

**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

December 27, 2023

No. 23-83

RESOLUTION PROMOTING KELLY NELSON TO THE POSITION OF ADMINISTRATIVE SERVICES DIRECTOR FOR THE CITY OF FALCON HEIGHTS

WHEREAS, Kelly Nelson was hired as Assistant to the City Administrator on September 28th, 2022 and


WHEREAS, the City has reclassified the position of Assistant to the City Administrator to Administrative Services Director / Deputy Clerk; and

WHEREAS, Kelly Nelson has been instrumental in the reorganization of the Administration division.


NOW THEREFORE BE IT RESOLVED by the City Council of the City of Falcon Heights, Minnesota:

1. Promote Kelly Nelson to the position of Administrative Services Director, and
2. Authorize increased compensation pursuant to our job evaluation system for 275 points; and
3. Schedule a review of the promotion's probationary period on June 1st, 2024 pursuant to our personnel policy's section for Promotions.

Moved by: Meyer

Approved by: 
Randall C. Gustafson
Mayor

GUSTAFSON 4 In Favor
MEYER
WASSENBERG 0 Against
LEEY
WEHYEE

Attested by: 
Jack Linehan
City Administrator