

**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

March 12, 2025

No. 25-21

**RESOLUTION APPROVING A CONTRACT WITH ELECTRO WATCHMAN, INC.
FOR THE INSTALLATION OF A LENEL/S2 NETBOX ACCESS CONTROL
SYSTEM FOR CITY HALL**

WHEREAS, the City of Falcon Heights has identified the need to upgrade its access control system at City Hall to enhance security and access management; and

WHEREAS, the current system relies on physical punch combination locks, which limit the City's ability to efficiently manage access and security for employees and visitors; and

WHEREAS, the City has determined that transitioning to a key card-based system will provide improved security, allowing for individual access codes that can be modified, expired, or revoked as needed through the City's IT provider, MetroINET; and

WHEREAS, MetroINET has identified the S2 Netbox system as the primary key card control system that integrates with the City's security framework; and

WHEREAS, the City has worked with Electro Watchman, Inc., a vendor of the S2 Netbox system, to develop a plan for upgrading the access control system at City Hall; and

WHEREAS, the contract with Electro Watchman, Inc. includes the installation of new locking and door control systems for the following locations:

- City Hall Front Doors (1)
- Public Works North Bay Exterior Doors (1)
- Public Works South Bay Exterior Doors (3)
- Public Works South Bay to Administrative Offices (1)
- Public Works to City Hall Kitchen (1)
- City Hall Lobby to Administrative Offices (1); and

WHEREAS, the installation will include necessary hardware, cabling, support equipment, labor, and training for City staff to operate the system effectively; and

WHEREAS, the City allocated \$15,000 for this project in the Parks/Rec/Public Facilities Capital Improvements Fund 403, but the final project cost exceeds this amount, necessitating a budget amendment to accommodate the full cost; and

WHEREAS, the City Council finds that approving this contract aligns with the City's capital improvement plan and security enhancement goals;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Falcon Heights, Minnesota, that:

1. The contract with Electro Watchman, Inc. for the installation of a Lenel/S2 Netbox Access Control System at City Hall is hereby approved.
2. The City Administrator and Public Works Director are authorized to execute all necessary agreements with Electro Watchman, Inc. to proceed with the project.
3. The City shall amend the budget to allocate the necessary funds from the Parks/Rec/Public Facilities Capital Improvements Fund 403 to cover the full project cost.
4. The City Council acknowledges the importance of this upgrade for security improvements and authorizes the necessary steps to ensure timely installation and implementation of the access control system.

ADOPTED by the City Council of Falcon Heights this 12th day of March, 2025.

Moved by:

Gustafson

Approved by:


Randall C. Gustafson
Mayor

GUSTAFSON
MEYER
LEEHY
WASSENBERG
MIELKE

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In Favor

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Against

Attested by:


Jack Linehan
City Administrator