

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
April 11, 2007

- A. CALL TO ORDER: 7:00 PM
- B. ROLL CALL: GEHRZ ____ KUETTEL ____ HARRIS ____
 LINDSTROM ____ TALBOT ____
 MILLER ____ KREUSER ____
- C. PRESENTATIONS:
- D. APPROVAL OF MINUTES: March 28, 2007 **TAB 1**
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
 - 1. General Disbursements through 4/4/07: \$81,617.21
 Payroll through 3/31/07: \$14,615.03 **TAB 2**
 - 2. 2007 Licenses **TAB 3**
 - 3. Award 2007 street sweeping contract **TAB 4**
- G. POLICY AGENDA:
 - 1. Amendment #1 to Cooperative Construction Agreement with Capitol
 Region Watershed District **TAB 5**
 - 2. City Commission Updates **TAB 6**
- H. COMMUNITY FORUM:
- I. INFORMATION/ANNOUNCEMENTS:
- J. ADJOURNMENT TO COUNCIL/COMMISSION WORKSHOP:

If you have a disability and need accommodation in order to attend this meeting, please notify City Hall 48 hours in advance between the hours of 8:00 a.m. and 4:30 p.m. at 651-792-7600. We will be happy to help.

**Regular Meeting of the City Council
March 28, 2007**

Members present: Mayor Gehrz, Councilmembers Harris, Lindstrom, Kuettel, and Talbot, City Administrator Miller.

Mayor Gehrz called the meeting to order at 7:00 p.m.

The minutes of the February 28, 2007 City Council meeting were approved as submitted.

Consent Agenda:

Mayor Gehrz asked the Council's approval to add an addendum item, number 4. There were no disapprovals.

1. General Disbursements through 3/22/07: \$57,404.29
Payroll through 3/15/07: \$15,739.88
2. 2007 Licenses
3. Purchase of Upgraded Video System for Council Chambers
4. Appointment of Paul Faust to the Parks and Recreation Commission

Council member Kuettel asked about the expenditure to Ramsey County. Administrator Miller replied the expenditure was paid once, but Roland allocates them to each enterprise fund.

Council member Talbot asked about the snowplowing expenditures for 06/07.

Administrator Miller said the City was okay on 2006, but the City should hope for light snow in November/December of 2007 because of the expenditures in the earlier part of this year.

Policy Agenda:

1. Approval of Joint Grant Application – Non-Motorized Transportation Pilot Program
Administrator Miller began the item with an overview of the pilot program. In 2005, he explained, Congress, as part of the six-year federal transportation program, established the Non-Motorized Transportation Pilot Program (NTP). He said the law provides \$21.5 million to four communities nationwide to evaluate how investments in planning, infrastructure, and public education can increase rates of bicycling and walking and reduce driving. Four pilot communities were selected, and the Minneapolis area has received \$7.3 million. He explained that Lauderdale invited Falcon Heights to the table, and the Cities, together with Roseville, proposed a plan for new pedestrian facilities. He said an off-street pedestrian pathway would be proposed for Fairview, where now is a paved shoulder. Larpenteur and Gortner would also be involved, with a final tie-in to transit to Rosedale. He said there is not a specific way to include Lauderdale, but they are happy with this plan, and that Falcon Heights chances are high.

Council member Kuettel asked if there are matching funds. Administrator Miller said there are not, and that if the entire amount of \$1.25 million is not awarded for the project, the cities will be required to re-evaluate the plan. He added that the City will find out late in 2007, and will need to spend the funds by the end of 2009.

Council member Harris asked about the inter-campus transit way. Administrator Miller explained it is a transit way for buses and pedestrians that connects the two campuses.

Mayor Gehrz stated that since Lauderdale is not connected specifically to that City, it is still a benefit to them. Administrator Miller stated the City agreed to write a letter of support for the project.

Mayor Gehrz added the Active Living Ramsey County (ALRC) group also met with the Sierra Group in order to make more connections across Hwy 36, especially at Victoria and Dale, but would be interested in expanding their interest west to include Roseville. She stated the two groups would also be writing letters of support.

Council member Kuettel said Larpenteur, Hamline, Roselawn, and Snelling – she asked if the City could include in the newsletters how far each street is from the next, in order to get a distance.

Mayor Gehrz added that ALRC has also been working hard on publishing an interactive map online to show where the bike paths, sidewalks, etc. are in order to encourage physical activity. Some issues have arisen concerning maintenance, naming, and updating challenges but it is on the horizon.

Council member Talbot asked about out-of-pocket expenses if the grant is not awarded. Administrator Miller replied it would be only staff time invested.

Council member Lindstrom asked why the path shown on the map ends at the Golf Course on Larpenteur. Administrator Miller stated that it ends in Lauderdale, but will be altered on the map for the grant application. Lindstrom added the cities should ask for a little more money and install a sidewalk through Lauderdale to Minneapolis. Miller replied that when Larpenteur was reconstructed ten years ago, there was a conscious effort on the Lauderdale resident's part against it.

Council member Talbot moved to approve resolution 07-07 Approval of Joint Grant Application – Non-Motorized Transportation Pilot Program. The motion passed unanimously.

2. Resolution of Support for Metro Need LGA Proposal

Administrator Miller began the item by stating one of the main areas of debate during this year's legislative session has been the topic of property tax reform. Metro Cities (formerly the Association of Metropolitan Municipalities) has partnered with Senator Mee Moua (DFL – St. Paul) on a bill that would significantly add money to the Local Government Aid (LGA) program and focus that money towards metropolitan cities who were faced with large LGA cuts during the 2003 budget crisis. The City of Falcon Heights lost approximately \$127,000 because of the decrease in LGA between 2002 and 2003 and the bulk has never been restored. Miller added the bill would add \$100 million dollars to the overall LGA allotment and would target aid to older and fully developed cities (those with pre-1960s housing and a significant number of rentals). For Falcon Heights, the impact would be extremely large. For example, in 2007 we will receive \$228,102 in LGA from the State of Minnesota, a direct benefit to the budget. If this bill were to pass in its current form, our allotment would increase to \$559,828. Miller added that \$100 million is a little optimistic, but any increase will benefit the City of Falcon Heights. Metro Cities is asking those impacted pass a resolution.

Council member Kuettel asked what ANTC stands for. Administrator Miller thought it was "adjusted net tax capacity" but would double-check.

Council member Harris stated she read the summary, along with the bill itself, online.

Mayor Gehrz stated that bills like this benefit the cities with smaller tax capacities, and cities like Falcon Heights have to fight for funding through these avenues.

Council member Kuettel asked how the percentages would be calculated if the increase would be approved at the legislature. Administrator Miller replied it would be calculated across the board, with all cities taking even hits. He added that likely there would be one omnibus tax bill created, and this would be a rider on that bill.

Council member Kuettel pointed out a typo.

Council member Harris moved to approve resolution 07-06. The motion passed unanimously.

Information/Announcements:

Council member Kuettel announced the Food Drive would be April 1 – April 7. City Hall and Falcon Heights Elementary are drop-off sites. The food collected will go to Community Keystone Services on Fairview.

Council member Talbot announced the deadline is approaching for the CTV15 mass communications scholarships. Applications are on the web.

Mayor Gehrz welcomed a U of M student in the audience.

Council member Lindstrom encouraged residents to apply for a Community Garden plot at the park. He added that the City joined Minnesota Green, and each resident who gets a plot will get a packet of seeds.

Mayor Gehrz stated 2007 is the first year that the City would not be awarding the Neil Kwong Youth Citizenship Award, due to no nominations. She also stated the Mayor's Meals on Wheels occurred, and she and Craig Klausing delivered meals in Roseville and Falcon Heights. She also added that residents should donate to the food shelf.

Administrator Miller stated the sewer cleaning and televising began. The workshop for April 4 is canceled, and the May workshop may be a joint meeting with Lauderdale.

Mayor Gehrz adjourned the meeting at 7:40 p.m.

Respectfully submitted,

Stacey Kreuser
Assistant City Administrator/Deputy Clerk

ITEM: **Disbursements and Payroll**

SUBMITTED BY: **Roland O. Olson, Finance Director**

REVIEWED BY: **Justin Miller, City Administrator**

EXPLANATION:

1. General Disbursements through 4/4/07: \$81,617.21
2. Payroll through 3/31/07: \$14,615.03

ATTACHMENTS:

General disbursements and payroll

ACTION REQUESTED:

Approval

PACKET: 00085 Regular Payables 4/4/07

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-01010	ABERNATHY, LISA					
I-200704040437		REIMB: 1ST QTR/07 MILEAGE	93.60			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		REIMB: 1ST QTR/07 MILEAGE		101 4112-86010-000	MILEAGE	93.60
		=== VENDOR TOTALS ===	93.60			
=====						
01-00261	AMERICAN CAREER APPAREL					
I-862		2 FIRE JACKETS & LINER	492.00			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		2 FIRE JACKETS & LINER		101 4124-77000-000	CLOTHING	492.00
		=== VENDOR TOTALS ===	492.00			
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01-00255	AMERICAN OFFICE PRODUCTS					
I-82070		TONER CARTIDGES/FOLDERS/STAPL	240.52			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		TONER CARTIDGES/FOLDERS/STAPLE		101 4112-70100-000	SUPPLIES	240.52
I-82071		FOLDERS	22.35			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		FOLDERS		101 4112-70100-000	SUPPLIES	22.35
I-82139		BINDERS/PICTURE FRAME	84.34			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		BINDERS/PICTURE FRAME		101 4112-70100-000	SUPPLIES	84.34
		=== VENDOR TOTALS ===	347.21			
=====						
01-00276	AMERICAN TIRE DISTRIBUTORS					
I-510019728		TIRES	133.10			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		TIRES		101 4141-70100-000	SUPPLIES	133.10
		=== VENDOR TOTALS ===	133.10			
=====						
01-00250	AMERIPRIDE LINEN&APPAREL					
I-M178368		LINEN CLEANING FIRE HALL	30.81			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		LINEN CLEANING FIRE HALL		101 4124-82011-000	LINEN CLEANING	30.81
		=== VENDOR TOTALS ===	30.81			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-03015	CARLSON PLUMBING, INC					
I-200704040434		REFUND PLUMBING PERMIT	74.50			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		REFUND PLUMBING PERMIT		101 32230-000	PLUMBING PERMITS	74.50
		=== VENDOR TOTALS ===	74.50			
=====						
01-03123	CINTAS CORPORATION #470					
I-470628781		RUG SERVICE 3/19/07	34.17			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		RUG SERVICE 3/19/07		101 4131-87010-000	CITY HALL MAINTENANCE	34.17
I-470632512		RUG SERVICE 3/26/07	34.17			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		RUG SERVICE 3/26/07		101 4131-87010-000	CITY HALL MAINTENANCE	34.17
I-470636234		RUG SERVICE 4/02/07	34.17			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		RUG SERVICE 4/02/07		101 4131-87010-000	CITY HALL MAINTENANCE	34.17
		=== VENDOR TOTALS ===	102.51			
=====						
01-03121	CITY OF ST PAUL					
I-98495		FEB/07 FUEL	344.69			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		FEB/07 FUEL		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	344.69
		=== VENDOR TOTALS ===	344.69			
=====						
01-03248	CUB SCOUT PACK 233					
I-200704040443		REFUND COMM PK RENTAL	106.50			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		REFUND COMM PK RENTAL		101 34101-000	CITY FACILITY RENTAL	100.00
		REFUND SALES TAX ON PK RENTAL		101 20802-000	SALES TAX PAYABLE	6.50
		=== VENDOR TOTALS ===	106.50			
=====						
01-03529	DETERMAN BROWNIE, INC					
I-28801		SHOP SUMP EMPTYING & DISPOSAL	1,186.67			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		SHOP SUMP EMPTYING & DISPOSAL		601 4601-87000-000	REPAIR EQUIPMENT	1,186.67
		=== VENDOR TOTALS ===	1,186.67			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
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01-03300		DISCOUNT STEEL, INC				
I-01388952		STEEL FOR SHELVING PROJECTS	86.81			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		STEEL FOR SHELVING PROJECTS		101 4131-70110-000	SUPPLIES	86.81
		=== VENDOR TOTALS ===	86.81			
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01-04006		EDWARD JONES				
I-200704040441		REFUND: INTEREST PYMT IN ERRO	4.79			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		REFUND: INTEREST PYMT IN ERROR		801 36211-000	INTEREST ON INVESTMENTS	4.79
		=== VENDOR TOTALS ===	4.79			
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01-04084		FIRE EQUIPMENT SPECIALTIES				
I-5015		BW TECH OXYGEN SENSOR	144.00			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		BW TECH OXYGEN SENSOR		101 4124-87029-000	REPAIR OTHER EQUIPMENT	144.00
		=== VENDOR TOTALS ===	144.00			
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01-05016		FIRE PROTECTION PUBLICATIONS				
I-509559		FIRE TNG BOOKS	187.20			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		FIRE TNG BOOKS		101 4124-86020-000	TRAINING	187.20
		=== VENDOR TOTALS ===	187.20			
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01-05166		GRAINGER, W. W., INC.				
I-9323113887		CASTER - 4 IN SWIVEL	72.08			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		CASTER - 4 IN SWIVEL		101 4124-70100-000	SUPPLIES	72.08
I-9324485375		MERCURY LIGHT BULBS X15	247.45			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		MERCURY LIGHT BULBS X15		101 4131-70110-000	SUPPLIES	247.45
		=== VENDOR TOTALS ===	319.53			

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DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05153	HOME DEPOT CRC/GECF					
I-200704040427		SUPPLIES PUBLIC WORKS	178.55			
3/28/2007	APBNK	MANUAL CK# 071369 3/28/2007				
		DOOR SWEEPS - COMM PARK BLDG		101 4141-70100-000	SUPPLIES	52.82
		2X6 LUMBER/BOLTS/SCREWS		101 4132-70120-000	SUPPLIES	69.79
		2 ROLL STANDS/STEEL SQUARE		101 4131-70110-000	SUPPLIES	55.94
		=== VENDOR TOTALS ===	178.55			
=====						
01-07276	HUGHES & COSTELLO					
I-4/2/2007		APR/07 PROSECUTIONS	2,758.36			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		APR/07 PROSECUTIONS		101 4123-80200-000	LEGAL FEES	2,758.36
		=== VENDOR TOTALS ===	2,758.36			
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01-05054	DEBORAH JONES					
I-200704040432		REIMB: 1ST QTR MILEAGE	53.59			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		REIMB: 1ST QTR MILEAGE		101 4117-86010-000	MILEAGE	53.59
		=== VENDOR TOTALS ===	53.59			
=====						
01-05370	KERN, DEWENTER, VIERE LTD					
I-67609		INTERIM ANNUAL AUDIT FEE	12,000.00			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		INTERIM ANNUAL AUDIT FEE		101 4113-80310-000	AUDIT	12,000.00
		=== VENDOR TOTALS ===	12,000.00			
=====						
01-05789	DAN MALONE					
I-200704040431		TAE KWON DO INSTRUCTOR FEE	488.00			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		TAE KWON DO INSTRUCTOR FEE		201 4201-89000-000	MISCELLANEOUS	488.00
		=== VENDOR TOTALS ===	488.00			
=====						
01-05582	MENARDS					
I-3/26/2007		STEEL SHELVING FOR BASEMENT	3,011.14			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		STEEL SHELVING FOR BASEMENT		401 4401-90100-000	FURNITURE & EQUIPMENT	3,011.14
		=== VENDOR TOTALS ===	3,011.14			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-01002	JUSTIN MILLER					
I-200704040433		REIMB: MILEAGE/MEETING EXP	104.97			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		REIMB: 1ST QTR/07 MILEAGE		101 4112-86010-000	MILEAGE	97.97
		REIMB: MEETING - PARKING EXP		101 4112-86100-000	CONFERENCES/EDUCATION/AS	7.00
		=== VENDOR TOTALS ===	104.97			
=====						
01-05730	MINNEAPOLIS PAPER COMPANY					
I-128280		LASER AND COPY PAPER	99.01			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		LASER AND COPY PAPER		101 4112-70100-000	SUPPLIES	99.01
I-12845		LASER AND COPY PAPER	43.65			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		LASER AND COPY PAPER		101 4112-70100-000	SUPPLIES	43.65
		=== VENDOR TOTALS ===	142.66			
=====						
01-05843	MN NCPERS LIFE INSURANCE					
I-4588407		APR/07 INS - DEB	16.00			
4/04/2007	APBNK	MANUAL CK# 071384 4/03/2007				
		APR/07 INS - DEB		101 21709-000	OTHER PR WH PAYABLE	15.20
		APR/07 INS - DEB		206 21709-000	OTHER PR WH PAYABLE	0.80
		=== VENDOR TOTALS ===	16.00			
=====						
01-05817	MN STATE HORTICULTURAL SOCIETY					
I-200704040435		APPLICATON FEE MN GREEN PROGR	45.00			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		APPLICATON FEE MN GREEN PROGRM		101 4141-86110-000	MEMBERSHIPS	45.00
		=== VENDOR TOTALS ===	45.00			
=====						
01-05982	NEP CORPORATION					
I-61477		DRILL SET/STORAGE COMPARMENTS	191.92			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		DRILL SET/STORAGE COMPARMENTS		101 4131-70110-000	SUPPLIES	191.92
I-61478		ELECTRICAL WIRE AND CONNECTOR	93.60			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		ELECTRICAL WIRE AND CONNECTORS		101 4131-70110-000	SUPPLIES	93.60
		=== VENDOR TOTALS ===	285.52			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-07263	NEXTEL COMMUNICATIONS, INC					
I-025		CELL PHONE FIRE FEB-MAR/07	224.32			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		CELL PHONE FIRE FEB-MAR/07		101 4124-85015-000	CELL PHONE	224.32
=====						
I-045		CELL PHONE MAR/07	239.31			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		CELL PHONE		101 4121-85015-000	CELL PHONE	69.40
		CELL PHONE		101 4131-85015-000	CELL PHONE	11.94
		CELL PHONE		101 4141-85015-000	CELL PHONE	31.12
		CELL PHONE		101 4132-85015-000	CELL PHONE	7.19
		CELL PHONE		601 4601-85015-000	CELL PHONE	59.83
		CELL PHONE		602 4602-85015-000	CELL PHONES	59.83
		=== VENDOR TOTALS ===	463.63			
=====						
01-03212	NORTH SUBURBAN ACCESS CO.					
I-07-724		REIMB: MAUREEN CABLE WORK	132.00			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		REIMB: MAUREEN CABLE WORK		101 4116-85050-000	CABLE TV	132.00
		=== VENDOR TOTALS ===	132.00			
=====						
01-06030	OLSON, ROLAND					
I-200704040429		REIMB: 1ST QTR MILEAGE EXPS	40.35			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		REIMB: 1ST QTR MILEAGE EXPS		101 4113-86010-000	MILEAGE	40.35
		=== VENDOR TOTALS ===	40.35			
=====						
01-06090	PAKOY, GENE					
I-200704040426		1ST QTR - MECHANICAL 2007	967.04			
4/04/2007	APBNK	MANUAL CK# 071383 4/02/2007				
		1ST QTR - MECHANICAL 2007		101 4117-81220-000	MECHANICAL INSPECTORS	967.04
		=== VENDOR TOTALS ===	967.04			
=====						
01-06120	MICHAEL POESCHL					
I-200704040428		RIMB: FIRE TNG SCHOOL-POESCHL	203.66			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		RIMB: FIRE TNG SCHOOL-POESCHL		101 4124-86020-000	TRAINING	203.66
		=== VENDOR TOTALS ===	203.66			

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DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06945	QWEST					
I-200704040444		TELEPHONE-LANDLINE PARKS	111.24			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		TELEPHONE-LANDLINE PARKS		101 4141-85011-000	TELEPHONE - LANDLINE	111.24
		=== VENDOR TOTALS ===	111.24			
=====						
01-06185	RAMSEY COUNTY					
I-COMG4-402		RADIO MESB FEE MAR/07	85.60			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		RADIO MESB FEE MAR/07		101 4124-86800-000	RADIO MESB/FLEET SUPPORT	85.60
I-COMGR387		RADIO MESB FEE FEB/07	85.60			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		RADIO MESB FEE FEB/07		101 4124-86800-000	RADIO MESB/FLEET SUPPORT	85.60
		=== VENDOR TOTALS ===	171.20			
=====						
01-06999	RAMSEY CTY FIRE CHIEFS ASSOCIA					
I-200704040436		ANNUAL BANQUET - 7 DINNERS	105.00			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		ANNUAL BANQUET - 7 DINNERS		101 4124-89000-000	MISCELLANEOUS	105.00
		=== VENDOR TOTALS ===	105.00			
=====						
01-06441	SCOTT WEMYSS (PARTAGS)					
I-03-103		4 SECTOR BOARD FOR FIRE DEPT	191.70			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		4 SECTOR BOARD FOR FIRE DEPT		101 4124-70100-000	SUPPLIES	191.70
		=== VENDOR TOTALS ===	191.70			
=====						
01-06513	SHORT ELLIOTT HENDRICKSON					
I-159511		COMP PLAN:UTILITY,TRANSPORTAT	2,237.58			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		COMP PLAN:UTILITY,TRANSPORTATI		208 4208-81900-000	OTHER PROFESSIONAL SERVI	2,237.58
		=== VENDOR TOTALS ===	2,237.58			

PACKET: 00085 Regular Payables 4/4/07

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06224	SOUTH WASHINGTON CTY TELECOM C					
I-4-2-2007		CAMERA EQUIP:COUNCIL CHAMBERS	3,500.00			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		CAMERA EQUIP:COUNCIL CHAMBERS		401 4401-90100-000	FURNITURE & EQUIPMENT	3,500.00
=== VENDOR TOTALS ===			3,500.00			
=====						
01-06535	SPEEDWAY SUPERAMERICA					
I-706052000196		23.8 GALLONS GAS	54.12			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		23.8 GALLONS GAS		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	54.12
=== VENDOR TOTALS ===			54.12			
=====						
01-07228	CITY OF ST ANTHONY					
I-1756		APRIL/07 POLICE SVCS	43,291.66			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		APRIL/07 POLICE SVCS		101 4122-81000-000	POLICE SERVICES	43,291.66
=== VENDOR TOTALS ===			43,291.66			
=====						
01-06525	SUBURBAN ACE HARDWARE					
I-65561 - 65920		SUPPLIES - PUBLIC WORKS	238.23			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		RUBBER HOSES		101 4124-70100-000	SUPPLIES	43.65
		FASTENERS/BOLTS/PAINT/ CAULK		101 4131-70110-000	SUPPLIES	128.11
		TEFLON TAPE / COUPLING		601 4601-70100-000	SUPPLIES	9.03
		ICE MELT/ SCRATCH AWL		101 4132-70120-000	SUPPLIES	57.44
=== VENDOR TOTALS ===			238.23			
=====						
01-06664	TERMINIX					
I-267716531		PEST CONRTOL MAR/07	47.93			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		PEST CONRTOL MAR/07		101 4131-89000-000	MISCELLANEOUS	47.93
=== VENDOR TOTALS ===			47.93			

PACKET: 00085 Regular Payables 4/4/07

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-07003	TESCH, SCOTT					
I-200704040439		REIMB:COMPUTER EQUIP PURCHASE	48.68			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		REIMB:COMPUTER EQUIP PURCHASE		101 4124-70100-000	SUPPLIES	48.68
		=== VENDOR TOTALS ===	48.68			

=====						
01-06548	TOLL - GAS & WELDING SUPPLY					
I-160319		WELDING GAS/ARGON & OXYGEN	58.58			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		WELDING GAS/ARGON & OXYGEN		101 4131-70110-000	SUPPLIES	58.58
		=== VENDOR TOTALS ===	58.58			

=====						
01-06931	U.S. POSTMASTER					
I-200704040430		U.S. POSTMASTER	160.00			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		U.S. POSTMASTER		101 4112-70500-000	POSTAGE	160.00
		=== VENDOR TOTALS ===	160.00			

=====						
01-07109	W.S. DARLEY & CO.					
I-743814		VEST SET / FIRE COMMAND	330.86			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		VEST SET / FIRE COMMAND		101 4124-70100-000	SUPPLIES	330.86
		=== VENDOR TOTALS ===	330.86			

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01-07901	WASTE MANAGEMENT-BLAINE					
I-323218		APR/07 APT RECYCLING	596.40			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		APR/07 APT RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	596.40
I-3438851		APR/07 RESIDENTIAL RECYCLING	1,996.40			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		APR/07 RESIDENTIAL RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	1,996.40
		=== VENDOR TOTALS ===	2,592.80			

PACKET: 00085 Regular Payables 4/4/07

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05870	XCEL ENERGY					
I-200704040440		ELECTRIC	1,326.26			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		CIVIL DEFENSE SIREN		101 4121-85020-000	ELECTRIC	6.22
		GAS		101 4131-85030-000	NATURAL GAS	595.39
		ELECTRIC		601 4601-85020-000	ELECTRIC	22.29
		ELECTRIC		101 4141-85020-000	ELECTRIC/GAS	26.01
		ELECTRIC - COMM PARK		101 4141-85020-000	ELECTRIC/GAS	598.83
		ELECTRIC		101 4132-85020-000	STREET LIGHTING	0.66
		ELECTRIC		101 4132-85020-000	STREET LIGHTING	33.71
		ELECTRIC		101 4132-85020-000	STREET LIGHTING	35.41
		ELECTRIC		101 4132-85020-000	STREET LIGHTING	7.74
		=== VENDOR TOTALS ===	1,326.26			

01-07191 ZAHL PETROLEUM MAINT CO.

I-138646		INGROUND HOIST TEST IN SHOP	404.05			
4/04/2007	APBNK	DUE: 4/04/2007 DISC: 4/04/2007				
		INGROUND HOIST TEST IN SHOP		403 4403-91000-000	MACHINERY & EQUIPMENT	404.05
		=== VENDOR TOTALS ===	404.05			
		=== PACKET TOTALS ===	79,414.28			

2,202.93

PERA CK 71382

Total 21,617.21

EMP #	NAME	AMOUNT
01-0006	SUSAN GEHRZ	5.57
01-0013	PETER C LINDSTROM	277.05
01-0016	PAMELA M HARRIS	277.05
01-1002	JUSTIN J MILLER	2,147.33
01-1008	STACEY T KREUSER	1,219.73
01-1009	MELANIE M LEEHY	551.76
01-1141	MICHAEL C YARD	394.41
01-1038	DEBORAH K JONES	1,412.47
01-0040	KEVIN ANDERSON	10.03
01-1030	TIMOTHY J PITTMAN	300.00
01-1033	DAVE TRETSEVEN	1,209.95
01-1143	COLIN B CALLAHAN	1,149.89
01-1016	LISA A ABERNATHY	1,161.98
TOTAL PRINTED: 13		10,117.22

3-28-2007 2:34 PM PAYROLL CHECK REGISTER
 PAYROLL NO: 01 City of Falcon Heights

PAGE: 1
 PAYROLL DATE: 3/28/2007

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
0012	KUETTEL, LAURA A	R	3/28/2007	277.05	071370
0014	TALBOT JR, RICHARD P	R	3/28/2007	7.05	071371
1136	OLSON, ROLAND O	R	3/28/2007	1,408.20	071372
1035	AUGER SR, JOSEPH J	R	3/28/2007	304.15	071373
0034	KURHAJETZ, CLEMENT	R	3/28/2007	342.60	071374
0074	ALLEN, MARK J	R	3/28/2007	184.70	071375
0095	POESCHL, MICHAEL J	R	3/28/2007	92.35	071376
0097	GAFFNEY, PATRICK	R	3/28/2007	92.35	071377
0098	REZNY, BRADLEY J	R	3/28/2007	91.35	071378
1030	PITTMAN, TIMOTHY J	R	3/28/2007	1,350.28	071379
2146	ROBERTSON-SMITH, TYLER J	R	3/28/2007	227.68	071380
2121	RAJCIC, KAREN E	R	3/28/2007	120.05	071381

3-28-2007 2:34 PM PAYROLL CHECK REGISTER
 PAYROLL NO: 01 City of Falcon Heights

PAGE: 4
 PAYROLL DATE: 3/28/2007

*** REGISTER TOTALS ***

REGULAR CHECKS:	12	4,497.81
DIRECT DEPOSIT REGULAR CHECKS:	13	10,117.22
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	25	14,615.03

ITEM: **2007 Licenses**

SUBMITTED BY: **Stacey Kreuser, Assistant City Administrator/Deputy Clerk**

EXPLANATION:

The following businesses have completed renewal applications for 2007 municipal business license:

- Hoover Sales & Service
- Buck's Unpainted Furniture

The following business has completed a renewal application for 2007 mechanical contractor's license:

- Fireside Hearth & Home
- Dahms Heating
- Care AC & Heating

The following business has completed a renewal application for 2007 tree trimming/removal license:

- Pohl's Tree Service
- Stumpf's Tree Service

The following business has completed a renewal application for 2007 general contractor's license:

- Doug Lee & Associates

ITEM: **Award 2007 street sweeping contract**

SUBMITTED BY: **Tim Pittman, Public Works and Parks Director**

REVIEWED BY: **Justin Miller, City Administrator**

EXPLANATION:

The council is being asked to award the street sweeping contract for 2007 to Mike McPhillips Inc., 825 Concord Street, South St. Paul, MN 55075. An RFP was sent to six sweeping contractors. Mike McPhillips Inc. was the only bid received at \$16,250.00 for two sweeps per year, one in the spring and one in the fall. This amount is the same as was budgeted in 2006.

- Mike McPhillips Inc. \$16,250.00
- Allied Blacktop Co. No Bid
- City of Roseville No Bid
- Astech Corp. No Bid
- Pearson Brothers Inc. No Bid
- B.F. Lazon No Bid

ACTION REQUESTED

Authorize staff to contract with Mike McPhillips Inc. for 2007 street sweeping at a total cost of \$16,250.00.

ITEM: **Amendment #1 to Cooperative Construction Agreement with Capitol Region Watershed District**

SUBMITTED BY: **Justin Miller, City Administrator**

EXPLANATION:

In June 2006, the City of Falcon Heights entered into a cooperative construction agreement with the Capitol Region Watershed District (CRWD). The agreement was based upon a 2001 study which outlined several projects to be jointly funded by CRWD, Ramsey County, and the cities of Falcon Heights, Roseville, and St. Paul. The study determined that the City of Falcon Heights contributed 11.15% of the stormwater to this area, and as such the cooperative agreement called for the city to contribute 11.15% of the costs of the projects. The original agreement called for the City of Falcon Heights to contribute \$99,565.

The parties agreed to split out the projects into two phases. Phase I included infiltration ditches along Arlington and Nebraska Streets, seven rain gardens, and a pond near Hamline and Midway Parkway. Phase II included an expansion of a pond on Como golf course and an underground storage facility near Arlington and Hamline. Phase I was constructed as part of the Arlington / Pascal RSVP project and was funded 100% by CRWD.

Phase II was proposed to be constructed in the fall of 2006. Due to higher than expected bids, roughly half of the project (the underground storage facility and related piping to the golf course pond) has been completed, while the remainder of the project will be completed this year. New bids for the unfinished project were recently opened by CRWD and the new cost allocation requires the city to increase our contribution. The new amount being requested by CRWD is \$128,936, which is \$29,371 over the original contract.

The City of Falcon Heights has limited storm water storage facilities within our boundaries, so we must rely on ponds and underground storage facilities such as these to treat and hold our storm water. While increasing the contract amount is not ideal, the watershed district has taken steps to minimize the increase to its partner communities, such as re-bidding the project when original bids came in extremely high and limiting our contribution to engineering costs to 10% (normal engineering costs are in the 15-18% range).

REQUESTED ACTION:

Staff recommends that the city council approve the attached Amendment #1 to the Cooperative Construction Agreement between the City of Falcon Heights and Capitol Region Watershed District. Funding for this project will come from the stormwater utility fund.



Capitol Region Watershed District

1410 Energy Park Dr., Suite 4 St. Paul, MN 55108

Phone: (651) 644-8888 Fax: (651) 644-8894 www.capitolregionwd.org

Project Update Arlington Pascal Stormwater Improvement Project February 22, 2007

Phase I was awarded to Danner, Inc. by St. Paul in 2005 as a component of the City's Residential Street Improvement Program and was completed in 2006. Phase I involved constructing seven boulevard rain gardens, a rain garden in Como Park along Hamline Avenue and eight infiltration trenches. These practices, costing approximately \$332,000, are being paid 100% by the CRWD. In the spring of 2006 the boulevard infiltration trenches were redesigned to be under Arlington and Nebraska Avenues. Because of this change, the infiltration trenches could be larger in size and the number of trenches was reduced from 42 to 8. This change will make maintenance and monitoring less costly and reduced potential damage to trees and sidewalks when they were to be located in the boulevards.

The Phase II work includes an underground stormwater BMP at the southeast intersection of Arlington and Hamline Avenues and the improvements to the Como Park Golf Course Pond. The underground stormwater BMP was completed in October of 2006 by Nadeau Excavating of Hampton, MN at a cost of \$465,840. The low bidder for the Como Park Golf Course Pond did not enter into a contract and the project was put on hold. Because of the specific August /September time frame allowed for grading work in the golf course fairways, the project had to be rescheduled for August/September 2007. However, the outlet pipe could be done in the winter of 2006/2007. Subsequently the District separated the Como Golf Course Pond construction into two different projects. The first project was the horizontal directional drilling of the 640 feet, 24" diameter outlet pipe. Bids were let this fall and the project was awarded to Frontier Pipeline of Somerset, WI for \$458,634. Work is scheduled to begin in February and completed in March, 2007. Bids for the Como Golf Course Pond Construction are due on March 16th. This final stage of the project is estimated to cost \$545,000. The construction time for that project is August 14th through September 28th. Phase II work is to be paid for by the mutually agreed upon cost-share formula from the Como Subwatershed 7 analysis by the Capitol Region Watershed District, the City of Saint Paul, the City of Falcon Heights, the City of Roseville and Ramsey County. The Capitol Region Watershed District was successful in obtaining two state grants, one for the Arlington Hamline Underground BMP of \$75,000 and one for the Como Golf Course Pond for \$54,150. These two grants were applied to the total project costs reducing the amount of the local share to \$1,574,891.

Amendment #1
Cooperative Construction Agreement between City of Falcon Heights and Capitol Region Watershed District

The City and the District hereby acknowledge and agree to amend the 2006 Cooperative Construction Agreement, as follows:

Sec. IV. Shall be replaced with the following:

Falcon Heights will compensate Capitol Region Watershed District for 11.15% of the storm water improvements actual construction costs as estimated in Exhibit “B”, the estimated cost to Falcon Height being \$ 128,936. Falcon Heights will not pay any cost for engineering including the preparation of plans and specifications. It is understood that the estimated cost will be adjusted when actual costs are determined, and that Falcon Heights will compensate Capitol Region Watershed District for Falcon Heights’s share of actual costs attributable to the storm water improvement work to be performed under this Agreement but not to exceed \$128,936 without the prior written approval of the Falcon Heights City Council. All records and costs pertaining to the work to be performed under this Agreement shall be kept by Capitol Region Watershed District and Falcon Heights in accordance with the established record keeping and accounting procedures developed by each party. Upon completion of the work, Capitol Region Watershed District will submit a payment request for construction costs to Falcon Heights, payable in full within sixty (60) days of the billing date. In addition, it is also understood that Falcon Heights will be billed for construction observation, inspection, surveying and administration, not to exceed 10% of the amount the Falcon Heights is obligated to pay for project construction.

All other sections of the agreement remain unchanged and in full force.

CITY OF FALCON HEIGHTS
DISTRICT

CAPITOL REGION WATERSHED

Mayor Date

President Date

City Administrator Date

Administrator Date

Approved as to form:

Assistant Ramsey County Attorney Date