

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

MINUTES
July 23, 2025 at 7:00 P.M.

- A. CALL TO ORDER: 7:03 PM
- B. ROLL CALL: GUSTAFSON_X_ LEEHY_X_ MEYER_X_

MIELKE_X_ WASSENBERG___

STAFF PRESENT: LINEHAN_X_ JOHNSON_X_

- C. APPROVAL OF AGENDA
- D. PRESENTATION
 - 1. Award Contract for City Website Redesign - Resolution 25-72

Johnson presents an overview of the RFP process for the website redesign. The decision to choose Civic Plus did not come easy. The city received many proposals from qualified vendors. Civic Plus stood out for their experience with municipalities, efforts to comply with the new accessibility guidelines, and the ease of use of their websites. The city budgeted \$25,000 for this project. The initial setup will cost \$12,035, and the annual recurring is \$11,050. They offer a redesign of the website after 36 or 48 months of continuing services. Johnson then shows examples of surrounding city websites who also use Civic Plus for website management.

Councilmember Leehy Motions to approve Resolution 25-72;
Approved 4-0

- E. APPROVAL OF MINUTES:
 - 1. July 9, 2025 City Council Regular Meeting Minutes

Councilmember Mielke motions to approve the meeting minutes;
Approved 4-0

- F. PUBLIC HEARINGS:
- G. CONSENT AGENDA:
 - 1. General Disbursements through 7/17/25: \$251,630.01
Payroll through 7/13/25: \$23,885.55
Wire Payments through 7/13/25: \$15,900.11
 - 2. Approval of Resolution 25-73 Accepting a Proposal from Abdo Financial Solutions for Finance Department Assessment
 - 3. Approval of Resolution 25-74 Adopting Ramsey County Hazard Mitigation Plan

4. Approval of Resolution 25-75 Supporting MWF Properties' Application for 2025 Metropolitan Council Livable Communities Demonstration Account Funds and Transit-Oriented Development Funds
5. Approval of Resolution 25-76 Awarding Crack Sealing Project to Fahrner Asphalt Sealers, LLC
6. Lawful Gambling Regulatory Tax Reimbursement to Roseville Area Youth Hockey

Councilmember Wassenberg motions to approve the consent agenda;

Approved 4-0

Leehy highlights bringing in Abdo Financial Solutions and appreciates the proactiveness in preparing for the transition of the finance department.

Linehan explains he is the emergency manager for Falcon Heights and meets with others as well as the county. They recently met with other officials and a consultant to assess risks related to natural hazards. Others are adopting the Ramsey County Hazard Mitigation Plan. Staff recommends supporting the application for funding submitted by MWF Properties. The City will serve as the applicant and, if approved, pass the funding through to the developer. Linehan explains the City will move forward with a crack sealing project, which helps prevent small cracks in pavement from expanding. This maintenance strategy can extend the life of roads and delay the need for more extensive and costly repairs, such as mill and overlay. Lastly, Linehan notes that the City currently collects a 3% tax on charitable gambling to offset the cost of regulation. However, staff noted that the revenue from this tax exceeds the actual cost of overseeing the program. As a result, reimbursement to the charitable gambling organization was considered appropriate.

H: POLICY ITEMS:

1. Setting the Date of Wednesday, August 6th at 6:30 PM for a Joint Workshop with the Planning Commission to Discuss Les Bolstad Golf Course Sale Stakeholder Discussion

Linehan points out that there has been significant interest in what is going to happen with this sale. Staff and council understand that while it's a great opportunity for the city, there are also concerns around it. It is important to identify the important stakeholders who should be a part of this process.

Mielke suggests inviting someone from the county. Linehan notes that the University of Minnesota will be invited, and during the workshop, they will determine who the stakeholders are and how to go about civic engagement. It will impact the county as a tax recipient and the county roads.

Gustafson clarifies whether it will be at the regular scheduled workshop. Linehan adds yes, the Planning Commission also wants to discuss code updates with the City Code.

I. INFORMATION/ANNOUNCEMENTS:

Leehy thanks everyone who participated and attended the Ice Cream Social last week. The Community Engagement Commission did not meet because there was no quorum. She thanks them for tabling at the Ice Cream Social. She encourages residents to apply as there are openings.

Mielke notes the State Fair Task Force met last week and discussed various updates. The Environment Commission met and discussed plantings at Community Park, encouraging residents to map their trees. Both were present at the Ice Cream Social tabling as well. The Lawn and Garden Tour was last Saturday; she thanked the host and attendants. Minnesota Night to Unite is the first Tuesday of August and she encourages registration.

Gustafson thanks everyone for the Ice Cream Social. The Resource Fair was a great success. He hopes to see everyone at Night to Unite.

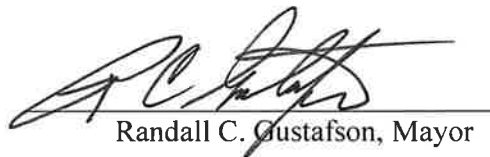
Linehan points out that 450 pieces of ice cream were handed out and believes 300 people attended. He thanks staff for their efforts. Xcel Energy disconnected power at Community Park. He hopes to see the garden tours grow. Staff is getting ready to mail out letters for State Fair resident passes. Public Works is doing maintenance on storm drains. They are also submitting Gopher locates in order to put in temporary signs for ParkMobile during the State Fair. He is interviewing the parking ambassadors, has a great candidate pool, and the position will close soon. Getting all the other logistics in order, everything is on track for the fair. The PMP update is Falcon Woods is completed. Northome will be paved next week. Still ahead of schedule, it will be finished before August 15.

J. COMMUNITY FORUM:

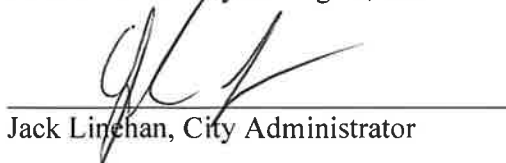
Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification, but no council action or discussion will be held on these items.

K. ADJOURNMENT: 7:52 PM

Councilmember Wassenberg motions to adjourn;
Approved 4-0


Randall C. Gustafson, Mayor

Dated this 13th day of August, 2025


Jack Linehan, City Administrator