## City of Falcon Heights

### **Environment Commission**

City Hall 2077 Larpenteur Avenue West

### **AGENDA**

Monday, May 12, 2025 6:30 p.m.

A.	CALL TO ORDER:	6:30 p.m.		
В.	ROLL CALL:	Beth Mercer-Taylor (Chair) John Pellegrini (Vice-Chair) Adam Keester Pedro De Filippo Vannucci Staff Liaison Lynch Council Liaison Mielke	Sophie Nagel VACANT VACANT	
		GreenCorps Member Siebert		
C.	APPROVAL OF AGE	NDA		
D.	APPROVAL OF MIN 1. April 14, 2025	UTES		
E.	. NEW BUSINESS  1. Sustainability Fair Update - Olivia Siebert			

F. INFORMATION AND ANNOUNCEMENTS

Energy Action Plan Update
 Tree Update - Olivia Siebert
 GreenCorps Projects Discussion

- 1. Staff Liaison Report
- 2. Council Liaison Report
- G. ADJOURN

Next regular meeting date: June 9, 2025

# **City of Falcon Heights**Environment Commission

City Hall 2077 Larpenteur Avenue West

Minutes

Monday, April 14, 2025 6:30 p.m.

A. CALL TO ORDER: 6:30 p.m.

B. ROLL CALL: Beth Mercer-Taylor (Chair) \_ X \_\_

Adam Keester \_X\_ VACANT

Staff Liaison Lynch \_X\_ Council Liaison Mielke \_A\_ GreenCorps Member Siebert \_X\_

### C. APPROVAL OF AGENDA

Vice-Chair Pellegrini made a motion to approve the agenda. Motion passed by consent.

### D. APPROVAL OF MINUTES

### 1. February 10, 2025

*Vice-Chair Pellegrini made a motion to approve the February 10, 2025 minutes. Motion passed by consent.* 

### E. NEW BUSINESS

### 1. Climate Action Plan Draft - Ted Redmond

Ted Redmond of paleBLUEdot gave an overview of the drafted Climate Action Plan. The planning process has taken nine months with over 100 community members involved. There have been two community events and two online community input surveys. A total of five foundational research documents were completed and there were 31 planning team members engaged in the process. The initial survey showed residents are concerned about climate change and have experienced the effects of climate change personally. Ted Redmond explained the different goals and actions to meet those goals and the strategy behind coming up with these goals. Baseline documents were established by paleBLUEdot and example goals/actions that helped to lead the Climate Action Plan team to make changes/remove/add goals as needed and as would be appropriate for Falcon Heights. The next steps for the plan will be for online review of the draft to continue online and there

will be an opportunity for input by residents at the Sustainability Fair on April 26. After that it will be finalized and go before City Council for review and adoption.

2. Undergraduate Leadership Program Students – Project Presentation *This agenda item was moved from E-1 to E-2.* 

Undergraduates Ethan Cederberg, Janelle Barlan, and Megan Cunningham presented a video they created for a leadership program at the University of Minnesota. The video described different strategies the City could use to incorporate green/eco-friendly housing throughout the City on currently vacant sites. It also described mitigation efforts that would need to be made on different sites, such as the dry cleaning site at 1407 Larpenteur. They spoke about eco-districts and highlighted other similar sites throughout the Twin Cities.

### 3. Tree Dashboard Update - Olivia Siebert

GreenCorps Member Siebert gave an update on the tree dashboard and boulevard tree mapping she has been working on. She has created a GIS map with a Survey123 form for Public Works to input when a new boulevard tree has been planted. It also enables staff to update trees when they are removed. The hope is that another version of this can be created for residents to input their own trees in their yards, outside of the boulevards.

### 4. Sustainability Fair Update

GreenCorps Member Siebert gave an update on the planning for the Sustainability Fair. The volunteer list will be sent out prior to the event so volunteers can confirm their start and end times and chosen stations. She discussed the collaboration with the City of Lauderdale and how the bingo cards will work for residents to receive food scrap bins. She also discussed the parking and traffic flow for the recycling events.

### 5. SolarAPP+ Discussion

Staff Liaison Lynch explained the Solar APP+ program to the Environment Commission. This is a program that can be incorporated with the City's existing permitting system to handle building and zoning permits for solar installations. It is a free program for the City and there is state funding available for municipalities who incorporate it. The Environment Commission was interested and advised staff to move forward with talking with City Council about it.

### F. Information and Announcements

- 1. Staff Liaison Report GreenCorps Member Siebert gave an overview of a waste audit that took place at City Hall for staff and the plastic bag recycling initiative that has been ongoing for around two months. 65 lbs of plastic was recently taken to Merrick for recycling. Staff Liaison Lynch reminded Commissioners of the R&E Center tour on April 30 at 3:30 PM in Newport for those interested. She also reminded them about the ongoing tree sale and let them know that Falcon Heights reached steps 4 and 5 of the GreenSteps program again for 2024.
- 2. Council Liaison Report None.

### G. Adjourn

Meeting was adjourned at 9:00 p.m.

Next regular meeting date: May 12, 2025



Meeting Date	May 12, 2025
Agenda Item	E-1
Attachment	Sustainability Fair 2025 How To
Submitted By	Olivia Siebert, GreenCorps Member

Item	Sustainability Fair 2025
Description	Recap of the Sustainability Fair. It was a success!
<b>Budget Impact</b>	None.
Attachment(s)	Sustainability Fair 2025 How To
Action(s) Requested	Staff requests Environment Commission review the attached document and discuss future events.

City of Falcon Heights, Minnesota

#### **Sustainability Fair 2025**

I started reaching out to organizations in late December/throughout January. We successfully fit 12 long tables in the Council Chambers forming a large U with a middle aisle of four tables back -to-back. We also had the Falcon Heights Climate Action Plan consultant, Ted Redmond of Pale Blue Dot, set up in the lobby, and the MN Tool Library in the conference room. We reserved the other half of the room for speakers presenting using the Smartboard to display slides. We had two EV owners, Kate Anderson (a GreenCorps member with the City of Coon Rapids) and Todd Holter bring their cars and hand out materials from the American Lung Association.

We had our Environment Commissioners sitting at two tables flanking the entrance to the council chambers to welcome residents, hand out materials, and distribute compost buckets. We estimate to have between 20-30 compost buckets remaining in the FH basement. We created BINGO boards to encourage residents to circulate among the tables. We had QR codes for our CAP review and tree sale and other materials from Adopt a Drain at the Environment Commission table. We had nametags and plain table cloths for tabling organizations, and highlighters to mark the BINGO board. We ordered compost buckets from TerraCycle, although Noelle Bakken from Roseville informed me she was able to order ones from EcoSafe for cheaper by contacting Gary Bilbro gary@ecosafe.green.

### Organizations who attended + contacts:

Minnesota Tool Library - "Kate Hersey" <u>kate.hersey@mntoollibrary.org</u> \*had multiple staff attend and conducted a tool swap with lots of branding and signs

Mississippi Watershed Management Organization - "Mary Yang" MYang@mwmo.org

Ramsey County Master Gardeners - "Darren Lochner" <u>dlochner@umn.edu</u> \* RC Master Gardeners volunteers were the ones to actually attend

Metro Transit - "Cook, Douglas" <Douglas.Cook@metrotransit.org>; "Martinez, Julie" <julie.martinez@metrotransit.org> \* Doug was the one to actually attend and respond

Monarch Joint Venture - "Rita Morris" <a href="mailto:rmorris@monarchjointventure.org">rmorris@monarchjointventure.org</a> \*different staff member actually attended

Solar United Neighbors - "Jasmine Mason" <u>jmason@solarunitedneighbors.org</u>, "John Anderson" <u>janderson@solarunitedneighbors.org</u>, "bking@solarunitedneighbors.org" <u>bking@solarunitedneighbors.org</u> \* John attended the fair for sure, maybe another staff member?

CERTs - "Bruce" <u>3p14159pi@comcast.net</u>, "Keely Rau" <u>krau@gpisd.net</u> \*Bruce was the Ambassador that attended, Keely at GPI helped coordinate

CRWD - "Maricella Xiong" <a href="mailto:mxiong@capitolregionwd.org">mxiong@capitolregionwd.org</a> \*Gave Maricella the information from RCWD because we are also in RCWD's territory but they could not attend

Ramsey County Recycling Ambassadors - "Reynolds, Gabriel" <u>Gabriel.Reynolds@co.ramsey.mn.us</u> \*different ambassadors actually attended the event

Reuse MN - "Emily Barker" <a href="maily-barker@reusemn.org">emilynoyes97@gmail.com/</a>"Emily Noyes" <a href="mailynoyes97@gmail.com/"Emily Noyes">emilyn@reusemn.org</a> \* Emily Barker helped me coordinate, Emily Noyes was the board member who attended the fair

Gibbs Farm - "Sammy Nelson" <a href="mailto:sammy@rchs.com">sammy@rchs.com</a> \*had other staff attend the event, but Sammy is great

Home Energy Squad - "Gerardo Roca" <a href="mailto:groca@mncee.org">groca@mncee.org</a>, "sbootscamp@mncee.org" <a href="mailto:sbootscamp@mncee.org">sbootscamp@mncee.org</a> \*Gerardo attended the fair, Stacy helped coordinate (got their information from Marcus Baker/Paolo Speirn at MN CEE who are our PiE facilitators)

Bell Museum - "Bea Chihak" chihak@umn.edu, "Nehwoen Luogon-Bojkov" luogo001@umn.edu

#### **EV** owners:

Kate Anderson <u>kanderson@coonrapidsmn.gov</u> (GreenCorps member 2024-2025 – may get a permanent position)

Todd Holter "Todd Holter" tholter1@gmail.com (From FB group)

Banner/materials from "Lisa.Thurstin" Lisa.Thurstin@lung.org from American Lung Association

### **Speakers:**

Gregory Goodwine "Goodwine, Gregory" < Gregory. Goodwine@co.ramsey.mn.us>

Russ Henry "Russ Henry" <rhenry@givingtreegardens.com>

Pete Lindstrom "Peter Lindstrom" <pli>plindstr@umn.edu>

### Organizations who dropped out last minute due to lack of staffing availability:

The Good Acre - "Sarah Hovseth" sarah@thegoodacre.org \*Originally corresponded with Nikki

SPRWS - "Joshua Cobb" <u>Joshua.Cobb@ci.stpaul.mn.us</u> \*Josh reached out to us about attending Falcon Heights events and may attend future events

Bicycle Chain - info@bicyclechain.com \*They are easier to reach by phone (6514894513)

### Organizations contacted who declined:

Adopt a Drain - info@adopt-a-drain.org \*Sofie was super helpful and gave us materials to share, which we picked up from Hamline (still have extra)

RCWD - "Kendra Sommerfeld" <a href="mailto:ksommerfeld@ricecreek.org">ksommerfeld@ricecreek.org</a> \*Gave us materials, which we had CRWD display at their table

Blue Thumb/Metro Blooms – <u>jacqueline@metroblooms.org</u> \*note: Lawns to legumes may be ending, and Blue Thumb works closely with CRWD

Bees Kneez - based in WI now

Mosaic on a Stick – (would want compensation for doing an art activity) mosaiconastick@gmail.com

Art Scraps – Cindy at Art Start via contact form (would cost \$400)

Fix it clinics – will be happening at the Environmental Center in Roseville

FMR - jcunningham@fmr.org, wclark@fmr.org

Freshwater Society – <u>freshwater@freshwater.org</u>, sthompson@freshwater.org

Xcel Energy – combined with HES/CEE

Urban EggPlant - <u>order@eggplantsupply.com</u>

Bicycle Alliance of MN - ted@bikemn.org, angela@bikemn.org

Electrify Everything – requires a city to be a member of the program, which is expensive

Bim Bam Boo - <u>tricia@bimbamboopaper.com</u> (Met Tricia at an event and they were interested but did not respond in time to be included)

Cooperative Energy Futures – ghosted me completely <a href="mailto:info@cooperativeenergyfutures.com">info@cooperativeenergyfutures.com</a>

MN Toy Library – ghosted me completely <a href="mailto:outreach.mtl.committee@gmail.com">outreach.mtl.committee@gmail.com</a>

We All Need Food and Water – Dawn offered to do a puppet show but that would require space/funding/time "Dawn Pape" dawn@weallneedfoodandwater.org

I would suggest reaching out to the Citizens Utility Board (CUB), or another organization that does induction stove demos. I think that would be a good activity, and align with the City's EAP goals.

#### **Parking lot:**

In the parking lot, I made a bunch of signs and a map to help direct traffic. Having 3-4 volunteers to direct cars was crucial to the success of the traffic flow. The sign designs and maps are in Canva and the shared drive. We partnered with Retold (textiles), Repowered (ewaste) and Shred Right (paper) for the event and had them set up in the parking lot. Barriers and cones were also important for directing traffic.

Retold: "Allyson Schwartz" <sales@retoldrecycling.com>; "Amelia Trumble" <amelia@retoldrecycling.com>; "Aidyn Dervaes" <aidyn@retoldrecycling.com>; "Daniel Hutchins" <daniel@retoldrecycling.com> \$500 for marketing and \$0.30/lb of material

Repowered: David Holecek <a href="mailto:dholecek@getrepowered.org">dholecek@getrepowered.org</a> \$250/hr for labor and transportation and then \$0.38/lb for most material.

Shred Right: assistance@shredrightnow.com, 11am-2pm, \$333/hr+\$150, 2hr minimum

We had a great experience with these vendors/their representatives at the event, so I would recommend them again.

### **Volunteers:**

It was useful to have volunteers there for set up and to assist with the textile collection and paper shredding. It was crucial to have volunteers staffing the commission tables to greet residents and to have 4 people stationed in the parking lot (could get by with 3 if needed). Staff circulated and made sure volunteers had food and water as well as opportunities to run to the restroom. They received a compost bucket if desired as a thank you. A how-to document was given to volunteers at the commission table and is included in the shared drive. We had 17 volunteers in total for the event, filling 25 shifts (we broke the event into two 1.5 hour shifts).

The poster was created and circulated in Falcon Heights and Lauderdale, as well as FB posts, email outreach, and featuring it in the print and email newsletters. Lauderdale also had two outdoor posters somewhere. Poster is in Canva and the shared drive.

Notes from Adam Keester (who asked everyone their favorite parts when they returned their BINGO)

- Extension (I think this means Master Gardeners)
- Recycling Ambassadors x2
- Electronics recycling
- Watershed district x2 (green cleaners activity)
- Monarch Joint Venture x2
- Bee lawn talk from Russ Henry
- Bell Museum
- Textile Recycling
- Gibbs Farm

Recycling/drop off was very popular and residents were hoping this event continues. You got this!

### RECAP MEETING 4.28.2025

- Prior signage bigger and more signs
- "Enter here" for parking bigger
- Textile recycling sign bigger
- Beginning volunteer meeting / 1<sup>st</sup> shift explain to 2<sup>nd</sup> shift
- Remember about food scrap drop-off
- Larger enter here sign off Larpenteur Directing to ewaste, shredding, food scraps, textiles

- Accessible parking was good
- TED Talks Better way to announce, maybe drop last talk, explain to tablers when to send ppl to talks
- Volunteer as tabling coordinator Greeting, helping them bring items in / directing them where to go, checking them in (can be city staff)
- Outside person (can be city staff) circulate outside; floater for volunteers; feeding the truck people
- Bingo was good. Remind EC tables about food scraps containers. Highlight that on bingo card.
- Advertise event more possibly posters in business windows
- Double check pricing for every outside group issue with smoke detectors?
- No more tablers than we had (we had three pull out at the last minute and that was great)
- Traffic directing three people minimum; vests were good
- More cookies
- Compostable utensils; signage for waste-sorting zero waste event?
- Some way to show that staff is official tshirts? Event staff buttons?

FOOD – Two cheese/cracker plates (one with meat), veggie tray, granola bars/KIND bars, sparkling water (4 boxes-ish), coffee (cream & sugar), cookies, bananas



Meeting Date	May 12, 2025
Agenda Item	E-2
Attachment	FH EAP Work Plan
Submitted By	Hannah Lynch, Community
	Development Coordinator

Item	Energy Action Plan Update
Description	GreenCorps Member Siebert has been working throughout the year on the implementation of the City's Energy Action Plan. With her term coming to an end in August, it is time for a review of where we are at with our work plan and discuss priorities and where assistance will be needed moving forward.
<b>Budget Impact</b>	None.
Attachment(s)	Falcon Heights Energy Action Plan - Work Plan
Action(s) Requested	Staff requests Environment Commission discuss priorities and assistance with implementation.

City of Falcon Heights, Minnesota

Facus Area	Caratagu	Anti	an Itama	2024	2025	2025	2025	2025	2026
Focus Area	Strategy	Actio	on Items  Identify school and teacher partnerships and work with those partners	Q4	Q1	Q2	Q3	Q4	Q1
			to understand classroom needs.						
		В	Develop materials and activities that support appropriate energy engagement according to school partners						
		С	Ask school library or other entities to host educational events						
	Conduct Energy Outreach in Schools		regarding energy efficiency / conservation and renewable energy Encourage partnering with "EmPowered Schools" program to						
		D	Neighboring School Districts						
		E	Utilize the Minnesota GreenStep School Program to show students that their school is leading the way in energy conservation and						
S		_	reducing environmental impacts						
rent			Call for community volunteers by the City Provide Xcel Energy and supporting energy resources to the						
and	Develop Neighborhood Energy Liaisons	В	volunteers to share with their neighbors / associations  Develop resources for volunteers to share with neighbors (e.g.,						
ers		С	template emails, National Night Out activities, NextDoor posts, website						
own			content, etc.) Provide renters with information about applicable energy rebates	V/					
ome	3) Increase Access to Renter Resources	A B	Raise awareness of assistance programs for those renters who are	₹//					
P F		Δ	affected by a higher energy burden or lower-income household Promote home energy assessments	X					
en f	4) Promote Home Energy Assessments	В	Showcase residents who have had home energy assessments and	~//					
Alleviating energy burden for homeowners and renters			made improvements in their home as a result Create an Energy Action Hub on the City of Falcon Heights' website to	30					
- g		Α	disseminate information about energy resources	V					
ene	5) Provide Accessible Energy Communication	В	Establish partnerships with community organizations and/or Falcon Heights specific publications to bring awareness to residents						
ting			Include energy educational resources on the City of Falcon Heights	7					
evia		С	email newsletter Showcase positive testimonials in the City's newsletter, blog and	Y					
₹		A	articles in local media	V					
	Highlight Energy Saving and Clean Energy Testimonials	В	Postcard mail out campaign of testimonials from residents to other residents						
		D	Postcard mail out campaign of testimonials from business owners to		Ì				
		D	other businesses Share testimonials at St Paul Chamber of Commerce meetings		1				<b>-</b>
			Connect with Commonwealth Terrace Cooperative (CTC) to Improve						
	7) Develop and Sustain Partnerships that Support Community Energy	А	Living Conditions through energy projects for Student Housing		ĺ				
	Equity Goals	В	Form partnership with neighboring city councils to coordinate energy						
	+		equity projects that are mutually beneficial  Create and promote City incentives and/or recognition for energy						
		A	efficient multi-family buildings						
		В	Review and revise City code to remove barriers to more energy efficient multi-family buildings						
	Support Energy Improvments	_	Support the adoption of standards requiring buildings larger than 5						
		С	units to periodically re-invest in energy efficient improvements that have a reasonable payback period						
		D	Support incentives for retrofits and redevelopment of existing multi-						
		D	family buildings to improve energy while respecting the historic integrity of buildings and communities	^					
		Α	Be present at community events with resources and tips to encourage businesses and residents to reduce energy consumption	V					
			Request that homeowners who have made significant energy	•					
	Incentivize and Recognize Energy Efficiency Projects	В	efficiency improvements temporarily display an energy conservation yard sign						
		С	Publicly acknowledge homeowners and business owners in the City's	V					
			email newsletter for energy conservation efforts  Draft proposal to partner with State Fair to encourage joint energy	•					
s s	Partner with the State Fair to Encourage Energy	A	projects						
Buildings		Α	Create targeted outreach programs to educate business owners and owners of multi-family buildings about the benefits of electric heating						
BE	4) Encourage Efficient Electric Heating Technologies  5) Form Climate Action Partnership with U of M		options						
.u Se		В	Host workshops and informational sessions to highlight benefits of adopting efficient electric heating technologies						
ncic			Encourage building owners who have already installed air source heat						
Enhancing Energy Efficiencies		С	pumps to share their success stories with other building owners						
3. E			through presentations, open houses and business networking events						
nerg		D	Assist businesses and workforce to keep up to date on technological advances in building energy. Provide outreach to local businesses to						
ng E			assist in these educational efforts  Recommend energy improvements for rental properties during annual						
anci		E	inspections. Provide an opportunity to educate building owners about						
ᇤ		_	energy improvements annually, giving updates on electrification technology and available incentives						
		А	Draft a proposal for collaboration between the City Council and the						
			University of Minnesota and find a way forward						$\vdash$
		В	Advocate for increasing EV charging infrastructure on and off campus	_					<u> </u>
		С	Encourage charging infrastructure on new developments and retrofits, especially multi-family buildings and businesses. Support the	V	ĺ				1
			continued development of charging infrastructure for Evs	▼					<u> </u>
	6) Collaborate with Metro Transit	Α	Draft, send and follow up on a request to Metro Transit to have electric buses on Route 121 and on the Rapid Transit A Line	L					L
	7) Reduce Costs of Home Energy Assessments for Beridents	Α	Address economic barriers for residents who may be hard to reach or under-represented in the community and increase home energy						
	7) Reduce Costs of Home Energy Assessments for Residents	^	assessment visits by promoting free visits						<u> </u>
		А	Identify homes and businesses that have already undergone energy projects	V					_
	Showcase Existing Energy Projects in Homes and Businesses	В	Recognize those who would wish to participate in open house tours						
	-,		and set up tour dates for groups to visit Host a local energy fair in Falcon Heights and encourage citizen and	7					$\vdash$
		С	local business participation	V					
		Α	Contact and form a collaboration with Solar United Neighbors (SUN) to help residents and businesses bulk buy solar		ĺ				
	1) Support a Group-Buy Solar		Pursue grants to assist with the installation of solar panels on homes						
			and businesses. This financial support will make renewable energy a viable option for more residents, reducing the City's overall carbon						
>		<u> </u>	footprint						
Jerg.		Α	Request proposals for solar installations on future municipal buildings						
<u>e</u>	2) Solar Arrays on Future Buildings		Partner with one or more solar installation companies to recommend to buildings in the City.						
Embracing Clean, Renewable Energy			Explore grants for installation of onsite solar on businesses and						
Sene?	Promote Renewable Subscription and On-site Options for		buildings Encourage subscription and on-site opportunities to residents during						
an, Fa			events and on the City website						<u> </u>
Cle	Residents	В	Share incentives for renewable energy options with renters though email and mailing campaigns	V	ĺ				1
cing		А	Reach out to the University of Minnesota to form a collaboration						
ıbra	4) Partner with the University of Minnesota to Encourage Renewable	В	centered on renewable energy technologies Partner with the University of Minnesota to help share incentives for						<b>-</b>
<u> </u>	Energy		renewable energy programs to multi-family building owners, residents and students						1
			and students Host workshops to educate the community on renewable energy						
	5) Establish a Reliable Workforce in Renewable Energy Applications		topics and resources while connecting professionals with residents and residents with training options		ĺ				
	2) 2000 ilon a remadie vvolkioree in renewable chergy Applications	В	Support and promote workforce opportunities in renewable energy						
Ī			industry						



<b>Meeting Date</b>	May 12, 2025
Agenda Item	E-3
Attachment	Recap
Submitted By	Olivia Siebert, GreenCorps Member

Item	Resident Backyard Tree Mapping
Description	Commissioners discussed wanting a survey/map for public use where residents could add trees that are not on city right-of-ways.
<b>Budget Impact</b>	None.
Attachment(s)	None.
Action(s) Requested	Staff requests Environment Commission review the newly created map and test out the survey on their backyard trees.



Meeting Date	May 12, 2025
Agenda Item	E-4
Attachment	None.
Submitted By	Olivia Siebert, GreenCorps Member

Item	GreenCorps projects
Description	GreenCorps member Siebert will provide an update on the program, and invites ideas from Commissioners about any final projects they hope the city will accomplish before August.
<b>Budget Impact</b>	None.
Attachment(s)	None.
Action(s) Requested	Staff requests Environment Commission discuss priorities and suggest projects.

City of Falcon Heights, Minnesota