

**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

May 14, 2025

No. 25-48

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**A RESOLUTION CREATING SPECIAL REVENUE FUND 211 – PARKING  
MANAGEMENT**

**WHEREAS**, the City of Falcon Heights recognizes the need to account separately for revenues and expenditures related to parking management activities within the city; and

**WHEREAS**, the creation of a special revenue fund will allow for the clear and transparent management of revenues generated by parking activities, including pay-by-mobile parking systems, as well as expenditures related to administration, enforcement, and parking management programs; and

**WHEREAS**, the City Council finds it to be in the best interest of the City to establish a Special Revenue Fund known as Fund 211 – Parking Management to facilitate this purpose; and

**WHEREAS**, the 2025 budget for Special Revenue Fund 211 will include revenues from parking meter fees, transfers from other funds, and any interest earnings, and expenditures including compensation, supplies, services, and fees necessary for the operation and enforcement of the parking management program; and

**WHEREAS**, a transfer of \$40,000 from Fund 419 – Infrastructure will be made to Fund 211 – Parking Management to provide initial funding for 2025 operations;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Falcon Heights, Minnesota, as follows:

- The City Council hereby establishes Special Revenue Fund 211 – Parking Management.
- The Council approves the 2025 budget for Fund 211, including:
  - Revenues from parking meter fees, transfers, and investment activities.
  - Expenditures for staffing, equipment, signage, supplies, advertising, administrative costs, and third-party vendor fees related to parking management.
- Staff are directed to complete the necessary transfer of \$40,000 from Fund 419 – Infrastructure to Fund 211 – Parking Management.
- The Finance Department is authorized to make any necessary accounting entries to establish and maintain Fund 211 in accordance with generally accepted accounting principles and applicable state law.

| Fund                                 | Specific Revenue Source                            | Committed For                             | Restricted For |
|--------------------------------------|----------------------------------------------------|-------------------------------------------|----------------|
| Park Program (201)                   | Recreation Fees<br>Transfer from General Fund      | Recreation Costs                          |                |
| Community Garden (203)               | Garden Plot Fees                                   | Garden Costs                              |                |
| Water (204)                          | Water Surcharge Fees                               | Hydrant Costs<br>Park Costs               |                |
| Recycling (206)                      | Recycling Grant<br>Recycling Fees                  | Recycling and Environmental Activities    |                |
| Community Economic Development (208) | Lease of City Easement Fees                        | Activities Promoting Economic Development |                |
| Street Lighting (209)                | Lighting Fees                                      | Lighting Costs                            |                |
| Parking Management (211)             | Parking Meter Fees<br>Transfer from Infrastructure | Parking Management Costs                  |                |

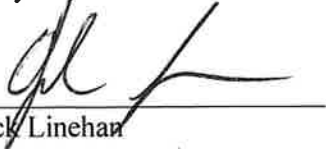
Moved by: Wassenberg

Approved by: 

Randall Gustafson  
Mayor

GUSTAFSON  
LEEHY  
MEYER  
WASSENBERG  
MIELKE

5 In Favor  
0 Against

Attested by: 

Jack Linehan  
City Administrator