

**CITY OF FALCON HEIGHTS**  
Parks & Recreation Commission  
City Hall  
2077 West Larpenteur Avenue

**AGENDA**  
December 1, 2025 at 6:30 P.M.

A. CALL TO ORDER:

B. ROLL CALL:

Joe Morseth  Eric Brenton  Tom Faust   
Bob Haight  Wesley Goldberg  Erin Williams  Jerry Buckridge

COUNCIL LIAISON:

James Wassenberg

STAFF PRESENT:

Kelly Nelson

C. PRESENTATION:

D. APPROVAL OF MINUTES:

1. November 3, 2025– Parks and Recreation Regular Meeting Minutes

E. AGENDA:

1. Continuation of 2026 Goal-Setting
2. Winter Programming

F. INFORMATION/ANNOUNCEMENT

G. ADJOURNMENT:

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**CITY OF FALCON HEIGHTS**  
Regular Meeting of the Parks & Recreation Commission  
City Hall  
2077 West Larpenteur Avenue

**MINUTES**  
November 3, 2025

A. CALL TO ORDER: 6:32 PM

B. ROLL CALL:

Joe Morseth X Eric Brenton X Tom Faust X  
Bob Haight X Wesley Goldberg X Erin Williams \_\_\_\_\_ Jerry Buckridge X

COUNCIL LIAISON:

James Wassenberg X

STAFF PRESENT:

Kelly Nelson X

C. PRESENTATION: N/A

D. APPROVAL OF MINUTES:

1. October 6, 2025 – Parks and Recreation Regular Meeting Minutes

Haight motions to approve the Park minutes;  
approved 6-0

E. AGENDA:

**1. Recap Fall Fest**

Nelson shares the expenses associated with hosting Fall Fest with commissioners and asks for feedback on what went well and what could be improved.

Buckridge says the location (at the school) probably helped bring in new faces and walk-ups who saw the event.

Haight appreciated having the coffee cart there.

Wassenberg liked having tables not only for pumpkin decorating, but for attendees to sit at.

Brenton would be in favor of holding the event again from the school.

Haight likes the idea of having a live band at the event.

Goldberg recommends a live DJ that caters to kids' events.

Commissioners estimate attendance at 300 or more, and Wassenberg suggests taking attendance next year.

Brenton suggests asking parents to volunteer to help at the event next year.

## **2. Begin Commission Goal Setting for 2026**

Commissioners look at their 2025 goals to determine which goals should remain on the list for 2026, and which were a one-time, completed goal to remove.

Essentially, commissioners recommend keeping all existing goals, with slight updates to make them current.

Wassenberg mentions that PARC will now have two events to plan if CEC takes on organizing Spring Together.

Brenton suggests keeping the goal of holding three events by adding a TBD event at The Grove.

Haight recommends speaking to a neighborhood representative from The Grove to get their input.

Wassenberg asks about replacing or upgrading exercise equipment at Community Park.

Buckridge says that signage to explain the exercise circuits at The Grove is gone.

Nelson mentions that dollars have been established in the proposed 2026 budget to replace park signage during the 2026 budgeting process.

Speaking of items to budget for, Faust suggests adding an aesthetic screen / privacy fence to surround the portable restroom at Curtiss Field.

When discussing outsourcing programming as a remaining goal, Haight mentions creating a reading program with residents at Amber Union to walk over to the Philando Castille Peace Garden.

1. Hold three annual events (Ice Cream Social, Fall Fest and a TBD event at The Grove).
2. Share annual goals with other commissions to foster collaboration and support common goals.
3. Assess the current ice-skating season and finalize a plan for 2026-2027 ice skating facilities for all three parks.
4. Identify partners for outsourcing programming and track participation.
5. Make recommendations for amenities and improvements of all parks through annual park audits.
6. Support the completion of a new picnic shelter with concessions and outdoor restrooms and a playground area at Community Park.
7. Conduct a feasibility study for Community Garden expansion.

## **3. Community Park Restroom/Concessions Building Siding Discussion**

Faust asks if the LP siding would cover the window and door trim properly.

Haight thinks that if the LP siding was included in the quote package, we should go with that.

Brenton thinks it makes sense to go with the LP siding, and Buckridge agrees that it would greatly reduce maintenance responsibilities for Public Works.

The commissioners support siding the building in LP siding and select Summit Blue in a smooth finish, as they feel it is most like the original building's proposed look.

### **Information/Announcements**

G. ADJOURNMENT: 7:57 P.M.

Haight motions to adjourn the meeting;  
Approved 6-0

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## REQUEST FOR DISCUSSION

<b>Meeting Date</b>	December 1, 2025
<b>Agenda Item</b>	E1
<b>Attachment</b>	2026 PARC Goals
<b>Submitted By</b>	Kelly Nelson, Administrative Services Director/Deputy Clerk

<b>Item</b>	2026 PARC Goals/Priorities
<b>Description</b>	Using the 2025 goals as a starting point, the Parks Commission began discussing and forming 2026 commission goals during their November 3, 2025 meeting. The commission is asked to review the draft, making any changes to the draft now so that it can be accepted as final during the January 2026 meeting.
<b>Budget Impact</b>	N/A
<b>Attachment(s)</b>	2026 Parks and Recreation Goals (draft)
<b>Action(s) Requested</b>	Staff recommends reviewing the proposed 2026 goals and propose any changes before the goals are finalized in 2026..

2026

## Parks and Rec Commission

### GOALS (Draft)

1. Hold three annual events, (Ice Cream Social, Fall Fest and a TBD event at The Grove) and grow their attendance.
2. Share annual goals with other commissions to foster collaboration and support common goals.
3. Assess the current ice-skating season and finalize a plan for 2026-2027 ice skating facilities for all three parks in April.
4. Identify partners for outsourcing programming and track participation.
5. Make recommendations for amenities and improvements of all parks through annual park audits.
6. Support the completion of a new picnic shelter with concessions and outdoor restrooms and a playground area at Community Park.
7. Conduct a feasibility study for Community Garden expansion.

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## REQUEST FOR ACTION

<b>Meeting Date</b>	October 6, 2025
<b>Agenda Item</b>	E2
<b>Attachment</b>	
<b>Submitted By</b>	Kelly Nelson, Deputy Clerk / Admin. Services Director

<b>Item</b>	2026 Winter Programming
<b>Description</b>	<p>During the August 4, 2025 Parks and Recreation Commission meeting, commissioners determined they would like to try holding a game night at City Hall for families to attend and suggested choosing a date in early to mid-November. By determining a date far enough in advance, it could be included in the mailed biannual newsletter to all residents and promoted during the Fall Fest as well.</p> <p>Game night was held on Friday, November 8, from 6:00 to 8:00 PM, with pizza served and 20 adults and 9 children in attendance. Based on the success of and the ease of holding such an event, Staff would like the Parks and Rec Commission to discuss if they would like to hold another event in January or after.</p> <p>Staff will also provide an update on the ice-skating rinks for the 2025-2026 season.</p> <p>This is an opportunity for Commissioners to provide additional feedback and thoughts.</p>
<b>Budget Impact</b>	N/A
<b>Attachment(s)</b>	
<b>Action(s) Requested</b>	The Commission should discuss holding another upcoming game night at City Hall.