

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
February 28, 2007

- A. CALL TO ORDER: 7:00 PM
- B. ROLL CALL: GEHRZ ____ KUETTEL ____ HARRIS ____
 LINDSTROM ____ TALBOT ____
 MILLER ____ KREUSER ____
- C. PRESENTATIONS:
- D. APPROVAL OF MINUTES: February 14, 2007 **TAB 1**
- E. PUBLIC HEARINGS:
 - 1. Hamline/Hoyt Sewer Assessments **TAB 2**
- F. CONSENT AGENDA:
 - 1. General Disbursements through 2/22/07: \$78,639.02
 Payroll through 2/15/07: \$14,958.87 **TAB 3**
 - 2. 2007 Licenses **TAB 4**
 - 3. Appointment of Diane Ross to Environment Commission **TAB 5**
- G. POLICY AGENDA:
 - 1. Consider adoption of Resolution requesting Comprehensive
 Transportation Funding in 2007 **TAB 6**
 - 2. Consider Sanitary Sewer Televising and Cleaning Proposals **TAB 7**
- H. COMMUNITY FORUM:
- I. INFORMATION/ANNOUNCEMENTS:
- J. ADJOURN:

If you have a disability and need accommodation in order to attend this meeting, please notify City Hall 48 hours in advance at 4:30 p.m. at 651-792-7600. We will be happy to help.

**Regular Meeting of the Falcon Heights City Council
February 14, 2007**

Members present: Mayor Gehrz, Council members Harris, Kuettel, Lindstrom, and Talbot, Administrator Miller.

Mayor Gehrz called the meeting to order at 7:00 p.m.

The minutes of the January 24, 2007 council meeting were submitted and approved after the following changes were made:

Corrections

Consent Agenda – Item 2

1. Homeland Security Grant changed to Safe Routes to School Grant.
2. Superintendent changed to principal.

Consent Agenda:

1. General Disbursements through 2/9/07: \$76,666.75
Payroll through 1/31/07: \$15,162.97
2. 2007 License Renewals
3. Commission Appointments of Emily Mari Mendenhall to the Neighborhood Commission, and Ron Kroese to the Environment Commission.

Information/ Announcements:

Council member Harris gave a report from the February 12 Parks and Recreation Commission. The Winter event changed its name from “Dead of Winter” to “Winterfest”. This name was submitted and selected by one of the attendees of the event. Summer recreation; the City will be offering Nature Camps for both younger and older kids. The brochures for summer recreation is due to be available by March 5, and will also be online. The last day of skating rinks will be February 19.

Council member Lindstrom stated that the Environment Commission had a booth at the Dead of Winter/Winterfest. Seven people signed up for the Community Garden.

Council member Talbot as a booster for the CTV Channel 15 Scholarships stated North Suburban Access Corporation through the North Suburban Communications Commissions is offering a scholarships and internships. They want to thank Comcast for their sponsorship. Just Google CTV15 Scholarship for more information. This is a great way to help fund post secondary education.

Mayor Gehrz stated that Minnesota Volunteer Organizations Assisting in Disasters sponsored a conference on February 10. This year they invited CERT members. They expected about three from across the state, fifty attended with several from Falcon Heights. Thank you to our CERT attendees Veryl Andre, Russ Hobbie, Cynthia Hobbie, Marty Everest, and Gretel Keene. Administrator Justin Miller, Council member Pam Harris, and Mayor Gehrz also attended. It was well worth the day. She thanked our new

Public Works Director Tim Pittman, Colin Callahan, and Dave Tretsvan for completely reorganizing the Public Works garage.

On February 1 the U of M held its first meeting for their updated Master Plan. Three of the five teams deal with issues of interest to Falcon Heights. The minutes of their five task forces will be put onto the website for our viewing. Thanks to the individuals who volunteered for the Dead Of Winter event. It had a good showing, and was a success.

Administrator Miller announced that the new city code is now online and is completely searchable. Comprehensive Plan Neighborhood meetings have started. Wednesday the 21st their will be one for the general public. The first week of April will be our annual food drive. Publicity will be out on this soon.

The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Melanie Leehy
Office Assistant

ITEM: Public Hearing for Hamline/ Hoyt Sanitary Sewer Repairs
Special Assessment Roll

SUBMITTED BY: Deb Bloom, City Engineer

REVIEWED BY: Justin Miller, City Administrator

EXPLANATION:

On January 24, 2007, the City Council set a date to hold public hearings for the purpose of establishing special assessments for private sanitary sewer repairs completed as a part of the Hamline Hoyt reconstruction project. The contractor completed five sanitary sewer service repairs. Consistent with City Code, the repair of sanitary sewer services is the responsibility of the private property owner. Prior to completing this work, the City of St. Paul provided an estimated cost to the property owners. These costs were based upon bid prices for a “normal” depth sanitary sewer main. Upon performing the work, it was determined that the sewer main line was 26 feet deep. “Normal” depth of sanitary sewer would be considered 5 to 10 feet. Deeper pipes mean more material to dig out, more restoration, more time, and additional safety measures. As a result of this, the cost to reconstruct these services was considerably higher than the estimate provided to the property owners.

Due to the nature of trunk sanitary sewer, there are areas of sewer that can get to be quite deep. This is the result of the need for gravity to accommodate the flow of effluent in the pipe. The extra depth of the line in this area is because it is a trunk line, not because of the homeowner’s connection to it. As a result, staff felt that since the depth was not “normal” it would not be appropriate to require the homeowner to pay the additional cost.

The costs, as originally estimated was \$12,290.20, while the actual cost of this work was \$29,044.24. Since this is a joint St. Paul- Falcon Heights trunk sewer main, the City staffs have agreed that the additional cost should be shared by the Cities.

We were unable to include these assessments with the street assessments levied last fall because the total cost for these repairs had not been finalized at that time.

Financial Implications: The following properties located within the City of Falcon Heights are proposed to be assessed at this time. The assessments are consistent with the costs as estimated prior to the work being performed by the contractor. They are based on the length of the sanitary sewer service repair and estimated excavation time for a “normal” depth sanitary sewer.

HAMLIN/ HOYT SANITARY SEWER REPAIRS			
Assessment Roll			
Address	Excavation	Pipe Cost	Assessment Amount
1397 Hoyt	\$1,300.00	\$1,196.00	\$2,496.00
1403 Hoyt	\$1,300.00	\$1,214.20	\$2,514.20
1405 Hoyt	\$1,300.00	\$1,232.40	\$2,532.40
1415 Hoyt	\$1,300.00	\$1,320.80	\$2,620.80
1443 Hoyt	\$1,300.00	\$826.80	\$2,126.80
Total Sanitary sewer service assessments			\$12,290.20

The detailed assessment roll is shown above and will be presented at the assessment hearing. This project will be financed using a combination of special assessments and sanitary sewer funds.

Schedule: The assessment process is scheduled as follows:

January 24	Resolution declaring costs to be assessed, receiving assessment rolls, setting hearing dates
Feb 13 & 20	Notice of hearing published in the <i>Roseville Review</i>
Feb 12	Mail notices to affected property owners
February 28	Hearing date for final adoption of assessment roll
March 1-30	Prepayment of assessments (30 days)
April 2	Tally of final assessment roll
April 3	Certification of assessment rolls to Ramsey County

RECOMMENDED COUNCIL ACTION

Approval of a resolution adopting Hamline/ Hoyt Sanitary Sewer Repairs assessments.

**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

February 28, 2007

No. 07-04

**A RESOLUTION ADOPTING
ASSESSMENTS FOR HAMLIN/ HOYT SANITARY SEWER REPAIRS**

BE IT RESOLVED by the Council of the City of Falcon Heights, Minnesota as follows:

1. The amount proper and necessary to be specially assessed at this time for Hamline/ Hoyt Sanitary sewer repairs against every assessable lot, piece or parcel of land affected thereby has been duly calculated upon the basis of benefits, without regard to cash valuation, in accordance with the provisions of Minnesota Statutes, Chapter 429, as amended, and notice has been duly mailed and published, as required by law, that this Council would meet to hear, consider, and pass upon all objections, if any, and said proposed assessment has at all times since its filing been open for public inspection, and an opportunity has been given to all interested persons to present their objections, if any, to such proposed assessments.
2. This Council, having held a public hearing and received no objections, and being fully advised in the premises, finds that each of the lots, pieces, and parcels of land enumerated in the proposed assessment was and is specifically benefited by the construction of said improvement in not less than the amount of the assessment set opposite the description of each such lot, piece, and parcel of land, respectively, and such amount so set out is hereby levied against each of the respective lots, pieces and parcels of land therein.
3. The proposed assessments are hereby adopted and confirmed as the proper special assessments for each of said lots, pieces, or parcels of land, respectively, and the assessment against each parcel, together with interest at the rate of 6.25% per annum accruing on the full amount thereof from time to time unpaid, shall be a lien concurrent with general taxes upon such parcel and all thereof. The total amount of each such assessment shall be payable in equal annual principal installments extending over a period of ten (10) years, the first of said installments, together with interest on the entire assessment from the date hereof to December 31, 2007, to be payable with general taxes levied in the year 2007, collectible in 2008, and one of each of the remaining installments, together with one year's interest on that and all other unpaid installments, to be payable with general taxes for each consecutive year thereafter until the entire assessment is paid.
4. If the adopted assessment differs from the proposed assessment as to any particular lot, piece, or parcel of land, the manager shall mail to the owner a notice stating the amount of the adopted assessment. The manager must also notify affected owners

of any changes adopted by the Council in interest rates or prepayment requirements from those contained in the notice of the proposed assessment.

5. Prior to the certification of the assessment to the County Auditor, the owner of any lot, piece, or parcel of land assessed hereby may at any time pay the whole of such assessment, with interest to the date of payment, to the City Treasurer, but no interest shall be charged if such payment is made within 30 days after the date of this resolution.
6. The City Administrator shall forthwith prepare and transmit to the County Auditor a certified duplicate of the assessment roll, with each installment and interest on each unpaid assessment set forth separately, to be extended upon the proper tax lists of the County, and the County Auditor shall thereafter collect such assessments in the manner provided by law.

Moved by:

Approved by: _____

Susan L. Gehrz, Mayor
February 28, 2007

GEHRZ _____ In Favor
KUETTEL
HARRIS _____ Against
LINDSTROM
TALBOT

Attested by: _____

Justin Miller
City Administrator
February 28, 2007

ITEM: **Disbursements and Payroll**

SUBMITTED BY: **Roland O. Olson, Finance Director**

REVIEWED BY: **Justin Miller, City Administrator**

EXPLANATION:

1. General Disbursements through
2. Payroll through 2/15/07:

ATTACHMENTS:

General disbursements, credit card statement, and payroll

ACTION REQUESTED:

Approval

PACKET: 00074 payables Feb 22

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

Council Report

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00211	ASSOC. GOVT ACCOUNTANTS					

I-200702220374		2007 MEMBERSHIP	95.00			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		2007 MEMBERSHIP		101 4113-86110-000	MEMBERSHIPS	95.00
		=== VENDOR TOTALS ===	95.00			
=====						
01-00222	ALLEGRA PRINT & IMAGING					

I-98695		STAMP PADS	29.82			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		STAMP PADS		101 4112-70100-000	SUPPLIES	29.82
		=== VENDOR TOTALS ===	29.82			
=====						
01-00255	AMERICAN OFFICE PRODUCTS					

I-80989		COPY PAPER/LEGAL PADS	95.17			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		COPY PAPER/LEGAL PADS		101 4112-70100-000	SUPPLIES	95.17

I-81205		11 X 17 ORANGE PAPER	70.29			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		11 X 17 ORANGE PAPER		101 4112-70100-000	SUPPLIES	70.29

I-81209		CHAIRMAT/TAPE/CALENDAR	167.77			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		CHAIRMAT/TAPE/CALENDAR		101 4112-70100-000	SUPPLIES	167.77
		=== VENDOR TOTALS ===	333.23			
=====						
01-00250	AMERIPRIDE LINEN&APPAREL					

I-M138483		LINEN CLEANING	30.81			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	30.81
		=== VENDOR TOTALS ===	30.81			
=====						
01-00106	VERYL ANDRE					

I-200702220376		REIMB: MNVOAD REGISTRATION	20.00			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		REIMB: MNVOAD REGISTRATION		210 4210-86100-000	CITIZENS CORP SEMINARS	20.00
		=== VENDOR TOTALS ===	20.00			

PACKET: 00074 payables Feb 22

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00892	BEARCOM					
I-3624994		2 NEW PAGERS	947.96			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		2 NEW PAGERS		402 4402-91000-000	MACHINERY & EQUIPMENT	947.96
		=== VENDOR TOTALS ===	947.96			
=====						
01-00873	BERBEE INFORMATION NETWORKS CO					
I-125029		COMPUTER NETWORK EQUIP	3,942.79			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		COMPUTER NETWORK EQUIP		401 4401-90100-000	FURNITURE & EQUIPMENT	3,942.79
		=== VENDOR TOTALS ===	3,942.79			
=====						
01-00975	BOYER TRUCKS INC					
I-956296		WIPER BLADES FOR TRK	21.99			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		WIPER BLADES FOR TRK		101 4132-87000-000	REPAIR EQUIPMENT	21.99
		=== VENDOR TOTALS ===	21.99			
=====						
01-03015	CARLSON PLUMBING, INC					
I-200702220378		REIMB: MECHANICAL PERMIT	80.50			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		REIMB: MECHANICAL PERMIT		101 32220-000	MECHANICAL PERMITS	80.50
		=== VENDOR TOTALS ===	80.50			
=====						
01-03121	CITY OF ST PAUL					
I-98183		ICE RINK FLOODING	465.12			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		ICE RINK FLOODING		101 4141-85040-000	WATER	465.12
		=== VENDOR TOTALS ===	465.12			
=====						
01-03300	DISCOUNT STEEL, INC					
I-1383380		250 LBS OF STEEL FOR SHELVES	230.19			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		250 LBS OF STEEL FOR SHELVES		403 4403-91000-000	MACHINERY & EQUIPMENT	230.19
		=== VENDOR TOTALS ===	230.19			

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DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-04000	EHLERS AND ASSOCIATES					
I-334380		SE CORNER DEVELOPMENT AGREMT	495.00			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		SE CORNER DEVELOPMENT AGREMT		414 4414-81900-000	OTHER PROFESSIONAL SERVI	495.00
		=== VENDOR TOTALS ===	495.00			
=====						
01-05166	GRAINGER, W. W., INC.					
I-9297647308		ELEMENT INTAKE FILTER	25.11			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		ELEMENT INTAKE FILTER		101 4131-70110-000	SUPPLIES	25.11
I-92989032485		6 PACK ROLL TOWEL	82.14			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		6 PACK ROLL TOWEL		101 4141-70100-000	SUPPLIES	82.14
		=== VENDOR TOTALS ===	107.25			
=====						
01-07187	KRISTIN GRANGAARD					
I-200702220384		CERT SUPPLIES & MEETING SUPP	211.72			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		CERT SUPPLIES & MEETING SUPPL		211 4211-70100-000	SUPPLIES	211.72
		=== VENDOR TOTALS ===	211.72			
=====						
01-05244	HENNEPIN TECH COLLEGE					
I-125551		HZMAT CLASS - LESKE	965.46			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		HZMAT CLASS - LESKE		101 4124-86020-000	TRAINING	965.46
I-125660		STRUCTURAL COLLAPSE CLASS	300.00			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		STRUCTURAL COLLAPSE CLASS		101 4124-86020-000	TRAINING	300.00
		=== VENDOR TOTALS ===	1,265.46			
=====						
01-05154	HEWLETT PACKARD					
I-41805870		COMOPUTER HP 7700	956.94			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		COMOPUTER HP 7700		101 4124-86020-000	TRAINING	956.94
		=== VENDOR TOTALS ===	956.94			

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DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-05207 RUSSELL HOBBIE

I-200702220371		REIMB: MN VOAD REGISTRATION	40.00			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		REIMB: MN VOAD REGISTRATION		210 4210-86100-000	CITIZENS CORP SEMINARS	40.00
=== VENDOR TOTALS ===			40.00			

01-05200 ICMA RETIREMENT TRUST 457

I-200702220382		ICMA FEB/07	1,354.00			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		ICMA FEB/07		101 21709-000	OTHER PR WH PAYABLE	1,153.20
		ICMA FEB/07		204 21709-000	OTHER PR WH PAYABLE	15.00
		ICMA FEB/07		601 21709-000	OTHER PR WH PAYABLE	98.00
		ICMA FEB/07		602 21709-000	OTHER PR WH PAYABLE	87.80
=== VENDOR TOTALS ===			1,354.00			

01-05052 JOHNSON-POWERS,DAN

I-200702220375		FIRE TRAINING	32.00			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		FIRE TRAINING		211 4211-80330-000	POLICE AND FIRE INSTRUCT	32.00
=== VENDOR TOTALS ===			32.00			

01-05361 KINGS TRUE VALUE

I-020759		BATTERIES	25.26			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		BATTERIES		101 4124-70100-000	SUPPLIES	25.26
=== VENDOR TOTALS ===			25.26			

01-07272 LILLIE SUBURBAN NEWSPAPER

I-200702220373		LEGALS: BUDGET SUMMARY 2007	38.87			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		LEGALS: BUDGET SUMMARY 2007		101 4111-70410-000	LEGAL NOTICES	38.87
=== VENDOR TOTALS ===			38.87			

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DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05440	LOFFLER COMPANIES, INC					
I-182145		QTRLY COPIER MAINT FEB2 -MAY2	408.95			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		QTRLY COPIER MAINTFEB2 - MAY22		101 4112-87000-000	REPAIR OFFICE EQUIPMENT	408.95
=== VENDOR TOTALS ===			408.95			
=====						
01-05646	M-R SIGN COMPANY INC					
I-145003		CORNER MARKER SIGN BRACKET	26.94			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		CORNER MARKER SIGN BRACKET		412 4412-92040-000	CITY CORNER MARKERS/ST S	26.94
=== VENDOR TOTALS ===			26.94			
=====						
01-05582	MENARDS					
I-200702220368		PLYWOOD/SAW HORSE/NAILS	102.67			
2/22/2007	APBNK	MANUAL CK# 071197 2/15/2007				
		PLYWOOD, NAILS.		101 4141-70100-000	SUPPLIES	50.26
		SAW HORSES/T SQUARE/NAILS		101 4131-70110-000	SUPPLIES	52.41
=== VENDOR TOTALS ===			102.67			
=====						
01-05665	METROPOLITAN COUNCIL					
I-841196		S.S. MAR/07	31,588.02			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		S.S. MAR/07		601 4601-85060-000	METRO SEWER CHARGES	31,588.02
=== VENDOR TOTALS ===			31,588.02			
=====						
01-05585	METROPOLITAN AREA MANAGEMENT A					
I-1650		MEETING EXP	18.00			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		MEETING EXP		101 4112-86100-000	CONFERENCES/EDUCATION/AS	18.00
I-1692		2007 MEMBERSHIP DUES	40.00			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		2007 MEMBERSHIP DUES		101 4112-86100-000	CONFERENCES/EDUCATION/AS	40.00
=== VENDOR TOTALS ===			58.00			

PACKET: 00074 payables Feb 22

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05628		MID-MINNESOTA WIRE				

I-70143		GEARGRID MOBILE LOCKERS	4,822.32			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		GEARGRID MOBILE LOCKERS		402 4402-91000-000	MACHINERY & EQUIPMENT	4,822.32
		=== VENDOR TOTALS ===	4,822.32			
=====						
01-05742		MINNESOTA CONWAY				

I-376249		RECHARGE FIRE EXTINGUISHERS	138.75			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		RECHARGE FIRE EXTINGUISHERS		101 4124-70100-000	SUPPLIES	138.75
		=== VENDOR TOTALS ===	138.75			
=====						
01-05815		MUNICI-PALS				

I-200702220383		2007 MEMBERSHIP DUES	25.00			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		2007 MEMBERSHIP DUES		101 4112-86100-000	CONFERENCES/EDUCATION/AS	25.00
		=== VENDOR TOTALS ===	25.00			
=====						
01-05825		MUNICIPAL CODE CORPORATION				

I-85414		ANNUAL CITY CODE INTERNET FEE	350.00			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		ANNUAL CODE ON INTERNET FEE		101 4116-85060-000	WEB SITE	350.00
		=== VENDOR TOTALS ===	350.00			
=====						
01-05973		NORTH SUBURBAN ACCESS CO.				

I-200702220387		4TH QTR WEB STREAMING	491.07			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		4TH QTR WEB STREAMING		101 20200-000	ACCOUNTS PAYABLE	491.07
		=== VENDOR TOTALS ===	491.07			
=====						
01-05975		NORTH SUBURBAN				

I-CC07-301		2007 COOPERATIVE SVC	9,805.33			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		2007 COOPERATIVE SVC		101 4116-85050-000	CABLE TV	9,805.33
		=== VENDOR TOTALS ===	9,805.33			

PACKET: 00074 payables Feb 22

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06024		ON SITE SANITATION				

I-258502		PORTABLE TOILET:SCHOOL RINK	31.68			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		PORTABLE TOILET:SCHOOL RINK		601 4601-89000-000	MISCELLANEOUS	31.68
		=== VENDOR TOTALS ===	31.68			
=====						
01-05115		ONE CALL CONCEPTS, INC				

I-7010367		LOCATES JAN/07	136.25			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		LOCATES JAN/07		601 4601-88030-000	ONE CALL CONCEPTS-LOCATE	36.25
		ANNUAL USER FEE		601 4601-88030-000	ONE CALL CONCEPTS-LOCATE	100.00
		=== VENDOR TOTALS ===	136.25			
=====						
01-06054		ORCHARD TRUST COMPANY				

I-200702220380		MN DEF COMP FEB/07	200.00			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		MN DEF COMP FEB/07		101 21709-000	OTHER PR WH PAYABLE	180.00
		MN DEF COMP FEB/07		101 21709-000	OTHER PR WH PAYABLE	15.00
		MN DEF COMP FEB/07		201 21709-000	OTHER PR WH PAYABLE	5.00
		=== VENDOR TOTALS ===	200.00			
=====						
01-06065		OXYGEN SERVICE COMPANY				

I-3047579		TANK RENTALS JAN/07	58.11			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		TANK RENTALS JAN/07		101 4124-70100-000	SUPPLIES	58.11

I-7151526		2 TANKS BREATHING AIR	75.57			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		2 TANKS BREATHING AIR		101 4124-70100-000	SUPPLIES	75.57
		=== VENDOR TOTALS ===	133.68			
=====						
01-06115		TIMOTHY PITTMAN				

I-200702220370		REIMB: POWER SAW/MILEAGE	218.63			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		REIMB: POWER SAW FOR PW		101 4141-70100-000	SUPPLIES	170.39
		REIMB: MILEAGE		101 4141-74000-000	MOTOR FUEL & LUBRICANTS	48.24
		=== VENDOR TOTALS ===	218.63			

PACKET: 00074 payables Feb 22

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06183	RAMSEY COUNTY PROP/RECORD					
I-PUBW 7371		JAN/07 SNOWPLOWING&SANDING	4,910.51			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		JAN/07 SNOWPLOWING&SANDING		101 4132-83030-000	SNOW REMOVAL	4,910.51
=== VENDOR TOTALS ===			4,910.51			
=====						
01-06185	RAMSEY COUNTY					
I-RISK 1026		FEB/07 INS	6,398.80			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		FEB/07 INS		101 4112-89000-000	MISCELLANEOUS	6,398.80
=== VENDOR TOTALS ===			6,398.80			
=====						
01-06190	RAMSEY COUNTY - HAZARDOUS WAST					
I-19461		HAZ WASTE APPL & LICENSE FEE	131.00			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		HAZ WASTE APPL & LICENSE FEE		101 4131-82010-000	WASTE REMOVAL	131.00
=== VENDOR TOTALS ===			131.00			
=====						
01-06999	RAMSEY CTY FIRE CHIEFS					
I-200702220386		ANNUAL MEMBERSHIP 2007	60.00			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		ANNUAL MEMBERSHIP 2007		101 4124-86110-000	MEMBERSHIPS	60.00
=== VENDOR TOTALS ===			60.00			
=====						
01-06442	SCREEN PRINTS PLUS					
I-26047		T SHIRTS/SHORTS/ SWEATS/HATS	732.00			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		T SHIRTS/SHORTS/ SWEATS/HATS		101 4124-77000-000	CLOTHING	732.00
=== VENDOR TOTALS ===			732.00			
=====						
01-06513	SHORT ELLIOTT HENDRICKSON					
I-157804		COMP PLAN:UTILITY/H2O/TRANSPR	2,932.98			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		COMP PLAN:UTILITY/H2O/TRANSPRT		208 4208-81900-000	OTHER PROFESSIONAL SERVI	2,932.98
=== VENDOR TOTALS ===			2,932.98			

PACKET: 00074 payables Feb 22

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06409	KAREN SPILMAN					
I-200702220389		REFUND: PKS PROGRAM CLASS	50.00			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		REFUND: PKS PROGRAM CLASS		201 34340-000	NON-RESIDENT FEE	50.00
=== VENDOR TOTALS ===			50.00			
=====						
01-00935	ST PAUL REGIONAL WATER SERVICE					
I-200702220385		H20 JAN/07	72.27			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		H20 JAN/07		101 4131-85040-000	WATER	10.61
		SS JAN/07		101 4131-85070-000	SEWER	13.02
		H20 JAN/07		101 4141-85040-000	WATER	22.60
		SS JAN/07		101 4141-85070-000	SEWER	26.04
=== VENDOR TOTALS ===			72.27			
=====						
01-06660	TARGET					
I-200702220388		DEAD WTR EVENT FOOD SUPPLIES	40.84			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		DEAD WTR EVENT FOOD SUPPLIES		101 4116-89010-000	SPECIAL EVENTS	40.84
=== VENDOR TOTALS ===			40.84			
=====						
01-06548	TOLL - GAS & WELDING SUPPLY					
I-72974-00		MAGNETIC HOLDER/WELDING GLOVE	32.61			
2/22/2007	APBNK	DUE: 2/22/2007 DISC: 2/22/2007				
		MAGNETIC HOLDER/WELDING GLOVE		101 4131-70110-000	SUPPLIES	32.61
=== VENDOR TOTALS ===			32.61			
=====						
01-07250	TRETSEVEN, DAVE					
I-200702220369		REPLACE LOST PAY CK	1,209.95			
2/22/2007	APBNK	MANUAL CK# 071198 2/20/2007				
		REPLACE LOST PAY CK		601 4601-60100-000	REGULAR SALARIES	1,209.95
=== VENDOR TOTALS ===			1,209.95			

PACKET: 00074 payables Feb 22

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----		GROSS	P.O. #		
POST DATE	BANK CODE	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====					
01-05870	XCEL ENERGY				
I-200702220377	ELECT	2,806.86			
2/22/2007	APBNK				
	DUE: 2/22/2007				
	DISC: 2/22/2007				
	ELECT		101 4132-85020-000	STREET LIGHTING	20.93
	ELECT		101 4141-85020-000	ELECTRIC/GAS	25.70
	ELECT		101 4132-85020-000	STREET LIGHTING	7.86
	ELECT		101 4132-85020-000	STREET LIGHTING	184.58
	HAZ WASTE DISPOSAL		101 4131-82010-000	WASTE REMOVAL	502.10
	ELECT		101 4132-85020-000	STREET LIGHTING	2,065.69
	=== VENDOR TOTALS ===	2,806.86			
	=== PACKET TOTALS ===	78,639.02			

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
1136	OLSON, ROLAND O	R	2/13/2007	1,408.20	071167
1035	AUGER SR, JOSEPH J	R	2/13/2007	266.09	071168
0034	KURHAJETZ, CLEMENT	R	2/13/2007	148.00	071169
0040	ANDERSON, KEVIN	R	2/13/2007	53.93	071170
0066	HERNANDEZ, ALFRED	R	2/13/2007	88.88	071171
0074	ALLEN, MARK J	R	2/13/2007	14.78	071172
0087	MCKAY, MICHAEL A	R	2/13/2007	88.88	071173
0090	SCHIPPEL, ANDREW P	R	2/13/2007	88.88	071174
0095	POESCHL, MICHAEL J	R	2/13/2007	103.66	071175
0097	GAFFNEY, PATRICK	R	2/13/2007	123.52	071176
0098	REZNY, BRADLEY J	R	2/13/2007	64.18	071177
0101	HUFF, DALE E	R	2/13/2007	44.32	071178
0104	VANN, VINCENT A	R	2/13/2007	78.96	071179
0105	FEHRENBACH, ANTON M	R	2/13/2007	97.44	071180
0106	TESCH, SCOTT A	R	2/13/2007	187.47	071181
0109	DOUVIER, JASON D	R	2/13/2007	54.26	071182
0112	LESKE, CHRIS M	R	2/13/2007	98.82	071183
0114	GANSCHINIETZ, ANNE T	R	2/13/2007	78.73	071184
0115	FRIDGEN, JOSH T	R	2/13/2007	39.48	071185
0116	GOPLIN, ADAM R	R	2/13/2007	59.34	071186
0117	EISCHEN, RONALD B	R	2/13/2007	29.56	071187
0118	HARPEL, JOHN M	R	2/13/2007	108.74	071188
1030	PITTMAN, TIMOTHY J	R	2/13/2007	1,350.28	071189
1033	TRETSVEN, DAVE	R	2/13/2007	1,209.95	071190
2068	PIDANY, WILLIAM	R	2/13/2007	162.54	071191
2145	LETOURNEAU, BENEDICT J	R	2/13/2007	64.42	071192
2147	SIVULA, NEAL J	R	2/13/2007	196.83	071193
2015	COYNE, KEVIN M	R	2/13/2007	161.04	071194
2121	RAJCIC, KAREN E	R	2/13/2007	83.11	071195

***** DIRECT DEPOSIT LIST ***** PAY PERIOD ENDING 2/15/2007

EMP #	NAME	AMOUNT
01-1002	JUSTIN J MILLER	2,147.33
01-1008	STACEY T KREUSER	1,219.73
01-1009	MELANIE M LEEHY	502.28
01-1141	MICHAEL C YARD	316.25
01-1038	DEBORAH K JONES	1,412.47
01-0085	DANIEL S JOHNSON-POWERS	108.38
01-1030	TIMOTHY J PITTMAN	300.00
01-1143	COLIN B CALLAHAN	1,149.90
01-1016	LISA A ABERNATHY	1,248.24

TOTAL PRINTED: 9 8,404.58

PAYROLL NO: 01 City of Falcon Heights

(R E C O N S T R U C T E D)

PAY POST DATE: 2/13/2007

*** REGISTER TOTALS ***

REGULAR CHECKS:	29	6,554.29
DIRECT DEPOSIT REGULAR CHECKS:	9	8,404.58
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	38	14,958.87

*** NO ERRORS FOUND ***

** END OF REPORT **

ITEM: **2007 Licenses**

SUBMITTED BY: **Melanie Leehy, Office Assistant**

EXPLANATION:

The following business has applied for a mechanical contractor's license for 2007. City staff has obtained the necessary documents for licensure.

- Lumin Air Innovations, Inc.
- Sedgwick Heating & Air Conditioning LLC

CONSENT F3

2/28/07

ITEM: **Appointment to City Commissions**

SUBMITTED BY: **Sue Gehrz, Mayor**

EXPLANATION:

I am recommending a three-year appointment of Diane Ross to the Environment Commission.

ACTION REQUESTED:

Approval of above for three-year term

CITY OF FALCON HEIGHTS
COMMISSION APPLICATION

DATE: _____
NAME: Diane G. Russ
ADDRESS: 1825 Simpson Street
St. Paul, Minnesota 55113
PHONE: (H) (651) 917 9778 (W) _____
EMAIL ADDRESS: dianeross@vlsi.com
HOW LONG AT ABOVE ADDRESS? 8 years this coming June 07
IN WHAT CAPACITY DO YOU WISH TO SERVE? member of
Environment Commission

REASON YOU WISH TO SERVE ON ABOVE: my concern about
global warming due to man's misuse of his
environment - what practical steps can we
(individually) take to improve

PRIOR PUBLIC (OR RELATED) SERVICE: _____
4th Board member IL

OTHER RELEVANT BACKGROUND (OR COMMENTS): _____

Colorado native - trained to love my natural environment -
(my parents directed some 40 yrs a non profit camp
for children - youth in mountains west of Denver) -
huge impact on my recognizing importance of caring
for our environment

All of my adult hood - English teacher - now volunteer ESL -
creative writing teacher for adult education - Roseville
public schools

ITEM: **Consider adoption of Resolution requesting Comprehensive Transportation Funding in 2007**

SUBMITTED BY: **Justin Miller, City Administrator**

EXPLANATION:

Of all the topics being discussed this year at the state capitol, transportation and transit funding might have the most impact on local governments. As such, the League of Minnesota Cities has asked its members to adopt a resolution of support for a comprehensive transportation and transit funding package. Attached to this report is a copy of their proposed resolution, asking the legislature and Governor Pawlenty to adopt a package that will address the many transportation and transit funding needs within the state, especially the seven county metropolitan area.

According to the League, a number of legislators have told local government advocates that comprehensive transportation and transit funding will not become a reality this year without significant pressure from local leaders. It is the hope of transportation advocates that these resolutions will show our state elected officials that local governments are serious about the funding problems.

ACTION REQUESTED:

Staff recommends that the Falcon Heights City Council approve the attached resolution requesting comprehensive road and transit funding in 2007.

**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

February 28, 2007

No. 07-05

**A RESOLUTION REQUESTING
COMPREHENSIVE ROAD AND TRANSIT FUNDING IN 2007**

WHEREAS, all Minnesota communities benefit from a sound, efficient and adequately funded transportation system that offers diverse modes of travel; and

WHEREAS, due to budget constraints, cities are increasingly deferring maintenance on the over 39,000 lane miles under municipal jurisdiction of the 277,607 total lane miles in Minnesota; and

WHEREAS, local cost participation requirements for trunk highway and county projects are onerous and are contributing to strains on city budgets; and

WHEREAS, existing local funding mechanisms, such as Municipal State Aid (MSA), property taxes, special assessments and bonding, have limited applications, leaving cities unable to adequately address growing transportation needs; and

WHEREAS, the recently approved constitutional amendment that phases in dedication of 100 percent of the motor vehicle sales tax (MVST) for transportation purposes will address only a fraction of the transportation funding needs in Minnesota, and total MVST revenues are not meeting projections; and

WHEREAS, transportation analysts in consultation with the Minnesota Department of Transportation (MnDOT) estimate Minnesota will have to invest an additional \$1.5 billion per year in transportation infrastructure for the next ten years in order to meet identified needs; and

WHEREAS, transportation infrastructure maintenance and improvement costs significantly contribute to rising property taxes; and

WHEREAS, lack of state funding has delayed regionally significant road construction and reconstruction projects across Minnesota; and

WHEREAS, Minnesota's transportation system is failing to meet the capacity needs necessary to sustain population growth and promote economic development; and

WHEREAS, congestion, inefficient transportation systems and lack of transportation choices lead to greater dependence on foreign oil, increased environmental degradation, and economic disadvantages for Minnesota's businesses and residents; and

WHEREAS, many rural roads are not built to modern safety standards and are not meeting the needs of industries that depend on the ability to transport heavy loads; and

WHEREAS, current funding for roads and transit systems across all government levels in Minnesota is inadequate, and this under-investment hinders Minnesota's progress as a national business, economic and civic leader.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FALCON HEIGHTS that this Council requests that in 2007 the Minnesota Legislature pass a comprehensive transportation funding package that permanently increases dedicated funding for transportation; and

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF FALCON HEIGHTS that this Council requests that in 2007 Governor Tim Pawlenty allow a comprehensive transportation funding package that permanently increases dedicated funding for transportation that is passed by the Legislature to become law; and

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF FALCON HEIGHTS that this Council supports funding options including, but not limited to, the following:

- An increase in the gas tax;
- Indexing of the gas tax, provided there is a limit on how much the tax can be increased for inflation in a given amount of time;
- Increases in vehicle registration taxes (a.k.a. license tab fees);
- Trunk highway bonding, provided the Legislature implements reasonable restrictions on the amount of debt service the state will incur and provided the Legislature appropriates funding to assist with local costs related to projects funded with trunk highway bonds;
- General obligation bonding for local roads and bridges, particularly for roads of regional significance and to assist with local cost participation requirements pertaining to trunk highway projects;
- Sales tax exemptions for state and local transportation construction projects; and
- New local funding tools, such as local option sales tax authority, expanded wheelage tax authority and/or street utility authority; and

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF FALCON HEIGHTS that this Council defines a comprehensive transportation funding package as an initiative that permanently increases dedicated funding for state and local road and transit systems in Greater Minnesota and the Metropolitan Area.

Moved by:

Approved by: _____

Susan L. Gehrz, Mayor
February 28, 2007

GEHRZ _____ In Favor
KUETTEL _____
HARRIS _____ Against
LINDSTROM _____
TALBOT _____

Attested by: _____

Justin Miller
City Administrator
February 28, 2007

ITEM: Consider Sanitary Sewer Televising and Cleaning Proposals

SUBMITTED BY: Tim Pittman, Director of Parks and Public Works

REVIEWED BY: Justin Miller, City Administrator

BACKGROUND:

The City of Falcon Heights sanitary sewer system was constructed in 1957 with vitrified clay pipe (VCP) ranging from 8" to 18" in diameter. This type of pipe represents approximately 95% of the city. The University Grove was established in 1929 also with vitrified clay pipe (VCP) . Additional footage has been added through the years. The remaining 5% of the sanitary sewer system is constructed with polyvinylchloride (PVC) pipe in the mid 1980's.

There are (9) common problem areas that are checked three times a week (Monday, Wednesday, Friday):

1. 1984 Autumn St.
2. 1981 Summer St.
3. 1922 Prior Ave.
4. 1850 Roselawn Ave.
5. 1770 Arona St.
6. 1770 Albert St.
7. Ruggles Ave. & East Snelling Service Drive (intersection)
8. Pascal St. & Ruggles Ave. (intersection)
9. Pascal St. & Crawford Ave.

According to city records the sanitary sewer system has never been completely televised. Without this information, staff has no knowledge of problems that exist or ones that could be avoided. Examples of problems are roots in the pipe joints, infiltration of ground water, cracks due to installation or movement over time, and just the age of the system. With this information staff will be able to determine what course of action should be taken to resolve or avoid any problems that may occur. Staff has tried to clean a 1/3 of the city each year since 1990 when a sewer jetting unit was purchased by the City of Falcon Heights. This unit is a trailer mounted piece of equipment that works well for making a passage way through a blockage, but does not have the volume or pressure to adequately remove the obstruction from the pipe without several passes which is time consuming and not cost effective to the city.

The contractors that have given quotes to clean the City of Falcon Heights sanitary sewer system are equipped with units that have larger engines and water storage tanks and

therefore are much more efficient in their cleaning operations. In the past, staff has had to rely on other municipalities such as Roseville, Little Canada, and New Brighton to assist in problem areas that staff could not effectively clear with our unit.

Staff is recommending that a scheduled cleaning and televising maintenance program be implemented into a budgeted line item. This approach is also recommended by our liability insurers, the League of Minnesota Cities Insurance Trust, in order to avoid costly claims against the city.

Quotes were received by the following companies to completely televise and clean the city's sanitary sewer system:

Midwest Trenchless Technologies Inc.	\$53,655.00
Pipe Services Corp.	\$75,547.53
Visu-Sewer	\$80,481.96
Infratech	\$94,927.44

RECOMMENDED ACTION:

Staff recommends that the city council approve the 2007 sanitary sewer televising and cleaning project to Midwest Trenchless Technologies, Inc. in the amount of \$53,655 plus a \$5,000 contingency in case of unforeseen problems.