

**CITY OF FALCON HEIGHTS**  
Planning Commission  
City Hall  
2077 West Larpenteur Avenue

**WORKSHOP MINUTES**

May 28, 2024 at 7:00 P.M.

**A. CALL TO ORDER: 7:00 P.M.**

**B. ROLL CALL:**

Scott Wilson <u>X</u>	Laura Paynter <u>A</u>
Jacob Brooks <u>X</u>	Mike Tracy <u>X</u>
Jim Mogen <u>X</u>	Rick Seifert <u>X</u>
Jake Anderson <u>X</u>	
Staff Liaison Lynch <u>X</u>	
Council Liaison Meyer <u>X</u>	

**C. NEW BUSINESS**

1. City Code Updates – Accessory Dwelling Units

Staff Liaison Lynch began by going through drafted changes to City Code. Commissioners discussed types of ADUs to be permitted in the city (garage apartments, standalone, or internal ADUs), setbacks, height requirements, and licensing requirements. The Planning Commission directed Staff Liaison Lynch to perform research around short-term rentals and design standards. She will bring revise and bring findings back to the next Planning Commission meeting.

2. City Code Updates – Parking Minimums

Staff Liaison Lynch went through drafted changes to City Code regarding parking. It was agreed it would be beneficial to change the minimums for multifamily dwelling units to one parking space per dwelling unit, except that one and one-half parking spaces per dwelling unit are required for multiple units of ten or less that abut no parking. Commissioners also discussed seating requirements versus minimum parking for stadiums, churches, and other places of assembly, as well as shared parking. The Planning Commission directed Staff Liaison Lynch to look into church parking minimums in other cities in the area, and the rest of the drafted changes were tabled to the next meeting.

**D. INFORMATION AND ANNOUNCEMENTS**

1. Staff Liaison Report – Staff Liaison Lynch gave an update on the Larpenteur & Snelling Corridor Development Study and reminded Commissioners there would be a workshop on June 12 at 6 PM with City Council. She also reminded Commissioners that code enforcement on yard maintenance would begin on June 3 and to let their neighbors know.
2. Council Liaison Report – None.

**E. ADJOURN**

Workshop was adjourned at 8:25 PM.