

**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

July 23, 2025

No. 25-72

**RESOLUTION AWARDING THE CONTRACT TO CIVICPLUS FOR THE CITY WEBSITE
REDESIGN PROJECT**

WHEREAS, on April 9, 2025, the City issued a Request for Proposals (RFP) for a website redesign with a budget not to exceed \$25,000; and

WHEREAS, the City received 43 proposals by the submission deadline of May 9, 2025 at 4:30 PM; and

WHEREAS, 27 proposals were eliminated in the first round due to being over budget or lacking demonstrated experience with municipal website design; and

WHEREAS, the remaining proposals were evaluated based on compliance with WCAG 2.1 or 2.2 AA accessibility standards, experience with local governments, cost, and training and post-launch support; and

WHEREAS, following review and scoring, staff conducted live demonstrations with the top five vendors and ultimately selected CivicPlus as the most responsive and qualified proposer; and

WHEREAS, CivicPlus's proposal included a competitively priced base project cost of \$12,035.00 and robust accessibility features such as built-in WCAG compliance, AudioEye integration, and Department of Justice guideline adherence; and

WHEREAS, CivicPlus has over 25 years of experience and serves more than 10,000 government organizations across the U.S. and Canada, including neighboring cities such as Roseville, Little Canada, and St. Anthony Village; and

WHEREAS, CivicPlus provides unlimited support, comprehensive training resources, and a dedicated client success manager, ensuring long-term service and value; and

WHEREAS, the City will enter into a contract with CivicPlus for the website redesign and ongoing annual maintenance at \$11,050.00, with a 5% technology fee increase beginning in year two.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Falcon Heights, Minnesota:

1. That the proposal from CivicPlus is accepted as the most qualified and cost-effective response to the City's website redesign RFP.
2. CivicPlus is selected as the City's vendor for website redesign and hosting services.

3. The Mayor and City Administrator are authorized to enter into a contract with CivicPlus upon terms approved by the City Administrator for an amount not to exceed \$12,035.00 for the redesign and \$11,050.00 annually for ongoing maintenance, with a 5% annual technology fee increase beginning in year two.

ADOPTED by the Falcon Heights City Council this 23rd day of July, 2025.

Moved by:

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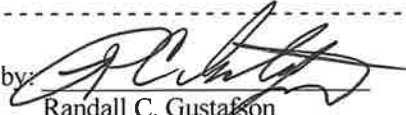
WASSENBERG

MIELKE

4 In Favor

0 Against

Approved by:



Randall C. Gustafson

Mayor

Attested by:



Jack Linahan

City Administrator