

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

MINUTES
July 10, 2024 at 7:00 P.M.

- A. CALL TO ORDER: 7:00 PM
- B. ROLL CALL: GUSTAFSON_X__ LEEHY__ MEYER__
WASSENBERG_X__ MIELKE_X__
STAFF PRESENT: LINEHAN_X__ FARLEY_X__

C. APPROVAL OF AGENDA

Mayor Gustafson motions to approve the agenda;
Approved 3-0

D. PRESENTATION

- E. APPROVAL OF MINUTES:
1. June 12, 2024 City Council Special Workshop Meeting Minutes
 2. June 26, 2024 City Council Regular Meeting Minutes

Councilmember Mielke motions to approve the meeting minutes;
Approved 3-0

F. PUBLIC HEARINGS:

G. CONSENT AGENDA:

1. General Disbursements through 07/3/24: \$182,591.73
 - a. Payroll through 06/30/24: \$26,933.25
 - b. Wire Payments through 06/30/24: \$16,567.92
2. Approval of City License(s)
3. Night to Unite Proclamation
4. Administrative Services Director Kelly Nelson – Six-Month Step Adjustment
5. 2023 Pavement Management Program – Northwest Asphalt Change Order #5 and Final Pay Estimate
6. Council Liaison to State Fair Task Force Appointment
7. **Approve Purchase of Public Works Sidewalk Shaving Equipment**

Mayor Gustafson motions to approve the consent agenda;
Approved 3-0

Administrator Linehan explains the hold back partial payment on road projects to ensure any issues get repaired. The contractor completed some minor repairs, and the 2023 PMP can be closed out, with the final payment. Also, Public Works wanted to purchase sidewalk shaving equipment as they felt they could do this in-house, rather than hiring a contractor.

Councilmember Wassenberg encourages residents to participate in Night to Unite. He also thanks Administrative Services Director Kelly Nelson for her hard work.

H. POLICY ITEMS:

1. Pedicab Ordinance

Linehan explains the background of the pedicab ordinance. The idea of regulating pedicabs was brought up originally by traffic enforcement. The State Fair Task Force along with the City Council and City Staff has been working on creating the ordinance and after some changes recommends approval of the ordinance.

Wassenberg wonders about informing law enforcement agencies.

Linehan answers yes, this will be shared as well as with the City Prosecutor, who will add it to the State's database.

Mayor Gustafson reiterates the ordinance. The pedicab will need to showcase the City License and both the vehicle and the driver need to be licensed in order to operate in Falcon Heights. Some other items involved are noise, and lighting factors as well as operating hours.

Linehan agrees and adds some of the licensing requirements for the pedicab are proper insurance, vehicle safety, etc. and the driver needs to go through a licensing process as well. If the pedicab has current inspection paperwork from St. Paul or Minneapolis, they do not need an inspection in Falcon Heights, but if they do not, an inspection in Falcon Heights is required.

Wassenberg comments it is good to have the ordinance in place so law enforcement can act on unlawful behavior by pedicabs.

Councilmember Mielke appreciates letters being sent out to pedicab companies to make them aware of the new ordinance.

The City Council thanks Intern Farley for his work on the ordinance.

Councilmember Mielke motions to approve Ordinance 24-02 Amending Title 14 Of The Falcon Heights City Code Concerning Pedicab Licenses, and Summary Ordinance 24-02;
Approved 3-0

3. Fee Schedule Ordinance Amendment for Pedicab Licensure

Linehan explains, per the City Attorney, this change in the City Fee Schedule does not require a public hearing and can be approved administratively. Staff looked at fee schedules in St. Paul and Minneapolis. Given that there is only a small seasonal market for pedicabs in Falcon Heights, staff is proposing an annual registration fee for each pedicab of \$25 and a driver registration fee of \$25.

Mayor Gustafson feels a \$50 registration fee for each pedicab and a driver registration fee of \$25 would be more in line with the work involved for staff. He suggests reviewing after the 2024 State Fair to see if a processing fee for inspections should be added during the annual review of the City Fee schedule.

Mielke and Wassenberg are in favor of that increase.

Councilmember Wassenberg motions to approve Ordinance 24-03 Amending The Fee/Rate Schedule For The City Of Falcon Heights Relative To Pedicab Licensing And Registration, and Summary Ordinance 24-03;

I. INFORMATION/ANNOUNCEMENTS:

Councilmember Wassenberg informs the Council that the Parks and Rec Commission is performing an annual parks audit. He has also been accepted as a board member to represent Falcon Heights for the Northeast Youth and Family Services.

Councilmember Mielke attended the Parking Lot Concert at the Falcon Heights Church. She also attended the Council meeting at Mounds View, where they passed an ordinance to have a racial covenant discharged before the house could be sold. She would like to discuss this at a future workshop meeting, as Falcon Heights has the most racial covenants per capita in Ramsey County.

Mayor Gustafson notes Ice Cream Social is July 18 from 5:00 – 7:00 PM at Community Park. He also encourages residents to register their block party for Night to Unite before July 12 with the Ramsey County Sheriff's Office.

Administrator Linehan adds that this year at Ice Cream Social there will be a bouncy house and inflatable axe throwing, and the Resource Fair is also expanding. This past Sunday, City Hall hosted the 8th annual Unity Day BBQ with the Castile Family. The State Fair Task Force will meet on July 17 to discuss final items before the Fair. The Community Engagement Commission will meet on July 15. The Planning Commission has its next meeting on July 23rd, they would like to have a joint workshop with the City Council in August. Public Works has been working on pouring concrete pads for new benches at both parks and they continue to mow city-maintained grass.

J. COMMUNITY FORUM:

Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification, but no council action or discussion will be held on these items.

K. CLOSED SESSION:

1. Annual Performance Evaluation for City Administrator Jack Linehan - Pursuant to Minn. Stat. 13D.05, subd. 3(a).

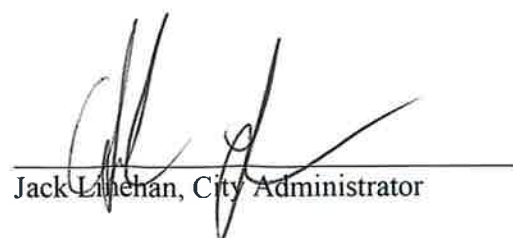
Councilmember Wassenberg motions to enter closed session;
Approved 3-0

L. ADJOURNMENT: 8:57 PM

Councilmember Mielke motions to adjourn;
Approved 3-0


Randall C. Gustafson, Mayor

Dated this 24th day of July, 2024


Jack Linehan, City Administrator