CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION

May 14, 2025

No. 25-48

A RESOLUTION CREATING SPECIAL REVENUE FUND 211 – PARKING MANAGEMENT

WHEREAS, the City of Falcon Heights recognizes the need to account separately for revenues and expenditures related to parking management activities within the city; and

WHEREAS, the creation of a special revenue fund will allow for the clear and transparent management of revenues generated by parking activities, including pay-by-mobile parking systems, as well as expenditures related to administration, enforcement, and parking management programs; and

WHEREAS, the City Council finds it to be in the best interest of the City to establish a Special Revenue Fund known as Fund 211 – Parking Management to facilitate this purpose; and

WHEREAS, the 2025 budget for Special Revenue Fund 211 will include revenues from parking meter fees, transfers from other funds, and any interest earnings, and expenditures including compensation, supplies, services, and fees necessary for the operation and enforcement of the parking management program; and

WHEREAS, a transfer of $40,000 from Fund 419 – Infrastructure will be made to Fund 211 – Parking Management to provide initial funding for 2025 operations;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Falcon Heights, Minnesota, as follows:

- The City Council hereby establishes Special Revenue Fund 211 – Parking Management.
- The Council approves the 2025 budget for Fund 211, including:
    - Revenues from parking meter fees, transfers, and investment activities.
    - Expenditures for staffing, equipment, signage, supplies, advertising, administrative costs, and third-party vendor fees related to parking management.
- Staff are directed to complete the necessary transfer of $40,000 from Fund 419 – Infrastructure to Fund 211 – Parking Management.
- The Finance Department is authorized to make any necessary accounting entries to establish and maintain Fund 211 in accordance with generally accepted accounting principles and applicable state law.

Fund	Specific Revenue Source	Committed For	Restricted For
Park Program (201)	Recreation Fees Transfer from General Fund	Recreation Costs	
Community Garden (203)	Garden Plot Fees	Garden Costs	
Water (204)	Water Surcharge Fees	Hydrant Costs Park Costs	
Recycling (206)	Recycling Grant Recycling Fees	Recycling and Environmental Activities	
Community Economic Development (208)	Lease of City Easement Fees	Activities Promoting Economic Development	
Street Lighting (209)	Lighting Fees	Lighting Costs	
Parking Management (211)	Parking Meter Fees Transfer from Infrastructure	Parking Management Costs	

Moved by: Wassenberg

Approved by: ____________________
Randall Gustafson
Mayor

GUSTAFSON
LEEHY
MEYER
WASSENBERG
MIELKE

5 In Favor

0 Against

Attested by: ____________________
Jack Linehan
City Administrator