

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
September 26, 2007

- A. CALL TO ORDER: 7:00 PM
- B. ROLL CALL: GEHRZ ____ KUETTEL ____ HARRIS ____
 LINDSTROM ____ TALBOT ____
 MILLER ____ KREUSER ____
- C. PRESENTATIONS:
- D. APPROVAL OF MINUTES: September 12, 2007 **TAB 1**
- E. PUBLIC HEARINGS:
 - 1. Public Hearing Regarding Issuance of Tax Exempt Financing for Kaleidoscope Charter School **TAB 2**
- F. CONSENT AGENDA:
 - 1. General Disbursements through 9/19/07: \$77,289.95
 Payroll through 9/15/07: \$15,781.40 **TAB 3**
 - 2. 2007 Licenses **TAB 4**
 - 3. Electronic Wire and Telephone Transfer Payments for Payroll Deduction Payables **TAB 5**
- G. POLICY AGENDA:
- H. COMMUNITY FORUM:
- I. INFORMATION/ANNOUNCEMENTS:
- J. ADJOURN:

If you have a disability and need accommodation in order to attend this meeting, please notify City Hall 48 hours in advance between the hours of 8:00 a.m. and 4:30 p.m. at 651-792-7600. We will be happy to help.

Regular Meeting of the Falcon Heights City Council September 12, 2007

Members present: Mayor Gehrz, Council members Lindstrom, Kuettel, Harris, and Talbot, Administrator Miller, and Assistant City Administrator/Deputy Clerk Kreuser.

Mayor Gehrz called the meeting to order at 7:00 p.m.

Public Hearing:

Administrator Miller began the item by explaining cities have the authority to issue bonds up to \$10m each year. Kaleidoscope Charter School (KCS) approached the city to provide this service, and they had agreed to a fee of .5% of the total issue of \$9,000,000. He said there is no financial risk to the city, no risk to the City's bond rating. He added that since the legal notice was published, KCS came back to the city and asked for additional bonding, pushing back the public hearing date to 9-26-07.

Mayor Gehrz opened the public hearing.

Council member Talbot asked how KCS found Falcon Heights. Miller replied that a bonding agent contacted him.

Council member Harris asked how much the city can issue in bonds. Miller answered it was a lot, \$10m in bank-qualified.

Council member Talbot moved to continue the public hearing until the September 26 regular meeting. The motion passed unanimously.

Consent Agenda:

1. General Disbursements through 9/6/07: \$133,099.57
Payroll through 8/31/07: \$16,990.17
2. 2007 Licenses
3. Establish Community Garden Special Revenue Fund # 203
4. Resolution 2007-11 authorizing the City to eliminate the 2008 debt levy on general obligation debt
5. Resolution 2007-12 denying variance request for 1423 California Avenue West

Council member Kuettel asked consent item 3 become policy item 3. Establishment of Community Garden Special Revenue Fund # 203 became policy item G3.

Mayor Gehrz pointed out to Sandy Roth, 1423 California Avenue, that a motion to pass the consent agenda meant a unanimous decision to deny her variance request. Council member Harris asked if Roth should address the council.

Roth stated she had seen the letters written by her neighbors, and they were full of lies and innuendos. She added that she did not know there was a problem until it was brought to her attention and she was not told to stop. She stated her intent was to beautify her yard and neighborhood, not to cause trouble. Roth wanted the council to respond on if she took down the fence, could she plant a hedge or build a stone wall up to her property line, as that was how she read the code. She also noted there was a gated fence on another alley that was even closer to the right-of-way than her fence.

Mayor Gehrz responded by stating she watched the Planning Commission meeting and was confident they did their job. The rest of the council agreed.

Roth asked again regarding the stone wall or hedge. Mayor Gehrz responded that Roth would have to work with staff. Roth began telling the council the matter of inches her fence infringed on the right of way was minimal before Mayor Gehrz interrupted her by reminding Roth had an opportunity to address the Planning Commission, and there was no need to debate or discuss the matter any further. Mayor Gehrz stated the council takes the work of the Planning Commission very seriously, and they did not see any reason to overrule.

Mayor Gehrz asked for approval of the consent agenda. Her motion passed unanimously.

Sandy Roth continued by whom to contact regarding why the other fence had been allowed. Administrator Miller replied she should call him.

Policy Agenda:

1. 2008 Preliminary Tax Levy and Setting Dates of Truth-in-Taxation Hearings

Administrator Miller began the item by giving an overview to the council, stating the preliminary levy is set so the County can prepare the TNT notices to send out to homeowners. He explained the preliminary levy set by the council is a 3.84% increase over last year. The reasons for the increase are due to health insurance expenditures, increases in the police contract expenditures, and a reduction in the capital fund transfer combined with an elimination of budgeting for conduit bonding revenue.

Council member Kuettel stated there have been many workshops and lots of staff time put into refining the numbers in the budget, and even with the increase, it is probably one of the lowest levies in the metro.

Council member Lindstrom added that the increases seen are duplicated each year – the trends in health insurance increases and the police contract make up a good chunk of the levy increase.

Mayor Gehrz thanked staff for implementing the changes of the council and lowering the levy amount.

Council member Talbot stated he was proud to have been on the hard-working, cooperative team, responsible for bringing a good budget forth.

Council member Lindstrom moved to approve the 2008 preliminary tax levy and setting the dates of truth-in-taxation hearings. The motion passed unanimously.

2. Preliminary resolution for conduit bonding authority for Coventry Apartments project

Administrator Miller began by stating there was an additional project looking for conduit bonds. These bonds are not bank-qualified, and there is a rush because the grant money the project manager is to access expires next week. He said the developer must have a preliminary resolution for the bond in order to the federal money. Miller said the resolution is a non-binding commitment, but if the resolution is not passed it cannot be done later. He added the City could pull out at any time, and there is no risk to the City or taxpayers.

Council member Lindstrom and Mayor Gehrz both agreed staff would look closer at the arrangement in the coming weeks.

Miller stated there is a big market for bonding, and Falcon Heights fee of .5% is lower than some other cities.

Council member Talbot asked Miller to explain bonding. Miller replied the first \$10m in bank-qualified bonds would give developers lower interest rates from banks on the bond. After the \$10m point, the bond earns a higher rate and is not bank-qualified.

Council member Talbot asked why Roseville did not issue the bonds. Miller replied the developer needed the resolution quickly, and Roseville did not have a meeting coming up in

enough time. Miller added there would be some additional audit cost and staff time for the bond, but the fees (\$70,000) would more than make up for it.

Mayor Gehrz said the fees from the two bonds would be a good start to the new fire truck in the public safety fund. She added she looked at the passing of the resolution as a step for the staff to do more research.

Council member Kuettel moved to approve the preliminary resolution for conduit bonding authority for Coventry Apartments project. The motion passed unanimously.

3. Establish Community Garden Special Revenue Fund # 203

Administrator Miller stated the community garden fund began with \$5,000 but with the access to free resources: free dirt, compost, and labor from the gardeners, there is a healthy balance. The expenses for 2008 include a water line to the garden, along with installation of a water meter to determine usage for the garden. That would be charged to the community garden special revenue fund.

Council member Kuettel asked if 5,000 was the right amount to have in the account. Miller replied the water line should be in the area of \$2,000. He added there is an existing faucet outside of the park shelter but it is broken. Kuettel said the repair of that line should come out of the parks budget, and not the community garden fund.

Mayor Gehrz proposed allotting \$3,000 for the community garden special revenue fund. Council member Lindstrom moved, the motion passed unanimously.

Information/Announcements:

Council member Harris said the Human Rights Commission met and worked on the agenda for 2008. They are considering a poster/essay contest for next year and working with the Neighborhood Commission on that.

Council member Lindstrom thanked the election judges for working the primary. The Environment Commission is looking for ways to increase recycling and the possibility of moving to a single-sort recycling program. A recommendation will go to council in coming months.

Council member Kuettel said the proposals for snowplow decorating from FH Elementary would be coming in soon.

Council member Talbot thanked Kreuser for her work on the primary election. He urged residents to continue the community-oriented policing, and to call 911 for help.

Mayor Gehrz announced the Citizen Corp Conference at the U of M Sept 14-15. She thanked Kris Grangaard for her hard work on organizing the conference.

Administrator Miller announced Central Pediatrics would open on September 17 in the SE Corner building.

Assistant City Administrator/Deputy Clerk Kreuser thanked her election judges, and said the citywide garage sale would be held September 15. Maps available at city hall and on the website.

The meeting was adjourned by Mayor Gehrz at 8:00 p.m.

Respectfully submitted,

Stacey Kreuser

Assistant City Administrator/Deputy Clerk

ITEM: **Continuation of Public Hearing Regarding Issuance of Tax Exempt Financing for Kaleidoscope Charter School**

SUBMITTED BY: **Justin Miller, City Administrator**

SUMMARY:

Under Minnesota state statutes, cities have the authority to issue conduit debt to qualified non-profit agencies. The City lends its authority to a qualified non-profit, tax-exempt entity, and can take an administrative fee in return for lending this authority. Kaleidoscope Charter School has approached the city to provide this service, and they have agreed to a fee of .5% of the total issue of not to exceed \$9,000,000 (for a total fee of \$45,000). There is no financial risk to the City, and this conduit bonding does not affect the City's bond rating. These bonds will be utilized to fund the acquisition, construction and equipping of an approximately 40,000 square foot public elementary schoolhouse located in the City of Otsego.

A public hearing notice was publicized in the August 23rd edition of the Roseville Review. However, the amount of the bond issue has since been increased, so a new public hearing notice will be placed in the September 11th Roseville Review with the corrected amount. Therefore, the city council will not be requested to take any action at this meeting.

More detailed information, as well as representatives from the Kaleidoscope School, will be available at our September 26th meeting to provide answers to any questions that may arise.

SEPTEMBER 26TH UPDATE:

Since the last meeting, final bond amounts have been calculated at \$8,140,000. This means that the issuer fee due to the City of Falcon Heights will be \$40,700. The attached resolution authorizes the mayor and city administrator to sign all appropriate documents related to this project, including a loan agreement, indenture of trust, mortgage and security agreement, joint powers agreement, tax regulatory agreement, and the bond purchase agreement. These documents are quite lengthy, and therefore we have not included them with this report. Copies are available at city hall and on the city's website.

ACTION REQUESTED:

Staff recommends that the city council hold the continued public hearing and approve the attached resolution authorizing the issuance of lease revenue bonds to finance a public (charter) school project pursuant to Minnesota law, and authorizing the execution of various documents in connection therewith (Kaleidoscope charter school project).

City of Falcon Heights

Council Resolution No. 2007-14

September 26, 2007

**RESOLUTION AUTHORIZING THE ISSUANCE OF
LEASE REVENUE BONDS TO FINANCE A
PUBLIC (CHARTER) SCHOOL PROJECT PURSUANT TO
MINNESOTA LAW, AND AUTHORIZING THE EXECUTION OF VARIOUS
DOCUMENTS IN CONNECTION THEREWITH
(KALEIDOSCOPE CHARTER SCHOOL PROJECT)**

1. Authority. The City is, by the Constitution and laws of the State of Minnesota, including Minnesota Statutes, Sections 469.152 to 469.1651, as amended (the "Act"), authorized to issue and sell its revenue bonds for the purpose of financing industrial development within the community and surrounding areas and to enter into agreements necessary or convenient in the exercise of the powers granted by the Act.

2. Authorization of Project; Documents Presented. KCS Building Company (the "Company"), a Minnesota nonprofit corporation and an organization described under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, has proposed that the City of Falcon Heights, Minnesota (the "City") and the City of Otsego, Minnesota ("Otsego") enter into a joint powers agreement under Minnesota Statutes Section 471.59, pursuant to which the City will issue and sell its Lease Revenue Bonds (Kaleidoscope Charter School Project) Series 2007A (the "Series A Bonds") and its Taxable Lease Revenue Bonds (Kaleidoscope Charter School Project) Series 2007B (the "Series B Bonds," and together with the Series A Bonds, the "Bonds") in an aggregate amount not to exceed \$9,000,000, in substantially the form set forth in the hereinafter-mentioned Indenture, pursuant to the Act and loan the proceeds thereof to the Company, in order to finance the acquisition, construction and equipping of an approximately 40,000 square foot public elementary schoolhouse to be located on Kollard Avenue west of County Road 19 in Otsego (the "Project") to be owned by the Company and leased to Kaleidoscope Charter School, a Minnesota nonprofit corporation and an organization described under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, (the "School"). Forms of the following documents relating to the Bonds have been submitted to the City:

(a) Loan Agreement (the "Loan Agreement") between the City and the Company, whereby the City agrees to make a loan to the Company of the gross proceeds of sale of the Bonds and the Company agrees to operate the Project and to pay amounts in repayment of the loan sufficient to provide for the full and prompt payment of the principal of, premium, if any, and interest on the Bonds; and

(b) Indenture of Trust (the "Indenture") between the City and Wells Fargo Bank, National Association, as trustee (the "Trustee"), authorizing the issuance of and pledging certain revenues, including those to be derived from the Loan Agreement, as security for the Bonds, and setting forth proposed recitals, covenants and agreements relating thereto; and

(c) Mortgage, Security Agreement and Assignment of Rents (the "Mortgage"), from the Company to the Trustee, by which the Company grants a mortgage lien on and security interest in certain mortgaged property, as described therein, as further security for the payment of the Bonds and assigns its interests in all rents with respect to the mortgaged property;

(d) Joint Powers Agreement (the "Joint Powers Agreement") between the City and Otsego;

(e) Tax Regulatory Agreement (the "Tax Regulatory Agreement") by and among the City, the Company, the School and the Trustee;

(f) Bond Purchase Agreement (the "Bond Purchase Agreement"), by and between Dougherty & Company LLC (the "Underwriter"), the Company, the School and the City, providing for the purchase of the Bonds from the City by the Underwriter and setting the terms and conditions of purchase; and

(g) Official Statement, which, including all Appendices thereto, is intended to constitute the form of the final Official Statement (the "Official Statement"), describing the offering of the Bonds, and certain terms and provisions of the foregoing documents.

3. Findings. It is hereby found, determined and declared that:

(a) The Project constitutes a Project authorized by and described in the Act.

(b) On the basis of information available to the City it appears, and the City hereby finds, that the Project constitutes properties, real and personal, used or useful in connection with one or more revenue producing enterprises engaged in any business within the meaning of Subdivision 2(b) of Section 469.153 of the Act; that the Project furthers the purposes stated in Minnesota Statutes, Section 469.152; that the availability of the financing under the Act and willingness of the City to furnish such financing will be substantial inducement to the Company to undertake the Project, and that the effect of the Project, if undertaken, will be to encourage the development of economically sound industry and commerce, to assist in the prevention of the emergence of blighted and marginal land, to help prevent chronic unemployment, to provide the range of service and employment opportunities required by the population, and to help prevent the movement of talented and educated persons out of the state and to areas within the state where their services may be as effectively used.

(c) There is no litigation pending or, to the best of its knowledge, threatened against the City relating to the Bonds, the Joint Powers Agreement, the Loan Agreement, the Bond Purchase Agreement or the Indenture or questioning the due organization of the City, or the powers or authority of the City to issue the Bonds and undertake the transactions contemplated hereby.

(d) The execution, delivery and performance of the City's obligations under the Bonds, the Indenture, the Joint Powers Agreement, the Bond Purchase Agreement and the Loan Agreement do not and will not violate any order of any court or other agency of government of which the City is aware or in which the City is a party, or any indenture,

agreement or other instrument to which the City is a party or by which it or any of its property is bound, or be in conflict with, result in a breach of, or constitute (with due notice or lapse of time or both) a default under any such indenture, agreement or other instrument.

(e) It is desirable that the Bonds be issued by the City upon the terms set forth in the Indenture, under the provisions of which the City's interest in the Loan Agreement will be pledged to the Trustee as security for the payment of principal of, premium, if any, and interest on the Bonds.

(f) The Loan Agreement provides for payments by the Company to the Trustee for the account of the City of such amounts as will be sufficient to pay the principal of, premium, if any, and interest on the Bonds when due. The Loan Agreement obligates the Company to pay for all costs of operation and maintenance of the Project facilities, including adequate insurance, taxes and special assessments. A reserve fund has been established under the provisions of the Indenture in connection with the issuance of the Bonds.

(g) Under the provisions of the Act, and as provided in the Loan Agreement and Indenture, the Bonds are not to be payable from nor charged upon any funds other than amounts payable pursuant to the Loan Agreement and moneys in the funds and accounts held by the Trustee which are pledged to the payment thereof; the City is not subject to any liability thereon; no owners of the Bonds shall ever have the right to compel the exercise of the taxing power of the City to pay any of the Bonds or the interest thereon, nor to enforce payment thereof against any property of the City; the Bonds shall not constitute a charge, lien or encumbrance, legal or equitable, upon any property of the City (other than the interest of the City in the Loan Repayments to be made by the Company under the Loan Agreement); and each Bond issued under the Indenture shall recite that such Bond, including interest thereon, shall not constitute or give rise to a charge against the general credit or taxing powers of the City.

4. Approval and Execution of Documents. The forms of the documents referred to in paragraph 2, are approved. The Loan Agreement, Indenture, Joint Powers Agreement, Tax Regulatory Agreement and Bond Purchase Agreement shall be executed in the name and on behalf of the City by the Mayor and the City Administrator, or executed or attested by other officers of the City, in substantially the form on file, but with all such changes therein, not inconsistent with the Act or other law, as may be approved by the officers executing the same, which approval shall be conclusively evidenced by the execution thereof; and then shall be delivered to the Trustee. Modifications to the forms of documents to which the City is not a party may be made at the discretion of the parties thereto.

5. Approval, Execution and Delivery of Bonds. The City shall proceed forthwith to issue the Bonds, in an aggregate principal amount not to exceed \$9,000,000, in the forms and upon the terms set forth in the Indenture, which terms are for this purpose incorporated in this resolution and made a part hereof; provided, however, that the initial aggregate principal amount of and the maturities of the Bonds, the interest rates thereon, and any provisions for the optional or mandatory redemption thereof shall all be as set forth in the final form of the Indenture to be approved, executed and delivered by the officers of the City authorized to do so by the provisions of this Resolution, which approval shall be conclusively evidenced by such execution and delivery. The Underwriter has agreed pursuant to the provisions of the Bond Purchase

Agreement, and subject to the conditions therein set forth, to purchase the Bonds at the purchase price set forth in the Bond Purchase Agreement, and said purchase price is hereby accepted. The Mayor, City Administrator and other City officers are authorized and directed to prepare and execute the Bonds as prescribed in the Indenture and to deliver them to the Trustee, together with a certified copy of this Resolution and the other documents required by the Indenture, for authentication, registration and delivery to the Underwriter. As provided in the Indenture, each Bond shall contain a recital that it is issued pursuant to the Act, and such recital shall be conclusive evidence of the validity and regularity of the issuance thereof.

6. Official Statement. The City hereby approves the form of and consents to the circulation by the Underwriter of the Official Statement in offering the Bonds for sale; provided, however, that the City has not participated in the preparation of the Official Statement or independently verified the information in the Official Statement, except under the headings "THE ISSUER" or "LITIGATION" (insofar as it relates to the City) and takes no responsibility for, and makes no representations or warranties as to, the accuracy or completeness of such information.

7. Certificates, etc. The Mayor, City Administrator and other officers of the City are authorized and directed to prepare and furnish to bond counsel and the purchaser of the Bonds, when issued, certified copies of all proceedings and records of the City relating to the Bonds, and such other affidavits and certificates as may be required to show the facts appearing from the books and records in the officers custody and control or as otherwise known to them; and all such certified copies, certificates and affidavits, including any heretofore furnished, shall constitute representations of the City as to the truth of all statements contained therein.

Adopted by the City Council of the City of Falcon Heights, Minnesota this 26th day of September, 2007.

Moved by:

Approved by: _____

Susan L. Gehrz, Mayor
Sept. 26, 2007

GEHRZ
KUETTEL
HARRIS
LINDSTROM
TALBOT

In Favor

Against

Attested by: _____

Justin Miller
City Administrator
Sept. 26, 2007

CONSENT F1
9/26/07

ITEM: **General Disbursements and payroll**

SUBMITTED BY: **Roland Olson, Finance Director**

REVIEWED BY: **Justin Miller, City Administrator**

EXPLANATION:

General Disbursements through 9/19/07: \$77,289.95

Payroll through 9/15/07: \$15,781.40

ATTACHMENTS:

General disbursements, payroll, credit card statement

ACTION REQUESTED:

Approval

| EMP NO | EMPLOYEE NAME | TYPE | CHECK DATE | CHECK AMOUNT | CHECK NO. |
|--------|---------------------|------|------------|--------------|-----------|
| 1136 | OLSON, ROLAND O | R | 9/13/2007 | 767.66 | 072154 |
| 1035 | AUGER SR, JOSEPH J | R | 9/13/2007 | 193.51 | 072155 |
| 0034 | KURHAJETZ, CLEMENT | R | 9/13/2007 | 255.01 | 072156 |
| 0066 | HERNANDEZ, ALFRED | R | 9/13/2007 | 170.74 | 072157 |
| 0074 | ALLEN, MARK J | R | 9/13/2007 | 89.24 | 072158 |
| 0090 | SCHIPPEL, ANDREW P | R | 9/13/2007 | 141.07 | 072159 |
| 0095 | POESCHL, MICHAEL J | R | 9/13/2007 | 158.50 | 072160 |
| 0097 | GAFFNEY, PATRICK | R | 9/13/2007 | 210.34 | 072161 |
| 0101 | HUFF, DALE E | R | 9/13/2007 | 121.21 | 072162 |
| 0104 | VANN, VINCENT A | R | 9/13/2007 | 195.67 | 072163 |
| 0105 | FEHRENBACH, ANTON M | R | 9/13/2007 | 149.47 | 072164 |
| 0106 | TESCH, SCOTT A | R | 9/13/2007 | 193.02 | 072165 |
| 0112 | LESKE, CHRIS M | R | 9/13/2007 | 136.10 | 072166 |
| 0117 | EISCHEN, RONALD B | R | 9/13/2007 | 71.81 | 072167 |
| 0118 | HARPEL, JOHN M | R | 9/13/2007 | 148.70 | 072168 |
| 0119 | WICK, JEFFREY M | R | 9/13/2007 | 158.38 | 072169 |
| 1030 | PITTMAN, TIMOTHY J | R | 9/13/2007 | 1,437.36 | 072170 |
| 1179 | PITTMAN, JUSTIN J | R | 9/13/2007 | 132.62 | 072171 |
| 1016 | ABERNATHY, LISA A | R | 9/13/2007 | 1,161.98 | 072172 |

***** DIRECT DEPOSIT LIST *****

PAY PERIOD ENDING 9/15/2007

| EMP # | NAME | AMOUNT |
|---------|-------------------------|----------|
| 01-1002 | JUSTIN J MILLER | 2,356.28 |
| 01-1008 | STACEY T KREUSER | 1,279.43 |
| 01-1009 | MELANIE M LEEHY | 527.57 |
| 01-1136 | ROLAND O OLSON | 800.00 |
| 01-1141 | MICHAEL C YARD | 349.75 |
| 01-1038 | DEBORAH K JONES | 1,551.03 |
| 01-0040 | KEVIN ANDERSON | 111.51 |
| 01-0085 | DANIEL S JOHNSON-POWERS | 149.19 |
| 01-0087 | MICHAEL A MCKAY | 118.91 |
| 01-1030 | TIMOTHY J PITTMAN | 300.00 |
| 01-1033 | DAVE TRETSEVEN | 1,209.95 |
| 01-1143 | COLIN B CALLAHAN | 1,135.39 |

TOTAL PRINTED: 12

9,889.01

*** REGISTER TOTALS ***

| | | |
|--------------------------------|----|-----------|
| REGULAR CHECKS: | 19 | 5,892.39 |
| DIRECT DEPOSIT REGULAR CHECKS: | 12 | 9,889.01 |
| MANUAL CHECKS: | | |
| PRINTED MANUAL CHECKS: | | |
| DIRECT DEPOSIT MANUAL CHECKS: | | |
| VOIDED CHECKS: | | |
| NON CHECKS: | | |
| TOTAL CHECKS: | 31 | 15,781.40 |



SEP 12 2007



September Statement for activity from Aug. 04, 2007 through Sep. 05, 2007
CITY OF FALCON HEIGHT, JUSTIN J MILLER (CPN 000107109)

Inquiries: 1-866-485-4545
BUS 1802 Page 1 of 2

Your U.S. Bank Visa® Business Card account at a glance ...

Account: [REDACTED]

Activity Summary

| | |
|------------------------------------|-----------------|
| Previous Balance..... | \$816.91 |
| Payments and Credits..... | \$816.91 |
| Purchases, Advances & Other Debits | \$581.74 |
| FINANCE CHARGES | \$0.00 |
| New Balance..... | \$581.74 |

Credit and Payment Information

| | |
|---|----------------------|
| Credit Line | \$18,000.00 |
| Available Credit..... | \$17,418.26 |
| Minimum Payment Due (Current Month)... | \$10.00 |
| Minimum Payment Due (Past Due) | \$0.00 |
| Total New Minimum Payment Due..... | \$10.00 |
| Payment Due Date | Sep. 25, 2007 |

To reduce or avoid paying additional finance charges on your purchase balance, pay the total new balance of \$581.74 by 09/25/07. Any cash balance or balance transfer balance will continue to accrue daily interest until the date your payment is received.

Transactions

| Post Date | Trans Date | Ref. Nbr | Description of Transaction | Amount | Notation |
|------------------------------------|------------|----------|--|----------|----------------|
| Payments and Credits | | | | | |
| 08/13 | 08/13 | 0106 | PAYMENT THANK YOU..... | \$816.91 | CR ----- |
| Purchases, Advances, Debits | | | | | |
| 08/06 | 08/02 | 0037 | U OF M PARKING AND TRA 6126251561 MN..... | \$7.00 | Field use mty |
| 08/14 | 08/13 | 2927 | BREEZY POINT RESORT/RE BREEZY POINT MN..... 08/13/07 FOLIO: 42106501 | \$350.00 | MENA Meeting |
| 08/20 | 08/16 | 8566 | OFFICE MAX ROSEVILLE MN..... | \$159.74 | Shredder |
| 08/21 | 08/20 | 4236 | PIONEER PRESS ADVERTIS 651-228-5026 MN..... | \$30.00 | Garage Sale Ad |
| 08/22 | 08/20 | 2439 | THE STAR TRIBUNE ADVER 612-6737355 MN..... | \$35.00 | " " |

Company Approval (This area for use by your company)

Signature/Approval: Ok JM

Accounting Code: _____

PACKET: 00131 Regular Payables
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

Council Report

| -----ID----- | | | GROSS | P.O. # | | | |
|----------------|--------------------------|--------------------------------|----------|--------------------|--------------------------|--|--------------|
| POST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | | DISTRIBUTION |
| ===== | | | | | | | |
| 01-00255 | AMERICAN OFFICE PRODUCTS | | | | | | |
| I-85772 | | NOTEBOOK, STAPLE REMOVER | 10.82 | | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | | |
| | | NOTEBOOK, STAPLE REMOVER | | 101 4112-70100-000 | SUPPLIES | | 10.82 |
| ===== | | | | | | | |
| I-85959 | | ADHESIVE PUTTY | 1.69 | | | | |
| 9/19/2007 | APBNK | DUE: 9/19/2007 DISC: 9/19/2007 | | | | | |
| | | ADHESIVE PUTTY | | 101 4112-70100-000 | SUPPLIES | | 1.69 |
| ===== | | | | | | | |
| I-86066 | | INKJET CARTRIDGE | 63.87 | | | | |
| 9/19/2007 | APBNK | DUE: 9/19/2007 DISC: 9/19/2007 | | | | | |
| | | INKJET CARTRIDGE | | 101 4112-70100-000 | SUPPLIES | | 63.87 |
| | | === VENDOR TOTALS === | 76.38 | | | | |
| ===== | | | | | | | |
| 01-00250 | AMERIPRIDE LINEN&APPAREL | | | | | | |
| I-M338186 | | LINEN CLEANING 9/11/07 | 32.37 | | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | | |
| | | LINEN CLEANING 9/11/07 | | 101 4124-82010-000 | CLEANING & WASTE REMOVAL | | 32.37 |
| | | === VENDOR TOTALS === | 32.37 | | | | |
| ===== | | | | | | | |
| 01-00295 | AVR, INC | | | | | | |
| I-91537 | | CONCRETE - CLEVELAND PROJECT | 733.37 | | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | | |
| | | CONCRETE - CLEVELAND PROJECT | | 412 4412-92005-000 | CLEVELAND IMPROVEMENTS | | 733.37 |
| | | === VENDOR TOTALS === | 733.37 | | | | |
| ===== | | | | | | | |
| 01-07275 | BACHMAN'S, INC. | | | | | | |
| I-298719 | | 16 TREES FOR PLANTING | 2,380.59 | | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | | |
| | | 16 TREES FOR PLANTING | | 101 4134-84030-000 | TREE PLANTING | | 2,380.59 |
| | | === VENDOR TOTALS === | 2,380.59 | | | | |
| ===== | | | | | | | |
| 01-03001 | CAMPBELL KNUTSON | | | | | | |
| I-200709180727 | | AUG/07 LEGALS | 678.30 | | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | | |
| | | AUG/07 LEGALS | | 101 4114-80200-000 | LEGAL FEES | | 678.30 |
| | | === VENDOR TOTALS === | 678.30 | | | | |

PACKET: 00131 Regular Payables

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID----- | | | GROSS | P.O. # | | |
|--------------|-----------------------------|--------------------------------|----------|--------------------|--------------------------|--------------|
| POST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | DISTRIBUTION |
| ----- | | | | | | |
| 01-03123 | CINTAS CORPORATION #470 | | | | | |
| I-470719307 | | RUG SVC 9/11/07 | 26.29 | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | |
| | | RUG SVC 9/11/07 | | 101 4131-87010-000 | CITY HALL MAINTENANCE | 26.29 |
| | | === VENDOR TOTALS === | 26.29 | | | |
| ----- | | | | | | |
| 01-06290 | CITY OF ROSEVILLE | | | | | |
| I-6092 | | SEPT/07 TECH SUPPORT | 920.42 | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | |
| | | SEPT/07 TECH SUPPORT | | 101 4116-85070-000 | TECHNICAL SUPPORT | 920.42 |
| I-6118 | | JUN15-AUG15 TELE & VOICEMAIL | 749.12 | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | |
| | | JUN15-AUG15 TELE & VOICEMAIL | | 101 4116-85010-000 | TELEPHONE | 749.12 |
| | | === VENDOR TOTALS === | 1,669.54 | | | |
| ----- | | | | | | |
| 01-03535 | DNR | | | | | |
| I-44978 | | DNR - LAWCON STATE LOGO | 14.00 | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | |
| | | DNR - LAWCON STATE LOGO | | 101 4141-70100-000 | SUPPLIES | 14.00 |
| | | === VENDOR TOTALS === | 14.00 | | | |
| ----- | | | | | | |
| 01-04000 | EHLERS AND ASSOCIATES | | | | | |
| I-335579 | | TIF PYMT REVIEWS | 1,980.00 | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | |
| | | TIF PYMT REVIEWS | | 412 4412-81900-000 | OTHER PROFESSIONAL SERVI | 1,980.00 |
| | | === VENDOR TOTALS === | 1,980.00 | | | |
| ----- | | | | | | |
| 01-04055 | FACTORY MOTOR PARTS COMPANY | | | | | |
| I-1-2705301 | | MOTOR PARTS | 13.94 | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | |
| | | MOTOR PARTS | | 101 4132-70120-000 | SUPPLIES | 13.94 |
| | | === VENDOR TOTALS === | 13.94 | | | |

PACKET: 00131 Regular Payables

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID----- | | | GROSS | P.O. # | | |
|----------------|-----------|--------------------------------|----------|--------------------|------------------------|--------------|
| POST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | DISTRIBUTION |
| ===== | | | | | | |
| 01-05045 | | GRUBER'S POWER EQUIPEMENT | | | | |
| I-7842 | | KIT WHEEL - PARTS | 39.81 | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | |
| | | KIT WHEEL - PARTS | | 101 4141-87120-000 | REPAIRS & MAINTENANCE | 39.81 |
| | | === VENDOR TOTALS === | 39.81 | | | |
| ===== | | | | | | |
| 01-05137 | | HEALTHPARTNERS MEDICAL GP | | | | |
| I-300002446 | | MEDICAL EXAM - WICK | 198.00 | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | |
| | | MEDICAL EXAM - WICK | | 101 4124-86200-000 | MEDICAL EXAMINATIONS | 198.00 |
| | | === VENDOR TOTALS === | 198.00 | | | |
| ===== | | | | | | |
| 01-05200 | | ICMA RETIREMENT TRUST 457 | | | | |
| I-200709180730 | | SEPT/07 ICMA RETIREMENT | 1,464.00 | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | |
| | | SEPT/07 ICMA RETIREMENT | | 101 21709-000 | OTHER PR WH PAYABLE | 1,255.00 |
| | | SEPT/07 ICMA RETIREMENT | | 204 21709-000 | OTHER PR WH PAYABLE | 15.00 |
| | | SEPT/07 ICMA RETIREMENT | | 601 21709-000 | OTHER PR WH PAYABLE | 102.00 |
| | | SEPT/07 ICMA RETIREMENT | | 602 21709-000 | OTHER PR WH PAYABLE | 92.00 |
| | | === VENDOR TOTALS === | 1,464.00 | | | |
| ===== | | | | | | |
| 01-05416 | | JIMMY JOHN'S | | | | |
| I-200709180721 | | ELECTION JUDGES FOOD | 71.40 | | | |
| 9/18/2007 | APBNK | MANUAL CK# 072152 9/11/2007 | | | | |
| | | ELECTION JUDGES FOOD | | 101 4115-70100-000 | SUPPLIES | 71.40 |
| | | === VENDOR TOTALS === | 71.40 | | | |
| ===== | | | | | | |
| 01-03255 | | KEEPRS, INC./CY'S UNIFORMS | | | | |
| I-72417 | | UNIFORM FOR EISCHEN | 109.19 | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | |
| | | UNIFORM FOR EISCHEN | | 101 4124-77000-000 | CLOTHING | 109.19 |
| | | === VENDOR TOTALS === | 109.19 | | | |

PACKET: 00131 Regular Payables

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID----- | | | GROSS | P.O. # | | |
|----------------|--------------------------------|--------------------------------|-----------|--------------------|--------------------------|--------------|
| POST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | DISTRIBUTION |
| ===== | | | | | | |
| 01-05409 | STACEY KREUSER | | | | | |
| I-1000 | | REISSUE CK 71672 - REIMB MILE | 20.19 | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | |
| | | REISSUE CK 71672 - REIMB MILES | | 101 4112-86100-000 | CONFERENCES/EDUCATION/AS | 20.19 |
| ===== | | | | | | |
| I-1001 | | REIMB: MILEAGE, SUPPLIES | 56.01 | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | |
| | | REIMB: MILEAGE | | 101 4112-86010-000 | MILEAGE | 24.74 |
| | | REIMB: MEETING SUPPLIES | | 101 4115-70100-000 | SUPPLIES | 28.12 |
| | | REIMB: ELECTION FOOD BALANCE | | 101 4115-70100-000 | SUPPLIES | 3.15 |
| | | === VENDOR TOTALS === | 76.20 | | | |
| ===== | | | | | | |
| 01-05541 | LESCO INC | | | | | |
| I-ABBE2DF4 | | WEED KILLER | 44.72 | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | |
| | | WEED KILLER | | 101 4141-70100-000 | SUPPLIES | 44.72 |
| | | === VENDOR TOTALS === | 44.72 | | | |
| ===== | | | | | | |
| 01-07272 | LILLIE SUBURBAN NEWSPAPER | | | | | |
| I-200709180729 | | GARAGE SALE AD, LEGAL NOTICE | 50.93 | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | |
| | | GARAGE SALE ADVERTISING | | 101 4116-89010-000 | SPECIAL EVENTS | 30.00 |
| | | 9/11 LEGAL NOTICE | | 101 4111-70410-000 | LEGAL NOTICES | 20.93 |
| | | === VENDOR TOTALS === | 50.93 | | | |
| ===== | | | | | | |
| 01-05665 | METROPOLITAN COUNCIL | | | | | |
| I-855818 | | OCT/07 S.S. | 31,588.02 | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | |
| | | OCT/07 S.S. | | 601 4601-85060-000 | METRO SEWER CHARGES | 31,588.02 |
| | | === VENDOR TOTALS === | 31,588.02 | | | |
| ===== | | | | | | |
| 01-05869 | MINNESOTA/WISCONSIN PLAYGROUND | | | | | |
| I-2007292 | | CLEVELAND PROJ - WOOD FIBER | 1,221.56 | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | |
| | | CLEVELAND PROJ - WOOD FIBER | | 412 4412-92005-000 | CLEVELAND IMPROVEMENTS | 1,221.56 |
| | | === VENDOR TOTALS === | 1,221.56 | | | |

PACKET: 00131 Regular Payables

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID----- | | | GROSS | P.O. # | | |
|----------------|--------------------------------|--------------------------------|----------|--------------------|--------------------------|--------------|
| POST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | DISTRIBUTION |
| ===== | | | | | | |
| 01-05770 | MN MAYORS ASSOCIATION | | | | | |
| I-200709180725 | | 2007 MEMBERSHIP DUES | 20.00 | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | |
| | | 2007 MEMBERSHIP DUES | | 101 4111-86100-000 | CONFERENCES/EDUCATION/AS | 20.00 |
| | | === VENDOR TOTALS === | 20.00 | | | |
| ===== | | | | | | |
| 01-04800 | MN RECREATION & PARK ASSOCIATI | | | | | |
| I-5388 | | EMERGING REC LEADER INSITUTE | 175.00 | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | |
| | | EMERGING REC LEADER INSITUTE | | 101 4141-86100-000 | CONFERENCES/EDUCATION/AS | 175.00 |
| | | === VENDOR TOTALS === | 175.00 | | | |
| ===== | | | | | | |
| 01-03212 | NORTH SUBURBAN ACCESS CO. | | | | | |
| I-07-769 | | DVD REC, MICROPHONES, CABLE | 2,316.96 | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | |
| | | DVD REC, MICROPHONES, CABLE | | 401 4401-90100-000 | FURNITURE & EQUIPMENT | 2,316.96 |
| | | === VENDOR TOTALS === | 2,316.96 | | | |
| ===== | | | | | | |
| 01-05115 | ONE CALL CONCEPTS, INC | | | | | |
| I-7080465 | | LOCATES AUG/07 | 95.55 | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | |
| | | LOCATES AUG/07 | | 601 4601-88030-000 | ONE CALL CONCEPTS-LOCATE | 95.55 |
| | | === VENDOR TOTALS === | 95.55 | | | |
| ===== | | | | | | |
| 01-06054 | ORCHARD TRUST COMPANY | | | | | |
| I-200709180724 | | SEPT/07 MN DEF COMP | 240.00 | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | |
| | | SEPT/07 MN DEF COMP | | 101 21709-000 | OTHER PR WH PAYABLE | 235.00 |
| | | SEPT/07 MN DEF COMP | | 201 21709-000 | OTHER PR WH PAYABLE | 5.00 |
| | | === VENDOR TOTALS === | 240.00 | | | |
| ===== | | | | | | |
| 01-06065 | OXYGEN SERVICE COMPANY | | | | | |
| I-3064141 | | MONTHLY AIRTANK RENTAL | 50.51 | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | |
| | | MONTHLY AIRTANK RENTAL | | 101 4124-70100-000 | SUPPLIES | 50.51 |
| | | === VENDOR TOTALS === | 50.51 | | | |

| -----ID----- | | | GROSS | P.O. # | | | |
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| POST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | | DISTRIBUTION |
| ===== | | | | | | | |
| 01-06084 | PERKINS, TOM | | | | | | |
| I-200709190736 | | POND CONSTRUCTION WORK | 6,740.00 | | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | | |
| | | POND CONSTRUCTION WORK | | 412 4412-92000-000 | OTHER IMPROVEMENTS | | 6,740.00 |
| | | === VENDOR TOTALS === | 6,740.00 | | | | |
| ===== | | | | | | | |
| 01-06945 | QWEST | | | | | | |
| I-200709180726 | | TELEPHONE SERVICE | 111.45 | | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | | |
| | | LANDLINE PARK BLDG | | 101 4141-85011-000 | TELEPHONE - LANDLINE | | 53.64 |
| | | PUMP STATION TELEPHONE | | 601 4601-85011-000 | TELEPHONE - LANDLINE | | 57.81 |
| | | === VENDOR TOTALS === | 111.45 | | | | |
| ===== | | | | | | | |
| 01-06185 | RAMSEY COUNTY | | | | | | |
| I-RISK-1089 | | SEPT/07 INSURANCE | 6,394.11 | | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | | |
| | | SEPT/07 INSURANCE | | 101 4112-89000-000 | MISCELLANEOUS | | 6,394.11 |
| | | === VENDOR TOTALS === | 6,394.11 | | | | |
| ===== | | | | | | | |
| 01-06309 | ROSEVILLE PLUMBING & HEATING | | | | | | |
| I-42158 | | SINK REPAIR - FIRE KITCHEN | 179.25 | | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | | |
| | | SINK REPAIR - FIRE KITCHEN | | 101 4131-87010-000 | CITY HALL MAINTENANCE | | 179.25 |
| | | === VENDOR TOTALS === | 179.25 | | | | |
| ===== | | | | | | | |
| 01-06386 | S & S TREE SPECIALISTS IN | | | | | | |
| I-15266 | | TREE & STUMP REMOVAL | 246.81 | | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | | |
| | | TREE & STUMP REMOVAL | | 419 4419-92000-000 | OTHER IMPROVEMENTS | | 246.81 |
| | | === VENDOR TOTALS === | 246.81 | | | | |
| ===== | | | | | | | |
| 01-06301 | SAMS CLUB DISCOVER CARD | | | | | | |
| I-200709180720 | | PAPER PRODUCTS-BATH TISSUE | 134.79 | | | | |
| 9/18/2007 | APBNK | MANUAL CK# 072174 9/13/2007 | | | | | |
| | | PAPER PRODUCTS-BATH TISSUE | | 101 4131-70110-000 | SUPPLIES | | 134.79 |
| | | === VENDOR TOTALS === | 134.79 | | | | |

PACKET: 00131 Regular Payables
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID----- | | | GROSS | P.O. # | | |
|-----------------|-----------|--------------------------------|----------|--------------------|--------------------------|--------------|
| POST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | DISTRIBUTION |
| ===== | | | | | | |
| 01-06442 | | SCREEN PRINTS PLUS | | | | |
| I-26360 | | 8 POLO SHIRTS | 144.00 | | | |
| 9/19/2007 | APBNK | DUE: 9/19/2007 DISC: 9/19/2007 | | | | |
| | | 8 POLO SHIRTS | | 101 4124-77000-000 | CLOTHING | 144.00 |
| | | === VENDOR TOTALS === | 144.00 | | | |
| ===== | | | | | | |
| 01-06664 | | TERMINIX | | | | |
| I-200709190732 | | PEST CONTROL CITY HALL 9/14 | 95.86 | | | |
| 9/19/2007 | APBNK | DUE: 9/19/2007 DISC: 9/19/2007 | | | | |
| | | PEST CONTROL CITY HALL 9/14 | | 101 4131-87010-000 | CITY HALL MAINTENANCE | 95.86 |
| | | === VENDOR TOTALS === | 95.86 | | | |
| ===== | | | | | | |
| 01-07250 | | TRETSVEN, DAVE | | | | |
| I-200709190734 | | REIMB: ELECTRIC ISSUES W/ F25 | 83.16 | | | |
| 9/18/2007 | APBNK | MANUAL CK# 072176 9/17/2007 | | | | |
| | | REIMB: ELECTRIC ISSUES W/ F250 | | 101 4132-87000-000 | REPAIR EQUIPMENT | 83.16 |
| | | === VENDOR TOTALS === | 83.16 | | | |
| ===== | | | | | | |
| 01-06921 | | UNITED RENTALS | | | | |
| I-679403020-001 | | POWER SNAKE RENTAL | 41.85 | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | |
| | | POWER SNAKE RENTAL | | 101 4131-87010-000 | CITY HALL MAINTENANCE | 41.85 |
| | | === VENDOR TOTALS === | 41.85 | | | |
| ===== | | | | | | |
| 01-00878 | | US BANCORP | | | | |
| I-200709180722 | | MEETINGS EXP, SHREADER, ADS | 581.74 | | | |
| 9/18/2007 | APBNK | MANUAL CK# 072153 9/12/2007 | | | | |
| | | PARKING EXP - U OF M FIELD | | 101 4112-86010-000 | MILEAGE | 7.00 |
| | | MEMA MEETING EXP - JUSTIN | | 101 4112-86100-000 | CONFERENCES/EDUCATION/AS | 350.00 |
| | | OFFICE SHREADER | | 101 4112-70100-000 | SUPPLIES | 159.74 |
| | | GARAGE SALE ADS | | 101 4116-89010-000 | SPECIAL EVENTS | 65.00 |
| | | === VENDOR TOTALS === | 581.74 | | | |

PACKET: 00131 Regular Payables
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

| -----ID----- | | | GROSS | P.O. # | | |
|----------------|-----------|--------------------------------|-----------|--------------------|--------------------------|--------------|
| POST DATE | BANK CODE | -----DESCRIPTION----- | DISCOUNT | G/L ACCOUNT | -----ACCOUNT NAME----- | DISTRIBUTION |
| ===== | | | | | | |
| 01-07901 | | WASTE MANAGEMENT-BLAINE | | | | |
| I-200709180728 | | SEPT/07 RESIDENTIAL RECYCLE | 1,858.45 | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | |
| | | SEPT/07 RESIDENTIAL RECYCLE | | 206 4206-82030-000 | RECYCLING CONTRACTS | 1,858.45 |
| | | === VENDOR TOTALS === | 1,858.45 | | | |
| ===== | | | | | | |
| 01-07099 | | WATER HEATERS ONLY | | | | |
| I-091618 | | NEW WATER HEATER - CITY HALL | 3,685.98 | | | |
| 9/18/2007 | APBNK | MANUAL CK# 072151 9/10/2007 | | | | |
| | | NEW WATER HEATER - CITY HALL | | 403 4403-91000-000 | MACHINERY & EQUIPMENT | 3,685.98 |
| I-91760 | | FITTINGS FOR WATER HEATER | 41.08 | | | |
| 9/18/2007 | APBNK | MANUAL CK# 072173 9/13/2007 | | | | |
| | | FITTINGS FOR WATER HEATER | | 403 4403-91000-000 | MACHINERY & EQUIPMENT | 41.08 |
| | | === VENDOR TOTALS === | 3,727.06 | | | |
| ===== | | | | | | |
| 01-07900 | | WILS | | | | |
| I-200709190735 | | WILS MEETING EXP - LISA | 10.00 | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | |
| | | WILS MEETING EXP - LISA | | 101 4141-86100-000 | CONFERENCES/EDUCATION/AS | 10.00 |
| | | === VENDOR TOTALS === | 10.00 | | | |
| ===== | | | | | | |
| 01-05870 | | XCEL ENERGY | | | | |
| I-200709180731 | | ELECTRIC | 2,169.55 | | | |
| 9/18/2007 | APBNK | DUE: 9/18/2007 DISC: 9/18/2007 | | | | |
| | | ELECTRIC | | 101 4132-85020-000 | STREET LIGHTING | 144.46 |
| | | ELECTRIC | | 101 4132-85020-000 | STREET LIGHTING | 1,993.45 |
| | | ELECTRIC WARMING HOUSE BLDG | | 101 4141-85020-000 | ELECTRIC/GAS | 8.42 |
| | | ELECTRIC - GAZEBO / SIGN AREA | | 101 4132-85020-000 | STREET LIGHTING | 23.22 |
| | | === VENDOR TOTALS === | 2,169.55 | | | |
| | | === PACKET TOTALS === | 67,884.71 | | | |

| | |
|---------------------|------------------|
| Federal Tax Deposit | 6,027.61 |
| State Tax Deposit | 1,045.32 |
| PERA CK# 72175 | <u>2,332.31</u> |
| PACKET TOTAL | 77,289.95 |

CONSENT F2
9/26/07

ITEM: 2007 Licenses

SUBMITTED BY: Stacey Kreuser, Assistant City Administrator/Deputy Clerk

EXPLANATION:

The following businesses have applied for a mechanical contractor's license. Staff has received the necessary documents for licensure.

- B&D Heating & Plumbing

ITEM: **Electronic Wire and Telephone Transfer Payments for Payroll
Deduction Payables**

SUBMITTED BY: **Roland O. Olson, Finance Director**

REVIEWED BY: **Justin Miller, City Administrator
Matt Mayer, CPA, Kern, DeWinter, Viere Ltd**

EXPLANATION:

Summary: Payroll deductions are made from each employee. These deductions include: federal and state tax, social security and Medicare tax, PERA-public employees retirement plan, other retirement plans chosen by the employee, and other insurance coverage chosen by the employee. Federal and State payroll tax deposits are currently being made by electronic wire and telephone transfers to provide these payments in a timely manner to prevent payroll tax late deposit penalties from the IRS and State of Minnesota.

The State of Minnesota is modernizing the PERA reporting system and is encouraging cities to complete online reporting and electronic wire payments instead of by paper check. Other retirement plans such as ICMA are also encouraging online reporting and wire payments to decrease yearly maintenance fees. Staff is interested in modernizing the reporting and payment process for these payroll deductions by completing online reporting and making payments for these deductions electronically or by telephone. In other words, a paper check would not be used. Because the process is being changed for these payables, council approval is desired. The payment information listing these payables as being paid electronically or by telephone will be reported with the regular payable list for the council's approval.

ACTION REQUESTED:

Approval of allowing electronic and telephone payment methods for these payroll payables in lieu of a paper check.