

**CITY OF FALCON HEIGHTS**  
**Regular Meeting of the City Council**  
**City Hall**  
**2077 West Larpenteur Avenue**

**AGENDA**  
**August 22, 2007**

- A. CALL TO ORDER: 7:00 PM
- B. ROLL CALL:           GEHRZ \_\_\_\_ KUETTEL \_\_\_\_ HARRIS \_\_\_\_  
                              LINDSTROM \_\_\_\_ TALBOT \_\_\_\_  
                              MILLER \_\_\_\_ KREUSER \_\_\_\_
- C. PRESENTATIONS:
- D. APPROVAL OF MINUTES: August 8, 2007 **TAB 1**
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
  - 1. General Disbursements through 8/16/07: \$59,557.58  
    Payroll through 7/15/07: \$17,175.87 **TAB 2**
  - 2. 2007 Licenses **TAB 3**
  - 3. 10 year step adjustment for Roland Olson, Finance Director **TAB 4**
- G. POLICY AGENDA:
- H. COMMUNITY FORUM:
- I. INFORMATION/ANNOUNCEMENTS:
- J. ADJOURNMENT TO BUDGET WORKSHOP:

If you have a disability and need accommodation in order to attend this meeting, please notify City Hall 48 hours in advance between the hours of 8:00 a.m. and 4:30 p.m. at 651-792-7600. We will be happy to help.

**Falcon Heights City Council  
Minutes of the Regular Meeting  
August 8, 2007**

Members present: Mayor Gehrz, Council members Talbot, Kuettel, Lindstrom, and Harris, Administrator Miller, Assistant City Administrator/Deputy Clerk Kreuser.

The minutes of the July 25, 2007 regular meeting were approved as submitted.

Consent Agenda:

1. General Disbursements through 8/7/07: \$110,001.40  
Payroll through 7/15/07: \$18,162.11
2. Allow Mayor Gehrz to accept an invitation from the State Fair to be a Guest of Honor for The Royal Canadian Mounted Police Musical Ride performance on September 1st
3. Regular appointment and salary increase for Melanie Leehy, Office Assistant
4. "Get Ready" proclamation
5. ADDENDUM Donations received from local businesses for City's special events
6. ADDENDUM Sanitary Sewer Cleaning / Additional services

The proclamation was read aloud by Council member Kuettel.

The businesses who donated money toward the parks/rec events were read aloud by Council member Talbot.

Administrator Miller outlined the necessity for the overage in the sanitary sewer cleaning contract by stating roots were found in a couple places in the system that needing cutting. He added that, in general, the sewer lines were in very good shape and the televising turned out better than anticipated.

Council member Lindstrom asked about the resolution. Mayor Gehrz replied the Red Cross has several tools for people to use to "get ready" but in order to access those tools, cities were asked to pass a resolution. In terms of training the general public, she added, the city wanted to take advantage of all the resources it can.

Council member Kuettel moved to approve the six items on the consent agenda. The motion passed unanimously.

Information/Announcements:

Administrator Miller began by stating the FHFD dispatched five firefighters to the bridge scene and once there they helped land a helicopter. He added that every agency within the mutual aid agreement cities were prepared and ready to send more people if necessary. He said the 800 mhz radio system was tested and worked well. Residents were asked to visit [www.minnesotahelps.org](http://www.minnesotahelps.org) to help with disaster recovery, etc. Mayor Gehrz added that CERTs were not needed at the collapse site, as the nature of the incident and type of rescue required did not warrant activation.

Council member Harris announced the Ice Cream Social was a roaring success, with lots of tickets sold and people in attendance.

Council member Lindstrom invited residents to the Community Garden parade August 18.

Council member Kuettel asked drivers to please slow down on our streets.

Council member Talbot said residents should use 911 if they ever feel the need, and not to be scared about dialing the police. He said residents should always close their garages and keep doors locked. He added that ctv has web-streamed council and commission meetings for viewing on their website at [www.ctv15.org](http://www.ctv15.org).

Mayor Gehrz announced the FHFD was awarded a \$5000 grant from the Fireman's Fund on July 18. She also thanked people who organized a block party for National Night Out.

Assistant City Administrator/Deputy Clerk Kreuser announced that filing would open for two council seats and the mayor's seat on August 28. Filing is open until 5 p.m. on Sept. 11. Filing fee is \$2.00.

Mayor Gehrz adjourned the meeting at 7:37 p.m.

Respectfully submitted,

Stacey Kreuser  
Assistant City Administrator/Deputy Clerk

**ITEM:**                   **General Disbursements and payroll**

**SUBMITTED BY:**   **Roland Olson, Finance Director**

**REVIEWED BY:**   **Justin Miller, City Administrator**

**EXPLANATION:**

General Disbursements through 8/16/07: \$59,557.58

Payroll through 7/15/07: \$17,175.87

**ATTACHMENTS:**

General disbursements, payroll, and credit card statement

**ACTION REQUESTED:**

Approval

PACKET: 00122 PAYABLES 16

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-01010	ABERNATHY, LISA					
I-200708150696		MILEAGE REIMBURSEMENT	102.34			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		MILEAGE REIMBURSEMENT		101 4116-89010-000	SPECIAL EVENTS	21.83
		MILEAGE REIMBURSEMENT		201 4201-89000-000	MISCELLANEOUS	80.51
		=== VENDOR TOTALS ===	102.34			
=====						
01-00867	ALBRECHT ENTERPRISES					
I-10013619		REPAIR IRRIGATION	49.91			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		REPAIR IRRIGATION		101 4131-89000-000	MISCELLANEOUS	49.91
		=== VENDOR TOTALS ===	49.91			
=====						
01-00255	AMERICAN OFFICE PRODUCTS					
I-85265		COLOR PAPER	10.11			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		COLOR PAPER		101 4112-70100-000	SUPPLIES	10.11
I-85306		ERASERS AND LEAD PENCIL	9.38			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		ERASERS AND LEAD PENCIL		101 4112-70100-000	SUPPLIES	9.38
		=== VENDOR TOTALS ===	19.49			
=====						
01-00250	AMERIPRIDE LINEN&APPAREL					
I-M310272		LINEN CLEANING	32.37			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	32.37
		=== VENDOR TOTALS ===	32.37			
=====						
01-00295	AVR, INC					
I-89178		CONCRETE FOR CLEVELAND MEDIAN	809.23			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		CONCRETE FOR CLEVELAND MEDIAN		412 4412-92005-000	CLEVELAND IMPROVEMENTS	809.23
I-89690		CONCRETE FOR CLEVELAND MEDIAN	783.95			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		CONCRETE FOR CLEVELAND MEDIAN		412 4412-92005-000	CLEVELAND IMPROVEMENTS	783.95
		=== VENDOR TOTALS ===	1,593.18			

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DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-03025	COLIN CALLAHAN					
I-200708150685		REIMB: STEEL TOE WORK BOOTS	74.99			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		REIMB: STEEL TOE WORK BOOTS		101 4132-77000-000	CLOTHING	74.99
		=== VENDOR TOTALS ===	74.99			
=====						
01-03001	CAMPBELL KNOTSON					
I-200708150691		JULY/07 LEGALS	529.56			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		JULY/07 LEGALS		101 4114-80200-000	LEGAL FEES	529.56
		=== VENDOR TOTALS ===	529.56			
=====						
01-03123	CINTAS CORPORATION #470					
I-470705023		RUG SVC CITY HALL	26.29			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		RUG SVC CITY HALL		101 4131-87010-000	CITY HALL MAINTENANCE	26.29
		=== VENDOR TOTALS ===	26.29			
=====						
01-06290	CITY OF ROSEVILLE					
I-6042		AUG/07 TECH SUPPORT	920.42			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		AUG/07 TECH SUPPORT		101 4116-85070-000	TECHNICAL SUPPORT	920.42
		=== VENDOR TOTALS ===	920.42			
=====						
01-03121	CITY OF ST PAUL					
I-100699		H2O FOR S.S. CLEANING & TELEV	1,367.20			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		H2O FOR S.S. CLEANING/TELEVISI		601 4601-87090-000	REPAIR EQUIPMENT STUB	817.20
		REPLACEMENT WATER METER		601 4601-87090-000	REPAIR EQUIPMENT STUB	550.00
		=== VENDOR TOTALS ===	1,367.20			
=====						
01-04000	EHLERS AND ASSOCIATES					
I-335369		TIF DIST 1-3 ISSUES	315.00			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		TIF DIST 1-3 ISSUES		414 4414-81900-000	OTHER PROFESSIONAL SERVI	315.00
I-335370		ANNUAL TIF REPORT/DISCLOSURE	1,665.00			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		ANNUAL TIF REPORT/DISCLOSURE		412 4412-81900-000	OTHER PROFESSIONAL SERVI	555.00
		ANNUAL TIF REPORT/DISCLOSURE		413 4413-81900-000	OTHER PROFESSIONAL SERVI	555.00
		ANNUAL TIF REPORT/DISCLOSURE		414 4414-81900-000	OTHER PROFESSIONAL SERVI	555.00

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-----ID-----		GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME----- DISTRIBUTION
=====					
01-04000	EHLERS AND ASSOCIATES	( ** CONTINUED ** )			
	=== VENDOR TOTALS ===		1,980.00		
=====					
01-05166	GRAINGER, W. W., INC.				
I-9426297975	APBNK	ATHLETIC FIELD PAINT/TOWELS/	213.65		
8/15/2007		DUE: 8/15/2007 DISC: 8/15/2007			
		ATHLETIC FIELD PAINT		101 4141-70100-000	SUPPLIES 51.50
		ROLL TOWELS AND MOP		101 4131-70110-000	SUPPLIES 162.15
	=== VENDOR TOTALS ===		213.65		
=====					
01-05200	ICMA RETIREMENT TRUST 457				
I-200708150692	APBNK	AUG/07 ICMA RETIREMENT	1,414.00		
8/15/2007		DUE: 8/15/2007 DISC: 8/15/2007			
		AUG/07 ICMA RETIREMENT		101 21709-000	OTHER PR WH PAYABLE 1,209.00
		AUG/07 ICMA RETIREMENT		204 21709-000	OTHER PR WH PAYABLE 15.00
		AUG/07 ICMA RETIREMENT		601 21709-000	OTHER PR WH PAYABLE 98.00
		AUG/07 ICMA RETIREMENT		602 21709-000	OTHER PR WH PAYABLE 92.00
	=== VENDOR TOTALS ===		1,414.00		
=====					
01-05054	DEBORAH JONES				
I-200708150682	APBNK	KITCHEN SUPPLIES	18.19		
8/15/2007		DUE: 8/15/2007 DISC: 8/15/2007			
		KITCHEN SUPPLIES		101 4131-70110-000	SUPPLIES 18.19
	=== VENDOR TOTALS ===		18.19		
=====					
01-05404	KURHAJETZ, CLEM				
I-200708150683	APBNK	REIMB: BATTERIES FOR FIRE DE	62.16		
8/15/2007		DUE: 8/15/2007 DISC: 8/15/2007			
		REIMB: BATTERIES FOR FIRE DEP		101 4124-70100-000	SUPPLIES 62.16
	=== VENDOR TOTALS ===		62.16		
=====					
01-07272	LILLIE SUBURBAN NEWSPAPER				
I-200708150690	APBNK	LEGAL ANNUAL TIF DISCLOSURE	19.44		
8/15/2007		DUE: 8/15/2007 DISC: 8/15/2007			
		LEGAL ANNUAL TIF DISCLOSURE		412 4412-89000-000	MISC: TIF ADMIN FEES RAM 6.48
		LEGAL ANNUAL TIF DISCLOSURE		413 4413-89000-000	MISC:TIF ADMIN FEES RAMS 6.48
		LEGAL ANNUAL TIF DISCLOSURE		414 4414-89000-000	MISC:TIF ADMIN FEES RAMS 6.48
	=== VENDOR TOTALS ===		19.44		

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05569	LINDERS GARDEN CENTER					
I-953406		ROUNDUP/PLANTS	68.21			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		PLANTS		101 4132-87010-000	BOULEVARD MAINTENANCE	36.27
		ROUNDUP SPRAY		101 4132-87010-000	BOULEVARD MAINTENANCE	31.94
		=== VENDOR TOTALS ===	68.21			
=====						
01-05582	MENARDS					
I-200708150680		SMOOTH HARDBOARD	26.22			
8/15/2007	APBNK	MANUAL CK# 072051 8/14/2007				
		SMOOTH HARDBOARD		101 4141-87120-000	REPAIRS & MAINTENANCE	26.22
		=== VENDOR TOTALS ===	26.22			
=====						
01-05665	METROPOLITAN COUNCIL					
I-853566		SEPT/07 S.S.	31,588.02			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		SEPT/07 S.S.		601 4601-85060-000	METRO SEWER CHARGES	31,588.02
		=== VENDOR TOTALS ===	31,588.02			
=====						
01-05669	DIANE MEYER					
I-200708150681		MESSY ART SUPPLIES REIMB	24.63			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		MESSY ART SUPPLIES REIMB		201 4201-70100-000	SUPPLIES	24.63
		=== VENDOR TOTALS ===	24.63			
=====						
01-07543	MN FALL EXPO					
I-200708150694		FEE TO ATTEND MN FALL EXP	50.00			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		FEE TO ATTEND MN FALL EXP		101 4132-86100-000	CONFERENCES/EDUCATION/AS	50.00
		=== VENDOR TOTALS ===	50.00			
=====						
01-05671	MN SOCIETY OF CPA'S					
I-200708150688		CHANGES IN GOVERNMENTAL AUDIT	259.00			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		CHANGES IN GOVERNMENTAL AUDITS		101 4113-86100-000	CONFERENCES/EDUCATION/AS	259.00
		=== VENDOR TOTALS ===	259.00			



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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05973		NORTH SUBURBAN ACCESS CO.				
I-7-757		2ND QTR WEBSTREAMING	750.00			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		2ND QTR WEBSTREAMING		101 4116-85060-000	WEB SITE	750.00
		=== VENDOR TOTALS ===	750.00			
=====						
01-05115		ONE CALL CONCEPTS, INC				
I-7070370		LOCATES	87.20			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		LOCATES		601 4601-88030-000	ONE CALL CONCEPTS-LOCATE	87.20
		=== VENDOR TOTALS ===	87.20			
=====						
01-06054		ORCHARD TRUST COMPANY				
I-200708150693		AUG/07 MN DEFERRED COMP	240.00			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		AUG/07 MN DEFERRED COMP		101 21709-000	OTHER PR WH PAYABLE	235.00
		AUG/07 MN DEFERRED COMP		201 21709-000	OTHER PR WH PAYABLE	5.00
		=== VENDOR TOTALS ===	240.00			
=====						
01-06065		OXYGEN SERVICE COMPANY				
I-3061742		AIR TANK RENTAL	58.11			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		AIR TANK RENTAL		101 4124-70100-000	SUPPLIES	58.11
		=== VENDOR TOTALS ===	58.11			
=====						
01-06115		TIMOTHY PITTMAN				
I-200708150687		MILEAGE&REIMB STEEL TOE BOOTS	169.90			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		MILEAGE REIMB STORM DAMAGE		101 4134-86010-000	MILEAGE	30.07
		REIMB: STEEL TOE BOOTS		101 4132-77000-000	CLOTHING	69.99
		MILEAGE REIMB		101 4131-89000-000	MISCELLANEOUS	69.84
		=== VENDOR TOTALS ===	169.90			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06945	QWEST					
I-200708150684		LANDLINE PHONE CURTISS PARK	53.69			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		LANDLINE PHONE CURTISS PARK		101 4141-85011-000	TELEPHONE - LANDLINE	53.69
		=== VENDOR TOTALS ===	53.69			
=====						
01-06185	RAMSEY COUNTY					
I-RISK 1080		AUG/07 INSURANCE	6,394.11			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		AUG/07 INSURANCE		101 4112-89000-000	MISCELLANEOUS	6,394.11
		=== VENDOR TOTALS ===	6,394.11			
=====						
01-06184	RAMSEY COUNTY - 911 DISPATCH					
I-COMGR-525		911 DISPATCH FEE JULY/07	958.67			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		911 DISPATCH FEE JULY/07		101 4124-86700-000	EMERGENCY DISPATCH SVCS-	778.92
		911 DISPATCH FEE JULY/07		101 4121-86700-000	EMERGENCY DISPATCH SVCS-	179.75
		=== VENDOR TOTALS ===	958.67			
=====						
01-06301	SAMS CLUB DISCOVER CARD					
I-200708150679		EVENT SUPPLIES/CLOROX WIPES/T	303.24			
8/15/2007	APBNK	MANUAL CK# 072050 8/14/2007				
		ICE CREAM SOCIAL SUPPLIES		101 4116-89010-000	SPECIAL EVENTS	114.71
		ICE CREAM SOCIAL SUPPLIES		101 4116-89010-000	SPECIAL EVENTS	139.65
		CLOROX WIPES		101 4131-70110-000	SUPPLIES	13.44
		CLAY POT & DUCT TAPE		101 4131-70110-000	SUPPLIES	35.44
		=== VENDOR TOTALS ===	303.24			
=====						
01-03127	ST PAUL AREA CHAMBER OF COMMER					
I-200708150678		APPLICATION FEE	50.00			
8/15/2007	APBNK	MANUAL CK# 072018 8/09/2007				
		APPLICATION FEE		101 4112-86100-000	CONFERENCES/EDUCATION/AS	50.00
		=== VENDOR TOTALS ===	50.00			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06463	STAR	TRIBUNE				
I-200708150686		YEARLY SUBSCRIPTION	111.80			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		YEARLY SUBSCRIPTION		101 4116-70420-000	NEWSLETTERS/INFORMATION	111.80
		=== VENDOR TOTALS ===	111.80			
=====						
01-06931	U.S.	POSTMASTER				
I-200708150689		BULK MAIL POSTAGE	900.00			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		BULK MAIL POSTAGE		101 4112-70500-000	POSTAGE	900.00
		=== VENDOR TOTALS ===	900.00			
=====						
01-06971	UNIV OF MN	MONARCH FUND				
I-8771		PROGRAMMING:REC SPORTS PROG	180.00			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		PROGRAMMING:REC SPORTS PROG		201 4201-89000-000	MISCELLANEOUS	180.00
		=== VENDOR TOTALS ===	180.00			
=====						
01-00878	US	BANCORP				
I-200708150677		DUES/PLANTS/SPRINKLER/EVENT EX	816.91			
8/15/2007	APBNK	MANUAL CK# 072017 8/07/2007				
		BADGE A MINIT-ICE CREAM SOCIAL		101 4116-89010-000	SPECIAL EVENTS	22.60
		NOZZLE/GRASS SHEARS/ SOD STAPL		203 4203-70100-000	SUPPLIES	30.79
		SPRINKLER CAN		203 4203-70100-000	SUPPLIES	7.98
		WIRELESS CORD - EOC		101 4121-70120-000	SUPPLIES	91.38
		PLANTS FOR CITY HALL LOBBY		101 4131-70110-000	SUPPLIES	64.16
		ICMA DUES		101 4112-86100-000	CONFERENCES/EDUCATION/AS	600.00
		=== VENDOR TOTALS ===	816.91			
=====						
01-07109	W.S.	DARLEY & CO.				
I-758461		SAW BLADES :PARTNER K12 SAW	565.25			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		SAW BLADES: PARTNER K12 SAW		402 4402-91500-000	FIRE GRANT	565.25
I-759048		SAW-PARTNER K-12 RESCUE SAW	1,652.56			
8/15/2007	APBNK	DUE: 8/15/2007 DISC: 8/15/2007				
		SAW-PARTNER K-12 RESCUE SAW		402 4402-91500-000	FIRE GRANT	1,652.56
		=== VENDOR TOTALS ===	2,217.81			

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-----ID-----		GROSS	P.O. #		
POST DATE	BANK CODE	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

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01-05870 XCEL ENERGY

I-200708150695		ELECTRICITY		3,506.66	
8/15/2007	APBNK	DUE: 8/15/2007	DISC: 8/15/2007		
		ELECTRICITY	101 4131-85020-000	ELECTRIC	1,241.01
		ELECT AND GAS CURTISS PARK	101 4141-85020-000	ELECTRIC/GAS	93.30
		ELECTRICITY	101 4132-85020-000	STREET LIGHTING	136.36
		ELECTRICITY	101 4132-85020-000	STREET LIGHTING	2,004.22
		ELECTRICITY	101 4132-85020-000	STREET LIGHTING	8.52
		ELECTRICITY	101 4141-85020-000	ELECTRIC/GAS	14.73
		ELECTRICITY	101 4132-85020-000	STREET LIGHTING	8.52

=== VENDOR TOTALS === 3,506.66

=== PACKET TOTALS === 57,237.37

PERA CK# 72049 2340.21

59,577.58

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
1136	OLSON, ROLAND O	R	8/13/2007	808.20	072019
1035	AUGER SR, JOSEPH J	R	8/13/2007	253.02	072020
0034	KURHAJETZ, CLEMENT	R	8/13/2007	166.82	072021
0066	HERNANDEZ, ALFRED	R	8/13/2007	129.64	072022
0074	ALLEN, MARK J	R	8/13/2007	74.34	072023
0090	SCHIPPEL, ANDREW P	R	8/13/2007	49.40	072024
0095	POESCHL, MICHAEL J	R	8/13/2007	179.28	072025
0097	GAFFNEY, PATRICK	R	8/13/2007	120.05	072026
0101	HUFF, DALE E	R	8/13/2007	33.25	072027
0104	VANN, VINCENT A	R	8/13/2007	122.36	072028
0105	FEHRENBACH, ANTON M	R	8/13/2007	116.54	072029
0106	TESCH, SCOTT A	R	8/13/2007	112.33	072030
0112	LESKE, CHRIS M	R	8/13/2007	102.51	072031
0117	EISCHEN, RONALD B	R	8/13/2007	102.51	072032
0118	HARPEL, JOHN M	R	8/13/2007	137.25	072033
1030	PITTMAN, TIMOTHY J	R	8/13/2007	1,437.36	072034
1178	FISCHER, PETER M	R	8/13/2007	828.87	072035
1016	ABERNATHY, LISA A	R	8/13/2007	1,161.98	072036
1103	MEYER, DIANE	R	8/13/2007	403.10	072037
2025	HOIUM, CHARLOTTE R	R	8/13/2007	65.80	072038
2046	ROTHMAN, ANDREA L	R	8/13/2007	104.09	072039
2106	DAYKIN, CHRIS J	R	8/13/2007	341.47	072040
2122	SCHMITTDIEL, MEGAN	R	8/13/2007	61.94	072041
2128	WROBLEWSKI, ANGIE K	R	8/13/2007	278.52	072042
2129	SKUNDBERG, KIRSTEN M	R	8/13/2007	159.76	072043
2130	MURPHY, MEGHAN K	R	8/13/2007	291.15	072044
2134	PITLIK, MATTHEW C	R	8/13/2007	60.95	072045
2139	LAMMERS, CHRISTOPHER	R	8/13/2007	26.32	072046
2148	BENSON, LEANN M	R	8/13/2007	55.41	072047
2149	MUELLER, KARL J	R	8/13/2007	82.01	072048

\*\*\*\*\* DIRECT DEPOSIT LIST \*\*\*\*\* PAY PERIOD ENDING 8/15/2007

EMP #	NAME	AMOUNT
01-1002	JUSTIN J MILLER	2,356.28
01-1008	STACEY T KREUSER	1,279.43
01-1009	MELANIE M LEEHY	452.39
01-1136	ROLAND O OLSON	800.00
01-1038	DEBORAH K JONES	1,551.03
01-0040	KEVIN ANDERSON	33.73
01-0085	DANIEL S JOHNSON-POWERS	34.45
01-0087	MICHAEL A MCKAY	156.99
01-1030	TIMOTHY J PITTMAN	300.00
01-1033	DAVE TRETSVEN	1,209.95
01-1143	COLIN B CALLAHAN	1,135.39
TOTAL PRINTED: 11		9,309.64

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:	30	7,866.23
DIRECT DEPOSIT REGULAR CHECKS:	11	9,309.64
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
-----		
TOTAL CHECKS:	41	17,175.87



**August Statement** for activity from Jul. 06, 2007 through Aug. 03, 2007  
CITY OF FALCON HEIGHT , JUSTIN J MILLER (CPN 000107109)

**Inquiries: 1-866-485-454**  
BUS 18 02 Page 1 of

Your U.S. Bank Visa® Business Card account at a glance ... Account: [REDACTED]

**Activity Summary**

Previous Balance.....	\$313.81
Payments and Credits.....	\$313.81
Purchases, Advances & Other Debits	\$816.91
<b>FINANCE CHARGES</b> .....	\$0.00
<b>New Balance</b> .....	<b>\$816.91</b>

**Credit and Payment Information**

Credit Line .....	\$18,000.0
Available Credit.....	\$17,183.0
Minimum Payment Due (Current Month)...	\$10.0
Minimum Payment Due (Past Due) .....	\$0.0
<b>Total New Minimum Payment Due</b> .....	<b>\$10.0</b>
<b>Payment Due Date</b> .....	<b>Aug. 23, 200</b>

To reduce or avoid paying additional finance charges on your purchase balance, pay the total new balance of \$816.91 by 08/23/07. Any cash balance or balance transfer balance will continue to accrue daily interest until the date your payment is received.

**Transactions**

Post Date	Trans Date	Ref. Nbr	Description of Transaction	Amount	Notation
<b>Payments and Credits</b>					
07/16	07/16	0103	PAYMENT THANK YOU.....	\$313.81	CR -----
<b>Purchases, Advances, Debits</b>					
07/11	07/09	0945	BADGE A MINIT LTD 800-223-4103 IL.....	\$22.60	Ice Cream Social
07/12	07/10	0663	THE HOME DEPOT 2813 EAGAN MN.....	\$30.79	City Garden Supplies
07/16	07/14	7890	AMZ*Amazon Payments AMZN.COM/BILL WA.....	\$91.38	Eoc Wireless Card
07/23	07/20	9617	SUBURBAN ACE HARDWARE ROSEVILLE MN.....	\$7.98	City Garden Supplies
07/23	07/20	8235	LINDERS GARDEN CENTER SAINT PAUL MN.....	\$64.16	City Hall Plants
07/23	07/20	0282	ICMA 2029623547 DC.....	\$600.00	Dues -----

**Company Approval** (This area for use by your company)

Signature/Approval: \_\_\_\_\_ Accounting Code: \_\_\_\_\_



**ITEM:**                   **2007 Licenses**

**SUBMITTED BY:** **Stacey Kreuser, Assistant City Administrator/Deputy Clerk**

**EXPLANATION:**

The following business has applied for a mechanical contractor's license. Staff has received the necessary documents for licensure.

- C.O. Carlson Air Conditioning
- Hamlin Mechanical





**ITEM: Ten-Year Salary Adjustment for Roland Olson, Finance Director**

**SUBMITTED BY: Justin Miller, City Administrator**

**Explanation:**

Earlier this summer, Roland Olson completed his tenth year of employment as the City of Falcon Heights Finance Director. His performance over the years has been exemplary, and he is an extremely valuable member of our organization. As is consistent with our compensation practice, employee salaries are adjusted at their ten-year anniversary.

Staff recently conducted an analysis of salaries in comparable cities, and Roland's salary is well below the market. The average 2007 salary for finance directors in comparable cities is \$78,904. To pay Roland at the 90% level, as is past practice, means that his salary needs to be adjusted from \$63,504 to \$71,013.

**Requested Action:**

Staff recommends that Roland Olson's salary be adjusted to an annual amount of \$71,013 effective June 1, 2007. This adjustment was included in the adopted 2007 budget.