costs could vary depending upon whether a dumpster for paper and cardboard could be used at the site.

Yard Waste and Composting: A subcommittee distributed and discussed an outline of their work to date. Discussions with Ramsey County Environmental Health indicates that should the city desire to pick up yard waste and use Ramsey County sites, the only composting site available would be the Arden Hills site. The county is attempting to purchase and develop a thirty acre "mega-site" for composting which would presumably be available for use of the city next fall. In addition to the items on the outline, the subcommittee also discussed the possibility of using biodegradable bags which would be bought and distributed by the city or provided by the haulers.

The subcommittee was directed to move ahead and contact haulers to "cost out" the possibilities of a one time pickup of yard wastes to be delivered to the Ramsey County/Arden Hills composting site.

It was mentioned that a "composting journal" is being published which may have information about the availability of composting kits, as suggested by the subcommittee.

Conversion to city funding: The matter of city/county funding is an issue to be decided largely by the county, it was decided to postpone this discussion to a later meeting of the commission.

Public Awareness: Misra distributed and discussed an outline of this subcommittees plan. Under the heading of, newsletter she explained that a quarterly newsletter concerning solid waste and recycling in Falcon Heights, could contain some or all of the following items:

- Legislative mandates and deadlines, reprint articles from journals, newspapers, etc.
- Information of proper disposal methods.
- A "waste exchange" column - eg. - individual householders exchanging household paint.

The timeline envisioned by the subcommittee entailed preparing and distributing one newsletter by the first week in November. Discussion of this outline by the commission focused on giving the block worker program high priority.

Organized Collection: Wray distributed and discussed the outline of the subcommittees work. Solid Waste study report to the City Council in January 1989<sup>7</sup> showed the Councils concerns with the concept of organized collection.

The remaining subcommittee reports will be presented and discussed at the next meeting of the commission. The chair reported she had received a letter requesting the commission not to contact contract consultants directly without clearing the matter with the City Administration.

The next meeting of the Commission will be September 21, 1988 at 7:30 P.M. Salewski reported that the Association of Metropolitan Municipalities and The League of Minnesota Cities has established a Solid Waste task force to make legislative recommendations for the 1989 session. Falcon Heights has been invited to send their representative to these task force meetings. Minutes of the first meeting will be sent to Salewski who will forward them to Misra.

The meeting was adjourned at 9:40 P.M.

Respectfully submitted Benno W. Salewski, Secretary.

BWS/kn

MINUTES  
REGULAR PLANNING COMMISSION MEETING  
SEPTEMBER 12, 1988

Chairman Black called the meeting to order at 7:30 P.M.

Black, Barry, Duncan, Nestingen, Carroll and Daykin. Council Liaison Wallin was also present.

PRESENT

Finegan, Grittner and Boche.

ABSENT

Barry moved, seconded by Daykin, approval of the August 1, 1988, and August 22, 1988, Planning Commission Minutes as presented. Motion carried unanimously.

8/1 & 8/22  
MINUTES  
APPROVED

Chairman Black briefly reviewed the request by William A. Madden, Chair Ad Hoc Parking Committee for 1666 Coffman concerning the proposed parking restriction on the east side of Coffman Street as well as background information.

WILLIAM A.  
MADDEN,  
1666  
COFFMAN,  
PARKING  
REQUEST

Mr. Madden informed that he contacted both the state of Minnesota and Ramsey County concerning the legality of parking permits and he was told that Falcon Heights has jurisdiction over their own streets and can issue whatever permits they wish. He then reviewed how the city of St. Paul regulates parking in five areas of the city (resident permits, visitor's permits and special permits), costs and qualifications. Madden is concerned that 1666 Coffman residents are not being allowed to park on Coffman--University of Minnesota students are not Falcon Heights residents. He asked that the request be quickly acted upon.

Discussion focused on whether visitor permits should be issued or whether resident permits should be issued or a combination of both, the precedent that will be set by allowing residents exclusive use of city streets and how such permits would be administered. Planner Malloy pointed out that in the November 5, 1984 Council Meeting Minutes John Uban, City Planner, pointed out that space is available should it ever be needed for added parking at the 1666 Coffman site.

MALLOY

A member of the University Grove Homeowner's Association advised that residents in that area will also be requesting resident parking permits soon similar to those issued by the city of St. Paul.

GROVE  
ASSN.

After further discussion, Duncan moved, seconded by Nestingen, to restrict parking on Coffman from Larpenteur to Folwell to two hour parking from 8:00 A.M. to 4:00 P.M. weekdays and permits be issued for special events only. Upon a voice vote being taken, the following voted in favor thereof: Barry, Duncan and Nestingen, and the following voted against the same: Black, Carroll and Daykin. Motion failed.

MOTION FOR  
2 HR.  
PARKING  
FAILS

Discussion continued concerning the possibility of additional parking being available on the 1666 Coffman site, permit parking for residents vs. permit parking for visitors, inexpensive parking being available for University students on Minnesota State Fair property and how enforcement would be handled.

MINUTES  
PLANNING COMMISSION MEETING  
SEPTEMBER 12, 1988

Planner Malloy pointed out that restricting student parking on Coffman will migrate student parking to other areas.

MALLOY

Daykin moved, seconded by Carroll, to allow twelve (12) parking permits on Coffman Street from Larpenteur to the 1666 Coffman Fire Lane for \$xxxx to be administered by City Staff for one (1) hour parking from 8:00 A.M. to 4:00 P.M. Monday thru Friday (except holidays and except by permit) for a six month trial period. Upon a voice vote being taken, the following voted in favor thereof: Barry, Nestingen, Black, Carroll, Daykin and the following voted against the same: Duncan. Motion carried.

PARKING  
PERMITS  
ON COFFMAN  
STREET  
APPROVED

Nestingén moved, seconded by Daykin, a recommendation to the City Council that the City authorize a proposal for a parking policy including permit parking and parking in other cities. Motion carried unanimously.

REQUEST  
FOR  
PARKING  
POLICY

Planner Malloy then reviewed the Procedural Manual for the Planning Process and suggested the direction which should be followed for the development of such manual.

PROCEDURE  
MANUAL

Meeting adjourned at 10:20 P.M.

ADJOURNMENT

Submitted by:

Katherine J. Zimmerman

APPROVED: October 3, 1988

Edgar Finegan, Secretary

MINUTES  
HUMAN RIGHTS COMMISSION  
SEPTEMBER 15, 1988

PRESENT: Boger, Vavoulis, Talbot, Gibson-Talbot, Stenquist, Furton  
and Groff

ABSENT: Lamb

Wayne presented letter all Commissioners received regarding use of outside consultants.

Commission advised that Tsippi Wray was contacted and that she was no longer interested in being on the Human Rights Commission.

New members - Rick Talbot - started 7/88 (term expiration 12/90)  
Brian Stenquist - started 9/88 (term expiration 12/89)

One position is still vacant but application has been received from G. James Olsen. All members present approved the application which will be sent to the City Council for approval.

The 1988 Annual Meeting of the League of Minnesota Human Rights Commissions is scheduled for October 1, 1988. Seven members have submitted applications to attend.

Liaison for Council Meeting - Jan and Rick will talk to Tom Baldwin. Boger will send her notes to them.

The discussion ensued regarding the direction of the Human Rights Commission. The Commission felt it is necessary to develop a mission statement with specific goals. Stenquist will get copies of mission statements from other Commissions. Furton will talk to the Human Rights Department (EEO Department), Harvest States and Hewlett Packard.

Talbot moved to table the discussion of the ordinances and to discuss the mission statement of the Commission. Furton seconded the motion and it was unanimously approved. Members then shared reasons why they became members of the Commission.

Talbot moved to adjourn the meeting, seconded by Furton. Motion approved unanimously.

Next meeting: October 20, 1988 at 7:30 P.M.





CONSENT AGENDA  
September 28, 1988

LICENSES

GENERAL CONTRACTORS

Home Modernizers Inc.       #148   (New)  
4153 Minnehaha  
Minneapolis, MN 55404

Solheim Builders       #165       (New)  
4883 Sarafri Pass  
Eagan, MN 55122

Home Tailors       #130       (New)  
1463 Chelmsford Street  
St. Paul, MN 55108

Castle Building & Remodeling, Inc.       #166  
2125 East Hennepin Avenue  
Minneapolis, MN 55413

REFUSE HAULING

Ballaire Sanitation, Inc.       #152  
2678 - 75th Street  
Stillwater, MN 55082

Metro Refuse, Inc.       #167  
8168 West 125th Street,  
Savage, MN 55378



RAMSEY COUNTY  
INCIDENT REPORTING SYSTEM

33 FALCON HEIGHTS - AUGUST

01 CRIMINAL HOMICIDE 0  
 02 FORCIBLE RAPE 0  
 03 ROBBERY 0  
 04 ASSAULT 0  
 05 BURGLARY-RESIDENCE 0  
 06 BURGLARY-NON RES 0  
 07 BURGLARY-ATTEMPTED 0  
 08 BURGLARY-POSSIBLE 0  
 09 THEFT-OVER \$50 9  
 10 THEFT-UNDER \$50 13  
 11 THEFT-ATTEMPTED 0  
 12 THEFT-POSSIBLE 0  
 13 AUTO THEFT-RECOVERED 0  
 14 AUTO THEFT-ATTEMPTED 0  
 15 AUTO THEFT-POSSIBLE 0  
 16 ARSON 0  
 17 FORGERY & C-FEITING 0  
 18 FRAUD 0  
 19 EMBEZZLEMENT 0  
 20 STOLEN PROPERTY-BUY 0  
 21 STOLEN PROPERTY-REC 0  
 22 ABDUCTION 0  
 23 VANDALISM 10  
 24 WEAPONS 0  
 25 PROSTITUTION & VICE 0  
 26 SEX OFFENCE 0  
 27 NARCOTIC DRUG LAWS 0  
 28 GAMBLING 0  
 29 OFFENSE-FAN & CLDRN 0  
 30 DRIVING UNDER INFLUE 2  
 31 LIQUOR LAWS 1  
 32 DISORDERLY CONDUCT 11  
 33 VAGRANCY 0  
 34 ALL OTHER OFFENSES 0  
 50 ACC-PROPERTY DAMAGE 34  
 51 ACC-PERSONAL INJURY 2  
 52 ACC-FATAL 0  
 53 STREET LIGHTS 0  
 54 ALARMS 10  
 55 ANIMALS (OTHERS) 0  
 56 ASSIST A CITIZEN 15

33 FALCON HEIGHTS - JULY

01 CRIMINAL HOMICIDE 0  
 02 FORCIBLE RAPE 0  
 03 ROBBERY 0  
 04 ASSAULT 0  
 05 BURGLARY-RESIDENCE 1  
 06 BURGLARY-NON RES 1  
 07 BURGLARY-ATTEMPTED 0  
 08 BURGLARY-POSSIBLE 0  
 09 THEFT-OVER \$50 10  
 10 THEFT-UNDER \$50 5  
 11 THEFT-ATTEMPTED 0  
 12 THEFT-POSSIBLE 0  
 13 AUTO THEFT-RECOVERED 1  
 14 AUTO THEFT-ATTEMPTED 3  
 15 AUTO THEFT-POSSIBLE 0  
 16 ARSON 0  
 17 FORGERY & C-FEITING 0  
 18 FRAUD 0  
 19 EMBEZZLEMENT 0  
 20 STOLEN PROPERTY-BUY 0  
 21 STOLEN PROPERTY-REC 0  
 22 ABDUCTION 0  
 23 VANDALISM 7  
 24 WEAPONS 0  
 25 PROSTITUTION & VICE 0  
 26 SEX OFFENCE 0  
 27 NARCOTIC DRUG LAWS 0  
 28 GAMBLING 0  
 29 OFFENSE-FAN & CLDRN 0  
 30 DRIVING UNDER INFLUE 2  
 31 LIQUOR LAWS 1  
 32 DISORDERLY CONDUCT 13  
 33 VAGRANCY 0  
 34 ALL OTHER OFFENSES 1  
 50 ACC-PROPERTY DAMAGE 16  
 51 ACC-PERSONAL INJURY 2  
 52 ACC-FATAL 0  
 53 STREET LIGHTS 0  
 54 ALARMS 10  
 55 ANIMALS (OTHERS) 2  
 56 ASSIST A CITIZEN 7

33 FALCON HEIGHTS - JUNE

01 CRIMINAL HOMICIDE 0  
 02 FORCIBLE RAPE 0  
 03 ROBBERY 1  
 04 ASSAULT 0  
 05 BURGLARY-RESIDENCE 1  
 06 BURGLARY-NON RES 1  
 07 BURGLARY-ATTEMPTED 0  
 08 BURGLARY-POSSIBLE 0  
 09 THEFT-OVER \$50 11  
 10 THEFT-UNDER \$50 2  
 11 THEFT-ATTEMPTED 0  
 12 THEFT-POSSIBLE 0  
 13 AUTO THEFT-RECOVERED 1  
 14 AUTO THEFT-ATTEMPTED 0  
 15 AUTO THEFT-POSSIBLE 0  
 16 ARSON 0  
 17 FORGERY & C-FEITING 0  
 18 FRAUD 0  
 19 EMBEZZLEMENT 0  
 20 STOLEN PROPERTY-BUY 0  
 21 STOLEN PROPERTY-REC 0  
 22 ABDUCTION 0  
 23 VANDALISM 3  
 24 WEAPONS 0  
 25 PROSTITUTION & VICE 0  
 26 SEX OFFENCE 0  
 27 NARCOTIC DRUG LAWS 0  
 28 GAMBLING 0  
 29 OFFENSE-FAN & CLDRN 0  
 30 DRIVING UNDER INFLUE 1  
 31 LIQUOR LAWS 1  
 32 DISORDERLY CONDUCT 16  
 33 VAGRANCY 0  
 34 ALL OTHER OFFENSES 1  
 50 ACC-PROPERTY DAMAGE 9  
 51 ACC-PERSONAL INJURY 1  
 52 ACC-FATAL 0  
 53 STREET LIGHTS 0  
 54 ALARMS 20  
 55 ANIMALS (OTHERS) 2  
 56 ASSIST A CITIZEN 11

RAMSEY COUNTY  
SHERIFFS INCIDENT REPORTING SYSTEM

33 FALCON HEIGHTS - AUGUST	33 FALCON HEIGHTS - JULY	33 FALCON HEIGHTS - JUNE
57 BOATING & SWIMMING	57 BOATING & SWIMMING	57 BOATING & SWIMMING
58 BREATHALYZER	58 BREATHALYZER	58 BREATHALYZER
59 DOA'S	59 DOA'S	59 DOA'S
60 DOB'S	60 DOB'S	60 DOB'S
61 DOG COMPLAINTS	61 DOG COMPLAINTS	61 DOG COMPLAINTS
62 DOMESTIC	62 DOMESTIC	62 DOMESTIC
63 EMERGENCY	63 EMERGENCY	63 EMERGENCY
64 FIRE	64 FIRE	64 FIRE
65 LOUD	65 LOUD	65 LOUD
66 MISSING PERSONS	66 MISSING PERSONS	66 MISSING PERSONS
67 PROWLER	67 PROWLER	67 PROWLER
68 RECOVERED PROPERTY	68 RECOVERED PROPERTY	68 RECOVERED PROPERTY
69 SEARCH WARRANTS	69 SEARCH WARRANTS	69 SEARCH WARRANTS
70 SNOWMOBILES	70 SNOWMOBILES	70 SNOWMOBILES
71 SUSPICIOUS COMPLAINT	71 SUSPICIOUS COMPLAINT	71 SUSPICIOUS COMPLAINT
72 TRAFFIC	72 TRAFFIC	72 TRAFFIC
73 MISCELLANEOUS	73 MISCELLANEOUS	73 MISCELLANEOUS
TOTAL	TOTAL	TOTAL
184	158	172

Consent   X  

Meeting Date: 9/28/87

Policy \_\_\_\_\_

CITY OF FALCON HEIGHTS

Agenda Item: E-7

## REQUEST FOR COUNCIL CONSIDERATION

<b><u>ITEM DESCRIPTION:</u></b>	Appointment of Plumbing Inspector position for the City
<b><u>SUBMITTED BY:</u></b>	Al Rolek
<b><u>REVIEWED BY:</u></b>	Al Rolek & Jan Wiessner
<b><u>EXPLANATION/SUMMARY (attach additional sheets as necessary):</u></b>	<p>In late June of this year, our Plumbing Inspector, Dick Alquist, passed away. Since that time, Gene Pakoy has been filling in as interim inspector. We received 3 applications for this position. I have met and spoken with all 3 applicants. Based on these meetings, I believe that of the applicants, Bill Walsh would be the most appropriate choice because of his availability and experience (Bill is the Plumbing Inspector for the Cities of Shoreview &amp; Arden Hills).</p> <p>I have talked to both cities and have found that Bill Walsh is doing a respectable job for them and they have no complaint with his performance.</p>
<b><u>RECOMMENDATION:</u></b>	Appoint Bill Walsh City Plumbing Inspector with remuneration at 80% of permit fees.

*AR*

# application for employment

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion or national origin.

## PERSONAL INFORMATION

Date 8/5/88 Social Security Number 470-34-3050

Name Walsh William Patrick  
Last First Middle

Present Address 681 S. Birch Ln. Shoreview Minn. 55126  
Street City State Zip

Permanent Address Same  
Street City State Zip

Phone No. 482-8166

Referred By Tom Choch (Shoreview, Bld. inspector)

Last  
First  
Middle

## EMPLOYMENT DESIRED

Position Plumbing inspector Date You Can Start Immediately Salary Desired 80% of permit

Are You Employed Now? Yes, self employed If So May We Inquire of Your Present Employer? Mattlin-Walsh Pldg. Inc.

Ever Applied to this Company Before? No Where \_\_\_\_\_ When \_\_\_\_\_

## EDUCATION

	Name and Location of School	Circle Last Year Completed	Did You Graduate?	Subjects Studied and Degree(s) Received
Grammar School	<u>ST. Andrew's</u> <u>ST. Paul</u>	<u>8</u>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
High School	<u>Cretin High School</u> <u>ST. Paul</u>	<u>1 2 3 4</u>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<u>High school degree</u>
College		<u>1 2 3 4</u>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Trade, Business or Correspondence School	<u>ST. Paul Plumbers. App.</u> <u>school</u>	<u>1 2 3 4</u>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<u>Journeyman + Master Piber</u>

Subjects of Special Study or Research Work

Activities Other Than Religious (Civic, Athletic, etc.)

EXCLUDE ORGANIZATIONS THE NAME OR CHARACTER OF WHICH INDICATES THE RACE, AGE, SEX, COLOR OR NATIONAL ORIGIN OF ITS MEMBERS

**FORMER EMPLOYERS** List Below Last Four Employers, Starting With Last One First

Date Month and Year	Name and Address of Employer	Salary	Position	Reason for Leaving
From	Selfemployed 16yrs Master Plumber			
To				
From	16yrs Journeyman Plumber			
To				
From				
To				
From				
To				

**REFERENCES:** Give Below the Names of Three Persons Not Related To You, Whom You Have Known At Least One Year.

Name	Address	Business	Years Acquainted
1 Martin Zangs	230 Transit Ave	Plumbing Insp. <sup>St. Paul</sup>	35 yrs.
2 Robert Sack	445 Marie Ave.	Trucking	35 yrs.
3 Robert Nagel	266 N. Owasso Blvd	B.P. Truckers	40 yrs

**PHYSICAL RECORD:** Do you have any physical condition which may limit your ability to perform the job applied for? No This question is voluntary, and any answers will be kept confidential.

In Case of Emergency Notify Marlene Walsh 681 S. Birch Ln 482-8166  
Name Address Phone No

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal. Further, I understand and agree that my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any previous notice.

Date 8/5/88 Signature William P. Walsh

**DO NOT WRITE BELOW THIS LINE**

Interviewed By \_\_\_\_\_ Date \_\_\_\_\_

**REMARKS:** \_\_\_\_\_

Neatness		Ability	
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Hired \_\_\_\_\_ For Dept. \_\_\_\_\_ Position \_\_\_\_\_ Will Report \_\_\_\_\_ Salary Wages \_\_\_\_\_

Approved: 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_  
Employment Manager Dept. Head General Manager