

**CITY OF FALCON HEIGHTS**  
**Regular Meeting of the City Council**  
**City Hall**  
**2077 West Larpenteur Avenue**

**AGENDA**  
**May 9, 2007**

- A. CALL TO ORDER: 7:00 PM
- B. ROLL CALL:           GEHRZ \_\_\_\_ KUETTEL \_\_\_\_ HARRIS \_\_\_\_  
                              LINDSTROM \_\_\_\_ TALBOT \_\_\_\_  
                              MILLER \_\_\_\_ KREUSER \_\_\_\_
- C. PRESENTATIONS:
  - 1. CERT Trainer Presentation
- D. APPROVAL OF MINUTES: April 25, 2007 **TAB 1**
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
  - 1. General Disbursements through 5/4/07: \$71,796.56
  - Payroll through 4/30/07: \$14,876.81 **TAB 2**
  - 2. 2007 Licenses **TAB 3**
- G. POLICY AGENDA:
  - 1. Code Amendment Concerning Compost Piles **TAB 5**
- H. COMMUNITY FORUM:
- I. INFORMATION/ANNOUNCEMENTS:
- J. ADJOURNMENT:

If you have a disability and need accommodation in order to attend this meeting, please notify City Hall 48 hours in advance between the hours of 8:00 a.m. and 4:30 p.m. at 651-792-7600. We will be happy to help.

## **Regular Meeting of the City Council April 25, 2007**

**Members present:** Mayor Gehrz, Council members Harris, Lindstrom, and Talbot, Administrator Miller, Assistant City Administrator/Deputy Clerk Kreuser. **Members absent:** Council member Kuettel.

Mayor Gehrz called the meeting to order at 7:04 p.m.

### **Presentation:**

#### 1. Winter 2007 CERT Graduation Ceremony

Mayor Gehrz, CERT trainers Dan Johnson-Powers, Kris Grangaard, and Mel Baughman recognized the CERT graduates. Graduates received a CERT badge and two pins, along with their certificate of achievement.

The minutes of the April 11, 2007 regular council meeting were approved as submitted.

### **Consent Agenda:**

Council member Talbot moved approval of the following three items. The motion passed unanimously.

1. General Disbursements through 4/18/07: \$426,472.58  
Payroll through 4/15/07: \$14,032.26
2. 2007 Licenses
3. Step increase for Stacey Kreuser, Assistant City Administrator/Deputy Clerk

### **Policy Agenda:**

#### 1. Personnel Policy Amendments

Assistant City Administrator/Deputy Clerk Kreuser began the item by explaining the policy had recently been examined at by the Council, and now was being brought before them for approval. Staff had inserted the necessary changes due to law changes, attorney opinions, and updates to current practice. She added there were a few changes made after the packets were delivered.

Mayor Gehrz had some typo corrections, and the council agreed upon them. In addition, she added a clause regarding part-time firefighters and their non-accrual of sick time under the sick leave benefits section.

Council member Lindstrom proposed the addition of "domestic partner" to the definitions of "family" and "relative." The council agreed upon its insertion and language was added to the nepotism and bereavement leave policy. Staff would check whether its insertion into FMLA would be legal.

In addition, a portion of the vacation leave section may need to be reexamined following a June court decision regarding payout of accrued vacation leave to individuals leaving employment.

The personnel policy was moved for approval, with changes, by Council member Harris. The motion passed unanimously.

2. City Code Amendments - Addition of Neighborhood Commission and Environment Commission Roles

Administrator Miller introduced the item by explaining that during the recodification the Neighborhood and Environment Commissions were inadvertently omitted from the new code. In addition, a purpose statement for the Environment Commission had been drafted and was before the council for approval.

Council member Harris moved to approve ordinance 07-05, amending the City Code concerning City Commissions. The motion passed unanimously.

Council member Lindstrom stated that the purpose statement for the Commission was more detailed than what is in the code, and outlined its five areas of focus.

Mayor Gehrz asked about the overlap from the Environment to the Parks/Rec Commission with the 'recreation and aesthetic appreciation purpose'. Council member Lindstrom answered that the two were almost one in the same, and the whole area is critical to the City's environment. Council member Harris added she serves on the Park/Rec Commission, and it is a good thing to be able to coordinate closely with the Environment Commission.

Council member Talbot questioned the section regarding 'energy use and air quality,' specifically the areas regarding pollutants and the EPA. He stated the paragraph was confusing and should be shortened.

Mayor Gehrz proposed the Environment Commission revisit those sections of the purpose statement. The other councilors agreed.

Council member Lindstrom stated the next time the City vehicles are upgraded, they change over to E-85 models, and that the City needs to move in a more green direction. Council member Talbot said that could be planned for down the road by setting money aside, however it remains an expensive proposition.

Mayor Gehrz agreed, and then stated costs can come down as technologies improve.

**Information/Announcements:**

Council member Lindstrom invited residents to attend the free "Living Green Expo" held at the State Fairgrounds May 5/6.

Council member Talbot announced one Falcon Heights student was awarded a \$4,000 CTV15 scholarship for the first time.

Mayor Gehrz stated Administrator Miller's one-year anniversary with the City would be in June, and that she would be setting up one-on-one meetings with the Council and staff. The '08 budget/goal setting workshop that would normally be held in June will be moved to another Wednesday or Saturday due to the joint workshop with Lauderdale in June. She stated the Cleveland/Larpenteur intersection is undergoing a "Beautiful U" facelift, and eventually will be landscaped down to Gortner. Lastly, she lauded the CERTs who attended the tabletop exercise last week, and thanked the firefighters and planners of the event.

Administrator Miller said the Community Garden would be tilled this week, with the kick-off meeting to be held Monday, May 5.

Assistant City Administrator/Deputy Clerk reminded residents of the Farmer's Market opening on May 1.

Respectfully submitted,

Stacey Kreuser  
Assistant City Administrator/Deputy Clerk

**ITEM:**                   **Disbursements and Payroll**

**SUBMITTED BY:**   **Roland O. Olson, Finance Director**

**REVIEWED BY:**   **Justin Miller, City Administrator**

**EXPLANATION:**

1. General Disbursements through 5/4/07: \$71,796.56
2. Payroll through 4/30/07: \$14,876.81

**ATTACHMENTS:**

General disbursements and payroll

**ACTION REQUESTED:**

Approval

PACKET: 00092 Regular Payables  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

*Council Report*

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
-----						
01-00223		ALL THINGS EMBROIDERED				
I-11		4 SHIRTS W/ CITY LOGO	104.00			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		4 SHIRTS W/ CITY LOGO		101 4112-70100-000	SUPPLIES	104.00
		=== VENDOR TOTALS ===	104.00			
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01-00222		ALLEGRA PRINT & IMAGING				
I-99864		LETTERHEAD	318.80			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		LETTERHEAD		101 4112-70100-000	SUPPLIES	318.80
		=== VENDOR TOTALS ===	318.80			
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01-00800		ALLIED WASTE SERVICES				
I-633138		APR/07 WASTE SERVICES	342.29			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		APR/07 WASTE SERVICES		101 4131-82010-000	WASTE REMOVAL	342.29
		=== VENDOR TOTALS ===	342.29			
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01-00255		AMERICAN OFFICE PRODUCTS				
I-82543		ENVELOPES/ MAILERS	37.15			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		ENVELOPES/ MAILERS		101 4112-70100-000	SUPPLIES	37.15
I-82615		CLASP ENVELOPES	19.15			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		CLASP ENVELOPES		101 4112-70100-000	SUPPLIES	19.15
I-82777		PADS/INJET CARTRIDGES	112.07			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		PADS/INJET CARTRIDGES		101 4112-70100-000	SUPPLIES	112.07
I-82818		TAPE	15.53			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		TAPE		101 4112-70100-000	SUPPLIES	15.53
		=== VENDOR TOTALS ===	183.90			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00250	AMERIPRIDE	LINEN&APPAREL				
I-M206361		LINEN CLEANING	30.81			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	30.81
		=== VENDOR TOTALS ===	30.81			
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01-00969	AMY BOESE					
I-200705040493		REFUND/CANCELLED CLASS	70.00			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		REFUND/CANCELLED CLASS		201 34310-000	RECREATION FEES	70.00
		=== VENDOR TOTALS ===	70.00			
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01-03089	CASH					
I-200705040478		COUNCIL EXP/ACCT PADS	45.30			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		COUNCIL WORKSHOP EXP - FOOD		101 4111-70100-000	SUPPLIES	32.00
		ACCT 13 COLUMN PADS		101 4112-70100-000	SUPPLIES	13.30
		=== VENDOR TOTALS ===	45.30			
=====						
01-05469	CHUCK LONG					
I-200705040484		REFUND - CANCELLED GOLF CLASS	75.00			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		REFUND - CANCELLED GOLF CLASS		201 34310-000	RECREATION FEES	75.00
		=== VENDOR TOTALS ===	75.00			
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01-03123	CINTAS CORPORATION #470					
I-470647408		RUG SVC 4/23/07	34.17			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		RUG SVC 4/23/07		101 4131-87010-000	CITY HALL MAINTENANCE	34.17
		=== VENDOR TOTALS ===	34.17			
=====						
01-03181	CITY OF NEW BRIGHTON					
I-200705040480		HAZMAT TEAM CHARGE	72.04			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		HAZMAT TEAM CHARGE		101 4124-77000-000	CLOTHING	72.04
		=== VENDOR TOTALS ===	72.04			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-03121	CITY OF ST PAUL					
I-98833		MAR/07 FUEL	297.01			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		MAR/07 FUEL		101 4141-74000-000	MOTOR FUEL & LUBRICANTS	297.01
		=== VENDOR TOTALS ===	297.01			
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01-05090	DEEP ROCK WATER COMPANY					
I-6101647		H2O & COOLER RENTAL	72.80			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		H2O & COOLER RENTAL		101 4131-85040-000	WATER	36.40
		H2O & COOLER RENTAL		101 4124-89000-000	MISCELLANEOUS	36.40
		=== VENDOR TOTALS ===	72.80			
=====						
01-04027	EMERGENCY APPARATUS MAINT					
I-29770		757 REPAIRS AND MAINT	2,642.05			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		757 NFPA PUMP TEST		101 4124-87029-000	REPAIR OTHER EQUIPMENT	265.00
		757 ANODE RODS REPLACEMENT		101 4124-87029-000	REPAIR OTHER EQUIPMENT	2,377.05
		=== VENDOR TOTALS ===	2,642.05			
=====						
01-05026	FOREMOST FIRE PROMOTIONS					
I-403429		FIRE HATS/BADGES FOR KIDS	229.91			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		FIRE HATS/BADGES FOR KIDS		101 4124-70100-000	SUPPLIES	229.91
		=== VENDOR TOTALS ===	229.91			
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01-05704	GOLDSTAR ELEC. INC					
I-1012		GENERATOR REPAIRS/MAINT	965.58			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		CORD FOR BACK-UP GENERATOR		601 4601-91000-000	EQUIPMENT	576.18
		NEW RECEPITC BOX-LIFT STATION		601 4601-91000-000	EQUIPMENT	389.40
		=== VENDOR TOTALS ===	965.58			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
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01-07187	KRISTIN GRANGAARD					
I-200705040487		CERT CLASS STUDENT REFRESHMTS	62.13			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		CERT CLASS STUDENT REFRESHMTS		211 4211-70100-000	SUPPLIES	62.13
		=== VENDOR TOTALS ===	62.13			
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01-05153	HOME DEPOT CRC/GECF					
I-200705040491		PIPE FOR HOIST	1,113.27			
5/04/2007	APBNK	MANUAL CK# 071514 4/27/2007				
		PIPE FOR HOIST		403 4403-91000-000	MACHINERY & EQUIPMENT	191.21
		PRESSURE WASHER		403 4403-91000-000	MACHINERY & EQUIPMENT	530.37
		STORAGE SHED:COMM GARDEN		403 4403-91000-000	MACHINERY & EQUIPMENT	286.49
		PARTS FOR HOIST/BLADES/PIPE		403 4403-91000-000	MACHINERY & EQUIPMENT	105.20
		=== VENDOR TOTALS ===	1,113.27			
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01-05789	DAN MALONE					
I-200705040485		INSTRUCTOR - TAE KWON DO	566.00			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		INSTRUCTOR - TAE KWON DO		201 4201-89000-000	MISCELLANEOUS	566.00
		=== VENDOR TOTALS ===	566.00			
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01-05523	MIKE MCKAY					
I-200705040483		REIMB: BLADE/OIL/SPARE CHAIN	114.18			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		REIMB: CHAINSAW BLADE & OIL		101 4124-87029-000	REPAIR OTHER EQUIPMENT	53.51
		REIMB: SPARE CHAINS		101 4124-87029-000	REPAIR OTHER EQUIPMENT	60.67
		=== VENDOR TOTALS ===	114.18			
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01-05664	METRO FIRE					
I-27689		SCBA & FACEPIECE TESTS	1,005.00			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		13 SCBA FLOW TESTS		101 4124-87029-000	REPAIR OTHER EQUIPMENT	845.00
		8 FLOW PIECE TESTS		101 4124-87029-000	REPAIR OTHER EQUIPMENT	160.00
		=== VENDOR TOTALS ===	1,005.00			



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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05670	METRO PRODUCTS INC					
I-52454		HACKSAW BLADES / GRIT PAPER	315.45			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		HACKSAW BLADES / GRIT PAPER		101 4131-70110-000	SUPPLIES	315.45
I-52621		MICRO SEE SNAKE/BIN 72 HOLE/L	500.76			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		MICRO SEE SNAKE/BIN 72 HOLE/LX		101 4141-87120-000	REPAIRS & MAINTENANCE	500.76
		=== VENDOR TOTALS ===	816.21			
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01-05680	MIKE MCPHILLIPS INC					
I-31740		SPRING STREET SWEEPING	7,000.00			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		SPRING STREET SWEEPING		602 4602-83020-000	STREET SWEEPING	7,000.00
		=== VENDOR TOTALS ===	7,000.00			
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01-07231	MN FIRE SVC CERT. BOARD					
I-200705040482		3 RECERTIFICATIONS	45.00			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		3 RECERTIFICATIONS		101 4124-86020-000	TRAINING	45.00
		=== VENDOR TOTALS ===	45.00			
=====						
01-05843	MN NCPERS LIFE INSURANCE					
I-200705040489		MAY/07 DEB INS	16.00			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		MAY/07 DEB INS		101 21709-000	OTHER PR WH PAYABLE	15.20
		MAY/07 DEB INS		206 21709-000	OTHER PR WH PAYABLE	0.80
		=== VENDOR TOTALS ===	16.00			
=====						
01-05825	MUNICIPAL CODE CORPORATION					
I-87340		EXTRA PAGES/ELECTRIC DATABASE	1,809.98			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		EXTRA PAGES/ELECTRIC DATABASE		101 4114-80210-000	ZONING CODE UPDATE	1,809.98
		=== VENDOR TOTALS ===	1,809.98			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-07263		NEXTEL COMMUNICATIONS, INC				
I-046		CELL PHONE APRIL/07	240.91			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		CELL PHONE		101 4121-85015-000	CELL PHONE	69.87
		CELL PHONE		101 4131-85015-000	CELL PHONE	12.02
		CELL PHONE		101 4141-85015-000	CELL PHONE	31.33
		CELL PHONE		101 4132-85015-000	CELL PHONE	7.24
		CELL PHONE		601 4601-85015-000	CELL PHONE	60.23
		CELL PHONE		602 4602-85015-000	CELL PHONES	60.22
		=== VENDOR TOTALS ===	240.91			
=====						
01-06053		OREILLY AUTO PARTS				
I-1506-258435		2 HITCH PINS	26.72			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		2 HITCH PINS		101 4132-70120-000	SUPPLIES	26.72
I-1506-258982		OIL DRY	35.25			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		OIL DRY		101 4124-70100-000	SUPPLIES	35.25
		=== VENDOR TOTALS ===	61.97			
=====						
01-06065		OXYGEN SERVICE COMPANY				
I-7168794		2 COMPRESSED AIR TANKS	75.57			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		2 COMPRESSED AIR TANKS		101 4124-70100-000	SUPPLIES	75.57
I-7170798		BREATHING AIR	75.57			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		BREATHING AIR		101 4124-70100-000	SUPPLIES	75.57
		=== VENDOR TOTALS ===	151.14			
=====						
01-05539		GEORGE PASEK				
I-200705040494		REFUND - CONCRETE PERMIT	94.30			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		REFUND - CONCRETE PERMIT		101 32240-000	OTHER PERMITS	94.30
		=== VENDOR TOTALS ===	94.30			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06115	TIMOTHY PITTMAN					
I-200705040481		REIMB - CONF XCEL PARKING EXP	10.00			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		REIMB - CONF XCEL PARKING EXP		601 4601-86030-000	CONFERENCES & SCHOOLS	10.00
		=== VENDOR TOTALS ===	10.00			
=====						
01-06945	QWEST					
I-200705040486		LANDLINE	111.51			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		LANDLINE		101 4141-85011-000	TELEPHONE - LANDLINE	111.51
		=== VENDOR TOTALS ===	111.51			
=====						
01-06185	RAMSEY COUNTY					
I-PRRLG-654		CTY SPEC ASSMT BILLING FEE	557.50			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		CTY SPEC ASSMT BILLING FEE		317 4317-94900-000	BOND FEES	218.29
		CTY SPEC ASSMT BILLING FEE		419 4419-94900-000	BOND FEES	339.21
		=== VENDOR TOTALS ===	557.50			
=====						
01-06245	RED CROSS					
I-17-003271		CPR COURSE FOR BABYSITTING	768.00			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		CPR COURSE FOR BABYSITTING		201 4201-89000-000	MISCELLANEOUS	768.00
		=== VENDOR TOTALS ===	768.00			
=====						
01-06301	SAMS CLUB DISCOVER CARD					
I-200705040490		CLEANING SUPPLIES	51.14			
5/04/2007	APBNK	MANUAL CK# 071501 4/20/2007				
		CLEANING SUPPLIES		101 4131-70110-000	SUPPLIES	51.14
		=== VENDOR TOTALS ===	51.14			
=====						
01-06271	PETER SAX					
I-200705040492		PETER SAX INSTRUCTOR FOR GOLF	1,353.75			
5/04/2007	APBNK	MANUAL CK# 071515 4/30/2007				
		PETER SAX INSTRUCTOR FOR GOLF		201 4201-89000-000	MISCELLANEOUS	1,353.75
		=== VENDOR TOTALS ===	1,353.75			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-07268	SPRINGSTED					
I-L1CD0638		CONT DISCLOSURE SVCS BONDS	1,965.00			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		CONT DISCLOSURE SVCS '96 TIF		316 4316-94900-000	BOND FEES	982.50
		CONT DISCLOSURE SVCS '99 NE		317 4317-94900-000	BOND FEES	982.50
		=== VENDOR TOTALS ===	1,965.00			
=====						
01-07228	CITY OF ST ANTHONY					
I-1767		MAY/07 POLICE SVCS	43,291.67			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		MAY/07 POLICE SVCS		101 4122-81000-000	POLICE SERVICES	43,291.67
		=== VENDOR TOTALS ===	43,291.67			
=====						
01-06525	SUBURBAN ACE HARDWARE					
I-200705040476		FASTENERS, SUPPLIES, ETC	84.67			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		FASTENERS, ELBOWS, SUPPLIES		101 4131-70110-000	SUPPLIES	60.19
		FASTENERS, CORNERS, SUPPLIES		101 4141-70100-000	SUPPLIES	24.48
		=== VENDOR TOTALS ===	84.67			
=====						
01-07283	SUPPLEMENTAL SUPPLY COMPANY					
I-5559163		2 ALUMINUM GRIP WRENCHES	177.55			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		2 ALUMINUM GRIP WRENCHES		601 4601-70120-000	TOOLS	177.55
		=== VENDOR TOTALS ===	177.55			
=====						
01-06625	T.A. SCHIFSKY & SONS, INC					
I-41532		AC FINE ASPHALT	93.62			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		AC FINE ASPHALT		101 4132-75000-000	BITUMINOUS PATCHING	93.62
		=== VENDOR TOTALS ===	93.62			
=====						
01-07901	WASTE MANAGEMENT-BLAINE					
I-3457598		MAY/07 APT RECYCLING	596.40			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		MAY/07 APT RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	596.40

PACKET: 00092 Regular Payables  
VENDOR SET: 01 City of Falcon Heights  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-07901 WASTE MANAGEMENT-BLAINE ( \*\* CONTINUED \*\* )

I-349009		MAY/07 RESIDENT RECYCLING	1,858.45			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		MAY/07 RESIDENT RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	1,858.45
=== VENDOR TOTALS ===			2,454.85			

01-07900 WILS

I-200705040488		MEMBERSHIP FEES - LISA	25.00			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		MEMBERSHIP FEES - LISA		101 4141-86100-000	CONFERENCES/EDUCATION/AS	25.00
=== VENDOR TOTALS ===			25.00			

01-05870 XCEL ENERGY

I-200705040479		ELECTRIC	29.94			
5/04/2007	APBNK	DUE: 5/04/2007 DISC: 5/04/2007				
		ELECTRIC - CURTISS FIELD		101 4141-85020-000	ELECTRIC/GAS	23.73
		ELECTRIC - EMERGENCY SIREN		101 4121-85020-000	ELECTRIC	6.21
=== VENDOR TOTALS ===			29.94			
=== PACKET TOTALS ===			69,553.95			

PERA CK 71513 \$ 2,242.61

TOTAL \$ 71,796.56

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
0012	KUETTEL, LAURA A	R	4/27/2007	277.05	071502
0014	TALBOT JR, RICHARD P	R	4/27/2007	7.05	071503
1136	OLSON, ROLAND O	R	4/27/2007	1,408.20	071504
1035	AUGER SR, JOSEPH J	R	4/27/2007	304.15	071505
0034	KURHAJETZ, CLEMENT	R	4/27/2007	342.60	071506
0074	ALLEN, MARK J	R	4/27/2007	184.70	071507
0095	POESCHL, MICHAEL J	R	4/27/2007	92.35	071508
0097	GAFFNEY, PATRICK	R	4/27/2007	92.35	071509
0098	REZNY, BRADLEY J	R	4/27/2007	91.35	071510
1030	PITTMAN, TIMOTHY J	R	4/27/2007	1,350.28	071511
2121	RAJCIC, KAREN E	R	4/27/2007	96.97	071512

\*\*\*\*\* DIRECT DEPOSIT LIST \*\*\*\*\* PAY PERIOD ENDING 4/30/2007

EMP #	NAME	AMOUNT
01-0006	SUSAN GEHRZ	5.57
01-0013	PETER C LINDSTROM	192.05
01-0016	PAMELA M HARRIS	277.05
01-1002	JUSTIN J MILLER	2,147.33
01-1008	STACEY T KREUSER	1,446.38
01-1009	MELANIE M LEEHY	395.55
01-1141	MICHAEL C YARD	346.97
01-1038	DEBORAH K JONES	1,412.47
01-0040	KEVIN ANDERSON	10.03
01-0085	DANIEL S JOHNSON-POWERS	512.46
01-1030	TIMOTHY J PITTMAN	300.00
01-1033	DAVE TRETSEVEN	1,209.95
01-1143	COLIN B CALLAHAN	1,158.06
01-1016	LISA A ABERNATHY	1,215.89

TOTAL PRINTED: 14 10,629.76

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:	11	4,247.05
DIRECT DEPOSIT REGULAR CHECKS:	14	10,629.76
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	25	14,876.81

\*\*\* NO ERRORS FOUND \*\*\*

**ITEM:                    2007 Licenses**

**SUBMITTED BY:    Stacey Kreuser, Assistant City Administrator/Deputy Clerk**

**EXPLANATION:**

The following businesses have completed an application for 2007 home occupation license:

- M.A.R.C.H. Services
- Minnesota Internet Products

The following business has completed an application for a mechanical contractor's license:

- Residential Heating & AC

The following business has completed a renewal application for a municipal business license.

- Twin City Co-ops Federal Credit Union

The following business has completed a renewal application for 2007 tree trimming/removal license:

- Branch and Bough Tree and Landscape Care

**ITEM:** Proposed Ordinance Amendment on Compost

**SUBMITTED BY:** Deborah Jones, Zoning and Planning Director

**REVIEWED BY:** Justin Miller, City Administrator  
Roger Knutson, City Attorney

**Background:**

The Falcon Heights residents planning a new community garden approached staff with a concern about the language regarding composting in the City’s zoning code. The existing ordinance permits composting as an accessory use in residential zones but restricts the materials that may be composted to yard waste, excluding fruits and vegetables. The residents were concerned because:

- Plans for the community garden include a compost area or structure.
- The restriction in the city code does not represent current “best practice” in organic gardening. Fruits and vegetables and plant based kitchen trimmings are excellent additions to compost. (Food waste of animal origin is also compostable but not recommended because of odors and attractiveness to rodents and other pests.)

**Analysis:**

The proposed ordinance makes the following changes to Section 113-174 of the city code

- Replaces the phrase: “of leaves, grass clippings, and plant trimmings (not including fruits and vegetables)”
- With the following: “of plant material including leaves, grass clippings, plant trimmings, fruits, vegetables and peels, but excluding animal derived materials such as bones, meat scraps and dairy products”

This change would apply city-wide in all residential zones where composting is currently allowed as an accessory use. According to the City Attorney, the underlying R-1 zoning at the site of the community garden (Community Park) means that composting can be conducted there as well, as part of the community garden.

**Planning Commission Action:**

Planning Commission unanimously recommended approval of the proposed ordinance, with one change: elimination of the word “eggshells” in the original draft Eggshells are considered good additions to compost.

**Attachments:**

- Proposed ordinance.
- Reference excerpts related to composting from the current code.

**Actions Requested:**

Vote on whether code should be amended by this ordinance.



CITY OF FALCON HEIGHTS  
RAMSEY COUNTY, MINNESOTA

ORDINANCE NO. 07-05

**AN ORDINANCE AMENDING THE  
FALCON HEIGHTS CITY CODE  
CONCERNING COMPOSTING**

THE CITY COUNCIL OF FALCON HEIGHTS ORDAINS:

**SECTION 1.** Chapter 113, Section 113-174(d)(11) of the Falcon Heights City Code is amended to read as follows:

One composting area, or one compost structure as defined in Section 113-240(l), of plant material including leaves, grass clippings, plant trimmings, fruits, vegetables and peels, but excluding animal derived materials such as bones, meat scraps and dairy products, not to cover more than 25 square feet in area and five feet in height in the rear yard. A larger composting area requires a permitted accessory use permit. The compost shall be maintained according to accepted composting practices for the residential yard.

**SECTION 2.** This ordinance shall be effective immediately upon its passage and publication.

**ADOPTED** this 9th day of May, 2007, by the City Council of Falcon Heights, Minnesota.

CITY OF FALCON HEIGHTS

BY: \_\_\_\_\_  
Susan L. Gehrz, Mayor

ATTEST:

\_\_\_\_\_  
Justin Miller, City Administrator/Clerk

**Existing Code on Composting**

**ARTICLE IV.**

**DISTRICT REGULATIONS**

**Sec. 113-174. One-family R-1 residential district.**

...

- (d) *Permitted accessory uses.* No accessory structures or use of land shall be permitted except for one or more of the following uses:

...

- (11) One compost area, or one compost structure as defined in section 113-240(l), of leaves, grass clippings, and plant trimmings (not including fruits and vegetables) not to cover more than 25 square feet in area and five feet in height in the rear yard. A larger composting area requires a permitted accessory use permit. The compost shall be maintained according to accepted composting practices for the residential yard.

...

**ARTICLE VI.**

**SUPPLEMENTAL DISTRICT REGULATIONS**

**DIVISION 1.**

**GENERALLY**

**Sec. 113-240. Accessory buildings and structures.**

...

- (1) *Compost structure requirements.* One accessory structure for compost not to cover more than 25 square feet in area and five feet in height in the rear yard. A compost structure must meet the setback requirements in section 113-240(e).