

CITY OF FALCON HEIGHTS
Joint Meeting
Parks & Recreation Commission
Community Engagement Commission
City Hall
2077 West Larpenteur Avenue

MINUTES
May 6, 2024 at 6:30 P.M.

A. CALL TO ORDER: 6:38 PM

B. ROLL CALL:

Jeff Yager_____ Mike Bradbury_X_ Eric Brenton_X_
Bob Haight_X_ Tom Faust_X_ Randi Lundell_X_ Erin Williams_____

Cooley-Kistler_X_ Ebbesen_X_
Lindstrom____ Stockford_X_ Wang_____ Leighton_____ King_____

COUNCIL LIAISON:

James Wassenberg _X_
Melanie Leehy _X_

STAFF PRESENT:

Kelly Nelson_X_
Elke van der Werff _X_

C. PRESENTATION:

D. APPROVAL OF MINUTES:

1. March 18, 2024 – Parks and Recreation Meeting Minutes - Joint Meeting - Community Engagement Commission

Motion to approve - Eric Brenton 2nd - Randi Lundell

E. AGENDA:

1. Spring Together 2024 Event

- a. Nelson - event flags will go up the day of the event.
- b. Brenton verifies that music equipment is secured. Plans to be there 1 hour before and would appreciate a hand to assist in setting up the awning and equipment
 - i. Suggest a first come first serve sign-up sheet for the event
 1. Awning, 2 speaker PA system, mixer, monitor & 4 microphones
 2. Artist should bring their own instrument and cables
- c. Wang can bring a keyboard

- d. Leehy asks if communications have been sent out, and van der Werff verifies that e-mails have been delivered to the neighborhood liaisons and apartment managers
- e. Bradbury is concerned about power location, wondering what the best place would be to stage the music, Brenton confirms he can support a long cable run. The group suggests placing the music in the green space in the park rather than to the asphalt.
- f. Nelson notes, that St. Paul Fire and RCSO are planning to attend. Ice Cream Truck is booked.
- g. Table count needs to be confirmed
 - i. 1 check-in
 - ii. 1 Community Engagement Commission
 - iii. 2 Hannah (Planning Commission and Environmental Commission)
 - iv. 1 Park Commission – Summer programming and asking what amenities families would like to see at Curtis Field.
- h. Tents, Lion’s will have a tent that Public Works will install. Wassenberg, Cooley-Kistler and Stockford will bring tents. Ebbesen will drop the tent at City Hall prior to the event if needed.
- i. Bradbury will bring 4 square
- j. Nelson notes the Backup location will be at City Hall
- k. Volunteer list
 - i. Cooley-Kistler 2-3:15
 - ii. Stockford will arrive at 2
 - iii. Brenton will arrive at 2
 - iv. Lundell and Faust will arrive late
 - v. Bradbury will arrive at 2
 - vi. Ebbesen will be unable to attend
 - vii. Wang can help at anytime
 - viii. Haight will have a shade tent and set up around 2:30 or 3
- l. Ice Cream system – check-in to get a ticket for ice cream
 - i. Do we have someone at the truck stamp hand?
- m. City Staff will remind the council members of the event during the 5/8 council meeting

2. Ice Cream Social 2024 Event

- a. Review the ice cream quantities, plan for 650 bars/popsicles
- b. Nelson notes the Finn Band has reached out to see if we would like them to perform again.
 - i. Discussed asking a city-based group to “open” or perform
 - 1. Brenton suggests that as an option for 2025.
 - 2. Stockford says Heritage Days has done something similar for years
 - 3. Lundell suggests Minnesota Sings as an option for finding talent.
 - ii. The park would possibly be available but we would not have access to the building. If Community Park is not available due to construction we will host at City Hall. Another option is that Lauderdale is having their

community celebration that same day. We could partner with them and have a combined event

1. Bradbury suggests this as a great opportunity to try combining the event and then possibly host the event at our new park next year
2. Leehy has a concern with the two cities celebrating milestone anniversaries
3. Stockford reminds the group that we voted not to combine events last year and feels that it is important to keep those events separate
4. Stockford has concerns about committing to Community Park without knowing if the construction company will prep the site for demolition
 - a. Nelson states that we believe last year's want to remain at Community Park
 - b. Bradbury and Ebbesen are in support of combining events this one year due to the need at hand.
 - c. Stockford says there are positives and negatives but we identify the opportunity and use that to promote the event.
 - d. Leehy cautions looking at insurance riders
5. Stockford suggests contacting Costco in Maplewood as they may have a policy to support non-profit and community events.
6. Leehy asks if we have talked to Falcon Heights Elementary - Nelson states we have not looked into that yet
7. There is a concern with parking at City Hall, will be discussing with Blaze Credit Union to see if they would permit us to use their lot for the event
8. Next Step - Nelson to set up a meeting with Lauderdale to discuss details.
 - a. Nelson offers -
 - i. Meeting recap in e-mail form with
 - ii. Schedule another meeting after the cities discuss
 1. Nelson will follow up with an e-mail and commissioners will respond with any questions or requests for another meeting.

F. INFORMATION/ANNOUNCEMENT

1. Nelson shares, Summer rec staff applications are in, consider adding Tuesday night events if there are enough qualified and interested candidates. Kraus Anderson will be getting plans in and it will be a few more weeks till bids come in. No dates are scheduled for demolition or anything. Bids will probably not be going out for a month.

G. ADJOURNMENT: 8:05 PM

Motion to adjourn - Cooley-Kistler - approved unanimously